AGENDA
MATARANKA LOCAL AUTHORITY

TUESDAY 4 AUGUST 2026

Notice is given that the next Mataranka Local Authority of the Roper Gulf Regional Council will be held on:

Tuesday 4 August 2026 at 1:00 pm
Roper Gulf Regional Council Service Delivery Centre-Mataranka
Or via
Microsoft Teams Meeting
Meeting ID: 465 096 946 168 26
Passcode: Hb6MW3v8
Join the meeting now

Or please call (audio only)
+61 2 8320 9269
When prompted, enter Conference ID: 535 981 727#

Your attendance at the meeting will be appreciated.

Cindy HADDOW
ACTING CHIEF EXECUTIVE OFFICER

MATARANKA CURRENT MEMBERSHIP:

Appointed Members

1. Councillor Sue EDWARDS;
2. Councillor Des BARRITT;
3. Rachael WALTERS (Chairperson);
4. Margaret MINNETT;
5. Johnny BILLY;
6. Shaunette MARTIN;
7. Maria GIBBS;
8. Helen HAWKINS;
9. Lorretta GIBSON; and'
10. **Vacant**

MEMBERS: 10

QUORUM: 6 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:
Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO

ITEM NUMBER	4.1
TITLE	Re-Election of a Chairperson
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION
That the Mataranka Local Authority:
(a) receives and notes the Re-Election of Chairperson Report; and
(b) elects … as Chairperson for a term of ...

KEY OUTCOME AREA
Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND
At the Mataranka Local Authority Meeting held on 05 August 2025, it was resolved to appoint Rachael WALTERS as the Chairperson for the period of one (1) year (Term date ended in August 2026).

The Chairperson of the Mataranka Local Authority is a position of the Local Authority that requires dedication and a passion to support your community. The Chairperson is entitled to an increased sitting fee amount and will walk the appointment members and public through the agenda during the Local Authority Meeting.

The Chairperson can be selected to hold the position for a period of a few months, a few years, or can be elected at the end of every meeting.
The Chairperson can be elected for any of the following terms;
1. 3 Months
2. 6 Months
3. 12 Months
4. X Years
5. Elected at the end of every Mataranka Local Authority Meeting.

ISSUES/OPTIONS/SWOT
The Mataranka Local Authority are being asked to nominate a Local Authority Member to be the Chairperson of Mataranka Local Authority.

FINANCIAL CONSIDERATIONS
Nil.

ATTACHMENTS
{attachment-list}

6 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	6.1
TITLE	Mataranka Local Authority Meeting Previous Minutes
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION
That the Mataranka Local Authority confirms the minutes from the Meeting held on Tuesday, 05 May 2026 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

KEY OUTCOME AREA
Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND
The Mataranka Local Authority met and held a meeting with **Quorum** on Tuesday, 05 May 2026. Attached are the recorded minutes from that meeting and the closed session minutes for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT
That the next Mataranka Local Authority Meeting is scheduled to be held on Monday, 09 November 2026.

FINANCIAL CONSIDERATIONS
Nil.

ATTACHMENTS
1. MAT MIN 05052026 [**6.1.1** - 3 pages]

MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL AUTHORITY HELD AT MATARANKA TOWN HALL
ON TUESDAY 5 MAY 2026 AT 1:00 PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Des BARRITT
- Councillor Sue EDWARDS;
- Margaret MINNETT;
- Rachael WALTERS (Chairperson); and
- Lorretta GIBSON.

1.2 Staff

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Karyn KALAMARUS, Council Services Manager;
- Bhumika ADHIKARI, Governance Engagement Coordinator (minute secretary); and
- Ashab HASSANAR, Aged Care Coordinator.

1.3 Guests

- Brandon CHARMAN, Member of Public;
- Shania CASSADY, Member of Public; and
- Linda NIEHUS, Member of Public.

2 MEETING OPENED

The Mataranka Local Authority Meeting opened at 1:09 pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

Nil.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

MAT Q-13/2026 **RESOLVED (LA Member Lorretta GIBSON/LA Member Margaret Minnett)** ***CARRIED***

That the Mataranka Local Authority:
(a) accepts the tendered apology from Helen HAWKINS.
(b) does not accept the apologies of Johnny BILLY, Shaunette MARTIN and Maria GIBBS noting that none were offered.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Mataranka Local Authority Meeting Previous Minutes

MAT Q-14/2026 **RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)** ***CARRIED***

That the Mataranka Local Authority confirms the minutes from the Meeting held on Tuesday, 03 February 2026 and affirms them to be a true and accurate record of the Meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 Action List

