

# AGENDA

## ORDINARY MEETING OF COUNCIL

### Thursday 11 June 2026


Notice is hereby given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Thursday 11 June 2026 at 8:30 am  
The Council Chambers, Roper Gulf Regional Council Support Centre  
2 Crawford Street, Katherine, NT

Your attendance at the meeting will be appreciated.

Or via  
Microsoft Teams meeting  
(Join on your computer, mobile app or room device)  
[Click here to join the meeting](#)  
Meeting ID: 450 559 173 755 36  
Passcode: RM6kW2xU

**Or please call (audio only)**  
[+61 2 8320 9269](#)  
When prompted, enter Conference ID: 651 420 693#



David HURST  
CHIEF EXECUTIVE OFFICER

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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## CONFIRMATION OF PREVIOUS MINUTES

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**ITEM NUMBER** 6.1  
**TITLE** Confirmation of Previous Minutes  
**AUTHOR** Bhumika Adhikari, Governance Engagement Coordinator  
**RECOMMENDATION**

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 22 April 2026.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Council held its Ordinary Meeting in Mataranka on Wednesday, 25 February 2026. The draft Minutes are attached for Council's review and affirmation.

### ISSUES/OPTIONS/SWOT

Attached are the unconfirmed minutes of the Ordinary Meeting of the Council held on Wednesday, 22 April 2026 for Council's review and confirmation.

The next Ordinary Meeting is scheduled to be held on Wednesday, 26 August 2026 at 8:30 am in Numbulwar.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. OMC MIN 22042026 [6.1.1 - 8 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY COUNCIL MEETING  
HELD AT THE RGRC SERVICE DELIVERY CENTRE BULMAN  
ON WEDNESDAY 22 APRIL 2026 AT 8:30 AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Elected Members

- Deputy Mayor Helen LEE (Chairperson, via audio/video conference);
- Councillor Samuel EVANS;
- Councillor Des BARRITT;
- Councillor John DALYWATER;
- Councillor Edwin NUNGGUMAJBARR (via audio/video conference);
- Councillor Patricia FARREL attended at 9:57 am(via audio conference);
- Councillor Ash GARNER (via audio/video conference);
- Councillor Sue EDWARDS, (via audio/video conference); and
- Councillor Kathy-Anne NUMAMURDIRDI.

### Staff

- David HURST, Chief Executive Officer (via audio/video conference);
- Cindy HADDOW, General Manager Corporate Services and Sustainability (via audio/video conference);
- Luke HADDOW, General Manager Infrastructure Services and Planning (via audio/video conference);
- Cristian COMAN, Manager Corporate Compliance;
- Kellie JOHNSTON, Assets Manager (via audio/video conference);
- Cristie GEER; Programs Manager (via audio/video conference); and
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary).

### Guests

- Greg EVANS, Financial Consultant (via audio/video conference)

## 2 MEETING OPENED

The Ordinary Meeting of Council opened at 9:00 am. The Deputy Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

Deputy Mayor welcomed all persons to Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Apologies and Leave of Absence

2026/31 **RESOLVED (Councillor Samuel Evans/Councillor John Dalywater) CARRIED**

That Council accepts the tendered apologies from Mayor Tony JACK, Councillor Preston LEE Michelle FARRELL and Councillor Patricia FARRELL.

## 5 QUESTIONS FROM THE PUBLIC

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Nil.

**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 Confirmation of Previous Minutes****2026/32 RESOLVED (Councillor Des Barritt/Councillor Kathy-Anne Numamurdiridi)****CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 25 February 2026.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 Action List****2026/33 RESOLVED (Councillor Sue Edwards/Councillor Samuel Evans)****CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 PREVIOUS COMMITTEE MEETING MINUTES****8.1 Previous Committee Meeting Minutes****2026/34 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Sue Edwards)****CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 DISCLOSURE OF INTEREST**

Councillor Des BARRITT declared a Conflict of Interest at item 11.1 regarding his own correspondence (that was withdrawn at his request) and the Mataranka fishing club fee waiver request.

Councillor Kathy-Anne NUMAMURDIRDI declared a Conflict of Interest at Item 13.2.

**11 INCOMING CORRESPONDENCE****11.1 Incoming Correspondence****2026/35 RESOLVED (Councillor Edwin Nunggumajbarr/Councillor Samuel Evans)****CARRIED**

That Council:

- (a) accepts the Incoming Correspondence;
- (b) authorises the waiver of fees for Mataranka Fishing Club, Mikey's Cricket Challenge,
- (c) supports the Community Impact and Innovations Grant application of the Wuyagiba Bush Hub Aboriginal Corporation and directs the Chief Executive Officer to supply a Letter of Support to that effect;
- (d) supports the request for a Letter of 'No Objection' from Yugul Mangi Development Aboriginal Corporation (YMDAC) for s19 *Aboriginal Land Rights (Northern Territory) Act 1976* (Cth) variation Lot 445 authorises the Chief Executive Officer to supply the same;
- (e) agrees to participate in Australian Council for Local Government and appoints the Mayor and Deputy Mayor as to representatives to attend the official function on 22 June 2026.
- (f) supports Sunrise Health Aboriginal Corporation's request for a Letter of Support and directs the Chief Executive Officer to supply the same;

- (g) invites NT Health to Mulggan Camp to carry out Environmental Health Assessments;
- (h) notes Councillor Des BARRITT's withdrawal of his Correspondence to Council; and
- (i) formally invites NDIS Commission to attend Council's Ordinary Meeting in June 2026.

Councillor Des BARRITT left the meeting at 9:36 am citing Conflict of Interest for fee waiver request for Mataranka Fishing Club.

## 12 OUTGOING CORRESPONDENCE

### 12.1 Outgoing Correspondence

2026/36 **RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)**

**CARRIED**

That Council:

- (a) notes the Outgoing Correspondence Report; and
- (b) requests the Chief Executive Officer to follow up with the Chairperson of Werenbun Aboriginal Corporation in relation to renaming of Edith Bridge.

## 13 WARD REPORTS

### 13.1 Nyirranggulung Ward Report

2026/37 **RESOLVED (Councillor John Dalywater/Councillor Samuel Evans)**

**CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Manyallaluk Local Authority Meeting held on Monday, 30 March 2026;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 31 March 2026;
- (d) approves the recommendations from the Bulman Local Authority Meeting held on Wednesday, 01 April 2026;
- (e) appoints Scott LEE as a Member of the Barunga Local Authority;
- (f) appoints Danielle BUSH as a Member of the Wugularr Local Authority;
- (g) requests advocacy for urgent repairs to the Manyallaluk Access Road;
- (h) appoints the Deputy Mayor as a Member of the Bulman Local Authority;
- (i) rescinds the membership of Selina ASHLEY from Bulman Local Authority;
- (j) postpones the Manyallaluk Local Authority Meeting scheduled to be held on 01 July 2026 to 02 July 2026;
- (k) advocates and supports for building of multipurpose Evacuation Center in Wugularr noting impact of recent Disaster events for Department of Logistics and Infrastructure Pipeline;
- (l) advocates Northern Territory Government (NTG) to utilise for Disaster Resilience Funding for the multiple purpose Evacuation Center and associated resilience infrastructure; and
- (m) directs the Chief Executive Officer to raise concerns pertaining to sewage leaks to the Power and Water Corporation.

Cr. Patricia FARRELL attended the Meeting at 9:57 am.

### 13.2 Never Never Ward Report

2026/38 **RESOLVED (Councillor John Dalywater/Councillor Sue Edwards)**

**CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) notes Councillor Des BARRITT's concern pertaining to the inadequacies of the response and evacuations during the recent disaster, including lack of planning, infrastructure and Communications, and inadequacy of recovery provisions;
- (c) requests Council to advocate for road Infrastructure to mitigate the flooding emergency; and

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- (d) notes Councillor Patricia FARRELL's concern pertaining to RAES participants being cut-off from the Programme due to lack of provider presence and directs the CEO to formally raise complaint to the Commonwealth and requests for In-situ council staff to support community members to complain directly.

Councillor Kathy-Anne NUMAMURDIRDI raised a Conflict of Interest and left the meeting at 10:00 am and returned at 10:01 am.

Meeting adjourned at 10:01 am and resumed at 10:39 am.

### 13.3 Numbulwar Numburindi Ward Report

2026/39 **RESOLVED (Councillor John Dalywater/Councillor Des Barritt)**

**CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) appoints Elizabeth JOSHUA as a Member of the Numbulwar Local Authority.
- (c) notes Councillor Kathy-Anne NUMAMURDIRDI's overview of the Emergency Response to the recent Disaster response;
- (d) notes Councillor Edwin NUNGGUMAJBARR'S concerns pertaining to communication issues pertaining to recent Disaster Response;
- (e) continues advocacy for Numbulwar Evacuation Centre noting recent Disaster Events; and
- (f) invites new Executive Director of the Department of Housing, Local Government, and Community Development to attend next Ordinary Meeting of Council in June 2026 to discuss housing needs of elderly people in Numbulwar.

### 13.4 Yugul Mangi Ward Report

2026/40 **RESOLVED (Councillor Samuel Evans/Councillor Kathy-Anne Numamurdirdi)**

**CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report; and
- (b) notes the Owen TURNER's resignation from the Ngukurr and Urapunga Local Authorities.
- (c) appoints Sarah-LEE SILVER as a member of Ngukurr Local Authority.

### 13.5 South West Gulf Ward Report

2026/41 **RESOLVED (Councillor Ash Garner/Councillor Samuel Evans)**

**CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) appoints Taryn ANDERSON as a Member of the Borroloola Local Authority; and
- (c) appoints Cr. Ash GARNER and Cr. Samuel EVANS as Council's representatives on the Community Benefits Trust Steering Committee.

## 14 EXECUTIVE REPORTS

### 14.1 Mayor's Report

2026/42 **RESOLVED (Councillor Edwin Nungumajbarr/Councillor Kathy-Anne Numamurdirdi)**

**CARRIED**

That Council receives and notes the Mayor's Report.

### 14.2 Chief Executive Officer's Report

2026/43 **RESOLVED (Councillor Samuel Evans/Councillor Ash Garner)**

**CARRIED**

That Council receives and notes the Chief Executive Officer's Report.

### 14.3 Council Meeting Attendance Report

2026/44 **RESOLVED (Councillor Des Barritt/Councillor Sue Edwards)**

**CARRIED**

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That Council:

- (a) receives and notes the Council and Committee Meeting Attendance Report.
- (b) requests AICD training to be arranged for Councillors in Katherine.

Cr. Samuel EVANS left the Meeting at 11:05 am and returned at 11:07 am.

## **15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

### **15.1 Draft Regional Plan 2026-2027**

**2026/45 RESOLVED (Councillor Des Barritt/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council in accordance with Section 35 (3) of the *Local Government Act 2019*:

- (a) approves the Draft 2026-2027 Regional Plan; and
- (b) resolves to formally put the Draft 2026-2027 Regional Plan out to public consultation in accordance with Section 35(3)(c) of the *Local Government Act 2019*.

### **15.2 Remuneration Tribunal Determination on Allowances for Elected and Appointed Members**

**2026/46 RESOLVED (Councillor Samuel Evans/Councillor Edwin Nungumajbarr) CARRIED**

That Council:

- (a) receives and notes the Remuneration Tribunal's Determination for Allowances for Councillors and Local Authority Members; and
- (b) requests Tribunal to review its Determination pertaining to travel noting significant increase in fuel costs impacting Elected Member travel and engagement.

### **15.3 Grant Funding Acquittal**

**2026/47 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Sue Edwards) CARRIED**

That Council receives and notes the Regional and Remote Burial Areas Grant Funding 2023-24 Acquittal.

### **15.4 March 2026 Financial Report**

**2026/48 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

That Council receives and notes the Council's Financial Report as at 31 March 2026.

## **16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

### **16.1 Programs Update**

**2026/49 RESOLVED (Councillor Sue Edwards/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Programs Update; and
- (b) requests scoping and procurement of multipurpose vehicles for Community Night Patrol noting cultural sensitivity requirements.

### **16.2 Aged Care and Disability Services Report**

**2026/50 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt) CARRIED**

That Council receives and notes the Aged Care and Disability Report;

## **17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

### **17.1 Major Projects Report**

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**2026/51 RESOLVED (Councillor Des Barritt/Councillor Kathy-Anne Numamurdirdi)****CARRIED**

That Council receives and notes the Major Projects Report.

**17.2 Local Authority Projects Update****2026/52 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Sue Edwards)****CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) allocates an additional \$8,000 of unallocated Local Authority Project Funding (LAPF) of the Bulman Local Authority towards the Goal Post project PR121;
- (c) allocates the remaining unallocated of the Robinson River Local Authority towards storage and funeral equipment noting the imminent expiry of LAPF by end of FY25-26.

meeting adjourned at 12:31 pm and resumed at 1:17 pm.

**18 GENERAL BUSINESS**

Nil.

**19 DEPUTATIONS AND PETITIONS**

Nil.

**20 CLOSED SESSION****DECISION TO MOVE TO CLOSED SESSION****2026/53 RESOLVED (Councillor Ash Garner/Councillor Sue Edwards)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda :-

**20.1 Confirmation of Previous Minutes Confidential Session**

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.2 Action List**

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.3 Previous Committee Minutes Confidential Session**

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity. Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.4 Expression of Interest – Independent Member, Finance and Infrastructure Committee**

*Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.5 Malandarri Festival - Grants support**

*Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.*

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

**20.6 Rates Concessions – PID 503230,501718,501719 & 501456**

*Regulation 51(1)(b) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(b). It contains information about the personal circumstances of a resident or ratepayer.*

*Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.*

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

**20.7 Logistical Dispositions**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

*Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.*

**20.8 By-Election**

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It*

*contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

### **20.9 Budget Review**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

*Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.*

### **20.1.1 Return to Open Meeting**

2026/63 **RESOLVED (Councillor Ash Garner/Councillor Kathy-Anne Numamurdirdi)**

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

### **21 CLOSE OF MEETING**

The meeting closed at 3:18 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 25 February 2026 and will be confirmed at the next Ordinary Meeting of Council.

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Mayor Tony JACK  
Confirmed on 22 April 2026.



## BUSINESS ARISING FROM PREVIOUS MINUTES

<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Action List
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Action List is a summary of tasks that Council has requested be undertaken by Council Staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

ACTION LIST	MEETING DATE	REPORTING MECHANISM
<p><b>14.3 Chief Executive Officer's Report</b></p> <p><b>2025/85 RESOLVED (Councillor Gadrian Hoosan/Deputy Mayor Helen Lee)</b></p> <p>That Council:</p> <ul style="list-style-type: none"> <li>(a) receives and notes the Chief Executive Officer's Report;</li> <li>(b) authorises the Chief Executive Officer to compile and supply a Letter of Support for the Indigenous Communications Group Pty Ltd for its application to establish and supply free community Wi-Fi in Ngukurr;</li> <li>(c) considers the request from the Djilpin Arts Aboriginal Corporation pertaining to fees and charges and Council becoming a Trustee for the Blanasi Collection;</li> <li>(d) supports in principle to become a Trustee for the Blanasi Collection pending legal advice;</li> <li>(e) requests the Djilpin Arts Aboriginal Corporation to supply full details and amounts of its rates and fee waiver requests;</li> <li>(f) authorises an official Opening Ceremony for the Borroloola Cyclone Shelter;</li> </ul>	<p><b>CARRIED</b></p> <p><b>04 June 2025</b></p>	<p>b),c),d),f),g) and h)Completed</p> <p>e) Item 14.2 CEO Report</p>

- (g) appoints Mayor JACK, Deputy Mayor Lee, Councillors HOOSAN, EVANS, ANDREWS, and NUNGGUMAJBARR as its official representatives for the Borroloola Cyclone Shelter Official Opening, and delegates to the CEO the planning, coordination, and execution (including dates) for the Official Opening of the Borroloola Cyclone Shelter; and
- (h) invites the Administrator of the Northern Territory, Commonwealth Senator Malandiri McCARTHY, the Minister for Local Government, Mr. Noel DIXON, and CBT Board, to attend as official dignitaries to the Official Opening of the Borroloola Cyclone Shelter.

### 13.1 Nyirranggulong Ward Report

2026/7 **RESOLVED (Councillor Des Barritt/Councillor Samuel Evans)**

**CARRIED**

That Council:

- (a) receives and notes the Nyirranggulong Ward Report;
- (b) approves the recommendations from the Wugularr Local Authority Meeting held on Monday, 12 January 2026;
- (c) approves the recommendations from the Manyallaluk Local Authority Meeting held on Monday, 12 January 2026;
- (d) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 13 January 2026;
- (e) accepts and appoint the nomination of Lana BROOME and Eventhia FRIDAY and appoints them Members of the Barunga Local Authority;
- (f) requests Council to progress the Blanas Collection matter and to undertake appropriate consultation;
- (g) receives and notes Councillor Preston LEE's resignation from Barunga Local Authority;
- (h) increases membership of Wugularr Local Authority to ten (10);
- (i) appoints Councillor Preston LEE to Wugularr Local Authority; and
- (j) receives and notes the Deputy Mayor concern pertaining to Bulman Local Authority Meeting not being postponed rather than cancelled.

**25 February  
2026**

Completed, Item  
14.2 CEO Report

### 11.1 Incoming Correspondence

2026/35 **RESOLVED (Councillor Edwin Nungumajbarr/Councillor Samuel Evans) CARRIED**

That Council:

- (a) accepts the Incoming Correspondence;
- (b) authorises the waiver of fees for Mataranka Fishing Club, Mikey's Cricket Challenge,
- (c) supports the Community Impact and Innovations Grant application of the Wuyagiba Bush Hub Aboriginal Corporation and directs the Chief Executive Officer to supply a Letter of Support to that effect;
- (d) supports the request for a Letter of 'No Objection' from Yugul Mangi Development Aboriginal Corporation (YMDAC) for s19 *Aboriginal Land Rights (Northern Territory) Act 1976* (Cth) variation Lot 445 authorises the Chief Executive Officer to supply the same;
- (e) agrees to participate in Australian Council for Local Government and appoints the Mayor and Deputy Mayor as to representatives to attend the official function on 22 June 2026.

**22 April 2026**

Completed,  
Outgoing  
Correspondence  
Item number 12.1

- (f) supports Sunrise Health Aboriginal Corporation's request for a Letter of Support and directs the Chief Executive Officer to supply the same;
- (g) invites NT Health to Mulgga Camp to carry out Environmental Health Assessments;
- (h) notes Councillor Des BARRITT's withdrawal of his Correspondence to Council; and formally invites NDIS Commission to attend Council's Ordinary Meeting in June 2026.

### 12.1 Outgoing Correspondence

2026/36 **RESOLVED (Councillor Sue Edwards/Councillor Des Barritt) CARRIED**

That Council:

- (a) notes the Outgoing Correspondence Report; and
- (b) requests the Chief Executive Officer to follow up with the Chairperson of Werenbun Aboriginal Corporation in relation to renaming of Edith Bridge.

**22 April 2026**

Completed

### 13.1 Nyirrangulung Ward Report

2026/37 **RESOLVED (Councillor John Dalywater/Councillor Samuel Evans) CARRIED**

That Council:

- (a) receives and notes the Nyirrangulung Ward Report;
- (b) approves the recommendations from the Manyallaluk Local Authority Meeting held on Monday, 30 March 2026;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 31 March 2026;
- (d) approves the recommendations from the Bulman Local Authority Meeting held on Wednesday, 01 April 2026;
- (e) appoints Scott LEE as a Member of the Barunga Local Authority;
- (f) appoints Danielle BUSH as a Member of the Wugularr Local Authority;
- (g) requests advocacy for urgent repairs to the Manyallaluk Access Road;
- (h) appoints the Deputy Mayor as a Member of the Bulman Local Authority;
- (i) rescinds the membership of Selina ASHLEY from Bulman Local Authority;
- (j) postpones the Manyallaluk Local Authority Meeting scheduled to be held on 01 July 2026 to 02 July 2026;
- (k) advocates and supports for building of multipurpose Evacuation Center in Wugularr noting impact of recent Disaster events for Department of Logistics and Infrastructure Pipeline;
- (l) advocates Northern Territory Government (NTG) to utilise for Disaster Resilience Funding for the multiple purpose Evacuation Center and associated resilience infrastructure; and
- (m) directs the Chief Executive Officer to raise concerns pertaining to sewage leaks to the Power and Water Corporation.

**22 April 2026**

Completed

### 13.2 Never Never Ward Report

2026/38 **RESOLVED (Councillor John Dalywater/Councillor Sue Edwards) CARRIED**

That Council

- (a) receives and notes the Never Never Ward Report;
- (b) notes Councillor Des BARRITT's concern pertaining to the inadequacies of the response and evacuations during the recent disaster, including lack of planning, infrastructure and Communications, and inadequacy of recovery provisions;

**22 April 2026**

d) Completed,  
Outgoing  
Correspondence

- (c) requests Council to advocate for road Infrastructure to mitigate the flooding emergency; and
- (d) notes Councillor Patricia FARRELL's concern pertaining to RAES participants being cut-off from the Programme due to lack of provider presence and directs the CEO to formally raise complaint to the Commonwealth and requests for In-situ council staff to support community members to complain directly.

### 13.3 Numbulwar Numburindi Ward Report

2026/39 **RESOLVED (Councillor John Dalywater/Councillor Des Barritt) CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) appoints Elizabeth JOSHUA as a Member of the Numbulwar Local Authority.
- (c) notes Councillor Kathy-Anne NUMAMURDIRDI's overview of the Emergency Response to the recent Disaster response;
- (d) notes Councillor Edwin NUNGGUMAJBARR'S concerns pertaining to communication issues pertaining to recent Disaster Response;
- (e) continues advocacy for Numbulwar Evacuation Centre noting recent Disaster Events; and
- (f) invites new Executive Director of the Department of Housing, Local Government, and Community Development to attend next Ordinary Meeting of Council in June 2026 to discuss housing needs of elderly people in Numbulwar.

Completed

22 April 2026

### 14.3 Council Meeting Attendance Report

2026/44 **RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

That Council:

- (a) receives and notes the Council and Committee Meeting Attendance Report.
- (b) requests AICD training to be arranged for Councillors in Katherine.

22 April 2026

Completed, Yes,  
Item 14.3

### 15.1 Draft Regional Plan 2026-2027

2026/45 **RESOLVED (Councillor Des Barritt/Councillor Kathy-Anne Numamurdiridi) CARRIED**

That Council in accordance with Section 35 (3) of the *Local Government Act 2019*:

- (a) approves the Draft 2026-2027 Regional Plan; and
- (b) resolves to formally put the Draft 2026-2027 Regional Plan out to public consultation in accordance with Section 35(3)(c) of the *Local Government Act 2019*.

22 April 2026

Completed

### 15.2 Remuneration Tribunal Determination on Allowances for Elected and Appointed Members

2026/46 **RESOLVED (Councillor Samuel Evans/Councillor Edwin Nungumajbarr) CARRIED**

That Council:

- (a) receives and notes the Remuneration Tribunal's Determination for Allowances for Councillors and Local Authority Members; and
- (b) requests Tribunal to review its Determination pertaining to travel noting significant increase in fuel costs impacting Elected Member travel and engagement.

22 April 2026

Yes, Item 14.3,  
Council Meeting  
Attendance Report

**16.1 Programs Update**

2026/49 **RESOLVED** (Councillor Sue Edwards/Councillor Kathy-Anne Numamurdiridi) **CARRIED**

That Council:

- (a) receives and notes the Programs Update; and
- (b) requests scoping and procurement of multipurpose vehicles for Community Night Patrol noting cultural sensitivity requirements.

**22 April 2026**

Yes, Item 16.1  
Programs Report

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil

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**PREVIOUS COMMITTEE MEETING MINUTES**

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<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Previous Committee Meeting Minutes
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

**RECOMMENDATION**

That Council receives and notes the Previous Committee Meeting Minutes.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Finance and Infrastructure Committee met on Wednesday, 20 May 2026 at 1:00 pm having attained a Quorum.

The next Finance and Infrastructure Committee Meeting is scheduled to be held on Wednesday, 22 July 2026.

The next Audit and Risk Committee Meeting is scheduled to be held on Friday, 12 June 2026.

**ISSUES/OPTIONS/SWOT**

The Finance and Infrastructure Committee attained a Quorum and proceeded with the meeting on Wednesday, 20 May 2026. Attached are the recorded minutes of that meeting.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1. FICM MIN 20052026 [8.1.1 - 3 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND INFRASTRUCTURE  
COMMITTEE HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL  
SUPPORT CENTRE  
ON WEDNESDAY 20 MAY 2026 AT 1:00 PM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### Elected Members

- Deputy Mayor Helen LEE (Chairperson);
- Councillor Ash GARNER;
- Councillor Des BARRITT;
- Councillor Kathy-Anne NUMAMURDIRDI (via audio/video conference); and
- Councillor Edwin NUNGGUMAJBARR (via audio/video conference).

### Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Garry GILES, Acting General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Kellie JOHNSTON, Assets Manager; and
- Bhumika ADHIKARI, Governance Engagement Coordinator (Minute Secretary).

### Guests

- Greg EVANS, Financial Consultant.

## 2 MEETING OPENED

The Finance Committee Meeting opened at 1:13 pm The Deputy Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Apologies and Leave of Absence

*FICM 2026-11 RESOLVED (Councillor Ash Garner/Councillor Des Barritt)*

**CARRIED**

That the Finance and Infrastructure Committee accepts the tendered apologies from Mayor Tony JACK.

