

MINUTES OF THE FINANCE COMMITTEE MEETING # 3 OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
ROPER GULF REGIONAL COUNCIL HEADQUARTERS
29 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 30 MAY 2018 AT 8:30
AM

PRESENT/STAFF/GUESTS

1.1 Committee Members

- Mayor Judy MacFARLANE;
- Deputy Mayor Helen LEE;
- Councillor Owen TURNER;
- Councillor Samuel EVANS;
- Geoff BISHOP (Independent Member)

1.2 Staff

- Michael BERTO, Chief Executive Officer
- Greg ARNOTT, Director of Corporate Governance
- Sharon HILLEN, Director of Council and Community Services
- Cristian COMAN, Manager of Governance and Corporate Planning
- Lokesh ANAND, Chief Financial Officer
- Tessa CARNEGIE, Local Authority Support Coordinator (Minute Taker)
- Munish SINGLA, Management Accountant
- Annalisa BOWDEN, Regional Manager, Community Services
- Melissa AMARANT, Contracts Manager
- Josh MULHALL, Outstations Coordinator
- Jasjit RAI, Financial Accountant

1.3 Guests

Nil

MEETING OPENED

Meeting opened at 08.52am

WELCOME TO COUNTRY

Mayor Judy MacFARLANE welcomed Committee Members and Staff to the Meeting and the Roper Gulf Regional Council was read.

APOLOGIES AND LEAVE OF ABSENCE

19/2018 RESOLVED (Helen Lee/Owen Turner)

CARRIED

1.4 APOLOGIES AND LEAVE OF ABSENCE

- (a) That the Finance Committee does not accept the apology of Councillor Anabelle DAYLIGHT;
- (b) That Councillor Annabelle DAYLIGHT be stood down from the Finance Committee;

Cr A.Daylight

Discussion regarding apologies and leave of absence protocol and next steps moving forward. Apology is not accepted and she will be stood down from the FCM
Mayor discussed Cr. A.Daylight stepping down from the FCM.
Discussion surrounding her attendance at the NGA18.
Mayor discussed attendance at the NGA18 of Cr Evans/ Tessa CARNEGIE

DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

8.1 CONFIRMATION OF PREVIOUS MINUTES

20/2018 RESOLVED (Samuel Evans/Geoff Bishop)

CARRIED

- (a) That the Finance Committee resolves to adopt the Minutes of the Finance Committee Meeting held on 28 March 2018 as a true and accurate record of that Meeting.

BUSINESS ARISING FROM PREVIOUS MINUTES

Discussion regarding the Can Crusher for Mataranka Regional Recycling Centre and status of project and funding.

NOTE: \$3000 small town/ community and \$5000 large town/ community from LA funding for above specified project.

General discussion regarding the following:

- Barunga Lights – installed by October, no funding agreement.
- Growth Centre and Transport Freight Hub Project
- Council Rates
- AFL – Champions Forum, develop a remote AFL Program, Ngukurr Comp. working for better communication and understanding of roles and responsibilities.
- King Ash Bay

INCOMING CORRESPONDENCE

Late Correspondence.

Police Station Complex are requesting Council:

- No interest for a roadwork within the Complex
- In writing with Council approval

Cr Evans/ Cr Turner – carried

OUTGOING CORRESPONDENCE

NIL

EXECUTIVE DIRECTORATE REPORTS

NIL

CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 GRANTS: GRANTS AGREEMENTS FOR SIGNING

21/2018 RESOLVED (Samuel Evans/Geoff Bishop)

CARRIED

- (a) That the Finance Committee accept the funding offer of \$100,000

- (GST Exclusive) from the Department of Tourism and Culture, by signing, dating and affixing the Common Seal to one copy of the Funding Agreement.
- (b) That the Finance Committee accept the funding offer of \$200,000 (GST Exclusive) from the National Disability Insurance Agency, by signing and dating one copy of the Funding Agreement.
 - (c) That the Finance Committee accept the funding offer of \$396,016 (GST Exclusive) from the Department of Health, by signing and dating one copy of the Funding Agreement.
 - (d) That the Finance Committee accept the funding offer of \$5,064,753 (GST Exclusive) from the Department of Education and Training, by signing and dating one copy of the Funding Agreement.

