



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL MEETING HELD AT 2 CRAWFORD STREET
KATHERINE ON WEDNESDAY, 27 JULY 2016 AT 8:30 AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Tony Jack
Deputy Mayor Judy MacFarlane
Councillor Anne Marie Lee
Councillor Don Garner
Councillor Daniel Mulholland
Councillor Eric Roberts
Councillor Kathy-Anne Numamurdirdi
Councillor Selina Ashiey
Councillor Daphne Daniels
Councillor John Dalywater
Councillor Annabelle Daylight

1.2 Staff

Michael Berto, Chief Executive Officer (CEO)
Marc Gardner, Director Commercial Services (DCS)
Garry Richards, Acting Director Council and Community Services (DCCS)
Lokesh Anand, Manager Finance
Amanda Haigh, Manager Governance and Corporate Planning
Jo Nicol, Local Authority Coordination Officer
Rashmi Sharma, Governance Officer (Minute Taker)

1.3 Guests

Rose Peckham, Department of Local Government and Community Services

2. MEETING OPENED

Meeting opened at 8:40 am.

3. WELCOME TO COUNTRY

Mayor Tony Jack welcomed all members, staff and guests to the meeting.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

170/2016 RESOLVED (Eric Roberts/Selina Ashley)

Carried

- (a) That Council accept the apologies from Cr Timothy Baker for the Ordinary Meeting of Council held on 27 July 2016.
- (b) That Council accept the apologies from Deputy Mayor Judy MacFarlane for the Ordinary Meeting of Council to be held on 31 August at Bulman.

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS ORDINARY MEETING OF COUNCIL MINUTES

171/2016 RESOLVED (Anne Marie Lee /Selina Ashley)

Carried

- (a) That Council approve the minutes as a true and accurate record of the Ordinary Meeting of Council held on Wednesday 16 June 2016.

6. CALL FOR ITEMS OF GENERAL BUSINESS

- 1. GRANTS: Disability In Home Support (DIHS) Program 2016-17 - Department of Health (NT)
- 2. Memorandum Of Understanding with Binjari Community Aboriginal Corporation for the delivery of Community Development Programme.
- 3. Development Permit – DP16/0329- Part NT Portion 745 and Part NT Portion 1545 Roper Highway, Townsite of Rittarangu
- 4. Update on Ngukurr newsletter. *Cr Daphne Daniels*
- 5. GRANTS: Homelands Municipal and Essential Services and Housing Maintenance Services Programs 2016-17 – Department of Local Government and Community Services
- 6. Selecting of Councillor to be Acting Principal for the August Ordinary Meeting of Council in Bulman.

Closed Session

- 1. JCAC Update – *DCS Marc Gardner*

7. QUESTIONS FROM THE PUBLIC

Nil

8. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

9. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

Nil

10. BUSINESS ARISING FROM PREVIOUS MINUTES

10.1 ACTION LIST

172/2016 RESOLVED (Eric Roberts/Daphne Daniels) Carried

- (a) That Council receive and note the Action List.

11. INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

173/2016 RESOLVED (Judy MacFarlane/Donald Garner) Carried

- (a) That Council accept the Incoming Correspondence.

12. OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

174/2016 RESOLVED (Judy MacFarlane/Anne Marie Lee) Carried

- (a) That Council accept the Outgoing Correspondence.

13. WARD REPORTS

13.1 NEVER NEVER WARD REPORT

175/2016 RESOLVED (Eric Roberts/Donald Garner) Carried

- (a) That Council receive and note the Never Never Ward Report.

13.2 NYIRRANGGULUNG WARD REPORT

176/2016 RESOLVED (Selina Ashley/Anne Marie Lee) Carried

- a) That Council receive and note the Nyirranggulung Ward Report with the change in the Barunga Local Authority Meeting to 23rd August 2016.

13.3 NUMBULWAR NUMBIRINDI WARD REPORT

177/2016 RESOLVED (Eric Roberts/Judy MacFarlane) Carried

- (a) That Council receive and note the Numbulwar Numburindi Ward Report.

13.4 SOUTH WEST GULF WARD REPORT

178/2016 RESOLVED (Donald Garner/Annabelle Daylight) Carried

- (a) That the Council receive and note South West Gulf Ward report.