## 5 DISCLOSURE OF INTEREST

There were no declarations of interest at this Finance and Infrastructure Committee Meeting.

## 6 QUESTIONS FROM THE PUBLIC

Nil.

## FINANCE AND INFRASTRUCTURE COMMITTEE MINUTES

20 MAY 2026

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 Confirmation of Previous Minutes**

**FICM 2026-12 RESOLVED (Councillor Ash Garner/Councillor Des Barritt) CARRIED**

That the Finance and Infrastructure Committee confirms the Minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 18 March 2026 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 Action List**

**FICM 2026-13 RESOLVED (Kathy-Anne Numamurdirdi/Councillor Ash Garner) CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Finance and Infrastructure Committee Member Attendance Report**

**FICM 2026-14 RESOLVED (Councillor Ash Garner/Councillor Des Barritt) CARRIED**

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****13.1 Revised Financial Delegations Manual**

**FICM 2026-15 RESOLVED (Edwin Nungumajbarr/Councillor Des Barritt) CARRIED**

That the Finance and Infrastructure Committee receives and notes the revised Financial Delegations Manual.

**13.2 Council Financial Report as at 30.04.26**

**FICM 2026-16 RESOLVED (Councillor Ash Garner/Councillor Des Barritt) CARRIED**

That the Finance and Infrastructure Committee receives and notes the Council's Financial Report as at 30 April 2026.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

Nil.

**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****15.1 Major Projects Report**

**No Resolution Passed**

That the Finance and Infrastructure Committee receives and notes the Major Projects report

**15.2 LA Projects Report****No Resolution Passed**

That the Finance and Infrastructure Committee receives and notes the Local Authority Projects update report.

**16 GENERAL BUSINESS**

Nil.

**17 CLOSED SESSION****DECISION TO MOVE TO CONFIDENTIAL**

*FICM 2026-17 RESOLVED (Councillor Ash Garner/Councillor Des Barritt) CARRIED*

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

**17.1 Expressions of Interest - Independent Member**

**Regulation 51(1)(c)(i)** - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

**17.1.1 Return to Open Meeting**

*FICM 2026-19 RESOLVED (Councillor Ash Garner/Councillor Des Barritt) CARRIED*

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

**18 CLOSE OF MEETING**

The meeting closed at 3:45 pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on 20 May 2026 and will be confirmed on 22 July 2026.

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Mayor Tony JACK  
Confirmed on 22 July 2026

## INCOMING CORRESPONDENCE

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Incoming Correspondence
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council:

- accepts the Incoming Correspondence Report;
- considers the waiver of fees request for Mataranka Better Half Club, in the event of annual Mataranka Campdraft; and
- considers the waiver of fees request for Nathan “Whippy” Griggs’ show.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details
01	27/04/2026	Lia FINOCCHIARO, Chief Minister of the Northern Territory	David HURST, Chief Executive Officer	Appreciation Letter for contribution during recent flooding emergency.
02	29/04/2026	Andrea ROBBINS, Senior Secretariat and Governance Risk and Compliance, Jacana Energy	David HURST, Chief Executive Officer	Changes to electricity pricing for local government customers
03	05/05/2026	Mayor Ernie CAMP, Burke Shire Council	His Worship Mayor Tony JACK	Invitation to attend the ‘Order of the Outback’ Ball – 22 August 2026
04	13/05/2026	Secretary, Mataranka Better Half Club Inc.	His Worship Mayor Tony JACK	Fee waiver requests – annual Mataranka Campdraft
05	15/05/2026	Andrew DAWSON, Inquiry Secretary	His Worship Mayor Tony JACK and David HURST, Chief Executive Officer	Invitation to attend House of Representatives Standing Committee on Regional Development, Infrastructure and Transport Parliament of Australia Inquiry into Local Government Funding
06	21/05/2026	Emma PALMER	His Worship Mayor Tony JACK	Fee waiver requests - Nathan “Whippy” Griggs’ show
07	28/05/2026	Steve EDGINGTON, Minister for Housing, Local Government and Community Development	David HURST, Chief Executive Officer	Grant funding approval – Manyallaluk cemetery upgrade fencing

**ATTACHMENTS**

Nil

## OUTGOING CORRESPONDENCE

<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Outgoing Correspondence
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council notes the Outgoing Correspondence Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details
01	28/04/2026	David HURST, Chief Executive Manager	Shane CAMPBELL	Invitation to Present Expression of Interest
02	28/04/2026	David HURST, Chief Executive Manager	Alexandra CRAIG	Invitation to Present Expression of Interest
03	28/04/2026	David HURST, Chief Executive Manager	David BLAIR	Invitation to Present Expression of Interest
04	28/04/2026	David HURST, Chief Executive Manager	Andrea JAGGI	Support for NT Community Impact & Innovation Grants Round 2 Project – Wuyagiba Bush Hub Aboriginal Corporation
05	19/05/2026	Cindy HADDOW, General Manager Corporate Services and Sustainability	Jean LEFTWICH, Acting Engagement Director	RAES issue – Council request
06	19/05/2026	David HURST, Chief Executive Manager	Eloise TOOHEY, A/Senior Environmental Health Officer, NT Health	Request for inspection - Mulggan Camp

### ATTACHMENTS

Nil

## WARD REPORTS

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Nyirranggulong Ward Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council receives and notes the Nyirranggulong Ward Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Nyirranggulong Ward is comprised of the Barunga Local Authority, Wugularr Local Authority, Bulman Local Authority and Manyallaluk Local Authority.

There were no Meeting scheduled in Nyirranggulong Ward since the last Ordinary Meeting of Council.

### UPCOMING MEETINGS

<b>DATE</b>	<b>MEETING</b>
01 July 2026 at 10:00am	Wugularr Local Authority Meeting
02 July 2026 at 10:00am	Barunga Local Authority Meeting
02 July 2026 at 2:30pm	Manyallaluk Local Authority Meeting
03 July 2026 at 10:00am	Bulman Local Authority Meeting

### ISSUES/OPTIONS/SWOT

<b>Local Authority</b>	<b>Number of Vacancies</b>
Wugularr Local Authority	0
Barunga Local Authority	0
Manyallaluk Local Authority	0
Bulman Local Authority	1

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

Nil.

## WARD REPORTS

<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Never Never Ward Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) considers the nomination of David John EAST for appointment as a Member of the Mataranka Local Authority;
- (c) approves the recommendations from the Jilkminggan Local Authority Meeting held on Tuesday, 05 May 2026;
- (d) approves the recommendations from the Mataranka Local Authority Meeting held on Tuesday, 05 May 2026;
- (e) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 01 June 2026;
- (f) Considers the Jilkminggan Local Authority's request for Council's assistance to convey its concerns pertaining to inadequate and inappropriate funeral services within Jilkminggan; and
- (g) rescinds the the membership of Sonia ROBERTS from the Hodgson Downs (Minyerri) Local Authority.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Never Never Ward is comprised of the Mataranka Local Authority, Jilkminggan Local Authority, Hodgson Downs (Minyerri) Local Authority and the townships of Larrimah and Daly Waters.

The Jilkminggan Local Authority met and held a meeting on Tuesday, 05 May 2026 with a **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

The Mataranka Local Authority met and held a meeting on Tuesday, 05 May 2026 with a **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

The Hodgson Downs (Minyerri) Local Authority met and held a meeting on Monday, 01 June 2026 with a **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

### UPCOMING MEETINGS

DATE	MEETING
04 August 2026 at 10:00am	Jilkminggan Local Authority Meeting
04 August 2026 at 1:00pm	Mataranka Local Authority Meeting
01 September 2026 at 11:00am	Hodgson Downs (Minyerri) Local Authority Meeting
04 November 2026 at 10:30am	Larrimah Community Consultative Meeting
04 November 2026 at 1:30pm	Daly Waters Community Consultative Meeting

### ISSUES/OPTIONS/SWOT

Councillor Des BARRITT raised following issues:

- Community Grants and Rodeo;
- Mataranka Airstrip upgrade; and
- Roper Gulf purchase system questions regarding use of local businesses and sharing purchases in smaller centres such as Mataranka and Katherine.

Councillor Sue EDWARDS would like to discuss on

- Roads at Jilkminggan Community and Mulgga Camp.

On behalf of Rod Dunbar from Nutwood Downs Station, Councillor Sue EDWARDS raised the following issues

- Minyerri Police Station issue;
- Drug and Alcohol running through Nutwood Downs Station, Daly Waters and Larrimah;
- Rates review; and
- Waste bin at the gate on the Stuart Highway

LOCAL AUTHORITY	NUMBER OF VACANCIES
Mataranka Local Authority	1
Jilkminggan Local Authority	0
Hodgson Downs (Minyerri) Local Authority	0

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. David John EAST [13.2.1 - 1 page]
2. JILK MIN 05052026 [13.2.2 - 4 pages]
3. MAT MIN 05052026 [13.2.3 - 3 pages]
4. HOD MIN 01062026 [13.2.4 - 3 pages]

**Bhumika Adhikari**

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**From:** Web SMTP  
**Sent:** Friday, 1 May 2026 3:05 PM  
**To:** RGRC Governance  
**Subject:** Webform submission from: Become a Member > Section

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Submitted on Fri, 01/05/2026 - 15:04

Submitted by: Anonymous

Submitted values are:

**Name**  
David John East

**Phone**

**Email**

**Address**

**Which Local Authority do you wish to join?**  
Mataranka

**Comments**



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL AUTHORITY HELD AT THE ROPER GULF REGIONAL COUNCIL SERVICE DELIVERY ON TUESDAY 5 MAY 2026 AT 10:00 AM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Des BARRITT;
- Councillor Sue EDWARDS;
- Annabelle DAYLIGHT;
- Cecilia LAKE (Chairperson);
- Adrian DOCTOR;
- Patricia BAKER;
- Ossie DAYLIGHT; and
- Anne-Marie WOODS.

### 1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Planning and Services;
- Tony HOPP, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Karyn KALAMARUS, Council Services Manager;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary); and
- Ashab HASSANAR, Aged Care Coordinator.

### 1.3 Guests

- Katherine GLASS, The Hon Marion Scrymgour MP, Federal Member for Lingiari, Special Envoy for Remote Communities

## 2 MEETING OPENED

The Jilkminggan Local Authority Meeting opened at 10:03 am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 2 WELCOME TO COUNTRY

Local Authority Member Annabelle DAYLIGHT welcomes all people to Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Re-Election of a Chairperson

*JIL Q-1/2026* **RESOLVED (Councillor Des Barritt/Councillor Sue Edwards)** **CARRIED**

That the Jilkminggan Local Authority:

- (a) receives and notes the Re-Election of Chairperson Report; and
- (b) elects Cecilia LAKE as Chairperson for a term of twelve (12) months.

### 4.2 Apologies and Leave of Absence

*JIL Q-2/2026* **RESOLVED (LA Member Annabelle Daylight/LA Member Adrian Doctor)** **CARRIED**

That the Jilkminggan Local Authority accepts the tendered apology from Jeffrey JOE.

Jilkmिंगgan Local Authority Minutes

5 May 2026

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURE OF INTEREST**

There were no declarations of interest at this Meeting

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 Jilkmिंगgan Local Authority Meeting Previous Minutes**

*JIL Q-3/2026* **RESOLVED (Councillor Sue Edwards/LA Member Anne-Marie Woods)** **CARRIED**

That the Jilkmिंगgan Local Authority:

- (a) confirms the minutes from the meeting held on Tuesday, 04 November 2025 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings; and
- (b) re-iterates its concerns pertaining to lack of Remote Australia Employment Services (RAES) services and requests the Chief Executive Officer to put the same to National indigenous Australians Agency (NIAA).

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 Action List**

*JIL Q-4/2026* **RESOLVED (LA Member Ossie Daylight/LA Member Annabelle Daylight)** **CARRIED**

That the Jilkmिंगgan Local Authority:

- (a) receives and notes the Action List Report; and
- (b) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Local Authority Member Attendance Report**

*JIL Q-5/2026* **RESOLVED (LA Member Adrian Doctor/LA Member Anne-Marie Woods)** **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance Report.

**12.2 Elected Members Report**

*JIL Q-6/2026* **RESOLVED (LA Member Ossie Daylight/LA Member Cecilia Lake)** **CARRIED**

That the Jilkmिंगgan Local Authority:

- (a) receives and notes the Elected Members Report; and

- (b) notes the inadequate Emergency Management particularly with the Evacuation during the recent flooding and request a full debriefing to be supplied to it by Northern Territory Government (NTG), requesting the Chief Executive Officer to correspond with same for that purpose.

### 12.3 Town Priorities

*JIL Q-7/2026* **RESOLVED (LA Member Ossie Daylight/LA Member Adrian Doctor)** **CARRIED**

That the Jilkminggan Local Authority nominates the following priorities for Council's consideration for the 2026-27 Financial year.

- (a) Roads upgrades including sealing and dust control;
- (b) Sports and Recreation facilities and amenities;
- (c) Security upgrades for Council facilities and assets;
- (d) Lighting for Emergency Response and Management; and
- (e) Adequate Emergency Management.

LA Member Annabelle Daylight left the meeting at 11:03 am and returned at 11:14 am.

### 13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

#### 13.1 Jilkminggan LA YTD March Finance Report

*JIL Q-8/2026* **RESOLVED (Councillor Sue Edwards/LA Member Anne-Marie Woods)** **CARRIED**

That the Jilkminggan Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 31 March 2026.

Councillor Des BARRITT left the Meeting at 11:10 am and returned at 11:11 am.

### 14 COMMUNITY SERVICES ENGAGEMENT DIVISIONAL REPORT

#### 14.1 Council Services Manager Report

*JIL Q-9/2026* **RESOLVED (LA Member Ossie Daylight/Councillor Sue Edwards)** **CARRIED**

That the Jilkminggan Local Authority:

- (a) receives and notes the Council Services Manager Report;
- (b) notes the Jilkminggan Community Aboriginal Corporation interference with and hindrance of Council operations in Jilkminggan and requests Council assistance;
- (c) requests Council assistance to convey its concerns pertaining to inadequate and inappropriate funeral services within Jilkminggan;
- (d) requests Telstra to carry out Community Consultation by way of a Community Meeting; and
- (e) notes water quality concerns from flooding of bores during recent flooding events and requests Power and Water to attend next Jilkminggan Local Authority Meeting in person.

LA Member Ossie Daylight left the meeting at 11:22 am and returned to the meeting at 11:24 am.

### 15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

#### 15.1 Jilkminggan Local Authority Projects Update

*JIL Q-10/2026* **RESOLVED (Councillor Des Barritt/ Councillor Sue Edwards)** **CARRIED**

That the Jilkminggan Local Authority:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$13,581 of Local Authority Project Funding for local sporting teams to attend Barunga Festival.

Jilkmingga Local Authority Minutes

5 May 2026

**16 CLOSE OF MEETING**

The meeting closed at 11:47 am.

This page and the preceding pages are the Minutes of the Jilkmingga Local Authority Meeting, held on Tuesday, 05 May 2026 and confirmed.

-----  
Chairperson  
Confirmed on 04 August 2026

UNCONFIRMED



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL  
AUTHORITY HELD AT MATARANKA TOWN HALL  
ON TUESDAY 5 MAY 2026 AT 1:00 PM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Des BARRITT
- Councillor Sue EDWARDS;
- Margaret MINNETT;
- Rachael WALTERS (Chairperson); and
- Lorretta GIBSON.

### 1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Karyn KALAMARUS, Council Services Manager;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary); and
- Ashab HASSANAR, Aged Care Coordinator.

### 1.3 Guests

- Brandon CHARMAN, Member of Public;
- Shania CASSADY, Member of Public; and
- Linda NIEHUS, Member of Public.

## 2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 1:09 pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

Nil.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Apologies and Leave of Absence

**MAT Q-13/2026 RESOLVED (LA Member Lorretta GIBSON/LA Member Margaret Minnett) CARRIED**

That the Mataranka Local Authority:

- (a) accepts the tendered apology from Helen HAWKINS.
- (b) does not accept the apologies of Johnny BILLY, Shaunette MARTIN and Maria GIBBS noting that none were offered.

## 5 QUESTIONS FROM THE PUBLIC

Nil.

## 6 CONFIRMATION OF PREVIOUS MINUTES

### 6.1 Mataranka Local Authority Meeting Previous Minutes

*MAT Q-14/2026 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt) CARRIED*

That the Mataranka Local Authority confirms the minutes from the Meeting held on Tuesday, 03 February 2026 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

## 7 BUSINESS ARISING FROM PREVIOUS MINUTES

### 7.1 Action List

*MAT Q-15/2026 RESOLVED (LA Member Lorretta GIBSON/Councillor Des Barritt) CARRIED*

That the Mataranka Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

## 8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

## 9 DISCLOSURE OF INTEREST

There were no declarations of interest at this Meeting.

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

Nil.

## 12 EXECUTIVE REPORTS

### 12.1 Local Authority Member Attendance Report

*MAT Q-16/2026 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED*

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

### 12.2 Elected Members Report

*MAT Q-17/2026 RESOLVED (LA Member Margaret Minnett/Councillor Sue Edwards) CARRIED*

That the Mataranka Local Authority receives and notes the Elected Members Report.

## 13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

### 13.1 Mataranka LA YTD December Finance Report

*MAT Q-18/2026 RESOLVED (Councillor Sue Edwards/LA Member Lorretta GIBSON) CARRIED*

That the Mataranka Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 31 March 2026.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

**14.1 Council Services Manager Report**

*MAT Q-19/2026 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt) CARRIED*

That the Mataranka Local Authority receives and notes the Council Services Manager Report.

**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

**15.1 LA Projects Report**

*MAT Q-20/2026 RESOLVED (LA Member Lorretta GIBSON/Councillor Des Barritt) CARRIED*

That the Mataranka Local Authority receives and notes the Local Authority Projects Update Report.

**16 CLOSE OF MEETING**

The meeting closed at 1:54 pm.

This page and the preceding pages are the Minutes of the Mataranka Local Authority Meeting, held on Tuesday, 05 May 2026 and confirmed.

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Chairperson  
Confirmed on 04 August 2026



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, HODGSON DOWNS  
(MINYERRI) LOCAL AUTHORITY HELD AT THE ALAWA ABORIGINAL  
CORPORATION CONFERENCE ROOM  
ON MONDAY 1 JUNE 2026 AT 11:00 AM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Patricia FARRELL;
- Councillor Des BARRITT;
- Beth JOHN (Chairperson);
- Jonathon WALLA (*joined at 12:01 pm*);
- Jones BILLY; and
- Caroline VINCENT.

### 1.2 Staff

- David HURST, Chief Executive Officer (via teleconference);
- Cindy HADDOW, General Manager Corporate Services and Sustainability (via teleconference);
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary); and

### 1.3 Guests

Nil.

## 2 MEETING OPENED

The Hodgson Downs (Minyerri) Local Authority Meeting opened at 11:49 am with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

Chairperson Beth JOHN welcomes all persons to the Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Re-Election of a Chairperson

*HOD Q/2026-1* **RESOLVED (Councillor Des Barritt/Councillor Patricia Farrell)** **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Re-Election of Chairperson Report; and
- (b) elects Beth JOHN as Chairperson for a term of twelve (12) months.

### 4.2 Apologies and Leave of Absence

*HOD Q/2026-2* **RESOLVED (LA Member Jones Billy/LA Member Beth Johns)** **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority does not accept the no tendered apology from Sonia ROBERTS, Naomi WILFRED and noting, it was never tendered.

Hodgson Downs (Minyerri) Local Authority Minutes

1 June 2026

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURE OF INTEREST**

There were no declarations of interest at this Hodgson Downs (Minyerri) Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 Hodgson Downs (Minyerri) Local Authority Meeting Previous Minutes****HOD Q/2026-3 RESOLVED (Councillor Des Barritt/Councillor Patricia Farrell) CARRIED**

That the Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held on Monday, 01 December 2025 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 Action List****HOD Q/2026-4 RESOLVED (Councillor Des Barritt/LA Member Jones Billy) CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Action List Report; and
- (a) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Local Authority Member Attendance Report****HOD Q/2026-5 RESOLVED (Councillor Patricia Farrell/LA Member Caroline Vincent) CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Local Authority Member Attendance Report;
- (b) requests Council to rescind the membership of Sonia ROBERTS from the Hodgson Downs (Minyerri) Local Authority.

*Jonathon WALLA joined the meeting at 12:01 pm.*

**12.2 Elected Members Report****HOD Q/2026-6 RESOLVED (LA Member Jonathon Walla/LA Member Jones Billy) CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Elected Members Report.

Hodgson Downs (Minyerri) Local Authority Minutes

1 June 2026

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

Councillor Des Barritt left the meeting at 12:16 pm.

Councillor Des Barritt returned to the meeting at 12:18 pm.

**13.1 Hodgson Downs (Minyerri) APRIL YTD Finance Report****HOD Q/2026-7 RESOLVED (LA Member Caroline Vincent/LA Member Jones Billy) CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2025 to 30 April 2026.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****14.1 Council Services Manager Report****HOD Q/2026-8 RESOLVED (LA Member Caroline Vincent/LA Member Jonathon Walla) CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Council Services Manager Report;
- (b) requests Council assistance with delivery of Council Services in Minyerri;
- (c) requests Council to maintain its relationship with ALAWA Aboriginal Corporation; and
- (d) requests to receive most up to date Financial Statement from ALAWA Aboriginal Corporation.

**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****15.1 Hodgson Downs Local Authority Projects Update****HOD Q/2026-9 RESOLVED (LA Member Beth Johns/LA Member Jonathon Walla) CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$117,229.74 Local Authority Project Funding towards a roadworks project within Minyerri for roads repairs and maintenance.

**16 CLOSE OF MEETING**

The meeting closed at 12:45 pm

This page and the preceding pages are the Minutes of the Hodgson Downs (Minyerri) Local Authority Meeting, held on Monday, 01 June 2026 and confirmed.

-----  
 Chairperson  
 Confirmed on 01 September 2026.

## WARD REPORTS

<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Numbulwar Numburindi Ward Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) approves the Provisional Recommendations of the Numbulwar Local Authority Meeting held on Wednesday, 03 June 2026.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Numbulwar Numburindi Ward includes one Local Authority, the Numbulwar Local Authority.

The Numbulwar Local Authority met and held a meeting on 03 June 2026 as a **Provisional meeting**. Attached are the recorded Minutes from that meeting for Council to review.

### UPCOMING MEETINGS

#### DATE

03 September 2026 at 10:30am

#### MEETING

Numbulwar Local Authority

### ISSUES/OPTIONS/SWOT

Local Authority	Number Of Vacancies
Numbulwar Local Authority	0

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. NUM MIN 03062026 [13.3.1 - 4 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, NUMBULWAR LOCAL  
AUTHORITY HELD AT THE ROPER GULF REGIONAL COUNCIL SERVICE DELIVERY  
CENTRE-NUMBULWAR  
ON WEDNESDAY 3 JUNE 2026 AT 10:30 AM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Kathy-Anne NUMAMURDIRDI
- Councillor Edwin NUNGGUMAJBARR;
- Roland NUNDHIRRIBALA (Chairperson); and
- Felicity RAMI.

### 1.2 Staff Members

- David HURST, Chief Executive Officer (via audio/video conference);
- Cindy HADDOW, General Manager Corporate Services and Sustainability (via audio/video conference);
- Luke HADDOW, General Manager Infrastructure Services and Planning (via audio/video conference);
- Cristian COMAN, Manager Corporate Compliance (via audio/video conference);
- Paul JEFFS, Council Services Manager;
- Amanda JEFFS, Senior Administration Support Officer; and
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary) (via audio/video conference).

### 1.3 Guests

- Mayor Tony JACK (via audio/video conference); and
- David HEWITT, Census Engagement Manager, Big Rivers Roper Gulf Region, Australian Bureau of Statistics

## 2 MEETING OPENED

The Numbulwar Local Authority Meeting opened at 11:59 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

Chairperson Roland NUNDHIRRIBALA Welcomes all persons to Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Re-Election of a Chairperson

**NUM P/2026-1 RESOLVED (Councillor Kathy-Anne Numamurdirdi/LA Member Felicity Rami) CARRIED**

That the Provisional Numbulwar Local Authority:

- receives and notes the Re-Election of Chairperson Report; and
- elects Roland NUNDHIRRIBALA as Chairperson for a term of twelve (12) months.

### 4.2 Apologies and Leave of Absence

**NUM P/2026-2 RESOLVED (Councillor Kathy-Anne Numamurdirdi/LA Member Felicity Rami) CARRIED**

That the Provisional Numbulwar Local Authority:

Numbulwar Local Authority Minutes

3 June 2026

- (a) accepts the tendered apology from Travis MIRNIYOWAN and Elizabeth JOSHUA; and  
(b) does not accept apologies from Douglas WUNUNG MURRA and Rhonda SIMON noting that they were never tendered.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURE OF INTEREST**

There were no declarations of interest at this Numbulwar Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 Numbulwar Local Authority Meeting Previous Minutes**

*NUM P/2026-3* **RESOLVED (Councillor Kathy-Anne Numamurdirdi/LA Member Felicity Rami)** **CARRIED**

That the Provisional Numbulwar Local Authority receives and notes the minutes from the meeting held on Wednesday, 03 December 2025.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 Action List**

*NUM P/2026-4* **RESOLVED (LA Member Felicity Rami/Councillor Edwin Nungumajbarr)** **CARRIED**

That the Provisional Numbulwar Local Authority:

- (a) receives and notes the Action List Report; and  
(b) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Local Authority Member Attendance Report**

*NUM P/2026-5* **RESOLVED (LA Member Felicity Rami/Councillor Edwin Nungumajbarr)** **CARRIED**

That the Provisional Numbulwar Local Authority receives and notes the Local Authority Member Attendance Report.

