



AGENDA

URAPUNGA LOCAL AUTHORITY

WEDNESDAY 2 SEPTEMBER 2026

Notice is given that the next Urapunga Local Authority of the Roper Gulf Regional Council will be held on:

Wednesday 2 September 2026 at 3:00 pm
Urapunga School

Or

Or Via Microsoft Teams Meeting
Meeting ID: 433 620 481 917 02
Passcode: os9An3M8

[Join the meeting now](#)

Or please call (audio only)

[+61 2 8320 9269](#)

When prompted, enter Conference ID: 593 001 761#

Your attendance at the meeting will be appreciated.

Cindy HADDOW
ACTING CHIEF EXECUTIVE OFFICER

URAPUNGA CURRENT MEMBERSHIP:

Appointed Members

1. Councillor Michelle FARRELL;
2. Councillor Olga DANIELS;
3. Dennis DUNCAN (Chairperson);
4. Clifford DUNCAN;
5. Breandan TURNER;
6. Edna NELSON; and
7. Clayton JOHN.

MEMBERS: 7

QUORUM: 4 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlo d rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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7 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	7.1
TITLE	Urapunga Local Authority Meeting Previous Minutes
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority confirms the minutes from the meeting held on Tuesday, 02 June 2026 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Urapunga Local Authority met and held a meeting with a **Quorum** on Tuesday, 02 June 2026 at 3:00 pm. Attached are the recorded minutes of the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

That the next Urapunga Local Authority Meeting is scheduled to be held on Wednesday, 02 December 2026.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. URA MIN 02062026 [7.1.1 - 3 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL
AUTHORITY HELD AT THE URAPUNGA SCHOOL
ON TUESDAY 2 JUNE 2026 AT 3:00 PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Michelle FARRELL;
- Dennis DUNCAN (Chairperson);
- Clifford DUNCAN; and
- Brendan TURNER.

1.2 Staff

Staff Members

- David HURST, Chief Executive Officer (via audio conference);
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator (Minute Secretary); and
- Clayton JOHN, Municipal Services.

Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Peter PERRY, Council Services Manager; and
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary).

1.3 Guests

- Mayor Tony JACK

2 MEETING OPENED

The Urapunga Local Authority Meeting opened at 3:05 pm with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

Chairperson welcomes all persons to Country.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

URA Q/2026-1 RESOLVED (LA Member Clifford Duncan/LA Member Dennis Duncan)

CARRIED

That the Urapunga Local Authority accepts the tendered apology from Edna NELSON.

Urapunga Local Authority Minutes

2 June 2026

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURE OF INTEREST

There were no declarations of interest at this Urapunga Local Authority Meeting

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 Urapunga Local Authority Meeting Previous Minutes**

URA Q/2026-2 **RESOLVED (LA Member Brendan Turner/LA Member Clifford Duncan)** **CARRIED**

That the Urapunga Local Authority confirms the minutes from the meeting held on Tuesday, 02 December 2025 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 Action List**

URA Q/2026-3 **RESOLVED (LA Member Brendan Turner/LA Member Clifford Duncan)** **CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the Action List Report; and
- (b) approves the removal of completed items.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 EXECUTIVE REPORTS**12.1 Local Authority Member Attendance Report**

URA Q/2026-4 **RESOLVED (LA Member Brendan Turner/Councillor Michelle Farrell)** **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

12.2 Elected Members Report

URA Q/2026-5 **RESOLVED (LA Member Brendan Turner/LA Member Clifford Duncan)** **CARRIED**

That the Urapunga Local Authority receives and notes the Elected Members Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**13.1 Urapunga LA APRIL YTD Finance Report**

URA Q/2026-6 **RESOLVED (LA Member Dennis Duncan/LA Member Clifford Duncan)** **CARRIED**

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the

Urapunga Local Authority Minutes

2 June 2026

period 01 July 2025 to 30 April 2026.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**14.1 Council Services Manager Report****URA Q/2026-7 RESOLVED (LA Member Dennis Duncan/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority receives and notes the Council Services Manager Report.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**15.1 Urapunga Local Authority Projects Update****URA Q/2026-8 RESOLVED (Councillor Michelle Farrell/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$31,100 of Local Authority Project Funding towards playground repairs and maintenance and creates a separate Local Authority Project for that purpose.

