



# AGENDA WUGULARR LOCAL AUTHORITY

## MONDAY 13 OCTOBER 2025

Notice is hereby given that the next Wugularr Local Authority of the Roper Gulf Regional Council will be held on:

Monday 13 October 2025 at 10:00 am  
Roper Gulf Regional Council Service Delivery Centre-Wugularr  
Or

Or Via Microsoft Teams Meeting  
Meeting ID: 451 727 280 301  
Passcode: tN3Qh7r7  
[Click here to join the meeting](#)

**Or please call (audio only)**

[+61 2 8320 9269](tel:+61283209269)

When prompted, enter Conference ID: 260 850 205#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'David Hurst', is positioned above the name and title.

David HURST  
CHIEF EXECUTIVE OFFICER

**WUGULARR CURRENT MEMBERSHIP:  
Appointed Members**

1. Deputy Mayor Helen LEE;
2. Selina ASHLEY;
3. Samuel Junior BUSH (Chairperson);
4. Trepina BUSH;
5. Eddie KENNEDY;
6. Raelene BULUMBARA;
7. Loretta GEORGE; and
8. Alonza ASHLEY.

**MEMBERS: 8****QUORUM: 5** (minimum requirement)**PROVISIONAL: 3** (minimum requirement)**EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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**NB** The page numbers on this index may be inaccurate due to current software formatting issues.



## CONFIRMATION OF PREVIOUS MINUTES

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Wugularr Local Authority Meeting Previous Minutes
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That the Wugularr Local Authority confirms the minutes from the meeting held on Tuesday, 01 July 2025 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Wugularr Local Authority met on Tuesday, 01 July 2025 at 10:00 am with **QUORUM**. Attached are the recorded minutes from that meeting for the Local Authority to review.

### ISSUES/OPTIONS/SWOT

There are no more scheduled Wugularr Local Authority Meeting for the remainder of the 2025 Calendar Year.

Council will set the Meeting Calendar for (Calendar Year) 2026 at its Ordinary Meeting in December 2025.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. WUG 01072025 MIN [6.1.1 - 3 pages]



MINUTES OF THE WUGULARR LOCAL AUHTORITY MEETING OF THE ROPER GULF  
REGIONAL COUNCIL, HELD AT THE CONFERENCE ROOM, COUNCIL SERVICE  
DELIVERY CENTRE, WUGULARR  
ON TUESDAY 1 JULY 2025 AT 10:00 AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Selina ASHLEY;
- Samuel Junior BUSH
- Trepina BUSH;
- Raelene BULUMBARA; and
- Eddie KENNEDY.

### Staff Members

- Tony HOPP, General Manager Community Services and Engagement
- Luke HADDOW, General Manager Infrastructure Services and Planning (audio/video conference);
- Cristian COMAN, Manager Corporate Compliance;
- Alicia MIRANDA, Council Services Manager; and
- BhumiKA ADHIKARI, Governance Engagement Coordinator (minute secretary).

### Guests

- Elizabeth GADD, Infrastructure Prioritisation Officer, Remote Water Team (audio/video conference);
- Nancy BIRD, Project Officer – Remote Water Team, Public Health Division (audio/video conference);
- Sahardi GARLING, A/Senior Regional Project Officer, Department of Housing, Local Government and Community Development (audio/video conference);
- Melina DAVIDSON, Electorate Officer, Office Of Selena UIBO MLA, Member for Arnhem (audio/video conference);
- Alonza ASHLEY; Member of Public; and
- Lorretta GEORGE; Member of Public.

## 2 MEETING OPENED

The Meeting was conveyed by the Manager Corporate Compliance on behalf of the Chief Executive Officer. The Wugularr Local Authority opened at 10:23 am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

## 3 WELCOME TO COUNTRY

The Chairperson Samuel Junior BUSH welcome all persons to Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Re-Election of a Chairperson

**WUG Q/2025-21 RESOLVED (LA Member Raelene Bulumbara/LA Member Trepina Bush)**

**CARRIED**

That the Wugularr Local Authority:

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects Samuel Junior BUSH as Chairperson for a term of six (6) months.

**4.2 Apologies and Leave of Absence**

**WUG Q/2025-22 RESOLVED (Councillor Selina Ashley/LA Member Raelene Bulumbara) CARRIED**

That the Wugularr Local Authority receives and notes the apologies and leave of absence.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 CONFIRMATION OF PREVIOUS MINUTES**

**6.1 Wugularr Local Authority Meeting Previous Minutes**

**WUG Q/2025-23 RESOLVED (LA Member Raelene Bulumbara/LA Member Trephina Bush) CARRIED**

That the Wugularr Local Authority confirms the minutes from the meeting held on Tuesday, 01 April 2025 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES**

**7.1 Action List**

**WUG Q/2025-24 RESOLVED (Councillor Selina Ashley/LA Member Raelene Bulumbara) CARRIED**

That the Wugularr Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**9 DISCLOSURE OF INTEREST**

There were no declaration of interest at this Wugularr Local Authority Meeting.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS**

**12.1 Local Authority Member Attendance Report**

**WUG Q/2025-25 RESOLVED (Councillor Selina Ashley/LA Member Trephina Bush) CARRIED**

That the Wugularr Local Authority receives and notes the Local Authority Member Attendance Report.

**12.2 Elected Member Report**

**WUG Q/2025-26 RESOLVED (Councillor Selina Ashley/LA Member Raelene Bulumbara) CARRIED**

That the Wugularr Local Authority receives and notes the Elected Member Report.

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

**13.1 Wugularr LA May YTD Finance Report**

*WUG Q/2025-27* **RESOLVED (LA Member Raelene Bulumbara/LA Member Trepina Bush)** **CARRIED**

That the Wugularr Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2024 to 31 May 2025.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

**14.1 Community Services Manager Report**

*WUG Q/2025-28* **RESOLVED (LA Member Eddie Kennedy/Councillor Selina Ashley)** **CARRIED**

That the Wugularr Local Authority receives and notes the Council Services Report.

LA Member Trepina Bush left the meeting at 11:07 am.

LA Member Trepina Bush returned to the meeting at 11:10 am.

**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

**15.1 Wugularr Local Authority Projects Update**

*WUG Q/2025-29* **RESOLVED (LA Member Trepina Bush/Councillor Selina Ashley)** **CARRIED**

That the Wugularr Local Authority:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) authorises purchase of additional speed bumps with the already allocated funding for the same; and
- (c) requests scoping of oval irrigation.

**16 CLOSE OF MEETING**

The meeting closed at 11:19 am.

This page and the proceeding pages are the Minutes of the Wugularr Local Authority Meeting held on Tuesday, 01 January 2025 and confirmed.