**12.2 Elected Member Report**

*NUM P/2026-6* **RESOLVED (LA Member Felicity Rami/ Councillor Kathy-Anne Numamurdirdi)** **CARRIED**

That the Provisional Numbulwar Local Authority receives and notes the Elected Members Report.

Numbulwar Local Authority Minutes

3 June 2026

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****13.1 Numbulwar LA APRIL YTD Finance Report****NUM P/2026-7 RESOLVED (LA Member Felicity Rami/ Councillor Edwin Nunggumajbarr)****CARRIED**

That the Provisional Numbulwar Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 30 April 2026.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****14.1 Council Services Manager Report****NUM P/2026-8 RESOLVED (Councillor Kathy-Anne Numamurdirdi/ Councillor Edwin Nunggumajbarr)****CARRIED**

That the Provisional Numbulwar Local Authority receives and notes the Council Services Manager Report.

**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****15.1 Numbulwar Local Authority Projects Update****NUM P/2026-9 RESOLVED (LA Member Felicity Rami/ Councillor Edwin Nunggumajbarr)****CARRIED**

That the Provisional Numbulwar Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) receives and notes the Councillor NUNGGUMAJBARR's concerns pertaining to fuel bowser and card payment reliability issues within the Numbulwar Community; and
- (c) receives and notes Councillor NUNGGUMAJBARR's concerns pertaining to the post-cyclone road conditions.

David HEWITT made a Deputation to the Numbulwar Local Authority pertaining to the upcoming 2026 Census at 12:20 - 12:44 pm.

**16 CLOSE OF MEETING**

The meeting closed at 12:44 pm.

This page and the preceding pages are the Minutes of the Numbulwar Local Authority Meeting, held on Wednesday, 03 June 2026 and confirmed.

-----  
 Chairperson  
 Confirmed on 03 September 2026.

## WARD REPORTS

<b>ITEM NUMBER</b>	13.4
<b>TITLE</b>	Yugul Mangi Ward Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) considers the nomination of Robert THOMAS and Clayton JOHN for appointment as a member of the Urapunga Local Authority;
- (c) notes the Danny DUNCAN'S resignation from the Urapunga Local Authority;
- (d) approves the recommendations from the Ngukurr Local Authority Meeting held on Tuesday, 02 June 2026;
- (e) approves the recommendations from the Urapunga Local Authority Meeting held on Tuesday, 02 June 2026;
- (f) considers the Ngukurr Local Authority's request for Council to advocate for Outstations and Homelands support and maintenance, noting the Community frustration arising out of the inadequacy of current arrangements.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Yugul Mangi Ward includes the Ngukurr Local Authority and Urapunga Local Authority.

The Ngukurr Local Authority met and held a meeting on Tuesday, 02 June 2026 with a **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

The Urapunga Local Authority met and held a meeting on Tuesday, 02 June 2026 with a **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

### UPCOMING MEETINGS

#### DATE

02 September 2026 at 11:00am

02 September 2026 at 3:00pm

#### MEETING

Ngukurr Local Authority

Urapunga Local Authority

### ISSUES/OPTIONS/SWOT

#### Local Authority

#### Number Of Vacancies

Ngukurr Local Authority

0

Urapunga Local Authority

2

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. Robert THOMAS [13.4.1 - 1 page]
2. Danny Duncan [13.4.2 - 1 page]
3. NGU MIN 02062026 [13.4.3 - 3 pages]
4. URA MI N\_-02062026 [13.4.4 - 6 pages]
5. Clayton JOHN [13.4.5 - 2 pages]

**Bhumika Adhikari**

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**From:** Web SMTP  
**Sent:** Tuesday, 28 April 2026 8:43 PM  
**To:** RGRC Governance  
**Subject:** Webform submission from: Become a Member > Section

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Submitted on Tue, 28/04/2026 - 20:42

Submitted by: Anonymous

Submitted values are:

**Name**  
Robert Thomas

**Phone**

**Email**

**Address**

**Which Local Authority do you wish to join?**  
Urapunga

To Whom it may Concern.

I Danny Duncan have decided  
to step down as a member of  
the Urapunga L.A.

Danny Duncan

19/05/2026



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, NGUKURR LOCAL  
AUTHORITY MEETING HELD AT THE ROPER GULF REGIONAL COUNCIL  
SERVICE DELIVERY CENTRE-NGUKURR  
ON TUESDAY, 02 JUNE 2026 AT 11:00 AM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor Michelle FARRELL (Chairperson).
- Robin ROGERS;
- Sarah LEE- SILVER;
- Roxanne ROBERTS; and
- Keith ROGERS.

### 1.2 Staff

#### Staff Members

- David HURST, Chief Executive Officer (via audio/video conference);
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Peter PERRY, Council Services Manager; and
- Bhumika ADHIKARI, Governance Engagement Coordinator (Minute Secretary);

### 1.3 Guests

- Mayor Tony JACK (via audio/video conference).

## 2 MEETING OPENED

The Ngukurr Local Authority Meeting Meeting opened at 11:10 am with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

LA Member Robin ROGERS welcomes all persons to the Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Re-Election of a Chairperson

*NGU Q/2026-1* **RESOLVED (LA Member Robin Rogers/LA Member Sarah-Lee Silver)** **CARRIED**

That the Ngukurr Local Authority:

- receives and notes the Re-Election of Chairperson Report; and
- elects Councillor Michelle FARRELL as Chairperson for a term of twelve (12) months.

### 4.2 Apologies and Leave of Absence

*NGU Q/2026-2* **RESOLVED (LA Member Roxanne Roberts/LA Member Robin Rogers)** **CARRIED**

That the Ngukurr Local Authority Meeting accepts the tendered apologies from Tanya JOSHUA and Craig ROGERS.

Ngukurr Local Authority Meeting Minutes

2 June 2026

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURE OF INTEREST**

There were no declarations of interest at this Ngukurr Local Authority Meeting Meeting

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 Ngukurr Local Authority Meeting Previous Minutes****NGU Q/2026-3 RESOLVED (LA Member Roxanne Roberts/LA Member Keith Rogers) CARRIED**

That the Ngukurr Local Authority confirms the minutes from the meeting held on Tuesday, 02 December 2025 and affirms them to be a true and accurate record of that Meeting decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 Action List****NGU Q/2026-4 RESOLVED (LA Member Sarah-LEE SILVER/LA Member Roxanne Roberts) CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Action List Report; and
- (a) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Local Authority Member Attendance Report****NGU Q/2026-5 RESOLVED (LA Member Keith Rogers/LA Member Sarah-LEE SILVER) CARRIED**

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

**12.2 Elected Members Report****NGU Q/2026-6 RESOLVED (LA Member Robin Rogers/LA Member Sarah-LEE SILVER) CARRIED**

That the Ngukurr Local Authority receives and notes the Elected Members Report.

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****13.1 Ngukurr LA APRIL YTD Finance Report****NGU Q/2026-7 RESOLVED (LA Member Robin Rogers/LA Member Roxanne Roberts) CARRIED**

Ngukurr Local Authority Meeting Minutes

2 June 2026

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2025 to 30 April 2026.

#### **14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

##### **14.1 Council Services Managers Report**

**NGU Q/2026-8 RESOLVED (LA Member Sarah-LEE SILVER/LA Member Roxanne CARRIED Roberts)**

That the Ngukurr Local Authority:

- (a) receives and notes the Council Services Report; and
- (b) requests Council to advocate for Outstations and Homelands support and maintenance, noting the Community frustration arising out of the inadequacy of current arrangements.

#### **15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

##### **15.1 Ngukurr Local Authority Projects Update**

**NGU Q/2026-9 RESOLVED (LA Member Robin Rogers/LA Member Sarah-LEE CARRIED SILVER)**

That the Ngukurr Local Authority receives and notes the Local Authority Projects Update

*The Local Authority was informed of the upcoming census, and supplied notice of arrangements for the same, as supplied by the Australian Bureau of Statistics (Cth)*

#### **16 CLOSE OF MEETING**

The meeting closed at 12:21 pm

This page and the preceding pages are the Minutes of the Ngukurr Local Authority Meeting Meeting, held on 02 June 2026 and confirmed.

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Chairperson  
Confirmed on 02 September 2026.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL  
AUTHORITY HELD AT THE URAPUNGA SCHOOL  
ON TUESDAY 2 JUNE 2026 AT 3:00 PM

**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Councillor Michelle FARRELL;
- Dennis DUNCAN (Chairperson);
- Clifford DUNCAN; and
- Brendan TURNER.

**1.2 Staff**

**Staff Members**

- David HURST, Chief Executive Officer (via audio conference);
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Bhumika ADHIKARI, Governance Engagement Coordinator (Minute Secretary); and
- Clayton JOHN, Municipal Services.

**Staff Members**

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Peter PERRY, Council Services Manager; and
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary).

**1.3 Guests**

- Mayor Tony JACK

**2 MEETING OPENED**

The Urapunga Local Authority Meeting opened at 3:05 pm with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

Chairperson welcomes all persons to Country.

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 Apologies and Leave of Absence**

**URA Q/2026-1 RESOLVED (LA Member Clifford Duncan/LA Member Dennis Duncan) CARRIED**

That the Urapunga Local Authority accepts the tendered apology from Edna NELSON.

Urapunga Local Authority Minutes

2 June 2026

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURE OF INTEREST**

There were no declarations of interest at this Urapunga Local Authority Meeting

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 Urapunga Local Authority Meeting Previous Minutes****URA Q/2026-2 RESOLVED (LA Member Brendan Turner/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority confirms the minutes from the meeting held on Tuesday, 02 December 2025 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 Action List****URA Q/2026-3 RESOLVED (LA Member Brendan Turner/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the Action List Report; and
- (b) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Local Authority Member Attendance Report****URA Q/2026-4 RESOLVED (LA Member Brendan Turner/Councillor Michelle Farrell) CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

**12.2 Elected Members Report****URA Q/2026-5 RESOLVED (LA Member Brendan Turner/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority receives and notes the Elected Members Report.

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****13.1 Urapunga LA APRIL YTD Finance Report****URA Q/2026-6 RESOLVED (LA Member Dennis Duncan/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the

Urapunga Local Authority Minutes

2 June 2026

period 01 July 2025 to 30 April 2026.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

**14.1 Council Services Manager Report**

**URA Q/2026-7 RESOLVED (LA Member Dennis Duncan/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority receives and notes the Council Services Manager Report.

**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

**15.1 Urapunga Local Authority Projects Update**

**URA Q/2026-8 RESOLVED (Councillor Michelle Farrell/LA Member Clifford Duncan) CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$31,100 of Local Authority Project Funding towards playground repairs and maintenance and creates a separate Local Authority Project for that purpose.

**16 CLOSE OF MEETING**

The meeting closed at 3:51 pm.

This page and the preceding pages are the Minutes of the Urapunga Local Authority Meeting, held on Tuesday, 02 June 2026 and confirmed.

-----  
Chairperson  
Confirmed on 02 September 2026



## Local Authority Nomination Form

### What is a Local Authority Member?

A Local Authority Member is someone who has a strong local voice and is a leader in the community. They have the strength and abilities to help build and grow their community by telling the council what it is that your community needs! They help spread information from the council and gathers ideas about how information can be communicated better to their community.

Nominees must live full time in the community and **MUST** be able to come to meetings once every two months.



For more information, please contact your local office or the Governance Engagement Coordinator, Bhumika ADHIKARI.



**Email:** [bhumika.Adhikari@ropergulf.nt.gov.au](mailto:bhumika.Adhikari@ropergulf.nt.gov.au)  
**Phone:** (08) 8972 9008 | **Fax:** (08) 8944 7020

Location: Urapunga Date: 02/06/26

Name of Nominee: clayton John

Email address: \_\_\_\_\_

### **Best Contact:**

Landline: \_\_\_\_\_ Mobile: \_\_\_\_\_

Postal Address: U \_\_\_\_\_

### **Key Areas of Interest: (please indicate)**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Waste Management         | <input checked="" type="checkbox"/> Aged Care | <input type="checkbox"/> Administration                  |
| <input checked="" type="checkbox"/> Animal Management        | <input type="checkbox"/> Child Care           | <input checked="" type="checkbox"/> Sport and Recreation |
| <input checked="" type="checkbox"/> Roads and Infrastructure | <input checked="" type="checkbox"/> Youth     | <input checked="" type="checkbox"/> Parks and Gardens    |



**Any other information relevant to my nomination to the Local Authority:**

intrested in seeing my  
community go forward

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Signature of nominee:

Clayton John

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## WARD REPORTS

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<b>ITEM NUMBER</b>	13.5
<b>TITLE</b>	South West Gulf Ward Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) considers the nomination of Dean JACK for appointment as a member of Robinson River Local Authority;
- (c) approves the recommendations from the Borroloola Local Authority Meeting held on Thursday, 07 May 2026;
- (d) considers the Borroloola Local Authority's request for Council to advocate for slashing of Highway (Borroloola to Stuart Highway) and maintenance and grading with the Northern Territory Government; and
- (e) considers the Borroloola Local Authority's request for Council to raise its concerns pertaining to insufficient road lighting creating dangerous potentially fatal conditions.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The South West Gulf Ward is comprised of the Borroloola Local Authority and Robinson River Local Authority.

The Borroloola Local Authority met and held a Meeting on Thursday, 07 May 2026 with a **Quorum**. Attached are the recorded Minutes from that meeting for Council to review.

The Robinson River Local Authority scheduled a Meeting to be held on Thursday, 07 May 2026 was Postponed and Cancelled due to Member attendance.

### UPCOMING MEETINGS

DATE	MEETING
06 August 2026 at 9:00am	Robinson River Local Authority
06 August 2026 at 3:30pm	Borroloola Local Authority Meeting

### ISSUES/OPTIONS/SWOT

local authority	number of vacancies
Borroloola Local Authority	1
Robinson River Local Authority	0

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. Dean JACK [13.5.1 - 1 page]
2. BOR MIN 07052026 [13.5.2 - 3 pages]

**Bhumika Adhikari**

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**From:** Web SMTP  
**Sent:** Wednesday, 29 April 2026 7:52 AM  
**To:** RGRC Governance  
**Subject:** Webform submission from: Become a Member > Section

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Submitted on Wed, 29/04/2026 - 07:51

Submitted by: Anonymous

Submitted values are:

**Name**  
Dean

**Phone**

**Email**

**Address**  
Robinson river

**Which Local Authority do you wish to join?**  
Robinson River



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BORROLOOLA LOCAL  
AUTHORITY HELD AT THE ROPER GULF REGIONAL COUNCIL SERVICE DELIVERY  
CENTRE BORROLOOLA  
ON THURSDAY 7 MAY 2026 AT 3:30 PM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Mayor Tony JACK;
- Councillor Ash GARNER
- Donald GARNER (Chairperson);
- Mike LONGTON;

### 1.2 Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Casey HUCKS, Council Services Manager; and
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary).

### 1.3 Guests

- Katrina COOPER, Remote Sargent Borroloola Police;
- Ella VANZINO, Menzies School;
- Larissa HALL, Menzies School;
- Tessa MAYBERY, Victoria Legal Aid;
- Zoe PRINCE, Victoria Legal Aid;
- Dr Brendan CORRIGAN; and
- Pawan KAURO.

## 2 MEETING OPENED

The Borroloola Local Authority Meeting opened at 3:32 pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

Mayor Tony JACK welcomed all people to Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Apologies and Leave of Absence

**BOR Q-1/2026 RESOLVED (Mayor Tony Jack/LA Member Mike Longton)**

**CARRIED**

That the Borroloola Local Authority accepts the tendered apology from Councillor Samuel EVANS and Taryn ANDERSON.

## 5 QUESTIONS FROM THE PUBLIC

Nil.

**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 Borroloola Local Authority Meeting Previous Minutes**

*BOR Q-2/2026* **RESOLVED (Councillor Ash Garner/LA Member Mike Longton)** **CARRIED**

That the Borroloola Local Authority confirms the minutes from the meeting held on Thursday, 06 November 2025, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 Action List**

*BOR Q-3/2026* **RESOLVED (Mayor Tony Jack/LA Member Mike Longton)** **CARRIED**

That the Borroloola Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**9 DISCLOSURE OF INTEREST**

There were no declarations of interest at this Borroloola Local Authority Meeting

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Local Authority Member Attendance Report**

*BOR Q-4/2026* **RESOLVED (LA Member Mike Longton/Councillor Ash Garner)** **CARRIED**

That the Borroloola Local Authority receives and notes the Local Authority Member Attendance Report.

**12.2 Elected Member Report**

*BOR Q-5/2026* **RESOLVED (Councillor Ash Garner/LA Member Mike Longton)** **CARRIED**

That the Borroloola Local Authority receives and notes the Elected Member Report.

**12.3 Town Priorities**

*BOR Q-6/2026* **RESOLVED (Councillor Ash Garner/Mayor Tony Jack)** **CARRIED**

That the Borroloola Local Authority nominates the following priorities for Council's consideration for the 2026-27 Financial year.

- (a) Internal roads maintenance and safety upgrades;
- (b) Scopes footpaths; and
- (c) Town Beautification.

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****13.1 Borroloola LA YTD March Finance Report**

BORROLOOLA LOCAL AUTHORITY MINUTES

7 MAY 2026

**BOR Q-7/2026 RESOLVED (LA Member Mike Longton/Councillor Ash Garner) CARRIED**

That the Borroloola Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 31 March 2026.

#### **14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

##### **14.1 Council Services Manager Report**

**BOR Q-8/2026 RESOLVED (Councillor Ash Garner/LA Member Mike Longton) CARRIED**

That the Borroloola Local Authority:

- (a) receives and notes the Council Services Manager Report;
- (b) requests Council to advocate for slashing of Highway (Borroloola to Stuart Highway) and maintenance and grading with the Northern Territory Government; and
- (c) requests the Chief Executive Officer to correspond with same for that purpose.

#### **15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

##### **15.1 Borroloola Local Authority Projects Update**

**BOR Q-9/2026 RESOLVED (Mayor Tony Jack/Councillor Ash Garner) CARRIED**

That the Borroloola Local Authority:

- (a) receives and notes the Local Authority Projects Update Report;
- (b) requests Council to raise its concerns pertaining to insufficient road lighting creating dangerous potentially fatal conditions;
- (c) requests the Chief Executive Officer to correspond with the Northern Territory Government in relation to the same, and invites the Local Member, Minister and (Agency) CEO to next Borroloola Local Authority Meeting in relation to above;
- (d) creates a Softball Infrastructure and Equipment project, including the development maintenance and purchase of items, and allocates \$10,000 of LAPF for that purpose; and
- (e) creates a Walkway and Irrigation as a Project and allocates \$2,840 of LAPF for that purpose.

#### **DEPUTATIONS**

Tessa MAYBERRY, Zoe PRINCE and Pawan presented to the Local Authority at 4:46 pm regarding the Immigration detention matter

Katrina COOPER, presented to the Local Authority at 5:03 pm.

David HEWITT from Australian Bureau of Statistics presented to the Local Authority at 5:07 pm regarding Census Employment opportunities.

Ella VANZINO and Larissa HALL from Menzies school presented at 5:12 pm regarding Rota virus and Thrive study.

#### **16 CLOSE OF MEETING**

The meeting closed at 5:18 pm

This page and the preceding pages are the Minutes of the Borroloola Local Authority Meeting, held on Thursday, 07 May 2026 and confirmed.

-----  
 Chairperson  
 Confirmed on 06 August 2026.

## EXECUTIVE REPORTS

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<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	Mayor's Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council receives and notes the Mayor's Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Mayor undertakes range of official duties on behalf of Council. This report outlines the Mayor's activities and undertaking since Council's last Ordinary Meeting on 22 April 2026.

### ISSUES/OPTIONS/SWOT

A summary of the Mayor's since February 2026 undertakings is as follows:

- **Borroloola Local Authority Meeting**  
07 May 2026
- **Detention Centre case with Numbulwar T/O and L.A Members.**  
25 May 2026, CEO, GM-CSS and I met with Numbulwar Traditional Owners, Elders and Community Members, with a Teams link to the lawyer from Melbourne and the detainee. He was asked to put his story forward and was asked questions about his family connections. We decided that at the end of the meeting that he needs to go back and get more information about his family story.
- **Ngukurr Local Authority Meeting**  
02 June 2026
- **Urapunga Local Authority Meeting**  
02 June 2026
- **Numbulwar Local Authority Meeting**  
03 June 2026
- **Northern Land Council (NLC) Meeting –**  
03 June 2026 (Meeting with NLC Chairman) regarding Barunga Statement Presentation, gravel pit access in Roper Gulf Area and Networking.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

Nil



## EXECUTIVE REPORTS

<b>ITEM NUMBER</b>	14.2
<b>TITLE</b>	Chief Executive Officer's Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council receives and notes the Chief Executive Officer's Report.

### KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

An overview of the Chief Executive Officer's (CEO) undertakings since Council's last Ordinary Meeting on 22 April 2026 is supplied to Council below.

### ISSUES/OPTIONS/SWOT

Key Activities and undertakings of the Chief Executive Officer since Council's last Ordinary Meeting include:

#### **Blansi Collection**

On 21 May 2026, Executive staff and I met with Blansi family members, Djilpin Arts, and Community members in Wugularr.

The concept of the trust has been agreed to in Principle and a further meeting has been agreed to in July to discuss:

- The naming of the trust
- Who should be the members of the trust

The agreed course of action is that after these items are agreed we will work to develop a draft Trust Agreement and then return to community with the legal representatives to go through the Trust in detail.

#### **Jilkmिंगgan Local Authority Meeting**

05 May 2026

#### **Mataranka Local Authority Meeting**

05 May 2026

#### **Borrooloola Local Authority Meeting**

07 May 2026

#### **Meeting with Executive Director, Northern Territory Government, Local Government Unit**

19 May, I met with Bek Stavrou. We discussed the issue of Council's being recognised as Aboriginal Controlled Organisations. She is supportive of this position and is investigating options for the creation of subsidiary organisations to meet the definition requirements. I subsequently provided legal advice we received in 2025 from Bowden McCormack regarding the Local Government Act and the creation of wholly owned subsidiaries. Further discussions are planned on this topic.

**Detention Centre case with Numbulwar T/O and L.A Members.**

25 May 2026, Mayor Jack, GM-CSS and I met with Traditional Owners, Elders and Community Members in Numbulwar Community. We had Legal Aid Lawyers and the person in detention on a Teams meeting. After much discussion, it was decided by the meeting attendees that no further support can be provided to the Detainee and recommended that he seek family information in Darwin and Thamarrurr area.

**Alawa Aboriginal Corporation Special General Meeting**

28 May 2026, GM-CSS and I attended Minyerri at the request of the Alawa Chairperson to provide support and information to the Corporation during their meeting. We raised concerns with the board regarding the continual non performance and lack of service delivery against the funded programs of Municipal Services and Community Night Patrol. The agreed action was that once Alawa have recruited their new CEO (shortlisting on 5/6/26), we would meet again with the full board and the CEO and set out expectations for performance against these contracts.

**Hodgson Downs (Minyerri) Local Authority Meeting**

01 June 2026

**Ngukurr Local Authority Meeting**

02 June 2026

**Urapunga Local Authority Meeting**

02 June 2026

**Numbulwar Local Authority Meeting**

03 June 2026

**Northern Land Council (NLC) Meeting –**

03 June 2026 (Meeting with NLC Chairman) regarding Barunga Statement Presentation, gravel pit access in Roper Gulf Area and Networking.

**LGANT CEO**

4 June 2026, I met with Mary Watson, LGANT CEO. We discussed legislative changes, Aboriginal Controlled Organisation options, strategic issues facing the sector, ALGA conference and our participation in the Parliamentary Inquiry into Local Government financial sustainability.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil

## EXECUTIVE REPORTS

<b>ITEM NUMBER</b>	14.3
<b>TITLE</b>	Council Meeting Attendance Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That Council receives and notes the Council and Committee Meeting Attendance Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The *Local Government Act 2019* states that the members will be disqualified as a member of a Council if the person is absent, without permission or the approved apologies of the Council in accordance with the regulations, from two (2) consecutive Council meetings.

