

MINUTES OF THE BARUNGA LOCAL AUTHORITY MEETING # 0 OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE DELIVERY CENTRE, BARUNGA ON TUESDAY, 12 FEBRUARY 2019 AT 10.00 AM

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**PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Deputy Mayor Helen LEE (Chairperson)

**1.2 Local Authority Members**

Anita PAINTER

Annemarie LEE

Denni BARMA

Neil BROWN

Vita BRINJEN

**1.3 Staff**

Virigina BOON - Acting Director of Council and Community Services (DCCS)

Larisa LEE – Senior Administration Support Officer (Minutes Taker)

Adi Losalini ROKOVADA – Community Development Programme Coordinator

**1.4 Guests**

Moira McCREESH – Harm Minimization Unit

**MEETING OPENED**

Barunga Local Authority Meeting opened at 10.35am with a **Quorum**.

**WELCOME TO COUNTRY**

Chairperson Deputy Mayor Helen LEE welcomed, staff and guests to the meeting and the Regional Council Pledge was read.

**APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

*1/2019* RESOLVED (Vita BRINJEN/Neil BROWN)

Carried

- (a) That the Barunga Local Authority accepts the apologies from Mayor Judy MacFARLANE.
- (b) Symeon BULUMBARA noted as Absent.
- (c) Cr. Deanna KENNEDY, Selina ASHLEY noted as Absent.
- (d) Illana RANKIN has been removed as a member of the Barunga Local Authority.

## **CONFIRMATION OF PREVIOUS MINUTES**

### **5.1 CONFIRMATION OF PREVIOUS MINUTES**

**2/2019 RESOLVED (Anita PAINTER/Neil BROWN)**

**Carried**

- (a) That the Barunga Local Authority receives and notes Confirmation of Previous Minutes.**

## **DISCLOSURES OF INTEREST**

There were no declarations of interest at this Barunga Local Authority.

## **BUSINESS ARISING FROM PREVIOUS MINUTES**

### **8.1 ACTION LIST**

**3/2019 RESOLVED (Anita PAINTER/Denni BARMA)**

**Carried**

- (a) That the Barunga Local Authority Receives and notes Action List**

<b>Date</b>	<b>Agenda Item #</b>	<b>Item Description</b>	<b>Responsible Person</b>	<b>Status</b>	<b>Status Comments – Completion Date</b>
16.04.13	Action List	Sign and identify graves at cemetery	Area Manager (AM) & Community	In Progress	A register has been created and a form developed to capture burial information.  <b>12.02.19 David GROVES has been appointed as a Consultant doing data entry.</b>  <b>Council Service Coordinator to follow up by contacting Claire to see when they are coming back. Also to ask Nathan if Flinders have supplied him with a register yet.</b>

24.04.18	8.1 ACTION LIST	Install 5 new Solar Lights	Area Manager/ Council Service Coordinator	Ongoing	CSC to mark 5 new solar lights on the Barunga map then will apply for quotes. 10/10/2018: Solar light locations identified on Barunga map.  <b>12.02.19 - 4 LED and 1 solar to be installed, defined area of lights being installed were shown on map.</b>
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install new Tap at Norforce Park	Area Manager/ Council Service Coordinator	Ongoing	Plumbers have advised new application to Power and Water required before they can tap into main line. Request sent to Assets for new connection and meter for NORFORCE PARK. Awaiting permission to connect.  <b>12.02.19 Virginia Boon Acting DCCS to follow up and update the board.</b>
24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install more Speed bumps and Install a Pedestrian crossing at Lot 243.	Area Manager/ Council Service Coordinator	Ongoing	Sourcing quotes for new Speed Bumps. 2 signs and 2 speed bumps near the Crèche. Area Manager has supplier for speed bumps awaiting quote number of speed bumps is 10 not 2  10/10/18: CSC and Deputy Mayor and LA Members scoped Barunga and Contractor was contacted 10/10/2018 to quote on 14 concrete speed humps. AM working on this. Speed bump locations identified on local map.  <b>12.02.19 Install more speedbumps – One quote presented, LA going to approach School Principal &amp; CDP. LA wants Concrete speed bump. Seek further information and present feedback to LA.</b>

24.04.18	11.6 GOVERNANCE REPORT - BARUNGA LOCAL AUTHORITY PROJECT FUNDING UPDATE	Install Fence around the Football oval	Area Manager/ Council Service Coordinator	Ongoing	Area Manager/CSC to apply for a Quote/Costing. Traffic Management around the green space. Sharon to report back to LA members.  <b>12.02.19 RGRC Grants Coordinator to follow up funding opportunities for the supply and installation of a fence around the Barunga Oval.</b>
21/08/18	12.1 KNOWLEDGE GARDEN	Knowledge/ memorial Garden	LA members	16/10/18	LA Members to provide feedback on options presented for memorial knowledge garden.  <b>12.02.19 - LA member along with Community children picked option 2. CDP can assist, needs clarity from Managers in town. CDP to follow up/ Anita will discuss with school principal, re: secondary students work experience.</b>
21/08/18	12.2 MEMORIAL PARK	Memorial Park	LA Members / Council Service Coordinator / Community Developme nt Programme / Anthony Lee	Ongoing	Scope and design for improved access and use of Memorial Park.  <b>12.02.19 - Needs allocations of funds to start on it. Taps been leaking for some time. Illegal water connection to the park. Concerned water could damage the white rock with plaque. CSC will mention to Conway ESO to fix it, Max has tried fixing it in the past. Kids have been playing there and may have broken the tap. Family will discuss matters raised privately and work out a plan of what needs to be done.</b>
12.02.19	FAMILY PLAQUE ON MEMORIAL GARDEN	Family Plaque		NEW	<b>12.02.19 Families need to be involved. LA to advertised for community interest, seek quotes on plaques first and present to LA.</b>

12.02.19	HEALTHY COMMUNITY WALKING TRAIL	Walking Trail	Chief Executive Officer/Council Service Coordinator	NEW	12.02.19 Still waiting on funding from Acting CEO. Target to achieve is \$10,000 estimated cost. Acting CEO to seek funding options. Acting CEO – Go to Grants Coordinator to seek funding. CSC – to start liaising with Mavis & get it up and running.
12.02.19	FREE STANDING SHADE AT RICKY POOL	Standing Shade	Council Service Coordinator	NEW	12.02.19 All are in good condition, can be relocated around the oval and softball oval. CSC to follow up and report back to LA
12.02.19	STREET LIGHTS AROUND COMMUNITY	Street Lights	Council Service Coordinator	NEW	12.02.19 Soozie to follow up, do an audit and report to Power & Water to start fixing issues raised.
12.02.19	11.3 ROAD AND SAFETY AUDIT REPORT	Road and Safety Audit Report	Director of Council Community Services	NEW	12.02.19 Acting DCCS to ensure that the bend near the Barunga Waste Facility was included in the audit.
12.02.19	COMMUNITY SAFETY SERVICE REPORT	Community Safety Service Report		NEW	12.02.19 LA members would like to see a contact number for Community Night Patrol available to community members.

## **INCOMING CORRESPONDENCE**

### **9.1 FENCE AROUND FOOTBALL OVAL**

**4/2019 RESOLVED (Anne-Marie LEE/Denni BARMA )**

**Carried**

- (a) That Barunga Local Authority accepts the correspondence.**
- (b) Install fence around the Football Oval – That the Barunga Local Authority wants Council to follow up on funding for the Barunga oval fencing.**
- (c) RGRC Grants Coordinator to follow up funding opportunities for the supply and installation of a fence around the Barunga Oval.**

### **9.2 BARUNGA SPEED BUMPS**

**5/2019 RESOLVED (Anita PAINTER/Denni BARMA )**

**Carried**

- (a) That the Barunga Local Authority accepts the correspondence.**
- (b) Install more speedbumps – One quote presented, LA going to approach School Principal & CDP. LA wants Concrete speed bump. Seek further information and present feedback to LA.**

### **9.3 MORE SIGNS FOR COMMUNITY**

**6/2019 RESOLVED (Vita BRINJEN/Anita PAINTER) Carried**

- (a) That Barunga Local Authority receives and notes More Signs for Community Report.**
- (b) Local Authority support the youth run way project and Local Authority member to sit in the Committee, Nominated LA Member appointed Anita PAINTER.**

Moira has presented more signs for community report to the local authority meeting, discussed Government funding incentives. Must be linked to reducing alcohol and drugs related issues, couple of grants available if Barunga is interested.

Alcohol Incentives Funding Available;

- (1) Get Grog Smart – for another year
- (2) Driver Education – Got enough for another year for everyone.
- (3) Mental Health Courses – 2 days course for adult and youth.
- (4) Circus Youth Training – Video making and dance/ workshops one to be held during the festival.
- (5) Youth Café – Barunga Way 2 years funding.  
Soozie CSC, put in a proposal, got an successful outcome.  
X2 employment opportunity – once a week rostered.  
Negotiation's to use the old shop.  
Steering Committee to be set up.