General discussion regarding the following:

- (a) Timeframe. Currently work in progress.
- (b) Successful in achieving the \$200,000 NDIS funding agreement, promote NDIS to community and establish service delivery model. With the potential of 140 clients within the Roper Gulf Region.
- (c) Over 2 years
- (d) Over 5 years – Crèche (final report on Agenda is in relation to this point)

13.2 FINANCE - RGRC FINANCIAL REPORT AS AT 30TH APRIL 2018

22/2018 RESOLVED (Helen Lee/Geoff Bishop)

CARRIED

- (a) That the Finance Committee receive and note the financial reports as at 30th April 2018.

Discussion regarding Financial Reports:

- Donations used by AFL Club for Barunga Festival (transport and food)
- Lodged FBT and paid \$83,000
- Interim Audit, no issues found
- RGRC Auction planned for August 2018, online platform also used

13.3 GRANTS: GRANT AGREEMENT VARIATIONS

23/2018 RESOLVED (Owen Turner/Geoff Bishop)

- (a) That the Finance Committee accept the variation to the Building Better Regions Fund Grant Agreement, by signing and dating one copy of the Funding Agreement.
- (b) That the Finance Committee accept the variation to 2017-18 MES/HMS Grant Agreement from the Department of Housing and Community Development, by signing, dating, and affixing the Common Seal to one copy of the Funding Agreement.
- (c) That the Finance Committee accept the variation to Homelands Extra Allowance Grant Agreement from the Department of Housing and Community Development, by signing, dating, and affixing the Common Seal to one copy of the Funding Agreement.
- (d) That the Finance Committee accept the variation to the 2018 Youth Reconnect Grant Agreement from the Department of Prime Minister and Cabinet, by signing and dating one copy of the Funding Agreement.

- (a) Extended to 30 June 2019 – should be completed this year in Dry Season.
- (b) Variation additional
- (c) Additional funding to improve dwellings

- (d) Under spend reason: based on non attendance and the inability to attract individuals to the space, will insure funding goes back to community.

13.4 GRANTS: REQUEST FOR SPONSORSHIP

24/2018 RESOLVED (Judy MacFarlane/Geoff Bishop)

- (a) That the Finance Committee assess and make recommendations on the Sponsorship Request from Artback NT for \$3,000, to conduct the Music NT Desert Divas program at the 2018 Malandari Festival.

General discussion regarding the Sponsorship Request

COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

14.1 NDIS FUNDING REPORT

25/2018 RESOLVED (Geoff Bishop/Samuel Evans) CARRIED

- (a) That the Finance Committee disregards report as matter discussed at Item 13.3

14.2 CCCF FUNDING

26/2018 RESOLVED (Helen Lee/Owen Turner) CARRIED

- (a) That the Finance Committee disregards report as matter discussed at Item 13.3

14.3 NDIS REPORT

27/2018 RESOLVED (Helen Lee/Owen Turner) CARRIED

- (a) That the Finance Committee disregards report as matter discussed at Item 13.3

14.4 NTG TERRITORY WIDE LOGISTICS MASTER PLAN

28/2018 RESOLVED (Helen Lee/Samuel Evans) CARRIED

- (a) That the Finance Committee receive and note the NTG Territory Wide Logistics Master Plan
(b) That the Finance Committee provide a submission to the discussion paper of the NTG Territory Wide Logistics Master Plan

Sharon Hillen discussed the NTG Territory Wide Logistics Master Plan with the focus on Roper Gulf Region Communities.

