AGENDA
ORDINARY COUNCIL MEETING
WEDNESDAY, 1 JULY 2009

Notice is given that the next Ordinary Meeting of the Roper Gulf Shire Council will be held on:

- Wednesday, 1 July 2009 at
- The Mataranka Homestead Holiday Resort Mataranka
- Commencing at 9.00am

Your attendance at the meeting will be appreciated.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>ITEM</th>
<th>SUBJECT</th>
<th>PAGE NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PRESENT/STAFF/GUESTS</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>MEETING OPENED</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>WELCOME TO COUNTRY</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Pledge to read out by the Mayor</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>APOLOGIES AND LEAVE OF ABSENCE</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>DISCLOSURE OF INTEREST</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>CONFIRMATION OF PREVIOUS MINUTES</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Minutes from 17 June 09</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>INCOMING CORRESPONDENCE</td>
<td></td>
</tr>
<tr>
<td>7.1</td>
<td>1. Use of Accommodation - Lot 49 Warlock St Mataranka</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>2. NAIDOC Committee - Katherine 2009</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>OUTGOING CORRESPONDENCE</td>
<td></td>
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<tr>
<td></td>
<td>Nil</td>
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<tr>
<td>9</td>
<td>BUSINESS ARISING</td>
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<tr>
<td>9.1</td>
<td>Actions from Last Council Meeting 17 June 09</td>
<td></td>
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<td></td>
<td>10.3 Oplus Report results from Shirebiz Implementation Review.</td>
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<tr>
<td></td>
<td>12.4 Ngukurr Arts Asset List</td>
<td>9</td>
</tr>
<tr>
<td>9.2</td>
<td>Homelands Outstation Policy - 10.00 Presentation by Sharon Hillen</td>
<td>14</td>
</tr>
<tr>
<td>10</td>
<td>CEO’S REPORTS</td>
<td></td>
</tr>
<tr>
<td>10.1</td>
<td>CEO Report</td>
<td>18</td>
</tr>
<tr>
<td>10.2</td>
<td>Final Strategic Report of Economic Development within the Roper Gulf Shire</td>
<td>21</td>
</tr>
<tr>
<td>11</td>
<td>FINANCE REPORTS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>To be presented on the day – Mark Hagger.</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>DEPARTMENT OF CORPORATE AND COMMUNITY SERVICES REPORTS</td>
<td></td>
</tr>
<tr>
<td>12.1</td>
<td>Family &amp; Community Services</td>
<td>31</td>
</tr>
<tr>
<td>12.2</td>
<td>Community Safety Report</td>
<td>32</td>
</tr>
<tr>
<td>12.3</td>
<td>Human Resources Report June 2009</td>
<td>36</td>
</tr>
<tr>
<td>12.4</td>
<td>Report for the Employment &amp; Training Department (CDEP)</td>
<td>50</td>
</tr>
<tr>
<td>12.5</td>
<td>Sport and Recreation Report June 2009</td>
<td>55</td>
</tr>
<tr>
<td>13</td>
<td>DIRECTOR OF INFRASTRUCTURE AND TECHNCIAL SERVICES REPORTS</td>
<td></td>
</tr>
<tr>
<td>13.1</td>
<td>Report from Director of Infrastructure and technical Services for the month of June 2009</td>
<td>56</td>
</tr>
<tr>
<td>13.2</td>
<td>Report of the Manager Infrastructure &amp; Technical Services for the month of June 2009</td>
<td>59</td>
</tr>
<tr>
<td>13.3</td>
<td>Report of Regional coordinator of Landcare and Horticulture</td>
<td>61</td>
</tr>
<tr>
<td>13.4</td>
<td>Housing Operations Report</td>
<td>62</td>
</tr>
<tr>
<td>13.5</td>
<td>LGANT Environment, Transport &amp; Infrastructure Reference Group</td>
<td>63</td>
</tr>
<tr>
<td>13.6</td>
<td>Centrelink Contract</td>
<td>80</td>
</tr>
</tbody>
</table>
14  GOVERNANCE REPORTS
  14.1 Maximum Council Member Allowances for Approval ................................. 81
  14.2 Appointment of Returning Officer ............................................................. 84

15  WARD REPORTS
    Nil

16  FUNDING AGREEMENTS
  16.1 Healthy Active Australia and School Grants Program ............................. 85
  16.2 School Nutrition Program ....................................................................... 86

17  DEPUTATIONS & PETITIONS

18  QUESTIONS FROM THE PUBLIC

19  GENERAL BUSINESS
  19.1 Action 19.5 John De Koning to speak re: Larrimah Services ................... 87
  19.2 Mayoral Robe Design Presentation - Jane Nakivell ............................... 88

20  CLOSE OF MEETING
INCOMING CORRESPONDENCE

ITEM NUMBER 7.1
TITLE
1. Use of Accommodation - Lot 49 Warlock St Mataranka
2. NAIDOC Committee - Katherine 2009
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY\REPORTS - 90082
AUTHOR Vanessa Lamb, Executive Assistant and Governance Support Officer

RECOMMENDATION
(a) That Council accept the incoming correspondence.

As per attachments

ATTACHMENTS:
1 091805 Letter Sunrise Health Service Mataranka Lot 49.PDF
2 NAIDO Committee - Katherine 2009.PDF
Mr John Clode,
Shire Services Manager,
Roper Gulf Shire Council,
Mataranka,
NT.

Dear John,

USE OF ACCOMMODATION - LOT 49 WARLOCK ST, MATARANKA

I refer to my correspondence on the above matter to you of 29 April. I advised in that letter that the matter was to be further considered by the Sunrise Health Services Directors. The Board of Directors has debated the subject and are firmly of the opinion that no agreement should be entered into along the lines of that coming from the deliberations on 6 April.

The Sunrise Board are steadfast in their opinion that the accommodation at lot 49 should be open for occupation by dedicated health staff responsible for delivering the primary health care program by Sunrise. Sunrise management is not aware of any document, correspondence or agreement that locks it into this facility being occupied by doctors only.

The meetings, of 6 April, and prior to that with Roper Gulf Shire Council personalities, were advised that the delivery of primary health care in present times is through the meaningful engagement of Aboriginal Health Workers, Registered Nurses and other allied health professionals.

I recognize that it is difficult to recruit doctors (GP’s) to rural and remote communities in the NT it is certainly our view that such people can be better deployed from a central location and attend to remote clients by an extensive visiting arrangement.

It is also known fact that doctors employed by Sunrise Health Service do not perform consulting services or attend call outs of normal business hours. There is an arrangement to compensate for this through the NT Government’s District Medical Officer Service whereby clinicians on duty telephone that Service in order to ascertain any medical or doctor advice should the situation require it.

Sunrise Health Service currently has a health staff of eleven (11) of which two clinicians are accommodated in commercial accommodation, at a high cost, and it is not unreasonable to consider
ways to alleviate such costs and at the same time ensuring the best possible service is delivered to its clients and members at Mataranka and like communities.

Sunrise Health Service members and Board are not unsympathetic to the views expressed by some members of the Mataranka Community but are adamant that our service will continue to be undertaken using Mataranka based clinicians (see above) and a visiting doctor service. You would be aware that once Dr. Goundar moves from Mataranka arrangements are in hand to provide communities currently serviced by him will receive additional GP services (in the vicinity of an extra half day per community) which again is an indication of the ability of Sunrise to deliver more services to its communities that was the case during and before the Coordinated Care Trial.

I see no value in continuing to debate the issue of any MOU as proposed but of course would like to encourage the use of the local Community Health Committees as a method of dissemination of information and exchange of ideas for health planning into the future.

In line with the decision by the Board Sunrise Health Service will be implementing the arrangements outlined above and please rest assured that this will not detract from the present level of service into its communities.

Yours sincerely,

Irene Fisher
Chief Executive Officer.

CC Mr. Tony Jack- Mayor, Roper Gulf Shire Council,
Mr. Michael Berto, CEO Roper Gulf Shire Council
NAIDOC COMMITTEE – KATHERINE 2009

CEO/Manager of Business/Organisation
Katherine NT 0851

23 June 2009

Dear Sir / Madam,

RE: Katherine NAIDOC Week Celebration; 5 – 12 July 2009

I write to invite you to be part of the celebrations for this years' Katherine NAIDOC Week being held from 5 – 12 July. The NAIDOC Committee is currently coordinating activities for the celebrations and seeks your support to ensure the festivities are community inclusive.

NAIDOC stands for the National Aboriginal and Islander Day Observance Committee, its origins can be traced to the emergence of Aboriginal groups in the 1920s which sought to increase awareness in the wider community of the status and treatment of Indigenous Australians.

Today, NAIDOC is a celebration of Aboriginal and Torres Strait Islander cultures and an opportunity to recognise the contributions of Indigenous Australians to the community in various fields.

The theme for NAIDOC Week in 2009 is Honouring Our Elders, Nurturing Our Youth. The theme encourages our communities to acknowledge the status of our Elders as leaders and role models for our youth.

We will be celebrating the week with a full Program of activities which include:

**The Program: 5 – 12 July 2009 – Katherine**
The Committee is planning a week of events for the community to come together and participate in various activities including:

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<th>The March down the main street</th>
<th>The flag raising</th>
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<td>The awards ceremony</td>
<td>Boxing</td>
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<td>Touch football</td>
<td>Softball</td>
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<td>Darts</td>
<td>Rugby</td>
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<td>The baby show/comp</td>
<td>The cook off</td>
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<td>Golf</td>
<td>Family fun day</td>
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<td>Cinema night</td>
<td>Fashion parade</td>
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How can you help financially?
We would greatly appreciate any assistance you are able to provide, however we have three categories of support for donations/sponsorship:

- **Golden Shield** - $1000.00 and above (for large organisations/corporate business)
- **Silver Spears** - $250-500.00 (for local business)
- **Bronze Boomerang** - $150-250.00 (for individual/small business)

(Your support will be noted and recognised as a contributor. Should you wish to enter a category above, a report will be sent to you at the completion of the event).

- **One off donation/sponsorship** – (for individuals or families)
(Your name/family will be recognised as a contributor and printed in the local paper)

Other costs you can contribute to:
- Vouchers for sports, fashion parade and baby show
- Banner/programmes
- Transport
- Shirts x 12 (M-L-XL) for volunteers @ $20.00 each

We would appreciate any financial assistance to make this annual event a memorable one.

What else will sponsors get for their contribution? Your name of business on the Banner/s, mention at events and in Media.

The NAIDOC Committee greatly appreciates your generosity and will acknowledge all financial contributors by preparing a special report on the Celebration thanking contributors, displaying your logo and encouraging our members to utilise your services.

Unfortunately we have a tight timeline and we would appreciate if you could please notify us of any possible assistance by COB Tuesday 23rd June, 2009.

Should you require any further information your donations/sponsorship please do not hesitate to contact Jane Blundon or Barby Mangfong on 89720179/89720980.

Your support is much appreciated.

Yours sincerely,

Madeleine Bower
On behalf of the NAIDOC Committee
Katherine NT 0850
**BUSINESS ARISING**

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<tr>
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<td>AUTHOR</td>
<td>Vanessa Lamb, Executive Assistant and Governance Support Officer</td>
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**RECOMMENDATION**

(a) That Council notes the actions from last Council Meeting.

**BACKGROUND**

10.3 Oplus Report – as attached, Michael Berto discussion.
12.4 Ngukurr Arts Asset List – as attached.

**ISSUES/OPTIONS/SWOT**

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS:**

1. 2009-06-23 ShireBiz Full Issues List.xls
2. Ngukurr Asset Register.doc
<table>
<thead>
<tr>
<th>Priority</th>
<th>Issue Description</th>
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<tbody>
<tr>
<td>1</td>
<td>GL Posting Correction – Why is payroll completed before financial as sets are mapped to GL.</td>
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<td>2</td>
<td>Financial As sets – Configuration work needs to be decided by most to ensure that all required data is captured accurately.</td>
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<td>3</td>
<td>GL and Taxation – Accuracy in posting is critical to ensure that all transactions are recorded correctly.</td>
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<td>4</td>
<td>Receipting – Both AR and P&amp;R receipting are installed and being used. Additional functionality is needed to streamline the process.</td>
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SCHEDULE 0001 NGUKURR ART CENTRE
ASSETS REGISTER
As at 30th June, 2009

ITEM: $  

Fax machine B822 Canon #12414, No: HDL 08289
Fax machine, Brother MFC-685CW, Serial No: U61855J8F806059
Phone, Panasonic KX-TG1843, Serial No: 8BAGA037659
Phone, Panasonic KX-TG1855ALS, Serial No: 8HCQCO49774
Storage cupboards x 8 ($50 each)
Print drawer
Art Supplies in stock (Eg: canvas, paints, brushes, frames, etc)
Computer monitor, model: Diamond View DV 158, Serial No: 99L4272PWA24100173TA8
Computer modem and associated equipment and software
Keyboard, model: A OPEN KB-930P, Serial No: 23256722 TC E1
Printer, model: Epson Stylus CX5900, Serial No: JGYY034953
Fuji camera
Troop Carrier, Registration No: 663 384, VIN No: JTERB71J400018546
Desks x 3 ($100 each)
Mobile desk drawers x 3 ($30 each)
Plastic work tables x 15 ($5 each)
Fridge, model: Fisher and Paykel, Serial Number: 12025 SD51C10WAYR
Stereo, Model No: HCD-RG55, Serial No: 3017689
Art rack
Chairs
Filing cabinets and files
Air conditioners
Cleaning stock (Eg: mops, cleaning products)
Postal stock (Eg: mailing tubes, bubble wrap)
Didgeridoo rack
Kettle
Stock to date, including paintings, prints, crafts, and carvings (as per register provided)

389,267

PLUS

Profits to date held in Roper Gulf Shire bank account (Subject to latest P&L from Shire’s finance department)
Art Centre building, Lot No: 296 (Subject to Shire’s asset manager’s valuation)
BUSINESS ARISING

ITEM NUMBER 9.2
TITLE Homelands Outstation Policy - 10.00
Presentation by Sharon Hillen
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY\REPORTS - 90337
AUTHOR Vanessa Lamb, Executive Assistant and Governance Support Officer

RECOMMENDATION

(a) That Council

BACKGROUND
Presentation by Sharon Hillen on the Outstations Policy.