16 CLOSE OF MEETING

The meeting closed at 3:51 pm.

This page and the preceding pages are the Minutes of the Urapunga Local Authority Meeting, held on Tuesday, 02 June 2026 and confirmed.

Chairperson
Confirmed on 02 September 2026

8 BUSINESS ARISING FROM PREVIOUS MINUTES

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	8.1
TITLE	Action List
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority:

- (a) receives and notes the Action List Report; and
- (a) approves the removal of completed items.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

ACTION LIST	MEETING DATE	Report in Agenda?
15.1 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE URA Q/2026-8 RESOLVED (Councillor Michelle Farrell/LA Member Clifford Duncan) CARRIED That the Urapunga Local Authority: (a) receives and notes the Local Authority Projects Update Report; and (b) allocates \$31,100 of Local Authority Project Funding towards playground repairs and maintenance and creates a separate Local Authority Project for that purpose.	02 June 2026	Local Authority Project Update Report Item Number 15.1

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

12 EXECUTIVE REPORTS

ITEM NUMBER	12.1
TITLE	Local Authority Member Attendance Report
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Urapunga Local Authority Meetings Member Attendance

Local Authority Meeting Members	04 September 2025	02 December 2025	03 March 2026	02 June 2026
	Cancelled		Cancelled	
Councillor Michelle FARRELL	-	Appointed at February 2026 OMC	-	P
Dennis DUNCAN	-	P	-	P
Clifford DUNCAN	-	P	-	P
Brendan TURNER	-	P	-	P
Edna NELSON	-	P	-	AP
Clayton JOHN	-	-	-	Appointed at the June OMC
Vacant	-	-	-	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil

EXECUTIVE REPORTS

ITEM NUMBER	12.2
TITLE	Elected Members Report
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Elected Members Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ORDINARY MEETING OF COUNCIL – 11 June 2026

At this Meeting Council appointed Clayton JOHN as a member of the Urapunga Local Authority and noted the Danny DUNCAN's resignation from the Urapunga Local Authority.

Council approved the recommendations from the following meetings:

- Ngukurr Local Authority Meeting held on Tuesday, 02 June 2026;
- Urapunga Local Authority Meeting held on Tuesday, 02 June 2026;

Council considered the Ngukurr Local Authority's request for Council to advocate for Outstations and Homelands support and maintenance, noting the Community frustration arising out of the inadequacy of current arrangements.

Council also adopted the 2026-27 Regional Plan and all contents therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including:

- (a) Elected Member Allowances in accordance with Section 106 of the Act;
- (b) Declared Rates in accordance with Sections 237 and 238 of the Act, having been certified by the Chief Executive Officer in accordance with Regulation 29 of the Local Government (General) Regulations 2021;
- (c) Fees and Charges in accordance with Section 288 of the Act;
- (d) Budget for Financial Year 2026-27 in accordance with Section 203 of the Act; and
- (e) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2026-27 to the Minister for Local Government.

ORDINARY MEETING OF COUNCIL – 26 August 2026

At this meeting Council appointed Councillor Olga DANIELS to the Urapunga Local Authority and raised a concerns pertaining to poor condition of Roads including shoulder, runs and causeways of Roper Highway with Northern Territory Government (NTG).

Council also raised concerns pertaining to electrical grid capacity being at its limit in Ngukurr and directed the Chief Executive Officer to put its concerns to the Northern Territory Government, and respective Northern Territory and Commonwealth Ministers.

Following Major Projects were discussed at this Meeting:

Projects on Hold:

- Ngukurr Staff Housing – Lot 231 – PR98
- Ngukurr Boat Ramp Solar Light – Scope and Quote – PR99

Projects in progress:

- **Urapunga Community Hall – PR49**

Working through procurement for purchase of kit shed

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 22 July 2026

The Finance and Infrastructure Committee consists of the following members:

- David BLAIR (Independent Member);
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Des BARRITT;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Ash GARNER; and
- Councillor Michelle FARRELL.

There was no topics of discussion in relation to the Yugul Mangi Ward at the Finance and Infrastructure Committee Meeting.

AUDIT AND RISK COMMITTEE MEETING – 19 August 2026

The Audit and Risk Committee Meeting consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLSMITH (Independent Member);
- Councillor Samuel EVANS; and
- Councillor Preston LEE.

There was no topics of discussion in relation to the Yugul Mangi Ward at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

23 September 2026	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
21 October 2026	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
28 October 2026	Ordinary Meeting of Council	RGRC Service Delivery Centre Numbulwar

Unless indicated otherwise, all Council meetings are open to the public.

LOCAL AUTHORITY

NUMBER OF VACANCIES

Ngukurr Local Authority	0
Urapunga Local Authority	0

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. OMC MIN 26082026 [12.2.1 - 9 pages]



MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE ROPER GULF
REGIONAL COUNCIL SERVICE DELIVERY CENTRE, NGUKURR
ON WEDNESDAY 26 AUGUST 2026 AT 8:30 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Michelle FARRELL;
- Councillor Patricia FARRELL;
- Councillor Ash GARNER (via audio/video Conference);
- Councillor John DALYWATER;
- Councillor Sue EDWARDS;
- Councillor Des BARRITT (*left at 9:56 am*);
- Councillor Kathy-Anne NUMAMURDIRI; and
- Councillor Olga DANILES.

1.1 Staff Members

- Cindy HADDOW, Acting Chief Executive Officer;
- Tony HOPP, General Manager Community Services and Engagement
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator; and
- Annika BERENDES, Programs Communications Coordinator.

Guests

- Donna McMASTERS, Traditional Owner; and
- Greg EVANS, Financial Consultant (via audio/video conference).

2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:32 am The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

Councillor Olga DANIELS formally sworn-in by Mayor and Acting Chief Executive Officer by reciting the Affirmation of Office. The Mayor, Deputy Mayor, Councillors and Staff formally congratulated Councillor Olga DANIELS and welcomed her to Council.

3 WELCOME TO COUNTRY

Traditional Owner, Donna McMASTERS welcomes all persons to the Country.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

2026/98 **RESOLVED** (Councillor Des Barritt/Councillor Sue Edwards)

CARRIED

That Council accepts the tendered apologies from Councillor Edwin NUNGGUMAJBARR and Councillor Preston LEE.

ORDINARY MEETING OF COUNCIL MINUTES

26 AUGUST 2026

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 Confirmation of Previous Minutes****2026/99 RESOLVED (Councillor Kathy-Anne Numamurdirid/Councillor Sue Edwards)** **CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on Thursday, 11 June 2026.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 Action List****2026/100 RESOLVED (Councillor Sue Edwards/Councillor Olga Daniels)** **CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 PREVIOUS COMMITTEE MEETING MINUTES**8.1 Previous Committee Meeting Minutes****2026/101 RESOLVED (Councillor Kathy-Anne Numamurdirid/Councillor John Dalywater)** **CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 DISCLOSURE OF INTEREST

Deputy Mayor declares conflict of Interest at item 11.1.

11 INCOMING CORRESPONDENCE**11.1 Incoming Correspondence****2026/102 RESOLVED (Deputy Mayor Helen Lee/Councillor Michelle Farrell)** **CARRIED**

That Council:

- (a) receives and notes the incoming correspondence;
- (b) requests the Chief Executive Officer to write to Minister for Lands, Planning and Environment for matter (Remaining of Edith River Bridge) to be referred to Traditional Owners, as Council does not have a position on this matter
- (c) authorises the payment of up to \$80,000 for outstanding liabilities for the winding up of CouncilBiz to adjust the budget accordingly;
- (d) requests formal investigation into CouncilBiz operations leading up to their wind-up; and
- (e) responds to the Tribunal Chair to request for notice periods for matters requiring Council Resolution to be at a minimum of two (2) months, to reflect meeting frequency of Regional Councils.

12 OUTGOING CORRESPONDENCE**12.1 Outgoing Correspondence****2026/103 RESOLVED (Councillor Samuel Evans/Councillor Sue Edwards)** **CARRIED**

That Council notes the Outgoing Correspondence Report.