#### Council Member Attendance

Elected Members	22 October 2025	17 December 2025	25 February 2026	22 April 2026
Mayor Tony JACK	P	P	P	AP
Deputy Mayor Helen LEE	P	P	P	P
Councillor Samuel EVANS	P	P	P	P
Councillor Ash GARNER	P	P	P	P
Councillor Preston LEE	P	P	P	AP
Councillor Edwin NUNGGUMAJBARR	P	P	P	P
Councillor Kathy-Anne NUMAMURDIRDI	P	P	P	P
Councillor John DALYWATER	P	AP	AP	P
Councillor Sue EDWARDS	P	P	P	P
Councillor Des BARRITT	P	P	P	P
Councillor Patricia FARRELL	P	P	P	P
Councillor Michelle FARRELL	-	P	P	AP
Vacant	-	-	-	-

#### Finance and Infrastructure Committee Meeting Attendance

Elected Members	26 November 2025	21 January 2026	18 March 2026	20 May 2026
Independent Member (Vacant)	-	-	-	-
Mayor Tony JACK	P	P	P	AP
Deputy Mayor Helen LEE	P	P	P	P
Councillor Ash GARNER	P	P	P	P
Councillor Des BARRITT	P	P	P	P
Councillor Kathy-Anne NUMAMURDIRDI	P	P	P	P
Councillor Edwin NUNGGUMAJBARR	P	P	P	P
Vacant	-	-	-	-

#### Audit and Risk Committee Meeting Attendance

Committee Members	20 October 2025	18 February 2026

Independent Member Ian SWAN	P	P
Independent Member Carolyn EAGLE	P	P
Independent Member Claudia GOLDSMITH	AP	P
Councillor Samuel EVANS	P	P
Councillor Preston LEE	P	P

P Present  
 AP Apologies given and accepted  
 NO AP No apologies given and not present at meeting

### ISSUES/OPTIONS/SWOT

According to clause 6.7 Individual Responsibility of Elected Members of CL006, Elected Member Administration Policy, Elected Members failure to attend a prescribed activity without a lawful, and reasonable excuse, including travel costs, activity costs, and accommodation costs. Such costs are generally recovered by way of deduction from an Elected Members monthly allowance, however Council may undertake other steps to ensure its costs are recovered in full.

On 22 April 2026 at its Ordinary Meeting, Council resolved to raise the issue of Elected Member Allowances being eroded by the significant increase in the cost of attending Meetings, especially fuel and travel costs. Council further requested for this matter to be raised with the Remuneration Tribunal.

The Tribunal will be requesting submissions in the second half of the calendar year that it will take into account when making its next Determination on allowances on or about January 2027 to come into effect on 01 July 2027. The matter has also been raised with the Local Government Association of the Northern Territory (LGANT).

As requested by Council at its Ordinary Meeting on 22 April 2026, training sessions delivered by the Australian Institute of Company Directors (AICD) has been arranged for Elected Members to coincide with its Ordinary Meeting in October 2026.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

Nil.

## CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Regional Plan 2026-27
<b>AUTHOR</b>	Cristian Coman, Manager Corporate Compliance

### RECOMMENDATION

That Council adopts the 2026-27 Regional Plan and all contents therein in accordance with Section 35 (1) of the *Local Government Act 2019* (the Act) and its statutory instruments, including:

- (a) Elected Member Allowances in accordance with Section 106 of the Act;
- (b) Declared Rates in accordance with Sections 237 and 238 of the Act, having been certified by the Chief Executive Officer in accordance with Regulation 29 of the *Local Government (General) Regulations 2021*;
- (c) Budget for Financial Year 2026-27 in accordance with Section 203 of the Act; and

**And authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2026-27 to the Minister for Local Government.**

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

Council is required by Part 3.3 of the *Local Government Act 2019* to develop and adopt a Regional Plan for each coming financial year that prescribe its goals, Elected Member allowances, declared rates, and budget.

The draft Regional Plan was compiled in accordance with applicable law and was put out to public consultation for a period of no less than three (3) weeks in accordance with s35 (3) of the *Local Government Act 2019*. This included advertising of the draft document and seeking feedback on Council's website, and social media.

### ISSUES/OPTIONS/SWOT

Council is requested to review the draft Regional Plan 2026-27, having been already put out to public consultation and developed in accordance with applicable law.

Council, if satisfied with the contents contained therein, is requested to formally adopt the Regional Plan 2026-27, with or without edits.

The Regional Plan 2026-27 contains Council's goals for the upcoming Financial Year, the Town Priorities as nominated by Council's Local Authorities, the Rates Declaration, the Fees and Charges, and the Budget (including long term financial plan).

Budget assumptions include (and accommodate) inflation and costs increases of 5% which have been carried over to rating, fees and chargers, services, capital expenditure, and staff wages.

Council is required by law to adopt a Regional Plan before 30 June of every year.

The Regional Plan 2026-27 document shall be presented separately due to formatting and size constraints.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

Nil

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## CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

<b>ITEM NUMBER</b>	15.2
<b>TITLE</b>	May 2026 Financial Report
<b>AUTHOR</b>	Chathurangi Dias, Financial Accountant

### RECOMMENDATION

That Council receives and notes the Council's Financial Report as at 31 March 2026.

### KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

### BACKGROUND

The Financial Report to 22 May 2026 is tabled to Council for its consideration. Due to the earlier than normal timing of the Council Meeting, this report is year-to-date to 22 May 2026. This report is draft as the YTD results are to be reviewed as part of the Interim Audit to be undertaken by KPMG in May, as a result changes may be made to the Financial Results.

Attached are the Council's financial reports as at 22 May 2026, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Breakdown of Other Operating Expenses with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2019*.

The Income and Expenditure Report YTD May shows that the net operating position is a negative of \$8.819M inclusive of depreciation and amortisation costs. This figure represents a favourable variance from budget of \$17.827M. Timing delays in capital expenditure being the main cause.

The bank balance at 22 March is \$30.15M and out of this total bank balance, \$27M is invested in various interest earning term deposits. The total balance of untied cash after liabilities and commitments towards major projects is \$22.809M.

As per the *Local Government Act 2019*, the monthly financial reports have to be certified by the Chief Executive Officer

Chief Executive Officer's Declaration

To the Council,

I, David HURST, Chief Executive Officer of the Council, certify that to the best of my knowledge, information and belief:

- (i) the internal controls implemented by the council are appropriate: and
- (ii) the council's financial report best reflects the financial affairs of the Council



David HURST,  
Chief Executive Officer 11 June 2026

### **ISSUES/OPTIONS/SWOT**

#### **Provision for Landfill Rehabilitation**

As per recent environmental regulations, Council's waste management operations give rise to obligations to rehabilitate certain sites. As such the liability component of the estimated future cost has to be included in the financial statement for a fair representation of Council's financial affairs.

#### **Statement on Australian Tax Office, Payroll and any other obligations.**

The reported Payroll Tax obligations were paid by the due date as required by the Tax Office. The Business Activity Statement reporting for 31 May 2026 will be submitted prior to the due date. Furthermore, all superannuation obligations and insurance premium have been paid by the due date.

#### **Debtors Analysis:**

Debtors currently sit at \$115K, current invoices make up 49% of this total with 90 day plus debtors representing an additional 50% of this figure.

### **FINANCIAL CONSIDERATIONS**

NIL

### **ATTACHMENTS**

1. Financial Reports May 2026 [15.2.1 - 16 pages]



# Financial Reports

at 22 May 2026

## The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time



## Roper Gulf Regional Council

Balance Sheet  
22-May-2026



ASSETS		LIABILITIES	
<b>Current Assets</b>		<b>Current Liabilities</b>	
Cash	3,147,981	Accounts payable	82,683
Accounts receivable	68,503	Taxes payable	187,708
(less doubtful accounts)	-	Accrued Expenses	53,866
Rates & Waste Charges Receivable	1,350,850	Provisions (Annual Leave)	1,942,555
Inventory	540,285	Contractors Retention and Deposit Bonds	259,281
Investments	27,000,000	Operating Lease	105,521
Other current assets	632,211	Unspent Grant and Client Funds	7,339,036
<b>Total Current Assets</b>	<b>32,602,825</b>	<b>Total Current Liabilities</b>	<b>9,862,918</b>
<b>Non-current Assets</b>		<b>Long-term Liabilities</b>	
Land	5,575,000	Non Current Provision (Long Service Leave)	330,758
Right of Use - Land	4,503,795	Operating Lease Expense Property	4,938,110
Buildings	52,591,978	Provision for Landfill Rehabilitation	1,104,565
(less accumulated depreciation and impairment)	- 2,548,939	<b>Total Long-Term Liabilities</b>	<b>6,373,432</b>
Fleet, Plant, Infrastructure and Equipment	50,860,009	<b>Total Liabilities</b>	<b>16,236,350</b>
(less accumulated depreciation)	- 11,154,561	<b>EQUITY</b>	
Intangible Asset Acquisition(Landfill rehabilitation)	-	Retained earnings	39,787,650
Work in Progress assets	6,911,523	Asset Revaluation Reserves	83,688,384
Other non-current assets	370,755	<b>Total Shareholders' Equity</b>	<b>123,476,034</b>
<b>Total Non-current Assets</b>	<b>107,109,560</b>	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>139,712,384</b>
<b>TOTAL ASSETS</b>	<b>139,712,384</b>		

▲

## Roper Gulf Regional Council Actual Cash at Bank as at 22 May 2026



**Bank:**

Commonwealth - Operating	XXXXXXXX3294
Commonwealth - Business	XXXXXXXX3307
Commonwealth - Trust	XXXXXXXX3315
Commonwealth - Numbulwar Fuel	XXXXXXXX1211
Commonwealth - Borroloola Recycling	XXXXXXXX7642
Commonwealth - Homeland Grants	XXXXXXXX0900
Petty Cash	

Term Deposits

**Total Cash at Bank**

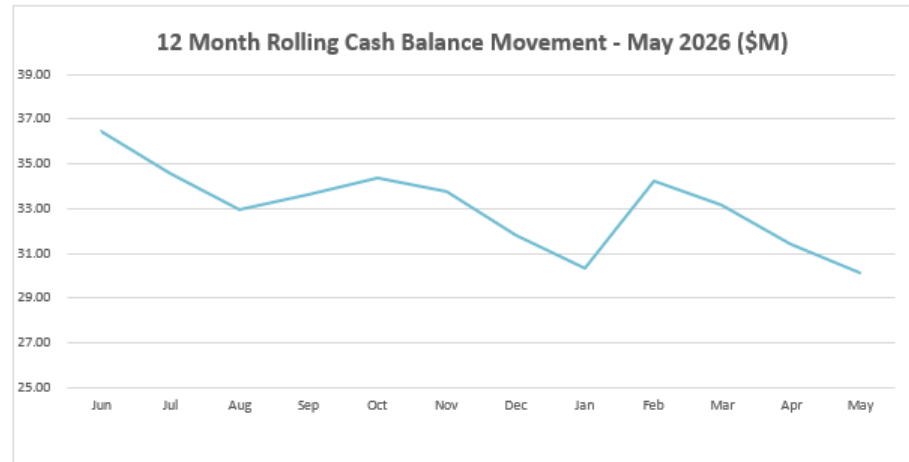
**Less**

**Liabilities - Tied**

**Total Untied Cash**

**Total Interest Earned for 2025-26 financial year**

Closing Balances May 2026	May Interest Receipts
\$93,047.54	\$0.00
\$2,298,965.45	\$0.00
\$488,118.22	\$0.00
\$4,405.96	\$0.00
\$6,086.48	\$0.00
\$256,877.23	\$0.00
\$480.00	-
<b>\$3,147,980.88</b>	<b>\$0.00</b>
<b>\$27,000,000.00</b>	<b>\$43,081.64</b>
<b>\$30,147,980.88</b>	<b>\$43,081.64</b>
<b>\$7,339,035.65</b>	
<b>\$22,808,945.23</b>	
<b>\$1,262,719.88</b>	



Note: Totals represent physical cash balances as per closing bank account statements 22 May 2026

## Liquidity Ratio Analysis

### Current Ratio:

The Current ratio measures our council's ability to use its assets to generate income.

Current Assets

Current Liabilities



**With a current ratio of 3.31:1**, Roper Gulf has solid liquidity. Including all assets, this rises to **3.31:1**, indicating strong financial capacity.

### Quick Ratio:

**A ratio of 3.25** means the Council has \$3.25 in untied assets for every \$1 of liabilities, showing strong short-term financial health.

### Untied Cash to Creditors Ratio:

**The 8.85:1 ratio** shows untied cash is well in excess of what is required to meet current creditor obligations, exceeding the minimum desirable level.

Term Deposits <span style="background-color: #2c3e50; color: white; border-radius: 10px; padding: 2px 5px;">11</span>										
Contract Number	Counterparty	ST Credit Rating	LT Credit Rating	Consideration	Trade Date	Settlement Date	Term (days)	Maturity Date	Yield	Interest Frequency
097906 <span style="color: green; font-weight: bold;">C</span> <span style="background-color: #f1c40f; border-radius: 5px; padding: 1px 5px; font-size: 0.8em;">In 5 days ...</span>	Rabobank Australia	A-1	A	\$2,000,000.00	02/12/2025	03/12/2025	182	03/06/2026	4.4000%	At maturity
096853 <span style="color: green; font-weight: bold;">C</span> <span style="background-color: #d9ead3; border-radius: 5px; padding: 1px 5px; font-size: 0.8em;">In 47 days</span>	Bank Of Queensland	A-2	A-	\$3,000,000.00	14/10/2025	15/10/2025	273	15/07/2026	4.2000%	At maturity
097572 <span style="color: green; font-weight: bold;">C</span> <span style="background-color: #d9ead3; border-radius: 5px; padding: 1px 5px; font-size: 0.8em;">In 74 days</span>	Credit Union Australia	A-2	BBB+	\$3,000,000.00	14/11/2025	14/11/2025	270	11/08/2026	4.3700%	At maturity
097072 <span style="color: green; font-weight: bold;">C</span> <span style="background-color: #d9ead3; border-radius: 5px; padding: 1px 5px; font-size: 0.8em;">In 87 days</span>	NAB	A-1+	AA-	\$2,000,000.00	27/10/2025	27/10/2025	301	24/08/2026	4.1000%	At maturity
098856 <span style="color: green; font-weight: bold;">C</span>	Rabobank Australia	A-1	A	\$2,000,000.00	29/01/2026	29/01/2026	243	29/09/2026	4.5900%	At maturity
098910 <span style="color: green; font-weight: bold;">C</span>	Rabobank Australia	A-1	A	\$3,000,000.00	03/02/2026	03/02/2026	245	06/10/2026	4.6100%	At maturity
099201 <span style="color: green; font-weight: bold;">C</span>	Judo Bank	A-2	BBB	\$1,000,000.00	13/02/2026	13/02/2026	273	13/11/2026	4.7500%	At maturity
099200 <span style="color: green; font-weight: bold;">C</span>	NAB	A-1+	AA-	\$3,000,000.00	13/02/2026	13/02/2026	273	13/11/2026	4.6000%	At maturity
100220 <span style="color: green; font-weight: bold;">C</span>	Judo Bank	A-2	BBB	\$3,000,000.00	23/03/2026	23/03/2026	270	18/12/2026	5.3500%	At maturity
104926 <span style="color: green; font-weight: bold;">C</span>	Bendigo And Adelaide Bank	A-2	A-	\$3,000,000.00	27/04/2026	28/04/2026	275	28/01/2027	5.2500%	At maturity
109298 <span style="color: green; font-weight: bold;">C</span>	NAB	A-1+	AA-	\$2,000,000.00	15/05/2026	15/05/2026	277	16/02/2027	5.3000%	At maturity
<b>Summary</b>				<b>\$27,000,000.00</b>						

## Income & Expenditure Statement Summary May YTD 2026

<b>Income &amp; Reserve</b>	<b>-</b>	<b>Expenditure</b>	<b>=</b>	<b>Net Operating position</b>
<b>\$33,085,553</b>		<b>\$39,072,122</b>		<b>-\$5,986,569</b>



# Roper Gulf Regional Council

## Income & Expenditure Report as at 22-May-2026



### Income

11 - Income Rates
12 - Income Council Fees and Charges
13 - Income Operating Grants Subsidies
14 - Income Investments
16 - Income Reimbursements
17 - Income Agency and Commercial Services
19 - Other Income
<b>Total Operating Income</b>

	YTD Actual	YTD Budget	Variance	Budget 25-26
11 - Income Rates	3,577,497	3,530,758	46,739	3,530,758
12 - Income Council Fees and Charges	589,063	707,765	- 118,703	943,687
13 - Income Operating Grants Subsidies	19,752,145	16,070,090	3,682,054	21,426,787
14 - Income Investments	1,262,720	1,175,648	87,072	1,567,530
16 - Income Reimbursements	60,041	-	60,041	-
17 - Income Agency and Commercial Services	7,661,993	4,768,200	2,893,793	6,357,600
19 - Other Income	182,095	396,754	- 214,659	529,005
<b>Total Operating Income</b>	<b>33,085,553</b>	<b>26,649,215</b>	<b>6,436,338</b>	<b>34,355,368</b>

### Operating Expenditure

21 - Employee Expenses
22 - Contract and Material Expenses
24 - Depreciation, Amortisation & Impairment
25 - Other Operating Expenses
26 - Other Operating Expenses
27 - Finance Expenses

21 - Employee Expenses	17,733,844	15,003,458	2,730,386	21,671,661
22 - Contract and Material Expenses	6,425,110	7,786,658	- 1,361,548	10,382,211
24 - Depreciation, Amortisation & Impairment	5,665,088	4,612,922	1,052,166	6,150,563
25 - Other Operating Expenses	9,100,069	7,184,503	1,915,566	9,579,337
26 - Other Operating Expenses	62,181	-	62,181	-
27 - Finance Expenses	85,831	101,439	- 15,608	135,252

### Total Expenditure

<b>Total Expenditure</b>	<b>39,072,122</b>	<b>34,688,980</b>	<b>4,383,143</b>	<b>47,919,024</b>
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### Operating Surplus/Deficit

<b>Operating Surplus/Deficit</b>	<b>- 5,986,569</b>	<b>- 8,039,765</b>	<b>2,053,195</b>	<b>- 13,563,656</b>
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### Capital Funding

18 - Income Capital Grants
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18 - Income Capital Grants	466,937	2,906,250	- 2,439,313	3,875,000
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	<b>466,937</b>	<b>2,906,250</b>	<b>- 2,439,313</b>	<b>3,875,000</b>
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### Capital Expenditure

53 - WIP Assets
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53 - WIP Assets	3,299,209	21,512,406	- 18,213,197	28,683,208
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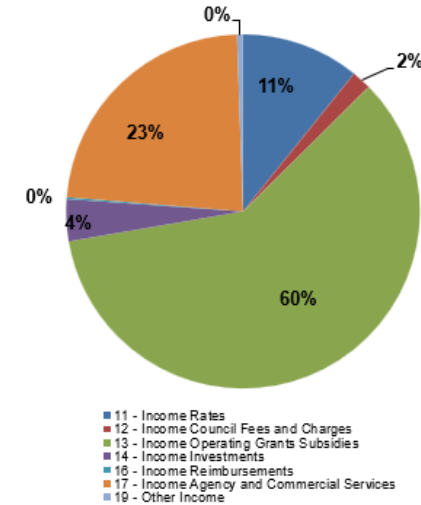
### Total Capital Expenditure

<b>Total Capital Expenditure</b>	<b>3,299,209</b>	<b>21,512,406</b>	<b>- 18,213,197</b>	<b>28,683,208</b>
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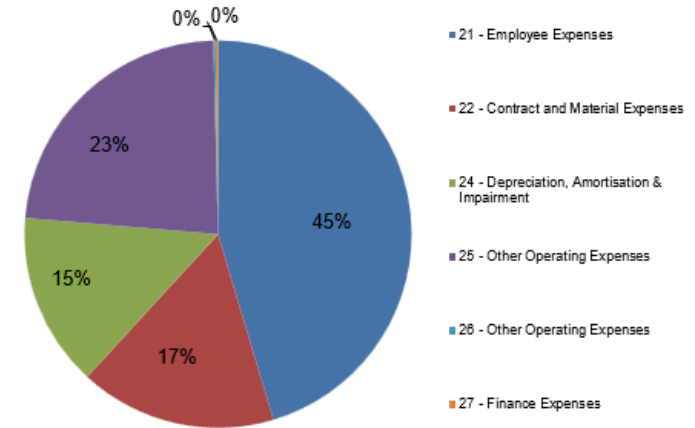
### Net Operating Position

<b>Net Operating Position</b>	<b>- 8,818,841</b>	<b>- 26,645,921</b>	<b>17,827,079</b>	<b>- 38,371,864</b>
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Income by Account Category - YTD



Expenditure by Account Category -YTD



## Variances in Income and Expenditure YTD May 2026

<b>Income</b>		
Income Rates	35,615	
Income Council Fees and Charges	- 156,741	Reduced fees and charges across a number of categories
Income Operating Grants Subsidies	2,228,272	Timing of untied grant receipts
Income Investments	- 6,009	
Income Reimbursements	60,041	Higher insurance claims received
Income Agency and Commercial Services	2,438,285	Commercial Services invoicing timing issue
Other Income	- 215,518	Budget asset sales have not occurred to date
<b>Total Variance</b>	<b>4,383,945</b>	
<b>Expenditure</b>		
Employee Expenses	1,119,555	Reduced staffing levels due to vacancies
Contract and Material Expenses	- 1,953,023	Timing variance due to uneven payments during the year
Depreciation, Amortisation & Impairment	552,019	Increased depreciation due to revalued assets
Other Operating Expenses	1,350,497	See Other expenses table
Finance Expenses	- 15,266	Cash balances have remained positive minimising expenses
Internal Cost Allocations	- 0	
<b>Total Variance</b>	<b>1,053,782</b>	
<b>Capital Funding</b>		
Income Capital Grants	- 2,439,313	Unrealised income due to budgeted timing issues
<b>Total Variance</b>	<b>- 2,439,313</b>	
<b>Capital Expenditure</b>		
WIP Assets	- 18,611,606	Budget timing does not reflect project timing
<b>Total Variance</b>	<b>19,502,456</b>	

# Roper Gulf Regional Council

Other Expenses Report as at  
22-May-2026



	YTD Actual	YTD Budget	Variance	Budget 25-26
<b><i>Other Expenses</i></b>				
Utilities	724,781	636,620	88,161	848,826
Freight	217,493	169,196	48,297	225,594
Insurance	1,154,597	949,619	204,977	1,266,159
Office Expenses	762,290	501,969	260,321	669,293
IT and Comms Costs	871,479	577,622	293,857	770,163
Vehicle Costs	1,077,411	846,241	231,170	1,128,321
Cost of Goods Sold	965,621	900,524	65,097	1,200,699
Travel Expenses	1,134,954	743,546	391,408	991,395
Staff costs	373,541	270,490	103,051	360,653
Audit and Legal Fees	266,556	379,780	-113,224	506,374
Rent and Taxes	739,294	370,171	369,124	493,561
Outdoor Rec Costs	248,466	78,944	169,522	105,258
Council Allowances	463,258	618,999	-155,741	825,332
Other	162,508	140,782	21,726	187,709
<b><i>Total Other Expenses</i></b>	<b>9,162,250</b>	<b>7,184,503</b>	<b>1,977,747</b>	<b>9,579,337</b>

## Variances in Other Expenses YTD May 2026

<b>Other Expenses</b>			
Utilities	88,161	Timing of utility invoicing	
Freight	48,297	Increased freight costs due to fuel increases	
Insurance	204,977	Increased insurance premiums	
Office Expenses	260,321	Higher than budget subscriptions, printing and consumables	
IT and Comms Costs	293,857	Timing of IT contractor and communications costs	
Vehicle Costs	231,170	Timing of vehicle expenses	
Cost of Goods Sold	65,097		
Travel Expenses	391,408	Timing of travel costs	
Staff costs	103,051		
Audit and Legal Fees	-	113,224	Timing of legal fees
Rent and Taxes	369,124	Timing of significant rent payments	
Outdoor Rec Costs	169,522	Higher than budget outdoor recreation costs	
Council Allowances	-	155,741	Timing of Councilor allowances
Other	21,726		
<b>Total Variance</b>	<b>1,977,747</b>		

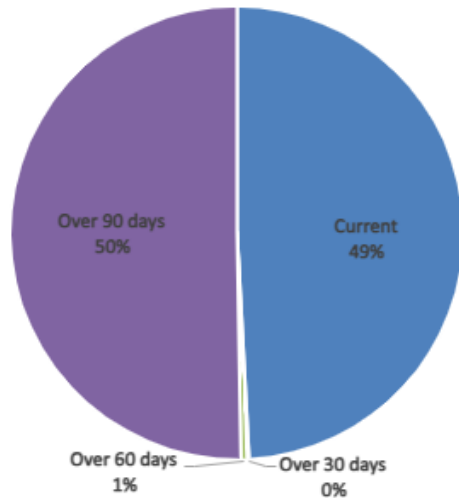
### YTD Capital Expenditure May 2026

<b>Account</b>	<b>WIP Expenditure</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>FY Budget</b>
5321	Buildings	2,771,502.78	9,251,250.00	12,335,000.00
5331	Infrastructure	170,735.97	7,848,198.75	10,464,265.00
5341	Plant & Equipment	156,482.08	1,327,500.00	1,770,000.00
5361	Furniture	9,120.00	0.00	0.00
5371	Vehicles	115,624.69	637,500.00	850,000.00
5381	Roads	75,743.46	2,447,957.25	3,263,943.00
	<b>Total Capex YTD</b>	<b>3,299,208.98</b>	<b>21,512,406.00</b>	<b>28,683,208.00</b>

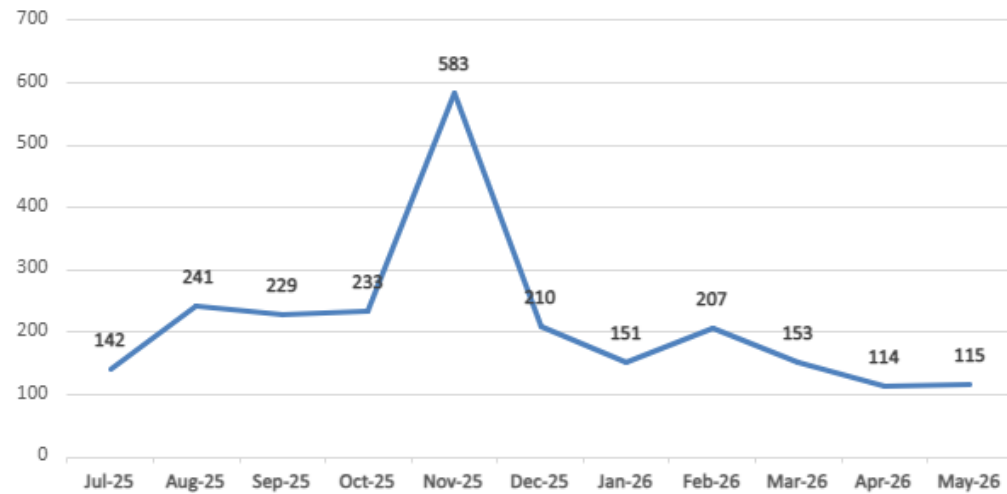
### Accounts Receivable

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$56,743.56	\$200.00	\$476.23	\$58,042.82	\$115,462.61
Balance after accounting for unapplied credits (\$0.00)				\$115,462.61

Accounts Receivable Aged Analysis - May 2026



Accounts Receivable Overview - Jun 2025 - May 2026



Note this analysis is from Council's debtors' system and excludes GST Receivable which explains the difference between this table and the Accounts Receivable number in the balance sheet

## Rates Outstanding YTD May 2026

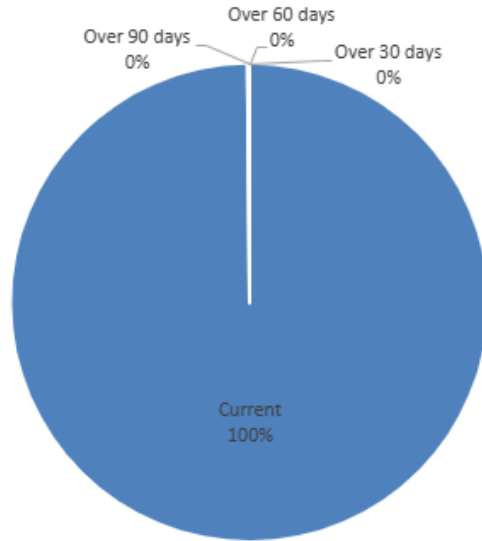
Year	Total Balance	Outstanding %
Outstanding upto 23/24 (TechOne)	\$574,298.23	42.48%
Outstanding Bal 24/25	\$286,124.96	21.17%
Outstanding Bal 25/26	\$491,437.77	36.35%
<b>Total</b>	<b>\$1,351,860.96</b>	<b>100.00%</b>

Rates processing was migrated from the TechOne to CouncilWise financial operating system in July 2024, balances up to and including 2023 - 2024 will in future be represented as a summed amount as uploaded into the CouncilWise operating system.