MAT Q-15/2026 **RESOLVED (LA Member Lorretta GIBSON/Councillor Des Barritt)** ***CARRIED***

That the Mataranka Local Authority:

(a) receives and notes the Action List; and

(b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

9 DISCLOSURE OF INTEREST

There were no declarations of interest at this Meeting.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 EXECUTIVE REPORTS

12.1 Local Authority Member Attendance Report

MAT Q-16/2026 **RESOLVED (Councillor Des Barritt/Councillor Sue Edwards)** ***CARRIED***

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

12.2 Elected Members Report

MAT Q-17/2026 **RESOLVED (LA Member Margaret Minnett/Councillor Sue Edwards)** ***CARRIED***

That the Mataranka Local Authority receives and notes the Elected Members Report.

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

13.1 Mataranka LA YTD December Finance Report

MAT Q-18/2026 **RESOLVED (Councillor Sue Edwards/LA Member Lorretta GIBSON)** ***CARRIED***

That the Mataranka Local Authority receives and notes the Council Financial (Expenditure) Report for the period 01 July 2025 to 31 March 2026.

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

14.1 Council Services Manager Report

MAT Q-19/2026 **RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)** ***CARRIED***

That the Mataranka Local Authority receives and notes the Council Services Manager Report.

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

15.1 LA Projects Report

MAT Q-20/2026 **RESOLVED (LA Member Lorretta GIBSON/Councillor Des Barritt)** ***CARRIED***

That the Mataranka Local Authority receives and notes the Local Authority Projects Update Report.

16 CLOSE OF MEETING

The meeting closed at 1:54 pm.

This page and the preceding pages are the Minutes of the Mataranka Local Authority Meeting, held on Tuesday, 05 May 2026 and confirmed.

Chairperson

Confirmed on 04 August 2026

7 BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 7.1
TITLE Action List
AUTHOR Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION
That the Mataranka Local Authority:
(a) receives and notes the Action List; and
(b) approves the removal of completed items.

KEY OUTCOME AREA
Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND
The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a non-authoritative reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each resolved matter.

ACTION LISTS	Meeting Date	REPORT IN THE AGENDA
14.1 Council Services Manager Report		
MAT Q-9/2026 **RESOLVED (LA Member Margaret Minnett/Councillor Des Barritt)** ***CARRIED***	**03 February 2026**	
That the Mataranka Local Authority:		
(a) receives and notes the Council Services Manager Report;		Completed
(b) requests Council to contact Greenview Farm in relation to dust and chemical pollution;		
(c) raises the issue (b) with Northern Territory Government agencies;		
(d) requests the Chief Executive Officer to contact Department of Logistics and Infrastructure (DIPL) to request the installation of electronic instant speed signage and to request speed limit reduction to 40 km/h on the Stuart Highway; and		
(e) requests the CEO to contact DIPL to relocate road signage on Martins Road and Stuart Highway due to visual impediment of oncoming road traffic (southbound).		

ATTACHMENTS
Nil

12 EXECUTIVE REPORTS

ITEM NUMBER	12.1
TITLE	Local Authority Member Attendance Report
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION
That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA
Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND
The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Local Authority Member Attendance

Local Authority Meeting Members	05 August 2025	04 November 2025	03 February 2026	05 May 2026
Councillor Sue EDWARDS	Appointed at 25 September 2025 OMC	P	P	P
Councillor Des BARRITT	Appointed at 25 September 2025 OMC	P	P	P
Margaret MINNETT	AP	AP	P	P
Rachael WALTERS	P	P	P	P
Maria GIBBS	P	P	P	NO AP
Johnny BILLY	P	NO AP	P	NO AP
Shaunette MARTIN	P	AP	NO AP	NO AP
Helen HAWKINS	-	Appointed at December 2025 OMC	P	AP
Lorretta GIBSON	-	Appointed at December 2025 OMC	P	P
Vacant	-	-	-	-

Key
P Present at LA
AP Apology given and accepted by LA
NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT
Nil.

FINANCIAL CONSIDERATIONS
Nil.

ATTACHMENTS
Nil

EXECUTIVE REPORTS

ITEM NUMBER	12.2
TITLE	Elected Members Report
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION
That the Mataranka Local Authority receives and notes the Elected Members Report.

KEY OUTCOME AREA
Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND
The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.
Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ORDINARY MEETING OF COUNCIL – 11 June 2026
At this meeting Council approved the recommendations from the following L.A Meeting:
- Jilkminggan Local Authority Meeting held on Tuesday, 05 May 2026;
- Mataranka Local Authority Meeting held on Tuesday, 05 May 2026; and
- Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 01 June 2026.

