



MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
ROPER GULF REGIONAL COUNCIL HEADQUARTERS
2 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 28 NOVEMBER 2018
AT 8:30 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE
- Deputy Mayor Helen LEE
- Councillor Owen TURNER
- Councillor Ossie DAYLIGHT
- Geoff BISHOP, Independent Member (Remote via Audio Visual Link)

1.2 Staff

- Sharon HILLEN, Acting Chief Executive Officer
- Lokesh ANAND, Chief Financial Officer
- Marc GARDNER, Director of Commercial Services
- Virginya BOON, Acting Director of Council and Community Services
- Cristian COMAN, Manager of Governance and Corporate Planning
- Prerna RAMAWAT, Acting Local Authority Coordinator
- Ashleigh ANDERSON, Governance Officer (Minute Taker)

1.3 Guests

- Amanda HAIGH, Regional Manager Big Rivers Region, Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 0841hrs

3. WELCOME TO COUNTRY

Mayor Judy MacFARLANE welcomed Members, Staff and Guests to the Meeting and the Roper Gulf Regional Council pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

85/2018 RESOLVED (Owen TURNER/Helen LEE)

CARRIED

- (a) That the Finance Committee accepts the apology of Councillor Samuel EVANS.

5. CALL FOR ITEMS OF GENERAL BUSINESS

Nil

6. QUESTIONS FROM THE PUBLIC

Nil

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

8.1 CONFIRMATION OF PREVIOUS MINUTES

86/2018 RESOLVED (Helen LEE/Geoff BISHOP) *CARRIED*

- (a) That the Finance Committee adopts the previous minutes of the 29 August 2018 Finance Committee Meeting as a true and accurate record of that meeting and its decisions.

9. BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 ACTION LIST

87/2018 RESOLVED (Owen TURNER/Helen LEE) *CARRIED*

- (a) That the Finance Committee receives and notes the action list;
(b) That Council's resources are focused on playgrounds at Jilkminggan, Ngukurr, Robinson River and Mulggan Camp.

10. INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

88/2018 RESOLVED (Geoff BISHOP/Owen TURNER) *CARRIED*

- (a) That the Finance Committee receives and notes the incoming correspondence.

11. OUTGOING CORRESPONDENCE

Nil

12. EXECUTIVE DIRECTORATE REPORTS

12.1 MATARANKA OVAL LIGHTING GIFT PROJECT

89/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT) *CARRIED*

- (a) That the Finance Committee receives and notes the gifted lights from the Northern Territory Government of the Katherine Sport and Rec Oval Lights;
(b) That Council seeks funding from external sources for the installation at a later date.

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 BULMAN LOCAL AUTHORITY

90/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT)

CARRIED

- (a) That the Finance Committee receives and notes the Composition of the Bulman Local Authority.

13.2 GRANTS: FUNDING AGREEMENTS FOR ENDORSEMENT

91/2018 RESOLVED (Owen TURNER/Geoff BISHOP)

CARRIED

- (a) That the Finance Committee accepts the funding offer of \$1,000,000 (GST Exclusive), for infrastructure, upgrade and renewal at Mulggan town camp, by signing, dating, and affixing the common seal to one copy of the agreement;
- (b) That the Finance Committee accepts the funding offer of \$265,513 (GST Exclusive), for the 2018-19 Remote Sport Program, by signing, dating, and affixing the common seal to one copy of the agreement;
- (c) That the Finance Committee accepts the funding offer of \$228,382 (GST Exclusive), for the 2018-19 Special Purpose Grant to revitalise Urapunga, by signing and dating one copy of the agreement.

Deputy Mayor Helen LEE left the meeting, the time being 0921hrs

Deputy Mayor Helen LEE returned to the meeting, the time being 0922hrs

13.3 FINANCE - RGRC FINANCIAL REPORT AS AT 31 OCTOBER 2018

92/2018 RESOLVED (Geoff BISHOP/Owen TURNER)

CARRIED

- (a) That the Finance Committee receives and notes the financial reports as at 31st October 2018.

Mayor Judy MacFARLANE left the meeting, the time being 0923hrs

Mayor Judy MacFARLANE returned to the meeting, the time being 0924hrs

13.4 FINANCE - AUDITED GENERAL PURPOSE FINANCIAL STATEMENT 2017-18

93/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT)

CARRIED

- (a) That Finance Committee receives and notes 2017-18 Audited General Purpose Financial Statements.

13.5 FINANCE - BUDGET REVISION FIRST QUARTER 2018-19

94/2018 RESOLVED (Ossie DAYLIGHT/Geoff BISHOP)

CARRIED

- (a) That Finance Committee adopts the First Quarter Amended Budget for 2018-19.

Deputy Mayor Helen LEE left the meeting, the time being 1015hrs

Deputy Mayor Helen LEE returned to the meeting, the time being 1017hrs

ADJOURNED FOR MORNING TEA 1030HRS – 1100HRS

13.6 PROJECTS DEPARTMENT POSITION CHANGE

95/2018 RESOLVED (Geoff BISHOP/Owen TURNER)

CARRIED

- (a) That the Finance Committee approves the changes to the title and position description as presented.

