

MINUTES OF THE ROPER GULF REGIONAL COUNCIL, Mataranka Local Authority  
HELD AT THE Roper Gulf Regional Council Service Delivery Centre-Mataranka 36 Roper  
Terrace, Mataranka NT 0852 ON Tuesday 11 February 2025 AT 1:00 PM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Members**

- Councillor Annabelle DAYLIGHT;
- Rachael WALTERS (Chairperson);
- Sue EDWARDS;
- Margaret MINNETT;
- Desmond BARRITT; (Left the Meeting at 1:15 pm prior to any formal business being Resolved by the Local Authority)
- Johnny BILLY; and
- Shaunette MARTIN.

### **1.2 Staff**

- David HURST, Chief Executive Officer;
- Tony HOPP, Acting General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Karyn KALAMARAS, Council Services Manager Mataranka and Jilkmिंगgan;
- Yasmin GROVES, Procurement Compliance Coordinator;
- Sarah PEACHMENT, Executive Assistant to the Chief Executive Officer;
- Tony HARRIS, Projects Manager;
- Nancy HARPUR, Contracts Coordinator;
- Joseph SMITH, Resource Recovery Coordinator;
- Sarah PEACHMENT, Executive Assistant to the Chief Executive Officer; and
- Shane SMITH, Community Safety Coordinator.

### **1.3 Guests**

- Mayor Tony JACK;
- William BRIDGEMAN, Department of Housing, Local Government and Community;
- Dilan HANNADIGE, Department of Housing, Local Government and Community; and
- Michael MacFARLANE; Mataranka Community Member.

## **2 MEETING OPENED**

The Mataranka Local Authority Meeting opened at 1:07 pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the Meeting and the Roper Gulf Regional Council Pledge was read.

## **3 WELCOME TO COUNTRY**

Councillor Annabelle DAYLIGHT welcomed all persons to Country.

## **4 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

## **5 QUESTIONS FROM THE PUBLIC**

Nil.

## **6 CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 Mataranka Local Authority Meeting Previous Minutes**

**MAT Q-1/2025 RESOLVED (LA Member Sue Edwards/LA Member Margaret Minnett)**

**CARRIED**

That the Mataranka Local Authority confirms the minutes from the Meeting held on Tuesday, 05 November 2024 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

## **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

### **7.1 Action List**

**MAT Q-2/2025 RESOLVED (LA Member Johnny Billy/LA Member Shaunette Martin) CARRIED**

That the Mataranka Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

## **8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

## **9 DISCLOSURE OF INTEREST**

Nil.

## **10 INCOMING CORRESPONDENCE**

Nil.

## **12 EXECUTIVE REPORTS**

### **12.1 Local Authority Member Attendance Report**

**MAT Q-3/2025 RESOLVED (LA Member Margaret Minnett/LA Member Sue Edwards) CARRIED**

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

### **12.2 Elected Members Report**

**MAT Q-4/2025 RESOLVED (LA Member Sue Edwards/Councillor Annabelle Daylight) CARRIED**

That the Mataranka Local Authority:

- (a) receives and notes the Elected Members Report; and
- (b) receives and notes the Annual Report 2023/24.

## **13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

### **13.1 Mataranka LA December YTD Finance Report**

**MAT Q-5/2025 RESOLVED (LA Member Margaret Minnett/LA Member Sue Edwards) CARRIED**

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period 1 July 2024 to 31 December 2024.

### **13.2 Mataranka Local Authority Projects Update**

**MAT Q-6/2025 RESOLVED (Councillor Annabelle Daylight/LA Member Johnny Billy) CARRIED**

That the Mataranka Local Authority receives and notes the Local Authority Projects Update Report.

### **13.3 Town Priorities**

**MAT Q-7/2025 RESOLVED (LA Member Sue Edwards/LA Member Margaret Minnett) CARRIED**

That the Mataranka Local Authority nominates the following priorities for Council's consideration for the 2025-26 Financial year:

- (a) Public Ablution;
- (b) Community Pathways including bike tracks;
- (c) Town and Cemetery Beautification;
- (d) Aerodrome upgrades including helipad and lighting for emergency night operation;
- (e) Playground shading and fencing; and
- (f) Sealing of Mulggan Camp Roads.

## **14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

### **14.1 Council Services Manager Report**

*MAT Q-8/2025 RESOLVED (LA Member Sue Edwards/LA Member Johnny Billy) CARRIED*

That the Mataranka Local Authority:

- (a) receives and notes the Council Services Manager Report; and
- (b) requests for Museum expansion scoping.

### **14.2 Community Safety Update**

*MAT Q-9/2025 RESOLVED (LA Member Shaunette Martin/LA Member Johnny Billy) CARRIED*

That the Mataranka Local Authority receives and notes the Community Safety Update Report.

## **15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

Nil.

## **16 CLOSE OF MEETING**

The meeting closed at 2:25 pm.

This page and the preceding pages are the Minutes of the Mataranka Local Authority Meeting, held on Tuesday, 11 February 2025 and confirmed.

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Chairperson  
Confirmed on 6 May 2025