At this meeting Councill considered the Jilkminggan Local Authority's request for Council's assistance to convey its concerns pertaining to inadequate and inappropriate funeral services within Jilkminggan and invited Jilkminggan Community Aboriginal Corporation (JCAC) to Meet with the Mayor and the Ward Councillor to address common issues including cemeteries, service delivery, Community Roads and cooperation for community benefit, at a time nominated by the JCAC's board. Council also approved Councillor BARRITT's motion of future fees waiver and sponsorship, community grants requests to require public acknowledgment of Council as a condition of them being granted. Council scoped community barbeque for Meeting of Electors if practical

Council requested for urgent road repairs to be carried out at Jilkminggan noting safety hazards, subject to tenure restrictions.

Council adopted the 2026-27 Regional Plan and all contents therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including:
(a) Elected Member Allowances in accordance with Section 106 of the Act;
(b) Declared Rates in accordance with Sections 237 and 238 of the Act, having been certified by the Chief Executive Officer in accordance with Regulation 29 of the Local Government (General) Regulations 2021;
(c) Fees and Charges in accordance with Section 288 of the Act;
(d) Budget for Financial Year 2026-27 in accordance with Section 203 of the Act; and
(e) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2026-27 to the Minister for Local Government.

Following Major Projects were discussed at this meeting:

Projects in Progress:
Mataranka Airstrip Upgrade Scoping – PR148
Initial scoping to determine requirements to upgrade the Mataranka Aerodrome. Scope to include fencing, dedicated helipad, lights, additional windsock, parking area for aircraft, extension (length

and width) to gravel airstrip with the option to provide sealing in the future. Grant submission to fund project to be submitted when the next round commences. Detailed scoping and costings underway.

Mataranka Septic – Showgrounds PR10
Additional solutions being investigated to provide a suitable long term, functional system. Consultant engaged to do site visit and proposal with costings to develop sustainable solution.

Mataranka Carew Heights Development PR00151
Review of previous design for cost and suitability being undertaken.

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 22 July 2026
The Finance and Infrastructure Committee consists of the following members:
- David BLAIR (Independent Member);
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Des BARRITT;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Ash GARNER; and
- Councillor Michelle FARRELL.

There was no topics of discussion in relation to the Never Never Ward at the Finance and Infrastructure Committee Meeting.

AUDIT AND RISK COMMITTEE MEETING – 12 June 2026
The Audit and Risk Committee Meeting consists of the following members:
- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLDSMITH (Independent Member);
- Councillor Preston LEE; and
- Councillor Samuel EVANS.

There was no topics of discussion in relation to the Never Never Ward at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

19 August 2026 at 10:00 am	**Audit and Risk Committee Meeting**	RGRC Support Centre Katherine
26 August 2026 at 8:30 am	**Ordinary Meeting of Council**	RGRC Support Centre Katherine
23 September 2026 at 9:00 am	**Finance and Infrastructure Committee Meeting**	RGRC Support Centre Katherine

Unless indicated otherwise, all Council meetings are open to the public.

LOCAL AUTHORITY	NUMBER OF VACANCIES
Mataranka Local Authority	1
Jilkminggan Local Authority	0
Hodgson Downs (Minyerri) Local Authority	1

FINANCIAL CONSIDERATIONS
Nil.

ATTACHMENTS

1. OMC MIN 11062026 [**12.2.1** - 8 pages]

MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON THURSDAY 11 JUNE 2026 AT 8:30 AM

1 PRESENT MEMBERS/STAFF/GUESTS

Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Michelle FARRELL, (*joined at 10:18 am*);
- Councillor Samuel EVANS;
- Councillor Patricia FARRELL, (*joined at 10:18 am*);
- Councillor Preston LEE;
- Councillor Des BARRITT; and
- Councillor Sue EDWARDS.

Staff Members

- David HURST, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Tony HOPP, General Manager Community Services and Engagement;
- Luke HADDOW, General Manager Infrastructure Services and Planning;
- Cristian COMAN, Manager Corporate Compliance;
- Kellie JOHNSTON, Assets Manager;
- Chathurangi DIAS, Acting Finance Manager;
- Cristie GEER, Programs Manager; and
- Bhumika ADHIKARI, Governance Engagement Coordinator.