13.5 YUGUL MANGI WARD REPORT

179/2016 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts) Carried

- (a) That Council receive and note the Yugul Mangi Ward Report.

14. EXECUTIVE DIRECTORATE REPORTS

14.1 MAYOR'S REPORT

180/2016 RESOLVED (Judy MacFarlane/Daphne Daniels) Carried

- (a) That Council receive and note the Mayor's Report.

14.2 CEO REPORT

181/2016 RESOLVED (Judy MacFarlane/Selina Ashley) Carried

- (a) That Council receive and note the CEO's Report.

15. CORPORATE GOVERNANCE DIRECTORATE REPORTS

15.1 ROPER GULF REGIONAL COUNCIL REGIONAL PLAN 2016-2017

182/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight) Carried

- (a) That Council approve the Roper Gulf Regional Council Regional Plan 2016-2017 with amendments.
- (b) That Council adopt the Roper Gulf Regional Council Regional Plan 2016-2017.
- (c) That Council adopt the 2016-2017 Budget.
- (d) That Council approve the 2016-2017 Declaration of Rates.
- (e) That Council approve the 2016-2017 Councillor Member Allowances.
- (f) That Council approve the 2016-2017 Fees and Charges Schedule.
- (g) That Council approve the submission of the Roper Gulf Regional Council's Regional Plan to the Minister of Local Government and to the Department of Local Government and Community Services.

15.2 HR017 - EMPLOYEE LEAVING GIFT POLICY

183/2016 RESOLVED (Judy MacFarlane/Daphne Daniels) Carried

- (a) That Council approve and adopt the HR017 Employee Leaving Gift Policy.

Action : CEO to conduct research regarding Elected Members Service Recognition and report back at the next Meeting.

15.3 ADM014 -GOOD GOVERNANCE POLICY

184/2016 RESOLVED (Daphne Daniels/Eric Roberts) Carried

- (a) That Council approve and adopt the ADM014 Good Governance Policy.

15.4 ADM015 - LEGISLATIVE AND REGULATORY COMPLIANCE POLICY

185/2016 RESOLVED (Donald Garner/Selina Ashley) Carried

- (a) That Council approve and adopt the ADM015 Legislative and Regulatory Compliance Policy.

15.5 ADM016 - CONTRACT EXECUTION AND MANAGEMENT POLICY

186/2016 RESOLVED (Kathy-Anne Numamurdirdi/Annabelle Daylight) Carried

- (a) That Council approve and adopt the ADM016 Contract Execution and Management Policy.

15.6 AGED CARE POLICIES

187/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Council approve and adopt the following policies:
1. FACS026 Aged Care Recipients Rights and Responsibilities Policy
 2. FACS027 Aged Care Fee for Service Policy
 3. FACS037 Aged Care Service Access Policy
 4. FACS028 Aged Care Privacy Policy
 5. FACS029 Aged Care Carers Participation Policy
 6. FACS030 Aged Care Diversity Policy
 7. FACS031 Aged Care Health and Personal Care Policy
 8. FACS032 Aged Care Hospitality Policy
 9. FACS033 Aged Care Management of Waiting List Policy
 10. FACS034 Aged Care No Response to a scheduled visit Policy
 11. FACS035 Aged Care Life Enhancement, Re-ablement and Wellbeing Policy
 12. FACS036 Aged Care Refusal of Service Policy
 13. FACS038 Aged Care Service Referral and Coordination Policy
 14. FACS039 Aged Care Assessment, Care Planning and Reassessment Policy
 15. FACS040 Aged Care Information Provision Policy
 16. FACS042 Aged Care Advocacy Policy
 17. FACS043 Aged Care Consumer Directed Care Policy

15.7 FIN001 - FINANCIAL DELEGATION MANUAL UPDATE

188/2016 RESOLVED (Donald Garner/John Dalywater)

Carried

- (a) That Council approve and adopt the changes to the Financial Delegation Manual.

Morning Tea Break : 10:00 am

Meeting Resumed : 10:20 am

15.8 FINANCE - RGRC FINANCIAL REPORT AS AT 30 JUNE 2016

189/2016 RESOLVED (Donald Garner/Eric Roberts)

Carried

- (a) That Council receive and note financial reports as at 30th June 2016.

