



# AGENDA MATARANKA LOCAL AUTHORITY

## TUESDAY 3 FEBRUARY 2026

Notice is given that the next Mataranka Local Authority of the Roper Gulf Regional Council will be held on:

Tuesday 3 February 2026 at 1:00 pm  
Roper Gulf Regional Council Service Delivery Centre-Mataranka  
Or

Or Via Microsoft Teams Meeting  
Meeting ID: 424 646 786 857 5  
Passcode: o5jB2ox2

[Join the meeting now](#)

Or please call (audio only)

[+61 2 8320 9269](tel:+61283209269)

When prompted, enter Conference ID: 875 883 116#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Cindy Haddow".

Cindy HADDOW  
ACTING CHIEF EXECUTIVE OFFICER

**MATARANKA CURRENT MEMBERSHIP:****Appointed Members**

1. Councillor Sue EDWARDS;
2. Councillor Des BARRITT;
3. Annabelle DAYLIGHT;
4. Rachael WALTERS (Chairperson);
5. Margaret MINNETT;
6. Johnny BILLY;
7. Shaunette MARTIN;
8. Maria GIBBS;
9. Helen HAWKINS; and
10. Lorretta GIBSON.

**MEMBERS: 10**

**QUORUM: 6** (minimum requirement)

**PROVISIONAL: 3** (minimum requirement)

**EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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**NB** The page numbers on this index may be inaccurate due to current software formatting issues.



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## CONFIRMATION OF PREVIOUS MINUTES

**ITEM NUMBER** 6.1  
**TITLE** Mataranka Local Authority Meeting Previous Minutes  
**AUTHOR** Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That the Mataranka Local Authority confirms the minutes from the Meeting held on Tuesday, 04 November 2025 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Mataranka Local Authority Meeting was held as a **Provisional** on Tuesday, 04 November 2025. Attached are recorded minutes from that meeting for the Local Authority to confirm.

### ISSUES/OPTIONS/SWOT

That the next Mataranka Local Authority Meeting is scheduled to be held on Tuesday, 05 May 2025.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. MAT MIN 04112025 Unconfirmed [6.1.1 - 3 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL AUTHORITY HELD AT THE ROPER GULF REGIONAL COUNCIL SERVICE DELIVERY CENTRE-MATARANKA 36 ROPER TERRACE, MATARANKA NT 0852 ON TUESDAY 4 NOVEMBER 2025 AT 1:00 PM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Appointed Members

- Councillor Des BARRITT;
- Councillor Sue EDWARDS;
- Rachael WALTERS (Chairperson); and
- Maria GIBBS.

### 1.2 Staff Members

- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Tony HOPP, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Karyn KALAMARAS, Council Services Manager;
- Liam FARRELL, Operations Manager;
- Alicia MIRANDA, Wugularr Council Services Manager;
- Shane SMITH, Community Safety Coordinator;
- Daniele PIGA, Governance Coordinator (minute secretary); and
- Ashab HASSANAR, Mataranka Aged Care and Disability Coordinator.

### 1.3 Guests

- Mayor Tony JACK;
- Brandon CHARMAN, Northern Territory Police Force; and
- Michael McFARLANE, Member of the Public.

## 2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 1:09 pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 Apologies and Leave of Absence

*MAT P-29/2025 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED*

That the Provisional Mataranka Local Authority:

- (a) accepts the tendered apologies from Shaunette MARTIN and Margaret MINNETT;
- (b) does not authorise the absence of Annabelle DAYLIGHT and Johnny BILLY noting that no apologies were received; and
- (c) notes the tendered apology from the Chief Executive Officer.

## 5 QUESTIONS FROM THE PUBLIC

Nil.

**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 Mataranka Local Authority Meeting Previous Minutes****MAT P-30/2025 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

That the Provisional Mataranka Local Authority receives and notes the minutes from the Meeting held on Tuesday, 05 August 2025 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

With amendments:

The Mataranka Local Authority noted remarks by Sgt. Brandon CHARMAN, Northern Territory Police Force, Footpaths in Mataranka raised, missed in the Previous Minutes.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 Action List****MAT P-31/2025 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

That the Provisional Mataranka Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Sgt. Brandon CHARMAN, Northern Territory Police Force, provided the Mataranka Local Authority with an overview of the land tenure issues.

**8.1 General Business****MAT P-37/2025 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

That the Provisional Mataranka Local Authority:

- (a) notes the amendment of the previous minutes pertaining the request of scoping Footpaths in Mataranka;
- (b) requests for scoping of laneway as alternative noting land tenure issues;
- (c) notes the land tenure concerns pertaining the safety issues in Mulggan Camp, with temporary structures not authorised by Council and hazards arising from the same in upcoming Wet Season storms;
- (d) requests the Chief Executive Officer to contact the Department of Housing, Local Government and Community Development as urgent matter pertaining the inadequate infrastructure and to continue advocacy for Homelands Funding; and
- (e) requests the Chief Executive Officer to invite Mia CHRISTOFFERSEN to the next Mataranka Local Authority Meeting and to visit Mulggan Camp.

