



MINUTES OF THE FINANCE COMMITTEE MEETING OF ROPER GULF  
REGIONAL COUNCIL  
HELD AT THE 2 CRAWFORD STREET, KATHERINE  
ON WEDNESDAY, 29 AUGUST 2018 AT 8:30 AM

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**1.PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Judy MACFARLANE
- Deputy Mayor Helen LEE
- Councillor Owen TURNER
- Geoff BISHOP, Independent Member (remote audio/visual link)

**1.2 Staff**

- Sharon HILLEN, Acting CEO
- Greg ARNOTT, Director Corporate Governance
- Cristian COMAN, Manager Governance and Corporate Planning
- Jasjit RAI, Financial Accountant
- Munish SINGLA, Management Accountant
- Joshua CHEVALIER-BRINE, Grants Coordinator
- Amy BRETHERTON, Governance Officer (Minute Taker)

**1.3 Guests**

- Amanda HAIGH, Regional Manager Big Rivers Region, DHCD

**2.MEETING OPENED**

Meeting opened at 8:57am.

**3.WELCOME TO COUNTRY**

Mayor Judy MacFarlane welcomed Members and Staff to the Meeting and the Roper Gulf Regional Council pledge was read.

**4.APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE - Councillor Samuel Evans**

52/2018 RESOLVED (Helen Lee/Owen Turner)

Carried

- (a) **That the Finance Committee accept the apology from Councillors Samuel EVANS and Ossie DAYLIGHT.**

## **5. CALL FOR ITEMS OF GENERAL BUSINESS**

- Late Correspondence
  1. Community Grant for Safe House at Minyerri
  2. Roper Creek Closed
  3. Aboriginal Tourism Strategy
  4. Alcohol Review Implementation Team
  5. Indigenous economic development forum
  6. Australian institute of Company directors (local Government)
  7. Coolmalie Council
  8. Local Government Strategic Infrastructure Fund - 2018/19
  
- Update on Green Park Larrimah

## **6. QUESTIONS FROM THE PUBLIC**

Nil

## **7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Finance Committee.

## **8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES**

### **8.1 CONFIRMATION OF PREVIOUS MINUTES**

53/2018 RESOLVED (Geoff Bishop/Owen Turner) Carried

- (a) That the Finance Committee approve the Minutes of the Finance Committee Meeting held on 30 May 2018 as a true and accurate record of that Meeting.

## **9. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

## **10. INCOMING CORRESPONDENCE**

### **10.1 INCOMING CORRESPONDENCE**

54/2018 RESOLVED (Helen Lee/Owen Turner) Carried

- (a) That Committee accept the Incoming correspondence.

## **11. OUTGOING CORRESPONDENCE**

Nil

## **12. EXECUTIVE DIRECTORATE REPORTS**

Nil

## **13. CORPORATE GOVERNANCE DIRECTORATE REPORTS**

### **13.1 NEW AND REVISED POLICIES**

55/2018 RESOLVED (Geoff Bishop/Owen Turner) Carried

- (a) That the Finance Committee adopts the new GOV026 Mandatory Reporting Policy;

- (b) That the Finance Committee adopts the revised LA001 Local Authority Policy;
- (c) That the Finance Committee adopts the revised FIN001 Financial Delegations Manual.

### **13.2 GRANTS: LOCAL AUTHORITY PROJECT FUNDING**

**56/2018 RESOLVED (Helen Lee/Owen Turner) Carried**

- (a) That the Finance Committee receive and note acquittal forms for 2017-18 Local Authority Project Funding by signing and dating each form.
- (b) That the Finance Committee accept Local Authority Project Funding levels for the 2018-19 Financial Year.

### **13.3 COST OF PLAYGROUND IMPROVEMENTS ACROSS THE ROPER GULF REGION**

**57/2018 RESOLVED (Geoff Bishop/Helen Lee) Carried**

- (a) That the Finance Committee receive and note advice regarding the cost of playground improvements across the Roper Gulf Region.
- (b) That the Finance Committee refer the matter to Council and Local Authorities for further consideration.

### **13.4 FINANCE - RGRC FINANCIAL REPORT AS AT 31 JULY 2018**

**58/2018 RESOLVED (Geoff Bishop/Helen Lee) Carried**

- (a) That the Finance Committee receive and note the financial reports as at 31<sup>st</sup> July 2018.