ORDINARY MEETING OF COUNCIL MINUTES

26 AUGUST 2026

13 WARD REPORTS**13.1 Nyirranggulung Ward Report****2026/104 RESOLVED (Councillor Patricia Farrell/Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Wugularr Local Authority Meeting held on Wednesday, 01 July 2026;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on Thursday, 02 July 2026;
- (d) approves the recommendations from the Bulman Local Authority Meeting held on Friday, 03 July 2026;
- (e) approves the recommendations from the Manyallaluk Local Authority Meeting held on Wednesday, 08 July 2026;
- (f) considers the Wugularr Local Authority requests to review the membership of Wugularr Local Authority; and
- (g) approves the Manyallaluk Local Authority requests to create Bollards Installation Local Authority Project on its behalf, and to allocate \$13,128 of its Local Authority Project Funding (LAPF) for that purpose. For the avoidance of doubt, Council makes this allocation on the Local Authority's behalf.

Deputy Mayor Helen LEE left the Meeting at 9:33 am, declaring conflict of Interest at item number 13.1 and return at 9:48 am.

Councillor Des Barritt left the meeting at 9:50 am and returned at 9:51 am.

Councillor Des Barritt left the meeting at 9:56 am.

13.2 Never Never Ward Report**2026/105 RESOLVED (Councillor Sue Edwards/Councillor Olga Daniels) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Jilkminggan Local Authority Meeting held on Tuesday, 04 August 2026;
- (c) approves the recommendations from the Mataranka Local Authority Meeting held on Tuesday, 04 August 2026; and
- (d) notes the Anne-Marie WOODS's resignation from the Jilkminggan Local Authority.

13.3 Numbulwar Numburindi Ward Report**2026/106 RESOLVED (Councillor Olga Daniels /Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) authorises Mayor, Deputy Mayor, Councillor Patricia FARRELL and Councillor Samuel EVANS to attend a Funeral in Numbulwar on 04 September 2026 as Council representatives.

13.4 Yugul Mangi Ward Report**2026/107 RESOLVED (Councillor Kathy-Anne Numamurdirdi/ Councillor Olga Daniels) CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) appoints Councillor Olga DANIELS to the Urapunga Local Authority;
- (c) raises concerns pertaining to poor condition of Roads including shoulder, runs and causeways of Roper Highway with Northern Territory Government (NTG); and
- (d) raises concerns pertaining to electrical grid capacity being at its limit in Ngukurr and directs the Chief Executive Officer to put its concerns to the Northern Territory

ORDINARY MEETING OF COUNCIL MINUTES

26 AUGUST 2026

Government, and respective Northern Territory and Commonwealth Ministers.

Deputy Mayor Helen Lee left the meeting at 10:30 am and returned at 10:32 am.

13.5 South West Gulf Ward Report

2026/108 RESOLVED (Councillor Samuel Evans/Councillor Sue Edwards)

CARRIED

That Council:

- (a) receives and notes the South West Gulf Ward Report; and
- (b) approves the recommendations from the Borroloola Local Authority Meeting held on Thursday, 13 August 2026.
- (c) raises its concerns pertaining to the non-functional street lights causing significant safety issues with the Minister
- (d) notes Councillor Samuel EVANS' concerns pertaining to racist and sexist remarks made by Borroloola Local Authority Member – Mike LONGTON, at the Borroloola Local Authority Meeting as held on 13 August 2026.
- (e) considers the matter (d) to be a Code of Conduct complaint against Mike LONGTON, and puts the allegations to him for response, to be considered by Council at its Ordinary Meeting in October 2026.

14 EXECUTIVE REPORTS

14.1 Mayor's Report

2026/109 RESOLVED (Deputy Mayor Helen Lee/Councillor Sue Edwards)

CARRIED

That Council receives and notes the Mayor's Report.

14.2 Chief Executive Officer's Report

2026/110 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor John Dalywater)

CARRIED

That Council receives and notes the Chief Executive Officer's Report.

14.3 Council Meeting Attendance Report

2026/111 RESOLVED (Councillor Sue Edwards/ Councillor Olga Daniels)

CARRIED

That Council receives and notes the Council and Committee Meeting Attendance Report.