\_\_\_\_\_  
Chairperson Confirmed  
on 06 October 2025

## BUSINESS ARISING FROM PREVIOUS MINUTES

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Action List
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That the Wugularr Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a non-authoritative reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each resolved matter.

### ACTION LIST

#### 15.1 WUGULARR LOCAL AUTHORITY PROJECTS UPDATE

WUG Q/2025-29 **RESOLVED (LA Member Trepina Bush/Councillor Selina Ashley)**

That the Wugularr Local Authority:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) authorises purchase of additional speed bumps with the already allocated funding for the same; and
- (c) requests scoping of Oval irrigation.

### MEETING DATE

### REPORT IN THE AGENDA

**01 July 2025**

Local Authority Project Report,  
Item Number 15.1

### ATTACHMENTS

Nil.

## EXECUTIVE REPORTS

**ITEM NUMBER** 12.1  
**TITLE** Local Authority Member Attendance Report  
**AUTHOR** Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That the Wugularr Local Authority receives and notes the Local Authority Member Attendance Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

#### Local Authority Member Attendance

Local Authority Meeting Members	07 October 2024	06 January 2025	01 April 2025	01 July 2025
Deputy Mayor Helen LEE				Appointed at 25 September 2025 OMC
Selina ASHLEY	P	AP	P	P
Trephina BUSH	AP	P	P	P
Raelene BULUMBARA	AP	P	P	P
Eddie KENNEDY	P	P	AP	P
Samuel Junior BUSH	P	P	P	P
Loretta GEORGE	-	-	-	Appointed at 23 July 2025 OMC
Alonza ASHLEY	-	-	-	Appointed at 23 July 2025 OMC

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

### ISSUES/OPTIONS/SWOT

Nil.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

Nil

## EXECUTIVE REPORTS

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<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Elected Member Report
<b>AUTHOR</b>	Daniele Piga, Governance Coordinator

### RECOMMENDATION

That the Wugularr Local Authority receives and notes the Elected Member Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

### ISSUES/OPTIONS/SWOT

#### ORDINARY MEETING OF COUNCIL – 23 July 2025

At this meeting Council approves the recommendation from the following Local Authority:

- Recommendation from the Wugularr Local Authority held on Tuesday, 01 July 2025;
- Recommendation from the Provisional Manyallaluk Local Authority Meeting held on Monday, Tuesday, 01 July 2025;
- Recommendation from the Barunga Local Authority Meeting held on Wednesday, 02 July 2025;

Council accepted the membership of Loretta GEORGE and Alonza ASHLEY from the Wugularr Local Authority. Council rescheduled the Bulman Local Authority Meeting from Friday, 04 July 2025 to Tuesday, 25 July 2025.

At this Meeting, Council allocated \$2,000 of Local Authority Project Funding of the Wugularr Local Authority to purchase generator for Wugularr Community, and requested on behalf of the Barunga Local Authority for the Chief Executive Officer to compile and supply correspondence to the Power and Water Corporation pertaining to the installation of water tap connections in NorForce Park.

#### ORDINARY MEETING OF COUNCIL – 25 September 2025

At this meeting Council appointed the following Elected Member of that Ward to the Local Authorities in accordance with section 77 of the *Local Government Act 2019*:

- Barunga Local Authority: Deputy Mayor Helen LEE, Councillor Preston LEE;
- Wugularr Local Authority: Deputy Mayor Helen LEE;
- Manyallaluk Local Authority: Councillor Preston LEE; and
- Bulman Local Authority: Councillor John DALYWATER;

At this Meeting, Council confirmed the appointment of all other Local Authority Members and amends the memberships size to accommodate the resolution.

Council requested the Chief Executive Officer to write to Power and Water Corporation and to the Department of Housing, Local Government and Community Development in relation to the water pressure issues both inside housing boundaries and outside (in township including residential yards), provided additional wheelie bins for future Barunga events and Football Games and directed the Chief Executive Officer to contact the Bagala Corporation in relation to the waste management during the Barunga Festival.

Following Major Projects were discussed at this meeting:

**Barunga Upgrades to Sport and Recreation Hall – PR125**

Structural report received 22.05.25 and forwarded to building certifier.

Awaiting detailed design from certifier

**Barunga Statement Memorial Project – PR12**

100% design documentation completed. Funding to be sourced to proceed.

**Barunga Night Patrol Building Installation – PR86**

Have received Letter of no objection for RGRC to utilise new lot for Night Patrol, letter sent to Upside Planning to move forward on DCA process. DCA have advised that a land suitability assessment and stormwater plan need to be provided for this lot. PO has been raised to Upside Planning to undertake these works.

**Barunga River Pump Relocation – PR16**

Revalidating quote to install electrical services in the new location. New meter required to be sourced.

**Barunga Oval upgrade to AFLNT standards - PR103**

Awaiting AFL NT to confirm site visit to assess oval. Deloitte have been engaged to assist with scoping and sourcing funding to upgrade the facilities

**Wugularr (Beswick) Cameron / Maddigan Intersection & Road Upgrade – PR79**

TPM have completed site investigations and preliminary designs. Met with projects team and will be providing more detailed designs. New Roads Manager is reviewing and compiling project scopes in conjunction with TPM.

**Weemol Playground and Basketball Court PR104**

Site visit completed 8/5/25. Currently working on a suitable location. A tree will need to be removed to fit the full-size court.

A new AAPA certificate including TO consultation required to address tree. Currently underway.

**Bulman Community Ablution Block – PR06**

Tender is open now. Closing on 30 September

**Bulman Staff Housing – PR80**

Building transported to site, site servicing works underway. Electricity connections and final handover mid/late - September.

**Bulman Dump Road Upgrade – PR117**

Awaiting contractor to return and complete once road has been maintained by DLI.

**Manyallaluk Cemetery Fencing – PR57**

AAPA quote has been received, approved. Awaiting AAPA clearance to be completed.

**FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 12 August 2025**

The Finance and Infrastructure Committee (as of 25 September 2025) consists of the following members:

- Awais UR REHMAN (Independent Member);

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Melissa ANDREWS-WURRAMARRBA;
- Councillor Des BARRITT;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Ash GARNER.

There was no topics of discussion in relation to the Nyirranggulong Ward at the Finance and Infrastructure Committee Meeting.

#### **AUDIT AND RISK COMMITTEE MEETING – 13 August 2025**

The Audit and Risk Committee Meeting (as of 25 September 2025) consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLDSMITH (Independent Member);
- Councillor Preston LEE; and
- Councillor Samuel EVANS.