**9 DISCLOSURE OF INTEREST**

There were no declaration of interest at this Mataranka Local Authority Meeting.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 EXECUTIVE REPORTS****12.1 Local Authority Member Attendance Report****MAT P-32/2025 RESOLVED (Councillor Des Barritt/LA Member Rachael Walters) CARRIED**

That the Provisional Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

**12.2 Elected Members Report**

*MAT P-33/2025* **RESOLVED (Councillor Sue Edwards/LA Member Maria Gibbs)** **CARRIED**  
That the Provisional Mataranka Local Authority receives and notes the Elected Members Report.

**13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

**13.1 Mataranka LA September YTD Finance Report**

*MAT P-34/2025* **RESOLVED (Councillor Des Barritt/Councillor Sue Edwards)** **CARRIED**  
That the Provisional Mataranka Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 30 September 2025.

**14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

**14.1 Council Services Manger Report**

*MAT P-35/2025* **RESOLVED (Councillor Sue Edwards/LA Member Maria Gibbs)** **CARRIED**  
That the Provisional Mataranka Local Authority receives and notes the Council Services Manager Report.

**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

**15.1 Mataranka Local Authority Projects Update**

*MAT P-36/2025* **RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)** **CARRIED**  
That the Provisional Mataranka Local Authority:  
(a) receives and notes the Local Authority Projects Update Report; and  
(b) receives and notes the Certification of 2024-25 Local Authority Project Funding.

**16 CLOSE OF MEETING**

The meeting closed at 2:59 pm.

This page and the preceding pages are the Minutes of the Mataranka Local Authority Meeting, held on Tuesday, 04 November 2025 and confirmed.

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Chairperson  
Confirmed on 03 February 2026





**BUSINESS ARISING FROM PREVIOUS MINUTES**

**ITEM NUMBER** 7.1  
**TITLE** Action List  
**AUTHOR** Bhumika Adhikari, Governance Engagement Coordinator

**RECOMMENDATION**

That the Mataranka Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a non-authoritative reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each resolved matter.

**ACTION LISTS**

**8.1 General Business**

**MAT P-37/2025 RESOLVED (Councillor Des Barritt/Councillor Sue Edwards) CARRIED**

**Meeting Date REPORT IN THE AGENDA**

**04 November 2025**

b)

That the Provisional Mataranka Local Authority:

- (a) notes the amendment of the previous minutes pertaining the request of scoping Footpaths in Mataranka;
- (b) requests for scoping of laneway as alternative noting land tenure issues;
- (c) notes the land tenure concerns pertaining the safety issues in Mulggan Camp, with temporary structures not authorised by Council and hazards arising from the same in upcoming Wet Season storms;
- (d) requests the Chief Executive Officer to contact the Department of Housing, Local Government and Community Development as urgent matter pertaining the inadequate infrastructure and to continue advocacy for Homelands Funding; and
- (e) requests the Chief Executive Officer to invite Mia CHRISTOFFERSEN to the next Mataranka Local Authority Meeting and to visit Mulggan Camp.

d) & e) Outgoing Correspondence 11.1

**ATTACHMENTS**

Nil

## OUTGOING CORRESPONDENCE

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Outgoing Correspondence
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That the Mataranka Local Authority receives and notes the outgoing correspondence.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	15/01/2026	Cindy HADDOW, Acting Chief Executive Officer	Sahardi GARLING, A/senior regional Project Officer, Big Rivers Region, Department of Housing, Local Government and Community development	Request for Housing Infrastructure Investment - Mulggan Camp	-
02	15/01/2026	Cindy HADDOW, Acting Chief Executive Officer	Mia Christophersen, Northern Land Council	Invitation to Mataranka Local Authority	-

### ATTACHMENTS

1. Request for Housing Infrastructure Investment - Mulggan Camp [11.1.1 - 1 page]
2. Invitation to Mataranka Local Authority [11.1.2 - 1 page]



Sahardi Garling,  
A/Senior Regional Project Officer, Big Rivers Region,  
Department of Housing, Local Government and Community Development.  
Delivered at [Sahardi.Garling@nt.gov.au](mailto:Sahardi.Garling@nt.gov.au)

15 January 2026

Dear Sahardi,

**RE: Request for Housing Infrastructure Investment - Mulggan Camp**

On behalf of the Mataranka Local Authority members, as resolved at the Mataranka Local Authority held on the 04 November 2025 (*MAT P-37/2025*) I am writing at the request of the Mataranka Local Authority and the Council, who wish to raise concerns regarding Mulggan Camp.

The infrastructure and housing in Mulggan Camp is inadequate for the number of residents and is in need of investment to improve the living conditions.

We request that you visit the site and consider the need for immediate and ongoing investment for improvements in this community.

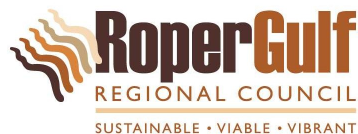
Should you require any further information or have any questions, please do not hesitate to contact me via email at [Cindy.Hadow@ropergulf.nt.gov.au](mailto:Cindy.Hadow@ropergulf.nt.gov.au) or by phone on (08) 8972 9020.

Yours sincerely,

A handwritten signature in black ink that reads 'Cindy Hadow'.

Cindy Hadow  
**Acting Chief Executive Officer**





Mia Christophersen,  
Northern Land Council.  
Delivered at [ChrisM@nlc.org.au](mailto:ChrisM@nlc.org.au)

15 January 2026

Dear Mia,

**RE: Invitation to Mataranka Local Authority**

On behalf of the Mataranka Local Authority members, as resolved at the Mataranka Local Authority held on the 04 November 2025 (MAT P-37/2025) I am pleased to extend an invitation to the upcoming Mataranka Local Authority Meeting.