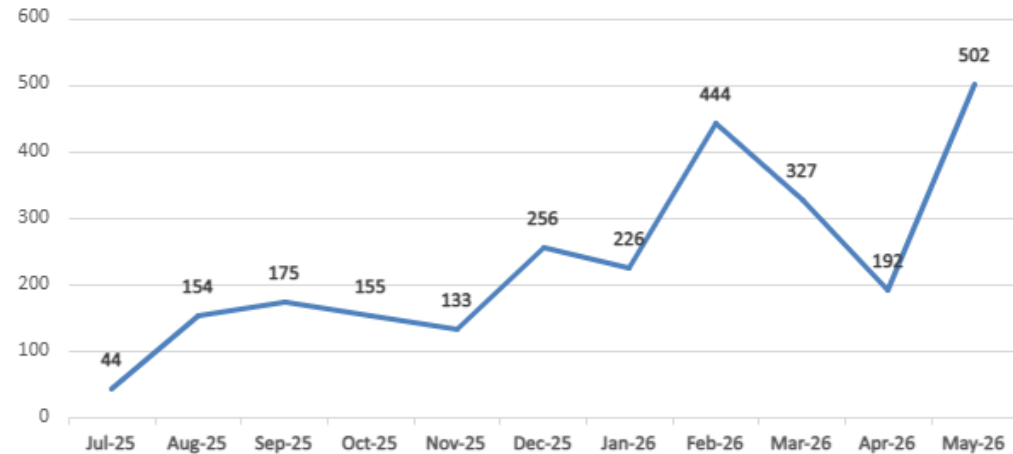
## Accounts Payable

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$501,245.91	\$524.43	\$202.00	-	\$501,972.34
Balance after accounting for unapplied debits \$0.00				\$501,972.34

**Accounts Payable Aged Analysis - May 2026**



**Accounts Payable Overview - Jun 2025 - May 2026**



Note this analysis is from Council's creditors system and excludes disputed debt with Grant provider which explains the difference between this table and the Accounts Payable number in the balance sheet

Following are the details of top ten suppliers from whom invoices were received and entered during the month of May.

<b>Acc. #</b>	<b>Supplier</b>	<b>Amount \$</b>	<b>Transaction Description</b>
10471	Bridge Toyota	69,984.63	Supply and Delivery of 1 out of 5 new Hilux Vehicles
10507	Alawa Aboriginal Corporation	32,552.82	NT Ops Grant for May - 2026
12238	Northern Transportables	70,693.15	3x Donga Purchase for Borrooloola RAES Program
13801	Katherine Coaches Pty Ltd	21,918.60	Sport Teams Transport to Barunga Festival
13901	Katherine AG	102,960.00	Purchase of 3 New Kubota Zero Turn Mowers
14297	Frontline Recruitment Group Pty Ltd	26,298.76	Recruitment of Aged Care Coordinator - Ngukurr
14474	NT Shade	104,324.00	Mulggan Camp Playground - Shade and Sofffall Installation - 50% Deposit
14539	Telstra Limited	33,695.11	Consolidated Account - April 26
14825	Activedocs International Ltd	15,213.23	Active Docs 12 Month Subscription Service
14862	LG Services Group Pty Ltd	15,180.00	Financial Services Consultancy - Greg Evans
		492,820.30	

All amounts have been paid and settled.

## CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



**ITEM NUMBER** 15.3  
**TITLE** Policy Revision  
**AUTHOR** Cristian Coman, Manager Corporate Compliance

### RECOMMENDATION

That Council:

- (a) Adopts the revised OCEO002 Financial Delegations Manual;
- (b) Adopts the revised FIN011 Investment Policy; and
- (c) Adopts the revised AS001 Fleet Procurement and Allocation Policy.

### KEY OUTCOME AREA

{custom-field-key-outcome}

### BACKGROUND

Amendments to *Local Government Act 2019* (the Act) arising out of the *Local Government Legislation Amendment (Code of Conduct and Other Matters) Bill 2026* (the Bill) came into partial effect on 15 April 2026.

The Financial Delegations Manual has been amended to reflect this, and to reflect the significant increase in costs pertaining to goods and services since its last delegations threshold amendment (in 2022) was as adopted.

The Fleet Procurement and Allocation Policy has been revised as part of Council's policy review to ensure suitability for Council's requirements and operational environments.

The Investment Policy has been updated to accommodate changes in the financial markets and in the methodology used by credit rating agencies.

### ISSUES/OPTIONS/SWOT

The Bill amended the Act so as to now require Council to set a delegable limit for the Chief Executive Officer pertaining to contracts.

The Act allows Council to delegate the ability to enter into contracts to the CEO, who may then sub-delegate this to the Executive (at various levels).

Due to practical considerations notwithstanding Council meeting bi-monthly, Council has resolved to delegate the function(s) of entering into contracts to the CEO and General Managers (at different financial levels).

The revised Act requires Council to formally set a limit to the value of a contract that the CEO (and delegates) may enter into, and to set a reporting threshold where a contract entered into by the CEO (and delegate) must be reported to Council.

The revised Financial Delegations Manual sets the financial threshold for entering into contracts of the CEO and General Managers to mirror their existing financial delegation (*id est* \$500,000 and \$75,000 respectively), and sets the Reporting Threshold at \$100,000 to mirror the procurement thresholds ending with the quotation requirement.

The Financial Delegations Manual further increases the General Managers' and Managers' delegation to \$100,000 (up from \$75,000) and \$20,000 (up from \$15,000) respectively, to accommodate the increased costs of goods and services since 2022, to allow management to

continue exercising their functions efficiently, rather than to delay operations by forwarding ordinary operational expenses to the General Managers or CEO (as the case requires) that leads to delays and increased workloads for the latter.

The revised Fleet Procurement and Allocation Policy has been amended to remove prescribed vehicular trim levels, and to capture vehicle life-cycle and replacement.

Vehicles will now be individually assessed on condition once prescribed odometer thresholds are met, rather than arbitrarily disposed of. This is more cost effective and reflective of operational requirements and reality.

The amendments to the policy are to update the policy for changes in the financial markets and in the methodology applied by credit rating agencies (Investment Policy).

### **FINANCIAL CONSIDERATIONS**

Nil – for policy documents themselves. Implementation is situationally dependent.

### **ATTACHMENTS**

1. OCEO002 Financial Delegations Manual 2026 [**15.3.1** - 9 pages]
2. FIN011 Investment Policy [**15.3.2** - 6 pages]
3. ASS001 Fleet Procurement and Allocation Policy (1) [**15.3.3** - 6 pages]

## Roper Gulf Regional Council Financial Delegation Manual

# Roper Gulf Regional Council Financial Delegation Manual

### Dates of amendments made by Council resolution:

- |                     |  |
|---------------------|--|
| • 23 February 2011  | Ordinary Council Meeting                   |
| • 29 June 2011      | Ordinary Council Meeting                   |
| • 20 July 2011      | Ordinary Council Meeting                   |
| • 21 September 2011 | Ordinary Council Meeting                   |
| • 26 October 2011   | Finance & Audit Committee Meeting          |
| • 9 November 2011   | Ordinary Council Meeting                   |
| • 16 December 2011  | Ordinary Council Meeting                   |
| • 18 January 2012   | Finance & Audit Committee Meeting          |
| • 14 March 2012     | Finance & Audit Committee Meeting          |
| • 30 May 2012       | Finance & Audit Committee Meeting          |
| • 03 September 2012 | Finance & Audit Committee Meeting          |
| • 01 May 2013       | Ordinary Council Meeting                   |
| • 26 June 2013      | Ordinary Council Meeting                   |
| • 24 July 2013      | Ordinary Council Meeting                   |
| • 23 July 2014      | Finance Committee Meeting                  |
| • 12 November 2014  | Ordinary Council Meeting                   |
| • 27 July 2016      | Ordinary Council Meeting                   |
| • 29 August 2018    | Finance Committee Meeting                  |
| • 29 July 2020      | Ordinary Council Meeting                   |
| • 29 September 2021 | Ordinary Council Meeting                   |
| • 25 January 2022   | Finance & Infrastructure Committee Meeting |
| • 23 February 2022  | Ordinary Council Meeting                   |
| • 24 April 2024     | Ordinary Meeting of Council                |
| • 11 June 2026      | Ordinary Meeting of Council                |

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## Financial Delegations

### Financial: Budgets

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve draft budgets to be forwarded to the council	<i>For organisation</i>	CEO
Approve budget	<i>For organisation</i>	Council
Authority to override all delegations and make expenditure decisions to ensure approved budgets can be achieved.	<i>For organisation</i>	CEO
Authority to recommend to council unbudgeted expenditure.	<i>For organisation</i>	CEO
Authorise variations to the annual operational and capital budgets.	<i>For organisation</i>	Council
Authorise variations to Activity budgets within approved operational budgets	<i>For activities within the Division</i>	CEO, General Manager

### Financial: Operational Expenditure

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve Expenditure  <i>(Under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.)</i>	<i>For services and business units \$3,000 (Up to)</i>	Coordinators (other than Workshop)
	<i>For services and business units \$7,000 (Up to)</i>	Workshop Coordinator, Assistant Managers
	<i>For services and business units \$20,000 (Up to)</i>	Managers, EA to CEO
	<i>For division \$100,000 (Up to)</i>	General Managers
	<i>For organisation \$ 500,000 Within approved budget and subject to compliance with legislation.</i>	CEO

### Financial: Capital Expenditure and Asset Control

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve alterations/renovations to buildings within budget	<i>For organisation - \$ 500,000 within approved budget and subject to compliance with legislation.</i>	CEO
Authority to replace essential items of equipment included in approved capital budget/funding agreement	<i>For division \$100,000 (Up to) for any one item under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	General Managers
	<i>For organisation - \$ 500,000 within approved budget and subject to compliance with legislation</i>	CEO
Approve hire of plant equipment or facilities ( <i>hired under terms and conditions deemed appropriate in the circumstances and with minimal risk to council</i> ).	<i>For service/s &amp; business units \$20,000 (Up to) under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	Managers
	<i>For division \$100,000 (up to) under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	General Managers
	<i>For organisation \$ 500,000 within approved budget and subject to compliance with legislation</i>	CEO
Approve the transfer/disposal of any assets (in accordance with legislation/guidelines)	For organisation	Council
	\$100,000 (Up to)	CEO
Approval of sale or purchase of land or buildings	For organisation	Council
Approval of development of new buildings	For organisation	Council

**Financial: Purchase Orders**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
Approve purchase orders  <i>(Within approved budget and subject to any restrictions outlined elsewhere in this document)</i>	<i>For service/s \$1,000 (Up to)</i>	Executive Assistants to General Managers,
	<i>For service/s \$3,000 (Up to)</i>	Coordinators
	<i>For services &amp; business units \$7,000 (Up to)</i>	Assistant Managers, Financial Accountant, Management Accountant,
	<i>For services &amp; business units \$20,000 (Up to)</i>	Managers, EA to CEO
	<i>For division \$100,000 (Up to)</i>	General Managers
	<i>For organisation \$ 500,000 Within approved budget and subject to compliance with legislation</i>	CEO
Approve Procurement Exemption	<i>For division up to \$100,000</i>	General Manager
	<i>For organisation over \$100,000</i>	CEO

**Financial: Salaries and Deductions**

<b>Function</b>	<b>Amount and/ or Qualification (Where applicable)</b>	<b>Delegated Authority</b>
Approve staff reimbursement for expenditure on behalf of council  <i>Within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	<i>\$2,000 (Up to) For all staff</i>	Manager
	<i>\$15,000 (Up to) For all staff</i>	General Managers
	<i>\$50,000 (Up to) For all staff</i>	CEO
Compile and approve staff time sheets	<i>For all staff</i>	Managers
Approve for payment all payroll related transactions	<i>For all staff Comprising group tax remittal, payroll tax settlement, superannuation contribution payments, and transfers of employee payroll deductions to authorised entities and payment of GST and PAYG payments.</i>	Management Accountant, Finance Manager, General Manager Corporate Services and Sustainability, CEO

**Financial: Investment**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve investment of funds	For organisation	CEO
Approve draw down of investment funds for deposit into operational accounts	For organisation	CEO
Approve banking and investment account arrangements, including authorising the opening of new accounts.	For organisation	General Manager Corporate Services & Sustainability, Finance Manager

**Financial: ATM, Receipts and Banking**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to invoice, receive, code and bank income and approve issue of receipts.	<i>For all services (provided suitable facilities are in place to enable the secure lodgement of payments, and subject to staff receiving adequate training)</i>	Customer Service Officers, Finance Officers

**Financial: Petty Cash & Bank Imprest Accounts**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to operate, control and reimburse petty cash.	<i>\$5,000 (Up to) In accordance with approved budget</i>	Senior Finance Officer, Council Service Coordinators, Senior Admin Support Officers

**Financial: Cheques**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to issue cheque requisitions  <i>(Under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.)</i>	<i>For service/s &amp; business units \$20,000 (Up to)</i>	Managers
	<i>For division \$100,000 (Up to)</i>	General Managers
	<i>For organisation \$ 500,000</i>	CEO

Approve and sign cheques	<i>For organisation ( Any two) \$ 500,000</i>	CEO, General Managers, Finance Manager
Approve EFT bank File	<i>For organisation No Limit</i>	<b>Group A:</b> CEO; General Managers.  <b>Group B:</b> Finance Manager; HR Manager; Compliance Manager; Financial Accountant; Management Accountant  (Any two (2) from Group A or Combination of Group A and B)
Approval to stop payment on cheques	<i>For organisation</i>	Management Accountant/Financial Accountant
Approve change and/or add cheque signatories	<i>For all signatories</i>	General Manager Corporate Services and Sustainability, Finance Manager

**Financial: Banking Institutions**

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to act as verifying officer		CEO, General Managers, Finance Manager
Authority to approve requests for additional electronic banking users	<i>For organisation</i>	CEO, General Managers, Finance Manager, Management Accountant
Authorised contact for Council's bank accounts	<i>For all enquiries</i>	CEO, General Managers, Finance Manager, Management Accountant, Financial Accountant

**Financial: Corporate Credit Cards**

<b>Function</b>	<b>Amount and/ or Qualification</b> (Where applicable)	<b>Delegated Authority</b>
Credit limits on corporate charge cards (subject to terms and conditions in the Corporate Credit Card Policy)	<i>Maximum limits Monthly limit \$20,000 Single transaction \$10,000</i>	CEO, General Managers
Exception : Business Case Considered	<i>Maximum limits Monthly limit \$10,000 Single transaction \$5,000</i>	Managers
	<i>Maximum limits Monthly limit \$5,000 Single transaction \$1,000</i>	EA to CEO, Coordinators, HR Officer, Workshop Admin Officer
	<i>Maximum limits Monthly limit \$2,000 Single transaction \$1,000</i>	Administration support officers

**Financial: Bad Debts**

<b>Function</b>	<b>Amount and/ or Qualification</b> (Where applicable)	<b>Delegated Authority</b>
Approve write-off of bad debts	<i>In accordance with Regulation 32 of LG General Regulations</i>	Council
Approve write-off of cash losses; thefts or shortages; furniture, plant or equipment losses, thefts or destruction.	<i>In accordance with Regulation 32 of LG General Regulations</i>	Council
Approve debt recovery payment terms	<i>\$5,000 (May not exceed )</i>	General Manager
	<i>\$50,000 (May not exceed )</i>	CEO
	<i>\$50,000 (In excess of)</i>	Council
Correct administrative errors	<i>\$50,000 (May not exceed )</i>	Finance Manager
	<i>\$50,000 (In excess of)</i>	CEO

**Financial: Credit Notes**

<b>Function</b>	<b>Amount and/ or Qualification</b> (Where applicable)	<b>Delegated Authority</b>
Approve credit notes	<i>\$5,000 (In excess of )</i>	CEO
	<i>\$5,000 (May not exceed)</i>	General Manager
	<i>\$2,500 (May not exceed)</i>	Manager

**Financial: Fee and Charges**

<b>Function</b>	<b>Amount and/ or Qualification</b> (Where applicable)	<b>Delegated Authority</b>
Negotiation with fee and charges	<i>\$5,000 (in excess of)</i>	Council
	<i>\$5,000 (May not exceed)</i>	CEO
	<i>\$1,000 (May not exceed)</i>	General Manger

**Contracts**

Function	Amount and/ or Qualification <small>(Where applicable)</small>	Delegated Authority
Threshold value to enter into a contract	\$500,000 <i>(in excess of)</i>	Council
	\$500,000 <i>(May not exceed)</i>	CEO
	\$100,000 <i>(May not exceed)</i>	General Manger

Function	Amount and/ or Qualification <small>(Where applicable)</small>	To be Reported to Council
Reporting Threshold of Contracts to be Reported to Council	\$100,000 <i>(in excess of)</i>	CEO (can be delegated to Governance)

**Financial: Segregation of Duties**

There must be a minimum of one degree of separation of financial duties between family members in which any reasonable person may perceive a conflict of interest between decision making parties. In situations where there is any possibility that a conflict of interest may be perceived, the family member may not be the sole signatory approving purchases, timesheets, leave entitlements or any other decision that may be seen to be biased or in which the family member may be seen to have a financial gain.

**Financial: Manager Resignation**

Employees with Financial delegation who are terminated will lose all financial delegation authority at the time of termination. All Corporate Credit Cards must be returned immediately on termination or six weeks prior to the last day of employment.

Delegation of Authority accepted as described in this document

SIGNED

On behalf of Roper Gulf Regional Council

by .....

*print name of Signatory*

*Sign here*

in the presence of:

.....

.....

print name and address of witness

*witness signature*

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

**1. POLICY CERTIFICATION**

Policy title:	Investment Policy
Policy number:	<b>FIN011</b>
Category:	<b>Policy</b>
Classification:	<b>Finance</b>
Status:	<b>Approved</b>

**2. PURPOSE**

The main purpose of this Policy is to maintain an investment policy for Roper Gulf Regional Council that complies with the Act and ensures it or its representatives to exercise care, diligence and skill that a prudent person would exercise in investing council funds.

**3. SCOPE**

This policy applies to all Councillors and Council staff and extends to all investment activities of Council and any controlled entities.

**4. POLICY STATEMENT**

The main objective of this policy is to provide a framework for making decisions concerning appropriate investment of Roper Gulf Regional Council’s funds. This policy will assist Council with optimising its return on investment of surplus funds, in accordance with its prevailing investment strategy, in a prudent and measurable manner, specifically by:

- entering into investment types which comply with prevailing Legislative and Accounting Code requirements;
- ensuring that there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment;
- establishment of risk management guidelines based upon overall credit rating of the portfolio, exposure limits to individual institutions and term to maturity limits; and
- use of appropriate benchmarks for investment performance measurement.

When placing investments, cash flow considerations will be made to the time horizons of Council’s liabilities to best match appropriate investments for the funds.

**5. DEFINITIONS**

<b>Council</b>	Roper Gulf Regional Council
<b>RGRC</b>	Roper Gulf Regional Council

Need a deifinition who the Minister is as per section 6.4

## Roper Gulf Regional Council Investment Policy

FIN011 – Investment Policy

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**6. PRINCIPLES****6.1 Legislation**

All investments are to be made in accordance with:

- Section 194 (1) of the *Local Government Act 2021*, which states that “a council may invest money not immediately required for the purposes of the Council”.
- *Local Government (General) Regulations 2021*
- Australian Accounting Standards

**6.2 Prudent Person Standard**

The investment will be managed with the care, diligence and skill that a prudent person would exercise. Staff are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of this Investment Policy, and not for speculative purposes.

**6.3 Ethics and Conflicts of Interests**

All the employees of Roper Gulf Regional Council shall refrain from personal activities that would conflict with the proper execution and management of Council’s investment portfolio. This policy requires staff to disclose any conflict of interest to the Chief Executive Officer.

**6.4 Delegation of Authority**

In accordance with Section 167 of the *Local Government Act 2019* Council has delegated the authority for implementation of the Investment Policy to the Chief Executive Officer. Resolution by Council is not required for investments that are:

- Local/State/Commonwealth Government Bonds, Debentures or Securities;
- Interest bearing deposits issued by an authorised deposit taking institution (ADI)
- Bank accepted/endorsed bank bills;
- Bank negotiable Certificate of Deposits; and
- As approved by the Minister.

All other investments are subject to Council resolution. All investments are subject to the investment limits as stated in this policy.

**6.5 Mandatory Conditions**

All investments must comply with the mandatory conditions as follows:

- All investments must be made in the name of Roper Gulf Regional Council. If using the services of an Investment Advisor or Broker, Council must ensure that ownership is retained.
- All investments must be denominated in Australian dollars.

**6.6 Prohibited Investments**

This policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments
  - Principal only investments or securities that provide potentially nil or negative cash flow
  - Stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind.
-

## Roper Gulf Regional Council Investment Policy

FIN011 – Investment Policy

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This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

**6.7 Risk Management Guidelines**

Risk can never be completely mitigated and no investment is risk free. This policy outlines the limits on investments that assist in mitigating risk within Council's control without unnecessary detrimental impact on investment returns.

Investments are to comply with key criteria relating to:

- a) Credit Risk: limit overall credit exposure of the portfolio;
- b) Counterparty Credit Risk: limit exposure to individual counterparties/institutions;
- c) Maturity Risk: limits based upon maturity of investments;
- d) Protection of Principal: investments entered into should be structured to minimise the risk of loss of principal; and
- e) Grant Funding Conditions: conditions related to grant funding available to invest must be complied with.

**7. INVESTMENT LIMITS****7.1 Term of Maturity**

Council's investments should be able to be liquidated in a timely manner with minimal loss or penalty. The term to maturity of any investment may range from "at call" to one year. The maximum term for any investment should not exceed **one (1) year** without specific Council approval.

**7.2 Liquidity Requirements**

The term of investments must also take into account Council's liquidity requirements and the portfolio must be structured so that there are always sufficient funds available to meet weekly cash requirements.

**7.3 Credit Ratings**

Credit ratings are a guide or standard for an investor, which indicate the ability of a debt issuer or debt issue to meet the obligations of repayment of interest and principal. Credit rating agencies such as Moody's, Standard and Poor's (S&P) and Fitch Rating make these independent assessments based on a certain set of market and non-market information.