There was no topics of discussion in relation to the Nyirranggulong Ward at the Audit and Risk Committee Meeting.

#### **UPCOMING COUNCIL MEETINGS**

20 October 2025 at 10:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre Katherine
22 October 2025 at 8:30am	<b>Ordinary Meeting of Council</b>	RGRC Support Centre Katherine
26 November 2025 at 9:00am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre Katherine

*Unless indicated otherwise, all Council meetings are open to the public.*

#### **LOCAL AUTHORITY**

#### **NUMBER OF VACANCIES**

<b>Barunga Local Authority</b>	0
<b>Wugularr Local Authority</b>	0
<b>Bulman Local Authority</b>	0
<b>Manyallaluk Local Authority</b>	0

#### **FINANCIAL CONSIDERATIONS**

Nil.

#### **ATTACHMENTS**

1. OMC MIN 25092025 1 (2) [12.2.1 - 13 pages]



**MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT ON THURSDAY 25 SEPTEMBER 2025 AT 8:30 AM**

**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor John DALYWATER;
- Councillor Preston LEE;
- Councillor Sue EDWARDS;
- Councillor Des BARRITT;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI (via audio/video conference);
- Councillor Ash GARNER;
- Councillor Samuel EVANS;
- Councillor Melissa ANDREWS WURRAMARRBA; and
- Councillor Patricia FARRELL.

**1.2 Staff Members**

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Kellie JOHNSTON, Assets Manager;
- Daniele PIGA, Governance Coordinator (minute secretary); and
- Annika BERENDES, Programs Communications Officer.

**1.3 Guests**

- Luke RYAN, Department of the Chief Minister and Cabinet;
- Sean HARTLEY, Department of the Chief Minister and Cabinet;
- Hailey McCOY, Department of Housing, Local Government and Community Development;
- Dilan ANDRA HANNADIGE, Department of the Chief Minister and Cabinet; and
- Rob KNIGHT, Office of Marion Scrymgour MP, Member for Lingiari (Cth).

**2 MEETING OPENED**

The Ordinary Meeting of Council opened at 8:45 am. The Chief Executive Officer welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**2.2 Formal Swearing In and Oath of Office**

Each newly Elected Member individually recited the Oath or Affirmation of Office, and was formally sworn-in by the Chief Executive Officer:

- (a) Oath:

*I, Name SURNAME, swear by Almighty God that I will well and truly serve the people of the Roper Gulf region as a Councillor on the Roper Gulf Regional Council without fear or favour, affection or ill-will, and that while I continue to be a Councillor, I will to the best of my skill and knowledge perform the functions of the Office of Councillor lawfully, impartially and in good faith. So help me God.*

(b) Affirmation:

*I, Name SURNAME, promise that I will well and truly serve the people of the Roper Gulf region as a Councillor on the Roper Gulf Regional Council without fear or favour, affection or ill-will, and that while I continue to be a Councillor I will to the best of my skill and knowledge perform the functions of the Office of Councillor lawfully, impartially and in good faith.*

### 2.3 Election of Mayor

#### 2.3 Election of Mayor

2025/135 **RESOLVED (Councillor Samuel Evans/Councillor Ash Garner)**

**CARRIED**

That Council:

- (a) approves the principal member to continue to bear the title of Mayor;
- (b) elects its Mayor in accordance with Section 61 of the *Local Government Act 2019*; and
- (c) appoints Councillor Tony JACK as the Mayor of Roper Gulf Regional Council.

*N.B. The election of the Mayor was commenced by the Chief Executive Officer who requested Council to call for nominations for the office of Mayor. Councillor Tony JACK was nominated by Councillors John DALYWATER, Helen LEE, Patricia FARRELL, and Melissa ANDREWS-WURRAMARRBA.*

*Councillor Tony JACK accepted the nomination. The Chief Executive Officer called on the Council to continue with Nominations. No further nominations were forthcoming, and when the Chief Executive Officer asked Council for clarification that there were no further nominations, this was confirmed. The Chief Executive Officer declared the Election for the Office of Mayor to be uncontested, Councillor Tony JACK was appointed to the office of Mayor uncontested.*

### 2.4 Mayoral Casting Vote

#### 2.4 Mayoral Casting Vote

2025/136 **RESOLVED (Councillor Des Barritt/Councillor Edwin Nungumajbarr)**

**CARRIED**

That Council resolves for the Mayor to have a Casting Vote for the duration of its Term, and adopts the CL005 Meetings Procedure Policy:

- (a) Option A – The Mayor has a Casting Vote.

### 2.5 Election of Deputy Mayor

#### 2.5 Election of Deputy Mayor

2025/137 **RESOLVED (Councillor John Dalywater/Councillor Sue Edwards)**

**CARRIED**

That Council:

- (a) approve the deputy principal member to continue to bear the title of Deputy Mayor and appoint for the term of Council Office;
- (b) elects the Deputy Mayor in accordance with Section 61 of the *Local Government Act 2019*;
- (c) appoints Councillor Helen LEE as the Deputy Mayor of Roper Gulf Regional Council for a period of four (4) years.

*N.B. The election of the Deputy Mayor was commenced by the Chief Executive Officer who requested Council to call for nominations for the office of Deputy Mayor. Councillor Helen LEE was nominated by Councillors John DALYWATER, Edwin NUNGGUMAJBARR, Melissa ANDREWS-WURRAMARRBA, Sue EDWARDS, and Patricia FARRELL.*

ORDINARY MEETING OF COUNCIL MINUTES

25 SEPTEMBER 2025

*Councillor Helen LEE accepted the nomination. The Chief Executive Officer called on the Council to continue with Nominations. No further nominations were forthcoming, and when the Chief Executive Officer asked Council for clarification that there were no further nominations, this was confirmed. The Chief Executive Officer declared the Election for the Office of Deputy Mayor to be uncontested, Councillor Helen LEE was appointed to the office of Deputy Mayor uncontested.*

*The Chief Executive Officer requested Council to confirm the Title and resolve the tenure of the appointment. Councillors John DALYWATER and Samuel EVANS moved for the title to be continued as Deputy Mayor, and for the Term of Office to be the full Term of Council comprising of four (4) years. This was resolved by Council unanimously by way of a show of hands.*

## **2.6 Formal Declaration of Interests**

All Elected Members formally declared interests according to law.

Meeting adjourned at 09:15 am and reconvened at 10:05 am.

## **3 WELCOME TO COUNTRY**

Mayor Tony JACK welcomed all persons to Country.

The Council observed a minute of silence in respect of a late former Elected Member.

## **4 APOLOGIES AND LEAVE OF ABSENCE**

Nil.