ISSUES/OPTIONS/SWOT
NIL

FINANCIAL CONSIDERATIONS
NIL

ATTACHMENTS:
1 Headline_Policy_Statement.pdf
Outstations/homelands policy

HEADLINE POLICY STATEMENT

Northern Territory Government
May 2009

Outstations/Homelands Recognition

- The NTG values the contribution of outstations and homelands to the economic social and cultural life of the Territory.
- Homelands is the preferred name for some, but not all, regions of the Territory. Outstations/homelands will be used as a generic description. Outstations or homelands will continue to be used interchangeably as appropriate to each location.
- The new Outstations/Homelands policy approach will:
  o assist to clarify outstation residents’ expectations of support and service delivery
  o improve the transparency of service delivery arrangements
  o introduce a new disbursement model based on a more realistic framework for the allocation of limited government resources
  o be consistent with Government policy on remote service delivery.

Criteria for Support

- The following criteria must be met as a pre-condition for support to any outstation/homeland:
  o the outstation/homeland must be an existing outstation
  o the outstation/homeland must be the principal place of residence - defined as residing for a minimum of 8-9 months a year, in which each individual can only maintain one principal place of residence
  o there must be an adequate potable water supply (as per the Australian Drinking Water Guidelines), with “adequate” to be determined on a case by case basis. (Government will assist residents to develop management plans to ensure there is an adequate potable water supply)
  o outstation residents must commit to increasing self-sufficiency, including through reasonable levels of contribution towards services.

Support for Outstations/Homelands

- The NTG will not financially support the establishment of new outstations and homelands.
- The NTG is not opposed to Aboriginal people using their own resources to live in remote locations.
• In circumstances where new outstations are established with private resources, Government will negotiate on a case by case basis for appropriate levels of support and service delivery – in most cases it is likely that this may be limited to information on access to Government services, and education on the responsibilities of private owners.

• Non-residential outstations/homelands, or new outstations/homelands developed with private resources, may be eligible for support from program specific funding (e.g. business, land management, tourism or substance abuse programs). In these circumstances, continuing funding will be dependent on achievement of program outcomes.

Service Delivery
• Government services to outstations/homelands will in most cases involve a form of remote delivery, based from the closest or most accessible hub town.

• Government will work towards the development and publication of a Statement of Expectation of Service Delivery to Outstation Residents (SESDOR), identifying service delivery and access points (hub towns and service centres) for Government services such as education, health and police.

• A range of considerations will determine the nature and level of service delivery. This will include, but not necessarily be limited to:
  o the number of residents (principal place of residence definition)
  o population mobility
  o population characteristics such as age groups represented
  o the number of dwellings
  o existing and planned service infrastructure
  o existing and planned service delivery models
  o proximity and access to hub towns and service delivery organizations
  o the level of local investment and economic activity.

Education
• All children must access education, which is a legal responsibility of their parents. Parents living on outstations/homelands need to consider the best schooling options for their children.

• Government will provide support to smaller outstations/homelands through a range of delivery models including transport to hub town schools, boarding facilities in hub towns and distance learning.

• Government will continue to provide support to larger outstations/homelands and homeland clusters through schools, homeland learning centres and residential models.

Service Delivery Organisations
• Government will coordinate negotiations and consultations over the appropriate organisations to deliver essential, municipal and other service delivery.

• Outstation/homeland service delivery organisations will be required to develop an annual service delivery plan (based on the SESDOR) for each outstation/homeland. Service delivery organisations will negotiate this plan with outstation/homeland residents and provide outstation/homeland residents with a copy of this plan.
Self-sufficiency
- Reasonable levels of financial contributions from outstation/homeland residents for the installation and maintenance of water, electricity and sanitation is a reasonable expectation of Government.
- Owners of houses on private and communal land are primarily responsible for repairs and maintenance of their assets, including water supplies.

Housing
- Outstation/homeland housing on Aboriginal land is privately owned and not suited for a public housing model.
- Any service provision arrangements for private housing must involve reciprocal obligations of service fees and care agreements.
- The Australian Government will not provide funding to construct housing on outstations in the NT (Memorandum of Understanding with the NTG, September 2007).

Information base
- A comprehensive information base on outstations/homelands will be developed and maintained to inform policy implementation, monitoring and evaluation.

Economic Development
- The future of outstations/homelands lies in their successful innovation and utilisation of emerging economic opportunities and technologies and not ongoing reliance on government support.
CHIEF EXECUTIVE

ITEM NUMBER 10.1
TITLE CEO Report
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS - 90307
AUTHOR Michael Berto, Chief Executive Officer

RECOMMENDATION

(a) That Council receive and note the Report of the CEO for the period 16th June to 30th June 2009.

COMMUNITIES VISITED/MEETINGS ATTENDED

RGSC Ordinary Council Meeting, 17 June
Meeting of the CEO Forum, Darwin 19 June
Meeting of CouncilBiz Board, Darwin 19 June
Meeting in Darwin with Des Kennedy, Shiresbiz Implementation Review Consultant, 23 June

MAJOR ISSUES

Shiresbiz

The NT government commissioned a review of the implementation of the Shiresbiz system for Shires and the consultant has met with all Shires regarding the matter. The final report will be presented by the consultant at a meeting of NTG, CouncilBiz and Shire CEO’s and staff in Darwin on 23 June 2009.

This Meeting occurred and each of the issues was worked through in detail and given a priority weighting. The next step is for Des to circulate the list to ensure all Shires agree with it and once this is done it will be presented to the NTG. For CEO’s the next stage is a formal meeting with NTG officials to discuss in detail how the issues will be addressed, when and with what resources.

This meeting anticipated for July TBA by NTG will also focus on all other associated costs of the implementation for Shiresbiz that have been borne by the Shires. This is aimed at ensuring these costs are correctly identified and commitment by NTG to refund Shires. The NTG have made some prediction of costs (between $750K - $1m) to complete the implementation, however Shires are aware this analysis did not follow an inclusive process (with the Shires) and it appears this analysis is incorrect and falls short. To date the NT Government has stated they will endorse the reports recommendations so this at least for the moment is encouraging.

RLCIP

Good news just come through as a result of the Local Govt summit in Canberra regarding new funding of $220m. This again will be in two parts. $100m to be divided amongst all Councils in Australia. $120m set aside for Strategic Projects by way of a competitive application process.
GBM Update

Mr. Stuart Schaeffer, GBM at Wugularr is leaving in early July and will be replaced by Mr. Nick Purdie who we already know well through his work at the ICC.

Ms. Ursula Carolyn, former GBM at Jilkminggan has commenced at Borroloola. Her replacement GBM for Jilkminggan is yet to be formally announced.

The GBM for Robinson River, Mr. Glen Castillon has left and the replacement is yet to be formally announced.

Business Plan review

The review process is being conducted by RGSC Governance Dept and assisted by local Govt departmental staff. Each of the RGSC local Boards have been consulted to provide input into the review. RGSC Management is also having input into the Plan.

The Draft Plan is now available to the public for a 21 day period for comment. Council will view the Plan at its June Meeting. The Plan will then be finalised and presented for adoption at Council's Meeting in July.

Budget Review

The review of the Budget for Council is an ongoing process and this is to be finalised by Council in readiness for adoption in July 2009.

CEO Performance Review

The Council has selected it's panel which includes the Mayor, Deputy Mayor and 3 other Councillors, along with the WALGA representative, John Phillips and LGANT representative, Sue Davy to conduct the Review set for Tuesday 30 June 2009.

ATTACHMENTS:
1  There are no attachments for this report.
CHIEF EXECUTIVE

ITEM NUMBER 10.2
TITLE Final Strategic Report of Economic Development within the Roper Gulf Shire
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS - 89078
AUTHOR Kathy Smale, Economic Development Officer

RECOMMENDATION

(a) That Council accept the final Strategic Report of the Economic Development Officer.

BACKGROUND

The following pages contain information of the various opportunities that exist within the Roper Gulf Shire. Some of these projects are viable business opportunities but lack “Champions” who could undertake these projects and develop small business enterprise.

The people I have worked closely with on these projects have been provided with contact details of outside organisations that are able to assist them with further development opportunities.

ATTACHMENTS:
1 Economic Development Strategic Report
Economic Development Strategic Report

Below is an outline of Economic Development opportunities within the communities/townships within Roper Gulf Shire identified over the past ten months. The Economic Development Officer has developed a strong network of interested participants including Government Business Managers, Indigenous Engagement Officers, and with the Assistant Regional Managers of Department of Education, Employment and Workplace Relations who have worked together collaboratively to achieve viable business opportunities for all interested parties.

**Barunga**:

**Horticulture** -
Nursery - re establish the nursery and develop a small bush nursery for the resale of plants, trees and local bush tucker plants.

**Action required** - Advised Landcare and Horticulture Coordinator to contact the GBM and discuss with him

**Forestry** - Identified small business venture of establishing a Lucas Mill enterprise for the sale of locally produced timber furniture and sale of timber products to Bunning's Warehouse - Darwin and Home Timber Hardware - Katherine. Off cut timber could be made into small items and sold to tourists and the general public at the local Festival or market. Building of wooden slat beds was identified as linking into the NTER as improving the health of children by lifting them off the floor and onto mattresses on beds

**Action required** - Advised GBM and IEO of initial demonstration day and feasibility study. Feasibility study still waiting on outcome from Council Meeting

**Tourism** - a feasibility study and business plan was undertaken and identified some areas where Tourism opportunities could be built up within the Barunga Festival. However due to the timeframes of both the study and business plan any identified individuals in the original plan have moved on

**Action required** - GBM provided with a copy of the Feasibility Study and Business Plan, he will continue to work with the Barunga Festival committee and encourage small enterprise opportunities

**Hairdressing** - Identified 5 young ladies who are interested in undertaking studies and a 4 year apprenticeship to become fully qualified hairdressers

**Action required** - GBM and IEO both aware of the interest from the girls. Held meeting in Barunga and girls appear interested. Alison Jacks - Employment Services - DEEWR's Katherine will work with the GBM and girls

**Beswick**:
Horticulture -
Nursery - the nursery produced a range of vegetables and supplied the Aged Care with fresh product. The nursery could be developed to include the resale of plants, trees and local bush tucker plants.
**Action required** - Advised Landcare and Horticulture Coordinator to contact the GBM and discuss with him.

Hairdressing - Identified 9 young ladies who are interested in undertaking studies and a 4 year apprenticeship to become fully qualified hairdressers.
**Action required** - GBM and IEO both aware of the interest from the girls. Held meeting in Beswick and girls appear interested. Alison Jacks – Employment Services – DEEWR's Katherine will work with the GBM and girls.

Freight Service - Conway Bush has undertaken all training and development of creating his own small business venture “Bush Freight Service”. Conway has sought contracts from Outback Stores to deliver food items to stores at Manyallaluk, Barunga, Beswick and Bulman. Another contract from Coca Cola to deliver goods to various store locations between Darwin and Tennant Creek ensures his business will be keep viable for several years to come.
**Action required** - No further action required Conway’s business is ready to commence operations.

Tourism - a feasibility study and business plan was undertaken and identified some areas where Tourism opportunities could be built up within the Barunga Festival. However due to the timeframes of both the study and business plan any identified individuals in the original plan has moved on. A newly identified enterprise has been discussed with both Mal Fox SSM and Stuart Schafer GBM of the development of a small caravan/camping area with Barunga.
**Action required** - GBM and IEO both aware of the caravan/camping area. GBM to work with SSM.

Stone Mason -
An opportunity has been identified to coincide with the recording of Cemetery records. Identify training for young men to develop skills in polishing local stone with a flat surface and engrave details of deceased persons as an identifying headstone.
**Action required** - More research required for this project.

Borroloola -
Native Title - Several claims are in progress over certain areas of the township.

Whole of town claim lodged - Indigenous Land Use on small town lots - 2 Outcomes - litigated or settlement.

Public knowledge: - Federal Minister wants to progress Borroloola.
Sewerage Upgrade

Lots of planning completed - $5 mill for upgrading supplied by the NT Govt - total required $12 mill

Land Release

6 EOI Applications submitted for land release

Health Dept, NLC & Borroloola Guest House

Health - require land for housing

NLC -
Borroloola Guest house - for expansion of premises

The Land Release is subject to approval depending on the upgrade of the sewerage as it is possibility leaking into the town water supply

$12 mill bill for the upgrading of the sewerage in the township - Extra funding required for the reticulation of the sub-division
Approx cost $19 Mill for 30 lots

Sihip

Territory Housing are becoming heavily involved - Steering Committee and working Plan has been organised

Town Campers will have the opportunity to have a 40 year lease on a lot - Leases will be required before Sihip starts

4 Towns Camps - Mara, Yanula, Garawa 1 and Garawa 2

Bridge building will be in the works schedule of yrs 09/10

MRM Community Benefits Trust

$1 mill is placed in the Trust Fund yearly - it currently has approx $3mill
It is for the Social Development of the community and township of Borroloola

- to Add value and is available via grant applications

Projects highlighted currently are Mabunji to have more govt space and for retail outlets

A large sporting complex has been identified however no application for funding has been received.

**Swimming Pool Complex** - due to be opened in June 09

**Residential Student Accommodation** - has been thrown around the table but nothing listed

**Cement Batching Plant** - Has been identified by the SSM, training could commence and this could link into Sihip

**Gulf Economic Development Committee** have met and discussed the following points of interest;

Infrastructure, Youth, Community, Health, Education, Recreation, Climate, Workforce and Industry

These will continue to be discussed and outcomes achieved by meeting and working together on a regular basis.

**Action required** - Everyone to continue to work together to achieve suitable outcomes

**Bulman**:

**Nursery** - A local family group has identified they could develop a nursery to produce a range of vegetables and supply the Aged Care with fresh product. The nursery could be developed to include the resale of plants, trees and local bush tucker plants

**Action required** - Advised Landcare and Horticulture Coordinator to contact the GBM and discuss with him

**Hairdressing** - Identified 2 young ladies who are interested in undertaking studies and a 4 yr apprenticeship to become fully qualified hairdressers

**Action required** - GBM and IEO both aware of the interest from the girls. Advised Alison Jacks - Employment Services - DEEWR’s Katherine and she will work with the GBM and girls

**Art Centre** - Identified business opportunity to develop an Internet Retail Art Outlet to be run by a couple of local artists.
**Action required** - SSM advised of potential business opportunity. This would work well under the Gulin Gulin Economic Development Aboriginal Corporation.