The Mataranka Local Authority meeting is scheduled to take place on the 3<sup>rd</sup> of February 2026 at 1:00 PM. The Local Authority meeting will be occurring at the Mataranka Community Hall Warloch St, Mataranka NT 0852.

We look forward to welcoming you at the upcoming meeting. Should you require any further information or have any questions, please do not hesitate to contact me via email at [Cindy.Hadow@ropergulf.nt.gov.au](mailto:Cindy.Hadow@ropergulf.nt.gov.au) or by phone on (08) 8972 9020.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Cindy Hadow', written in a cursive style.

Cindy Hadow  
**Acting Chief Executive Officer**





**EXECUTIVE REPORTS**

<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Local Authority Member Attendance Report
<b>AUTHOR</b>	Bhumika Adhikari, Governance Engagement Coordinator

**RECOMMENDATION**

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Local Authority Member Attendance**

Local Authority Meeting Members	11 February 2025	06 May 2025	05 August 2025	04 November 2025
Councillor Sue EDWARDS	-	-	Appointed at 25 September 2025 OMC	P
Councillor Des BARRITT	-	-	Appointed at 25 September 2025 OMC	P
Annabelle DAYLIGHT	P	P	AP	NO AP
Margaret MINNETT	P	P	AP	AP
Rachael WALTERS	P	P	P	P
Maria GIBBS	-	P	P	P
Johnny BILLY	P	P	P	NO AP
Shaunette MARTIN	P	P	P	AP
Helen HAWKINS	-	-	-	Appointed at December 2025 OMC
Loretta GIBSON	-	-	-	Appointed at December 2025 OMC

Key  
 P Present at LA  
 AP Apology given and accepted by LA  
 NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil



## EXECUTIVE REPORTS

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<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Elected Members Report
<b>AUTHOR</b>	Daniele Piga, Governance Coordinator

### RECOMMENDATION

That the Mataranka Local Authority receives and notes the Elected Members Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

### ORDINARY MEETING OF COUNCIL – 17 December 2025

At this meeting Council approved the recommendation from the following Local Authority:

- Recommendation from the Jilkminggan Local Authority Meeting held on Tuesday, 04 November 2025;
- Recommendation from the Mataranka Local Authority Meeting held on Tuesday, 04 November 2025;
- Recommendation from the Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 01 December 2025;

Council noted the resignation of Alesha SANDY as a Member of the Jilkminggan Local Authority and accepted the nominations of Helen HAWKINS and Lorretta GIBSON and appointed them as members of the Mataranka Local Authority. Council also declined the nomination of David EAST;

At this Meeting, Council requested the scoping of Council's asset dispositions in Mataranka, established the Mataranka Citizen of the Year Committee, to assess and nominate candidates for the Citizen of the year, to be ratified by the Mayor appointing Mayor Tony JACK, Councillor Des BARRITT and Councillor Sue EDWARDS.

Council requested the Chief Executive Officer to ascertain and address the Department of Logistics and Infrastructure (DLI) safety hazards on Roper Creek Bridge arising overgrown vegetation and lack of signage, agreed to assist the Mataranka Fishing Club with the installation of guttering and fencing as per its request and received and noted the renaming of the Edith River Bridge to the Mike REED Bridge request from Member of Katherine, and requests for Traditional Owners to be consulted on the matter before any further deliberations.

Following Major Projects were discussed at this meeting:

#### Projects on Hold:

- Mataranka Carew Heights Development
- Larrimah – Telstra House – PR95

#### Completed Projects 2025:

- Mataranka Aged Care Kitchen – PR34
- Mataranka Septic – Council Office – PR34

**Projects in Progress:**

**Mataranka Airstrip Upgrade Scoping – PR148**

Initial scoping to determine requirements to upgrade the Mataranka Aerodrome. Scope to include fencing, dedicated helipad, lights, additional windsock, parking area for aircraft, extension (length and width) to gravel airstrip with the option to provide sealing in the future. Grant submission to fund project to be submitted when the next round commences.

**Mataranka Septic – Showgrounds PR10**

AWS Consultants have provided the engineering documentation for the new wastewater treatment facility with septic tanks and soak, and our team has provided their comments. Estimated pricing

**FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 25 November 2025**

The Finance and Infrastructure Committee consists of the following members:

- Awais UR REHMAN (Independent Member);
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Melissa ANDREWS-WURRAMARRBA;
- Councillor Des BARRITT;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Ash GARNER.

There was no topics of discussion in relation to the Never Never Ward at the Finance and Infrastructure Committee Meeting.

**AUDIT AND RISK COMMITTEE MEETING – 20 October 2025**

The Audit and Risk Committee Meeting consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLDSMITH (Independent Member);
- Councillor Preston LEE; and
- Councillor Samuel EVANS.

There was no topics of discussion in relation to the Never Never Ward at the Audit and Risk Committee Meeting.

**UPCOMING COUNCIL MEETINGS**

18 February 2026 at 10:00 am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre Katherine
25 February 2026 at 8:30 am	<b>Ordinary Meeting of Council</b>	RGRC Service Delivery Centre Mataranka
18 March 2026 at 9:00 am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre Katherine

*Unless indicated otherwise, all Council meetings are open to the public.*

<b>LOCAL AUTHORITY</b>	<b>NUMBER OF VACANCIES</b>
<b>Mataranka Local Authority</b>	0
<b>Jilkmिंगgan Local Authority</b>	2
<b>Hodgson Downs (Minyerri) Local Authority</b>	0

**FINANCIAL CONSIDERATIONS**



Nil.

