

MINUTES OF THE ROPER GULF REGIONAL COUNCIL, AUDIT COMMITTEE  
MEETING HELD AT THE ROPER ROOM, ROPER GULF REGIONAL COUNCIL  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 16 SEPTEMBER 2020 AT 10.00 AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Independent Member Garry LAMBERT (Chairperson);
- Independent Member Carolyn EAGLE (via videoconference);
- Councillor Marlene KARADOO (via videoconference);
- Councillor David MURRUNUGUN; and
- Councillor Donald GARNER.

**1.2 Staff**

- Phillip LUCK, Chief Executive Officer;
- Marc GARDNER, General Manager Corporate Services and Sustainability;
- Dave HERON, Chief Financial Officer; and
- Naomi HUNTER, Executive Manager.

**1.3 Guests**

- Cheryl CHASE, Partner, Deloitte; and
- Wasique ZAFAR, Audit Manager, Deloitte.

**2 MEETING OPENED**

The Audit Committee Meeting opened at 10:15am. Delayed due to technical issues with the videoconference platform. The Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

## **6 CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

*73/2020 RESOLVED (Donald GARNER/David MURRUNGUN)*

*CARRIED*

**That the Audit Committee confirmed the minutes from the meeting held on 17 June 2020 and affirms them to be a true and accurate record of the meetings decisions and proceedings.**

At 10:16am Councillor Karkadoo lost connectivity to the VMR line.

At 10:17am Councillor Karkadoo re-joined the meeting.

## **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

### **7.1 ACTION LIST**

*74/2020 RESOLVED (Donald GARNER/David MURRUNGUN)*

*CARRIED*

**That the Audit Committee:**

- (a) Received and noted Action List; and**
- (b) Approved the removal of completed items.**

## **8 CALL FOR ITEMS OF GENERAL BUSINESS**

Nil.

## **9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Audit Committee Meeting.

## **10 INCOMING CORRESPONDENCE**

Nil.

## **11 OUTGOING CORRESPONDENCE**

Nil.

## **12 GENERAL BUSINESS**

### **12.1 SELF-ASSESSMENT OF AUDIT COMMITTEE**

*73/2020 RESOLVED (/Donald GARNER/David MURRUNGUN)*

*CARRIED*

**That the Audit Committee:**

- (a) Received and noted the report in relation to the Self-Assessment of the Audit Committee; and**
- (b) Referred this matter to the Chair to prepare a response for the next meeting on 18 November 2020.**

After 12.1 the Audit team Cheryl Chase and Wasique Zafar commenced a finance presentation. The presentation continued through to the Closed Session.

**13 EXECUTIVE REPORTS**

Nil.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

Nil.

**15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

Nil.

**16 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

Nil.

**17 CLOSED SESSION**

**DECISION TO MOVE TO CLOSED SESSION**

*75/2020 RESOLVED (Donald GARNER/David MURRUNGUN)*

*CARRIED*

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 17.1 Confirmation of Previous Minutes** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iv).*
- 17.2 Finance Manager Secondment Project - update** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(a) (e).*
- 17.3 Risk Management Plan and Register** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(c)(iii) (c)(iv) (d) (e).*
- 17.4 AASB 16 Underlying Asset** - *The report will conducted in accordance with the Local Government Act 2008 s 65(2) and Local Government (Administration) Regulations 2008 reg 8(e).*

**RESUMPTION OF MEETING**

*76/2020 RESOLVED (Donald GARNER/David MURRUNGUN)*

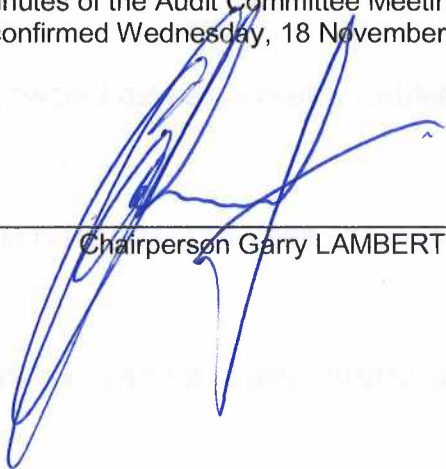
*CARRIED*

**That the Audit Committee moved to return to the open session of the Audit Committee Meeting and declared the resolutions made in the confidential session not be available to the public in accordance with the *Local Government Act 2008*, section 201.**

**18 CLOSE OF MEETING**

The meeting terminated at 11:38am.

This page and the preceding pages are the minutes of the Audit Committee Meeting held on Wednesday, 16 September 2020 and will be confirmed Wednesday, 18 November 2020.



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Chairperson Garry LAMBERT