**Takeaway** - Discussions and research being undertaken to develop a takeaway food outlet to operate outside of Shop hours

**Action required** - Research currently being undertaken, in contact with the Environmental Health Officer at Katherine Hospital

**Butcher Shop** - Discussion with the Gulin Gulin Economic Development Aboriginal Corporation about re-establishing the butcher shop and value adding with Pet Meat Production

**Action required** - A feasibility study and more research needs to be undertaken

**Tourism** - A feasibility study has been undertaken and some note worthy sites have been identified. Further investigation on developing these ventures requires assistance from Tourism NT

**Action required** - The feasibility study was not of good value and the family group are very dissatisfied. Further research needs to be undertaken with the assistance of NT Tourism

**Mainoru Store** - Discussion with the Gulin Gulin Economic Development Aboriginal Corporation about leasing the store and business. Undertaken research to establish who owns the store and what was required to lease the store from the owners and also from Community Stores Licensing NTER Stores Operations Centre - Darwin, Dept. FaHCSIA.

**Action required** - Have provided the information to the Gulin Gulin Economic Development Aboriginal Corporation, waiting for a reply from the President/Chairman. Both the SSM and GBM are aware of the interested surrounding the leasing of the shop.

**Roadhouse** - Discussions held about locating the store and fuel as a separate building outside of the town centre and incorporate a mechanics workshop to capture the travellers along the Central Arnhem Highway.

**Action required** - This has been discussed by the GBM, IEO and SSM and also discussed at local board level. There needs to be more research into this as the fuel is currently sold from the store.

**Jilkminggan;**

**Poultry production** - A consultant has been identified and will commence a feasibility study to ensure a viable and profitable venture can be increased from the existing Jilkminggan Chicken's project. The TO's have identified that this venture would ensure some of the locals would have jobs into the future

**Action required** - A feasibility study was undertaken however not completed properly. After meetings with the GBM and TO's a new Feasibility study is currently being undertaken on behalf of the community
**Market Garden** - The TO's of Jilkminggan have identified this as the second of three projects to ensure that locals can be employed within their own community.

**Action required** - Advised Landcare and Horticulture Coordinator to contact the GBM, Albert and the SSM discuss with them.

**Forestry** - Identified small business venture of establishing a Lucas Mill enterprise for the sale of locally produced timber furniture and sale of timber products to Bunning's Warehouse - Darwin and home Timber Hardware - Katherine. Off cut timber could be made into small items and sold to tourists and the general public at the local Festival or market. Building of wooden slat beds was identified as linking into the NTER as improving the health of children by lifting them off the floor and onto mattresses on beds.

**Action required** - Advised GBM and IEO of initial demonstration day and feasibility study. Feasibility study still waiting on outcome from Council Meeting. Jilkminggan is waiting on the outcome from the Council meeting.

**Hairdressing** - Identified some young people who are interested in hairdressing.

**Action required** - GBM and IEO both aware of the interest from the girls. Follow up required.

**Meatworks** - Mangarrayi Aboriginal Corporation of the Jilkminggan Community have completed a feasibility study and Business plan for the establishment of a meatworks on Elsey Station. The Corporation is now seeking to implement the business plan and seek funding for supporting the preapprovals, building and fit out of the facility.

**Action required** - No further input is required at this point, the business consultant is taking care of business.

**Environmental Work Officers** - Identified the opportunity to develop a recycling program of Aluminium cans from within the community and surrounding drinking areas.

**Action required** - Robbie and John are both interested in working together on this project using the aluminium can crusher based at Mataranka with other equipment supplied from both communities.

**Manyallaluk;**

**Art Centre** - Met with elders and interested parties (gecko canoeing) to discuss possible ventures and increasing opportunities at the Art Centre.

**Action required** - No further action required, Jawoyn taking care of this.

**Boutique Mud Bricks** - Met with TO's and discussed the re establishment of a Mud Brick venture building boutique Mud Bricks. Discussions on hold as Jawoyn Association won't commit to any new enterprises being established.

**Action required** - The TO's of the area are very interested and excited about developing this project further however Jawoyn are still waiting on a meeting with Wes Miller to discuss.
Environmental Work Officers - Identified the opportunity to develop a recycling program of steel and roofing iron from within the community as Lee continues with the cleanup of the community and surrounding areas.

**Action required** - Lee has identified a recycling opportunity. Next step will be to develop a site area for the initial setup and storage of steel products.

Tourism; - Jawoyn Association have identified Tourism ventures at the Maranboy Mines. To date they have advised they do not require support from the EDO - Roper gulf Shire.

**Action required** - No further action required, Jawoyn taking care of this.

Mataranka; -

Environmental Work Officers - Identified the opportunity to develop a recycling program of Aluminium cans from within the community and surrounding drinking areas.

**Action required** - John and Robbie are both interested in working together on this project using the aluminium can crusher based at Mataranka with other equipment supplied from both communities.

Ngukurr; -

Market Garden - A local family group has identified they could develop a Market Garden to produce a range of vegetables and supply the Aged Care and shop with fresh product. The Market Garden could be developed to include the resale of plants, trees and local bush tucker plants.

**Action required** - The GBM is assisting with the application for a feasibility study for the development of this project. Any assistance or advice from the Regional Co-ord of Horticulture and Landcare will be appreciated.

Poultry Farm - A local family group has identified they could develop a Poultry venture to provide a range of products including fresh eggs and fresh chicken meat and supply the local butcher shop with fresh produce.

**Action required** - The GBM is assisting with the application for a feasibility study for the development of this project.

Art Centre - Proposal plan put to Council to operate the outlet an Aboriginal Corporation. The facility continues to provide the locals with an area to create new works of Art. The Manager of the Art Centre is now based in Darwin but regularly visits the community and works closely with a local person who operates the Art. Alan Joshua looks after the art facility which is advertised as being open Monday to Friday 8am to 12 noon. The Art Centre is now Inc. and is waiting on assets transfer of goods from Shire back into Ngukurr Arts. Belinda is currently writing up a list of assets (Indigenous Painting etc) and this will be forwarded to the Shire for presentation at the next Council meeting (17/06/09). Funds have been allocated from ABA for the purchase of new office equipment particularly computer equip. Several touring exhibitions have commenced and will travel around Australia and finish in Darwin next year. Another exhibition leaves Australia on 28th June and arrives in London to coincide with the Ashes Tour with opening night on 1st July. Some people will attend the Indigenous Leadership course and the NT Jobs transition funds will be rolled over next year and will remove people from the CPED program.
**Action required** - Continue to monitor the progression of finalising the changeover.

**Pool Canteen / Take Away outlet** - An application was put to council by a family group to operate the Pool Canteen as takeaway outlet outside of normal pool hours. The council looked at this and decided to continue on the way it is currently being operated and now with the assistance of YMCA for overseeing of operations relating to the Pool

**Action required** - No further action, the proposal was rejected by the council.

**Butcher Shop / Abattoir** - This project was first looked at back in 1999. Over the years the progress has slowed and continues to be held back from forward progression due to the lack of interest from the consultant employed to conduct the feasibility study and business plan. During 2008 and 2009 progress has recommenced with meetings held between the family concerned and representatives from DEEWR’s, GBM and EDO Roper Gulf Shire.

**Action required** - The family concerned need to ensure they engage a consultant who has background knowledge in the Industry. Representatives from DWEER’s have met with the family and provided them with information in relation to the opportunity of using the Mangarrayi Aboriginal Corporation proposed meatworks at Mataranka and only have a processing facility at Ngukurr. The suggestion was also made to still farm the cattle locally as in the original project and take livestock to the meatworks have them slaughtered there and return the carcasses to the Ngukurr butcher shop where the final cut up can be completed and the meat can then be sold.

**Tourism** - A scoping study has been undertaken by NT Tourism which encompasses both the Ngukurr and Numbulwar areas. Many tourism ventures have been identified.

**Action required** - The GBM will meet with community representatives and discuss the outcomes of the scoping study.

**Motel Accommodation** - A local family group have identified the small business venture of developing an Accommodation/Guest house in the region.

**Action required** - The GBM is assisting with the application for a feasibility study for the development of this project.

**Numbulwar -**

**Botanical Nursery** - The nursery has been developed to encourage the growth of local tree species, particularly those which have traditional uses for food, medicine, and other purposes. Once developed the next stage will be to develop a small cottage industry making use of local plant resources for such purposes as skin care (moisturisers, soaps, ointments) incorporating plants which have traditional medicinal value (such as native cypress, native sandalwood, native paperbark spp). An application for funding has been applied for with Dept of Agriculture, Fisheries and Forestry - Next Gen Farmers - Grant Round.

**Action required** - Meet with Dr. Brett Baker, University of New England, in July to source more information on the project.

**Hairdressing** - Identified some local girls who are interested in hairdressing. Contacted Shire office and advised all girls interested have left the community.

**Action required** - No further action required
Cement Batching Plant – Former SSM identified the opportunity of developing a Cement batching plant at Numbulwar. This was identified in a feasibility study completed in 2007. This project would be able to link into the SIHIP venture. All interested parties have now left Numbulwar. Action required – No further action required at this point in time, however training opportunities are a possibility to ensure people are skilled ready for any employment opportunities that arise.

Tourism – A scoping study has been undertaken by NT Tourism which encompasses both the Numbulwar and Ngukurr areas. Many tourism ventures have been identified. Action required – The GBM will meet with community representatives and discuss the outcomes of the scoping study.

Community Store – The community store has been undertaking the establishment of its own entity in consultation with Bowden and McCormack Lawyers & Advisors – Darwin. The process is still running its course as the community are still to decide on the members of the community shop board. Several attempted visit by the Lawyers have be thwarted due to funerals and other cultural activities. Action required – The GBM and Shire Councillor of Numbulwar are ensuring the development and change over proceed ASAP. Training opportunities for the board members have been identified and a workshop was offered to them in early June. Due to unforeseen circumstances the board members were unable to attend this training. The GBM has contacted ORIC and instigated further training opportunities that can be offered locally so people don't have to leave the safety of their own community.
CORPORATE AND COMMUNITY SERVICES

ITEM NUMBER 12.1
TITLE Family & Community Services
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS - 89585
AUTHOR Lara Brennan, Family and Community Services

RECOMMENDATION

(a) That Council notes the Family & Community Services Report for June 2009.

BACKGROUND

DEEWR – CRECHE
- Mandatory Police Checks for all CDEP and contract staff still being complied
- Food Business Registration for all women's centre’s and food preparation areas with NT Health completed.
- Early Years Network Conference EYN was attended by Martha Bennett from Wugularr; Sabrina Willy and Stephanie Walla from Jilkminggan; Rebecca Joshua, Teresa John Forrest and Susanna Thingle from Ngukurr

DoHA – AGED CARE
- CACP Forum in Darwin was attended by x3 RGSC staff
- Confidentiality Policy to protect Aged Care workers and client information has been issued.

DEEWR – School Nutrition Program (SNP)

School Nutrition Program was very successful this year. Bulman had an end of Term 2 party to celebrate high school attendance by the children.

Bulman has approximately 53 school meals; Wugularr -75school meals; Eva Valley -30 school meals (numbers did fall dramatically towards the end of term)

DEEWR – Indigenous Broadcasting Program (IBP)
- Installation of air-conditioning and repair of leakage on Bulman site.

Regional Coordinator of Family & Community Services visited Bulman, Wugularr, Ngukurr, and Mataranka by during this past month to monitor programs, complete performance reviews and give support to staff.

FINANCIAL CONSIDERATIONS
NIL

ATTACHMENTS:
There are no attachments for this report.
**CORPORATE AND COMMUNITY SERVICES**

**ITEM NUMBER** 12.2  
**TITLE** Community Safety Report  
**REFERENCE** \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS - 89539  
**AUTHOR** Les Smale, Regional Coordinator Community Safety

**RECOMMENDATION**

(a) That Council accept this report for June 2009.

**BACKGROUND**

**Community Patrol**
Leadership training for patrol team leaders will be starting in August. The training will be delivered by C D U and will cover a wide range topics that will assist team leaders. See Attachment.

**Staff Pay**
All permanent staff have are now being paid penalty rates for working out of normal work hours. This allows workers to be correctly paid for their time.

**Graduation Ceremony**
There will be a graduation ceremony for patrol staff (about 14) who have completed their cert II in community services the date has not been set at this time but we are hoping for the end of July or beginning of August.

**OH&S Fire awareness training**
Fire awareness training has been conducted for all shire staff at Borroloola 7 staff members Ngukurr 51 staff members all participants have received certificates of participation. Training covered all types of fires and fire extinguishers evacuation procedures and the operation procedures for fire trailers.

**ATTACHMENTS:**
1. certificate in community patrol leadership
## Certificate in Community Patrol Leadership

<table>
<thead>
<tr>
<th>Unit</th>
<th>Unit Description</th>
<th>Assessment</th>
<th>Nominal Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCADMIN5C Work Within Administration Protocols Of The Organisation</td>
<td>describes the knowledge and skills required by staff who work in both community and government settings. This unit combines the essential performance requirements ADMIN1A, ADMIN2A and INF1A</td>
<td>observation of work performance, written tasks, interview and questioning, authenticated portfolio/log book, supporting statement of supervisor(s), authenticated evidence of relevant work experience and/or formal/informal learning</td>
<td>75</td>
</tr>
<tr>
<td>CHCORG3B Participate In The Work Environment</td>
<td>Working effectively as an individual and in work groups to contribute to achievement of organisational objectives.</td>
<td>Observation of work performance, written tasks, interview and questioning, authenticated portfolio/log book, supporting statement of supervisor(s), authenticated evidence of relevant work experience and/or formal/informal learning</td>
<td>20</td>
</tr>
<tr>
<td>CHCINF2B Maintain Organisations Information Systems</td>
<td>Deals with the skills and knowledge required for collecting, storing and providing accurate and current information to clients.</td>
<td>Students must demonstrate use of relevant information technology, understanding of relevant guidelines and policies of organisation, knowledge of Government legislation and program guidelines; operation procedures for use of office technology and confidentiality requirements.</td>
<td>40</td>
</tr>
<tr>
<td>CHCCOM3C Utilise Specialist Communication Skills To Build Strong Relationships</td>
<td>Relates to the application of specialist workplace communication techniques to build and maintain strong relationships with colleagues and clients, based on respect and trust.</td>
<td>Observations, questioning or evidence gathered from a workplace setting. Assessment is recommended to be on more than one occasion and must include the range of clients who access the service.</td>
<td>50</td>
</tr>
<tr>
<td>Code</td>
<td>Title</td>
<td>Description</td>
<td>Assessment</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>CHCCS301A</td>
<td>Working In A Legal and Ethical Framework</td>
<td>Describes the knowledge and skills required by the workers to work within a legal and ethical framework that supports duty of care requirements. This unit is equivalent to SRC CRO 007A - Operate in accordance with accepted instructional practices, styles and legal and ethical responsibilities which is a prerequisite to SRCCRO009A - Conduct a recreation program for older persons.</td>
<td>Observation of work performance, interview and questioning, authenticated portfolio/log book, supporting statement of supervisor(s), authenticated evidence of relevant work experience and/or formal/informal learning</td>
</tr>
<tr>
<td>CHCCD12D</td>
<td>Apply A Community Development Framework</td>
<td>Reflects skills and knowledge required for working within a community development framework. A community development framework may include a range of methods designed to strengthen and develop communities by enhancing individual and group capacity to confidently engage with community structures and to address problems and issues.</td>
<td>Candidate must demonstrate the application of community development theories and practices to all aspects of work. This unit will be most appropriately assessed in the workplace or in a simulated workplace and under the normal range of workplace conditions</td>
</tr>
<tr>
<td>CHCAD1C</td>
<td>Advocate For Clients</td>
<td>Supporting clients to voice their opinions or needs and to ensure their rights are upheld.</td>
<td>Observation of work performance, written tasks, interview and questioning, authenticated portfolio/log book, supporting statement of supervisor(s), authenticated evidence of relevant work experience and/or formal/informal learning</td>
</tr>
</tbody>
</table>
| CHCCS402A  
Respond Holistically To Client Issues | focus of the work is assisting clients to address their own issues. On completion of this unit, the worker will be able to respond appropriately to clients that have complex issues outside and in addition to the area of immediate focus, expertise or interests of the worker and their organisation. | Competence in this unit must be assessed over a period of time in order to ensure consistency of performance over the Range Statement and contexts applicable to the work environment. Consistency in performance should consider the work environment, worker's role and responsibilities in the workplace | 75 |
CORPORATE AND COMMUNITY SERVICES

ITEM NUMBER 12.3

TITLE Human Resources Report June 2009

REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY - 90223

AUTHOR Helena Marijic, Human Resources Manager

RECOMMENDATION

(a) That Council receives the report from the Human Resources Department.