**ATTACHMENTS**

1. OMC MIN 17122025 UNCONFIRMED [12.2.1 - 8 pages]  
~~{remove-from-minutes-end~~



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL COUNCIL, HELD  
AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 17 DECEMBER 2025 AT 8:30 AM

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Preston LEE;
- Councillor Sue EDWARDS;
- Councillor Des BARRITT;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Ash GARNER;
- Councillor Samuel EVANS;
- Councillor Michelle FARRELL; and
- Councillor Patricia FARRELL.

### 1.2 Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Cristie GEER, Programs Manager (via audio/video conference);
- Bhumika ADHIKARI, Governance Engagement Coordinator; and
- Daniele PIGA, Governance Coordinator (minute secretary).

### 1.3 Guests

- Greg EVANS, Financial Consultant (via audio/video conference).

## 2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:35 am. Mayor Tony JACK welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

At request of Mayor Tony JACK, Council observed one minute's silence out of respect for the victims of the Bondi Beach terrorist attack and their families.

Councillor Michelle FARRELL formally sworn-in by Mayor and Chief Executive Officer by reciting the Affirmation of Office. The Mayor, Deputy Mayor, Councillors and Staff formally congratulated Councillor Michelle FARRELL and welcomed her to Council.

## 3 WELCOME TO COUNTRY

Mayor Tony JACK welcomed all persons to Country.

## 4 APOLOGIES AND LEAVE OF ABSENCE

ORDINARY MEETING OF COUNCIL MINUTES

17 DECEMBER 2025

**4.1 Apologies and Leave of Absence****2025/209 RESOLVED (Councillor Sue Edwards/Councillor Edwin Nungumajbarr)****CARRIED**

That Council accepts the tendered apologies from Councillors John DALYWATER and Melissa ANDREWS-WURRAMARRBA.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 Confirmation of Previous Minutes****2025/210 RESOLVED (Councillor Des Barritt/Councillor Kathy-Anne Numamurdirdi)****CARRIED**

That Council receives and notes the minutes from its Ordinary Meeting held on Wednesday, 22 October 2025.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 Action List****2025/211 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)****CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 PREVIOUS COMMITTEE MEETING MINUTES****8.1 Previous Committee Meeting Minutes****2025/212 RESOLVED (Councillor Samuel Evans/Councillor Kathy-Anne Numamurdirdi)****CARRIED**

That Council:

- (a) receives and notes the Previous Committee Meeting Minutes;
- (b) invites Awais UR REHMAN, Independent Member of the Finance and Infrastructure Committee to attend the first Committee Meeting of Calendar Year 6 in-person; and
- (c) invites Ian SWAN, Claudia GOLDSMITH and Carolyn EAGLE, Independent Members of the Audit and Risk Committee to attend the June 2026 Committee Meeting in-person.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 DISCLOSURE OF INTEREST**

Councillors Michelle FARRELL, Edwin NUNGGUMAJBARR and Samuel EVANS declared a conflict of interest at Item 20.8.

**11 INCOMING CORRESPONDENCE****11.1 Incoming Correspondence****2025/213 RESOLVED (Deputy Mayor Helen Lee/Councillor Des Barritt)****CARRIED**

That Council:

- (a) accepts the Incoming Correspondence Report;

ORDINARY MEETING OF COUNCIL MINUTES

17 DECEMBER 2025

- (b) receives and notes the Contract Variation for the Active Regional and Remote Communities Program from the Northern Territory Government;
- (c) approves the Chief Executive Officer to sign the Contract Variation Agreement with the Northern Territory Government;
- (d) approves the use of the Common Seal on the funding agreement documents;
- (e) directs the Chief Executive Officer to compile and supply a response to Local Government Funding and Fiscal Sustainability Inquiry (Cth);
- (f) requests the Chief Executive Officer to ascertain the Maranboy Police Station staffing situation;
- (g) receives and notes the renaming of the Edith River Bridge to the Mike REED Bridge request from Member of Katherine, and requests for Traditional Owners to be consulted on the matter before any further deliberations; and
- (h) agrees to assist the Mataranka Fishing Club with the installation of guttering and fencing as per its request.

## 12 OUTGOING CORRESPONDENCE

### 12.1 Outgoing Correspondence

2025/214 **RESOLVED (Councillor Patricia Farrell/Councillor Sue Edwards)** **CARRIED**

That Council notes the Outgoing Correspondence Report.

## 13 WARD REPORTS

### 13.1 Nyirranggulung Ward Report

2025/215 **RESOLVED (Councillor Preston Lee/Councillor Michelle Farrell)** **CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report; and
- (b) does not accept the nomination of Andrea ANDREWS for the Barunga Local Authority.

