

POSITION DESCRIPTION

1. POSITION DETAILS			
Position Title	Vet Nurse - CASUAL	Designation and Classification Level	Level 3
Position No	Multiple	Division	Community Services & Engagement
Business Unit	Animal Management	Reports To	Program Manager, Animal Control
Location	Katherine	Date Created	May 2023
2. POSITION CONTEXT			
Position Summary/ Purpose	The veterinary nurse will work with the RGRC's veterinarians and other stakeholders to undertake activities linked to animal health, welfare and control. This program focuses on the improvement of animal health and responsible ownership of animals within the Council's towns and communities.		
3. KEY RESPONSIBILITIES			
<p>1. Service Delivery, Planning and Monitoring</p> <ul style="list-style-type: none"> • Assist RGRC vets in the delivery of animal management programs to the communities of: Barunga, Beswick, Borroloola, Bulman, Jilkminggan, Manyallaluk, Minyerri, Ngukurr, Numbulwar, Robinson River and Urapunga. • Provide veterinary nursing care to animals in these communities. You will be mentored and trained on the job. In line with your qualification level the job will entail: <ul style="list-style-type: none"> • Giving advice to owners about caring for animals. • Animal handling. • Preparing and administering anti-parasitic treatments to animals. • Administration of drugs, anaesthetics and injections to animals as required. • Preparing animals for surgery. • Anaesthetic monitoring. • Maintaining, and sterilising surgical equipment. • General cleaning. • Administrative tasks as directed. <p>2. Organisational Sustainability</p> <ul style="list-style-type: none"> • Delivering responsible pet owner education to Council staff, schools, householders and animal owners <p>3. Quality and Continuous Improvement</p> <ul style="list-style-type: none"> • Maintaining accurate records and conducting dog censuses. <p>4. Work Health and Safety (WHS)</p> <p>All Council staff have a duty of care and a legal obligation to ensure that they:</p> <ul style="list-style-type: none"> • Undertake work in a manner that is not harmful to their health and safety or the health and safety of others • Proactively identify and address potential risk to ensure the safety, so far as is reasonably practicable, of service users, staff, volunteers, stakeholders and the organisation in accordance with legislated 			

responsibilities and Council's Quality and Risk Management System

- Comply with the Council's WHS Management System requirements particularly manual handling, infection control, emergency, food safety and personal protective equipment requirements
- Attend and actively participate in WHS and other mandatory training
- Monitor workplace conditions and report:
 - Ideas which may improve health and safety
 - Any work related or personal injury or illness (where it may affect their ability to work safely)
 - Any work-related incident they witness, including bullying and harassment
 - Hazards and incidents including any malfunction or inadequacies of equipment
 - Correct minor hazards as applicable.

4. SELECTION CRITERIA

ESSENTIAL

1. Possession of a Cert IV in Veterinary Nursing.
2. A caring and responsible attitude combined with a love of animals.
3. A strong interest in animal welfare and environmental health.
4. Experience living or working in a cross cultural environment.
5. Ability to take part in community education on responsible pet ownership.
6. Ability to travel to remote communities often with frequent overnight stays.
7. A reasonable level of fitness appropriate for the safe handling of domestic animals.
8. A strong sense of teamwork, as well as communication and interpersonal skills.
9. Administrative skills in areas listed under key responsibilities.
10. Able to meet the inherent requirements of the position both physically and mentally.

DESIRABLE

1. Fluency in Eastern Kriol (NT) language.
2. Demonstrated public relations skills.
3. Experience working in a team environment.
4. Sound knowledge of animal behaviour, in particular aggression in dogs. Ability to live in a remote environment.
5. Sound knowledge of Work Health and Safety requirements.

MANDATORY REQUIREMENTS

1. Be an Australian Resident or provide the current, relevant Visa to work within Australia (Please note that RGRC do not currently undertake sponsorship).
2. Current Criminal History Check (issued within three (3) months) or undertake Criminal History Check prior to commencement of employment and renew as required throughout period of employment, or as per the Criminal History Check Policy.
3. Current Northern Territory "C" Class Drivers Licence with manual driving capacity.
4. Current Working with Children Clearance (OCHRE Card) required at the commencement of employment or a current receipt of an application for an exemption to be approved by SAFE NT.

TRAVEL REQUIREMENTS

This position is based in Katherine and you may be required to travel and work in remote communities, including overnight stays, in the Roper Gulf Regional Council area.

5. ACKNOWLEDGEMENT

A / General Manager	Tony Hopp	Date Approved: 5/6/23	Signature: J. Hopp
Employee Name		Date:	Signature:

