

MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT AND RISK
COMMITTEE MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE,
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 17 AUGUST 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Independent Member Ian SWAN (Chairperson);
- Independent Member Carolyn EAGLE (*via teleconference*);
- Independent Member Claudia GOLDSMITH (*via teleconference*); and
- Councillor John DALYWATER.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability;
- Hasan ISLAM, Finance Manager; and
- Bhumika ADHIKARI, Governance Officer. (*minute taker*)

1.3 Guests

- Matthew KENNON, Director Merit Chartered Accountants (*via teleconference*)

2 MEETING OPENED

The Audit Committee Meeting opened at 10:26am.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

103/2022 **RESOLVED (Claudia GOLDSMITH/John DALYWATER)** **CARRIED**

That the Audit and Risk Committee does not approve the tendered apology from Councillor Gadrin HOOSAN.

Note: Councillor Gadrin HOOSAN provided his apology for the meeting at 10:09am.

Chief Executive Officer to include apologies and leave of absence in the Terms Of Reference.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF AUDIT COMMITTEE PREVIOUS MINUTES - 12 APRIL 2022

104/2022 RESOLVED (Carolyn EAGLE/John DALYWATER)

CARRIED

That the Audit and Risk Committee confirms the minutes of the Audit Committee Meeting held on 12 April 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings with an amendment for the meeting to remove Councillor Gadrian HOOSAN in the attendance list as he was an apology.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

8 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Audit Committee Meeting.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 GENERAL BUSINESS

Nil.

13 EXECUTIVE REPORTS

13.1 AUDIT AND RISK COMMITTEE - TERMS OF REFERENCE

105/2022 RESOLVED (John DALYWATER/Carolyn EAGLE)

CARRIED

That the Audit and Risk Committee recommends that Council amends the Terms of Reference to include:

- (a) *The Council will be responsible for expenses, within reason, relating to flights, accommodation and hire vehicles when the Independent Members travel to attend Audit and Risk Committee meetings in person. These travel arrangements can be either made in person and reimbursed (subject to the prior approval of the Chief Executive Officer) or arranged by Council on behalf of the Independent Member.*
- (b) *Include provision for where the Chair is absent or unable to attend and a quorum can be formed, the remaining members of the Committee can elect an independent member to act as Chair for that meeting.*

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

15.1 UPDATE OF MYOBA IMPLEMENTATION

106/2022 **RESOLVED (Claudia GOLDSMITH/John DALYWATER)** **CARRIED**

That the Audit and Risk Committee receives and notes the Update of MYOBA implementation report.

15.2 AUDIT UPDATE

107/2022 **RESOLVED (John DALYWATER/Claudia GOLDSMITH)** **CARRIED**

That the Audit and Risk Committee receives and notes the Audit Update report.

16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

17 ITEMS FOR NEXT MEETING

Nil.

18 MOVE TO CONFIDENTIAL

18.1 MOVE TO CONFIDENTIAL

108/2022 **RESOLVED (Claudia GOLDSMITH/Carolyn EAGLE)** **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

18.1 Confirmation of Previous Audit and Risk Committee Confidential Minutes - 12 April 2022 - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest..*

18.2 Action List - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

18.3 Critical Risks Assessment - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

18.4 ICAC Reporting - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.*

18.5 Risk Management Plan and Register - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(d), information subject to an obligation of confidentiality at law, or in equity.*

The meeting moved to the Confidential Items at 11:41am

18.2 RETURN TO OPEN

109/2022 **RESOLVED** (John DALYWATER/Claudia GOLDSMITH)

CARRIED

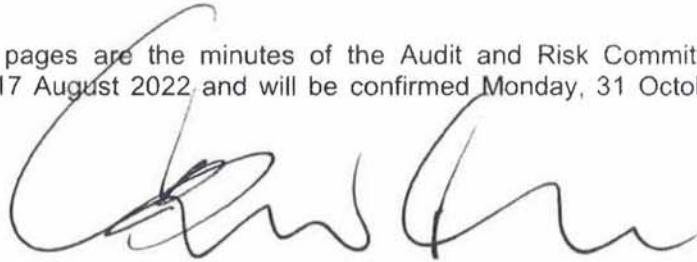
That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 1:07pm

19 CLOSE OF MEETING

The meeting closed at 1:08 pm.

This page and the preceding pages are the minutes of the Audit and Risk Committee Meeting held on Wednesday, 17 August 2022, and will be confirmed Monday, 31 October 2022.



Chairperson Ian SWAN
Confirmed on 31 October 2022