## **5 QUESTIONS FROM THE PUBLIC**

Nil.

## **6 CONFIRMATION OF PREVIOUS MINUTES**

### **6.1 Confirmation of Previous Minutes**

2025/138 **RESOLVED (Councillor Patricia Farrell/Councillor Samuel Evans) CARRIED**

That Council receives and notes and confirms the minutes from its Ordinary Meeting held on Wednesday, 23 July 2025.

## **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

### **7.1 Action List**

2025/139 **RESOLVED (Councillor Des Barritt/Councillor Edwin Nungumajbarr) CARRIED**

That Council:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) requests Chief Executive Officer to contact Blanas Family in relation to Resolution 2025/85 at Item 14.3; and
- (d) reaffirms Resolution 2025/118 at Item 14.5.

## **8 PREVIOUS COMMITTEE MEETING MINUTES**

### **8.1 Previous Committee Meeting Minutes**

2025/140 **RESOLVED (Councillor Sue Edwards/Councillor Melissa Andrews- Wurramarrba) CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes Report.

## **9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

ORDINARY MEETING OF COUNCIL MINUTES

25 SEPTEMBER 2025

**10 DISCLOSURE OF INTEREST**

Deputy Mayor Helen LEE declared conflict of interest at Item 11.1.

Councillor Des BARRITT declared conflict of interest at Item 20.9.

Councillor Melissa ANDREWS-WURRAMARRBA declared conflict of interest at Items 20.11 and 20.12.

**11 INCOMING CORRESPONDENCE****11.1 Incoming Correspondence****2025/141 RESOLVED (Councillor John Dalywater/Councillor Des Barritt)****CARRIED**

That Council:

- (a) accepts the Incoming Correspondence Report;
- (b) receives and notes the Liquor Licensing Application;
- (c) agrees to the Fee-waiver request from the Moriarity Foundation;
- (d) accepts the late incoming correspondence;
- (e) considers the support request from the Mawa Corporation for their grant application for the Mutujulu Community Gym and Playground and directs the Chief Executive Office to seek further information in relation of this matter;
- (f) agrees to waive the fees for the Mataranka Sports Ground from the Isolated Children's Parents Association as requested for Sport Camp recreation event;
- (g) agrees to support Ronan BONSON's participation in the Flying Boomerang Programme as requested, by way of contributing \$1,500 for logistical arrangements, conditional on the public acknowledgement of Council; and
- (h) agrees to assist with sponsorship of Manson SHERRATT for his attendance at National Athletics Championship in Canberra by contributing \$2,000 to assist with logistical arrangements, conditional on the public acknowledgement of Council.

Deputy Mayor Helen Lee left the meeting at 10:39 am.

Mayor Tony Jack returned to the meeting at 10:42 am.

Mayor Tony Jack left the meeting at 10:41 am.

**12 OUTGOING CORRESPONDENCE****12.1 Outgoing Correspondence****2025/142 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)****CARRIED**

That Council notes the Outgoing Correspondence Report.

**13 WARD REPORTS****13.1 Nyirranggulung Ward Report****2025/143 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)****CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) appoints the following Elected Member of that Ward to the Local Authorities in accordance with section 77 of the *Local Government Act 2019*:
  - Barunga Local Authority Councillors Helen LEE, Preston LEE;
  - Wugularr Local Authority Councillor Helen LEE;
  - Manyallaluk Local Authority Councillor Preston LEE; and
  - Bulman Local Authority Councillor John DALYWATER;
- (c) nominates future dates for the Barunga, Wugularr, Manyallaluk and Bulman Local Authority meetings for the remainder of the calendar year to be Resolved at Item 14.1 of Agenda;
- (d) confirms the appointment of all other Local Authority Members and amends the memberships size to accommodate the resolution;
- (e) requests the Chief Executive Officer to write to Power and Water Corporation and to the Department of Housing, Local Government and Community Development in relation to the water pressure issues both inside housing boundaries and outside (in township including residential yards);

- (f) provides additional wheelie bins for future Barunga events and Football Games; and
- (g) directs the Chief Executive Officer to contact the Bagala Corporation in relation to the waste management during the Barunga Festival.

### 13.2 Never Never Ward Report

2025/144 **RESOLVED (Deputy Mayor Helen Lee/Councillor Melissa Andrews- CARRIED Wurramarrba)**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendation from the Provisional Jilkminggan Local Authority Meeting held on Tuesday, 05 August 2025;
- (c) approves the recommendation from the Mataranka Local Authority Meeting held on Tuesday, 05 August 2025;
- (d) approves the recommendation from the Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 01 September 2025;
- (e) appoints the following Elected Members of the Ward to the Local Authorities in accordance with section 77 of the *Local Government Act 2019*:
  - Mataranka Local Authority Councillors Des BARRITT, Sue EDWARDS;
  - Jilkminggan Local Authority Councillors Des BARRITT, Sue EDWARDS; and
  - Hodgson Downs (Minyerri) Local Authority Councillors Patricia FARRELL, Des BARRITT;
- (f) nominates future dates for the Jilkminggan, Mataranka and Hodgson Downs (Minyerri) Local Authority meetings for the remainder of the calendar year to be Resolved at Item 14.1 of Agenda; and
- (g) confirms the appointment of all other Local Authority Members and amends the memberships size to accommodate the resolution.

### 13.3 Numbulwar Numburindi Ward Report

2025/145 **RESOLVED (Councillor Sue Edwards/Councillor Melissa Andrews- CARRIED Wurramarrba)**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendation from the Numbulwar Local authority meeting held on 03 September 2025;
- (c) appoints the following Elected Members to the Numbulwar Local Authority in accordance with Section 77 of the *Local Government Act 2019*:
  - Councillors Edwin NUNGGUMAJBARR, Kathy-Anne NUMAMUDIRDI;
- (d) nominates future dates for the Numbulwar Local Authority to be Resolved at Item 14.1 of Agenda;
- (e) confirms the appointment of all other Local Authority Members;
- (f) receives and noted Cr Edwin NUNGGUMAJBARR overview of the Peacemaker Program in Numbulwar; and
- (g) invites members of the Peacemaker Program to attend the next Local Authority and Ordinary Meeting of Council.