Closed Recruitment

Shire Services Manager – Numbulwar, closed, 9 applications received, 4 interviewed, successful candidate – Greg Griffiths.

CDEP Coordinator – Numbulwar, closed, 2 applications received, 2 interviewed, successful candidate – Ron Cromie.

Administrative Support – Commercial Ops & Assets, closed, 6 applications received, 6 interviews, successful candidate – Tara Wilsmore

Current ongoing recruitment

Administrative Support Officer – Family and Community Services, closing date for applications is 6th of July, 2009.

Training Coordinator and CDEP Manager System Administrator, closing date for applications is 3rd of July, 2009.

Manager for Governance, 4 Applications, 3 possible candidates for Interview, CEO still to review the applications.

Barunga Shire Services Manager, 13 Applications, 5 candidates for interview, interview dates to be advised

Manyallaluk Shire Services Manager, 10 Applications, 3 candidates for interview, interview dates to be advised.

Training Coordinator, 2 Applications, Nil candidates for interview, position is being readvertised, closing date is 6th of July, 2009.

Finance Officer, closing date for applications is 6th of July, 2009.

Finance Manager, closing date for applications is 29th June, 2009.

Collective Agreement
The Human Resources Manager visited Mataranka and Jilkminggan on Thursday the 18th of June, 2009 for staff consultation session in regards to the collective agreement. Further visits for SDC’s are planned. Please refer to attached schedule for SDC visits.

**General Information – Human Resources**

Currently The Human Resources Manager, Helena Marijic, sits on the council for the Human Services Training Advisory Council. On the 31st of March, 2009, the Executive Officer for HSTAC invited Helena to attend a one day forum in Canberra; HSTAC provided the accommodation and airfares.

Various other NT representatives attended the forum as well and Helena was invited to join, John Tobin who represented, Indigenous Jobs Development, Language, Community and Workplace Services Division, Department of Local Government and Housing and Sue Davy, HR Services Manager, LGANT in presenting information about the Shire future with indigenous employment and training.

Feed back has just been received from the Government Skills Australia in the form of a survey and the presentation that John, Sue and Helena presented to the forum 26.9% of the voting participants found the presentation most beneficial. The presentation was second to the most voted presentation as being beneficial.

Please see attached evaluation report.

**FINANCIAL CONSIDERATIONS**

Nil Applicable

**ATTACHMENTS:**

1. Scheduled SDC visits for staff consultation - Collective Agreement.doc
Scheduled community Visits for Staff Consultation –
Proposed Collective Agreement

<table>
<thead>
<tr>
<th>Community</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mataranka</td>
<td>17&lt;sup&gt;th&lt;/sup&gt; June 8.00 am till 11.30am <strong>Completed</strong></td>
</tr>
<tr>
<td>Jilkminggan</td>
<td>17&lt;sup&gt;th&lt;/sup&gt; June 1.00pm till 4.36pm <strong>Completed</strong></td>
</tr>
<tr>
<td>Numbulwar</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; July 8.00am till 4.36pm</td>
</tr>
<tr>
<td>Ngukurr</td>
<td>14&lt;sup&gt;th&lt;/sup&gt; July 8.00am till 4.36pm</td>
</tr>
<tr>
<td>Wugularr</td>
<td>17&lt;sup&gt;th&lt;/sup&gt; July 8.00am till 11.30am</td>
</tr>
<tr>
<td>Borroloola</td>
<td>21&lt;sup&gt;st&lt;/sup&gt; July 8.00am till 4.36pm</td>
</tr>
<tr>
<td>Barunga</td>
<td>28&lt;sup&gt;th&lt;/sup&gt; July 8.00am till 11.30am</td>
</tr>
<tr>
<td>Manyallaluk</td>
<td>28&lt;sup&gt;th&lt;/sup&gt; July 1.00pm till 4.36pm</td>
</tr>
<tr>
<td>Bulman</td>
<td>30&lt;sup&gt;th&lt;/sup&gt; July 8.00am till 11.30am</td>
</tr>
</tbody>
</table>
29 June 2009

GOVERNMENT SKILLS AUSTRALIA LOCAL GOVERNMENT FORUM 2009
DELEGATES' EVALUATION

Government Skills Australia (GSA) is the national industry skills council for the government and community safety sector, and the local government sector comprises a very significant percentage of the Council’s activities.

GSA hosted the Local Government Forum 2009 in Canberra on 31 March 2009. The purpose of the 2009 Forum is to provide an opportunity for local government councils to network with their representatives of the Industry Advisory Committee as we determine the future direction and challenges facing local government, in particular in relation to vocational education and training, and workforce development.

All delegates were invited to participate in an online evaluation forum, and the results have been collated in the report that follows. All responses have been cited verbatim with no response edited (unless the response was deemed potentially offensive to readers.)

The ISC plans to host a similar Forum in 2010 - full details about the Forum will be posted on the website: www.governmentskills.com.au. For more information on the 2009 Forum, please do not hesitate to contact me at Government Skills Australia 08 8410 3445

Yours sincerely

Andy Smith
Industry Advisory Officer - Local Government

File:
GSA Local Government Forum 2009 Evaluation Report

Did the Forum meet your expectations?

<table>
<thead>
<tr>
<th>Response</th>
<th>Percent</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>73.1%</td>
<td>19</td>
</tr>
<tr>
<td>Partially</td>
<td>23.1%</td>
<td>6</td>
</tr>
<tr>
<td>No</td>
<td>3.8%</td>
<td>1</td>
</tr>
</tbody>
</table>

answered question 26
skipped question 0

Additional Comments

answered question 11
skipped question 15

The LGMA seminar earlier, stole the thunder a bit. The topics and speakers were good. The invitees even better.

I found the range of speakers to be informative, providing quality advice on varying topics and much was packed into a one day conference, also the attendees were also from a number of key areas and this brought about interesting and informative discussion.

As a first forum it was good to have many bodies explaining where they fit in the puzzle, however I think in future panel sessions and more casestudies would be a draw card for a greater number of attendees and networking opportunitities. An update of the sectors stats (not just ig) and upcoming govt platforms/policies/programmes is always useful to those of us who have non vet day jobs and are required to provide strategic feedback at short notice, also every session should be on point , not sure that the green session was atmo passionately put !

The day was well organised and informative.

I felt there could have been more opportunity for delegates to participate in discussions in smaller groups, eg in workshops.

It was good to have a mix of practical experiences and potential solutions from those involved at all levels.

Better than expectation - great to have a wide range of current case studies and information. Very Informative.

It actually exceeded my expectations as I was able to experience local govt at a higher, strategic and political level.

There were some excellent presentations which were compromised because earlier in the day speakers had been allowed to exceed their presentation time. Tighter control on this means that all speakers get their allocated time.

good mix of speakers and topics

I felt the climate change presentation was not really appropriate for the forum.
3

Did the Forum help increase your networks with other local government stakeholders?

<table>
<thead>
<tr>
<th>Response</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>68.2%</td>
<td>16</td>
</tr>
<tr>
<td>Partially</td>
<td>30.8%</td>
<td>8</td>
</tr>
<tr>
<td>No</td>
<td>1.0%</td>
<td>0</td>
</tr>
</tbody>
</table>

answered question 26
skipped question 0

Additional comments

I have met some people previously and it was good to touch base with them again. Also a great benefit was speakers so willing to share what they have learnt and what they have achieved.

still think that many imp industry bodies were not represented, need to get their engagement

Open discussions and time frames encouraged Interactive discussions and networking
This was a highlight for me. It was great to meet interstate stakeholders from not only Local Govt but RTO’s as well.

only minimal attendance of other councils. have contact with nsw councils that attended via the LGSA’s L&D network meetings.

Networking is critical and building relationships with colleagues from LGSA, LGTl etc is key.
We probably needed a bit more time for free-wheeling, and a few more chairs in the lunch area?

caught up with networks
Very good networking.

Yes although being the first time I met many of them, I probably did not make the most of the opportunity

Great way to get a “defined” industry with very diverse skilling interests together
Which presentation did you find most beneficial?

<table>
<thead>
<tr>
<th>Presentation</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>First steps to productivity through workforce development</td>
<td>22.3%</td>
<td>9</td>
</tr>
<tr>
<td>(A Fernandez, D EWRE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indigenous workforce recruitment, retention and development - some experiences from NT local government reform</td>
<td>26.9%</td>
<td>7</td>
</tr>
<tr>
<td>(J Tobin, S Davy, and H Marijic)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Successful strategies to improve skills for local government leaders</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>(E Marlow and D Symons)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Industry Skills Council Panel Discussion: Working Together for Local Government</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>(C Cole, J Kendall, A Smith)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Success from the field: entry-level training pathways</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>(L Tiddy)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attendances and Government Association Perspectives</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>(G McLean)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Get smart - Get skilled</td>
<td>3.8%</td>
<td>1</td>
</tr>
<tr>
<td>(N Dudley)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Impact of climate change on local government business</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>(G McLean)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Why did you select this particular presentation?

Provided new and detailed local information on a topic of specific interest.
Overcoming so many barriers.
As I work for a training provider (TAFE Illawarra Institute) we are seeking to form key partnerships with local government. I found many similarities with the Victorian model and when there is no one else around you that you can talk with, it is a wonderful opportunity to touch base and ask questions of others that are in the same field. Ie Victorian University.
5

I was interested to see what was out there for our employees - what is of most value very practical and recent exp, encourages partcipation
This is an area that we need to look at and it was benefical to hear how it has worked for another local government.
The range and new innovations being encouraged reflects what local govenments need to consider in the future!
Provided ideas and information to use in our organisation.
I found the program and it's applications very interesting and useful
Realised the potential for our organisation.
The model was very interesting and something we could consider in our offerings.
It was interesting, comprehensive and raised implementation issues that most of us don't usually need to consider
gave more specifics on delivery
The speakers were inspiring and the challenges they had to put up with made me realise how well off we are.
This revealed that the problem of skills attraction and retention was paramount and from a prospective employer's point of view should be recognised
analysis of organisational training & qualification needs
Practical nature of how this was achieved
The survey outcomes on the aging workforce were particularly important in the short to long term so far as skills needs are concerned
Had been wondering how things in NT were going post amalgamations and great to get the three different perspectives from the speakers. Actually difficult to choose one - I thought all presentations provided some benefit.
I found it particularly difficult to choose just one presentation. This one because of the value we can provide to our existing worker trainees. I also found the LGAQ. Success from the field and ALGA presentations excellent.
Was practical and down to earth
Because it demonstrated what can be achieved when stakeholders work collaboratively.
something new
Good practical case study.
Big picture, future focused information.
Do like hearing of real success stories on the ground and particularly existing workers. To many good news stories never make it to air.
What three things that you liked about the forum?

Answered question: 25
Skipped question: 1

- Good networking opportunity. Provided an opportunity to get an update and current overview on training related topics, and a chance to hear from other skills councils that overlap with LG. As well as the Indigenous Workforce Recruitment presentation, also found the Wyndham City Council case study interesting and useful, even though I already knew about what they were doing, also Lillian Tiddy’s pres; and Greg McLean on climate change provided interesting insights from an ASU perspective.
- The invitees included training providers and customers.
- Networking, participating format.
- Ran on time, sessions were not too long.
- Presentations, networking, material provided.
- Friendliness, information sharing and opportunities "to next work".
- Good range of speakers. Received good material.
- Networking opportunities. Variety of speakers and topics. Friendly atmosphere.
- Certain speakers.
- Variety of speakers; mix of delegates; relaxed atmosphere.
- Sessions were good length and good mix of variety.
- Hands on, great representation. Real life examples.
- 1. variety of presentations. 2. overview of programs in operation. 3. relaxed atmosphere.
- Building networks. Learning from other’s experiences. Gaining a better understanding of overall government structure and operation in relation to industry application.
- Wide range of content. Good practical information. Good location.
- Accommodation & forum venue in the same location. Wide group/s and levels represented.
- Solid days work listening, understanding and networking.

1. The different perspective - political, strategic. 2. Networking - would have liked to see more councils present and I will do my best to encourage my L&D colleagues to attend next year. 3. Keeping abreast with industry trends and issues is critical. Being current is key.

Wide range of attendees. Practical presentations. Ability to network networking. Finding out where good things are happening. Being there and not in my office.

- Variety of session mix of speakers.
- Good content. Practical. Networking.

Well organised, a good range of topics, high level speakers, national focus in most parts, good to spend time with colleagues on our core business.

Mixture of people. Diverse content. Venue worked...
The venue: hard to hear due to the noise next door. Would like more opportunity for feedback on some of the issues as it's not often that so many people at that level in the sector get together. Need to maximise on any opportunities to talk more openly about issues that affect us all.

Some more interactive break out sessions, where tables worked together on solutions might have been good. The training system and funding, nature of the council market etc all presents problems, working on those should be our focus.

