



MINUTES OF THE AUDIT COMMITTEE MEETING # 1 OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE ROPER GULF REGIONAL COUNCIL, COUNCIL CHAMBERS
2 CRAWFORD STREET, KATHERINE ON
WEDNESDAY, 6 MARCH 2019 AT 1000HRS

1. PRESENT/STAFF/GUESTS

Members

- Garry LAMBERT, Independent Member
- Councillor Don GARNER
- Councillor David MURRUNGUN
- Councillor Eric ROBERTS

Staff

- Sharon HILLEN, Acting Chief Executive Officer
- Marc GARDNER, Director of Commercial Services
- Cristian COMAN, Manager - Governance and Corporate Planning
- Ashleigh ANDERSON, Governance Officer (minute taker)

2. MEETING OPENED

Meeting opened at 1010hrs

3. APOLOGIES AND LEAVE OF ABSENCE

Nil

CONFIRMATION OF PREVIOUS MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES

27/2019 RESOLVED (Donald GARNER/David MURRUNGUN) *CARRIED*

- (a) That the Audit Committee approves the minutes as a true and accurate record of the previous Audit Committee Meeting held on 19 September 2018.

4. DISCLOSURES OF INTEREST

There were no declarations of interest at this Audit Committee.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 ACTION LIST

28/2019 RESOLVED (Eric ROBERTS/Donald GARNER) *CARRIED*

- (a) That the Audit Committee receives and notes the Action List.

6. INCOMING CORRESPONDENCE

Nil

7. OUTGOING CORRESPONDENCE

Nil

8. ELECTED MEMBERS'S REPORT

Nil

9. OPERATIONAL REPORT

Nil

10. BUSINESS ARISING

Nil

11. GENERAL BUSINESS

11.1 FINANCE - RGRC BUDGET TIMELINE FOR PREPARATION OF 2019-20 ANNUAL BUDGET

29/2019 RESOLVED (Donald GARNER/David MURRUNGUN) CARRIED

- (a) That the Audit Committee receives and notes the 2019-20 Budget Preparation Timeline.

11.2 REGIONAL PLAN DEVELOPMENT SCHEDULE

30/2019 RESOLVED (Donald GARNER/David MURRUNGUN) CARRIED

- (a) That the Audit Committee receives and notes the schedule for the development and adoption of the 2019-2020 Regional Plan.

12. CLOSED SESSION

12 MOVE TO CONFIDENTIAL SESSION

31/2019 RESOLVED (Donald GARNER/Eric ROBERTS) CARRIED

Members of the press and public to be excluded from the meeting of the Close Session and access to the correspondence and reports relating to the items considered during the course of the Close Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, as the items lists come within the following provisions:-

12.1 Confirmation of Previous Minutes - Confidential - *The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

12.2 Confidential Action List - *The report will be dealt with under Section 65(2) (ciii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be keep confidential.*

12.3 FINANCE - 2017-18 Management Letter by the external auditors - *The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be keep confidential.*

12.4 Compliance Response - *The report will be dealt with under Section 65(2) (ciii) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

12.5 Independent Membership - *The report will be dealt with under Section 65(2) (ciii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information provided to the council on condition that it be keep confidential.*

12.6 Risk Register and Plan - *The report will be dealt with under Section 65(2) (ciii) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be keep confidential.*

The decisions of Confidential Session be noted as follows:

12.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL

32/2019 RESOLVED (Eric ROBERTS/Donald GARNER) CARRIED

- (a) That the Audit Committee approves the confidential minutes as a true and accurate record of the previous Audit Committee Meeting, confidential session as a true and accurate record of that meeting held on 19 September 2018.

12.2 CONFIDENTIAL ACTION LIST

33/2019 RESOLVED (Donald GARNER/David MURRONGUN) CARRIED

- (a) That Audit Committee receives and notes the Confidential Action List.

12.3 FINANCE - 2017-18 MANAGEMENT LETTER BY THE EXTERNAL AUDITORS

34/2019 RESOLVED (Eric ROBERTS/David MURRONGUN) CARRIED

- (a) That the Audit Committee receives and notes 2017-18 Management letter;
(b) That Council investigates ratability of land in area known as Carpentaria Downs, Balbirrini, Bauhinia Downs, Pastoral leases of Spring Creek Station, Seven Emu Station and Manangoora Station;
(c) That Council investigates ratability of Commercial Enterprises on Aboriginal Land within its area.
(d) That Council has a report specific to updating the Rates Database.

12.4 COMPLIANCE RESPONSE

35/2019 RESOLVED (Donald GARNER/Eric ROBERTS) CARRIED

- (a) That the Audit Committee receives and notes update on Compliance Audit.

12.5 INDEPENDENT MEMBERSHIP

36/2019 RESOLVED (Donald GARNER/David MURRONGUN) CARRIED

- (a) That the Audit Committee receives and notes this report;
(b) That the Audit Committee recommends an Expression of Interest be advertised for an Independent Member for the Audit Committee.
(c) That the Audit Committee thanks Sandra CANNON for her service as an Independent Member of the Audit Committee and wishes her the best in her future endeavors.

12.6 RISK REGISTER AND PLAN

37/2019 RESOLVED (Donald GARNER/Eric ROBERTS) CARRIED

(a) That the Audit Committee receive and note the report in relation to the Risk Register and Plan.

CLOSE OF MEETING

The meeting terminated at 1115hrs

This page and preceding pages are the minutes of the AGES ARE THE MINUTES OF THE Audit Committee Meeting HELD ON Wednesday, 6 March 2019 AND CONFIRMED Wednesday, 12 June 2019.

Chairperson