### **OUTGOING CORRESPONDENCE**

NIL

### **BUSINESS ARISING**

### **GENERAL BUSINESS**

#### **11.1 COSTINGS FOR ERECTION OF BUS SHELTER**

**7/2019 RESOLVED (Anita PAINTER/Vita BRINJEN) Carried**

- (a) That the Barunga Local Authority stated Barunga doesn't need one.**

#### **11.2 CEMETERY MASTER PLAN REPORT**

**8/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN) Carried**

- (a) That the Barunga Local Authority endorses the cemetery Master Plan.**

#### **11.3 ROAD AND SAFETY AUDIT REPORT**

**9/2019 RESOLVED (Anita PAINTER/Denni BARMA ) Carried**

- (a) That the Barunga Local Authority receives and notes Road and Safety Audit Report**
- (b) Acting DCCS to ensure that the bend neat the Barunga Waste Facility was included in the audit.**

#### **11.4 ELECTED MEMBERS REPORT**

**10/2019 RESOLVED (Anne-Marie LEE/Vita BRINJEN) Carried**

- (a) That the Barunga Local Authority receives and notes the Elected Member Report.**

#### **11.5 COUNCIL SERVICES REPORT**

**11/2019 RESOLVED (Denni BARMA /Anne-Marie LEE) Carried**

- (a) That the Barunga Local Authority receives and notes the Council Services Report for the 12 February 2019 meeting.**
- (b) LA members to sit in interview panel for jobs/ procedures.**

#### **11.6 THE DRAFT BURIAL AND CREMATION BILL 2018 REPORT - DHCD**

**12/2019 RESOLVED (Denni BARMA/Neil BROWN) Carried**

- (a) That the Barunga Local Authority receives and notes The Draft Burial and Cremation Bill 2018 report.**
- (b) The Local Authority has invited Keegan WILLIAMS to attend the next Community Safety Plan Meeting held in Barunga on 4<sup>th</sup> March 2019.**

#### **11.7 LOCAL AUTHORITY PROJECT FUNDING ACQUITTALS**

**13/2019 RESOLVED (Denni BARMA /Anita PAINTER) Carried**

- (a) That the Barunga Local Authority receives and notes the 2017-18 LAPF Certification Form, signed by the CEO on 12 December 2018.**

#### **11.8 COMMUNITY SAFETY SERVICES REPORT**

**14/2019 RESOLVED (Neil BROWN/Vita BRINJEN) Carried**

- (a) That the Barunga Local Authority receives and notes the Community Safety Services Report for 12 February 2019 meeting.**
- (b) LA Members would like to see a contact number for Community Night Patrol available to community members.**

#### **11.9 BARUNGA LOCAL AUTHORITY RGRC FINANCIAL REPORT Q2 2018-19 & PROJECT REGISTER UPDATE**

**15/2019 RESOLVED (Vita BRINJEN/Anita PAINTER) Carried**

- (a) That the Barunga Local Authority deferred Financial (Expenditure) Report for the second Quarter of 2018-19 financial year for updation.**
- (b) That the Barunga Local Authority deferred LA Project Register Update**

**11.10 GUIDELINE 8**

16/2019 RESOLVED (Denni BARMA /Neil BROWN) Carried

- (a) That the Barunga Local Authority receives and notes the revised Ministerial Guideline 8 pertaining to Local Authorities.

**11.11 PROJECT FUNDING GUIDELINES**

17/2019 RESOLVED (Denni BARMA /Vita BRINJEN) Carried

- (a) That the Barunga Local Authority receives and notes LA Project Funding Guidelines

**12 OTHER BUSINESS**

**12.1 NIGHT PATROL HOURS**

18/2019 RESOLVED (Vita BRINJEN/Anita PAINTER) Carried

- (a) That the Barunga Local Authority makes Recommendations to change the hours from 6pm – 2.36 am.

**12.2 ROADS COMMITTEE REPORT**

19/2019 RESOLVED (Anita PAINTER/Vita BRINJEN) Carried

- (a) That the Barunga Local Authority recommends sealing of the bottom of Bagala Road, be added to the Road Committee Projects.

**12.3 JOBS**

20/2019 RESOLVED (Neil BROWN/Denni BARMA ) Carried

- (a) That the Barunga Local Authority recommends sit on all Interview Panel, local people for local jobs have first preference.

**CLOSE OF MEETING**

The meeting terminated at 1.01 pm.

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Barunga Local Authority Meeting HELD ON Tuesday, 12 February 2019 AND CONFIRMED Tuesday, 30 April 2019.

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Chairperson