Encourage more people to sit at fewer tables. More time for table based discussion and perhaps feedback from the table to the presenters.

I would include more interactive presentations, put a time limit on presentations the venue, needed an interactive and recorded close to set strategies, priorities to assist the lac and the board in its deliberations later in the month the timing provided a great opportunity to flow on current opinions and advice.

Like to see more representation from other Local Government organisations.

Suggest a "panel" of the key speakers on the platform for direct questioning and debate with the audience? May enable a greater focus on audience member's needs.

Not as many speakers as there were a lot to get through.

Certain speakers.

Venue including lunch More opportunities to get to know participants eg workshops to meet people at table, etc. Opportunities to identify the training needs of local government and how we could assist.

Introduce a workshop session; attract more delegates from councils;

don't hold it in Canberra. Everyone has to travel to Canberra regardless of home location and the town is dead.

Venue, more time allowed more strategic direction finding solutions, what people are working towards forum situation.

1. more local government attendance as target audience. 2. longer opportunities for networking. 3.

Venue Venue Venue

hold in a capital city offer workshop activity maybe a social dinner for all participants [costs to be at the participants expense]

Link in with LGMA's skills forum so people don't have to go to both. Continue rotating venues around the Nation.

Venue good, facilities good, presenters good. I would not change anything. A question, is it envisaged that the venue will move around? Canberra may have been the reason that not many L&D people attended.

Some presentations needed to be more lively Feedback /summary session needs opportunity for participants to contribute More Indigenous participation.
tighter control on keeping to the stated times more participants (it improves the dynamic) use some appreciative enquiry methodology to engage the participant. This will increase participant engagement and get them thinking actively about what they need to do to progress the agenda for local government workforce development.

more time for Q&A

Use the opportunity to draw from the broader audience Hold the forum on day two, so the IAC could have dinner together the night before (at own cost) Provide key labour market projections for the next three years and possibly involve Skills Australia for the big picture Some debate is good. Predicting the future and ways to be prepared. More group discussion and feedback sessions

More care needed to ensure balance of questioners, could be over taken by a few Need a different and less "heavy" lunch with opinions Possibly an evening networking dinner (Do recognise that cost is an issue for attendees and also your pricing structure; would need to try and keep it well below commercial fees)

Are there any topics you would like included at the next Forum?

answered question 20

skipped question 6

a few more case studies of innovative practices and problem-solving

Over view of all the state's and territories different training funding, accreditation and course development processes. Using the Local Gov Training Package.

Not at this time

It would have been nice to see what other councils are doing - to have a comparison panel sessions as a format, experiences from other industries given our sector covers so much, we can learn from the broader non ps fields too,

Creativity and innovations - for the future

Perhaps a little more info on Apprenticeships, Traineeship and Cadetships

No, the diversity was good.

Impact of workforce planning on council's HR strategy and performance - a case study by one or two councils

Strategic discussions, what are associations etc doing where are they heading, a Communicle or message to be developed at such an event

information on training providers with Local govt courses on their scope and indications if they are actually providing these courses.

More practical examples of how people are achieving goals

Update by Federal government regarding the way forward - skills in local government.

Environmental scan - how is life changing and how will we all meet the challenges? What is the ASU bringing to the skills debate/way forward?

1 Pooling resources for training 2 Experiences of Councils who have made it through Self Insurers Audit on the new Audit Tool
Supporting workplace diversity Indigenous employment strategies in urban and remote councils

vocational education and training for systems management research reports, environmental scan information

I think the broader audience would benefit from information on the role of GSA - what it can do for them, how they can input.
The role of Skills Australia? How will it impact on IACs? Funding impacts for Training following the Feb Gov current funding initiatives (infrastructure)

More active discussion (perhaps in small groups) about critical skilling issues for attendees (canvas beforehand)

How will you apply the information/insights you gained at the Forum?

Will share information and info/insights will roll over into various projects we are working on
I have already started speaking with Jennifer James from the ITAB to gain more information on courses mentioned that perhaps could be delivered by the Illawarra Institute.
Present to the Senior Management Group and talk about what's available and what the issues are through network contacts

Network contacts have been followed through. Information and contacts from my own presentation has been distributed to people who had requested them
Already starting to process information though territory based RTO's. Seek opportunities to provide a training service further meetings with GSA

more consultation with all levels of staff when developing training plans for council staff. Development of individual training plans for key personnel, with intent to develop these for all staff if and as possible.

Development of networks to seek funding opportunities continue to build a relationship with LGAT and Skills Tasmania

Broad concepts/information back to organisation represented ie LGMA and by association LGPro and Maroondah City Council. Specifics as they arise.

Try to step away from administrivia and act with a more strategic focus and drive organisational L&D change.

better engagement between councils, peak body, and governments share information with my board members and local government stakeholders will follow up

Already made contact with two presenters on issues of common interest

Unsure at this point. Information was all valuable however.
Please list any further information you require or questions you still have about the Forum? This may assist with future planning requirements.

To find out if other providers are delivering training online and is there opportunities for collaboration.

Need to promote and encourage LG leaders across Australia to participate and attend?

more information on entry point qualifications. Information on existing employee training incentives.

Do people really need to play with their PDAs during sessions? I personally find this habit quite disturbing at least and rude at best. Surely people can pay attention to speakers.

This goes for ISC staff especially, it sends a very strong message to people speaking, and those listening, when forum promoters aren’t really interested in what is being said.

Some of the presentations were very good and I would love the powerpoint slides to compare back to my notes.

Well done Andy Smith

Ensure full range of stakeholders are invited.

Probably only access to PPTs and/or speaking notes

How you heard about the GSA Local Government Forum 2009.

<table>
<thead>
<tr>
<th>Method</th>
<th>Response Percent</th>
<th>Response Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct email invitation to me</td>
<td>58.3%</td>
<td>54</td>
</tr>
<tr>
<td>Direct email invitation to my organisation</td>
<td>20.8%</td>
<td>5</td>
</tr>
<tr>
<td>Weekly Local Government News (issued by GSA)</td>
<td>16.7%</td>
<td>14</td>
</tr>
<tr>
<td>Word of mouth</td>
<td>0.0%</td>
<td>0</td>
</tr>
<tr>
<td>Email circulated through my networks</td>
<td>4.2%</td>
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<tr>
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Government Skills Australia has commenced planning a similar Forum for 2010.
Would you like to nominate yourself as a potential presenter?

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<tbody>
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<tr>
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<td>20.8% 5</td>
</tr>
<tr>
<td>Let me think about it some more</td>
<td>50.0% 2</td>
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Additional comments and feedback

Great forum. Thank you.
Pass
I encouraged a member of Shellharbour Council to attend and he found the forum extremely beneficial. I think there are still a number of councils unaware of what you do. thankyou!
Hard work in bringing this together - with your limited resources! All attendees and presenters need to be more proactive in providing options/contributing and supporting the Forum!
Great forum. Was well worth attending to find out more about Government Skills Australia and to gain information, contact detials, websites, etc of organisations to assist in providing our staff with better training opportunities.
I enjoyed the day and found the speakers and the organisation of the forum worthwhile.
good organisation from Andy. Well done.
Conference organiser is to be congratulated - a first class outcome produced with limited resources.
Great job Andrew and team. Well done!
Well done Andy. This was an excellent conference, well organised, great speakers and the pricing was extremely reasonable. I will be attending next year - hopefully for free!
Good effort for the first forum and a solid platform to build on.
Thank you for sponsoring IAC members
A great event. Thank you
Well done Andy, Bernard and team; very happy to be involved (or my team members) in future such exploits; happy easter!
CORPORATE AND COMMUNITY SERVICES

ITEM NUMBER 12.4
TITLE Report for the Employment & Training Department (CDEP).

REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY\REPORTS - 90315
AUTHOR Wayne Buckley, Regional Coordinator Employment & Training

RECOMMENDATION

(a) That Council receive the Employment & Training Department report.
(b) That Council identify strategies to have the motor vehicle assets currently used at Barunga and Beswick returned for CDEP programme delivery.
(c) That Council supports the strategy to reduce the potential disruption Centrelink payments to CDEPers will cause.

BACKGROUND

We now have the new CDEP contract. This clarifies a number of issues; however, we are still uncertain as to how the Centrelink payments to 'new' participants will operate.

A Memorandums of Agreement (MOA) needs to be developed with the Job Services Australia (JSA) contract providers, ITEC, Jobfind Australia and Industries Services Training (JST).

ISSUES/OPTIONS/SWOT

New Participants – payment through Centrelink

Over the next 18 months, a two-tiered CDEP system will develop; one where continuing participants are paid from the Shire without income management and the other where new participants are paid from Centrelink and the payment is income managed. The latter (new participants) it appears will not have the 'no work no pay' rule applied where the continuing participants will have this rule applied. The disparity over time will be something that will impact negatively particularly on SSMs who manage the CDEPers at a local level and on a day-to-day basis.

This issue was discussed at the Manager’s meeting. The general consensus is that the smaller CDEP programmes (Eva Valley 17; Barunga,28; Bulman/Mardrulk 27;& Jilkminggan, 33) transition as a whole across to the new Centrelink payment system which administratively is relatively easy to achieve. In these communities people with ‘mutual obligation’ requirements will have the option of CDEP or Work for the Dole – both of which will operate on Centrelink payments so there is no confusion or disparity.

FaHCSIA are ‘listening’ to this proposal but are yet to determine whether we can proceed as the Government's strategy is to allow up to 18 months for this to happen through natural turnover.

For the Shire this will save Workers’ Compensation premiums, free up the finance officer to assist with other Shire finance dept duties, reduce fortnightly payroll and the associated time and resource commitments.

Community Action Plans
We are delighted to confirm that Kathy Smale has joined the E & T Department and will undertake the Community Action Plans required for the Community Development stream of the CDEP contract. This will be a three month contract with the strong likelihood that the position will transition into a permanent community development role for Kathy funded by FaHCSIA.

**New Employment**

**Numbulwar.**
We are delighted to welcome Ron Cromie to the position of CDEP Project Coordinator at Numbulwar. He is a qualified teacher and builder and is currently working on the learning centre construction at Barunga. He needs to fulfil his obligations at Barunga and should be joining the team at Numbulwar late July.

We are also delighted to confirm the transfer to off-CDEP employment for Jeff Nunggargalu and Wayne Murrungun who will be CDEP supervisors supporting Ron.

A locally based Community Development worker will be engaged to support Kathy Smales.

**Beswick**
A trades assistant is being sought to support the Beswick SSM coordinate the delivery of CDEP at Beswick for 48 participants. This is important so CDEP doesn’t burden/compromise the delivery of Council Core and Agency services.

**Ngukurr**
We are delighted to confirm the transfer to off-CDEP employment for Richard Thompson, Peter Farrell & Nico Farrell who will be CDEP Project Coordinators supporting Jake and Troy.

We are delighted to confirm off-CDEP employment for Daphne Daniels who will take up a locally-based Community Development position to support Kathy Smale.

**Head Office**
We are recruiting a Regional Training Coordinator and CDEP Systems Administrator (1 position) as Jacqui Watkinson has left the Shire’s employment.

**FINANCIAL CONSIDERATIONS**

**Motor Vehicles**
There is no provision to purchase ‘capital’ items with CDEP programme funding. The CDEP programme needs vehicles to deliver on its service commitments. Currently, the programme is heavily reliant on Council.

Across the Shire, we are proposing to get 6 troopies (second hand 6 cyl units) and to replace the Hiluxes at Ngukurr and Numbulwar with landcruiser tray-backs which are sturdier and more suitable. It’s proposed that the cost to purchase these vehicles will be mix of lease and outright purchases from CDEP PEPI funds (income derived from off-CDEP employment placements in the last contract period). On Catherine’s return we will provide a report to Council for approval.

CDEP is seeking the return of 2 vehicles currently used to deliver council services. Barunga MUNS have a 2WD hilux as does Housing at Beswick. This will allow us to better support CDEP activities in community.
ATTACHMENTS:
1  Mentoring for Retention Council Report 010709 (2).doc
Mentoring for Retention

Report for Council

1st of July 2009

Staffing

<table>
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<tr>
<th>Mentoring Team</th>
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<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Sandy Talbot</td>
<td>Senior Mentor &amp; Program Manager</td>
<td>Regional Office</td>
</tr>
<tr>
<td>Peter Idai</td>
<td>Mentor</td>
<td>Regional Office</td>
</tr>
<tr>
<td>Marina Solien</td>
<td>Mentor</td>
<td>Mataranka</td>
</tr>
<tr>
<td>Richard Kennedy</td>
<td>Mentor</td>
<td>Beswick</td>
</tr>
<tr>
<td>Kevin Rogers</td>
<td>Mentor</td>
<td>Ngukurr</td>
</tr>
</tbody>
</table>

Training

All mentors participated in a 2 day workshop on the 5th & 6th of June, facilitated by Sandy Talbot. The workshop provided an opportunity for the team to work together covering a range of operational issues, case management and future planning. Feedback from the team was positive.

Structured Training and Employment Projects (STEP)

- Have been working closely and proactively with Department of Education, Employment & Workplace Relations (DEEWR) Contract Manager to overcome some barriers regarding the release of funding.
- Have submitted final report to DEEWR for staff members who were covered under the STEP Contract commencing March 2008
- Out of the original 52 participants, 42 have achieved continuous employment over the past 12 month period. A retention rate of 80% has been achieved!
- This group of original participants are now not covered by direct STEP funding therefore the level of mentoring support provided is currently being reviewed.
- Due to the expansion of the STEP contract in October 2008, the mentoring team is working across the Shire providing quality and timely mentoring support for a further 123 staff members.
- A further 3 reports can be submitted in fairly quick succession with a predicted funding outcome of approx. $150,00 per report

Future Considerations

- Secure future funding for mentoring program. The ultimate aim is to secure funding that supports the provision of mentoring services for all staff.
- As of year’s end, the current STEP contract will be completed.
- New CDEP contact – increased mentor support for participants therefore potential increased funding from this program.

Sandy Talbot
CORPORATE AND COMMUNITY SERVICES

ITEM NUMBER  12.5
TITLE  Sport and Recreation Report June 2009
REFERENCE  \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY - 90321
AUTHOR  Paul Amarant, Regional Coordinator Sport & Recreation

RECOMMENDATION

(a) That Council records and approves the Sport and Recreation report for June 2009.