- INCLUDE the Tablelands Highway
- Dock Creek to Waterhouse Bridge

COMMUNITY SERVICES DIRECTORATE REPORTS

15.1 COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)

29/2018 RESOLVED (Geoff Bishop/Owen Turner) CARRIED

- (a) That the Finance Committee disregards report as matter discussed at Item 13.3

BREAK: 1007hrs

RESUMPTION OF MEETING: 1044hrs

COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil

BUSINESS ARISING

Nil

DEPUTATIONS & PETITIONS

Nil

GENERAL BUSINESS

15.2 NDIS PROGRAMME

30/2018 RESOLVED (Geoff Bishop/Samuel Evans)

CARRIED

- (a) That the Finance Committee approves an additional Community Service Officer at Level 2 for 20 hours per week for NDIS service delivery and amend budget accordingly.
- (b) NDIS program financial performance (actual versus budget) to be reported to Finance Committee at all Finance Committee Meetings.
- (c) NDIS budget to be regularly reviewed by Finance Committee to ensure NDIS program is a stand-alone program, financially independent of other programs (cost-neutrality).

15.3 63 CHARDON STREET BUDGET AMENDMENT

31/2018 RESOLVED (Samuel Evans/Owen Turner)

CARRIED

- (a) That the Finance Committee approves the budget amendment required for works at 63 Chardon Street site of \$65,000.

15.4 SECOND QUARTER BUDGET AMENDMENT

32/2018 RESOLVED (Geoff Bishop/Owen Turner)

CARRIED

- (a) That the Finance Committee adopts the Second Quarter Amended Budget.

Lunch: 1210hrs – 1244hrs

Action for OCM – 27 June 2018

- Crawford St costing update;
- Roads and Stormwater audit;
- Rocky Creek;
- Update for Larrimah Bore;
- Asset Management Plan;

QUESTIONS FROM THE PUBLIC

Nil

16.1 DECISION TO MOVE TO CONFIDENTIAL SESSION

(a) That the Finance Committee moves into Confidential Session Members of the press and public be excluded from the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session to be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items listed come within the following provisions:

17.1 Confirmation of Previous Confidential Minutes

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.2 Human Resources Restructure - Cost Neural

The report will be dealt with under Section 65(2) (ciii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.3 Additional Positions for CDP

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.4 Changes to CDP Structure

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

17.5 Draft Budget

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

CLOSED SESSION

17.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

CARRIED

34/2018 RESOLVED (Geoff Bishop/Owen Turner)

- (a) That the Finance Committee resolves to adopt the Confidential Minutes of the Finance Committee Meeting held on 28 March 2018 as a true and accurate record of that Meeting.

17.2 HUMAN RESOURCES RESTRUCTURE - COST NEUTRAL **CARRIED**
35/2018 RESOLVED (Geoff Bishop/Samuel Evans)

1. That the Finance Committee approve the HR Re-structure
2. That the Finance Committee approve the expenditure as endorsed by SLT on 12 March 2018 in relation to *Project Envy* (see attached)

17.3 ADDITIONAL POSITIONS FOR CDP **CARRIED**
36/2018 RESOLVED (Helen Lee/Owen Turner)

- (a) That the Finance Committee approves an additional two (2) Level 3 and one (1) Level 6 positions and amends current budget accordingly.

17.4 CDP - CHANGE TO STRUCTURE **CARRIED**
37/2018 RESOLVED (Geoff Bishop/Helen Lee)

- (a) That the Finance Committee accepts and agrees to changes

17.5 2018-19 DRAFT BUDGET **CARRIED**
38/2018 RESOLVED (Geoff Bishop/Samuel Evans)

- (a) That the Finance Committee receives and notes the draft 2018-19 Budget

18 DECISION TO MOVE OUT OF CONFIDENTIAL SESSION **CARRIED**
39/2018 RESOLVED (Helen Lee/Owen Turner)

- (a) That the Finance Committee moves out of Confidential Session.

CLOSE OF MEETING

The meeting terminated at 1431hrs.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 30 May 2018 AND CONFIRMED Wednesday, 29 August 2018.



Mayor Judy MacFARLANE