

MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MANYALLALUK LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, MANYALLALUK
ON MONDAY, 2 OCTOBER 2023 AT 02:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Deputy Mayor Helen LEE; and
- Eileen LAWRENCE.

1.2 Staff

- Michael McFARLANE, Senior Projects Coordinator;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- William BRIDGEMAN, Senior Regional Project Officer, Department of the Chief Minister and Cabinet;
- Sherese DOOLEY, Community Member; and
- Bensamin ULAMARI, Community Member.

2 MEETING OPENED

The Manyallaluk Local Authority Meeting opened at 2:38 pm as a **Provisional**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 PROVISIONAL MEMBERS

9/2023 **RESOLVED** (Helen LEE/Elena LAWRENCE)

CARRIED

That the provisional Manyallaluk Local Authority, subject to the ratification of Council, endorses the provisional membership of Benjamin ULAMARI, and Sherese DOOLEY, as provisional members of the Manyallaluk Local Authority, and the for purposes of the attainment of a Quorum

The Manyallaluk Local Authority Opens as **Quorum** at 2:40 pm after considering nomination of Benjamin ULAMARI and Sherese DOOLEY.

4.1 APOLOGIES AND LEAVE OF ABSENCE

MAN Q-10/2023 (Elena LAWRENCE /Helen LEE) **CARRIED**

That the Manyallaluk Local Authority accepts the tendered apologies from Lloyd BROWN; and Eileen AVELUM.

5 QUESTIONS FROM THE PUBLIC

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Manyallaluk Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF MANYALLALUK LOCAL AUTHORITY MEETING PREVIOUS MINUTES

MAN Q-11/2023 (Helen LEE/ Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority confirms the minutes from the meetings held on 04 July 2022, 12 October 2022 and 03 April 2023 and affirms them to be a true and accurate record of the meetings' decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

MAN Q-12/2023 (Ben ULAMARI/Helen LEE) **CARRIED**

That the Manyallaluk Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items; and
- (c) requests to purchase the Material for action list item 12.1 (b) and write a letter to Nyirrunggulung-rise or Jawoyn Association to utilise apprentices for labour work in order to reduce labour costs.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Community concern – Parcel package procedure;
- Swimming Pool Maintenance; and
- Road and Maintenance Budget.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

12.1 MANYALLALUK LOCAL AUTHORITY PROJECTS UPDATE

MAN Q-13/2023 (Helen LEE/Sherese Dooley) **CARRIED**

That the Manyallaluk Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) requests Council to submit Aboriginal Areas Protection Authority (AAPA) clearance to upgrade- crossing to the bottom Cemetery due to restricted work site; and
- (c) requests Council to find out if Council pays for the AAPA Certification.

13 GENERAL BUSINESS

13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

MAN Q-14/2023 (Ben ULAMARI/Sherese Dooley) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Local Authority Member Attendance.

13.2 ELECTED MEMBER REPORT

MAN Q-15/2023 (Ben ULAMARI/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Elected Member report.

13.3 COMSAFE REPORT FOR THE MANYALLALUK LOCAL AUTHORITY MEETING.

MAN Q-16/2023 (Elena LAWRENCE/Sherese Dooley) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Community Safety Report for the period 1 July to 19 September .

13.4 COUNCIL SERVICES REPORT

Deferred this report to the next Local Authority Meeting.

13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2023 - 31.08.2023

Deferred this report to the next Local Authority Meeting.

14 OTHER BUSINESS

14.1 SWIMMING POOL MAINTENANCE

MAN Q-17/2023 (Helen LEE/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority requests for maintenance and cleaning of the Manyallaluk Swimming Pool.

14.2 ROAD AND MAINTENANCE BUDGET

MAN Q-18/2023 (Ben ULAMARI/Sherese Dooley) **CARRIED**

That the Manyallaluk Local Authority requests:

- (a) information pertaining to the frequency of Manyallaluk road grading, as dependant on plant used therein (eg. single or double blade); and
- (b) clarification pertaining to the body responsible for the maintenance and upkeep of roads.

15 CLOSE OF MEETING

The meeting closed at 3:48 pm.

This page and the proceeding pages are the Minutes of the Manyallaluk Local Authority Meeting held on Monday, 2 October 2023 and confirmed .

Chairperson
Confirmed on .