BACKGROUND

HIGHLIGHTS
* Barunga Festival
* NT Secondary AFL Schoolboys Championships at Barunga
* Super Shire Softball competition
* No More (Domestic Violence) Conference Barunga
* AFL games at Barunga, Jilkminggan, Katherine
* Movie nights (Consumer Affairs) Barunga, Bulman, Beswick, Jilkminggan
* WOW Film showing at Barunga, Beswick, Eva Valley
* AFL Players Shaun Daniels (Barunga) Mr. Albert(Jilkminggan) selected for AFLNT Primary School Exchange
* AFL Players Jessim Blitner and Michael Fuller (Beswick) selected AFLNT U16 Thunder

ONGOING ACTIVITIES

Sport – AFL, Basketball, Softball, Soccer, Athletics, Auskick, Volleyball (Barunga), Tennis (Borroloola) Netball (Borroloola, Mataranka)

Recreation – Disco’s, Camping, Fishing, Hunting, Swimming, Movie nights, Bush Walks, BBQ’s, Cultural Activities, Live Bands, Music Sessions, Library Activities (Barunga)

ISSUES/OPTIONS/SWOT

Ongoing Anti-Social Behaviour
* Drugs, Alcohol and Substance Abuse
* Domestic Violence
* Family Feuds/Conflicts

Transport
Lack of transport in most Communities severely restricts a higher rate of participation levels in activities.

Ceremonies
Elders restrict activities when Ceremonies are happening in the Community

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:
There are no attachments for this report.
INFRASTRUCTURE

ITEM NUMBER 13.1
TITLE Report from Director of Infrastructure and technical Services for the month of June 2009
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS - 90146
AUTHOR Mark Hagger, Finance Manager

RECOMMENDATION

(a) That Council receives and notes the report from the Director of Infrastructure and Technical Services for the month of June 2009

BACKGROUND
This report is presented to Council to inform elected members of the activities of the Directorate that have occurred for the month in review or are planned to occur in the immediate future.

As I have just completed my first week as Director of Infrastructure and Technical Services I am still familiarising myself with the status of each program/project that is being undertaken by this Directorate.

I am planning an intense visitation program over the following months, in order to meet with all staff in the communities and to discuss with the Service Managers and Local Board Members their requirements and plans for each of the communities over the next few years.

The following is a précis of the activities that I am aware of that have occurred during the past month:

Civil Works

The civil works crew have returned from Bulman where they have carried out the earthworks and infrastructure installation required for the new oval, established a new waste facility and carried out road works and airstrip maintenance within the community and surrounds.

The crew will move to Werenbun for the next few weeks where the access road causeway is to be raised to enable access during the wet season.

Once the Werenbun job is completed it is intended to relocate the civil works team to Barunga to demolish the old health centre and then carry out road works on the Eva Valley road.

A contractor has completed upgrading 600 metres of gravel road at Urapunga preparatory to having the road sealed. The principle contractor is currently waiting on a road sealing sub-contractor to arrive on site to carry out this work.

The same contractor is now moving his operations to Numbulwar in order to carry out road works there; which will also involve having several streets sealed.

It is my understanding that the sealing works will take place in both locations during the same visit by the same sub-contractor. This practice will provide a saving in the mobilisation and demobilisation costs by requiring the road plant to be transported to and from the locations once only.
Housing

Housing maintenance is proceeding on an as reported basis.

During June 2009 housing inspections were conducted at Numbulwar, Ngukurr and Urapunga, with varying results. While major work needs to be done on quite a number of the houses at Numbulwar, the majority of houses at Ngukurr and Urapunga are in a satisfactory condition. The housing manager has identified 3 houses in Numbulwar and 3 houses in Ngukurr for major renovations.

A pest exterminator will be visiting a number of the communities over the next few months to carry out treatment on all of the communities’ assets.

A trip to Bulman with a variety of contractors is being co-ordinated for early July.

Commercial operations

Centrelink activities have been continuing as normal, although there are anticipated increases in volume come the 1st July due to the restructure of the Community Development Employment Program (CDEP). I am of the understanding that consultations between, the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA), Centrelink and the Shire will be occurring in the immediate future.

The Power and Water essential services contract continues to be delivered where Council has the contract to do so.

The handover of street lighting in the communities is continuing as and when services are ready to hand over.

As identified in the last report, street lights in Bulman and Eva Valley are scheduled for installation now, with a number of the poles already having been stood up. The contractor that is commissioning these lights has received Power and Water Commission approval to continue.

As indicated in the civil works section of my report, clearing works on several of the airstrips within the Shire have been undertaken during the past month. Normal maintenance work in accordance with our contract is also being undertaken.

Service Delivery Centres

In addition to the delivery of services to the towns and communities within the Shire there are several development projects that are being undertaken in those localities.

These are mainly infrastructure development projects that are being funded from a variety of sources external to Council’s own untied revenue.

These projects have been reported on by my predecessor in preceding reports.

Staffing

A new Services Manager and an Office Administrator have been employed for the Numbulwar service delivery centre. They will be moving to Numbulwar early next week, accompanied by the Human Resources Manager who will carry out all the necessary introductions/familiarisations etc.

Unfortunately though, as one employee starts another leaves, as the Acting Services Manager at Barunga has resigned and left the community. Interviews of applicants for this position are scheduled for early next week.
The housing manager at Numbulwar has resigned as has the maintenance overseer. Temporary plans have been implemented to cover these departures, with advertising and interviews for permanent replacements to occur in the immediate future.

Detailed reports from the Manager – Infrastructure and Technical Services, Co-ordinator Commercial Operations, and Manager – Housing Operations are also included in the agenda.

**FINANCIAL CONSIDERATIONS**
There are no additional impacts on the budget, as all costs identified with the above have already been factored into the existing estimates.

**ATTACHMENTS:**
There are no attachments for this report.
INFRASTRUCTURE

ITEM NUMBER  13.2

TITLE  Report of the Manager Infrastructure & Technical Services for the month of June 2009

REFERENCE  \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY - 89093

AUTHOR  Anthony Berto, Manager Infrastructure & Technical Services

RECOMMENDATION

(a) That Council accept the report of the Manager Infrastructure & Technical Services for the month of June 2009.

BACKGROUND

Bulman Community
- The sports oval upgrade has now been completed, having to extend the oval in size involving approx 6,000 tons of earth fill.
- A new irrigation pump and shed for the oval has been installed and commissioned.
- Irrigation mains have been installed on and around the oval perimeter.
- Boundary fencing of the oval has commenced and will be completed 8th July 09.
- Fertilising and seeding of the oval will commence on the 20th July.
- Excavation of new waste management facilities and compound area at Bulman is completed.
- Backfill the old dump and rehab site.
- Prepare earth works for new playground equipment.
- Clean out all internal storm drains through out community.
- Excavation of new waste management facilities at Weemol community.
- Backfill old dump and rehab site at Weemol.
- Delara Airstrip (DPI contract) clear vegetation from both ends of runway approaches using heavy machinery.
- (DPI contract) road maintenance to various chainages of central Arhnem highway.

Beswick Community
- The new basketball shed and court has been constructed and completed.
- Cleanup of the new dump of exposed waste with heavy machinery.

Barunga Community
- Irrigation river pump has had an electrical switchboard overhaul.
- Extension of existing cemetery and new perimeter fencing.

Proposed civil projects for next 3mths

Werenbun Community
- Form and re-sheet access road - raise causeway by 1.2m high.
- Excavate new waste management pit and rehab of existing pit.
- Fencing of waste management compound.
- Form and construct access road to waste management ant cemetery.
- Fencing of cemetery area.

Barunga Community
- Demolish the old health clinic and remove from site.
- Excavate new waste management pit.

Eva Valley Community
- Form up and gravel re-sheet to various sections to access road which includes,
- Concrete storm water spoon drains.
- Excavate new waste management facilities.

ISSUES/OPTIONS/SWOT
FINANCIAL CONSIDERATIONS
There is a urgent need to replace some of the civil works heavy machinery, as it is an OH&S issue. eg D6 dozer open cab direct drive 1965 model

Proposed wish list
D6 high track dozer   approx $250,000
2nd hand prime mover  approx $90,000
2 x side tipping trailers approx $150,000
Skidsteer loader     approx $40,000

ATTACHMENTS:
There are no attachments for this report.
INFRASTRUCTURE

ITEM NUMBER 13.3
TITLE Report of Regional Coordinator of Landcare and Horticulture
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY - 90280
AUTHOR James Bulbert, Coordinator of Horticulture & Landcare

RECOMMENDATION

(a) That Council read and accept the Report of the Regional Coordinator of Landcare and Horticulture for the month of June 2009

BACKGROUND

Investigation into dust suppression, gardens and nursery development has been conducted on most of our community centres in the Roper Gulf Shire.

A Stakeholders meeting has been set for the 9th of July to engage funding for development work in the Shire. The plan is to deliver a nursery at Bulman, a community garden at Barunga, dust suppression and a native fruit orchard at Manyallaluk, heritage garden at Ngukurr in conjunction with the GBM funding and a full rejuvenation project at Numbulwar along the water front.

This will be the main focus of delivery to the end of year. Coinciding with this there is the reseeding of the newly developed oval at Bulman, expansion of the hydroponic system at Beswick nursery and hot house, establishing a propagation nursery at Barunga and stabilisation and landscaping of the sand hill located behind the council chambers at Numbulwar.

A vision for the future is to attend markets alongside the community staff so that they may be able to sell their produce and plants, thus increasing the amount of funds available to further develop their nurseries/orchards/gardens.

FINANCIAL CONSIDERATIONS

In conjunction with external funding I see a need to employ part-time/full-time employees at each of the Delivery Centres to maintain these new developments on a daily basis. Staff will be able to receive training in aspects of horticulture and landcare enabling them to establish their own nurseries for long term sustainable economic development.

ATTACHMENTS:

There are no attachments for this report.
INFRASTRUCTURE

ITEM NUMBER 13.4
TITLE Housing Operations Report
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS - 89692
AUTHOR Alan Mole, Regional Coordinator Housing Operations

RECOMMENDATION

(a) That Council read the Housing Operations report for June for their contemplation

BACKGROUND

- June has been busy as the Housing Department continues to carry out the R&M Program on all community and we are still preparing and organising materials to all communities so that they are able to maintain the Housing Operation R&M.
- Michael Miller and William Webber (R&M Officers) from Numbulwar have both resigned from their positions
- The 2 x renovation at Barunga are 90% complete
- The 1 x renovation at Beswick is 60% complete
- Identified 3 x houses at Numbulwar for major renovations
- Identified 3 x houses at Ngukurr for major renovations

Meeting:
- Beswick – Remote Housing Unit 1st
- NT Housing 22nd
- SSM Forum 23rd
- RGS Manager Meeting 24th

Community Visits:
- Ngukurr, Numbulwar & Urapunga 15th – 19th

ISSUES/OPTIONS/SWOT
NIL

FINANCIAL CONSIDERATIONS
NIL

ATTACHMENTS:
There are no attachments for this report.
RECOMMENDATION

(a) That Council notes the attached minutes from the previous forum of the LGANT Environment, Transport & Infrastructure Reference Group

BACKGROUND
On the 4th & 5th July our Manager Assets, Ian Clark, represented RGSC at the LGANT Environment & Infrastructure Reference Group forum which was held in Alice Springs.

ATTACHMENTS:
1. ETIRG - DRAFT Meeting Minutes 5 June 2009.doc
2. ETIRG - DRAFT Meeting Minutes 5 June 2009.doc
1. ATTENDANCE

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<td>Steve Baloban</td>
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<td>Phil West</td>
<td>Barkly Shire Council</td>
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<td>Tim Day</td>
<td>Central Desert Shire Council</td>
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<td>Ty Johnston</td>
<td>East Arnhem Shire Council</td>
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<td>Chris Daly</td>
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<td>Liz Clark</td>
<td>Katherine Town Council</td>
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<td>Peter McLinden</td>
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<td>Michael Visentin</td>
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<td>Robin Hall</td>
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<td>Tiwi Islands Shire Council</td>
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<td>Trevor Troy</td>
<td>Victoria Daly Shire Council</td>
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<td>Richard Bliss</td>
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<td>Adam Griffiths</td>
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<td>Chris Van Rensberg</td>
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Secretariat: Melissa Wyatt, LGANT.

2. APOLOGIES

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<tr>
<td>Mark Spangler</td>
<td>City of Palmerston</td>
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<tr>
<td>Luccio Cercarelli</td>
<td>Darwin City Council</td>
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<tr>
<td>Paul Hocking</td>
<td>Nhulunbuy Corporation</td>
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<tr>
<td>David Bond</td>
<td>Tiwi Islands Shire Council</td>
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<tr>
<td>John Delaney</td>
<td>Litchfield/Coomalie Council</td>
</tr>
<tr>
<td>Michael Freeman</td>
<td>MacDonnell Shire Council</td>
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Meeting Opened: 12 Noon.

3. CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

RESOLUTION
THAT the minutes of the previous reference group meeting, held on Friday 20 February 2009, as circulated, be confirmed as a true and correct record of this meeting.

Moved: Trevor Troy
Seconded: Tim Day
Carried
4. ACCEPTANCE OF THE AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS

**RESOLUTION**

THAT the papers as circulated be received for consideration at the meeting and that members provide notification of matters to be raised in general business.

Moved: Ty Johnson  
Seconded: Adam Griffiths  
Carried

5. DECISIONS THE REFERENCE GROUP IS BEING ASKED TO MAKE AT THIS MEETING

5.1 Issues for Collaboration

5.1.1 Northern Alliance – Infrastructure Australia Indigenous Remote Roads Submission

**RESOLUTION**

THAT the Environment, Transport & Infrastructure reference group receive and note the report on Northern Alliance – Infrastructure Australia Indigenous Remote Roads Submission.

THAT LGANT supports the Northern Alliance for Roads Associated with Indigenous Communities in their endeavours in accessing additional funds for remote Indigenous roads in Northern Australia.

THAT LGANT calls on the Northern Territory Government to consult with local government when setting project priorities in the upgrade of the identified six Indigenous strategic roads servicing remote communities identified in the Northern Alliance for Roads Associated with Indigenous Communities.

THAT LGANT calls on the Northern Territory Government through the Northern Alliance for Roads Associated with Indigenous Communities to give priority of regional delivery of projects and the engagement of Indigenous people in remote communities in the processes, training and management models that will deliver long term, on going and sustainable employment and business development options.

Moved: Trevor Troy  
Seconded: Tim Day  
Carried

**Action:** Peter McLinden to present a paper to CEO forum in October 2009, regarding the constraints of the National Code of Practice Policy.
5.1 Issues for Collaboration

5.1.2 Waste Management Guidelines for Small Communities

RESOLUTION
THAT the reference group receive and note the report on waste management guidelines and adopt the following motions:

THAT shires with communities of populations less than 1,000 adopt the final Better Practice Guidelines, as developed by LGANT, as a standard operational manual for waste management in those areas.