Ratings in no way guarantee the investment or protect Council against investment losses. The prescribed ratings should not be misinterpreted as an implicit guarantee of investments or entities that have such ratings. Even given this challenge, ratings provide the best independent information available.

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

The following table provides a comparison of the rating equivalents between the different rating agencies:

Standard & Poor's		Moody's		Fitch	
Short Term	Long Term	Short Term	Long Term	Short Term	Long Term
A-1+	AAA	P-1	Aaa	F1+	AAA
	AA+		Aa1		AA+
	AA		Aa2		AA
	AA-		Aa3		AA-
A-1	A+	P-2	A1	F1	A+
	A		A2		A
A-2	A-	P-3	A3	F2	A-
	BBB+		Baa1		BBB+
A-3	BBB	P-3	Baa2	F3	BBB
	BBB-		Baa3		BBB-

To limit overall credit exposure of the portfolio and exposure to individual counterparties/institutions, Council has placed the following limits on portfolio credit ratings:

Long Term Rating (S&P or equivalent)	Short Term Rating (S&P or equivalent)	Minimum Percentage of Total Investment	Maximum Percentage of Total Investment
AAA to AA-	A-1+	25%	100%
A+ to A	A-1	0%	50%
A- to BBB+	A-2	0%	35%
BBB to BBB-	A-3	0%	10%

If the credit rating of any institution or investment is downgraded and, as a result, the investment no longer falls within the policy guidelines it will be divested as soon as it is practical.

**7.4 Diversification**

To ensure diversification of the investment portfolio and reduce risk without affecting returns, Council has placed the following limits on investing with individual financial institutions:

Long Term Rating (S&P or equivalent)	Short Term Rating (S&P or equivalent)	Maximum Percentage of Total Investment
AAA to AA-	A-1+	50%
A+ to A	A-1	25%
A- to BBB+	A-2	20%
BBB to BBB-	A-3	10%

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

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With the exception of investments which are guaranteed by the Commonwealth or the Territory, the amount invested with any one financial institution shall not exceed 40% of the entire investment portfolio.

**8. Administration of Policy**

**8.1 Investment Register**

Council shall maintain an up-to-date Investment Register supported by appropriate documentary evidence for each investment held.

For audit purposes, certificates must be obtained from the financial institutions confirming the investments held on the Council’s behalf as at 30 June each year and reconciled to the Investment Register.

**8.2 Reporting**

A monthly investment report will be provided to the Council including the details as follows:

- total cash and investments held
- list of investments by financial institution,
- percentage exposure to individual financial institutions,
- adherence to the investment limits set in this policy,
- investment portfolio performance against established benchmarks, including budget.

**8.3 Variations to Policy**

The Chief Executive Officer is authorised to approve temporary variations to the policy if required by legislative changes. All changes to the policy will be reported to Council within 30 days. All other variations to the policy are required to be authorised by Council.

**9. REFERENCES**

Related Policies	FIN001 – Financial Delegation Manual FIN006 - Accounting Policy and procedures manual
Related Publications	

**10. DOCUMENT CONTROL**

Policy number	<b>FIN011</b>
Policy Owner	<b>Finance Manager</b>
Endorsed by	<b>Council</b>
Date approved	<b>29/08/2012, 11 June 2026</b>
Revisions	<b>19/07/2016,25/1/2023, June 2026</b>

Roper Gulf Regional Council Investment Policy



FIN011 – Investment Policy

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Amendments	11 June 2026
Next revision due	<b>June 2028</b>

**11. CONTACT PERSON**

Position

**Finance Manager, Finance**

Contact number

**08 8972 9000**

## Roper Gulf Regional Council



### ASS001 – Fleet Procurement and Allocation Policy

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#### 1. POLICY CERTIFICATION

Policy title:	<b>Fleet Procurement and Allocation Policy</b>
Policy number:	<b>ASS001</b>
Category:	<b>Council Policy</b>
Classification:	<b>Asset and Infrastructure</b>
Status:	Approved

#### 2. PURPOSE

The Roper Gulf Regional Council's fleet management system is designed to minimise cost inefficiencies, procurement bottlenecks, inappropriate resourcing, an ageing fleet, and potential work health and safety risks with regard to Roper Gulf Regional Council fleet vehicles. This policy aims to cover the procurement, allocation, maintenance and disposal of all ~~passenger~~ vehicles and will be used when allocating vehicles to staff with personal use of vehicles stipulated in their employment contracts.

This policy specifies:

- Rules and parameters for Roper Gulf Regional Council, including staff and Elected Members, in how vehicles are procured and used;
- The makes and models of vehicles available to staff who have a vehicle allocation for personal use in their conditions of employment; and
- The conditions of disposal for vehicles assigned to staff for personal use.

#### 3. ORGANISATIONAL SCOPE

- 3.1. The policy applies to all Roper Gulf Regional Council staff who use or are involved in procuring, maintaining and managing fleet vehicles.
- 3.2. The policy recognises five (5) classes of employment in Council operations where vehicle allocations and personal use are common conditions of employment:
  - a) The Mayor;
  - b) Executives;
  - c) Managers;
  - d) Council Service Managers (CSM)s; and
  - e) Other Council staff as required as part of their position.

Roper Gulf Regional Council



**ASS001 – Fleet Procurement and Allocation Policy**

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**4. POLICY STATEMENT**

- 4.1. Vehicles provided to staff for personal use should be safe, reliable, fit for work purposes (not personal preferences) and cost-effective.
- 4.2. Staff are to expect adequate access to fleet vehicles to allow them to safely and effectively perform their professional duties.
- 4.3. All efforts will be made by Council to ensure staff are never required to use their private motor vehicles to perform their professional duties.
- 4.4. The best possible proceeds will be received from the disposal of fleet asset in assessment of age, usage and condition of the asset.

**5. DEFINITIONS**

<b>CEO</b>	Chief Executive Officer.
<b>Council</b>	Roper Gulf Regional Council.
<b>Employment Conditions</b>	The terms and conditions as defined in a contract staff’s employment contract.
<b>Executive</b>	All staff with the title of Chief Executive Officer or General Manager.
<b>F&amp;ICM</b>	Finance & Infrastructure Committee Meeting.
<b>Fleet Pool</b>	A grouping of vehicles that may be used commonly by a group of staff, as defined by location or program. The management of a fleet pool shall be coordinated centrally as delegated by the Asset Manager.

Roper Gulf Regional Council



**ASS001 – Fleet Procurement and Allocation Policy**

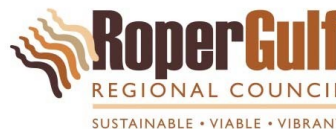
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<b>Fleet Vehicles</b>	All vehicles owned or controlled by Roper Gulf Regional Council that are designed to carry passengers and/or freight on public roads.
<b>Heavy 4WD</b>	A Toyota LandCruiser wagon, ute or troop carrier or equivalent.
<b>Medium 4WD</b>	A Toyota Prado, Toyota HiLux or equivalent.
<b>OMC</b>	Ordinary Meeting of Council.
<b>Private Vehicle Use</b>	Access by the affected staff member of a Council vehicle at all times during the period of employment with Council, including annual leave and other paid periods of leave.
<b>2WD</b>	All 2WD vehicles including utilities, sedans, station wagons and hatchbacks.
<b>Pool Vehicles</b>	Vehicles that are not directly assigned to a specific function or staff position.

**6. PRINCIPLES**

- 6.1 As a general rule, all fleet vehicles are to be purchased new and Council will endeavour to seek tenders from preferred suppliers through the approved NT Vendor Panel (Local Buy) system. All vehicle procurement will be in accordance with the awarded tender.

## Roper Gulf Regional Council

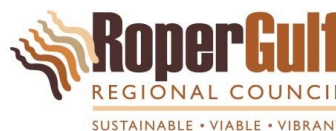


### ASS001 – Fleet Procurement and Allocation Policy

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- 6.2 All vehicle specifications will be determined by the Asset Manager to be in line with the policy principles and no modifications will be permitted without approval by the Asset Manager.
- 6.3 Vehicles will allocated by the Asset Manager according to works requirements and duties in consultation with the relevant General Manager.
- 6.4 Vehicles are to be disposed of when they reach the end of their economic life, this is defined as where the cost to maintain exceeds the likely disposal value. The Asset Manager shall review the economic life of each item of fleet at:
- Heavy 4WD after 180,000 kilometres or five (5) years, whichever occurs first then annually after. Medium 4WD after ~~120,000~~ 150,000 kilometres or five (5) years, whichever occurs first then annually after. 2WD after 100,000 kilometres or five (5) years, whichever occurs first then annually after.
- Where a vehicle has incurred significant damage or mechanical fault.
- 6.7 The preferred method of disposal of used fleet vehicles is general auction depending on circumstances.
- 6.8 A common, non-program specific fleet pool is to be made available for use by staff where available. Where practical, program-specific fleet vehicles will be managed as part of a common Council-wide fleet pool.
- 6.9 The staff member driving or controlling a fleet vehicle is responsible for cleaning, basic maintenance, monitoring of service requirements and reporting of all incidents or accidents for the vehicle.
- 6.10 As outlined in the table below, the Mayor and Executives (including the CEO) will be offered the following range of makes and models of vehicles for personal and professional use. Managers will be offered a Toyota HiLux SR5 Twin Cab 4X4. These entitlements are subject to the individual staff member's employment conditions stated in their employment contract and the requirements of their position.

Roper Gulf Regional Council



**ASS001 – Fleet Procurement and Allocation Policy**

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**Vehicle Model Options – Contract Staff with Personal Use**

	Vehicle Model
The Mayor and Executives	Toyota Prado or similar
	Toyota HiLux Twin Cab 4X4 or similar
The Mayor and CEO	Toyota LandCruiser Wagon 300 Series
Managers	Toyota Hilux Twin Cab 4X4

6.11 The Asset Manager is responsible for a centralised procurement approach, researching and reviewing vehicle supply options and contracts.

6.12 The Assets Manager is to be responsible for implementing the Fleet Procurement and Allocation Policy, and for delegating coordination of the fleet pool.

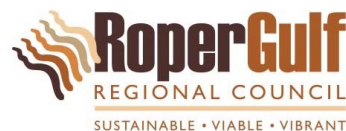
6.13 Fleet Purchases – Replacement Vehicles

Replacement fleet are to be identified each year and are to be included in program budget discussions for the following financial year’s budget. Replacement vehicles identified in this process will be sent to the Council for approval. The process will be repeated at each budget process and as required.

6.14 Fleet Purchases – New Vehicles

New fleet are to be identified as and when required by program Managers in consultation with the Asset Manager. A case is to be made to the applicable General Manager and approved before being put to the Council for approval.

## Roper Gulf Regional Council



## ASS001 – Fleet Procurement and Allocation Policy

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### 7. REFERENCES

Acknowledgements (original author/source documents)	
Related Policies	GOV009 Vehicle Usage Policy FIN009 Asset Disposal Policy
Related Publications	<b>Local Government Act 2019</b>
	<b>Traffic Act 1987</b> <b>Traffic Regulations 1999 (NT)</b> <b>Traffic Regulations, Schedule 3 – Australian Road Rules 1999</b> <b>Work Health and Safety (National Uniform Legislation) Act 2011</b>
Related Supporting Documents	

### 8. DOCUMENT CONTROL

Policy Number	<b>ASS001</b>
Policy Owner	<b>Asset Manager</b>
Approved By	<b>Council</b>
Approval Date	<b>26 June 2013</b>
Revisions	<b>July 2017</b>
Amendments	<b>28 October 2015 OMC</b> <b>23 August 2017 F&amp;ICM</b> <b>24 August 2022 OMC</b> <b>11 June 2026 OMC</b>
Next revision due	<b>2029</b>

### 10. CONTACT PERSON

Position **Manager Corporate Compliance**  
Contact number **08 8972 9005**

## CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

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**ITEM NUMBER** 15.4  
**TITLE** Cultural Safety Framework  
**AUTHOR** Cristian Coman, Manager Corporate Compliance

### RECOMMENDATION

That Council reviews the Cultural Safety Framework.

### KEY OUTCOME AREA

{custom-field-key-outcome}

### BACKGROUND

Community engagement and staff retention are of utmost importance to Council.

The fourth sitting Roper Gulf Regional Council (2021-25) requested for a Cultural Safety Framework to be considered and developed for this purpose in late 2024.

Council endeavours to set up a framework to ensure culturally safe practices occur in its workplace and whilst operating in community environments.

The Council set up a consultative Committee and working group for that purpose, comprising of Cross Cultural Consultants and key cultural authorities throughout its Region.

### ISSUES/OPTIONS/SWOT

The Committee with Cross Cultural Consultants undertook significant consultations throughout calendar year 2025, and compiled the attached draft for Council's consideration.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. Framework Implementation Plan Draft2 [15.4.1 - 2 pages]
2. Cultural Safety Framework Draft 2OMC [15.4.2 - 13 pages]

**Roper Gulf Regional Council****Cultural Safety Framework Implementation Plan****Phase 1: Foundations (Year 1)**

- Recruit and resource Community Liaison Officers in all communities.
- Develop place-based induction programs, prioritising Aboriginal-led delivery while ensuring inclusivity for other culturally diverse groups where relevant.
- Deliver cultural orientation for all current staff.
- Develop induction programs for Aboriginal and other culturally diverse staff (rights, entitlements, governance structures).
- Introduce quarterly cultural safety reporting (basic indicators: training, visits, employment).

**Phase 2: Embedding (Year 2)**

- Deliver refresher cultural learning across all teams.
- Establish structured mentoring programs for Aboriginal and other culturally diverse staff, with clear career pathways defined in collaboration with individual staff.
- Provide governance and engagement training for Local Authority members and elected councillors.
- Expand partnerships with Aboriginal organisations, and where appropriate other cultural organisations, for co-delivery of services and cultural learning.

**Phase 3: Consolidation (Year 3)**

- Conduct first independent review of Framework implementation.
- Refine employment and retention strategies for Aboriginal and culturally diverse staff based on data and staff feedback.
- Assess effectiveness of liaison officer roles and expand where needed.
- Publish annual progress report and share results in plain-language, community-friendly formats.

**Ongoing (Years 1-3 and beyond)**

- Annual staff and community surveys on cultural safety.
- Continued investment in Aboriginal leadership at all levels of Council, while also supporting culturally diverse leadership development more broadly.

- Rolling program of cultural learning and induction for new staff.

**Roper Gulf Regional Council Cultural Safety Framework**

**Draft 2**

**Acknowledgement of Country**

*Roper Gulf Regional Council acknowledges the Traditional Owners and Custodians of the land across the Roper Gulf region. We pay our deepest respects to Elders past and present and acknowledge the enduring cultural knowledge, strength, and leadership of Aboriginal peoples in our communities.*

**Message from the CEO**

*RGRC to develop*

**Purpose of the Framework**

Roper Gulf Regional Council (RGRC) has developed this Cultural Safety Framework to strengthen its commitment to creating culturally safe workplaces, services, and community engagement practices across the region.

**This Framework is for:**

- Council staff at all levels
- Community Services Managers and leadership teams
- Elected members and Local Authority representatives
- Aboriginal employees and jobseekers
- Community stakeholders, partners, and service providers

**It will be used to:**

- Guide internal policies and workplace practices
- Strengthen staff capability in cross-cultural settings
- Inform community engagement and service delivery
- Provide a shared understanding of cultural safety across RGRC

**Background and Local Context**

The Roper Gulf Region is home to a diverse range of Aboriginal communities, languages, and cultural groups. Aboriginal people make up the majority of the population in many communities across the region. RGRC operates as a local government authority responsible for delivering a wide range of municipal, community, and governance services.

As both an employer and a service provider, RGRC plays a critical role in creating culturally safe environments. This framework has been shaped by extensive engagement with Aboriginal staff, community members, and stakeholders across the region, who have clearly expressed a desire for:

- Stronger cultural learning across all staff
- Improved local induction processes
- Safe and respectful workplaces
- Inclusive governance and community participation
- Employment pathways for Aboriginal people
- Respect for culture, Country, and obligations

**What is Cultural Safety?**

Cultural safety is more than awareness or competence — it is about creating environments where Aboriginal people feel safe, respected, and able to be themselves without fear of discrimination, judgement, or cultural harm.

In the Roper Gulf context, cultural safety means:

- Respecting local cultural protocols, leadership structures, and obligations
- Valuing Aboriginal knowledge systems and communication styles
- Creating workplaces and services that reflect the diversity of Aboriginal cultures
- Ensuring Aboriginal staff and community members can participate without shame or fear

Cultural awareness is knowing about cultural differences.

Cultural competence is developing skills to work effectively across cultures.

Cultural safety is about the experience of the person receiving the service or working in the organisation — it must be defined by them.

In remote Aboriginal communities, cultural safety is essential to trust, engagement, and effective service delivery. It is a necessary foundation for Council's success.

**Development Process**

The development of the Roper Gulf Regional Council (RGRC) Cultural Safety Framework was shaped by extensive engagement with community leaders, councillors, and local stakeholders across the region. While the initial intention was to convene a single advisory group made up of key representatives, this was not feasible due to the challenges of bringing all stakeholders together at one time.

Instead, our team adopted a flexible and inclusive approach, engaging with stakeholders individually through online meetings, phone calls, and face-to-face conversations. Over a two-week period, the team visited 11 communities within the RGRC footprint, conducting small group and one-on-one discussions to capture local perspectives. These conversations provided important insights into how Council can strengthen cultural safety as both a local employer and a service provider. Stakeholders shared their views on how the Council can ensure that Aboriginal people, staff, groups, and organisations feel culturally safe, respected, supported, and empowered to thrive.

We extend our sincere thanks to all stakeholders who contributed their time, knowledge, and perspectives throughout this process. In particular, we acknowledge the invaluable support of Community Services Managers, the CEO, and Rodney Hoffman, who provided advice, logistical assistance, and guidance that enabled meaningful engagement across the region.

**Guiding Principles**

<p><b>Place-Based Cultural Learning</b></p>	<p>Council must ensure cultural learning for non-Indigenous and non-local staff begins early in employment, continues throughout their service, and is grounded in the specific community context where they work.</p>
<p><b>Workplace Induction and Support</b></p>	<p>Council must provide Aboriginal staff with effective induction into Council’s systems, policies, and decision-making structures, alongside ongoing mentoring and culturally safe workplace practices, so they can succeed and progress.</p>
<p><b>Equity in Employment</b></p>	<p>Council must actively remove barriers to Aboriginal employment through flexible and supportive approaches that enable local people to access jobs, develop skills, and pursue career pathways.</p>
<p><b>Place-Based &amp; Respectful Practice</b></p>	<p>Council must design and deliver systems and services that reflect each community's unique culture, priorities, and obligations, including ceremony, sorry business, kinship, cultural leave, etc.</p>
<p><b>Respectful Communication &amp; Relationships</b></p>	<p>Council must build long-term trust through communication that adapts to Aboriginal cultural and community contexts. Staff must respect local protocols and leadership structures, and avoid shame.</p>
<p><b>Culturally Safe Governance</b></p>	<p>Council must ensure decision-making at all levels - from elected members and Local Authority representatives to executives and managers - is culturally safe, well communicated, and enables broad Aboriginal participation. Council must strengthen governance capacity by supporting training and resources for Aboriginal participation in Council processes and ensuring governance practices are inclusive and transparent.</p>
<p><b>Shared Responsibility and Continuous Improvement</b></p>	<p>Cultural Safety is everyone's responsibility. All staff and leaders must continually reflect on and improve their practice. Council must measure, monitor, and report on cultural safety outcomes, recognising cultural safety as an ongoing process of learning, growth, and accountability, not a fixed milestone.</p>

**Application of the Framework**Internal – RGRC as an employer**Inclusive Recruitment and Retention**

- Identify and reduce cultural and structural barriers to Aboriginal employment (e.g. ID, Ochre Card)
- Provide clear, supported pathways from casual to permanent roles
- Involve Aboriginal community members in recruitment processes where appropriate
- Advocate for additional local jobs and training opportunities by working with governments and funding bodies to expand services and infrastructure in remote communities.

**Culturally Safe Workplaces**

- Provide safe, gender-appropriate spaces and facilities
- Encourage respectful communication and feedback practices
- Avoid placing informal cultural loads on Aboriginal staff

**Cultural Learning and Development**

- Implement regular, ongoing cultural learning for all staff
- Prioritise locally led, place-based learning
- Embed two-way learning opportunities across teams
- Invest in and empower local Aboriginal people and/or organisations to deliver induction and cultural learning in each community

**Support for Aboriginal Staff**

- Offer induction that explains council systems, rights, and entitlements
- Create accessible support structures (e.g. interpreters, mentoring, debriefing options)
- Establish culturally safe mechanisms for raising concerns
- Introduce community-specific induction processes that include on-site cultural orientation led by local people and/or Aboriginal organisations.

### External – RGRC as a Service Provider

#### **Community Engagement and Shared Decision-Making**

- Support Local Authority members to connect and engage with their community
- Provide community members with safe avenues to offer input and feedback
- Respect different ways of communicating and participating
- Establish community liaison officer positions in each community, Aboriginal-led and linked to the Katherine-based liaison team, to strengthen communication and advocate for local priorities

#### **Delivering Services that Reflect Cultural Values and Community Priorities**

- Include local Aboriginal knowledge in service design
- Recognise that “one size fits all” approaches do not work across diverse communities
- Support flexibility in service delivery to reflect cultural calendars and obligations

#### **Building Relationships with Aboriginal People and Organisations**

- Prioritise long-term, trust-based engagement
- Ensure Katherine-based staff and executives visit communities regularly, with proactive communication before, during, and after visits.
- Strengthen partnerships with Aboriginal organisations, leaders, and Elders
- Encourage face-to-face meetings outside of formal LA settings to build trust and show respect for local leaders.

#### **Respecting Cultural Protocols in Service Delivery**

- Follow local gender protocols in service delivery and planning
- Seek permission and guidance from local leaders where appropriate
- Respect local lore, sorry business, and community rhythms in service operations
- Notify all relevant stakeholders of travel and site visits in advance, respecting local protocols and avoiding confusion or exclusion.

## **Implementation & Accountability**

### **Embedding the Framework**

- Align the Framework with HR, recruitment, training, and planning systems
- Ensure CSMs and team leaders are supported to apply the framework on the ground
- Develop induction materials and tools that embed the principles into everyday practice

### **Roles and Responsibilities**

- All staff are responsible for cultural safety
- CSMs and management to champion and model culturally safe behaviours
- Community Liaison Officers must strengthen two-way communication, identify emerging issues, and ensure Council remains accountable to communities

### **Monitoring and Evaluation**

Council will use both quantitative and qualitative measures to track progress:

#### *Quantitative*

- Number and percentage of Aboriginal employees (Overall and in leadership roles)
- Retention rates for Aboriginal employees
- Number of staff completing cultural orientation and refresher training
- Number of face-to-face community visits by Council leaders and executives
- Number of community liaison officer positions established and operating effectively.

#### *Qualitative*

- Community perceptions of Council's cultural safety (via yarning circles, feedback sessions, surveys)
- Staff reflections on cultural safety in practice
- Stories of improved relationships, trust, and collaboration with communities.
- Feedback on Council responsiveness and follow-through on issues raised.

**Review & Continuous Improvement**

- Annual cultural safety progress report tabled to Council and shared with communities.
- Independent review of the Framework's implementation every 3 years.
- Adjust the Framework and Implementation Plan based on findings and community input.

**Recommendations for further action (Outside Cultural Safety Framework)**

The following issues, while important and culturally adjacent, sit outside the direct scope of a Cultural Safety Framework but should be addressed by Council through parallel strategies or advocacy:

**1. Housing, Childcare, and Transport Limitations**

- These are major barriers to Aboriginal employment but require external agency collaboration and advocacy.

**2. Youth Engagement and Diversion Programs**

- Calls for youth work experience and diversion initiatives could be addressed via a Youth Strategy or Workforce Development Plan.

**3. CDP Program Challenges**

- Issues regarding CDP service quality and staff safety require review of internal program operations and coordination with federal funding bodies.

**4. Staff Safety, De-escalation, and Support Services**

- A Workplace Wellbeing Policy or Critical Incident Protocol may be needed to manage lateral violence, stress, and community conflict affecting staff.

**5. Employment Prerequisites and Legislation**

- Advocacy to NT Government regarding flexibility in Ochre card and police check requirements for local government roles, particularly where risk is low.

**6. Training System Limitations (e.g. ID, USI, tech literacy)**

- Council may explore partnerships or dedicated roles to support ID recovery, literacy building, and training access.

**7. Local Authority Governance Support**

- Consider a standalone Local Governance Strengthening Plan to build LA member capacity and community engagement.

## COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

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**ITEM NUMBER** 16.1  
**TITLE** Programs Update  
**AUTHOR** Cristie Geer, Program Manager

### RECOMMENDATION

That Council receives and notes the Programs Update report.

### KEY OUTCOME AREA

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Governance:** Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Programs business unit includes the delivery areas Remote Creche Services, School Nutrition Projects, Indigenous Youth Reconnect, Sport & Recreation, Aged and Disability Care Services. All these programs are externally funded by bodies such as the National Indigenous Australians Agency, Northern Territory Government, the Community Child Care Restricted Fund, and the Department of Health & Aged Care. These services are critical to the life cycle and function of community.

### ISSUES/OPTIONS/SWOT

All the funded programs are currently being successfully delivered as per funding agreements and guidelines. All progress reporting is currently up to date, with budgets for financial year 2026/27 currently being distributed.