15.9 GRANTS: DEPARTMENT OF BUSINESS 2015-16 ROUND COMMUNITY BENEFIT FUND (CBF) - MATARANKA SPORT AND RECREATION GROUNDS DEVELOPMENT PROJECT

190/2016 RESOLVED (Anne Marie Lee/Selina Ashley)

Carried

- (a) That Council accept the funding offer from the Department of Business Community Benefit Fund for the Mataranka Sport and Recreation Grounds Development Project by signing, dating and affixing the Common Seal on both copies of the agreement.

15.10 GRANTS: DEPARTMENT OF EDUCATION AND TRAINING BUDGET BASED FUNDING VARIATION - CRECHES AND OUT OF SCHOOL HOURS PROGRAMS

191/2016 RESOLVED (Kathy-Anne Numamurdirdi/Daphne Daniels)

Carried

- (a) That Council accept the variation to 2015-16 Budget Based Funding Agreement for the delivery of Crèche and Out of School Hours Services by CEO and Councillor signing, dating and affixing the Common Seal on both copies of the agreement.

15.11 GRANTS: ALCOHOL AND OTHER DRUGS COUNSELLING, INFORMATION AND EDUCATION 2016-17 - DEPARTMENT OF HEALTH

192/2016 RESOLVED (Selina Ashley/Eric Roberts)

Carried

- (a) That Council accept the funding offer for Alcohol and Other Drugs Counselling, Information and Education 2016-17 Funding from the Northern Territory Government Department of Health by signing, dating and affixing the Common Seal to two copies of the funding agreement.

15.12 GRANTS: DEPARTMENT OF SPORT AND RECREATION - REGIONAL AND REMOTE COMMUNITIES PROGRAM 2015-16 - BARUNGA BASKETBALL COURTS

193/2016 RESOLVED (Anne Marie Lee/Selina Ashley)

Carried

- (a) That Council accept the funding offer for the Regional and Remote Communities

Program 2015-16 from the Department of Sport and Recreation for the Barunga Basketball Courts by signing, dating and affixing the Common Seal on both copies of the agreement.

16. COUNCIL AND COMMUNITY SERVICES DIRECTORATE REPORT

16.1 PA 2016/0319 - CLEARING APPLICATION, CAVE CREEK STATION

194/2016 RESOLVED (Annabelle Daylight/Kathy-Anne Numamurdiridi) Carried

- (a) That Council receive and note the report on the PA 2016/0319 - clearing application NT Portion 3960, Cave Creek Station.

16.2 MATARANKA NEW SUBDIVISION

195/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight) Carried

- (a) That Council receive and note the report on the Mataranka New Subdivision and Land Release.

16.3 BORROLOOLA NEW SUBDIVISION

196/2016 RESOLVED (Donald Garner/Eric Roberts) Carried

- (a) That Council receive and note the report on the Borroloola New Subdivision and Land Release.

16.4 APPROVED SURVEY PLANS RITTARANGU

197/2016 RESOLVED (Daphne Daniels/Judy MacFarlane) Carried

- (a) That Council receive and note the report on the Approved Survey Plans Rittarangu.

16.5 APPROVED SURVEY PLANS BARUNGA

198/2016 RESOLVED (Anne Marie Lee/Kathy-Anne Numamurdiridi) Carried

- (a) That Council receive and note the report on the Approved Survey Plans Barunga.

16.6 APPROVED SURVEY PLANS BESWICK

199/2016 RESOLVED (Selina Ashley/Kathy-Anne Numamurdiridi) Carried

- (a) That Council receive and note the report on the Approved Survey Plans Beswick.

17. COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil

18. GENREAL BUSINESS

18.1 GRANTS: DISABILITY IN HOME SUPPORT (DIHS) PROGRAM 2016-17 - DEPARTMENT OF HEALTH (NT)

Council has been provided ongoing funding from the Northern Territory Government's Department of Health for the Disability In Home Support Program (DIHS).

This program requires Council to provide a range of support and care services to people with disabilities and their carers such as day to day function support, staying active, keeping good health and participating in community life. Council must maintain, develop and improve the people with disabilities' ability to undertake activities of daily living and is as independent as possible.

Should Council accept the funding agreement, Council will be the service provider for DIHS in Mataranka, Beswick, Bulman, Weemol, Barunga, Manyallaluk, Ngukurr and Numbulwar for the funding period of 01.07.2016 to 30.06.2017.

