



AGENDA URAPUNGA LOCAL AUTHORITY

WEDNESDAY, 11 DECEMBER 2024

Notice is hereby given that the next Urupunga Local Authority of the Roper Gulf Regional Council will be held on:

Tuesday 10 December 2024 at 3:00 pm
Roper Gulf Regional Council Service Delivery Centre-Urupunga

Or via
Microsoft Teams Meeting

[Join the meeting now](#)

Meeting ID: 410 669 669 866
Passcode: qd6ULi

Or please call (audio only)

[+61 2 8320 9269](#)

When prompted, enter Conference ID: 585 110 462#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "David Hurst".

David HURST
CHIEF EXECUTIVE OFFICER

**URAPUNGA CURRENT MEMBERSHIP:
Appointed Members**

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Dennis DUNCAN;
4. Danny DUNCAN;
5. Clifford JEFFS;
6. Breandan TURNER; and
7. Edna NELSON.

MEMBERS: 7

QUORUM: 4 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept. Members at a provisional meeting may by majority vote make recommendations to Council.

However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	7.1
TITLE	Urapunga Local Authority Meeting Previous Minutes
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority confirms the minutes from the meeting held on Tuesday, 04 December 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Urapunga Local Authority met as a **PROVISIONAL** on Thursday, 04 December 2023 at 3:30pm. Attached are the recorded minutes for the Local Authority to confirm.

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 05 March 2024 was postponed to Tuesday, 19 March 2024. However, it was subsequently cancelled due to lack of Member attendance.

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 04 June 2024 was Cancelled due to lack of Member attendance.

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 03 September 2024 was Cancelled due to lack of Member attendance.

ISSUES/OPTIONS/SWOT

The next Urapunga Local Authority Meeting is scheduled to be held on Tuesday, 04 March 2025 at 3:00pm.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. URA 04122023 MIN 0 [7.1.1 - 3 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL
AUTHORITY MEETING HELD AT THE URAPUNGA PRIMARY SCHOOL,
URAPUNGA
ON MONDAY, 4 DECEMBER 2023 AT 3:00PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK (arrived late);
- Councillor Owen TURNER;
- Dennis DUNCAN (Chairperson); and
- Edna NELSON.

1.2 Staff

- David HURST, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Bhumika ADHIKARI, Governance Officer (minute secretary).
- Alicia MIRANDA, Community Services Manager.

1.3 Guests

- Alec MOYLAN, Regional Director, Department of the Chief Minister and Cabinet;

2 MEETING OPENED

The Urapunga Local Authority Meeting opened at 3:18 pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

URA P-9/2023 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority accepts the tendered apologies from Amanda JEFFS, Councillor Jana DANIELS, Paul JEFFS, Elaine DUNCAN and Antonella PASCOE.

5 QUESTIONS FROM THE PUBLIC

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Urapunga Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF THE URAPUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

URA P-10/2023 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority confirms the minutes from the meeting held on 05 September 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

URA P-11/2023 (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the Action List; and
- (b) requests to liaise to Dennis DUNCAN on the removal of car in the Community

9 CALL FOR ITEMS OF OTHER BUSINESS

- Community Grants – early next year coming up Community Grants. Question, when new grants coming up

Mayor Tony JACK joined the meeting at 3:33 pm

10 INCOMING CORRESPONDENCE**10.1 INCOMING CORRESPONDENCE**

URA P-12/2023 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Incoming Correspondence.

11 OUTGOING CORRESPONDENCE**12 OPERATIONAL REPORTS****12.1 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE**

URA P-13/2023 (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Projects Update report.

12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

URA P-14/2023 (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

13 GENERAL BUSINESS

13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 31.10.2023

URA P-15/2023 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023

13.2 ELECTED MEMBER REPORT

URA P-16/2023 (Edna NELSON/Dennis DUNCAN) **CARRIED**

That the Urapunga Local Authority receives and notes the Elected Member Report.

14 OTHER BUSINESS

15 CLOSE OF MEETING

The meeting closed at 3:55 pm.

This page and the proceeding pages are the Minutes of the Urapunga Local Authority Meeting held on Monday, 4 December 2023 and confirmed.

Chairperson
Confirmed on .

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	7.2
TITLE	Re-Election of Chairperson
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority:

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects ... as Chairperson for a term of

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

At the Urapunga Local Authority Meeting held on 28 June 2022, it was resolved to appoint Local Authority Member Dennis DUNCAN as the Chairperson for the period of six (6) months.