Guests

- Greg EVANS, Financial Consultant

2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:58 am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies and Leave of Absence

2026/64 **RESOLVED (Councillor Edwin Nunggumajbarr/ Councillor Kathy-Anne Numamurdirdi)** ***CARRIED***

That Council accepts the tendered apologies from Councillor Michelle FARRELL, Patricia FARRELL, Councillor John DALYWATER and Councillor Ash GARNER.

n.b. Councillors Michelle FARRELL and Patricia FARRELL attended the Ordinary Meeting of Council at 1018hrs.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 Confirmation of Previous Minutes

2026/65 **RESOLVED (Councillor Samuel Evans/Councillor Des Barritt)** ***CARRIED***

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 22 April 2026.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 Action List

2026/66 **RESOLVED (Councillor Sue Edwards/ Councillor Kathy-Anne Numamurdirdi)** ***CARRIED***

That Council:

(a) receives and notes the Action List; and
(b) approves the removal of completed items.

8 PREVIOUS COMMITTEE MEETING MINUTES

8.1 Previous Committee Meeting Minutes

2026/67 **RESOLVED (Councillor Samuel Evans/ Councillor Kathy-Anne Numamurdirdi)** ***CARRIED***

That Council receives and notes the Previous Committee Meeting Minutes.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 DISCLOSURE OF INTEREST

Councillor Des BARRITT declared a Conflict of Interest at Item number 11.1.
Councillor Sue EDWARDS declared a Conflict of Interest at Item number 13.2.
Mayor Tony JACK declared a Conflict of Interest at Item number at item 13.5

11 INCOMING CORRESPONDENCE

11.1 Incoming Correspondence

2026/68 **RESOLVED (Councillor Edwin Nunggumajbarr/ Councillor Samuel Evans)** ***CARRIED***

That Council:

(a) accepts the Incoming Correspondence including the Certification of the Assessment Record as supplied by the Chief Executive Officer;
(b) waives the fees request for Mataranka Better Half Club, in the event of annual Mataranka Campdraft; and
(c) waives the fees request for Nathan “Whippy” Griggs’ show.

Councilor Des BARRITT recused himself from the Meeting at 9:17 am, as he declared interest at item 11.1 and returned at 9:18 am, after the deliberations at which he had a conflict were resolved.

12 OUTGOING CORRESPONDENCE

12.1 Outgoing Correspondence

2026/69 **RESOLVED (Councillor Des Barritt/Councillor Kathy-Anne Numamurdirdi)** ***CARRIED***

That Council notes the Outgoing Correspondence Report.

13 WARD REPORTS

13.1 Nyirranggulung Ward Report

2026/70 **RESOLVED (Councillor Des Barritt/Councillor Sue Edwards)** ***CARRIED***

That Council:

(a) receives and notes the Nyirranggulung Ward Report; and

(b) appoints Councillor Preston LEE to the Bulman Local Authority.

13.2 Never Never Ward Report

2026/71 **RESOLVED (Councillor Edwin Nunggumajbarr/Deputy Mayor Helen Lee)** ***CARRIED***

That Council:

(a) receives and notes the Never Never Ward Report;

(b) does not accept the nomination of David John EAST for appointment as a Member of the Mataranka Local Authority;

(c) approves the recommendations from the Jilkminggan Local Authority Meeting held on Tuesday, 05 May 2026;

(d) approves the recommendations from the Mataranka Local Authority Meeting held on Tuesday, 05 May 2026;

(e) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 01 June 2026;

(f) considers the Jilkminggan Local Authority's request for Council's assistance to convey its concerns pertaining to inadequate and inappropriate funeral services within Jilkminggan; and

(g) rescinds the membership of Sonia ROBERTS from the Hodgson Downs (Minyerri) Local Authority;

(h) invites Jilkminggan Community Aboriginal Corporation (JCAC) to Meet with the Mayor and the Ward Councillor to address common issues including cemeteries, service delivery, Community Roads and cooperation for community benefit, at a time nominated by the JCAC's board;

(i) approves Councillor BARRITT's motion of future fees waiver and sponsorship, community grants requests to require public acknowledgment of Council as a condition of them being granted;

(j) scopes community barbeque for Meetings of Electors if practical; and

(k) requests for urgent road repairs to be carried out at Jilkminggan noting safety hazards, subject to tenure restrictions.

Councillor Sue EDWARDS declared interest at item 13.2 and left the Meeting at 9:27 am and returned at 9:49 am.

Councillor Preston Lee left the meeting at 10:11 am and returned at 10:14 am.

Councillor Samuel Evans left the meeting at 10:17 am and returned at 10:18 am.