### 13.4 South West Gulf Ward Report

2025/146 **RESOLVED RESOLVED (Councillor Samuel Evans/Councillor Kathy- CARRIED Anne Numamurdirdi)**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendation from the Borroloola Local Authority Meeting held on Thursday, 07 August 2025;
- (c) confirms the Membership of Gadrian HOOSAN on the Local Authority;
- (d) the following Elected Members of the Ward to the Local Authorities in accordance with Section 77 of the *Local Government Act 2019*:

- Borroloola Local Authority: Mayor Tony JACK, Councillors Ash GARNER, Samuel EVANS; and
- Robinson River Local Authority: Mayor Tony JACK, Councillor Samuel EVANS;
- (e) nominates future dates for the Borroloola and Robinson River Local Authority meetings for the remainder of the calendar year to be Resolved at Item 14.1 of Agenda; and
- (f) confirms the appointment of all other Local Authority Members and amends the memberships size to accommodate the resolution.

### 13.5 Yugul Mangi Ward Report

2025/147 **RESOLVED (Councillor Patricia Farrell/Councillor Sue Edwards)** **CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Report;
- (b) approves the recommendation from the Ngukur Local Authority Meeting held on Thursday, 04 September 2025.
- (c) appoints at (currently) sole Elected Member of the Ward to the following Local Authorities in accordance with Section 77 of the *Local Government Act 2019*:
  - Ngukur Local Authority Councillor Melissa ANDREWS-WURRAMARRBA; and
  - Urapunga Local Authority Councillor Melissa ANDREWS-WURRAMARRBA;
- (d) nominates future dates for the Ngukur and Urapunga Local Authority meetings to be Resolved at Item 14.1 of Agenda; and
- (e) confirms the appointment of all other Local Authority Members and amends the memberships size to accommodate the resolution.

## 14 EXECUTIVE REPORTS

### 14.1 Council Meetings

2025/148 **RESOLVED (Councillor Preston Lee/Councillor Edwin Nunggumajbarr)** **CARRIED**

That Council:

- (a) decides its Meeting schedule for its coming Term so as to be held on the fourth Wednesday of every second month commencing at 0830hrs, and for a corresponding Briefing Day for the same to be held on the fourth Tuesday of every second month commencing at 0830hrs;
- (b) adopts the Meeting Calendar for remainder of Calendar Year 2025 as supplied with following amendments:
- (c) resolves to hold an Ordinary Meeting of Council on 22 October 2025 at 0830hrs, with its associated Briefing Day on 21 October 2025 at 0830hrs;
- (d) resolves to hold its December Ordinary Meeting (and associated Briefing Day) in Katherine on Wednesday 17 December, and Tuesday 16 December 2025 respectively; and
- (e) amends Nyirranggulung Local Authority Meetings in October and delay them to the following week.

### 14.2 Council Committees

2025/149 **RESOLVED (Councillor Patricia Farrell/Councillor Sue Edwards)** **CARRIED**

That Council:

- (a) receives and notes this Report;
- (b) establishes the Audit and Risk Committee in accordance with its Terms of Reference;
- (c) adopts the Terms of Reference for the Audit and Risk Committee;
- (d) appoints Councillors Samuel EVANS, Preston LEE to the Audit and Risk Committee;
- (e) appoints Ian SWAN, Carolyn EAGLE, and Claudia GOLDSMITH as the Independent Members of the Audit and Risk Committee, with Ian SWAN as its Chairperson for 12 months;
- (f) directs the Audit and Risk Committee to meet on 20 October 2025;
- (g) establishes the Finance and Infrastructure Committee in accordance with its Terms of Reference;
- (h) adopts the Terms of Reference for the Finance and Infrastructure Committee;

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- (i) appoints Mayor Tony JACK, Deputy Mayor Helen LEE, Councillors Ash GARNER, Edwin NUNGGUMAJBARR, Kathy-Anne NUMAMURDIRDI, Des BARRITT, Melissa ANDREWS-WURRAMARRBA to the Finance and Infrastructure Committee;
- (j) appoints Awais Ur REHMAN as the Independent Member of the Finance and Infrastructure Committee;
- (k) directs the Finance and Infrastructure Committee to meet on Wednesday 26 November 2025 at 0830hrs in Katherine;
- (l) confirms the continuation of the Cultural Safety Framework Development Committee;
- (m) adopts the Terms of Reference for the Cultural Safety Framework Development Committee; and
- (n) confirms Elected Members to the Cultural Safety Framework Development Committee.

Meeting adjourned at 11:37 am and reconvened at 12:45 pm.

Councillor Preston Lee left the meeting at 11:37 am.

#### **14.3 Council Policies**

**2025/150 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

That Council:

- (a) receives and notes the Council Policies Report;
- (b) adopts the revised FIN009 Assets Disposal Policy;
- (c) adopts the revised CL006 Elected Members Administration Policy; and
- (d) adopts the listed Policies as in-force, for the duration of its Term, unless otherwise amended or rescinded.

#### **14.4 Mayor's Report**

**2025/151 RESOLVED (Councillor Samuel Evans/Councillor Ash Garner) CARRIED**

That Council receives and notes the Mayor's Report.

#### **14.5 Chief Executive Officer's Report**

**2025/152 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Chief Executive Officer's Report;
- (b) authorises the Chief Executive Officer to supply a letter of support to the Mataranka Fishing Club as requested by the same; and
- (c) agrees to undertake strategic planning training, to be delivered by Matrix on Board, dates to be decided at the December Ordinary Meeting.

#### **14.6 Council Meeting Attendance Report**

**2025/153 RESOLVED (Councillor Melissa Andrews-Wurramarrba/Deputy Mayor Helen Lee) CARRIED**

That Council receives and notes the Council and Committee Meeting Attendance Report.

### **15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

#### **15.1 Authorised Officer Management of Appointments**

**2025/154 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Sue Edwards) CARRIED**

That Council, in accordance with Section 167 (l) of *the Local Government Act 2019* (the Act), delegates to the Chief Executive Officer the management and appointment of Authorised Persons as prescribed at Part 9.7 of the Act.

#### **15.2 Council Financial Report as at 31.08.2025**

**2025/155 RESOLVED (Deputy Mayor Helen Lee/Councillor Sue Edwards) CARRIED**  
That Council receives and notes the Council's Financial Report as at 31 August 2025.

### **15.3 LGANT Special General Meeting and Nominations for Casual Vacancies**

**2025/156 RESOLVED (Councillor Melissa Andrews-Wurramarrba/Councillor John Dalywater) CARRIED**

That Council

- (a) receives and notes Local Government Association of the Northern Territory (LGANT) Special General Meeting Report; and
- (b) nominates two (2) elected members to act as its representatives to the Local Government Association of the Northern Territory (LGANT) to comprise of Mayor JACK and Deputy Mayor LEE.

