MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND INFRASTRUCTURE COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE 2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 23 NOVEMBER 2022 AT 10:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Judy MacFARLANE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- Independent Member Awais UR REHMAN (via teleconference).

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute taker).

1.3 Guests

Nil.

2 MEETING OPENED

The Finance and Infrastructure Committee Meeting opened at 10:43am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

54/2022 **RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR)** ***CARRIED***

That the Finance and Infrastructure Committee accepts the tendered apologies from Councillor Helen LEE and Councillor Annabelle DAYLIGHT.

4 DISCLOSURES OF INTEREST

4.1 DISCLOSURE OF INTEREST

55/2022 **RESOLVED (Judy MacFARLANE/Awais Ur REHMAN)** ***CARRIED***

That the Finance and Infrastructure Committee acknowledges that Councillor Owen TURNER declared an interest in item 9.1 Outgoing Correspondence.

Unconfirmed

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 COMFIRMATION OF FINANCE AND INFRASTRUCTURE COMMITTEE PREVIOUS MINUTES - 27 JULY 2022

56/2022 **RESOLVED (Awais Ur REHMAN/Samuel EVANS)** ***CARRIED***

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 27 July 2022 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION LIST

57/2022 **RESOLVED (Samuel EVANS/Edwin NUNGGUMAJBARR)** ***CARRIED***

That the Finance and Infrastructure Committee:
(a) receives and notes the Action List; and
(b) approves the removal of completed items.

7 CALL FOR ITEMS OF GENERAL BUSINESS

- Roadside Memorials in Ngukurr – (The Chief Executive Officer);
- Cyclone Shelter for Numbulwar – (Councillor Edwin NUNGGUMAJBARR); and
- Cyber Security – (The Chief Executive Officer).

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

9.1 OUTGOING CORRESPONDENCE

58/2022 **RESOLVED (Judy MacFARLANE/Samuel EVANS)** ***CARRIED***

That the Finance and Infrastructure Committee notes the outgoing correspondence.

Cr Samuel EVANS left the meeting, the time being 11:09 am.

Cr Samuel EVANS returned to the meeting, the time being 11:11 am.

10 EXECUTIVE REPORTS

10.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) BUDGET ANALYSIS

59/2022 **RESOLVED (Edwin NUNGGUMAJBARR/Owen TURNER)** ***CARRIED***

That the Finance and Infrastructure Committee receives and notes the Australian Local Government Association (ALGA) Budget Analysis report.

10.2 COUNCILBIZ ANNUAL REPORT FOR THE 2021-2022 FINANCIAL YEAR

60/2022 **RESOLVED (Judy MacFARLANE/Awais Ur REHMAN)** ***CARRIED***

That the Finance and Infrastructure Committee receives and notes the CouncilBiz Annual Report for the 2021-2022 Financial Year.

Unconfirmed

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

12.1 PROJECT - MULGGAN ELECTRICAL AND PLUMBING WORKS

61/2022 **RESOLVED (Judy MacFARLANE/Samuel EVANS)** ***CARRIED***

That the Finance and Infrastructure Committee:

(a) receives the Grant Agreement for Emergency Project – Mulggan Electrical and Plumbing works from Northern Territory of Australia Homelands Capital Grant 2022/2023; and

(b) accepts the Grant Agreement and the Common Seal is affixed over the signature of the Mayor and Chief Executive Officer.

12.2 COUNCIL'S FINANCIAL REPORT AS AT 31.10.2022

62/2022 **RESOLVED (Owen TURNER/Awais Ur REHMAN)** ***CARRIED***

That the Finance and Infrastructure Committee receives and notes the financial reports as at 31 October 2022.

12.3 ANNUAL AUDITED FINANCIAL STATEMENTS

63/2022 **RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR)** ***CARRIED***

That the Finance and Infrastructure Committee:

(a) receives and notes the update in relation to the progress of the Annual Audited Financial Statements for the 2021-2022 Financial Year; and

(b) expresses its disappointment in the delay to the audit process that has occurred with meeting the compliance requirement of *the Local Government Act.*

12.4 CHANGES TO ORGANISATION DELEGATIONS MANUAL (NON-FINANCIAL)

64/2022 **RESOLVED (Edwin NUNGGUMAJBARR/Awais Ur REHMAN)** ***CARRIED***

That the Finance and Infrastructure Committee:

(a) approves the changes to the Organisational Delegations Manual (non- Financial); and

(b) requests the Chief Executive Officer to revise the Policies and Procedures in relation to the tender assessment panel to ensure independence and transparency.