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

15.1 LGANT Annual and General meetings Call for Motions

2026/112 RESOLVED (Councillor John Dalywater/Councillor Michelle Farrell)

CARRIED

That Council:

- (a) calls for motions for the Local Government Association of the Northern Territory (LGANT) Annual and General Meetings;
 - Elected Member Allowance;
 - Power and Water Infrastructure;
 - Transport Infrastructure - poor roads - danger - vehicle damage
 - Emergency Management - Local Government to be embedded into processes;
 - Regulated Child Care Services; and
 - LGANT notice periods for matters requiring Council Resolutions: Regional Councils meet every two (2) months.
- (b) resolves for its delegation to the November 2026 Local Government Association of the Northern Territory Annual and General Meeting to comprise of
 - Mayor Tony JACK;
 - Councillor Edwin NUNGGUMAJBARR;
 - Councillor Ash GARNER;

ORDINARY MEETING OF COUNCIL MINUTES

26 AUGUST 2026

- Councillor Preston LEE;
 - Councillor Kathy-Anne NUMAMURDIRDI;
 - Councillor Sue EDWARDS;
 - Councillor Olga DANIELS; and
 - Councillor John DALYWATER.
- (c) approves the attendance of its delegation at the LGANT Meeting in Alice Springs on 11 November 2026 (plus associated travel days); and
- (d) nominates Councillors Kathy-Anne NUMAMURDIRDI, Samuel EVANS, John DALYWATER for LGANT Long Services Awards; and
- (e) nominates following Local Government Officers for LGANT Long Services Awards:
- DEVEREUX, Mandy;
 - MOORE, Richard;
 - DANIELS, Johnny;
 - GILLETT, Terrence Snr;
 - WESAN, Ezariah;
 - MULHALL, Joshua;
 - HUDDLESTON, Gary;
 - GEORGE, Margaret;
 - WALDEN, Rodwell;
 - DALYWATER, Verona;
 - BISHOP, Lisa;
 - BROWN, Martina; and
 - COMAN, Cristian.

15.2 LGANT Board - Call for Nominations

2026/113 **RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Sue Edwards)**

CARRIED

That Council:

- (a) receives and notes the LGANT Board - Call for Nominations Report; and
- (b) nominates Councillor Ash GARNER as a LGANT Board Member.

Mayor Tony JACK left the Meeting at 11:18 am and returned at 11:27 am.

Cr. Patricia FARRELL left the Meeting at 11:21 am and returned at 11:23 am.

15.3 Policy Matters

2026/114 **RESOLVED (Councillor Sue Edwards/ Councillor Olga Daniels)**

CARRIED

That Council adopts the revised:

- (1) Terms of Reference for the Audit and Risk Committee;
- (2) Terms of Reference for the Finance and Infrastructure Committee;
- (3) CL006 Elected Members' Administration Policy; and
- (4) OCEO003 Breach of Code of Conduct (Members) Policy.

And rescinds the:

- (5) CL010 Register of Interest Policy; and
- (6) CL011 Conflict of Interest (Elected Member) Policy.

15.4 CPP Grant Program 2023-2024

2026/115 **RESOLVED (Deputy Mayor Helen Lee/ Councillor Olga Daniels)**

CARRIED

That Council:

- (a) receives and notes the CPP2400011 (Barunga Sport Hall) grant acquittal for the year end 2024/25 - 2025/26; and
- (b) receives and notes the CPP2400013 (Ngukurr Toilet Block) grant acquittal for the year end 2024/25 2025/26.

15.5 Numbulwar Airport Ablution Block Grant Acquittal

2026/116 **RESOLVED (Councillor Michelle Farrell/Councillor Kathy-Anne Numamurdiridi)**

CARRIED

ORDINARY MEETING OF COUNCIL MINUTES

26 AUGUST 2026

That Council receives and notes the Numbulwar Airport Ablution Block Grant Acquittal Report.

15.6 Council Finance Report as at 31.07.2026

2026/117 RESOLVED (Councillor Sue Edwards/Councillor Kathy-Anne Numamurdirdi)

CARRIED

That Council receives and notes the Council's Financial Report as at 31 July 2026.

Councillor Michelle FARRELL left the Meeting at 11:56 am and returned at 12:00

Councillor Olga DANIELS left the Meeting at 11:56 am and returned at 12:00 pm.

Deputy Mayor Helen Lee left the meeting at 12:05 pm and returned at 12:07 pm.