13.7 ASSETS AUCTION - RESULTS

96/2018 RESOLVED (Geoff Bishop/Helen Lee)

CARRIED

- (a) That the Finance Committee notes the report in relation to the Auction held on the 15th November 2018.

14. COUNCIL & COMMUNITY SERVICES DIRECTORATE REPORT

Nil

15. COMMUNITY SERVICES DIRECTORATE REPORTS

Nil

16. COMMERCIAL SERVICES DIRECTORATE REPORTS

Nil

17. CLOSED SESSION

17. DECISION TO MOVE TO CONFIDENTIAL SESSION

97/2018 RESOLVED (Helen Lee/Geoff Bishop)

Members of the press and public be excluded from the meeting of the Confidential Session and access to the correspondence and reports relating to the items considered during the course of the Confidential session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act*, as the item lists come within the following provisions:-

17.1 Registered Name of Organisation – *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government Act (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of Council or some other person.*

17.2 Confirmation of Previous Confidential Minutes – *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government Act (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of Council or some other person.*

17.3 End of the Year Awards Function – *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government Act (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of Council or some other person.*

17.4 Consideration of Cleaning Tender RGRC-2019-AMS-Katherine Premises for a Period of 36 Months – *The report will be dealt with under Section 65(2) (ci) (ciii) (d) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential.*

17.5 Daly Waters – Waste Water – *The report will be dealt with under Section 65(2) (cii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

17.6 Rates Concession to King Ash Bay Fishing Club – *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

17.7 Remuneration Strategy – *The report will be dealt with under Section 65(2) (ci) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person (commercial in confidence).*

17.8 Outgoing Letter – Ratepayer – *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

That the decisions of the Confidential Session be noted as follows:-

17.1 REGISTERED NAME OF ORGANISATION

98/2018 RESOLVED (Owen TURNER/Ossie DAYLIGHT)

CARRIED

- (a) That the Finance Committee executes formal name registration via Common Seal.

17.2 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES

99/2018 RESOLVED (Ossie DAYLIGHT/Owen TURNER)

CARRIED

- (a) That the Confidential Finance Committee adopts the previous minutes of the 29 August 2018 Finance Committee Meeting's Confidential Session as a true and accurate record of that meeting and its decisions.

17.3 2018 END OF YEAR AWARDS FUNCTION

100/2018 RESOLVED (Helen LEE/Geoff BISHOP)

CARRIED

- (a) That the Confidential Finance Committee allocates \$50 per capita for each Katherine-based staff member for the 2018 End of Year Awards Function, to be organised by the Roper Gulf Regional Council Social Club Inc;
- (b) That the Finance Committee allocates \$50 pre capita funding for each Community Staff member for the 2018 End of Year Awards Function for Community-based Staff, to be organised by respective Area Managers and Council Service Coordinators.

17.4 CONSIDERATION OF CLEANING TENDER RGRC-2019-AMS - KATHERINE PREMISES FOR A PERIOD OF 36 MONTHS

101/2018 RESOLVED (Helen LEE/Geoff BISHOP)

CARRIED

- (a) That the Finance Committee awards the contract RGRC-2019-AMS to provide cleaning services for Katherine premises to Yaanma Services Pty Ltd.

17.5 DALY WATERS - WASTE WATER

102/2018 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

- (a) That the Finance Committee approves the works carried out in Daly Waters pertaining to the waste water system.

17.6 RATES CONCESSION TO KING ASH BAY FISHING CLUB

103/2018 RESOLVED (Helen LEE/Geoff BISHOP)

CARRIED

- (a) That the Finance Committee approves the rates concession of \$147,153.89 to be provided to King Ash Bay .

17.7 REMUNERATION STRATEGY

104/2018 RESOLVED (Ossie DAYLIGHT/Geoff BISHOP)

CARRIED

That the Finance Committee authorises the following:

- (a) A 3.5% wage increase for all Level 1 to Level 9 employees effective date first full pay period commencing 26 November 2018;
- (b) An ex gratia payment for all Level 1 to Level 9 employees calculated as described in Financial Considerations;
- (c) All future increases to be indexed to the national minimum wage increases awarded each financial year by the Fair Work Commission.

17.8 OUTGOING LETTER - RATEPAYER

105/2018 RESOLVED (Helen LEE/Ossie DAYLIGHT)

CARRIED

- a) That the Finance Committee receives and notes the correspondence received from rate-payer from Daly Waters, and agrees to waive the accrued interest and accepts a payment-plan for the outstanding rates owed to Council.

18. MOVE OUT OF CONFIDENTIAL

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106/2018 RESOLVED (Owen TURNER/Helen LEE)

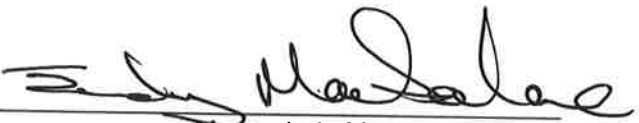
CARRIED

- (a) That the Finance Committee moves out of Confidential Session.

19. CLOSE OF MEETING

The meeting terminated at 1218hrs.

THIS PAGE AND THE PRECEEDING 7 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 28 November 2018 AND CONFIRMED Wednesday 28 January 2019.



Mayor Judy MacFARLANE