#### Creche

Creche continues to be delivered successfully in line with funding agreements. The service is back operating at full capacity after the March Flooding event. Regulation changes to childcare continue to be discussed on both a national and state level. There are no changes to childcare regulations for Roper Gulf Regional Council Creche Services at this stage but this will continue to be discussed.

#### School Nutrition Program

The current reporting period for the School Nutrition Program has been successful with staff utilising available funding to ensure continuity of services. As at this reporting period, delivery is consistent and in line with the National Indigenous Australians Agency (NIAA) funding agreement. Statistical reporting will be provided at the end of this current reporting period.

#### Outside School Hours Care

Outside School Hours Care (OHSC) continues to be delivered in line with funding agreements. This program is delivered in Wugularr and Jilkminggan where staff have been planning and implementing activities of an afternoon. Roper Gulf Regional Council continue to work with providers such as NT Cricket and Gymnastics to deliver after school programs and holiday activities.

#### Community Night Patrol

The night patrol program maintains successful delivery. The Mataranka and Jilkminggan Night Patrollers have confirmed that they can work the Barunga Festival if requested to assist with Community Safety.

On 22 April 2026, at its Ordinary Meeting, Council requested for alternative vehicles to be scoped for Community Night Patrol. The National Indigenous Australians Agency (NIAA) has advised that not additional funding is available for this purpose.

### **Sport & Recreation**

Sport and Recreation activities continue to be delivered successfully. Roper Gulf Regional Council funding has supported a 52-seater coach to transport community members to the Barunga Festival for competition sports over the weekend. Jilkminggan, Borroloola and Wugularr current have registered teams.

### **Youth Reconnect**

The Youth Reconnect program maintains delivery in line with funding requirements. The Programs Team are working closely with NIAA to see our older youth supported and engaging in community activities. The current activities The Deadly Hair Dude and High Calibre Sports, with the view to bring new programs.

### **Indigenous Broadcasting**

The Indigenous Broadcasting program continues to be delivered successfully in line with the funding agreement in the communities of Barunga and Ngukurr. Vacancies remain for Bulman, Wugularr and Numbulwar.

### **Libraries**

Library services continue to operate in line with community needs and funding requirements. The Mataranka Library has already started to see an increase in visitors with the start of the dry season though traffic flow has been significantly less than previous years.

### **AOD Education**

This program continues to be delivered in line with the funding agreement, focusing on supporting programs such as Night Patrol and Sport & Rec, which are aimed at mitigating antisocial behaviours.

## **FINANCIAL CONSIDERATIONS**

Nil

## **ATTACHMENTS**

Nil

## COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT



**ITEM NUMBER** 16.2  
**TITLE** Aged Care and Disability Services Report  
**AUTHOR** Cristie Geer, Program Manager

### RECOMMENDATION

That Council receive and note the Aged Care and Disability Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

Roper Gulf Regional Council is an approved aged care provider, delivering Support at Home (SAH) and the Commonwealth Home Support Program (CHSP) throughout the region. Additionally, Council provides National Disability Insurance Scheme (NDIS) services under brokerage arrangements with registered providers. As a service provider, Council must comply with reporting requirements set by the *Aged Care Act 2024* (Cth). This report serves to update the Ordinary Meeting of Council on the operations of Aged Care and Disability Service.

### ISSUES/OPTIONS/SWAT

Overview:

Services are currently being delivered in accordance with aged care standards, legislative requirements and funding agreements. Current client numbers are:

- CHSP 52
- SAH 40
- NDIS 7

#### Service Targets / Deliverables

The new Aged Care Act and Strengthened Aged Care Standards have been in place since the 1<sup>st</sup> November 2025. This transition has seen a lot of changes implemented to ensure that Roper Gulf Regional Council Aged Care Services achieve compliance and improve on the quality of care that vulnerable people across the region receive. Service Targets are aligned to the Strengthened Quality Standards of which there are 7.

Roper Gulf Regional Council is currently undergoing an audit by the Aged Care Quality and Safety Commission, with the Commission being on site at Mataranka Aged Care and Wugularr Aged Care on the 17<sup>th</sup> & 18<sup>th</sup> of June. Clients & families are invited to attend a community BBQ to discuss any concerns about Aged Care or individual support or concerns for support.

### Incidents

No reportable incidences have occurred during this reporting period.

### Feedback, Compliments, Complaints

Council consistently seeks client feedback, all of which is saved on SharePoint. There have been no complaints received during this reporting period.

### Workforce, Infrastructure and Equipment

Roper Gulf Aged Care currently has a full complement of staff.

**Financial Status**

All unprocessed claims for Home Care Support have been finalised with Roper Gulf now being up-to-date with all claiming.

**Provider Compliance Reporting**

Council continues to work with the Department of Health, Disability and Ageing (the Department) as well as the Aged Care Quality and Safety Commission (the Commission) across a number of reporting areas to achieve compliance with the national Strengthen Standards and Aged Care Act 2024. This audit is directly related to the registration of Roper Gulf Regional Council as an Aged Care Provider. This audit is estimated to wrap up around July 2026.

**Risk and Emergency Management**

Roper Gulf Regional Council maintains a regional matrix of most vulnerable clients that is reviewed weekly should an emergency event occur. This can be provided to the Local Emergency Committee or the Aged Care Quality & Safety Commission at their request.

**Actions Arising**

Nil actions required by Council at this time.

**ATTACHMENTS**

Nil

## INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT




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<b>ITEM NUMBER</b>	17.1
<b>TITLE</b>	Major Projects Report
<b>AUTHOR</b>	Luke Haddow, General Manager of Infrastructure Services and Planning

### RECOMMENDATION

That Council receives and notes the Major Projects Report

### KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

### BACKGROUND

This Major Project Report provides the status of projects – at the stages of pre-design, design and construction stages.

### ISSUES/OPTIONS/SWOT

#### Completed Projects 2026:

- Ngukurr New Ablution Block – Sports Court – PR96

#### Projects on Hold:

- Katherine Head Office/Carpark modifications
- Katherine 29 Crawford Street Development - PR61
- Borroloola Office Modifications – PR91
- Ngukurr Staff Housing – Lot 231 – PR98
- Numbulwar Office Redesign – PR60
- Numbulwar Staff Housing - Lot 156 – PR101
- Larrimah – Telstra House – PR95
- Ngukurr Boat Ramp Solar Light – Scope and Quote – PR99
- Barunga Statement Memorial - Project Awaiting Funding– PR12

#### Projects in Progress:

**Katherine Head Office Internal Modifications**

Katherine Head office internal fit out modifications

**Barunga Upgrades to Sport and Recreation Hall – PR125**

New design received. Reviewing for suitability and budget availability.

**Barunga Night Patrol Building Installation – PR86**

Awaiting Power Water Approval.

**Barunga River Pump Relocation – PR16**

Procurement underway for replacement pump and new switchboard

**Barunga Oval upgrade to AFLNT standards - PR103**

Awaiting AFL NT to confirm site visit to assess oval. Deloitte have been engaged to assist with scoping and sourcing funding to upgrade the facilities. Changeroom design ideas presented to Council. Additional scoping being undertaken to develop comprehensive scope.

**Wugularr (Beswick) Cameron / Maddigan Intersection & Road Upgrade – PR79**

Works in progress

**Borroloola Drainage Works**

Scoping to repair sections of drainage in 2 identified areas underway. Roads Manager to review and finalise scope and planning. Some maintenance works have been undertaken.

**Borroloola Tamarind Park Power Supply PR38**

Lights installed in park and under shade structure.

**Borroloola Scoping Streetlights along Robinson Road PR93**

Application for Black Spot funding underway, quotes ascertained for survey works.

**Weemol Playground and Basketball Court PR104**

Tender awarded, startup meeting held. Contractor waiting for road load limits to be lifted to mobilise to site.

**Bulman Community Ablution Block – PR06**

Building practically complete. Awaiting water meter to be installed by Power Water.

**Manyallaluk Cemetery Fencing – PR57**

Grant received, procurement underway

**Mataranka Airstrip Upgrade Scoping – PR148**

Initial scoping to determine requirements to upgrade the Mataranka Aerodrome. Scope to include fencing, dedicated helipad, lights, additional windsock, parking area for aircraft, extension (length and width) to gravel airstrip with the option to provide sealing in the future.

Grant submission to fund project to be submitted when the next round commences. Detailed scoping and costings underway

**Mataranka Septic – Showgrounds PR10**

Additional solutions being investigated to provide a suitable long term, functional system.

Consultant engaged to do site visit and proposal with costings to develop sustainable solution

**Mataranka Carew Heights Development PR00151**

Review of previous design for cost and suitability being undertaken.

**Numbulwar Cemetery Existing - PR88**

Additional discussions required and process with NLC re Section 19 and AAPA process to allow any work in this location

**Numbulwar Ablution Block – Festival - PR45**

Site visit and community consultation required to formalise location.

NLC process required for S19. Last proposed meeting in October 25 was cancelled.

**Ablution Block at Airport – PR47**

Unit is in Katherine. Awaiting transport to Numbulwar and final setup. Due to road conditions, transport delayed until after the wet and the road is graded.

**Numbulwar Aged Care Building Works – PR100**

Building 95% complete in Darwin. Awaiting road opening to transport and install on site.

**Numbulwar Clinic Road – PR48**

Contractor currently on site working on the roads

**Urapunga Community Hall – PR49**

Projects team conducted site visit on 1<sup>st</sup> June to rescope and provide options

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1. Major Projects Master Report Updated Format WIP [17.1.1 - 6 pages]

**MAJOR PROJECT STATUS REPORT**

Date	Project ID	Project Name	Officer	Stage					Project Budget	Project Expenditure EX GST	Approved Budget	Funding	Amendments	PO Number	Contractor	CURRENT COMMENTS
				1	2	3	4	5								
<b>Katherine</b>																
1/01/2023	PR61	29 Crawford Street Development						100,000		100,000	RGRC					ON HOLD C/F \$100,000 into 2024/25 Budget
4/04/2024		Head Office - Internal Fit Out Modifications						200,000								Rescoping currently underway
4/04/2024		Head Office Carpark Modifications						100,000								ON HOLD - PROJECT SCOPE REDUCED.
<b>Barunga</b>																
		Minor projects - roads & maintenance						100,000								To be identified & carried out by CSM's. Same allocation in 2024/25 budget
	PR125	Upgrades to Sport and Rec Hall	Belinda					188,000	188,000		Community places for people		PO 117481	ASU Certifiers MLEI	New design received. Reviewing for suitability and budget availability.	
30/04/2019	PR12	Barunga Statement Memorial - Design	Belinda					49,200	70,800	100,000 100,000 20,000	GRANT RGRC LA		PO107366	Jensen Plus	RGRC currently reviewing 100% design. Funding required for construction	
	PR86	Barunga Night Patrol Building Installation	Belinda					35,000					PO 111659 PO121224	Upside Planning CAT Contracting	Awaiting Power Water approval	
	PR16	River Pump Relocation & water extraction license	Belinda					40,000						Surface Water & Erosion Solutions	Procurement underway for replacement pump and new switchboard	
	PR103	Oval upgrade to AFLNT Specifications	Luke												Project is being scoped by Deloitte to seek grant funding. Change room concept to be discussed. Additional scoping being undertaken to develop comprehensive scope.	

HESWICK

**MAJOR PROJECT STATUS REPORT**

Date	Project ID	Project Name	Officer	Stage					Project Budget	Project Expenditure EX GST	Approved Budget	Funding	Amendments	PO Number	Contractor	CURRENT COMMENTS
				1	2	3	4	5								
		Minor projects - roads & maintenance						100,000					PO 111659		To be identified & carried out by CSM's. Same allocation in 2024/25 budget	
	<b>PR79</b>	Cameron / Maddigan Intersection & Road Upgrade	Gordon					771,521	39450 176,041.30	771521 428479	LRCI Grant Council		PO109063 PO117486	TPM TPM	Contractor in currently on site conducting work.	
<b>Borrooloola</b>																
		Minor projects - roads & maintenance	CSM												To be identified & carried out by CSM's. Same allocation in 2024/25 budget	
	<b>PR91</b>	Borrooloola Office Modifications	Luke												ON HOLD	
		Borrooloola Drainage Upgrades	Gordon												Scoping to repair sections of drainage in 2 identified areas underway.	
9/2/2023	<b>PR38</b>	Tamarind Park Power Supply	Luke					46,071	83,760.00	129,831	LA		PO108046 PO108074 PO108247	ORCA HY-TEC Mansells	Lights installed	
	<b>PR93</b>	Streetlights along Robinson Rd Scoping	Gordon												Application for Black Spot funding underway, quotes ascertained for survey works.	
<b>Robinson River Bulman</b>																
		Minor projects - roads & maintenance	CSM												To be identified & carried out by CSM's. Same allocation in 2024/25 budget	

**MAJOR PROJECT STATUS REPORT**

Date	Project ID	Project Name	Officer	Stage					Project Budget	Project Expenditure EX GST	Approved Budget	Funding	Amendments	PO Number	Contractor	CURRENT COMMENTS
				1	2	3	4	5								
	PR104	Weemol - Construct undercover basketball court	Tony						500,000							Tender awarded, startup meeting held. Contractor waiting for road load limits to be lifted to mobilise to site.
5/12/2018	PR06	Community Ablution Block	Belinda					343,722	144,400	199361 144361.59	Grant LA RGRC		PO107114 PO107474 PO104240 PO103787 PO103789	AWS AWS Modus ITSConsult ITSConsult		Building practically complete. Awaiting water meter to be installed by Pov
Manyallaluk																
3/4/2023	PR57	Cemetery fencing	Mon					28,265		28,265	LA					Grant funding received, procurement underway
Jilkmिंगgan Mataranka																
		Minor projects - roads & maintenance	CSM													To be identified & carried out by CSM's. Same allocation in 2024/25 budget
	PR148	Mataranka Airstrip Upgrade Scoping	Luke													Initial scoping to determine requirements to upgrade the Mataranka Aerodrome. Scope to include fencing, dedicated helipad, lights, additional windsock, parking area for aircraft, extension (length and width) to gravel airstrip with the option to provide sealing in the future. Grant submission to fund project to be submitted when the next round commences. Detailed scoping and costings underway

**MAJOR PROJECT STATUS REPORT**

Date	Project ID	Project Name	Officer	Stage					Project Budget	Project Expenditure EX GST	Approved Budget	Funding	Amendments	PO Number	Contractor	CURRENT COMMENTS
				1	2	3	4	5								
	PR151	Carew Heights Development	Luke						1,063,120	36,880	1,100,000	RGRC		PO10836	AWS	Concept to develop site for additional housing for potential leasing to external stakeholders. Review previous design for cost and suitability. Potential option for this site as an aged care residential facility.
	PR10	Showgrounds sewerage system	Luke													Additional solutions being investigated to provide a suitable long term, functional system. Consultant engaged to do site visit and proposal with costings to develop sustainable solution
<b>Minyerri / Hodgson Downs</b>																
<b>Ngukurr</b>																
		Minor projects - roads & maintenance	CSM													To be identified & carried out by CSM's. Same allocation in 2024/25 budget
	PR99	Boat Ramp Solar Light - Scope and quote	Luke													Initial plan is to have a solar light mounted to a concrete block to prevent water damage to the base of the pole. Quotes to be obtained for the concrete block. ON HOLD to discuss with Yugal Mangi who have funding for lights in this area as part of their upgrades
	PR98	Ngukurr Staff Housing - Lot 231	Luke						400,000							ON HOLD
24/06/2021	PR43	Beatification Project	Luke						165,156	165,156	LA					Sport and rec hall repairs completed. Bus stops to finalise locations and planning.
<b>Numbulwar</b>																
		Minor projects - roads & maintenance	CSM													To be identified & carried out by CSM's. Same allocation in 2024/25 budget
	PR88	Numbulwar Cemetery - design improvements & ground penetrating radar	Luke							70,000	NTG Grant				Bennett Design	Additional discussions required and process with NLC re Section 19 and AAPA process to allow any work in this location
	PR60	Council Office Redevelopment	Tony						88,410	31,590	120,000	RGRC		PO108370	Troppo	ON HOLD until 2026
	PR45	Numbulwar Ablution Block - Festival	Luke						261,145	261,145	Arts & Culture Grant					Site visit and community consultation required to formalise location.
	PR47	Ablution Block at Airport	Belinda						210,000	113000	97000	Grant LA		PO 117195	Modulate	Unit is in Katherine. Awaiting transport to Numbulwar and final setup. Due to road conditions, transport delayed until after the wet and the road is graded.

**MAJOR PROJECT STATUS REPORT**

Date	Project ID	Project Name	Officer	Stage					Project Budget	Project Expenditure EX GST	Approved Budget	Funding	Amendments	PO Number	Contractor	CURRENT COMMENTS
				1	2	3	4	5								
	PR101	Staff Housing - Lot 156	Luke					1,100,000								ON HOLD
	PR100	Numbulwar Aged Care Building Works	Tony					1,056,000			Grant					Building 95% complete in Darwin. Awaiting road opening to transport and install on site.
	PR48	Clinic Road Design Phase	Gordon					2,500,000	81,605.00	978,578 1,521,422	LRCI Grant RGRC		PO105012 PO102933	SCP SCP		Contractor currently on site working on the roads

**MAJOR PROJECT STATUS REPORT**

Date	Project ID	Project Name	Officer	Stage					Project Budget	Project Expenditure EX GST	Approved Budget	Funding	Amendments	PO Number	Contractor	CURRENT COMMENTS
				1	2	3	4	5								
<b>Robinson River</b>																
<b>Larrimah</b>																
	PR95	Telstra House	Luke												Condition assessment and recommendations for the repair of the old Telstra House. Initial investigations have identified asbestos onsite.	
<b>Urapunga</b>																
18/08/2020	PR49	Community Hall Shed	Belinda					425,000.00		10000. 415,000	LA Grant			TTS Built - Construction CAT Contracting - Certification	Projects team conducted site visit on 1 <sup>st</sup> June to rescope and provide opti	
<b>Project Management Fees</b>																
								250,000							To be utilised for Bulman & Borroloola Toilet projects & staff housing projects.	
<b>Homelands</b>																



## INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	17.2
<b>TITLE</b>	LA Projects Report
<b>AUTHOR</b>	Luke Haddow, General Manager of Infrastructure Services and Planning

### RECOMMENDATION

That Council receives and notes the Local Authority Project report

### BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

#### Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

#### Local Authority Project Approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

#### ISSUES/OPTIONS/SWOT

- Please refer to the attached LA Project Report.

#### FINANCIAL CONSIDERATIONS

Nil.

#### ATTACHMENTS

1. LA Projects June 2026 [17.2.1 - 19 pages]

Barunga Local Authority Project Funding						
Funding received from Department						
						\$ 473,539.00
Funds Allocated by Local Authorities						
						\$ 508,645.99
Surplus/(Deficit) from completed projects						
						\$ 50,375.03
Remaining Unallocated funds						
						\$ 15,268.04
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Variance
4/03/2024	PR87	Purchase of portable toilet	Purchase of and installation of portable toilets in the following location the cemetery		\$ 7,024.27	\$ 14,769.40
				\$21,793.67		
1/07/2025	PR 150	Playground lighting	Solar lighting to be supplied for the playground.	\$ 6,000.00	\$0.00	\$ 6,000.00
2/04/2025	PR20	Water Taps	Requests to scope installation of water taps at Heritage Park and Norforce Park.		\$ 7,352.67	
14/01/2026	PR 151	Cemetery consultation BBO's	BBO's to consult community for scoping of the cemetery expansion requirements	\$ 1,000.00	\$ 1,045.80	\$ 45.80
Total allocation for current projects				\$42,293.67	25152.36	29493.98
Total for completed projects				\$ 466,352.32	442,173.45	50,375.03
Grand Total				\$ 508,645.99	467,325.81	73,889.01

13 April 2026

03/04/2024: LA decided to allocate remaining \$21,793.67 towards purchase of portable toilet.  
 30/11/2024: 2 Toilets onsite and in position. Temporary privacy screening setup.  
 18/02/2025: Additional scope to install shade being developed. Original contractor has closed business and left town.  
 07/03/2025: A freestanding shade structure has been selected, costing approximately \$2000.00 excluding installation fees. Readjust of scope and reapproval is required to include the privacy screens.  
 15/05/2025: Discussing with Nyiranggulung Rise CDP manager to do the small shade and the screening as a cdp activity

14/10/2025: LA confirmed lights required under shelter. Quotes to be obtained before next LA  
 13/01/2026: LA Allocated funding - Lights ordered  
 06/03/2026: Lights in stock, awaiting installation  
 02/04/2025: LA requests to scope installation of water taps at Heritage Park and Norforce Park.  
 04/04/2025: Expression of Interest sent to power and water, for Heritage Park.  
 20/08/2025: Previous submissions located, RGRC to scope and price to complete the physical works.  
 17/09/2025: Ongoing.  
 21/11/2025: Corresponding with PWC. Quotes being obtained for works at Heritage Park.

13/05/2026: BBO held 28/01/2026

Borroloola Local Authority Project Funding							
27 April 2026							
Funds received from Department							
				\$	1,103,731.00		
Funds allocated from Council							
				\$	71,477.00		
Funds Allocated to projects by Local Authority Members							
				\$	1,105,063.49		
Surplus/(Deficit) from completed projects							
				\$	22,695.49		
Remaining Unallocated Funds							
				\$	92,840.00		
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	
						Project Variance	
						Project Status	
9/02/2023	PR38	Tamarind Park Power supply	Solar lighting in Tamarind Park	\$ 129,831.00	\$ 83,313.35	<p>Avero Solar Lighting System x 20: \$66,800.00                      Freight to Katherine: \$6,960.00                      Premix cement for Borroloola: \$7,500.00                      Freight of solar lights and 10 pallets of concrete to Borroloola: \$2,053.35</p>	<p>9/02/2023: LA allocated \$129,831 to install power supply at the Tamarind Park.                      30/06/2024: Investigating Solar Lights as an option for power supply to BBQ area. Suggest putting solar lights at the memorial and a few through the park as well.                      Purchased Solar lighting system and cement premix.                      30/09/2024: All materials are now onsite awaiting installation. Rescoping and quoting. 1 quote obtained so far.                      06/02/2025: Revalidating quote, Acting GM ISP met with contractor onsite 06/02/25 to finalise scope.                      04/04/2025: Contractor advised Roper Gulf will need to organise a power pole and connection with power and water.                      15/05/2025: Power and Water have advised contractor that a new connection won't be granted. Alternative source of power to be determined.                      17/09/2025: LA has made a resolution to rescope the project for four solar lights in the park and under the shelter quotes underway.                      14/10/2025: Awaiting permission from Minister for Infrastructure upgrades                      13/04/2026: Permission received, Awaiting updated quotes for light installation and material for memorial wall.                      27/04/2026: Solar lights installed in park area and additional lighting installed under shelter.</p>

8/05/2025	PR135	Memorial	procurement and installation of a Memorial wall and initial plaque for the late Mavis KERR at Tamarind Park.	\$ 15,000.00			<p><b>08/05/2025:</b> LA allocates \$5,000 of Local Authority Project Funding for the procurement and installation of a Memorial wall and initial plaque for the late Mavis KERR at Tamarind Park.</p> <p><b>15/07/2025:</b> Awaiting quotes.</p> <p><b>07/08/2025:</b> The local authority requests scoping options names and wording to be used on Memorial Wall; requests for Memorial Wall Nominations to be put to public nomination, for ratification by</p> <p>the Local Authority, allocates an additional of \$10,000 of Local Authority Project Funds to Memorial Wall</p> <p>project for a total project budget of \$15,000; nominates dark stone (at least of three options) as material for Memorial Wall. The Local Authority deferred decision on wording for the Memorial Wall to next Local Authority Meeting.</p> <p><b>17/09/2025:</b> procurement underway for the options underway as present at the last LA.</p> <p><b>14/10/2025:</b> Awaiting permission from Minister for infrastructure upgrades</p> <p><b>06/11/2025:</b> delers wording and names list of Memorial Wall Project (PK 135) to its first Local Authority Meeting post Ministerial approval.</p> <p><b>13/04/2026:</b>Permission received, Awaiting updated quotes for light installation and material for memorial wall.</p>
<b>Total allocation for current projects</b>				\$ 573,295.49	\$ 235,846.38		\$ 22,695.49
<b>Total for Completed projects</b>				\$ 531,768.00	\$ 509,072.51		\$
<b>Grand Total</b>				\$ 1,105,063.49	\$ 744,918.89		\$ 22,695.49

