

MINUTES OF THE FINANCE COMMITTEE MEETING # 44 OF THE ROPER GULF
REGIONAL COUNCIL HELD AT THE CONFERENCE ROOM
ROPER GULF REGIONAL COUNCIL, HEADQUARTERS
29 CRAWFORD STREET, KATHERINE ON WEDNESDAY, 23 JULY 2014 AT 8.30AM

1. **PRESENT**

- 1.1 Elected Members
Mayor, Tony Jack
Deputy Mayor, Judy MacFarlane
Councillor John Dalywater
Councillor Kathy-Anne Numamurdirdi
Councillor Eric Roberts
Independent Member, Geoff Bishop
- 1.2 Staff
CEO, Michael Berto
Director Corporate Governance, Greg Arnott
Director Technical Services & Infrastructure, Sharon Hillen
Director Community Services, Catherine Proctor
Director Contracts & Economic Development, Marc Gardner
Finance Manager, Lokesh Anand
Financial Accountant, Raju Koirala
Governance Manager, Jyoti Pudasaini (minute taker)
- 1.3 Guests
Nil

2. **MEETING OPENED**

Meeting opened at 8:35 am by Mayor Tony Jack.

3. **WELCOME TO COUNTRY**

Mayor Tony Jack welcomed guests and staff to the Finance Committee meeting.

4. **APOLOGIES AND LEAVE OF ABSENCE**

Nil

5. **CONFIRMATION OF PREVIOUS MINUTES**

5.1 **CONFIRMATION OF PREVIOUS MINUTES**

40/2014 **RESOLVED** (Eric Roberts/Kathy-Anne Numamurdirdi)

- (a) **That the Finance Committee receive and note the previous confirmed minutes of the Finance and Audit Committee meeting held on 30 April 2014.**

6. CALL FOR ITEMS OF GENERAL BUSINESS

- Change in Financial Delegation Manual
- FBT update
- Land management
- Beautification of town – Borroloola
- Space for Youth Centre – Ngukurr
- Fencing program at Minyerri
- \$50,000 capex originally for Office upgrade at Numbulwar
- Late incoming correspondence

7. QUESTIONS FROM THE PUBLIC

Nil

8. DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee meeting.

9. BUSINESS Arising FROM PREVIOUS MINUTES

9.1 ACTION LIST

41/2014 RESOLVED (Judy MacFarlane/John Dalywater)

- (a) That the Finance Committee receive and note the Action List.

10. INCOMING Correspondence

Nil

11. OUTGOING Correspondence

Nil

12. EXECUTIVE DIRECTORATE REPORTS

Nil

13. CORPORATE GOVERNANCE DIRECTORATE REPORTS

13.1 GRANTS - NATIONAL JOBS PROGRAM INDIGENOUS BROADCASTING PROGRAM 2014-15 VARIATION - ATTORNEY-GENERAL'S DEPARTMENT MINISTRY FOR THE ARTS

42/2014 RESOLVED (Geoff Bishop/Eric Roberts)

Carried

- (a) That Finance Committee accept the variation for the National Jobs Program for Indigenous Broadcasting Program from the Ministry for the Arts by 2 signatures, dating and affixing the Common Seal to both copies of the funding agreement.

13.2 FINANCE - RGRC FINANCIAL REPORT AS AT 30 JUNE 2014

43/2014 RESOLVED (Kathy-Anne Numamurdirdi/Geoff Bishop) Carried

- (a) That the Finance Committee receive and note the financial reports for the period ending 30 June 2014.**
- (b) That the Finance Committee review the budget quarterly.**

ACTION: CEO to provide clear and concise explanatory notes to explain budget variations in all service budgets greater than 10% or \$100,000 whichever is lesser.

Morning tea break: 10.09 am

Meeting resumed: 10:39am

Cr Kathy-Anne Numamurdirdi left the meeting, the time being 11:13 AM

Cr Kathy-Anne Numamurdirdi returned to the meeting, the time being 11:16 AM

14. COUNCIL SERVICES AND INFRASTRUCTURE REPORTS

Nil

15. COMMUNITY SERVICES DIRECTORATE REPORTS

16.1 COMMUNITY SERVICES DIRECTORATE 4TH QRT REPORT

44/2014 RESOLVED (John Dalywater/Geoff Bishop) Carried

- (a) That the Finance Committee receive and note the Community Services Report.**

16. CONTRACTS AND TECHNICAL SERVICES REPORTS

Nil

17. GENERAL BUSINESS

17.1 CHANGES TO FINANCIAL DELEGATION MANUAL

45/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi) Carried

- (a) That the Finance Committee approve the inclusion of Mayor, Human Resource Manager, Financial Accountant and Management Accountant to approve and sign cheques and EFT to the current list of authorisers.**
- (b) That the Finance Committee approve to make necessary changes in the Financial Delegation Manual and include authority as (a) above.**

Cr Kathy-Anne Numamurdirdi left the meeting, the time being 11:33 AM

Cr Kathy-Anne Numamurdirdi returned to the meeting, the time being 11:36 AM

Cr Eric Roberts left the meeting, the time being 11:39 AM

Cr Eric Roberts returned to the meeting, the time being 11:42 AM

Cr Eric Roberts left the meeting, the time being 11:50 AM

Cr Eric Roberts returned to the meeting, the time being 11:51 AM

17.2 FBT UPDATE

46/2014 RESOLVED (Geoff Bishop/Eric Roberts)

Carried

- (a) That the Finance Committee receive and note verbal report on FBT Update.**

Lunch break: 12:16 pm

Meeting resume: 12:55 pm

17.3 LAND MANAGEMENT

47/2014 RESOLVED (Judy MacFarlane/John Dalywater)

Carried

- (a) That the Finance Committee receive and note verbal report on Land Management update.**

17.4 BEAUTIFICATION OF TOWN - BORROLOOLA

48/2014 RESOLVED (Judy MacFarlane/Eric Roberts)

Carried

- (a) That the Finance Committee receive and note verbal report on beautification of Borroloola town.**

17.5 ENTERTAINMENT CENTRE - NGUKURR

49/2014 RESOLVED (Kathy-Anne Numamurdirdi/Judy MacFarlane)

Carried

- (a) That the Finance Committee receive and note verbal report on Ngukurr Entertainment Centre.**

17.6 FENCING PROGRAM AT MINYERRI

50/2014 RESOLVED (Judy MacFarlane/John Dalywater)

Carried

- (a) That the Finance Committee receive and note verbal report on Fencing Program at Minyerri.**

17.7 \$50,000 CAPEX ORIGNIALLY FOR OFFICE UPGRADE AT NUMBULWAR

51/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi)

Carried

- (a) That the Finance Committee receive and note verbal report on \$50,000 capex originally budgeted for office upgrade at Numbulwar.**
- (b) That the Finance Committee approve the expenditure of \$50,000 13/14 budget for the upgrade of the Numbulwar Sports and Recreation Centre.**

17.8 LATE INCOMING CORRESPONDANCE


52/2014 RESOLVED (Eric Roberts/Kathy-Anne Numamurdirdi)

Carried

- (a) That the Finance Committee receive and note late incoming correspondence.**

The meeting terminated at 13:47 pm.

THIS PAGE AND THE PRECEEDING 5 PAGES ARE THE MINUTES OF THE Finance Committee HELD ON Wednesday, 23 July 2014 AND CONFIRMED Wednesday, 24 September 2014.



Mayor Tony Jack