MORNING TEA:10:15AM

RESUME 10:46AM

### **13.5 ELECTION PACKS**

**59/2018 RESOLVED (Owen Turner/Helen Lee) Carried**

- (a) That the Finance Committee receive and note the candidate packs from the Northern Territory Electoral Commission.

### **13.6 GRANTS: UNSUCCESSFUL FUNDING APPLICATION BUILDING BETTER REGIONS FUND**

**60/2018 RESOLVED (Helen Lee/Owen Turner) Carried**

- (a) That the Finance Committee receive and note the update from the Acting CEO on the BBRF grant application for the Mataranka Community Hub precinct.

### **13.7 GRANTS: AGREEMENTS FOR SIGNING**

**61/2018 RESOLVED (Helen Lee/Owen Turner) Carried**

- (a) That the Finance Committee accepts the funding offer of \$391,097 (GST Exclusive) for the 2018-19 Outside School Hours Care Program, by signing, and dating one copy of the Agreement.
- (b) That the Finance Committee accepts the funding offer of \$696,800 (GST Exclusive) for the Northern Territory Jobs Package, by signing and dating one copy of the Agreement.
- (c) That the Finance Committee accepts the funding offer of \$59,048 (GST Exclusive) for the Alcohol and Other Drugs Information and Education Program, by signing and dating one copy of the Agreement and one copy of the Service Plan.
- (d) That the Finance Committee accepts the funding offer of \$650,000 (GST Exclusive) for the Barunga Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.
- (e) That the Finance Committee accepts the funding offer of \$800,000 (GST Exclusive) for the Ngukurr Oval Lights, by signing, dating and affixing the Common Seal to one copy of the Agreement.
- (f) That the Finance Committee acknowledge the amendment to the report.

### **13.8 SPONSORSHIP REQUEST: ARTBACKNT**

62/2018 RESOLVED (Helen Lee/Owen Turner)

Carried

- (a) That the Finance Committee receive and note the application for sponsorship of \$3,000 from Artback NT for the 2018 Numburindi Festival.

### **13.9 REVISION TO GUIDELINE 8**

63/2018 RESOLVED (Geoff Bishop/Owen Turner)

Carried

- (a) That the Finance Committee receive and notes proposed revised version of Guideline 8.

### **13.10 GRANTS: FUNDING AGREEMENT FOR LIBRARIES**

64/2018 RESOLVED (Helen Lee/Owen Turner)

Carried

- (a) That the Finance Committee accepts funding offer of \$164,071 (GST Exclusive) for 2018-19 Public Library Funding by signing, dating and affixing the Common Seal to one copy of the Agreement.

### **14. COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT**

Nil

### **15. COMMERCIAL SERVICES DIRECTORATE REPORTS**

Nil

### **16. GENERAL BUSINESS**

#### **16.1 LATE CORRO - COMMUNITY GRANT FOR SAFE HOUSE AT MINYERRI**

Magiq#761185 Correspondence received by email on 22 August 2018

Hello again Michael, NAAFLS has been in contact with Narelle Arnold at Minyerri in our attempts to assist in establishing a Safe House in that Community. I believe we are engaging someone to complete the Funding application for same, and I believe that deadline is this coming Monday 27<sup>th</sup> August 2018. It is a matter of Urgency as the ladies there have been lobbying for a Safe House for the last 11 years and of course the 2 recent suicide attempts by young girls in Minyerri. The need for a Safe House has been on the Agenda (Alawa Corporation) but not mention of any follow-up!! I will keep you posted. Regards.

Gerry Hurst  
NAAFLS Community Liaison Worker

Hello Michael, How are you? Well I hope. The purpose of this communication is to highlight the Urgency of a Women's (and Men's) Safe House in Minyerri. The focus of our Organisation, NAAFLS, is of course, is to provide assistance to Aboriginal and Torres Strait Islander adults & children (and males) who are victims of family violence, including sexual abuse. The ladies there have approached our NAAFLS' Counselling Team for assistance and **they have been lobbying for one for the last 11 years and no-one has come forward to assist.** There were 2 suicide attempts just recently by 2 young ladies who are suffering abuse by their partners and the nearest Safe House is in Katherine. I have contacted, Federal politicians, Warren Snowden & Malarndirri McArthy and Territory Families and am awaiting replies. **I have noticed, having perused the Minutes of past meetings (Minyerri), that a Safe House at Minyerri had been on the Agendas, but no follow-up.** I believe there is another Meeting coming up this Thursday 16<sup>th</sup> August 2018. Are you attending this meeting and if so could you give this Urgent situation a mention? Any suggestions? Many thanks Michael. Regards.