200/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight)

Carried

- (a) That Council accept the funding offer from the Northern Territory Government Department of Health for Disability In Home Support (DIHS) 2016-17 by signing, dating and affixing the Common Seal to two copies of the funding agreement.

18.2 MEMORANDUM OF UNDERSTANDING WITH BINJARI COMMUNITY ABORIGINAL CORPORATION FOR THE DELIVERY OF COMMUNITY DEVELOPMENT PROGRAM (CDP)

The Memorandum of Understanding (MOU) is an agreement between Binjari Community Aboriginal Corporation and Roper Gulf Regional Council for the delivery of the Community Development Program (CDP) to formalise the relationship between the two parties and work in partnership.

Purpose:

- Evidence the good faith and spirit of cooperation between Binjari and RGRC
- Develop a partnership approach including the establishment of a Working Group
- Transfer of responsibilities, management of Assets, employment of staff and the method of cooperation.

Term of Agreement: three years with option to extend for a further 3 years but should not exceed six years.

A Working Group will be established with 4 members, 2 from RGRC and 2 from Binjari. The group will meet Bi-monthly. The responsibilities of the Working Group include: developing a partnership, overseeing implementation of the MOU, identifying activities for participants to engage in and resolve disputes.

The CDP programme conditions of the MOU will include delivery office space, vehicle hire, and insurance and maintenance of Assets.

201/2016 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi)

Carried

- (a) That Council accept the Memorandum Of Understanding with Binjari Community Aboriginal Corporation for the delivery of the Community Development Programme by signing, dating and affixing the Common Seal to

the Memorandum Of Understanding.

18.3 DEVELOPMENT PERMIT - DP16/0329 - PART NT PORTION 745 AND PART NT PORTION 1545 ROPER HIGHWAY, WILTON - TOWNSITE OF RITTARANGU

Delegate of the Minister for Lands and Planning has grant the consent to the proposal to use and develop land for the purpose of a subdivision to create 42 lots for the purpose of leasing in excess of 12 years (Rittarangu whole of town subdivision) subject to the conditions specified on the Development Permit DP 16/0329.

202/2016 RESOLVED (Eric Roberts/Daphne Daniels)

Carried

(a) That Council receive and note on the report Development Permit – DP 16/0329.

Cr Annabelle Daylight left the meeting, the time being 10:47 AM

18.4 UPDATE ON NGUKURR NEWSLETTER - COUNCILLOR DAPHNE DANIELS

Cr Daniels briefed Council on the Ngukurr newsletter that is published fortnightly and is a tool for information and communication in the Community. News from stakeholders in Community or Departments that run services in Ngukurr are welcome to send the information and stories about the community issues or events on the following email address: ngukurrnews@gmail.com and can follow on the facebook page.

203/2016 RESOLVED (Kathy-Anne Numamurdirdi/Eric Roberts)

Carried

a) That Council receive and note on the verbal report Update on Ngukurr Newsletter.

Cr Daniel Mulholland joined the meeting at 10:50 am.

18.5 GRANTS: HOMELANDS MUNICIPAL AND ESSENTIAL SERVICES AND HOUSING MAINTENANCE SERVICES PROGRAMS 2016-17 - DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITY SERVICES

Council have been offered by the Department of Local Government and Community Services a one year agreement to deliver Municipal and Essential Services and Housing Maintenance in the Outstations listed below.

Should Council accept this funding agreement, Council will be responsible for the delivery of Municipal and Essential Services and Housing Maintenance in respect to all "Occupied Dwellings" in accordance with the Program's minimum standards and guidelines.

ISSUES/OPTIONS/SWOT

The change in dwellings funded in 2016-17 from 2015-16 at each Outstation include:

Location	Dwellings funded in 15-16	Dwellings funded in 16-17	Variance
Badawarrka	2	3	+1
Baghetti	1	1	Same
Barrapunta	2	3	+1
Boomerang Lagoon	1	1	Same
Costello	2	2	Same
Jodetluk	7	7	Same
Kewulyi	5	5	Same
Mole Hill	3	3	Same
Mount Catt	5	5	Same

Mulgan	12	12	Same
Nulawan	2	2	Same
Werenbun	12	8	-4
Mobarn	2	0	-2
Nummerloori	2	0	-2
Turkey Lagoon	2	0	-2
Wanmurri	1	0	-1