*Councillor Samuel Evans left the meeting at 9:10 am.*

*Councillor Samuel Evans returned to the meeting at 9:12 am.*

### 13.2 Never Never Ward Report

2025/216 **RESOLVED (Councillor Sue Edwards/Councillor Edwin Nungumajbarr)** **CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Jilkminggan Local Authority Meeting held on Tuesday, 04 November 2025;
- (c) approves the recommendations from the Mataranka Local Authority Meeting held on Tuesday, 04 November 2025;
- (d) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 01 December 2025;
- (e) notes the resignation of Alesha SANDY as a Member of the Jilkminggan Local Authority;
- (f) accepts the nominations of Helen HAWKINS and Lorretta GIBSON and appoints them as members of the Mataranka Local Authority and declines the nomination of David EAST;
- (g) requests scoping of Council's asset dispositions in Mataranka;
- (h) establishes the Mataranka Citizen of the Year Committee, to assess and nominate candidates for the Citizen of the year, to be ratified by the Mayor;
- (i) appoints Mayor Tony JACK, Councillor Des BARRITT and Councillor Sue EDWARDS to the above; and
- (j) requests Chief Executive Officer to ascertain and address the Department of Logistics and Infrastructure (DLI) safety hazards on Roper Creek Bridge arising overgrown vegetation and lack of signage.

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*Deputy Mayor Helen Lee left the meeting at 9:26 am.  
Deputy Mayor Helen Lee returned to the meeting at 9:28 am.*

### **13.3 Numbulwar Numburindi Ward Report**

**2025/217 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Michelle Farrell) CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the Numbulwar Local Authority meeting held on Wednesday, 03 December 2025;
- (c) requests the Chief Executive Officer to invite Department of Education (Cth) decision-makers to attend the early child care centres throughout the Council's Region with Council to supply accommodation and intra-Region transport; and
- (d) rescinds the membership of Amanda NGALMI from the Numbulwar Local Authority.

*Councillor Des Barritt left the meeting at 9:36 am.  
Councillor Des Barritt returned to the meeting at 9:36 am.*

### **13.4 Yugul Mangi Ward Report**

**2025/218 RESOLVED (Councillor Patricia Farrell/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendation from the Ngukurr Local Authority Meeting held on Tuesday, 02 December 2025;
- (c) approves the recommendation from the Urapunga Local Authority Meeting held on Tuesday, 02 December 2025; and
- (d) directs the Chief Executive Officer to continue advocacy for telecommunication, especially Cellular Communications for the Urapunga Community.

*Councillor Edwin Nungumajbarr left the meeting at 9:37 am.  
Councillor Edwin Nungumajbarr returned to the meeting at 9:39 am.*

### **13.5 South West Gulf Ward Report**

**2025/219 RESOLVED (Councillor Ash Garner/Councillor Des Barritt) CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the Borrooloola Local Authority Meeting held on Thursday, 06 November 2025; and
- (c) rescinds the Membership of Gadrian HOOSAN from the Borrooloola Local Authority.

Meeting adjourned at 9:47 am and reconvened at 10:16 am.

## **14 EXECUTIVE REPORTS**

### **14.1 Mayor's Report**

**2025/220 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Edwin Nungumajbarr) CARRIED**

That Council:

- (a) receives and notes the Mayor's Report; and
- (b) invites Tessa MAYBERRY to attend all upcoming Gulf Region Local Authority Meetings commencing in 2026.

*Councillor Samuel Evans left the meeting at 10:33 am.*

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**14.2 Chief Executive Officer's Report****2025/221 RESOLVED (Councillor Ash Garner/Councillor Des Barritt)****CARRIED**

That Council receives and notes the Chief Executive Officer's Report.

**14.3 Council Meeting Attendance Report****2025/222 RESOLVED (Councillor Ash Garner/Deputy Mayor Helen Lee)****CARRIED**

That Council:

- (a) receives and notes the Council and Committee Meeting Attendance Report; and
- (b) authorises the attendance of Elected Members at training workshops to be held on Thursday 18 December 2025 at the Council Chambers.

*Councillor Samuel Evans returned to the meeting at 10:35 am.***14.4 Calendar Meeting Schedule - Council, Committee and Local Authority Meetings****2025/223 RESOLVED (Councillor Ash Garner/Councillor Des Barritt)****CARRIED**

That Council approves the 2026 Meeting Schedule – Council (and Briefing Days), Committee and Local Authority Meetings as outlined in the Calendar (attached).

*Councillor Edwin Nungumajbarr left the meeting at 10:36 am.**Councillor Edwin Nungumajbarr returned to the meeting at 10:38 am.***14.5 ALGA Call for Motions - National General Assembly 2026****2025/224 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)****CARRIED**

That Council:

- (a) resolves its formal motions for submission, and the composition of its Delegation to attend the Australian Local Government Association (ALGA) National General Assembly, scheduled to be held in Canberra from the 23 June 2026 to the 25 June 2026 (plus associated travel days); and
- (b) authorises the attendance of Mayor Tony JACK, Deputy Mayor Helen LEE, Councillors Sue EDWARDS, Edwin NUNGGUMAJBARR, Ash GARNER, Patricia FARRELL, Michelle FARRELL, Melissa ANDREWS, Samuel EVANS and Preston LEE.
- (c) Motions to comprise of:
  - i. Childcare Availability;
  - ii. Logistics Infrastructure;
  - iii. Water Security; and
  - iv. Appropriate Community Consultation.

**15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****15.1 Council Financial Report as at 30.11.2025****2025/225 RESOLVED (Councillor Des Barritt/Councillor Edwin Nungumajbarr)** **CARRIED**

That Council receives and notes the Council's Financial Report as at 30 November 2025.