Gerry Hurst  
NAAFLS Community Liaison Worker

65/2018 RESOLVED (Owen Turner/Geoff Bishop)

Carried

- (a) **That the Finance Committee receive and note the correspondence from North Australian Aboriginal Family Legal Service.**

## 16.2 LATE CORRO - ROPER CREEK CLOSED

Magiq#761208 Correspondence received by email on 23 August 2018

Roper Creek drinking area is now closed. This will no longer be used as a drinking spot.

People in the Beswick, Barunga and Manyallaluk regions can apply for a liquor permit if they would like to drink alcohol in their communities. The Permit will need to go through the permit committee for that community.

People will no longer be allowed to use Roper Creek as a location to purchase alcohol.

Roper Creek Drinking Area, on the Central Arnhem Road, is closed and no alcohol is to be consumed there.

66/2018 RESOLVED (Owen Turner/Geoff Bishop)

Carried

- (a) **That the Finance Committee receive and note the correspondence from NT Police, Fire and Emergency Services advising of closure of drinking area at Roper Creek and new alcohol permits for Beswick, Barunga and Manyallaluk.**

### **16.3 LATE CORRO - ABORIGINAL TOURISM STRATEGY**

Magiq#761262 Correspondence received by email on 24 August 2018

48.5 Consulting and MI Associates (MI) have been engaged by NTG to produce a 10-year Strategic Plan for Aboriginal Tourism in the Northern Territory. The overall objective is to produce a strategy that will enable the long-term growth of Aboriginal tourism as well as the overall NT tourism sector.

A crucial part of the Strategic Planning process is to complete community consultations, to be undertaken by 48.5 Consulting, to identify and help Aboriginal tourism businesses successfully operate in communities throughout Northern Territory. We are also interested in hearing from mainstream tourism operators who work in the Indigenous arena.

Ultimately the object is to identify tourism opportunities that are culturally, economically and environmentally sustainable.

#### **Your Invitation**

48.5 Consulting will be coming to Katherine on 7 September.

We would welcome your attendance at the workshop. It will be approximately 4 hours starting at 9.30am at the Katherine Town Council Chambers.

If you are interested in attending, please let us know by return email or call me on 0488 990 132. If you are unable to attend but would like to be part of the consultation process, there is the opportunity for you to undertake a simple survey. Please let us know if this interests you.

All information collected will only be used for the purposes of this engagement.

We look forward to you being a part of this important step in tourism in the NT.

67/2018 **RESOLVED** (Helen Lee/Geoff Bishop)

**Carried**

- (a) **That the Finance Committee receive and note the correspondence from 48.5 Consulting and MI Associates.**

### **16.4 ALCOHOL REVIEW IMPLEMENTATION TEAM**

Magiq# 761640

Correspondence received by email on 27th August 2018.

Dear MS Hillen

On 22 August 2018, the Northern Territory Government passed legislation amending the Liquor Act to introduce a minimum floor price for alcohol. The floor price is due to come into effect on 1 October 2018. From this date alcohol will not be sold for less than a \$1.30 per standard drink, leading to a significant increase in the price of low-cost alcohol, with the aim of minimising alcohol-related harm.

As with any supply reduction initiative, it is important to monitor any changes in public

alcohol consumption patterns, such as the substitution of cheap alcohol products for other types of alcohol or substances.

Your organisation is in a position where it will likely be one of the first to observe changes in purchasing patterns consequential to the introduction of the floor price, or any other harm minimisation initiative for that matter. The Alcohol Review Implementation Team (ARIT) in the Department of the Chief Minister is seeking your assistance to report any observed changes in consumption patterns. Such observations may include:

- . an identifiable pattern in a certain product being substituted for alcohol (e.g. Listerine mouthwash, methylated spirits or vanilla essence)
- . description of the behaviour of the intoxicated persons
- . where the product/behaviour was located or observed
- . the date and time of the observation.

Government will be evaluating all harm minimisation initiatives, including the floor price, to ensure they are effective in minimising alcohol-related harm. The floor price will be evaluated in three years' time in accordance with the legislation. Feedback from organisations such as yours is vital to ensure Government is able to respond quickly to any issues that may arise in the interim.

Please direct your observations to ARIT, Department of Chief Minister either by telephone (08) 8999 5500 or via email at [alcohol.review@nt.gov.au](mailto:alcohol.review@nt.gov.au).