### **15.4 LGANT Annual and General Meetings Call for Motions**

**2025/157 RESOLVED (Councillor Patricia Farrell/Councillor Ash Garner) CARRIED**

That Council:

- (a) calls for motions for the Local Government Association of the Northern Territory (LGANT) Annual and General Meetings; - ALGA 2025: inappropriate comments of Shadow Minister for Local Gov (Cth); Remuneration Tribunal - inadequacy of allowances for Remote Councils; Roads: 3 main Highways (sequencing prioritisation of repairs and upgrades e.g. above flood level) Cemeteries (inadequate), waste management, sewerage (inadequate);
- (b) resolves for its delegation to the LGANT Meeting to comprise of Mayor Tony JACK, Deputy Mayor Helen LEE, Councillors Ash GARNER, Samuel EVANS, Melissa ANDREWS-WURRAMARRBA, Sue EDWARDS, Patricia FARRELL; and
- (c) approves the attendance of its delegation at the LGANT Meeting in Darwin on the 18-19 November 2025 (plus associated travel days).

### **15.5 LGANT Board Meeting Communique**

**2025/158 RESOLVED (Councillor Sue Edwards/Councillor Samuel Evans) CARRIED**

That Council receives and notes the LGANT Board Meeting Communique.

### **15.6 Acquittal of Waste and Resource Management (WaRM) Grant 2024-25**

**2025/159 RESOLVED (Councillor Des Barritt/Councillor Melissa Andrews-Wurramarrba) CARRIED**

That Council receives and notes the Waste and Resource Management Grant Acquittal.

## **16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

### **16.1 Aged Care and Disability Services Report**

**2025/160 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

That Council receives and notes the Aged Care and Disability Report.

### **16.2 Programs Update**

**2025/161 RESOLVED (Councillor Sue Edwards/Councillor Melissa Andrews-Wurramarrba) CARRIED**

That Council:

- (a) receives and notes the Programs Update Report; and
- (b) requests a report in relation to the Youth Reconnect and AOD Programs to include a comprehensive breakdown from each Community to be tabled at the next Ordinary Meeting of Council in October.

## **17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

### **17.1 Local Authority Projects Update**

**2025/162 RESOLVED (Councillor Edwin Nunggumajbarr/Councillor Ash Garner) CARRIED**

That Council receives and notes the Local Authority Projects Update Report.

### 17.2 Major Projects Report

2025/163 **RESOLVED (Councillor John Dalywater/Councillor Sue Edwards)** **CARRIED**

That Council:

- (a) receives and notes the Major Projects Report;
- (b) approves budget allocation for \$750,000 for PR 100 Aged Care Building replacement;
- (c) approves budget allocation of an additional \$25,000 for Project 86 (Barunga Night Patrol Building Installation); and
- (d) approves budget allocation of an additional \$100,000 for Project 96 (Ngukurr New Ablution Block).

Councillor Patricia Farrell left the meeting at 2:02 pm.

Councillor Patricia Farrell returned to the meeting at 2:02 pm.

### 18 GENERAL BUSINESS

Nil.

### 19 DEPUTATIONS AND PETITIONS

Nil.

Meeting adjourned at 02:04 pm and reconvened at 02:15 pm.

### 20 CLOSED SESSION

#### DECISION TO MOVE TO CLOSED SESSION

2025/164 **RESOLVED (Councillor John Dalywater/Deputy Mayor Helen Lee)** **CARRIED**

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda :-

#### 20.1 Confirmation of Previous Minutes Confidential Session

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

#### 20.2 Action List

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

#### 20.3 Previous Committee Minutes Confidential Session

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

#### 20.4 Debt Matters

*Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.*

*Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law*

#### **20.5 Rates Concessions**

*Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.*

#### **20.6 Corporate Compliance**

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

#### **20.7 Citizenship Ceremonies**

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

#### **20.8 Commercial Lease - KTC**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

#### **20.9 Commercial Lease - MFC**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

#### **20.10 Chief Executive Officer Review Committee**

*Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

#### **20.11 Proposed Partnership**

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*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

#### **20.12 Remote Australia Employment Service**

*Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

#### **20.13 Remote Pools Project update**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

#### **20.1.1 Return to Open Meeting**

**2025/179 RESOLVED (Councillor John Dalywater/Councillor Ash Garner) CARRIED**  
That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and Regulation 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be re-opened at 2:52 pm to the public.

#### **21 CLOSE OF MEETING**

The meeting closed at 4:23 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 25 September 2025 and will be confirmed at the next Ordinary Meeting of Council.

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Mayor Tony JACK  
Confirmed on 22 October 2025.



## CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Wugularr LA August YTD Finance Report
<b>AUTHOR</b>	Greg Evans, Financial Consultant

### RECOMMENDATION

That the Wugularr Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 31 August 2025.

### KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

### BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area. Please note as this is the start of a new Financial Year, the financials are preliminary and subject to change as Council goes through the audit process for the previous Financial Year.

### ISSUES/OPTIONS/SWOT

There are variances in a few activities as outlined in the attached expenditure report. The brief explanation for these differences in budget and actual cost for each division is as follows:

#### Operating Income:

Operating Income of \$126,266 was received YTD for Wugularr Beswick against a budget of \$542,225 resulting in a variance of \$415,959. The variance largely as a result of grant revenue not recognised due to year-end processing, this is a timing issue and should be corrected during the year.

#### Operating Expenditure:

Total Operating Expenditure for the year of \$126,266 against a budget of \$542,225 the resulting total variance in operating expenditure of \$415,959. The variance is largely due to timing issues relating to various expenses and are likely to correct over time.

#### Capital Expenditure:

Due to the finalisation of the 2024/25 financial accounts still underway including the reconciliation of Work in Progress capital items, capex has not been finalised at the time of this report.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. Wugularr Beswick LAA Rep August 2025 [13.1.1 - 1 page]



