

MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT COMMITTEE  
MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 17 JUNE 2020 AT 10.00AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Independent Member Garry LAMBERT (Chairperson); and
- Councillor Donald GARNER.

**1.2 Staff**

- Phillip LUCK, Chief Executive Officer;
- Marc GARDNER, General Manager Corporate Services and Sustainability;
- Dave HERON, Chief Financial Officer;
- Naomi HUNTER, Executive Manager; and
- Narelle PERROTT, Governance Officer.

**2 MEETING OPENED**

The Audit Committee Meeting opened at 10:07am without quorum

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

Nil. Of the five (5) member positions, an independent member has resigned and an elected member vacancy has occurred. The attendees represent 66% of held positions. Members and the Chief Executive Officer agreed to proceed with the meeting.

**5 QUESTIONS FROM THE PUBLIC**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES**

**6.1 AUDIT COMMITTEE MEETING - 04 MARCH 2020**

68/2020 RESOLVED (Garry LAMBERT/Donald GARNER) CARRIED

That the Audit Committee confirms the minutes from the meeting held on the 04 March 2020 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES**

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**7.1 ACTION LIST**

*69/2020* **RESOLVED (Garry LAMBERT/Donald GARNER)**

*CARRIED*

**That the Audit Committee:**

- (a) Receives and notes Action List; and**
- (b) Approves the removal of completed items.**

**8 CALL FOR ITEMS OF GENERAL BUSINESS**

Nil.

**9 DISCLOSURES OF INTEREST**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS**

**12.1 COVID - 19 UPDATE**

*70/2020* **RESOLVED (Garry LAMBERT/Donald GARNER)**

*CARRIED*

**That the Audit Committee receives and notes the COVID-19 Update Report.**

**12.2 INFORMATION MANAGEMENT SYSTEMS UPDATE**

*71/2020* **RESOLVED (Garry LAMBERT/Donald GARNER)**

*CARRIED*

**That the Audit Committee receives and notes the update pertaining to the Corporate Information Management development.**

**13 GENERAL BUSINESS**

**13.1 DRAFT BUDGET 2020-21**

*72/2020* **RESOLVED (Garry LAMBERT/Donald GARNER)**

*CARRIED*

**That the Committee notes the Draft Budget 2020-21 report.**

**13.2 SELF-ASSESSMENT OF AUDIT COMMITTEE**

*73/2020* **RESOLVED (Garry LAMBERT/Donald GARNER)**

*CARRIED*

**That the Audit Committee:**

- (a) Receives and notes the report in relation to the Self-Assessment of the Audit Committee; and**
- (b) Refers this matter to the next meeting.**



**13.3 DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT - CLOSURE OF 2017 COMPLIANCE AUDIT**

74/2020 RESOLVED (Garry LAMBERT/Donald GARNER) CARRIED

That the Audit Committee notes the report in relation closure of the 2017 Compliance Audit of the Department of Local Government, Housing and Community Development.

**13.4 REGIONAL PLAN UPDATE**

75/2020 RESOLVED (Garry LAMBERT/Donald GARNER) CARRIED

That the Audit Committee receives and notes the Regional Plan Update Report.

**13.5 RGRC POLICY UPDATE**

76/2020 RESOLVED (Garry LAMBERT/Donald GARNER) CARRIED

That the Audit Committee receives and notes the RGRC Policy Update report.

**13.6 CHANGES TO ACCOUNTING STANDARDS**

77/2020 RESOLVED (Garry LAMBERT/Donald GARNER) CARRIED

That the Audit Committee receives and notes the adoption of the changes to accounting standards AASB 16 & AASB 1058.

**13.7 PROGRESS OF AUDIT**

78/2020 RESOLVED (Garry LAMBERT/Donald GARNER) CARRIED

That the Audit Committee receives and notes the report in relation to progress of the 2019/2020 Audit.

**14 CLOSED SESSION**

**DESCISION TO MOVE TO CLOSED SESSION**

79/2020 RESOLVED (Donald GARNER/Garry LAMBERT) CARRIED

That the Audit Committee resolves to move into the closed session of the Audit Committee Meeting.

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act, 2008* as the items lists come within the following provisions:-  
*The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

**14.1 Audit Committee Meeting – 04 March 2020** - *The report will be conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*

**14.2 Finance Manager Secondment Project - Update**

*The report will be conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(a) (e).*

### 14.3 Risk Management Plan

*The report will be conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(4).*

### 14.4 Recent Compliance Issue

*The report will be conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

## 15 RESUMPTION OF MEETING

### 15.1 MOVE OUT OF CLOSED SESSION

80/2020 RESOLVED (Donald GARNER/ Garry LAMBERT)

CARRIED

**That the Audit Committee moves to return to the open session of the Audit Committee meeting and declare the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.**

## 16 CLOSE OF MEETING

The meeting terminated at 11:26am.

This page and the preceding pages are the minutes of the Audit Committee Meeting held on Wednesday, 17 June 2020 and will be confirmed Wednesday, 16 September 2020.



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Chairperson Garry LAMBERT