Yours sincerely

GIOVINA D'ALESSANDRO  
EXECUTIVE DIRECTOR  
27 August 2018

**68/2018 RESOLVED (Helen Lee/Geoff Bishop)**

**Carried**

- (a) **That the Finance Committee receive and note the correspondence from the Alcohol Review Implementation Team.**

#### **16.5 LATE CORRO - INDIGENOUS ECONOMIC DEVELOPMENT FORUM**

Magiq# 762355                      Correspondence received by email on 23 August 2018.

Conference runs 20-22 November 2018, Darwin.

**69/2018 RESOLVED (Helen Lee/Owen Turner)**

**Carried**

- (a) **That the Finance Committee receive and note the correspondence.**

#### **16.6 LATE CORRO - AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS (LOCAL GOVERNMENT)**

Magiq# 762368                      Correspondence received by email on 24 August 2018.

Good morning

#### **REGISTRATION TO ATTEND: AICD Governance Essentials for Local Government**

Building upon recent Local Government Governance programs delivered by the Australian Institute of Company Directors in Darwin and Alice Springs last year, LGANT is calling for registrations from **elected members** to attend a *Governance Essentials for Local Government and Introduction to Financial Information for Councilors* course in **Alice Springs** on **Tuesday 2<sup>nd</sup> and Wednesday**

**3<sup>rd</sup> October 2018 at the Andy McNeill Room, Alice Springs Town Council.**

The course is being funded by the Department of Housing and Community Development and will be hosted by Lindsay Holmes FAICD and Henry Botha FAICD – Finance Specialist.

## **AUSTRALIAN INSTITUTE of COMPANY DIRECTORS**

### **Program overview**

The program is designed to provide elected members with a basic overview of their duties and responsibilities through interactive working sessions and the use of relevant case studies.

#### **DAY ONE**

### **Governance essentials for Local Government – Role of the Councilor and Leadership Governance**

#### **Presenter Lindsay Holmes FAICD**

*The Role of the Council and Councillor* provides an overview of how the council uses systems and processes to control and monitor – or govern – council activities. These are distinct from management’s role, which is to ensure that the day-to-day operations of the council are carried out within the framework of policies and strategic guidelines the councillors have established.

Participants also explore the duties and responsibilities of a councillor; and the council’s key governance relationships, including those with local, state and federal levels of government, local government staff, the local community and special interest groups.

Upon completion of *The Role of the Council and the Councillor*, participants should be able to:

- Identify the role and key functions of the Council
- Explain the purpose and essential features of good governance within local government organisations
- Outline the key duties and responsibilities of Councillors and explain the associated liabilities and their related protection
- Know the rights of Councillors
- Recognise the consequences of breaching Councillors’ duties
- Identify the regulatory frameworks and the roles of various regulators
- Know the role of the State Government and State Minister responsible for the Local Government portfolio.

#### **DAY TWO**

### ***Introduction to Financial Information for Councillors***

#### **Presenter Henry Botha FAICD**

Introduces elected members to financial concepts, the key financial statements, the duties imposed on them, and how to establish a basic understanding of assessing financial performance. Participants learn common ratios used by boards to monitor performance; and consider issues to be mindful of when questioning management on the preparation of financial statements and when reviewing



financial reports.

Upon completion of *Introduction to Financial Information for Councillors*, participants should be able to:

- Examine the major elements of financial statements
- Appreciate the relationship between financial statements
- Explore the areas where councillors need to question financial statements
- Identify councillors' roles with regard to financial statements and financial reports
- Review performance over time through using each of the three main financial statements
- Identify ratios used by boards to monitor performance, adapt them to councils and consider the financial ratios required to assess the council's annual financial statements
- Consider the questions you need to ask of management when reviewing the monthly and long term financial reporting
- *Strategy execution* – 'good' execution, strategic readiness – ready, willing and able, monitoring strategy

LGANT is meeting the cost of the training through a grant from the Department of Housing and Community Development although councils will be required to fund travel and accommodation if it is needed.

The course is available for a maximum of **25 persons**.

**Please send in your registrations as soon as possible. Closing date for registrations is Monday 3<sup>rd</sup> September 2018.**

Kind regards

Elaine McLeod

Executive Assistant to CEO

Local Government Association of the Northern Territory

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21 Parap Road, Parap, NT 0820

Ph: (08) 8944 9680; Fax: (08) 8941 2665

Email: [elaine.mcleod@lgant.asn.au](mailto:elaine.mcleod@lgant.asn.au)

Web: [www.lgant.asn.au](http://www.lgant.asn.au)

70/2018 RESOLVED (Owen Turner/Geoff Bishop)

Carried

- (a) **That the Finance Committee receive and note the correspondence from LGANT.**

## 16.7 LATE CORRO - COOLMALIE COUNCIL

Magiq# 762370

Correspondence received by email on 28 August 2018.