12.5 LOCAL AUTHORITY PROJECTS UPDATE.

65/2022 **RESOLVED (Judy MacFARLANE/Owen TURNER)** ***CARRIED***

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects Update Report.

12.6 SPECIAL PURPOSE GRANT AND LOCAL GOVERNMENT SPECIAL COMMUNITY ASSISTANCE AND LOCAL EMPLOYMENT PROGRAM GRANT CERTIFICATION

66/2022 **RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR)** ***CARRIED***

That the Finance and Infrastructure Committee approves the completed Certification of Special Purpose Grant, the Local Government Special Community Assistance, and the Local Employment Program Grant Certification.

Meeting adjourned at 1:00pm and reconvened at 1:35pm

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Nil.

15 GENERAL BUSINESS

15.1 ROADSIDE MEMORIALS IN NGUKURR - THE CHIEF EXECUTIVE OFFICER

67/2022 **RESOLVED (Owen TURNER/Samuel EVANS)** ***CARRIED***

That the Finance and Infrastructure Committee:

a) does not support the instatement of a memorial being constructed on the Roper Highway in Ngukurr (between Lots 250 and 461); and
b) requests the Chief Executive Officer to provide further information to the Ordinary Meeting of Council on 22 February 2023, with options for forming a Policy regarding memorials on Council owned/controlled road reserves.

15.2 CYCLONE SHELTER FOR NUMBULWAR - *Councillor Edwin NUNGGUMAJBARR*

68/2022 **RESOLVED (Awais Ur REHMAN/Judy MacFARLANE)** ***CARRIED***

That the Finance and Infrastructure Committee requests the Chief Executive Officer to present a report to the next Finance and Infrastructure Committee on 25 January 2023, and to also investigate whether the Numbulwar Airstrip is the required length.

Cr Samuel EVANS left the meeting, the time being 02:04 pm.

15.3 CYBER SECURITY - THE CHIEF EXECUTIVE OFFICER

69/2022 **RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR)** ***CARRIED***

That the Finance and Infrastructure Committee:

a) receives and notes the verbal update on the Cyber Security breach; and
b) requests the Chief Executive Officer to present a report at the next Ordinary Meeting of Council on 22 February 2022.

15.4 COMMENCEMENT TIME OF FINANCE AND INFRASTRUCTURE COMMITTEE – *Deputy Mayor Judy MacFARLANE*

70/2022 **RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR)** ***CARRIED***

That the Finance and Infrastructure Committee:

a) approves the commencement of the Finance and Infrastructure Committee Meeting time to be changed to 9:00am; and
b) requests the Chief Executive Officer to provide a standing report on the status of road projects for all future Finance and Infrastructure Committee Meetings.

15.5 SIGNAGE - *Mayor Tony JACK*

71/2022 **RESOLVED (Tony JACK/Judy MacFARLANE)** ***CARRIED***

That the Finance and Infrastructure Committee requests the Chief Executive Officer to explore signage options when entering Council area boundary points.

Unconfirmed

14 CONFIDENTIAL ITEMS

MOVE TO CONFIDENTIAL

72/2022 **RESOLVED (Edwin NUNGGUMAJBARR/)** ***CARRIED***

That pursuant to *section 99(2) and 293(1)* of the *Local Government Act 2019* and *section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

14.1 Confirmation of Finance and Infrastructure Committee Previous Confidential Minutes - 27 July 2022 - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest..*

14.2 Action List - FICM *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

14.3 Major Projects Update - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*

The meeting moved to the Confidential Items at 2:13pm

Cr Samuel EVANS returned to the meeting, the time being 02:21pm

RETURN TO OPEN

72/2022 **RESOLVED (Awais Ur REHMAN/Judy MacFARLANE)** ***CARRIED***

That pursuant to *section 99(2) and 293(1)* of the *Local Government Act 2019* and *section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be re-opened to the public.

The meeting re-opened to the public at 2:27pm.

16 CLOSE OF MEETING

The meeting closed at 2:28pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 23 November 2022 and will be confirmed on Wednesday, 25 January 2023.

Mayor Tony JACK
Confirmed on Wednesday, 25 January 2023.

Unconfirmed