The Chairperson of the Urapunga Local Authority is a position of the Local Authority that requires dedication and a passion to support your community. The Chairperson is entitled to an increased sitting fee amount and will walk the appointment members and public through the agenda during the Local Authority Meeting.

The Chairperson can be selected to hold the position for a period of a few months, a few years, or can be elected at the end of every meeting.

The Chairperson can be elected for any of the following terms;

1. 3 Months
2. 6 Months
3. 12 Months
4. X Years

Elected at the end of every Urapunga Local Authority Meeting.

ISSUES/OPTIONS/SWOT

The Urapunga Local Authority are being asked to nominate a Local Authority Member to be the Chairperson of Urapunga Local Authority.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER 8.1
TITLE Action List
AUTHOR Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

ACTION LIST

12.1 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE

URA P-1/2023 (Amanda JEFFS/Owen TURNER)

CARRIED

MEETING DATE

14 September 2023

Report in Agenda?

Completed

That the Provisional Urapunga Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) provisionally reallocates \$10,000 from Irrigation around the Community for a firebreak to a new project.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil

OPERATIONAL REPORTS

ITEM NUMBER 12.1
TITLE Local Authority Member Attendance Report
AUTHOR Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Urapunga Local Authority Meetings Member Attendance

Local Authority Meeting Members	05 September 2023	04 December 2023	05 March 2024	04 June 2024	03 September 2024
Mayor Tony JACK	AP	P	Meeting Cancelled	Meeting Cancelled	Meeting Cancelled
Councilor Owen TURNER	P	P	-	-	-
Councilor Jana DANIELS	AP	AP	-	-	-
Dennis DUNCAN	P	P	-	-	-
Elaine DUNCAN	AP	AP	-	-	-
Amanda JEFFS	P	AP	-	-	-
Paul JEFFS	AP	AP	-	-	-
Edna NELSON	AP	P	-	-	-
Antonella PASCOE	AP	AP	-	-	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil

OPERATIONAL REPORTS



ITEM NUMBER 12.2
TITLE Urapunga Local Authority Projects Update
AUTHOR Puspa Karki, Executive Support Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2018 the Urapunga Local Authority has received a total of \$96,400 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Urapunga Local Authority has allocated \$48,800, accounting for surplus funds from completed projects.

ISSUES/OPTIONS/SWOT

Please refer to the attached LA funding report as at 31st October 2024.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Urapunga Local Authority currently has \$42,761.40 to allocate to new projects.

ATTACHMENTS

1. Urapunga LA projects attachment 31.10.2024 [12.2.1 - 1 page]

Urapunga Local Authority Project Funding		31 October 2024
Funds received from Department	\$	96,400.00
Funds allocated to projects by Local Authority Members	\$	48,800.00
Surplus/(Deficit) from completed projects	\$	(4,838.60)
Remaining Unallocated funds	\$	42,761.40

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18/8/2020 PR59	Welcome Sign	\$ 10,000.00	\$ 1,310.91	Design approved. PO raised. Sign ready for delivery. Delivered sign found to be of poor quality. New sign Ordered, awaiting delivery.
	Total for current projects in progress	\$ 20,000.00	\$ 1,310.91	
	Total for completed projects	\$ 28,800.00	\$ 33,638.60	
	Grand Total	\$ 48,800.00	\$ 34,949.51	

OPERATIONAL REPORTS



ITEM NUMBER	12.3
TITLE	Elected Members Report
AUTHOR	Bhumika Adhikari, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT

ORDINARY MEETING OF COUNCIL – 23 October 2024

The Reconciliation Action Plan was presented to the Council during this meeting.

Following Major Projects were discussed.

Ngukurr New Ablution Block –

Sports Court Grant submission completed. Awaiting final updated quote to proceed with project.

Ngukurr Staff Housing –

Lot 231 New 2 x bedroom demountable housing based on similar scope as Bulman Staff Housing project. PM to be outsourced.

Urapunga Community Hall

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised. Urapunga Aboriginal Corporation have agreed to the terms of the lease for the lot, and this will be formalised in the coming weeks, then works can commence.

ORDINARY MEETING OF COUNCIL – 28 August 2024

At this Meeting Council approved the reallocation of \$59,023.86 from the Ngukurr Sports Court Draining Project to a new Project called Ngukurr Solar Lights replacement and \$169,200 from the Ngukurr refurbishment of Sports and Recreation Hall to the purchase/installation of playground equipment in the public park near the Gulamon Centre.