Hi all,

As discussed during our last meeting, there is some interest from Coomalie Council to join the Big Rivers Region Waste Management Working Group. They are looking to get some advice from me on their landfill. At the same time they can definitely see the benefits of joining the group as they are facing similar issues as all of us and see

the benefit of sharing thoughts and joining forces.

Considering my contract ends in May 2019, I would like to suggest to them they can join our group till then for the price of \$5,000. This is half of what the other Councils are contributing, but also about half of the time they will be able to access 'my services' (half a year instead of year). This price would therefore seem fair to me.

The expansion of our group would definitely be an extra incentive for the Department of Health to keep this project going for hopefully at least another year. If this happens, we can have discussions with Coomalie Council in May on whether they'd like to continue to be part of the group.

So in short: I would like your approval for Coomalie Council to join the Working Group for a 'trial' period till May 2019, for a price of \$5,000. When approved by all Councils, I will contact the CEO of Coomalie Council with my proposal.

Hope to hear your (positive) response asap!

Cheers

ir. Janna Poortinga

Big Rivers Waste Management Coordinator  
Email: [janna.poortinga@krc.nt.gov.au](mailto:janna.poortinga@krc.nt.gov.au)  
Mobile: +61 428 365 256

7/1/2018 RESOLVED (Geoff Bishop/Owen Turner)

Carried

- (a) **That the Finance Committee approves for Coomalie Council to join the Working Group of the Big River Region Waste Management for a 'trial' period till May 2019, for a fee of \$5,000.**

## **16.8 LATE CORRO - LOCAL GOVERNMENT STRATEGIC INFRASTRUCTURE FUND - 2018/19**

Magiq# 762362

Correspondence received by email on 23 August 2018

### **\$5 million Local Government Strategic Infrastructure Funding Round - Open**

The Local Government Strategic Infrastructure Fund (SIF) is an application based grant program that enables regional and shire councils the opportunity to apply for funding for local government infrastructure-related projects that are designed to boost the amenity and promote community development in regional and remote communities.

The 2018-19 SIF grant is now open and your council is invited to submit up to two applications. This year \$5 million is available under the SIF program and there is only one funding round. Applications are invited for projects that are targeted towards initiatives that are consistent with your council's annual plan/business plan and which generally benefit the community at large.

If applying for more than one project (maximum two allowed) please prioritise your bids. The value of the grant being sought should also be made in the context of the \$5 million funding pool available for distribution in 2018-19. The grant assessment process will look favourably upon those submissions where a co-contribution is being offered by your council and should exclude administrative management costs. Proposals which involve a component of shared services and joint applications with other councils are encouraged.

There is an expectation that councils will be in a position to deliver projects as soon as funding has been approved. If there are other factors such as Section 19 leases that are required before works can commence, this needs to be clearly noted in the funding application.

Final selection of successful applications will be made by the Minister for Housing and Community Development.

The SIF funding guidelines and an application form can be accessed from the Department's website at [dhcd.nt.gov.au/our\\_services/local\\_government\\_funding/strategic-local-government-infrastructure-fund](http://dhcd.nt.gov.au/our_services/local_government_funding/strategic-local-government-infrastructure-fund)

Please submit your completed SIF applications via email to [lg.grants@nt.gov.au](mailto:lg.grants@nt.gov.au) or send to the Department's postal address noted above by close of business Friday 12 October 2018.

Should you have any queries please do not hesitate to contact Ms Donna Hadfield, Manager Grants program on 8999 8820.

Yours sincerely



MAREE DE LACEY  
Executive Director

28 August 2018

72/2018 RESOLVED (Geoff Bishop/Helen Lee)

Carried

- (a) That the Finance Committee receive and note the correspondence on Local Government Strategic Infrastructure Fund - 2018/19.

16.9 LATE CORRO - GREEN PARK LARRIMAH

73/2018 RESOLVED (Owen Turner/Helen Lee)

Carried

- (a) That the Finance Committee receive and note the update on Green Park Larrimah.