**16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****16.1 Animal Management Research Proposal****2025/226 RESOLVED (Deputy Mayor Helen Lee/Councillor Ash Garner)****CARRIED**

That Council:

- (a) receives and notes the Animal Management Research Proposal Report;
- (b) endorses the Proposal; and
- (c) directs the Chief Executive Officer to compile and supply a Letter of Support for the same.

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**16.2 Programs Update****2025/227 RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)****CARRIED**

That Council receives and notes the Programs Update Report.

*Councillor Patricia Farrell left the meeting at 11:06 am.**Councillor Patricia Farrell returned to the meeting at 11:09 am.***17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****17.1 Allocation of WARM grant towards purchase of a Car Crusher****2025/228 RESOLVED (Councillor Samuel Evans/Councillor Edwin Nungumajbarr)****CARRIED**

That Council approves the allocation of the 25-26 WARM Grant of \$207,800.00 to the following project.

- \$207,800.00 towards the purchase of Car Crusher.

**17.2 Local Authority Projects Update****2025/229 RESOLVED (Councillor Des Barritt/Councillor Preston Lee)****CARRIED**

That Council receives and notes the Local Authority Projects Update Report.

**17.3 Major Projects Report****2025/230 RESOLVED (Councillor Edwin Nungumajbarr/Councillor Samuel Evans)****CARRIED**

That Council receives and notes the Major Projects Report

Meeting adjourned at 11:32 am and reconvened at 12:50 pm.

**18 GENERAL BUSINESS**

Nil.

**19 DEPUTATIONS AND PETITIONS**

Nil.

**20 CLOSED SESSION****DECISION TO MOVE TO CLOSED SESSION****2025/231 RESOLVED (Councillor Ash Garner/Deputy Mayor Helen Lee)****CARRIED**That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda :-**20.1 Confirmation of Previous Minutes Confidential Session***Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.***20.2 Action List***Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.3 Previous Committee Minutes Confidential Session**

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.4 Chief Executive Officer Leave**

*Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

**20.5 Aged Care and Disability Services Report**

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.6 Workshop Rates Review**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

**20.7 2025/2026 Budget Review**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

*Regulation 51(1)(c)(ii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(ii). It contains information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.*

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*



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**20.8 Prospective Memorandum**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.9 Urgent Remediation Works**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

**20.1.1 Return to Open Meeting**

**2025/241 RESOLVED (Councillor Kathy-Anne Numamurdirid/Councillor Patricia Farrell)** *CARRIED*

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

**21 CLOSE OF MEETING**

The meeting closed at 3:39 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 17 December 2025 and will be confirmed at the next Ordinary Meeting of Council.

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Mayor Tony JACK  
Confirmed on 25 February 2026.



## EXECUTIVE REPORTS

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<b>ITEM NUMBER</b>	12.3
<b>TITLE</b>	Town Priorities
<b>AUTHOR</b>	Cristian Coman, Manager Corporate Compliance

### RECOMMENDATION

That the Mataranka Local Authority nominates the following priorities for Council's consideration for the 2026-27 Financial year.

### KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

### BACKGROUND

The prescribed functions of a Local Authority are tabled at Chapter 5 of the *Local Government Act 2019*, and include participation in the development of Council's Regional Plan for each Financial Year.

### ISSUES/OPTIONS/SWOT

Council develops a Regional Plan annually to be adopted by no later than 30 June, that outlines its priorities and goals for the coming financial year and is inclusive of an allocated (and adopted) budget for the implementation of the same.

As part of the development of the Regional Plan (2026-27), the Mataranka Local Authority is requested to nominate priority projects for the Community, for Council to consider and assess as part of its goals for the Financial Year 2026-27.

The nominated town priorities will be assessed and ranked by Council as part of the Regional Plan development process, and will be put back to the Local Authority for review and comment as part of the draft Regional Plan consultation process.

At the Mataranka Local Authority Meeting held last year, on 11 February 2025, the Local Authority resolved to include below Town Priorities.

- (a) Public Ablution;
- (b) Community Pathways including bikes tracks;
- (c) Town and Cemetery Beautification;
- (d) Aerodrome upgrades including helipad and lighting for emergency night operation;
- (e) Playground shading and fencing; and
- (f) Sealing of Mulggan Camp Roads.

*N.b. Town priority projects are not dependent on Local Authority Project Funding.*

### FINANCIAL CONSIDERATIONS

Not Applicable (for nomination)

### ATTACHMENTS

Nil



## CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Mataranka LA YTD December Finance Report
<b>AUTHOR</b>	Greg Evans, Financial Consultant

### RECOMMENDATION

That the Mataranka Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 31 December 2025.

### KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

### BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

### ISSUES/OPTIONS/SWOT

There are variances in a few activities as outlined in the attached expenditure report. The brief explanation for these differences in budget and actual cost for each division is as follows:

#### Operating Income:

Operating Income of \$1,479,683 was received YTD for Mataranka against a budget of \$1,870,192 resulting in a variance of \$390,509. The variance largely as a result of timing of grant and contract revenue and should be corrected during the year.

#### Operating Expenditure:

Total Operating Expenditure for the year of \$1,479,683 against a budget of \$1,870,192 the resulting total variance in operating expenditure of \$390,509. The variance is largely due to timing of expenses, changes in allocation methodology for internal cost allocations, and vacancies in labour.