Bulman/Weemool Local Authority Project Funding								
13 April 2026								
Funds Received from Department								
				\$		340,259.00		
Funds allocated to projects by Local Authority Members								
				\$		32,581.00		
				\$		426,370.49		
Surplus/(Deficit) from completed projects								
				\$		163,349.39		
Remaining unallocated funds								
				\$		109,818.90		
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
5/12/2018	PR06	Community Ablution Block	Purchase and Installation of Toilets located near council office	\$ 144,361.59	\$ 50,897.64	Consultancy: \$4795.00 Internal - Sanitary Drainage: \$2,382.00 AAPA: \$18629.09 Tender Development: \$5200.00 Consultancy: \$1285.72 Project Management: \$2284.80 Consultancy: \$1,125.00 Project Management: \$1,285.72 Consultancy: \$2,284.80 Project Management: \$1,285.71 Tender Fees: \$180.00 Tender Advertisement: \$438.40 Consultancy: \$1,500.00 Project Management: \$3,426.40 Commitments: \$226,178.00	\$ 93,463.95	05/12/2018: LA allocated \$72,000 to the Community Ablution Block. 22/08/2019: LA allocated additional \$25,000 on the Community Ablution Block. 11/02/2021: The project is under planning stage. \$19 License approved. PVC to be contacted for services response by 31/3/2021. 15/04/2021: Currently in Design phase to provide a final costing. 12/6/2021: Unallocated funds (\$47,361.59) allocated to toilet block. In procurement phase. Site visit scheduled for Feb 2nd. Project now with RGRG Assets Team. Purchased Ablution block. Projects team soon to start tender documents. AWS preparing services designs. 20/01/2022: \$19 approved. Awaiting AAPA clearance. AAPA certified. Now this project will need to go for public quotation for installation after completion of hydraulic plans. AWS undertaking tender documentation and projects management. Tender documentation complete and with RGRG for review. 31/08/2024: Awaiting SSP's prior to tender readiness. 18/02/2025: Pending power and water approvals. 07/03/2025: Ongoing. Still pending power and water approvals. 04/04/2025: Power and Water advised to replace a power pole. Proceeding with solar rather than the expense of purchasing a new pole. 28/05/2025: Power water approval received 23/05/2025. Review of tender documents to be released. 19/06/2025: Tender to be released in the new financial year. 17/09/2025: Tender online and closing September 30th 14/10/2025: Tender awarded, awaiting contractor scheduling 21/11/2025: Toilet is onsite with construction expected to be completed by the end of December - weather permitting. 09/01/2026: Construction started. Delay in completion due to kit errors. 13/05/2026: Final site inspection due week ending 22/05/2026
10/10/2024	PK137	Solar light	Purchase and Installation of three Solar Light. Two located near the workshop and one near the turn off.	\$ 5,000.00				10/10/2024: LA allocated \$5,000 towards solar light installation. 2 near the workshop and 1 near turn off. 07/03/2025: one light on concrete block to move to the corner. To be confirmed. Remains ongoing. 17/09/2025: remaining ongoing 05/01/2026: Will address once toilet is completed post. 18/02/2025: Goal posts are in transit to Katherine. 07/03/2025: Have arrived in Katherine, installation required and allocation of more funding needed to install the posts. 14/10/2025: Awaiting quote from contractor to install 13/04/2026: Additional allocation needed to install. Received 2 quotes that are around 15K
10/10/2024	PK121	Oval goal post replacement	Removal of goal posts, purchase and install goal posts at the football field.	\$ 10,000.00	\$ 8,935.00	9m/6m AFL Goal Posts with Sleeve bases: \$8935.00	\$ 1,065.00	



Jilkinggan Local Authority Project Funding								
27 April 2026								
Funds received from Department								
						\$ 481,331.00		
Funds allocated to projects by Local Authority Members								
						\$ 454,270.00		
Surplus/(Deficit) from completed projects								
						\$ 36,120.79		
Unallocated remaining funds								
						\$ 63,181.79		
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
		Sports Centre	Obtain section 19 on the Jilkinggan Sports centre and commence upgrades.	\$ 50,000.00				28/08/2024: OMC allocated \$20,000 from unallocated funds towards this new project 18/02/2025: \$19 application submitted 16/04/2025: When the \$19 is approved, the plan will be to remove the damaged tiles and all other flooring then replace with a non-slip paint. 17/09/2025: \$19 NLC consultation meeting occurred on the 16/09/2025 14/10/2025: Awaiting NLC "letter of comfort" to proceed 04/11/2025: LA allocated an additional \$30,000 14/01/2026: Scope completed and Request for quotations being prepared. Letter of comfort has been received, procurement underway 23/01/2026: Awaiting quotes from suppliers to complete works 13/04/2026: Works were due to commence just before Jilkinggan was flooded. Awaiting final cleanup before contractor commence work. 27/04/2026: Contractors mobilising to site on the 28/04 - Estimated 3 week time for completion. 13/05/2026: Works underway and almost complete
28/08/2024	PR138	Barunga Festival	Allocation of funds to the local sporting team to attend the Barunga Festival Weekend	\$ 5,000.00				06/05/2025: LA allocates \$5,000 for the to support of the Local sporting team to attend the Barunga Festival weekend.
5/08/2025		BBQ	Community Barbecues with Police (Cops and Kids) initiative for three (3) months	\$ 4,500.00	\$ 3,219.30	PO121288 - \$1399.30 PO121099 - \$1820		05/08/2025: The Local Authority allocates \$4,500 towards Community Barbecues with Police (Cops and Kids) initiative for three (3) months (\$1,500 per month).
4/11/2025		Community Nursery	Establishment of a Community Nursery and nominates the Muns Yard area as its location	\$10,000				04/11/2025: establishment of a Community Nursery and allocates \$10,000 for that purpose, and nominates the Muns Yard area as its location
4/11/2025		Christmas Community Festivities	Christmas Lights competition and Christmas Community Festivities to be held	\$15,000	\$ 6,756.55	PO121345 - \$75 PO121291 - \$1048 PO121290 - \$5657 PO121289 - \$179.55		04/11/2025: requests for a Christmas Lights competition and Christmas Community Festivities to be held and allocates \$15,000 for that purpose.
			<b>Total allocation for current projects</b>	\$ 84,500.00	\$ 9,975.85		\$ 74,524.15	
			<b>Total for Completed projects</b>	\$ 369,770.00	\$ 333,649.21		\$ 36,120.79	
			<b>Grand Total</b>	\$ 454,270.00	\$ 343,625.06		\$ 110,644.94	



Urapunga Local Authority Project Funding						
13 April 2026						
Funds received from Department						
						\$ 96,400.00
Funds allocated to projects by Local Authority Members						
						\$ 66,800.00
Surplus/(Deficit) from completed projects						
						\$ 1,500.00
Remaining Unallocated funds						
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Variance
11/12/2024	PR140	Landscaping and planting	Landscaping and planting tree and scrubs works throughout the community.	\$ 10,000.00	\$ -	\$ -
11/12/2024	PR141	Cemetery fencing repairs and boulder installation	Cemetery Fencing repairs and boulder installation to be conducted on the old cemetery located as you come into the community.	\$ 5,000.00	\$ -	\$ -
11/12/2024	PR123	Community sporting equipment	Requests for the purchase of sporting equipment.	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
<b>Total allocation for current projects</b>				\$ 18,000.00	\$ 1,500.00	
<b>Total for Completed projects</b>				\$ 48,800.00	\$ 34,549.51	
<b>Grand Total</b>				\$ 66,800.00	\$ 36,449.51	
11/12/2024:						allocates \$10,000 on landscaping and planting trees and shrubs.
18/02/2025:						Tree types and locations to be determined. Supplier to recommend native trees local/suitable for the area.
13/04/2026:						Trees/plants have been ordered. Delivery was scheduled just as flooding happened and road was closed.
11/12/2024:						allocates \$5,000 on Cemetery fencing repair and boulder installation.
18/02/2025:						Materials for fence repairs ordered with another project to receive better price for bulk order. Awaiting materials supply.
11/12/2024:						LA allocated \$3,000 towards community sporting equipment.
18/02/2025:						Procurement underway by the Programs team.
03/06/2025:						Sporting equipment purchased by CSM; upon more staff commencing in positions additional sporting and recreation gear will be purchased when needs are identified by sport and recreation participants.

<b>25 May 2026</b>								
<b>Hodgson Downs Local Authority Project Funding</b>								
Funds received from Department								
						\$ 722,340.00		
Funds allocated to projects by Local Authority Members								
						\$ 670,140.00		
Surplus/(Deficit) from completed projects								
						\$ 65,029.74		
Remaining unallocated funds								
						\$ 117,229.74		
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
6/03/2024	PR118	Steel Bin Holders	Supply 60 Steel Bin Holders, and Alawa Aboriginal Corporation to install the same	\$ 8,000.00	\$ -			03/06/2024: LA allocated \$4,000 towards steel for bin holders 09/12/2024: allocated another \$4,000. Council to supply 60 bin holders and AAC to install. 18/02/2025: Cost of commercial bin holders only allows about 30 units. Looking at alternative design and manufacture using internal labour 20/08/2025: Cost per unit is approx. \$300.00 a unit which are all locking which is not practical for Muns 17/09/2025: Alternative design found manufacturing option to be determined. 25/05/2026: Material Ordered
3/06/2024	PR124	Sports Equipments	Sports equipments for Alawa Aboriginal Corporation.	\$ 5,000.00	\$ -		\$ -	03/06/2024: LA allocated \$5,000 towards sports equipment for Alawa Corporation. 18/02/2025: Procurement underway by the Programs team. 03/06/2025: Dale Campbell advised that Alawa have brought some equipment and are awaiting reimbursement. Dale will liaise with community members to identify needs. 17/09/2025: nothing received from Alwa regarding outcomes or invoices for this project. 23/02/2026: Council will purchase equipment to be stored at the schools
3/06/2024	PR136	Speed Bumps and signage	2 X slow down for children signs 15 X speed Bumps (collaborate with CDP to install and paint speed bumps)	\$ 30,000.00	\$ 8,227.64	Speed Humps: \$8,227.64		03/06/2024: LA allocated \$5,000 towards two slow down for children signs and allocated \$15,000 towards speed bumps. 02/09/2024: LA allocated additional \$10,000 towards purchasing of five additional speedbumps and signage 18/02/2025: Signs will be ordered by end of Feb, currently finalising sign replacements across the region. 04/04/2025: Signs have arrived. 28/10/2025: Pallet of speed bumps to be sent to Hodgson Downs.
3/06/2024		Scoping of Playground	Cost Scoping	\$ -	\$ -		\$ -	03/06/2024: LA requests for council to scope of a playground. 28/05/2025: LA asked to provide a location to allow scoping of playground on 26/05/2025 LA Meeting 17/09/2025: Still waiting for another site to be proposed by the LA 14/01/2026: Site has been selected, scoping to be done to determine costs to construct playground
9/12/2024		Christmas Festivities	Festivities event	\$ 5,000.00	\$ -		\$ -	09/12/2024: LA allocated \$5,000 towards Christmas festivities. 20/08/2025: Awaiting for Alwa to provide details. 17/09/2025: nothing received from Alwa regarding outcomes or invoices for this project.

9/12/2024	Australia Day festivities	Festivities event	\$ 2,000.00	-	\$	-	<p>09/12/2024: LA allocated \$2,000 towards Australia Day festivities.</p> <p>20/08/2025: Awaiting for Alwa to provide details.</p> <p>17/09/2025: nothing received from Alwa regarding outcomes or invoices for this project.</p>
9/12/2024	PR131 Massacre site scoping	Cost Scoping	\$ 25,000.00	20,815.30	\$	20,815.30	<p>09/12/2024: LA has requested for cost scoping of the Massacre site.</p> <p>21/02/2025: A proposal has been developed by Bennett Architects for the survey of the site and community visits to ensure any work is done in a culturally appropriate way. The cost estimate is \$18,923 + Travel and disbursements.</p> <p>26/05/2025: The Local Authority allocates \$25,000 of Local Authority Project Funding for the scoping and planning surveying of the Massacre Site Project to be undertaken in a culturally appropriate way.</p> <p>20/08/2025: Consultant date to be confirmed potentially going to be on the week beginning the 15 September 2025</p> <p>17/09/2025: on hold.</p>
<b>Total allocation for current projects</b>			\$ 80,000.00	\$ 33,732.33			
<b>Total for Completed projects</b>			\$ 590,140.00	\$ 525,420.91			
<b>Grand Total</b>			\$ 670,140.00	\$ 559,153.24			

Manyallaluk Local Authority Project Funding							13 April 2026	
Funds Received from Department							\$ 121,878.00	
Funds from Council							\$ 37,000.00	
Funds allocated to projects by Local Authority Members							\$ 173,005.24	
Surplus/(Deficit) from completed projects							\$ 14,131.24	
Remaining Unallocated funds							\$ (14,131.24)	
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
3/04/2023	PR057	Fencing at Top Cemetery	purchase and installation of fencing the perimeter of the Top cemetery	\$ 78,393.58				<p>03/04/2023: LA provisionally allocated remaining funding, \$28,264.70 towards purchasing and installing mesh fence at the bottom cemetery.</p> <p>27/04/2023: OMC approves the Provisional recommendation from the 03/04/2023 Manyallaluk Local Authority Provisional Meeting minutes.</p> <p>03/07/2023: Quotation requests ongoing.</p> <p>02/10/2023: Quotations sort are over budget. LA reallocated from bottom cemetery to Top cemetery.</p> <p>15/01/2024: Quotes obtained are higher than allocation. Recommendation included in OMC report for resolution.</p> <p>28/08/2024: OMC allocated \$28264.70 towards AAPA clearance for this project and allocated remaining \$13,128.88 from LA unallocated funds towards it and also allocated extra \$37,000 from the council funds to this project.</p> <p>18/02/2025: Quotation request ongoing.</p> <p>07/03/2025: some materials have been procured. AAPA has been applied for. Currently awaiting progression.</p> <p>04/04/2025: Received AAPA quote, which has been authorised.</p> <p>28/10/2025: Received and processed invoice. Awaiting final clearance documentation.</p> <p>21/11/2025: AAPA Received. Scoping for fence replacement to commence.</p>
Total allocation for current projects				\$ 78,393.58	\$ -			
Total for Completed projects				\$ 94,615.66	\$ 80,484.42		\$ 14,131.24	
Grand Total				\$ 173,009.24	\$ 80,484.42		\$ 14,131.24	

Mataranka Local Authority Project Funding								
Funding received from Department		\$	524,563.00					
Funds allocated to projects by Local Authority Members		\$	544,913.20					
Surplus/(Deficit) from completed projects		\$	53,756.76					
<b>Remaining Unallocated Funds</b>		<b>\$</b>	<b>33,406.56</b>					
Date	Project ID	Projects	Projects Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
8/05/2025	PR139	Playground	playground upgrade	\$ 170,000.00				05/08/2025: The Local Authority combines the two Mulgean Camp Project into one (1), and allocates a total of \$170,000 to playground upgrade the project from Local Authority Project Funding. 17/09/2025: tender documents being prepared for release. 23/01/2026: Tender to be released on LocalBuy week ending 30/01/26. Tender will be open for 3 weeks. 13/04/2026: Only 1 tender received and it was almost double the assigned budget. Alternative procurement being discussed. 13/05/2026: Works due to start 13/07/2026 with 3 week construction timeframe.
<b>Total allocation for current projects</b>				\$ 170,000.00	\$ -		\$ 53,756.76	
<b>Total for Completed projects</b>				\$	\$ 321,156.44			
<b>Grand Total</b>								

Ngukurr Local Authority Project Funding								
Funds received from Department								
						\$ 1,360,291.00		
Funds allocated to projects by Local Authority Members								
						\$ 1,377,646.00		
Surplus/(Deficit) from completed projects								
						\$ 3,071.28		
Remaining Unallocated funds								
						\$ (14,283.72)		
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
11/12/2024	PR43	Community bus stop installation	Installation of four bus stops	\$ 100,000.00	\$ 75,659.00	Double Bus stops:\$61,000 Barcelona Bency Aluminium: \$8,720.00 Freight: \$5,939		11/12/2024: LA allocate \$100,000 from beautification towards community bus stop installation. 18/02/2025: Four bus stops with aluminium seating have been ordered and are currently being manufactured. 04/04/2025: Bus stops in Katherine awaiting shipment to Ngukurr. 15/05/2025: awaiting scheduling with CSM 20/08/2025: Works ongoing.
7/04/2025		Bush Tukka trees	Purchase and installation of Bush Tukka tree	\$5,000				04/09/2025: The LA allocates \$5,000 of Local Authority Project Funds for the purchase and installation of Bush Tukka trees. The species to be determined by Councillor Melissa ANDREWS with General Manager Infrastructure Services and Planning;
4/07/2025		Shade & electrical lighting	shade/power/lighting for the fellowship	\$10,000				04/09/2025: The LA allocates \$10,000 for fellowship shade and electrical lighting to be scoped.
			<b>Total allocation for current projects</b>	\$ 220,000.00	\$ 439,387.95			
			<b>Total for Completed projects</b>	\$ 1,098,622.14	\$ 1,081,344.77			
			<b>Grand Total</b>	\$ 1,318,622.14	\$ 1,520,732.72			

Numbulwar Local Authority Project Funding							25 May 2026	
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
Funds received from Department				\$	1,227,356.00			
Funds allocated to projects by Local Authority Members				\$	1,270,670.91			
Surplus/(Deficit) from completed projects				\$	41,696.73			
Remaining Unallocated funds				\$	(1,618.18)			
28/08/2024	PR88	Existing Cemetery Works	Scope, design survey and install all appropriate items to maintain current cemetery, in order to preserve the site.	\$ 422,322.27	\$ 124,420.10	Consultancy Fee: <b>\$14,012.50</b> Consultancy Fee: <b>\$19512.60</b> Consultancy Fee: <b>\$87828.00</b> Consultancy Fee: <b>\$3067.00</b>	\$ 297,902.17	<b>28/08/2024:</b> (OMC) reallocated \$85088.18 from Toilets at Airport and \$337,234.09 from Sports Precinct upgrade towards new project- Existing cemetery Works. <b>11/12/2024:</b> PO raised for design & ground penetration radar. Fencing and retaining wall design received and being reviewed. <b>18/02/2025:</b> Fencing materials have been ordered, awaiting delivery. <b>21/02/2025:</b> Existing Cemetery – design works and surveying has been undertaken. The GPS coordinates for each burial site have been recorded. Works will soon commence with Council CDP to manufacture memorial headstones for each site. Alternatively, the LA may wish for crosses to be used. Bennett Architects have requested that a resolution be passed by the Local Authority to confirm that the community has been consulted with regarding the new cemetery site and confirmation that the site identified is suitable. Please see attached map for reference. <b>16/04/2025:</b> Discussion around the retaining wall due to concerns regarding the fine sand. Further discussion is needed regarding headstones or crosses. <b>15/07/2025:</b> Gravesite marking to be discussed. Quote received for crosses, exceeding \$75K - alternative markings may need further discussions with community. Alternative to "retaining wall" proposed. Dune retention consist of Geotextile fabric and additional trees and shrubs consistent with the area. <b>20/08/2025:</b> Designs to be table for approval of the fence and the dune stabilisation. <b>03/09/2025:</b> The local Authority resolves to selected the current design work presented on 03 September to progress as the main focus.
15/09/2023	PR62	Shade structure and seating	six seating sites and shade structures	\$ 60,000.00	\$ 15,767.94	Shade Structure: <b>\$8750.25</b> Shade Structure: <b>\$8750.24</b> Seating for Numbulwar x6: <b>\$6387.76</b> Freight to Katherine: <b>\$2079.00</b> Wrong Costing: <b>+\$10,199.31</b>	\$ 44,232.06	<b>15/09/2023:</b> \$60,000 towards six shade structure and seating at various parks. <b>18/02/2025:</b> Four structure sites have been identified and awaiting contractor to provide quote to install. <b>17/09/22025:</b> ongoing contractors availability issues
15/09/2023	PR63	Solar Lights	Four solar lights in park to be installed	\$ 40,000.00	\$ 15,939.60	Concrete: <b>\$1125.00</b> 4 x solar lights: <b>13360.00</b> freight to Katherine: <b>\$1050.00</b> freight to Numbulwar: <b>\$404.60</b>	\$ 24,060.40	<b>15/09/2023:</b> LA allocated \$40,000 towards one solar light in each park. <b>18/02/2025:</b> One Light to be installed at each of the four shade structures <b>17/09/2025:</b> being completed at the same time as the shade structure; ongoing contractors availability issues <b>28/10/2025:</b> Awaiting Engineering design for footings.

15/09/2023	PR64	Large solar light	One Large solar light to be installed at the top of the boat ramp	\$	15,000.00	\$	8,654.60	Concrete: \$750.00 1 Large Solar Light: \$5550.00 Freight to Katherine: \$1950.00 Freight to Numbulwar: \$404.60	6,345.40	15/09/2023: LA allocated \$15,000 large luminous solar light at the top of boat ramp. 18/02/2025: Light to be installed on concrete block. Require cages from Numbulwar to allow blocks to be manufactured. 04/04/2025: Cage has been retrieved from Numbulwar. Concrete block to be design and quoted. 17/09/2025: ongoing contractors availability issues 28/10/2025: Awaiting Engineering design for footings.
15/09/2023	PR67	Large solar lights x 3	Three solar lights located from Newtown to mission area require maintenance.	\$	40,000.00	\$	16,435.00	Concrete: \$1125.00 3 x solar lights: \$13360.00 Freight to Katherine: \$1950.00 Freight to Numbulwar: \$404.60	23,565.00	15/09/2023: LA allocated 40k for installing 3 large solar lights along dirt road from Newtown to mission area. 18/02/2025: 2 of the 3 existing lights have been repaired. Last one to be repaired once access is available. 17/09/2025: ongoing contractors availability issues
5/03/2025		BBQ	Community festivities	\$	5,000.00					05/03/2025: The LA allocates \$5000 for a community BBQ. 23/02/2026: Awaiting invoices to complete project
				\$	582,322.27	\$	181,217.24			
<b>Total allocation for current projects</b>				\$	688,348.64	\$	668,348.64			
<b>Total for Completed projects</b>				\$	1,270,670.91	\$	849,565.88			
<b>Grand Total</b>										

Robinson River Local Authority Project Funding						
27 April 2026						
Funds received from Department						
				\$	130,000.00	
Funds allocated to projects by Local Authority Members						
				\$	97,500.00	
Surplus/(Deficit) from completed projects						
				\$	5,459.09	
Remaining Unallocated funds						
Date	Project ID	Projects	Project Description	Project Budget	Actual Expenditure	Project Variance
31/08/2023	PR68	Speed Humps	Purchase and installation of speed humps	\$ 5,000.00	\$ 3,703.18	\$ 1,296.82
			Mid Section Speed humps x.120: \$2386.80 Speed Hump ends x.10: \$155.80 8mm Spikes: \$1040.00 Freight: \$120.58			
31/08/2023	PR72	Solar lights	Purchase and installation of four solar lights.	\$ 40,000.00	\$ 17,068.39	\$ 22,931.61
			4 x solar lights: \$13360.00 Freight to Darwin: \$1363.64 2 x pallets of premix concrete: \$1500.00 Freight: \$312.35 Freight: \$532.40			
31/08/2023	PR73	Signage- Road Safety	Purchase and installation of a variety of Signage for road safety for community	\$ 5,000.00		
31/08/2023	PR74	Bollards for the Park	Purchase and installation of bollards around the perimeter of the park.	\$ 10,000.00		

31/08/2023	PR75	Basketball Equipment	Purchase of a variety of Basketball equipment.	\$	500.00	\$	901.64	Basketball Backboards: \$652.73 Freight: \$248.91	-\$	401.64	31/08/2023: provisionally allocates \$500 for purchasing Basketball Equipment. 25/10/2023: OMC approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes. 18/02/2025: New backboards ordered, awaiting delivery to community. 15/07/2025: Additional funding required for additional repairs to basketball rings. 28/10/2025: Post straightened attempted to install backboards, need additional tools. 31/08/2023: provisionally allocates \$2,000 for purchasing portable BBQ. 25/10/2023: OMC approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes. 18/02/2025: In Procurement stage 21/11/2025: BBQ procured delivery to site to follow.
31/08/2023	PR77	Portable BBQ	Purchase of portable BBQ	\$	2,000.00	\$	817.27	BBQ: \$817.27	\$	1,182.73	31/08/2023: Local Authority provisionally allocated \$500.00. 25/10/2023: OMC approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes.
31/08/2023	PR78	Food for Community BBQ	Purchase of food for a community BBQ.	\$	500.00						27/04/2026: Awaiting quote for shipping container. Quotes for seating and table as well as portable shade to be completed and items purchased.
27/04/2026	PR159	Storage and equipment for funerals	Shipping container, chairs, tables portable shade for funeral events.	\$	37,959.00						
<b>Total allocation for current projects</b>				\$	73,000.00	\$	31,605.93		\$	25,894.07	
<b>Total for Completed projects</b>				\$	24,500.00	\$	16,040.91		\$	5,459.09	
<b>Grand Total</b>				\$	97,500.00	\$	47,646.84		\$	31,353.16	



## **20 CLOSED SESSION**

### **20.1 Confirmation of Previous Minutes Confidential Session**

**Regulation 51(1)(e)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

### **20.2 Action List**

**Regulation 51(1)(e)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

### **20.3 Previous Committee Minutes Confidential Session**

**Regulation 51(1)(d)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

**Regulation 51(1)(e)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

### **20.4 Finance and Infrastructure Committee**

**Regulation 51(1)(c)(iii)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

**Regulation 51(1)(e)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

### **20.5 Contracts**

**Regulation 51(1)(c)(i)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

### **20.6 Regional and Remote Land Releases**

**Regulation 51(1)(d)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

### **20.7 Asset Disposal**

**Regulation 51(1)(c)(i)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

### **20.8 Elected Member Administration**

**Regulation 51(1)(c)(iii)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

**Regulation 51(1)(e)** - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

#### **20.9 Chief Executive Officer Leave**

**Regulation 51(1)(c)(iii)** - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*