Councillor Michelle FARRELL and Councillor Patricia FARRELL joined the meeting at 10:18 am.

Meeting adjourned at 10:19 am and reconvened at 11:22 am

13.3 Numbulwar Numburindi Ward Report

2026/72 **RESOLVED (Councillor Patricia Farrell/Councillor Sue Edwards)** ***CARRIED***

That Council:

(a) receives and notes the Numbulwar Numburindi Ward Report;

(b) approves the Provisional Recommendations of the Numbulwar Local Authority Meeting held on Wednesday, 03 June 2026;

(c) rescinds the membership of Douglas WUNUNGMURRA from the Numbulwar Local Authority; and

(d) directs the Chief Executive Officer to commence the nomination process.

13.4 Yugul Mangi Ward Report

2026/73 **RESOLVED (Councillor Des Barritt/Councillor Preston Lee)** ***CARRIED***

That Council:

(a) receives and notes the Yugul Mangi Ward Report;

(b) appoints Clayton JOHN as a member of the Urapunga Local Authority;

(c) notes the Danny DUNCAN's resignation from the Urapunga Local Authority;

(d) approves the recommendations from the Ngukurr Local Authority Meeting held on Tuesday, 02 June 2026;

(e) approves the recommendations from the Urapunga Local Authority Meeting held on Tuesday, 02 June 2026;

(f) considers the Ngukurr Local Authority's request for Council to advocate for Outstations and Homelands support and maintenance, noting the Community frustration arising out of the inadequacy of current arrangements.

13.5 South West Gulf Ward Report

2026/74 **RESOLVED (Councillor Des Barritt/ Councillor Edwin Nunggumajbarr)** ***CARRIED***

That Council:

(a) receives and notes the South West Gulf Ward Report;

(b) appoints Dean JACK as a member of Robinson River Local Authority;

(c) approves the recommendations from the Borroloola Local Authority Meeting held on Thursday, 07 May 2026;

(d) authorises the Borroloola Local Authority's request for Council to advocate for slashing of Highway (Borroloola to Stuart Highway) and maintenance and grading with the Northern Territory Government; and

(e) authorises the Borroloola Local Authority's request for Council to raise its concerns with the Northern Territory Government pertaining to insufficient road lighting creating dangerous potentially fatal conditions.

Mayor Tony JACK left the Meeting at 11:46 am as declared interest at item 13.5 and returned at 11:49 am.

14 EXECUTIVE REPORTS

14.1 Mayor's Report

2026/75 **RESOLVED (Councillor Sue Edwards/ Councillor Edwin Nunggumajbarr)** ***CARRIED***

That Council receives and notes the Mayor's Report.

14.2 Chief Executive Officer's Report

2026/76 **RESOLVED (Councillor Des Barritt/ Councillor Samuel Evans)** ***CARRIED***

That Council receives and notes the Chief Executive Officer's Report, including the approved Community Grants (Round 2) that are as follows:

(1) Borroloola Gulf show society;
(2) Jilkminggan School - FAFT;
(3) Numbulwar School;
(4) Borroloola Amateur Race Club;
(5) Urapunga op shop;
(6) Ngukur Arts;
(7) Numburindi Corporation

14.3 Council Meeting Attendance Report

2026/77 **RESOLVED (Councillor Sue Edwards/ Councillor Edwin Nunggumajbarr)** ***CARRIED***

That Council receives and notes the Council and Committee Meeting Attendance Report.

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

15.1 Regional Plan 2026-27

2026/78 **RESOLVED (Councillor Helen Lee/Councillor Sue Edwards)** ***CARRIED***

That Council adopts the 2026-27 Regional Plan and all contents therein in accordance with Section 35 (1) of the *Local Government Act 2019* (the Act) and its statutory instruments, including:

(a) Elected Member Allowances in accordance with Section 106 of the Act;
(b) Declared Rates in accordance with Sections 237 and 238 of the Act, having been certified by the Chief Executive Officer in accordance with Regulation 29 of the *Local Government (General) Regulations 2021*;
(c) Fees and Charges in accordance with Section 288 of the Act;
(d) Budget for Financial Year 2026-27 in accordance with Section 203 of the Act; and
(e) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2026-27 to the Minister for Local Government.

15.2 May 2026 Financial Report

2026/79 **RESOLVED (Councillor Samuel Evans/Councillor Des Barritt)** ***CARRIED***

That Council:

(a) receives and notes the Council's Financial Report as at 22 May 2026, and
(b) acknowledges the career progression and accreditation of Chathurangi DIAS, Acting Finance Manager, expressing its gratitude and appreciation for the same.

