

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE ROPER GULF
REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM
ROPER GULF SHIRE HEADQUARTERS CRAWFORD STREET, KATHERINE ON
THURSDAY, 28 APRIL 2016 AT 8:30 AM

1. **PRESENT/STAFF/GUESTS**

1.1 **Elected Members**

Mayor Tony Jack
Deputy Mayor, Judy MacFarlane
Councillor, Eric Roberts
Councillor, John Dalywater
Independent Member, Geoff Bishop – Attended through Phone

1.2 **Staff**

Michael Berto, Chief Executive Officer (CEO)
Greg Arnott, Director Corporate Governance (DCG)
Sharon Hillen, Director Council Services and Infrastructure (DCSI)
Marc Garner, Director Contracts and Technical Services (DCTS)
Catherine Proctor, Director Community Services (DCS)
Lokesh Anand, Manager Finance
Amanda Haigh, Manager Governance
Rashmi Sharma, Governance Officer (Minute Taker)

1.3 **Guests**

2. **MEETING OPENED**

Meeting opened at 8:46 am

3. **WELCOME TO COUNTRY**

Mayor Tony Jack welcomed members and staff at the meeting.

4. **APOLOGIES AND LEAVE OF ABSENCE**

4.1 **APOLOGIES AND LEAVE OF ABSENCE**

14/2016 RESOLVED (Judy MacFarlane/John Dalywater)

Carried

- (a) That the Finance Committee accept the apologies from Cr Kathy Anne Numamurdirdi for Finance Committee Meeting held on 28 April 2016.

5. CALL FOR ITEMS OF GENERAL BUSINESS

- Lot 5 Beswick – handback to NLC
- Tender panels for Ngukurr road contract

Closed Session:

- Tender Assessment – Barunga Backhoe

6. QUESTIONS FROM THE PUBLIC

Nil

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee.

8. CONFIRMATION OF PREVIOUS FINANCE COMMITTEE MEETING MINUTES

8.1 Minutes of Previous Finance Committee Meeting

15/2016 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That the Finance Committee receive and note the minutes of the Finance Committee Meeting held on 24 February 2016.

9. BUSINESS ARISING FROM PREVIOUS MINUTES

9.1 ACTION LIST

16/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the action list.

10. INCOMING CORRESPONDENCE

Nil

11. OUTGOING CORRESPONDENCE

Nil

12. EXECUTIVE DIRECTORATE REPORTS

Nil

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 REGIONAL PLAN UPDATE 2015-16

17/2016 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That the Finance Committee receive and note the Draft Regional Plan 2016-2017.
- (b) That the Finance Committee receive and note that the Draft Regional Plan 2016-17 will be available for public comment from the 16 May 2016 to the 6 June 2016.

13.2 FINANCE - RGRC FINANCIAL REPORT AS AT 31ST MARCH 2016

18/2016 RESOLVED (Geoff Bishop/Judy MacFarlane) Carried

- (a) That the Finance Committee receive and note the financial reports as at 31 March 2016.

Morning Tea Break :10:02 am

Meeting resumed:10:29 am

13.3 FINANCE - REGISTER OF DRAFT FEES & CHARGES 2016-17

19/2016 RESOLVED (Eric Roberts/Judy MacFarlane) Carried

- (a) That the Finance Committee receive and note the attached Draft Fees and Charges schedule for 2016-17.

Deputy Mayor Judy MacFarlane left the meeting, the time being 10:45 am

Deputy Mayor Judy MacFarlane returned to the meeting, the time being 10:47 am

13.4 FINANCE - RGRC FIRST DRAFT BUDGET 2016-17

20/2016 RESOLVED (Eric Roberts/John Dalywater) Carried

- (a) That the Finance Committee receive and note the first draft budget 2016-17.

Action : Out Of Session meeting will be on the 19th May 2016 at 10:00 am.

Lunch Break: 12:20

Meeting Resumed : 13:07

Cr John Dalywater left the meeting, the time being 01:07 pm

13.5 FINANCE - RGRC DRAFT RATES DECLARATION 2016-17

21/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the Draft Rates Declaration for 2016-17.