THAT LGANT pursue funding options for the implementation and review of the guidelines in the future.

Moved: Trevor Troy
Seconded: Ian Clark
Carried

5.2 Legislative Change or Compliance

5.2.1 Building Code of Australia Minimum Energy Performance Requirements (MEPR’s)

RESOLUTION
THAT the Association support the implementation of the Building Code Australia Minimum Energy Performance Requirements for class 2, 3 and 4 class buildings in the Northern Territory to enhance reductions in energy use and the associated greenhouse gas emissions.

THAT the Association lobby the Northern Territory Government to implement the Building Code Australia Minimum Energy Performance Requirements for class 2, 3 and 4 class buildings in the Northern Territory before July 2010 and that they develop an impact report on housing cost and subsidy options.

Further information required for October Meeting in Darwin.

5.2.2 Rail Crossing Interface MOU Freight Link and Road Authorities

RESOLUTION
THAT the reference group receive and note the report and adopt drafted policies to take to the CEO forum and LGANT Executive.

THAT LGANT calls upon the Northern Territory Government to support and provide relevant information that will assist local government authorities in the finalisation and signing of the Memorandum of Understanding, Management and Funding Responsibility for Level Crossing Safety (MOU) between road authorities and rail operators.

THAT LGANT supports a consistent approach between road authorities and rail operators in the development of the Memorandum of Understanding Management and Funding Responsibility for Level Crossing Safety (MOU).

THAT LGANT believes the Northern Territory Government has the responsibility for the provision of rail crossing audits of all public crossings every five years. This is to be at no cost to local government authorities.

Moved: Trevor Troy
Seconded: Chris Van Rensberg
Carried
5.3 Policy Development Proposals

5.3.1 LGANT Policies on Environment, Transport & Infrastructure Review

RESOLUTION
THAT the reference group receive and note the report and adopt drafted policies with changes and take them to the CEO Forum and LGANT Executive.

Moved: Ty Johnson
Seconded: Adam Griffiths
Carried

5.3.2 Harmonisation of Disability Parking Scheme

RESOLUTION
THAT the reference group receive and note the report on Harmonisation of Disability Parking Schemes.

THAT LGANT supports in principle, the implementation of a “National Harmonisation of Disability Parking Scheme” and that the introduction of such a national scheme should not have any further financial or administrative impost on local government authorities.

Moved: Ian Clark
Seconded: Henry Higgins
Carried

5.4 Issues with Territory and Australian Governments - Nil

6. BUSINESS WHICH ONLY REQUIRES THE REFERENCE GROUP TO RECEIVE AND NOTE INFORMATION

6.1 Roads to Recovery 2009/2014

Recent History

The Australian Government announced in March 2009 the funding allocation to local government authorities throughout Australia for the Roads to Recovery Program 2009 / 2014.

The Department has as yet to advise councils of administrative arrangements and the formal funding conditions as this business paper is being composed.

The Roads to Recovery Program has been extended for a further five years with an increase from $250 million to $350 million per annum.

$51,000,000 has been allocated to the Northern Territory (attached).

The allocation for each of the States and Territories and division to councils has been on the basis of the 2008/2009 recommendations of the Northern Territory Grants Commission for roads component of the Financial Assistance Grants.

Each council as been informed of the life of the program allocation for the period 1 July 2009 to 30 June 2014 with their annual allocation 2009/2010 being one fifth of this amount.
6.2 Re-Transmission of TV and Radio to Remote Communities

Recent History

Letter from Nhulunbuy Corporation Limited 13/03/09.

The Nhulunbuy Corporation feel that the Association should investigate the issue of funding for re-transmission of digital TV after 2013 when the analogue service will be switched off. Nhulunbuy is an analogue self help re-transmission site which will be converted to direct to home reception from a new satellite system that government will sponsor but the cost for Nhulunbuy for this changeover would total $2,673,000 which is around $1,800 per residence.

In 2005 the DCITA approved $2m for the upgrade of re-transmission equipment in remote communities. Of the initial grant of $2m only $557,535-27 was allocated to 8 successful applicants. Barkly Shire is curious as to where or how the balance of this funding was used. After this initial grant, the communities have been left to fend for themselves with regard to the upkeep and replacement of equipment. This is an issue which affects all the shires as it will be another drain on meagre resources to provide support to another government program which was short sighted.

Note: Follow up with East Arnhem Shire Council regarding report on the above item and report back to the CEO forum.

6.3 Natural Disaster Relief Recovery Arrangements

Recent History

At the Katherine reference group forum the issue of access to Natural Disaster Relief Agreement (NDRA) funds in the Northern Territory compared to neighbouring jurisdictions. The Association was asked to invite government agencies with management of the NDRRA in the Northern Territory to speak at the Alice Springs forum.

The Association has not been able to secure presenters from the Department of Local Government or Treasury at this point in time to address the forum.

The Association has been informed that letters were forwarded to all shire Chief Executive Officers on 14 January 2009, explaining the processes and opportunities of shires assessing NDRRA funding. The Department of Local Government forwarded a copy of the criteria and application for the NDRRA to the Association, a copy is attached for your information.

6.4 ECO Biz NT – Small Business Audit

Recent History

The Northern Territory Government Department of Business and Employment, have introduced Eco Biz NT which is a program to assist businesses to reduce energy and water costs in January 2009

6.5 Weed Management Plan for Gamba Grass (Andropogon Gayanus)

Recent History

Letter from the Department of Natural Resources, Environment, the Arts and Sport dated 22 April 2009 informing the LGANT elected representative on the Northern Territory Weed Advisory Committee of the preliminary consultation draft – Weed Management Plan for Andropogon Gayanus (gamba grass), copy of letter is attached.

6.6 Caring for Our Country – NRM in Local Government Funding

Recent History
• Anticipate knowing outcomes within a month.

As discussed at the last reference group meeting, LGANT has submitted, as proponent, a Caring for Our Country application to gain funding for the re-launch of the Land for Wildlife program in the Top End.

If successful, LGANT will work with the relevant councils in the Top End, and engage an external officer to undertake land assessments for community members.

LGANT was also involved in a second proposal, as a partner, with Local Government Associations of QLD & WA, seeking funds for the incorporation of NRM priorities into core business – such as roads maintenance.

If successful, LGANT will engage a specific NRM officer to work with our members on incorporating NRM functions into council core business. Several resources will be developed, including:

• Weeds Management Plans.
• Roads Management Plans (for reduced erosion and improved fire/weed control).
• Improved Practice Case Studies Developed.
• Other “Best Practice” guidelines / manuals.

Status of these submissions is pending decision from Australian Government, and expect some feedback before the end of the financial year.

6.7 Climate Change – Risk Assessment Funding

Recent History

Resolution from the February meeting, that LGANT write to the Chief Minister requesting financial support for those groups of councils that did not receive funding through the Local Adaptation Pathways Program (LAPP), and to provide the resources to support local government in the implementation of climate change risk assessments and policy development.

24 February 2009 Letter to Office of the Chief Minister
25 February 2009 LAPP funding proposals submitted
May 2009 Additional letter (direct) to Chief Minister for further support

6.8 Carbon Pollution Reduction Scheme (CPRS)

Recent History

Action from February reference group meeting in Katherine:

That LGANT report back to the next Environment, Transport and Infrastructure reference group on the carbon pollution reduction scheme to ensure local government interests based in the Northern Territory are represented at the federal level.

December 2008 White paper released
February 2009 Draft legislation released
March 2009 Commission Deacons for report
April 2009 Deacons report completed

April 2009 ALGA submission on draft legislation
14 May 2009 Senate Committee reported back - decision not to include legacy wastes in CPRS
May 2009 MAV financial impact assessment

6.9 Myuma Pty Ltd – Indigenous Training Civil Construction

Recent History
At the recent Northern Australian Alliance meeting at Mt Isa, Mr Colin Saltmere, Managing Director of Myuma Pty Ltd gave a presentation on Alliance contracts and Indigenous training.

Myuma Pty Ltd, Camooweal participated under the Alliance Framework in the construction of road works and supporting infrastructure with Queensland Main Roads on the Barkly highway upgrade between Camooweal and Mt Isa.

Northern Australian Alliance delegates were invited back to the training facilities at Dugalunji Camp Camooweal. They were simple but very impressive.

The training program and Alliance agreement has been a great success and the Association wishes to gauge the interest of local government authorities in the NT to take up some of the initiatives and mirror them in their shires and in the Northern Territory

<table>
<thead>
<tr>
<th>Action: That the Association make contact with Myuma Pty Ltd regarding visitation and presentation at the October reference group meeting in Darwin.</th>
</tr>
</thead>
</table>

**RESOLUTION**

THAT the Environment, Transport and Infrastructure Reference Group receive and note business for information.

Moved: Tim Day
Seconded: Phil West
Carried

7. GENERAL BUSINESS

7.1 With Notice - Nil

7.2 Without Notice (from workshop presentations Thursday 4 June 2009)

7.2.1 Housing Management System

**Action:**

Write to the Department of Local Government requesting funding to deliver life skills programs regarding management of public housing assets.

That LGANT invite David Ritchie from the Department of Housing to address the CEOs reference group in June and the Environment, Transport and Infrastructure reference group at the October meeting in Darwin, on the contractual arrangements and provision of maintenance to public housing assets on indigenous communities.

8. ACTION LIST FROM PREVIOUS MEETINGS

See document attached to minutes.
9. COMPLETED BUSINESS

RESOLUTION
THAT the Environment, Transport and Infrastructure Reference Group approve the removal of items of completed business from the agenda for the next meeting.

Moved: Trevor Troy
Seconded: Ty Johnson
Carried

10. NEXT MEETING

The next meeting of the Environment, Transport & Infrastructure Reference Group will be held in the Thursday 1 & Friday 2 October 2009 in Darwin.

11. CLOSURE

Meeting closed at 2.30pm.
## ONGOING ACTION PLAN

**ENVIRONMENT, TRANSPORT & INFRASTRUCTURE REFERENCE GROUP (as at June 2009)**

### 1. Issues for collaboration

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
<th>RECOMMENDED ACTION</th>
<th>TIMELINE FOR COMPLETION</th>
<th>STATUS OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>The inadequacy of local roads funding due largely to inaccurate data about local roads.</td>
<td>Undertake scoping study to complete road audit and road hierarchy model development as evidence for a submission to the Australian Government for increased road funding.</td>
<td>June 2009</td>
<td>Submission to NTG for funding to develop principles for development local government road hierarchy and set of core data sets. Policy endorsed by the Executive 12 March 2009</td>
</tr>
<tr>
<td>1.2</td>
<td>The transfer of local roads to shire councils from the Territory Government.</td>
<td>Develop a case for the orderly transfer of roads to put to the Territory Government following consideration by CEO Forum, Councils and the Local Road Management Alliance.</td>
<td>June 2009</td>
<td>A set of broad principles are being developed by the Department of Infrastructure for transitioning local roads to councils. <strong>The Association has been in discussions with DPI to facilitate and organize a meeting of the Roads Alliance and table issues and set of principles for any transfer of Local roads managed by NTG.</strong></td>
</tr>
<tr>
<td>1.3</td>
<td>The development of proposals that can meet the criteria for infrastructure funding from the Australian Government.</td>
<td>Research and develop proposals capable of winning funds for councils in the NT</td>
<td>January 2009</td>
<td>Letter of support to a joint submission for funding of local roads servicing indigenous communities in remote northern Australia. (Attached communiqué)</td>
</tr>
<tr>
<td>1.4</td>
<td>The signing of an MOU between councils and the operators of rail infrastructure, Asian Pacific Transport Pty Ltd on the management and funding responsibility for the safety of railway crossings.</td>
<td>Collaborate on the content of the MOU so that individual councils can determine the stance they wish to take before signing. <strong>Policy to be developed for the EITRG June Meeting Alice Springs</strong></td>
<td>January 2009</td>
<td>A draft MOU has been given to Directors in all councils. <strong>Presentation at Reference Group meeting Alice Springs Thursday June 4 2009. TBC</strong></td>
</tr>
</tbody>
</table>
## Issues for collaboration (continued)

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1.6</td>
<td>Climate Change Risk Assessment Funding</td>
<td><strong>Resolution (meeting 20/2/09)</strong> That LGANT submit an EOI on behalf of Tiwi Islands, Wagait, Coomalie and Belyuen and East and West Arnhem shires and support other member councils in their applications with a regional approach to the funding program. That LGANT use their expertise and knowledge to support member councils in the risk assessment of climate change and development of policies in the future</td>
<td>March 2009</td>
<td>EOI submitted on behalf of Tiwi Islands, Wagait, Coomalie and Belyuen and East and West Arnhem shires. LGANT have been informed that some members’ submissions have been successful. Awaiting formal documentations</td>
</tr>
</tbody>
</table>
### Legislative change or compliance

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
<th>RECOMMENDED ACTION</th>
<th>TIMELINE FOR COMPLETION</th>
<th>STATUS OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Shortcomings in, or compliance required, with legislation relating to the environment, transport and infrastructure.</td>
<td>Review provisions and collaborate on proposals for change or to meet compliance that can be put to the CEO Forum, Councils and other relevant parties.</td>
<td>Ongoing exercise although some proposals to be developed by June 2009.</td>
<td>Ongoing.</td>
</tr>
<tr>
<td>2.2</td>
<td>LGANT policies on environment, transport and Infrastructure</td>
<td>Resolution (meeting 20/2/09) That LGANT through the Environment, Transport &amp; Infrastructure reference group review LGANT policies in the areas of, 4-Transport and Infrastructure, 6-Urban Affairs and 7-Environment, with comments to Peter McLinden by 30 May 2009, for consideration at the next reference group meeting</td>
<td>5 June 2009, meeting to be held in Alice Springs</td>
<td>Report June 2009 Reference Group meeting.</td>
</tr>
</tbody>
</table>

### 3. Policy development proposals

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
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<th>STATUS OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1</td>
<td>Appropriate LGANT policies relating to environment, transport and infrastructure.</td>
<td>Review policies and develop proposals for change or that are new that can be put to the CEO forum and LGANT meetings.</td>
<td>As required. Proposals would need to be prioritized to fit in with meeting schedules.</td>
<td>LGANT policies are in place. See policy statements.</td>
</tr>
<tr>
<td>3.2</td>
<td>Transfer of local roads to shire councils from the NT government.</td>
<td>That LGANT supports the NT Grants Commission in their endeavors to form a working party of NT government agencies to further develop the 2009 submission to the Commonwealth government to increase the Commonwealth road grant for local government roads in the NT.</td>
<td>Policy adopted by LGANT Executive March 13 2009.</td>
<td>Policy adopted by the Association. Submission to NTG to assist in core data sets to develop a case to support inequity for funding for local roads through the Federal Assistant Grants for Roads.</td>
</tr>
</tbody>
</table>
3.
Policy development proposals (continued)