FINANCIAL CONSIDERATIONS

Funding 2016-17 funding offer:

Com Id	Community Name	Funded Dwellings	Municipal and Essential Services	Housing Maintenance Program	Total
577	Badawarrka	3	\$ 26,739	\$ 11,559	\$ 38,298
811	Baghetti	1	\$ 8,913	\$ 3,853	\$ 12,766
579	Barrapunta	3	\$ 26,739	\$ 11,559	\$ 38,298
582	Boomerang Lagoon	1	\$ 8,913	\$ 3,853	\$ 12,766
590	Costello	2	\$ 17,826	\$ 7,706	\$ 25,532
598	Jodetluk	7	\$ 54,250	\$ 23,450	\$ 77,700
1017	Kewulyi	5	\$ 44,565	\$ 19,265	\$ 63,830
627	Mole Hill	3	\$ 26,739	\$ 11,559	\$ 38,298
629	Mount Catt	5	\$ 44,565	\$ 19,265	\$ 63,830
971	Mulggan	12	\$ 37,800	\$ 40,200	\$ 78,000
632	Nulawan	2	\$ 17,826	\$ 7,706	\$ 25,532
655	Werenbun	8	\$ 71,304	\$ 30,824	\$ 102,128
	TOTALS	52	\$ 260,625	\$ 167,349	\$576,978

204/2016 RESOLVED (Tony Jack/Eric Roberts)

Carried

- (a) That Council accept the funding offer from Department of Local Government and Community Services for the Homelands Municipal and Essential Services and Housing Maintenance Services Programs 2016-17 by signing, dating and affixing the common seal on both copies of the agreement.

Cr Annabelle Daylight returned to the meeting, the time being 10:50 am

18.6 SELECTING OF COUNCILLOR TO BE ACTING PRINCIPAL FOR THE AUGUST ORDINARY MEETING OF COUNCIL IN BULMAN

In anticipation of the Mayor resigning from his role, due to electoral commitments, in the very near future and the Deputy Mayor being unavailable for the OCM in August 2016, Council

unanimously elect Cr. Donald Garner to act as the Principle Member during this time. Cr. Garner will be paid the daily Acting Principle Member rate of \$254.42 (as per Guideline 2 – Maximum Council Member Allowances 1 July 2016) for the duration of his term and the Deputy Mayor will resume her normal role and allowance during this time.

205/2016 RESOLVED (Judy MacFarlane/Annabelle Daylight)

Carried

- (a) That Council appoint Cr Donald Garner as Acting Principal Member for the Ordinary Meeting of Council in Bulman on 30 and 31 August 2016.

Cr Tony Jack left the meeting, the time being 11:11 am

Cr Tony Jack returned to the meeting, the time being 11:14 am

18.7 UPDATE ON 2 CRAWFORD STREET

DCS Marc Gardner briefed the layout plan and designs to utilise the building for office space. Council is planning to relocate staff from 29 Crawford Street and 126 Victoria Hwy Office to this premises.

206/2016 RESOLVED (Eric Roberts/Daphne Daniels)

Carried

- a) That Council receive and note the verbal update on 2 Crawford Street.

19. DEPUTATIONS AND PETITIONS

Nil

20. CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

207/2016 RESOLVED (Daphne Daniels/Annabelle Daylight)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 20.1 Confirmation of Previous Closed Session Ordinary Meeting of Council Minutes -** *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 20.2 Audit Committee Meeting Minutes -** *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*
- 20.3 TCU Lease Agreement Lot 93 Numbulwar -** *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

20.4 TCU Lease Agreement Lot 293 Ngukurr - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

20.5 JCAC Update - *The report will be dealt with under Section 65(2) (ci) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information provided to the council on condition that it be keep confidential.*

RESUMPTION OF MEETING

208/2016 **RESOLVED (Judy MacFarlane/Donald Garner)**

Carried

- (a) **That Council moved out of closed session into open session of the Ordinary Meeting of the Council at 11:44 am.**

CLOSE OF MEETING

The meeting terminated at 11:44 am.

THIS PAGE AND THE PRECEEDING 11 PAGES ARE THE MINUTES OF THE Ordinary Meeting of Council HELD ON Wednesday, 27 July 2016 AND CONFIRMED Wednesday, 14 September 2016.



Mayor Tony Jack