<b>Roper Gulf Regional Council</b>					
Financial Report as at					
31-Aug-25					
<b>Wugularr Beswick</b>					
	<i>Year to Date Actual (\$)</i>	<i>Year to Date Budget (\$)</i>	<i>Variance (\$)</i>	<i>Full Year Budget (\$)</i>	<i>Explanation</i>
<b>Income</b>					
RGRC Contribution	123,607	0	123,607	0	RGRC Untied Contribution, represents proportion of activity covered by untied grant funding.
User Charges and Fees	375	3,857	-3,483	23,143	Timing variance
Grant Income	0	512,058	-512,058	3,072,350	Grant recognition processing not completed due to year-end
Contract Fee Income	2,285	26,310	-24,025	157,858	Timing variance
Income Other	0	0	0	0	
<b>Total Operating Income</b>	<b>126,266</b>	<b>542,225</b>	<b>-415,959</b>	<b>3,253,350</b>	
<b>Operating Expenditure</b>					
Employment	54,007	334,398	-280,391	2,006,387	Timing Variance
Contract & Materials	9,220	54,068	-44,848	324,410	Timing Variance
Asset Related	0	12,869	-12,869	77,211	Timing Variance
Other Expenses	63,027	30,666	32,362	183,993	Rent expense timing will correct over time
Banking & Finance	12	7	5	42	
Internal Charges	0	104,869	-104,869	629,215	Allocations being reviewed due to year-end
Councillor Allowance Exp	0	4,135	-4,135	24,811	Timing Variance
Local Authority Meeting Allowance	0	1,213	-1,213	7,280	Timing Variance
<b>Total Expenditure</b>	<b>126,266</b>	<b>542,225</b>	<b>-415,959</b>	<b>3,253,350</b>	
<b>Operating Surplus/Deficit</b>	<b>-1</b>	<b>0</b>	<b>-1</b>	<b>0</b>	
<b>Capital Grant Income</b>	<b>0</b>	<b>3,333</b>	<b>-3,333</b>	<b>20000</b>	Timing Variance
<b>Total Capital Expenditure</b>	<b>0</b>	<b>3,333</b>	<b>-3,333</b>	<b>20,000</b>	Capex reporting delayed due to year-end
<b>Net Operating Position</b>	<b>-1</b>	<b>0</b>	<b>-1</b>	<b>0</b>	

## COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	Community Services Manager Report
<b>AUTHOR</b>	Alicia Miranda, Council Services Manager, Wugularr

### RECOMMENDATION

That the Wugularr Local Authority receives and notes the Council Services Manager Report.

### KEY OUTCOME AREA

**Environment:** Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

### BACKGROUND

This report provides the Wugularr Local Authority with an overview of council remote services delivery within the Wugularr Community.

#### 111 – Council Services General

- The Wugularr Council Office is open Monday to Friday, with all services being delivered.
- Recruitment for outstanding positions is advertised. The current vacancies are for Aged Care, Sport & Recreation, Outside School Hours Care, Media Officer and Community Safety Coordinator.
- All mail is to be collected at reception in the Council Office. When collecting parcels or cards, a signature is required from the person that the item is addressed to.
- Street Light Audits were completed by Night Patrol. Audit sent to Assets.

#### 160 – Municipal Services

- All Municipal services continue to be actively delivered in the Wugularr Community, with a strong focus on maintaining community spaces and essential infrastructure.
- Rubbish Bin collections are scheduled for every Monday and Thursday. If a scheduled collection falls on a public holiday, services will resume on the next business day.
- The return of the backhoe is currently pending. Once the backhoe is operational, priority will be given to the removal of abandoned or unwanted vehicles. Residents requiring vehicle removal are encouraged to contact office staff to complete a vehicle removal form.
- Potholes continue to be filled around the Community. Once potholes are completed the Municipal team will focus on installing more speed humps.
- It is encouraged for community members to give feedback or report on any areas in the Wugularr Community that require maintenance and upkeep.

### AGENCY SERVICES

#### 350 – Centrelink

- Centrelink is open Monday to Friday, with one agent serving the contractual agreement.
- Centrelink continues to be increasingly busy with minimal closures.

#### 342 – Aged Care & Disability

- Aged Care & Disability operating hours are Monday to Friday. The Aged Care team has 2 community services officers and one Coordinator that are providing high quality care for 9 clients in Wugularr and 6 clients in Barunga.
- Aged Care provides a comprehensive range of services to their clients, this includes nutritious meals on wheels, transportation services and laundry services all depending on the individuals care plan package.
- Aged Care are in the process of recruiting more employees as they want to start doing client activities such as social support, painting, ceramic making, arts and crafts, gardening and more.

### **374 – Creche**

- Creche operating hours are Monday to Friday. The Creche team has 6 local educators and one Coordinator that provides high quality early childhood care for 14 children.
- Creche provides a comprehensive range of services to support both children and their families, this includes nutritious meals to support the needs of growing children, laundry services to support hygiene & comfort throughout the day, pick-up and drop-off ensuring safe transportation, indoor and outdoor educational play-based activities that promote cognitive, physical, social & emotional development.
- Creche work closely with the Wugularr Pre-school to support smooth transitions from creche to preschool, ensuring stability in care and learning. Recently Creche had two children transition into Pre-School.
- Recent engagement:
  - ⇒ Creche held a mothers & families high tea open day. This day included an information session on enrolment plans available, informal consultations with staff and families to encourage feedback that strengthen the delivery service and discussion on the new Australia wide Childcare, Creche and School policies.
  - ⇒ NT gymnastics program ran in the creche for two days. The children were engaged in several physical activities to support their development.
  - ⇒ Hearing Australia conducted hearing test on each child attending creche & results are back now for families to collect. This service is offered to children & families each year.
  - ⇒ Early Childhood Australia NT inclusion Agency visited the Creche. This organisation focuses on developing an IP for our educators to better support each child.
- Upcoming events:
  - ⇒ Welcoming the wet- The creche children & staff will start landscaping the Creche garden. Step by step each week the children will be making small changes to each garden bed as part of the Creche program to develop a welcoming front garden and an edible back garden.

### **404 – Indigenous Youth, Sport and Recreation (YSR)**

- Indigenous Youth, Sport and Recreation (YSR) are operational Monday to Friday and continues to grow in attendance.
- YSR has been increasing and improving their recreational side of the program which recently has included traditional cooking of Kangaroo tails and fish, fishing trips and other on-country type activities.
- The Wugularr Spring School Holiday Program went well. Youth participated in activities such as AFL, Boxing, Arts & Crafts, Skateboarding, Skipping ropes, Basketball, Dodgeball and Dance.

### **403 – Outside of School Hours Care (OSHC)**

- Outside of School Hours Care (OSHC) program runs alongside the YSR program and has recently included many activities focused on team building such as tug o war, three legged races, egg and spoon races, parachute, art, health and traditional foods and dexterity activities.
- OSHC continually monitors the participants' interests and responds to their requests.
- This program has benefitted within the Wugularr Community from the additional staffing available across YSR.

#### **346 – Indigenous Broadcasting**

- Wugularr is actively recruiting for a Media Officer. Training will be provided by Teabba.
- We encourage stakeholders to provide any relevant information that they wish to have broadcast on the radio.

#### **401 – Community Night Patrol**

- Community Night Patrol continues to be delivered to contractual obligations.
- The Night Patrol hours currently are Monday to Friday from 5:00pm to 1:36am.
- The Night patrol team has an in-vehicle spotlight, 4 portable radios and torches which are shared between the vehicle patrol and foot patrol teams to facilitate instantaneous communication whilst patrolling.
- Night Patrol have been increasing their participation and assistance to YSR programs.