16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**16.1 Programs Update**

2026/118 RESOLVED (Councillor John Dalywater/Councillor Sue Edwards)

CARRIED

That Council receive and note the Programs Update Report.

16.2 Aged Care and Disability Services Report

2026/119 RESOLVED (Councillor Michelle Farrell/Councillor Sue Edwards)

CARRIED

That Council receives and notes the Aged Care and Disability Services Report.

17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

Councillor Patricia Farrell left the meeting at 1:53 pm and returned at 1:57 pm.

Deputy Mayor Helen Lee left the meeting at 2:09 pm and returned at 2:10 pm.

Councillor Michelle Farrell left the meeting at 2:05 pm returned to the meeting at 2:15 pm.

17.1 Major Projects Report

2026/120 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Sue Edwards)

CARRIED

That Council receives and notes the Major Projects Report.

17.2 LA Projects Report

2026/121 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Sue Edwards)

CARRIED

That Council receives and notes the Local Authority Projects update Report.

Councillor Michelle Farrell left the meeting at 2:34 pm and returned at 2:38 pm.

Councillor Kathy-Anne Numamurdirdi left the meeting at 2:16 pm and returned at 2:24 pm.

Councillor Sue Edwards left the meeting at 2:24 pm and returned at 2:26 pm.

18 GENERAL BUSINESS**18.1 Mechanics Workshops in Community**

2026/122 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Sue Edwards)

CARRIED

That Council receives and notes the Mayor's General Business item Report to put apprentices, training mechanics workshops in Community.

19 DEPUTATIONS AND PETITIONS

Nil.

ORDINARY MEETING OF COUNCIL MINUTES

26 AUGUST 2026

20 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION****2026/123 RESOLVED (Councillor Samuel Evans/Councillor John Dalywater) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda :-

20.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.2 Action List

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.3 Previous Committee Minutes Confidential Session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.4 Review of Funding Allocation Methodology

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

20.5 Review of Unmetered Street Lighting Tariffs

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

20.6 Local Government Representation Review

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

20.7 Remuneration Tribunal - Call for Submissions

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

ORDINARY MEETING OF COUNCIL MINUTES

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20.8 Property Matters

Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

20.9 2026_27 August Budget Review

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

20.10 Remote Jobs and Economic Development Round 3

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

20.11 Contracts Reporting

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.12 Numbulwar Workshop Update

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.13 Urgent Remediation Workshop Update

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

20.14 Rates Concession

Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept

ORDINARY MEETING OF COUNCIL MINUTES

26 AUGUST 2026

confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.15 Chief Executive Officer Leave

Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

20.1.1 Return to Open Meeting

2026/139 **RESOLVED (Councillor Sue Edwards/ Councillor John Dalywater) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

21 CLOSE OF MEETING

The meeting closed at 4:48 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 26 August 2026 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on 28 October 2026.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.1
TITLE	Ngukurr LA July YTD Finance Report
AUTHOR	Greg EVANS, Financial Consultant

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2025 to 31 July 2026.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances in a few activities as outlined in the attached expenditure report. This report is draft due to the finalisation of the 2025/26 Financial accounts. The brief explanation for these differences in budget and actual cost for each division is as follows:

Operating Income:

Operating Income of \$586 was received YTD for Urapunga against a budget of \$516 resulting in a variance of \$70. The variance largely as a result of timing of contract revenue.

Operating Expenditure:

Total Operating Expenditure YTD of \$586 against a budget of \$516 the resulting total variance in operating expenditure of \$70. The variance is largely due to timing of expenses.