## **17.CONFIDENTIAL SESSION**

### **DECISION TO MOVE TO CONFIDENTIAL SESSION 12:41**

74/2018 RESOLVED (Helen Lee/Geoff Bishop)

Carried

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 17.1 Confirmation of Previous Confidential Minutes** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*
- 17.2 2 Crawford Street Project Update** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 17.3 2018-2019 RGRC Roads Report** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person (commercial in confidence).*
- 17.4 Lot 644 Borroloola** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 17.5 Lease 29 Crawford Street** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 17.6 Assets Position Upgrades** - *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*
- 17.7 Department of Council and Community Services Executive Assistant position upgrade.** - *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*
- 17.8 Local Authority Attendance** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

### **17.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES**

**75/2018 RESOLVED (Owen Turner/Helen Lee)**

**Carried**

- (a) That the Finance Committee amend resolution 21/2018 to include the words CDP Admin Officer after the words level three and include the words CDP development coordinator after the words level six.
- (b) That the Finance Committee approve the Confidential Minutes of the Finance Committee Meeting held on 30 May 2018 as a true and accurate record of that Meeting.

### **17.2 2 CRAWFORD STREET PROJECT UPDATE**

**76/2018 RESOLVED (Geoff Bishop/Owen Turner)**

**Carried**

- (a) That the Confidential Finance Committee receive and note this report.
- (b) The Finance Committee approve a variation to the 18-19 Budget in the amount of \$224 000 for additional furnishings and works at 2 Crawford Street as detailed.

### **17.3 2018-2019 RGRC ROADS REPORT**

**77/2018 RESOLVED (Helen Lee/Geoff Bishop)**

**Carried**

- (a) That the Finance Committee Meeting receive and note the 2018-2019 RGRC Roads Report
- (b) That the Roads Committee meeting be held in Katherine on the 24<sup>th</sup> of October 2018.

### **ACTION: DCG TO INVESTIGATE AND ADVISE ON FUNDING FOR MINYERRI ROADS**

### **17.4 LOT 644 BORROLOOLA**

**78/2018 RESOLVED (Geoff Bishop/Owen Turner)**

**Carried**

- (a) That the Finance Committee receives and note this report.
- (b) Further investigations are undertaken by Council Officers before any further action is undertaken.
- (c) That Council obtains legal advice on options available to it.

### **17.5 LEASE 29 CRAWFORD STREET**

**79/2018 RESOLVED (Geoff Bishop/Owen Turner)**

**Carried**

- (a) That the Finance Committee approve the use of the Common Seal to enter into lease agreement for 29 Crawford Street, Katherine

### **17.6 ASSETS POSITION UPGRADES**

**80/2018 RESOLVED (Helen Lee/Owen Turner)**

**Carried**

- (a) That the Finance Committee approve changes to the key responsibilities for the

following two positions:

- i. Contracts and Projects Officer – Assets
  - ii. Contracts and Projects Officer – Assets
- and subsequently
- (b) That the Finance Committee approve a change in the position titles to:
- i. Assets Coordinator – Fixed Assets
  - ii. Assets Coordinator – Fleet

**17.7 DEPARTMENT OF COUNCIL AND COMMUNITY SERVICES EXECUTIVE ASSISTANT POSITION UPGRADE.**

81/2018 RESOLVED (Owen Turner/Geoff Bishop) Carried

- (a) That the Confidential Finance Committee approve changes to the key responsibilities for the Executive Assistant to the Director of Council and Community Services; and subsequently
- (b) approve a change in the position title and level to Director of Council and Community Services (DCCS) Regional Administration Coordinator.

**17.8 LOCAL AUTHORITY ATTENDANCE**

82/2018 RESOLVED (Geoff Bishop/Owen Turner) Carried

- (a) That the Finance Committee receives and notes the Local Authority attendance issues.

**17.9 WASTE MANAGEMENT – FRONT END LOADER PURCHASES**

83/2018 RESOLVED (Helen Lee/Owen Turner) Carried

- (a) That the Finance Committee approve the addition of \$355,000 in capital expenditure for the Ngukurr, Numbulwar and Central Arnhem Front End Loaders Special Purpose Grant Project.

**RESUMPTION OF MEETING**


84/2018 RESOLVED (Owen Turner/Helen Lee) Carried

That the decisions of Confidential Session be noted as follows:-

**CLOSE OF MEETING**

The meeting terminated at 2:02pm.

THIS PAGE AND THE PRECEEDING 10 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 29 August 2018 AND CONFIRMED Wednesday, 28 November 2018.

  
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Mayor Judy MacFarlane