#### **ISSUES/OPTIONS/SWOT**

Nil.

#### **FINANCIAL CONSIDERATIONS**

Nil.

#### **ATTACHMENTS**

Nil

## INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Wugularr Local Authority Projects Update
<b>AUTHOR</b>	Sarah Peachment, Executive Assistant to the CEO

### RECOMMENDATION

That the Wugularr Local Authority:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) receives and notes the Certification of 2024-25 Local Authority Project Funding.

### KEY OUTCOME AREA

**Environment:** Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Infrastructure:** Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

### BACKGROUND

Since 2014 the Wugularr Local Authority has received a total of \$679,821.00 from the Northern Territory Government and RGRC for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Wugularr Local Authority has allocated \$554,793.10, accounting for funds from completed projects.

### ISSUES/OPTIONS/SWOT

Please refer to the attached LA projects funding report as at 07 October 2025.

### FINANCIAL CONSIDERATIONS

#### Unallocated Funds

The Wugularr Local Authority currently has \$44,903.65 to allocate to new projects.

### ATTACHMENTS

1. Wugularr LA [15.1.1 - 2 pages]

Wugularr Local Authority Project Funding								7 October 2025
Funding Received from Department					\$	679,821.00		
Funds Allocated by Local Authority Members					\$	554,793.10		
Surplus/(Deficit) from completed projects					\$	(78,124.25)		
Remaining Unallocated Funds						\$44,903.65		
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
27/11/2023	PR089	Speed bumps	Installation of five speed bumps.	\$ 20,000.00	\$ 7,285.78	Speed Hump mid section: <b>\$4773.60</b> Speed Hump ends: <b>\$311.60</b> 8mm Spikes: <b>\$2080.00</b> Freight: <b>\$120.58</b>	\$ 12,714.22	<p><b>27/11/2023:</b> LA allocated \$20,000 towards purchase and installation of five speed bumps.</p> <p><b>29/02/2024:</b> Quotation request ongoing.</p> <p><b>30/06/2024:</b> Awaiting confirmation from LA before procurement.</p> <p><b>31/08/2024:</b> PO raised for speed bumps. Under procurement stage.</p> <p><b>06/01/2025:</b> Awaiting on roads project and filling potholes before proceeding.</p> <p><b>07/03/2025:</b> Currently awaiting other project completion before progression can occur.</p> <p><b>15/07/2025:</b> Additional speedbumps to be ordered with the balance.</p>
7/10/2024	PR111	Sport and Recreation equipments	Purchase of Sport and Recreation equipments; specifically basket balls, volleyballs, footballs, soccer ball and soft ball equipment.	\$ 5,000.00	\$ 4,200.00	Sporting equipment and outdoor cinema project pack: <b>\$4200.00</b>	\$ 800.00	<p><b>07/10/2024:</b> LA allocates \$5000 for the purchase of the sports and Rec equipment (basket balls, volleyballs, footballs, soccer ball and soft fall equipment).</p> <p><b>18/02/2025:</b> Procurement underway by the Programs team.</p> <p><b>07/03/2025:</b> Remains ongoing.</p> <p><b>03/06/2025:</b> Purchase of sporting equipment and outdoor cinema projector pack for Wugularr.</p> <p><b>19/06/2025: Completed.</b></p>
7/10/2024	PR109	Cemetery Arch	purchase and installation of cemetery arch.	\$ 25,000.00	-		\$ -	<p><b>07/10/2024:</b> LA allocates \$25000 for the purchase of Wugularr Cemetery Arch and requests Arch to be scoped;</p> <p><b>26/02/2024:</b> Quotation requests ongoing. (Contractor that constructed Barunga arch has closed the business and left town)</p> <p><b>07/03/2025:</b> Scoping still to be completed.</p> <p><b>15/07/2025:</b> Obtained Barungas drawings to duplicate, design in progress.</p>
7/10/2024		Portable toilets	quote for twenty portable toilets for the Christian Convention event.	\$ -	-		\$ -	<p><b>07/10/2024:</b> LA requests a Quote for the twenty (20) portable toilet for the next Year Christian Convention event.</p> <p><b>07/03/2025:</b> Quotation process ongoing as additional requests for showers, as well as toilets, to be added to the quote.</p>
10/07/2024		Water tap	scope and Quote for water tap as closed to the Cemetery;	\$ -	-		\$ -	<p><b>07/10/2024:</b> The Local Authority requests scope and Quote for water tap as closed to the Cemetery.</p> <p><b>20/08/2025:</b> Working through the power and water submission for the tap. Solar lighting still to come.</p> <p><b>17/09/2025:</b> originally plan was rejected and scope needs to be reduced.</p>

23/07/2025		Generator	Requests to purchase a generator	\$2,000				<p><b>23/07/2025:</b> The OMC allocates \$2,000 for the purchase of a generator.</p> <p><b>17/09/2025:</b> More information is required regarding what the generator will power in order to select the right one.</p>
			<b>Total allocation for current projects</b>	\$ 52,000.00	\$ 11,485.78		\$ 13,514.22	
			<b>Total for Completed projects</b>	\$ 504,293.10	\$ 570,483.26		\$ (67,861.33)	
			<b>Grand Total</b>	\$ 556,293.10	\$ 581,969.04		\$ (54,347.11)	

# 2024-25 Certification

Council Name: Roper Gulf Regional Council  
Local Authority Name: Beswick

## Income and Expenditure for the period ending 30 June

Total Grant Income:	<u>\$ 352,450.00</u>
Total Project Expenditure:	<u>\$ 15,061.59</u>
Surplus/(Deficit):	<u>\$ 337,388.41</u>

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local

- the projects submitted by the Local Authority;  Yes No
- the Northern Territory Buy Local Plan;  Yes No
- the LAPF funding guidelines; and  Yes No
- the *Local Government Act* and the *Local Government (Accounting) Regulation*  Yes No

Certification and Project Report prepared by :

CARRY GINES

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and  Yes No
- Local Authority meeting  Yes No

Laid before the Council at a meeting (held/ to be held on)

Copy of minutes attached to this certification Yes  TBA \_\_\_\_\_

Laid before the Local Authority at a meeting (held/ to be held on)

Copy of minutes attached to this certification Yes  TBA \_\_\_\_\_

Project Report completed and attached

Yes  No \_\_\_\_\_

Chief Executive Officer or Chief Financial Officer:

[Signature]

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: \_\_\_\_\_

Grants Officer sign/date: \_\_\_\_\_

Manager, Grants Management sign/date: \_\_\_\_\_