#### Capital Expenditure:

There has been \$156,209 Capital expenditure for the year against a budget of \$585,000 the resulting in a variance of \$428,791. The variance is caused by the timing of a number of projects.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. Mataranka LA Rep Decemberr 2025 [13.1.1 - 1 page]

<b>Roper Gulf Regional Council</b>					
<b>Financial Report as at</b>					
<b>31-December-2025</b>					
<b>18. Mataranka</b>					
	<i>Year to Date Actual (\$)</i>	<i>Year to Date Budget (\$)</i>	<i>Variance (\$)</i>	<i>Full Year Budget (\$)</i>	<i>Explanation</i>
<b>Income</b>					
RGRC Contribution	825,906	0	825,906		Represents RGRC fund transfer for untied activities
User Charges and Fees	8,190	5,824	2,365	11,648	
Grant Income	413,296	1,526,544	-1,113,248	3,053,089	Timing variance - review undertaken in January
Contract Fee Income	214,106	337,823	-123,717	675,646	Timing variance - review undertaken in January
Income Other	18,185	0	18,185	0	Proceeds from sale of vehicles
<b>Total Operating Income</b>	<b>1,479,683</b>	<b>1,870,192</b>	<b>-390,509</b>	<b>3,740,384</b>	
<b>Operating Expenditure</b>					
Employment	831,411	1,001,956	-170,544	2,003,912	Staff vacancies
Contract & Materials	127,024	199,828	-72,804	399,656	Timing variance - review undertaken in January
Asset Related	103,094	42,401	60,693	84,802	Fleet & Plant & Equip vehicle expenses
Other Expenses	322,775	186,168	136,607	372,337	Timing variance - review undertaken in January
Banking & Finance	164	21	143	42	Bank Fees
Internal Charges	69,768	424,300	-354,532	848,600	Reduced internal charges due to new methodology
Councillor Allowance Exp	23,847	11,877	11,970	23,754	Timing variance
Local Authority Meeting Allowance	1,600	3,640	-2,040	7,280	Timing variance
<b>Total Expenditure</b>	<b>1,479,683</b>	<b>1,870,192</b>	<b>-390,509</b>	<b>3,740,383</b>	
<b>Operating Surplus/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
RGRC Reserves	156,209	535,000	-378,791	1,070,000	
Capital Grant Income	0	50,000	-50,000	100,000	
<b>Total Capital Income</b>	<b>156,209</b>	<b>585,000</b>	<b>-428,791</b>	<b>1,170,000</b>	
<b>Capital Expenditure</b>					
Buildings	156,209	375,000	-218,791	750,000	Aged Care Building
Roads		100,000	-100,000	200,000	Carew Road development
Infrastructure	0	100,000	-100,000	200,000	Minor projects \$100k + \$100k showgrounds sewerage system
Plant	0	10,000	-10,000	20,000	Municipal equipment
<b>Total Capital Expenditure</b>	<b>156,209</b>	<b>585,000</b>	<b>-428,791</b>	<b>1,170,000</b>	
<b>Net Operating Position</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



## 14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

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<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	Council Services Manager Report
<b>AUTHOR</b>	Karyn Kalamaras, Council Services Manager

### RECOMMENDATION

That the Mataranka Local Authority receives and notes the Council Services Manager Report.

### KEY OUTCOME AREA

**Environment:** Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

### BACKGROUND

#### Core Services

##### 111- Council Services General

- All Council Services have been delivered as operationally required.
- The office foyer and post boxes had a major clean and freshen up.
- Looking at getting the carpet professionally cleaned in the community hall.
- Preparation for Australia Day.

##### 160 – Municipal Services

- Preparation for Australia Day, ensuring everything is clean and tidy.
- Department of Logistics and Infrastructure (DLI) contracts being attended too – road slashing, tree removal.
- Ongoing works to refurb the fountain, expect to have the hand over to community at the opening of the NNF.
- Looking to get the waste oils recycled.
- The dump is pushed up at least 3 times per week to deter flies and vermin.
- Intermittent work on Carew Rd and air strip to assist in drainage.

##### 165 – Recycling Centre

- 155962 units of recycling were collected in the second quarter (October - December) of the financial year.

#### Agency Services

##### 348 – Library

- Patron numbers are down due to the wet season.
- Looking at the getting the carpet professionally cleaned in the library before the tourist season starts.

##### 350 – Centrelink

- Centrelink office has been open and operational daily
- Issuing of temporary cards is a regular service provided.

##### 342- Aged Care

- New aged care support at home program started from 01 November 2025.
- New Aged care package pricing, agreements and changes to packages were informed to all the clients in accordance with the aged care act.
- Client participation increased for indoor group activities and social support.

- All the aged care staff have shown better attendance at work for the past few weeks.
- Compliments received from clients and stakeholders regarding new aged care facility and services.
- Aged care team made sure that Jilkmिंगgan clients received hampers from the office at Jilkmिंगgan during road closure period.
- All the seven aged care standards are followed and maintained throughout the service delivery.
- As a part of continuous quality improvement in service delivery, we are planning an activity section in community Hall with the help of CSM and our council team.
- In addition, aged care compliance is maintained and monitored each month with the help of monthly meeting and internal audits.