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
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<th>STATUS OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.2 cont.</td>
<td>Transfer of local roads to shire councils from the NT government.</td>
<td>That LGANT calls on the Australian and NT governments to provide financial assistance to local government in the development of a scoping paper, identifying road standards acceptable to local government and data collection to quantify amounts of funds required to upgrade and maintain the local road network within the NT.</td>
<td>As above.</td>
<td>As above.</td>
</tr>
</tbody>
</table>

4. Issues with Territory and Australian governments

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
<th>RECOMMENDED ACTION</th>
<th>TIMELINE FOR COMPLETION</th>
<th>STATUS OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1</td>
<td>Government policies or actions resulting in, or likely to result in, positive or negative impacts on councils to do environment, transport and infrastructure.</td>
<td>Review issues and develop proposals for attending to them so that can be put to CEO Forum and LGANT meetings.</td>
<td>As required. Proposals would need to be prioritized to fit in with meeting schedules.</td>
<td>Issues need to be identified.</td>
</tr>
<tr>
<td>4.3</td>
<td>National Disaster Relief Assistance (NDRA)</td>
<td><strong>Resolution (meeting 20/2/09)</strong> That LGANT write to the NT government requesting a meeting with the appropriate agencies to ensure local government maximises benefits from the natural disaster relief assistance and ensures transparency in the distribution of NDRA funding provided to the NT government by the Australian government to local government.</td>
<td>Invitation to offices of government agencies to attend the EITRG to inform delegates of the process of accessing NDRA funding.</td>
<td>Officers were unavailable for the June meeting. Will again formally invite them to the Darwin EITRG meeting October 2009. June meeting Alice Springs table letter and information from the DLG on NDRA submissions.</td>
</tr>
</tbody>
</table>
### Issues with Territory and Australian governments (continued)

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
<th>RECOMMENDED ACTION</th>
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<th>STATUS OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.4</td>
<td>Carbon Pollution Reduction Scheme (CPRS)</td>
<td>That LGANT report back to the next reference group meeting on carbon pollution reduction scheme to ensure local government interests based in the NT are represented at the federal level.</td>
<td>Ongoing – throughout review and eventual implementation of the scheme.</td>
<td>LGANT with other local government associations, through ALGA, commissioned Deacons to report on draft legislation. (available to members online or by request).</td>
</tr>
<tr>
<td>4.5</td>
<td>Climate Change Risk Assessment Funding</td>
<td><strong>Resolutions (meeting 20/2/09)</strong>&lt;br&gt;That LGANT write to the Department of Chief Minister requesting financial support for those groups of councils that did not receive funding through the local adaptation pathways program, funded by the Australian government. That LGANT write to the Department of Chief Minister requesting financial support for the Local Government Association of the NT, to provide the resources to support local government in the implementation of climate change risk assessments and policy development.</td>
<td>Ongoing.</td>
<td>In process. Awaiting final confirmation of which councils will receive funding through LAPP II. As above.</td>
</tr>
<tr>
<td>4.6</td>
<td>Procurement Contract Thresholds</td>
<td><strong>Resolution (meeting 20/2/09)</strong>&lt;br&gt;That the Environment, Transport and Infrastructure reference group, support the alignment of thresholds for procurement of local government with those of the NT.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.7</td>
<td>Department of Natural Resources, Environment, the Arts and Sport (NRETAS)</td>
<td><strong>Resolution (meeting 20/2/09)</strong>&lt;br&gt;That LGANT makes application to NRETAS for grant funds to develop adaptable guidelines for waste facilities and waste service plans for all shire councils.</td>
<td>Ongoing.</td>
<td>Pending - finalization of waste management guidelines is necessary before further funding from NRETAS is sought.</td>
</tr>
</tbody>
</table>
## Issues with Territory and Australian governments (continued)

<table>
<thead>
<tr>
<th>No.</th>
<th>SIGNIFICANT ISSUE</th>
<th>RECOMMENDED ACTION</th>
<th>TIMELINE FOR COMPLETION</th>
<th>STATUS OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.8</td>
<td>Local government eligibility to tender for Northern Territory government works</td>
<td>That LGANT will follow up with East Arnhem shire regarding ability for member councils to tender for NT government works and write to the relevant government agencies requesting clarification.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RECOMMENDATION

(a) That Council notes the contract between RGSC and Centrelink for the amount of $699,344.36 for services to be provided at the following communities:

- Jilkminggan
- Mataranka
- Gulin Gulin
- Barunga
- Beswick
- Numbulwar
- Yugul Mangi

BACKGROUND

Contract Price
The Contractor will be paid $699,344.36 (inclusive of GST) for the Services. This amount will be payable quarterly in arrears in accordance with the Schedule of Payments at clause 2 in this schedule.

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Description</th>
<th>Tax Invoice Lodgement date</th>
<th>Payment terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Payment 1 25% of the total contract value</td>
<td>Due by 9 October 2009</td>
<td>30 days</td>
</tr>
<tr>
<td>(b)</td>
<td>Payment 2 25% of the total contract value</td>
<td>Due by 8 January 2010</td>
<td>30 days</td>
</tr>
<tr>
<td>(c)</td>
<td>Payment 3 25% of the total contract value</td>
<td>Due by 9 April 2010</td>
<td>30 days</td>
</tr>
<tr>
<td>(d)</td>
<td>Payment 4 25% of the total contract value</td>
<td>Due by 11 June 2010</td>
<td>30 days</td>
</tr>
</tbody>
</table>

Contract available for perusal on request.

FINANCIAL CONSIDERATIONS
$699,344.36 (inclusive of GST)

ATTACHMENTS:
There are no attachments for this report.
GOVERNANCE REPORT

ITEM NUMBER 14.1
TITLE Maximum Council Member Allowances for Approval
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY - 89811
AUTHOR Ariane McCormack, Manager, Governance

RECOMMENDATION

(a) That Council accepts the maximum council allowances for the 09/10 fiscal year.

BACKGROUND
The Local Government Act 2008 states that Council must approve Council allowances for the new fiscal year.

ISSUES/OPTIONS/SWOT
The table in the attachment describes the maximum council member allowances to be distributed to Council on the first day of each month through EFT.

FINANCIAL CONSIDERATIONS
<<Enter Text>>

ATTACHMENTS:
1 Maximum Council Member Allowances 09.pdf
Year - Council member allowances are set

### Maximum Council Member Allowances

<table>
<thead>
<tr>
<th>Church</th>
<th>Position</th>
<th>Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Deputy Principal Member</td>
<td>513.04</td>
</tr>
<tr>
<td></td>
<td>Principal Member</td>
<td>513.68</td>
</tr>
<tr>
<td></td>
<td></td>
<td>514.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>514.00</td>
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<td>514.00</td>
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<td></td>
<td></td>
<td>514.00</td>
</tr>
</tbody>
</table>

The table above shows the maximum council member allowances. The allowances are set for the current year and are considered the maximum that can be paid to council members for services rendered. The allowances are divided into two categories: regular and travel. The regular allowances are calculated based on the number of council members. The travel allowances are calculated based on the number of council members and the distance traveled.
### Maximum Council Member Allowances (cont)

#### Acting Principal Member

<table>
<thead>
<tr>
<th>Category</th>
<th>Daily Rate</th>
<th>Maximum claimable (30 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1: Darwin</td>
<td>$332</td>
<td>$23,110</td>
</tr>
<tr>
<td>2: Katherine and East Arnhem</td>
<td>$222</td>
<td>$19,386</td>
</tr>
<tr>
<td>3: Litchfield</td>
<td>$216</td>
<td>$16,155</td>
</tr>
<tr>
<td>4: Gayndah, Roma, Gulf, MacDonnell West, Amban, Victoria-Daly, Central Darwin, Tiwi Islands</td>
<td>$180</td>
<td>$12,794</td>
</tr>
<tr>
<td>5: Belyea, Corroboree, Wajag</td>
<td>$144</td>
<td>$9,602</td>
</tr>
</tbody>
</table>

#### Ordinary Council Members

<table>
<thead>
<tr>
<th>Category</th>
<th>Daily Rate</th>
<th>Maximum claimable (30 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1: Darwin</td>
<td>$18,609</td>
<td>$13,017</td>
</tr>
<tr>
<td>2: Katherine and East Arnhem</td>
<td>$11,166</td>
<td>$9,305</td>
</tr>
<tr>
<td>3: Litchfield</td>
<td>$7,444</td>
<td>$7,444</td>
</tr>
<tr>
<td>4: Gayndah, Roma, Gulf, MacDonnell West, Amban, Victoria-Daly, Central Darwin, Tiwi Islands</td>
<td>$2,724</td>
<td>$2,724</td>
</tr>
<tr>
<td>5: Belyea, Corroboree, Wajag</td>
<td>$1,569</td>
<td>$1,569</td>
</tr>
</tbody>
</table>

#### Extra Allowances

<table>
<thead>
<tr>
<th>Category</th>
<th>Daily Rate</th>
<th>Maximum claimable (30 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1: Darwin</td>
<td>$100</td>
<td>$110</td>
</tr>
<tr>
<td>2: Katherine and East Arnhem</td>
<td>$94</td>
<td>$94</td>
</tr>
<tr>
<td>3: Litchfield</td>
<td>$78</td>
<td>$78</td>
</tr>
<tr>
<td>4: Gayndah, Roma, Gulf, MacDonnell West, Amban, Victoria-Daly, Central Darwin, Tiwi Islands</td>
<td>$63</td>
<td>$63</td>
</tr>
<tr>
<td>5: Belyea, Corroboree, Wajag</td>
<td>$50</td>
<td>$50</td>
</tr>
</tbody>
</table>

#### Total Claimable

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Claimable</th>
</tr>
</thead>
<tbody>
<tr>
<td>1: Darwin</td>
<td>$49,026.00</td>
</tr>
<tr>
<td>2: Katherine and East Arnhem</td>
<td>$38,583</td>
</tr>
<tr>
<td>3: Litchfield</td>
<td>$25,756</td>
</tr>
<tr>
<td>4: Gayndah, Roma, Gulf, MacDonnell West, Amban, Victoria-Daly, Central Darwin, Tiwi Islands</td>
<td>$22,816</td>
</tr>
<tr>
<td>5: Belyea, Corroboree, Wajag</td>
<td>$18,213</td>
</tr>
<tr>
<td>6: Belyea, Corroboree, Wajag</td>
<td>$10,668</td>
</tr>
</tbody>
</table>
GOVERNANCE REPORT

ITEM NUMBER  14.2
TITLE  Appointment of Returning Officer
REFERENCE  \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY\REPORTS - 89818
AUTHOR  Ariane McCormack, Manager, Governance

RECOMMENDATION

(a) That Council approves the appointment of Bill Shepheard from NT Electoral Commission as the returning officer for the Yugul Mangi Ward by-election.

BACKGROUND
Due to the resignation of Councillor Jacob Lansen, Yugul Mangi Ward is now short of one Councillor.

ISSUES/OPTIONS/SWOT
According to the Local Government Act 2008, Council must appoint a returning officer for the election. Bill Shepheard from NT Electoral Commission is the recommended person.

As soon as we have a returning officer, we can start working on an enrolment drive, following by the calling of nominations. It is suggested that the call for nominations be done after the school holidays around 17 July 09, with a suggested polling date of around 29 August.

We will advertise through the Katherine Times, RGS Newsletter, several notice boards, and local radio stations.

Polling locations will be in Ngukurr, Badawarra, and Urapunga.

FINANCIAL CONSIDERATIONS
Waiting from electoral commission cost analysis on polling and non polling options.

ATTACHMENTS:
There are no attachments for this report.
FUNDING AGREEMENTS

ITEM NUMBER 16.1
TITLE Healthy Active Australia and School Grants Program
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS - 88395
AUTHOR Sheena Drennan, Grants Officer

RECOMMENDATION

(a) That Council note the Healthy Active Australia and School Grant for Numbulwar in the amount of $79,300.00 (gst exclusive).

BACKGROUND
Amount of funding: $79,300 (GST exclusive)
The Numbulwar “Fit For Life” project will promote healthy lifestyle changes within the Numbulwar community. This will be achieved by providing fitness and strength training workshops, camps and conducting a series of healthy eating workshops. A shade exercise area (Exercise) will be constructed for use by local school students, individuals and sporting teams.

ISSUES/OPTIONS/SWOT
Nil

FINANCIAL CONSIDERATIONS
NIL

ATTACHMENTS:
FUNDING AGREEMENTS

ITEM NUMBER  16.2
TITLE         School Nutrition Program
REFERENCE     \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06
              - COUNCIL MEETING - 1 JULY\REPORTS - 88967
AUTHOR        Sheena Drennan, Grants Officer

RECOMMENDATION

(a) That Council accept and apply the Common Seal to the Funding Agreement from Department of Education, Employment and Workplace Relations for the School Nutrition Program at Beswick, Manyallaluk and Bulman.

BACKGROUND
Funding to provide the School Nutrition Program at Beswick ($77,170), Manyallaluk ($36,242), and Bulman ($64,951) to 4 April 2010.

ISSUES/OPTIONS/SWOT

FINANCIAL CONSIDERATIONS
Nil

ATTACHMENTS:
GENERAL BUSINESS

ITEM NUMBER 19.1
TITLE Action 19.5 John De Koning to speak re: Larrimah Services
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY\REPORTS - 90249
AUTHOR Vanessa Lamb, Executive Assistant and Governance Support Officer

RECOMMENDATION

(a) That Council

BACKGROUND
John De Koning to give an update on the Larrimah services.

ATTACHMENTS:
There are no attachments for this report.
GENERAL BUSINESS

ITEM NUMBER 19.2
TITLE Mayoral Robe Design Presentation - Jane Nakivell
REFERENCE \CORE SERVICES\GOVERNANCE\COUNCIL MEETINGS\2009 - 06 - COUNCIL MEETING - 1 JULY\REPORTS - 90251
AUTHOR Vanessa Lamb, Executive Assistant and Governance Support Officer

RECOMMENDATION

(a) That Council

BACKGROUND
Decisions to be made on the Mayoral Robe design and budget.

FINANCIAL CONSIDERATIONS
Robe Budget.

ATTACHMENTS:
There are no attachments for this report.