Meeting adjourned at 12:32 pm and reconvened at 1:26 pm.

15.3 Policy Revision

2026/80 **RESOLVED (Councillor Edwin Nunggumajbarr/Councillor Preston Lee)** ***CARRIED***

That Council:

(a) Adopts the revised OCEO002 Financial Delegations Manual;
(b) Adopts the revised FIN011 Investment Policy; and
(c) Adopts the revised AS001 Fleet Procurement and Allocation Policy.

15.4 Cultural Safety Framework

2026/81 **RESOLVED (Councillor Sue Edwards/Councillor Des Barritt)** ***CARRIED***

That Council receives and notes the draft Cultural Safety Framework.

16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

16.1 Programs Update

2026/82 **RESOLVED (Councillor Michelle Farrell/ Councillor Kathy-Anne Numamurdirdi)** ***CARRIED***

That Council receives and notes the Programs Update report.

Deputy Mayor Helen LEE left the meeting at 2:23 pm and returned at 2:24 pm.
Councillor Kathy-Anne Numamurdirdi left the meeting at 2:25 pm and returned at 2:29 pm.

16.2 Aged Care and Disability Services Report

2026/83 **RESOLVED (Councillor Des Barritt/Councillor Sue Edwards)** ***CARRIED***

That Council:

(a) receives and notes the Aged Care and Disability Report, and
(b) acknowledges and thanks Ashab HASSANAR, Aged Care Coordinator in Mataranka for his efforts,

Councillor Des Barritt left the meeting at 2:32 pm and returned at 2:34 pm.

Deputy Mayor Helen Lee left the meeting at 2:33 pm and returned at 2:36 pm.

17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

17.1 Major Projects Report

2026/84 **RESOLVED (Councillor Sue Edwards/Councillor Michelle Farrell)** ***CARRIED***

That Council receives and notes the Major Projects Report

Meeting adjourned at 3:05 pm and reconvened at 3:18 pm.

17.2 LA Projects Report

2026/85 **RESOLVED (Councillor Kathy-Anne Numamurdirdi/ Councillor Des Barritt)** ***CARRIED***

That Council receives and notes the Local Authority Project report

18 GENERAL BUSINESS

Nil.

19 DEPUTATIONS AND PETITIONS

Nil.

20 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

2026/86 **RESOLVED (Councillor Patricia Farrell/Deputy Mayor Helen Lee)** ***CARRIED***

That pursuant to *section 99(2) and 293(1)* of the *Local Government Act 2019* and *section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda :-

20.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(e) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

20.2 Action List

Regulation 51(1)(e) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

20.3 Previous Committee Minutes Confidential Session

Regulation 51(1)(d) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

Regulation 51(1)(e) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

20.4 Finance and Infrastructure Committee

Regulation 51(1)(c)(iii) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2*

Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interests.*

20.5 Contracts
Regulation 51(1)(c)(i) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

20.6 Regional and Remote Land Releases
Regulation 51(1)(d) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

20.7 Asset Disposal
Regulation 51(1)(c)(i) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person*

20.8 Elected Member Administration
Regulation 51(1)(c)(iii) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members o staff.*

Regulation 51(1)(e) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

20.9 Chief Executive Officer Leave
Regulation 51(1)(c)(iii) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

20.1.1 Return to Open Meeting
2026/97 **RESOLVED (Councillor Kathy-Anne Numamurdirdi/ Councillor Des Barritt)**
CARRIED
That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

21 CLOSE OF MEETING
The meeting closed at 4:21 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Thursday, 11 June 2026 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on 26 August 2026

13 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

ITEM NUMBER	13.1
TITLE	Mataranka LA YTD December Finance Report
AUTHOR	Chathurangi Dias, Acting Finance Manager

RECOMMENDATION
That Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2025 to 30 June 2026

KEY OUTCOME AREA
Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND
As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT
There are variances in a few activities as outlined in the attached expenditure report. The brief explanation for these differences in budget and actual cost for each division is as follows:

Operating Income:
Operating Income of $3,033,360 was received YTD for Mataranka against a budget of $3,740,384 resulting in a variance of $707,024. The variance largely reflects underspending within grant-funded activities.

Operating Expenditure:
Total Operating Expenditure YTD of $3,033,360 against a budget of $3,740,383 the resulting total variance in operating expenditure of $707,023. The variance is largely due to changes in allocation methodology for internal cost allocations, and vacancies in staff.