13.6 GRANTS: INDIGENOUS ADVANCEMENT STRATEGY - JOBS, LAND AND ECONOMY PROGRAMME - IAS BUILDING TRAINEESHIPS PROJECT AND JOBS FOR COMMUNITIES PROJECT - DPMC

22/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee do not accept the IAS funding agreement for the IAS Building Traineeships Project and Jobs for Communities Project.

14. COUNCIL SERVICES & INFRASTRUCTURE DIRECTORATE REPORT

14.1 REQUEST FOR WAIVER OF FEES FROM DJILPIN ARTS FOR THE USE OF THE BESWICK CONTRACT QUARTERS FOR WALKING WITH SPIRITS FESTIVAL 2016.

23/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That Finance Committee approve waiving the fees for the use of the Beswick Contract Quarters to the value of \$5000 and accept the sponsorship package as outlined by Djilpin Arts for the Walking with Spirits 2016 event.

15. COMMUNITY SERVICES DIRECTORATE REPORTS

15.1 AUDIT OF SPORT AND REC INVENTORY

24/2016 RESOLVED (Eric Roberts/Judy MacFarlane) Carried

- (a) That the Finance Committee receive and note the recent stocktake of sport and recreation equipment.

Action : Distribute stocktake list to each local authority.

16. CONTRACTS & TECHNICAL SERVICES DIRECTORATE REPORTS

16.1 HOMELANDS EXTRA ALLOWANCE (OUTSTATIONS) ALLOCATIONS

25/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the report in relation to the Homelands Extra Allowance (Outstations) Report

16.2 FLEET EXPENSE REPORT - JULY 2015 TO MARCH 2016

26/2016 RESOLVED (Judy MacFarlane/Eric Roberts) Carried

- (a) That the Finance Committee receive and note the fleet expense report for the period 1st July 2015 to 31st March 2016.

Action: Fleet expense report to be presented every 6 months.

17. GENERAL BUSINESS

17.1 LOT 5 BESWICK - HANDBACK TO NLC

Due to WHS issues of staff working alone and many Bats occupying trees in the yard it has been much more practicable to relocate the Roper Gulf Regional Council Community

Development Program to the refurbished council office for their business and to relocate the Sport & Rec equipment to a container for storage. This then reduces the cost of maintaining Lot 5 to Council and ensures the safety of our staff and CDP clients.

With both these programs no longer requiring the use of the building it is recommended that relinquish the lease held with NLC and hand the property back but also advising them that Sunrise Health Services have indicated that they are interested in it.

27/2016 **RESOLVED** (Judy MacFarlane/Eric Roberts)

Carried

- (a) **That the Finance Committee approve the relinquish the lease on Lot 5 Beswick and hand the property back to NLC advising them of the interest in it from Sunrise Health Services.**

17.2 TENDER PANELS FOR NGUKURR ROAD CONTRACT

R2R and REIF fund has been approved for Ngukurr to renew all arterial roads for addressing road safety issues including from the school, shop to the Council Service Office. Tender for road works will be released on 29/04/2016.

28/2016 **RESOLVED** (Eric Roberts/Judy MacFarlane)

Carried

- a) **That the Finance Committee approve the tender panel of CEO Michael Berto, DCSI Sharon Hillen, Project Manager Garry Richards and DCTS Marc Gardner for the Ngukurr local Roads upgrade contract.**
- b) **That the Finance Committee delegate CEO to award the tender after the tender assessment.**

Cr John Dalywater did not return to the meeting.

18. DEPUTATIONS AND PETITIONS

Nil

19. CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

29/2016 **RESOLVED** (Judy MacFarlane/Eric Roberts)

Carried

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

19.1 Cost Reduction Strategies for the Animal Health Program - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

19.2 Statutory Charge for unpaid rates - *The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government*

(Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.

RESUMPTION OF MEETING

30/2016 RESOLVED (Judy MacFarlane/Eric Roberts)


Carried

That the decisions of Closed Session be noted as follows:-

CLOSE OF MEETING

The meeting terminated at 14 :16 pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Thursday, 28 April 2016 AND CONFIRMED Wednesday, 25 May 2016.



Mayor Tony Jack