



MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING OF THE ROPER
GULF REGIONAL COUNCIL, HELD AT THE ROPER ROOM, ROPER GULF
REGIONAL COUNCIL SUPPORT CENTRE,
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 12 JUNE 2024 AT 10:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Independent Member Ian SWAN (Chairperson) (via audio/video teleconference);
- Independent Member Carolyn EAGLE (via audio/video teleconference);
- Independent Member Claudia GOLDSMITH (via audio/video teleconference);
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

1.2 Staff

- David HURST, Chief Executive Officer (Acting);
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Claire CUPITT, General Manager Community Services and Engagement (Acting);
- Cristian COMAN, Manager Corporate Compliance (minute secretary); and
- James SANDERS, Finance Manager.

1.3 Guests

Nil.

2 MEETING OPENED

The Audit Committee Meeting opened at 1003hrs

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

Nil.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF AUDIT AND RISK COMMITTEE PREVIOUS MINUTES

22/2024 RESOLVED (John DALYWATER/Patricia FARRELL) CARRIED

That the Audit and Risk Committee confirms the draft minutes of the Audit and Risk Committee Meeting held on 19 February 2024 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

23/2024 RESOLVED (Patricia FARRELL/John DALYWATER) CARRIED

That the Audit and Risk Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF GENERAL BUSINESS

Nil

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Audit Committee Meeting.

10 INCOMING CORRESPONDENCE

Nil

11 OUTGOING CORRESPONDENCE

Nil

12 EXECUTIVE REPORTS

12.1 AUDIT AND RISK COMMITTEE MEMBER ATTENDENCE REPORT

182/2024 RESOLVED (Claudia GOLDSMITH/Carolyn EAGLE) CARRIED

That the Audit and Risk Committee receives and notes the Audit and Risk Committee Member Attendance Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

13.1 COUNCIL'S FINANCIAL REPORT AS AT 30 APRIL 2024

183/2024 RESOLVED (Carolyn EAGLE/Claudia GOLDSMITH) CARRIED

That the Audit and Risk Committee:

- (a) receives and notes the Council's Financial Report as at 30 April 2024; and
- (b) recommends for Council to scope, consider and develop cash flow forecasting for Financial Year (FY) 24-25;

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil

16 GENERAL BUSINESS

16.1 MOVE INTO CONFIDENTIAL SESSION

184/2024 RESOLVED (Claudia GOLDSMITH/Patricia FARRELL)

CARRIED

That the Audit and Risk Committee moves into Confidential Session.

16.2 CONTRACTOR OUTSOURCING

NOT CONSIDERED

17 CONFIDENTIAL ITEMS

MOVE TO CONFIDENTIAL ITEMS

27/2024 RESOLVED (Patricia FARRELL/Carolyn EAGLE) **CARRIED**

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

..

17.1 Confirmation of Previous Minutes of the Confidential Session - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv) (d), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.*

17.2 Action List - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii) (c)(iv) (d), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.*

17.3 Acting Chief Executive Officer Report - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii) (c)(iv), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

17.4 Compliance Review Report - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii) (c)(iv), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

17.5 Risk Register Update - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii) (c)(iv), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

17.6 Executive Report - Corporate Services and Sustainability - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii) (c)(iv), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

17.7 Independent Auditor Management Letter - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

The meeting moved to the Confidential Items at 12:15 pm.

RETURN TO OPEN

36/2024 RESOLVED (Claudia GOLDSMITH/Carolyn EAGLE) CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 12:46 pm.

18 CLOSE OF MEETING

The meeting closed at 12:47pm.

This page and the preceding pages are the minutes of the Audit and Risk Committee Meeting held on Wednesday, 12 June 2024 and will be confirmed Monday, 26 August 2024.

Chairperson Ian SWAN
Confirmed on 26 August 2024