Capital Expenditure:
There has been $166,080 Capital expenditure YTD against a budget of $1,850,000 the resulting in a variance of $1,683,920. The variance is caused by the timing of a number of projects (Aged Care Building, Carew Road development, showgrounds sewerage system, Aerodrome repair, Stan Martin Park etc)

FINANCIAL CONSIDERATIONS
Nil.

ATTACHMENTS
1. Mataranka June YTD Finance Report

Roper Gulf Regional Council
Financial Report as at
30-June-2026
Mataranka

	Year to Date Actual ($)	Year to Date	Variance ($)	Full Year Budget ($)	Explanation
Income					
RGRC Contribution	2,011,217	-	2,011,217	-	Represents RGRC fund transfer for untied activities
User Charges and Fees	15,078	11,648	3,430	11,648	
Grant Income	708,837	3,053,089	-2,344,252	3,053,089	Reflection of underspends within grant operated activities
Contract Fee Income	298,043	675,646	-377,603	675,646	Commercial Services(DLI Contracts etc) invoicing timing issue, variance will reduce as awaiting final accrual for audit
Income Other	185	-	185	-	
Total Operating Income	**3,033,360**	**3,740,384**	**-707,024**	**3,740,384**	
Operating Expenditure					
Employment	1,613,675	2,003,912	-390,237	2,003,912	Reduced staffing levels due to vacancies
Contract & Materials	394,607	399,656	-5,049	399,656	
Asset Related	-	84,802	-84,802	84,802	All depreciation is centrally held
Other Expenses	662,859	372,337	290,522	372,337	Higher electricity costs and increased fuel prices
Banking & Finance	186	42	144	42	
Internal Charges	302,067	848,600	-546,533	848,600	New budget allocation methodology
Councillor Allowance Exp	56,567	23,754	32,813	23,754	
Local Authority Meeting Allowance	3,400	7,280	-3,880	7,280	
Total Expenditure	**3,033,360**	**3,740,383**	**-707,023**	**3,740,383**	
Operating Surplus/Deficit	**- 0**	**0**	**- 1**	**0**	
Total Capital Income	**5,624**	**1,170,000**	**-1,164,376**	**1,170,000**	
RGRC Contribution	-	1,070,000	-1,070,000	1,070,000	
Capital Grant Income	5,624	100,000	-94,376	100,000	Delayed capital expenditure, variance may reduce with final year-end transactions
Total Capital Expenditure	**166,080**	**1,850,000**	**-1,683,920**	**1,850,000**	
Buildings	156,209	1,140,000	-983,791	1,140,000	Aged Care Building & Carew Road development
Infrastructure	-	570,000	-570,000	570,000	Minor projects + showgrounds sewerage system + Aerodrome repair + Stan Martin Park
Plant & Equipment	9,871	-	9,871	-	
Vehicles	-	-	-	-	
Roads	-	140,000	-140,000	140,000	Roadside footpath
Net Operating Position	**-160,456**	**-680,000**	**519,544**	**-680,000**	

14 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

ITEM NUMBER	14.1
TITLE	Council Services Manager Report
AUTHOR	Karyn Kalamaras, Council Services Manager

RECOMMENDATION
That the Mataranka Local Authority receives and notes the Council Services Manager Report.

KEY OUTCOME AREA
Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND
Core Services
111- Council Services General

- All Council Services have been delivered as required.
- The vacant Customer Service Officer position is currently advertised
- The rubbish bin audit has been completed
- CSM attended meeting/training in Katherine in June

160 – Municipal Services

- The municipal team worked hard to set up the grounds for the campdraft, which was a great success. Congratulations to the organisers
- The cleanup of the park on Sunday mornings for the markets is ongoing for the dry season.
- All contract obligations have been for filled as required
- Issues with rubbish run, compactor has been repaired
- Please be mindful of what goes in the bins, items too heavy will cause problems with the compactor.
- We can only collect rubbish in the bins not items placed beside the bins.
- MUNS are considering hard rubbish collection monthly, will advise
- More cameras going up in the tip, contractors are dumping commercial waste and not sorting the waste. There are fees for commercial waste which can't be overlooked when we have to pay staff to sort the waste
- A new casual staff member, Tom Rixon has joined the team. We are looking for more to people to add to the casual pool.

165 – Recycling Centre

- 223 572 units of recycling were collected in the fourth quarter (April - June).
- 791 493 units for the financial year were kept out of landfill.