#### 401- Community Safety

- In Conjunction with Jilkmिंगgan NP team we have built the Capacity as a whole in the area of Data Captures and operations.
- We have established community safety meetings with both Mataranka and Jilkmिंगgan night patrol staff to raise any issues and/or further program development i.e. Staff capacity building exercises, Community safety issues and Mataranka asset protection.
- The staff are engaging with up to and exceeding 40 community members nightly this is including children, the elderly and a lot of people under the influence of alcohol.
- We have had done some work in conjunction with Mataranka Police around the issues of public gambling and alcohol consumption and responsible sales,
- Staffing remains steady with 3 out of 4 permanent positions filled and one casual staff member which will transition into that remaining permanent position in the coming weeks.
- Service Delivery has grown in capacity with the information captured for monthly reporting growing increasingly and is a work in progress

#### 404 - Indigenous Sports & Recreation\*\*

- Still trying to recruit PPT Sport and Rec positions.
- However, we are running activities and community events during the school holidays with a casual staff member.
- Blue Light Disco and sausage sizzle was held with the help of Mataranka Night Patrol with up to 25 children and community and township members present.

Local Authority Members raised a concern as below:

- Timeline guttering and retainer fence at Fishing Club need to be done before end April
- Culverts on Carew Rd
- Stuart Plains melon farm, when they have no product in the ground growing, the dust in the air is so thick that the cars need to drive with their head lights on, I don't know if they are treating the dirt with any chemicals whilst the ground is bare, but if they are I am breathing it in along with the rest of Mataranka.
- Can we talk about something to put on the roads to slow down vehicles, speed bumps or traffic islands with a slight turn on them?
- FERG, can we do anything to enhance the FERG building as appreciation to what they do, unpaid first responders, every other first responders are paid workers.
- To contact DIPL to move the sign on your right hand side as you are coming out of Martins road, It obstructs your view to check for oncoming traffic.

#### ISSUES/OPTIONS/SWOT

Nil.

#### FINANCIAL CONSIDERATIONS

Nil.

**ATTACHMENTS**

Nil

## COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

<b>ITEM NUMBER</b>	14.2
<b>TITLE</b>	Community Safety Report
<b>AUTHOR</b>	Cristie Geer, Programs Manager

### RECOMMENDATION

That the Mataranka Local Authority receives and notes the Community Safety Report

### KEY OUTCOME AREA

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Governance:** Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

Council receive funding from the National Indigenous Australian's Agency (NIAA) and the Northern Territory Government (NTG) to deliver programs through the Community Safety Business Unit. This includes Community Night Patrol, Indigenous Sport & Recreation, NTG Active Regional and Remote Communities and Library Programs in Mataranka. This report serves to provide an update on the statistics record of the July to December 2025 period.

### ISSUES/OPTIONS/SWOT

Community Night Patrol:

- 670 individuals assisted in response to 492 separate incidents.
- 47% of interactions were with males.
- 52% of interactions were with females.
- 27% of interactions were with youth under 18 years old
- 73% of interactions were with adults
- 73% of incidents were alcohol related.

Sport & Recreation

- 168 participants were recorded as attending Sport & Recreation activities
- 64% of participants were male.
- 36% of participants were female.
- Majority of activities were facilitated with assistance of the Mataranka School or throughout school time
- 1 casual Sport & Recreation Officer works over the school holiday period to facilitate the School Holiday Program
- 1 part-time Sport & Recreation Officer position remains vacant

Library

- 2980 visitors attended the Mataranka Library over the last 6 month period

### FINANCIAL CONSIDERATIONS

Nil

### ATTACHMENTS

Nil



**15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

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<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	LA Projects Report
<b>AUTHOR</b>	Luke Haddow, General Manager Infrastructure Services, and Planning

**RECOMMENDATION**

That the Mataranka Local Authority receives and notes the Local Authority Projects Update Report

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Mataranka Local Authority has received a total of \$472,163.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Mataranka Local Authority has allocated \$426,569.20 including surplus funds available from completed projects.

**ISSUES/OPTIONS/SWOT**

Please refer to the attached LA funding report as at 23 January 2026

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

The Mataranka Local Authority currently has \$81,006.56 to allocate to new projects.

**ATTACHMENTS**

1. Mataranka LA Projects Report [**15.1.1** - 1 page]

Mataranka Local Authority Project Funding								23 January 2026
Funding received from Department					\$	472,163.00		
Funds allocated to projects by Local Authority Members					\$	426,569.20		
Surplus/(Deficit) from completed projects					\$	205,412.76		
<b>Remaining Unallocated Funds</b>					\$	<b>81,006.56</b>		
Date	Project ID	Projects	Projects Description	Project Budget	Actual Expenditure	Project Expenditure Breakdown	Project Variance	Project Status
8/05/2025	PR139	Playground	playground upgrade	\$ 170,000.00				<p><b>05/08/2025:</b> The Local Authority combines the two Mulggan Camp Project into one (1) , and allocates a total of \$170,000 to playground upgrade the project from Local Authority Project Funding.</p> <p><b>17/09/2025:</b> tender documents being prepared for release.</p> <p><b>23/01/2026:</b> Tender to be released on LocalBuy week ending 30/01/26. Tender will be open for 3 weeks</p>
<b>Total allocation for current projects</b>				\$ 170,000.00	\$ -		\$ -	
<b>Total for Completed projects</b>				\$ 374,913.20	\$ 321,156.44		\$ 205,412.76	
<b>Grand Total</b>				\$ 426,569.20	\$ 321,156.44		\$ 205,412.76	