Capital Expenditure:

Due to the finalisation of the 2025/26 Financial accounts nil capital expenditure has been recorded or budgeted.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

{attachment-list}

Roper Gulf Regional Council					
Financial Report as at					
31-July-2026					
Urapunga					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance	Total Budget (\$)	Explanation
Income					
RGRC Contribution	0	0	0		
User Charges and Fees	0	0	0	0	
Grant Income	0	0	0	56,184	Nil grants received or budgeted in July
Contract Fee Income	586	516	70	37,308	
Total Operating Income	586	516	70	93,493	
Operating Expenditure					
Employment	10,418	12,301	-1,883	146,422	Timing of budgeted vacancies
Contract & Materials	37	0	37	29,749	Timing of contract materials
Other Expenses	2,236	2,966	-730	54,696	Less expenses due to June accruals
Banking & Finance				0	
Internal Charges	-12,105	-14,751	2,647	-138,791	Timing of labour and contract costs
Councillor Allowances	0	0	0	0	
Local Authority Meeting Allowances	0	0	0	1,416	
Total Expenditure	586	516	70	93,492	
Operating Surplus/Deficit	0	0	0	0	
Total Capital Income	0	0	0	320,000	
RGRC Contribution	0	0	0	45,000	
Capital Grant Income	0	0	0	275,000	
Total Capital Expenditure	0	0	0	320,000	
Buildings	0	0	0	320,000	Urapunga Community Hall + office floor
Net Operating Position	0	0	0	0	

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

ITEM NUMBER	14.1
TITLE	Council Services Manager Report
AUTHOR	Peter Perry, Council Services Manager

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Council Services Manager Report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND**CORE SERVICES**

111 – Councils Services General

- Working on getting Municipal office repaired
- Fortnightly inspections of Aerodrome
- Engaging with community on their needs or to improve
- Helped organise road repairs

160 – Municipal Services

- Dennis and Clayton continue to do an excellent job serving the municipal needs in the Community.
- Rubbish runs Monday and Friday
- Municipal is currently providing yard maintenance for Aged Care clients and NDIS clients.
- Mowing and slashing of Aerodrome
- Cleaned up cemetery and rubbish dump
- Planted Trees around community

AGENCY SERVICES

401 – Night Patrol

- *Night* patrol does weekly patrols, Tuesday on Thursday

342 – Aged Care

- Aged Care is currently providing for 2 clients in community. Breakfast and lunch delivered daily
- Thursday afternoons pick up for activity in Ngukurr

1404 – Sport Rec

- Curranty recruiting new staff to run sport and rec
- Monday to Friday 3:00pm to 6:00pm

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

{attachment-list}

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

ITEM NUMBER	15.1
TITLE	Local Authority Projects Update
AUTHOR	Luke HADDOW, General Manager Infrastructure Services and Planning

RECOMMENDATION

That the Urapunga Local Authority: receives and notes the Local Authority Projects Update Report;

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2018 the Urapunga Local Authority has received a total of \$96,400 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Urapunga Local Authority has allocated \$66,800, accounting for surplus funds from completed projects.

ISSUES/OPTIONS/SWOT

Please refer to the attached LA funding report as at 27 August 2026.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

Nil

ATTACHMENTS

{attachment-list}

Urapunga Local Authority Project Funding								27 August 2026
Funds received from Department				\$	96,400.00			
Funds allocated to projects by Local Authority Members				\$	66,800.00			
Surplus/(Deficit) from completed projects				\$	1,500.00			
Remaining Unallocated funds				=				
Date	Project ID	Projects	Project Descripton	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
11/12/2024	PR141	Cemetery fencing repairs and boulder installation	Cemetery Fencing repairs and boulder installation to be conducted on the old cemetry located as you come into the community.	\$ 5,000.00	\$ -		\$ -	11/12/2024: allocates \$5,000 on Cemetery fencing repair and boulder installation. 18/02/2025: Materials for fence repairs ordered with another project to receive better price for bulk order. Awaiting materials supply.
11/12/2024	PR123	Community sporting equipment	Requests for the purchase of sporting equipment.	\$ 3,000.00	\$ 1,500.00	Sporting and recreation gear: \$1500.00	\$ 1,500.00	11/12/2024: LA allocated \$3,000 towards community sporting equipment. 18/02/2025: Procurement underway by the Programs team. 03/06/2025: Sporting equipment purchased by CSM; upon more staff commencing in positions additional sporting and recreation gear will be purchased when needs are identified by sport and recreation participants.
9/06/2026	PR160	Playground repairs	Repairs to playground to make servicable	\$ 31,100.00				
Total allocation for current projects				\$ 18,000.00	\$ 1,500.00			
Total for Completed projects				\$ 48,800.00	\$ 34,949.51			
Grand Total				\$ 66,800.00	\$ 36,449.51			