Agency Services
348 – Library

- The library/museum has had 595 visitors over the past 3 months.
- Positive feedback is regularly received for the library and museum

350 - Centrelink

- Centrelink office has been open and operational daily
- Recruitment is ongoing for the vacant position of Centrelink Agent

- Services Australia are scheduled to visit Mataranka July/August

342- Aged Care

- New aged care staff joined the team, which made a positive impact to our team and the services provided.
- Client surveys and staff surveys completed and plan for continuous improvement in place.
- Number of aged care clients increased from 13 to 18 clients including clients from Jilkminggan community.
- Vaccination completed for all aged care staff and organised client vaccination with the clinic manager.
- Aged care audit completed with a positive outcome. We received great feedback from the aged care commission for the teamwork, support and participation from clients, carers, and stakeholders in Mataranka.
- Planning to collaborate with Jilkminggan and Mataranka schools for integrated activities such as painting, & storytelling to support mental well-being and culturally appropriate care for our elders.

401- Community Safety

- In Conjunction with Jilkminggan NP team we have built the Capacity as a whole in the area of Data Captures and operations.
- We have established Community safety meetings with both Mataranka and Jilkminggan Night Patrol staff to raise any issues and/or further program development i.e. Staff capacity building exercises, Community safety issues and Mataranka asset protection.
- The staff are engaging with up to and exceeding 40 community members nightly this is including children, the elderly and a lot of people under the influence of alcohol
- The Coordinating and Local staff continue to maintain a good relationship with Local Police and township stake holders.
- Staffing remains steady with 3 out of 4 permanent positions filled and one casual staff member (which due to medical reasons has been absent pending her medical release) Conversations will continue of her advancement into the remaining PPT position when she returns.
- Service Delivery has grown in Capacity with the information captured for monthly reporting growing increasingly and is a work in progress.

404 – Indigenous Sports & Recreation

- Still trying to recruit PPT Sport and Rec positions.
- However, we are running activities and community events during the school holidays with a casual staff member.
- Disco and a sausage sizzle were held this quarter along with various external sport and Rec services with the help of Mataranka Night Patrol with up to 25 children and Community and township members present at each event.

ISSUES/OPTIONS/SWOT
Nil.

FINANCIAL CONSIDERATIONS
Nil.

ATTACHMENTS
Nil

15 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

ITEM NUMBER	15.1
TITLE	LA Projects Report
AUTHOR	Luke Haddow, General Manager of Infrastructure Services and Planning

RECOMMENDATION
That the Mataranka Local Authority receives and notes the Local Authority Projects Update Report

KEY OUTCOME AREA
Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND
Since 2014 the Mataranka Local Authority has received a total of $472,163.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Mataranka Local Authority has allocated $426,569.20 including surplus funds available from completed projects.

ISSUES/OPTIONS/SWOT
Please refer to the attached LA funding report as at 27 July 2026

On 04 November 2025, the Mataranka Local Authority requested for scoping to be undertaken for prospective laneway and footpath works.

This has been completed, and before the matter can be progressed into the project phase, it needs to be Resolved by the Local Authority, and a budget allocated.

FINANCIAL CONSIDERATIONS
Unallocated Funds
The Mataranka Local Authority currently has $33,406.56 to allocate to new projects.

ATTACHMENTS
1. Mataranka Local Authority Report July 26 [**15.1.1** - 1 page]

Mataranka Local Authority Project Funding								27 July 2026
Funding received from Department					$ 524,563.00			
Funds allocated to projects by Local Authority Members					$ 544,913.20			
Surplus/(Deficit) from completed projects					$ 53,756.76			
Remaining Unallocated Funds					**$ 33,406.56**			
Date	**Project ID**	**Projects**	**Projects Description**	**Project Budget**	**Actual Expenditure**	**Project Expenditure Breakdown**	**Project Variance**	**Project Status**
8/05/2025	PR139	Playground	playground upgrade	$ 170,000.00				**05/08/2025:** The Local Authority combines the two Mulggan Camp Project into one (1) , and allocates a total of $170,000 to playground upgrade the project from Local Authority Project Funding. **17/09/2025:** tender documents being prepared for release. **23/01/2026:** Tender to be released on LocalBuy week ending 30/01/26. Tender will be open for 3 weeks**.** **13/04/2026:** Only 1 tender received and it was almost double the assigned budget. Alternative procurement being discussed. **13/05/2026:** Works due to start 13/07/2026 with 3 week construction timeframe. **15/07/2026:**Works have commenced **22/07/2026: Works completed**
			Total allocation for current projects	$ 170,000.00	$ -		$ 53,756.76	
			Total for Completed projects		$ 321,156.44			
			Grand Total					