ORDINARY MEETING OF COUNCIL – 26 June 2024

That Council adopts the 2024-25 Regional Plan and all contents therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including:

- (a) Elected Member Allowances in accordance with 106 of the Act;
- (b) Declared Rates in accordance with Sections 237 and 238 of the Act, having been certified by the Acting Chief Executive Officer in accordance with Regulation 29 of the Local Government (General) Regulations 2021;

- (c) Budget for Financial Year 2024-25 in accordance with Section 203 of the Act; and
- (d) authorises the Acting Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2024-2025 to the Minister for Local Government.

Councillors were updated with information on Night Patrol, Sport & Recreation, Youth Reconnect and Alcohol and Other Drugs across the region. In regards to Community Safety in Ngukurr to improve School Attendance, which was raised on 28 February Ordinary Meeting of Council, Acting Chief Executive Officer informed that this Action is ongoing. Council has approached the National Indigenous Australians Agency along with the Chief Minister and Cabinet on the 27 March 2024 for advice on convening a Ngukurr Community Safety Reference Group. Further discussions will occur and update to be provided.

Councillors were updated on **Urapunga Community Hall:**

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised. Urapunga Aboriginal Corporation have advised that the initial lot is unsuitable and have proposed lot 7 as an alternative location of the new community hall, formalisation of a lease agreement over this lot are now underway.

ORDINARY MEETING OF COUNCIL – 24 April 2024

At this meeting Council received an update on Central Arnhem Road, Roper and Carpentaria Highway and requested Department of the Infrastructure Planning and Logistics (DIPL) to provide information on roads Upgrade to the Community and sources (website) to find the road upgrade information.

Council also resolves to formally put the Draft 2024-2025 Regional Plan out to public consultation in accordance with Section 35(3)(c) of the *Local Government Act 2019*.

ORDINARY MEETING OF COUNCIL – 28 February 2024

Council approved the recommendations from the following Meetings:

- recommendations from the Ngukurr Local Authority Meeting Minutes held on 06 December 2023; and
- Provisional recommendations from the Urapunga Local Authority Provisional Meeting held on 06 December 2023.

Councillor Owen TURNER raised a concern in relation to Community Safety in Ngukurr and Council requested that Community Safety report is presented to the Ngukurr Local Authority Meeting on the 05 March 2024.

Council requested to prepare a report to Local Authority on Community Safety and to convene a Community Safety Reference Group and a report is to be prepared on all Night Patrol operations to the April Ordinary Meeting of Council scheduled to be held on 24 April 2024. In addition, Council also requested the Chief Executive Officer to investigate a potential project for ablution facilities at Ngukurr Sports Hall.

ORDINARY MEETING OF COUNCIL – 13 DECEMBER 2023

At this meeting Council accepted the nomination received for Keith ROGERS and Melissa ANDREWS for the Ngukurr Local Authority.

Council also rescinded the membership of Elaine DUNCAN, Antonella PASCOE, Amanda JEFFS and Paul JEFFS and reduces the total membership of Urapunga Local Authority to total eight (8) Members. Nominations received for Danny DUNCAN, Clifford DUNCAN and Brendan TURNER for the Urapunga Local Authority were accepted at this meeting.

FINANCE AND INFRASTRUCTURE COMMITTEE – 27 November 2024

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Finance and Infrastructure Committee Meeting.

AUDIT AND RISK COMMITTEE MEETING – 13 November 2024

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

Annual Report was presented at this meeting.

UPCOMING COUNCIL MEETINGS

22 January 2025 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
19 February 2025 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
26 February 2025 at 8:30am	Ordinary Meeting of Council	RGRC Support Centre Katherine

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1. OMC 23102024 MIN [12.3.1 - 8 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 23 OCTOBER 2024 AT 8:30 AM

1 PRESENT MEMBERS/STAFF/GUESTS

Elected Members

Mayor Tony JACK (Chairperson);
Deputy Mayor Helen LEE;
Councillor Annabelle DAYLIGHT;
Councillor John DALYWATER;
Councillor Kathy-Anne NUMAMURDIRDI;
Councillor Gadrian HOOSAN;
Councillor Edna ILES; and
Councillor Patricia FARRELL (via audio/visual conference).

Staff Members

David HURST, Acting Chief Executive Officer;
Cindy HADDOW, General Manager Corporate Services and Sustainability;
Tony HOPP, Acting General Manager Community Services and Engagement;
Luke HADDOW, Acting General Manager Infrastructure Services and Planning;
Cristian COMAN, Manager Corporate Compliance;
Sarah PEACHMENT; Executive Assistant to the Chief Executive Officer;
Bhumika ADHIKARI, Governance Engagement Coordinator; and
Daniele PIGA, Governance Officer (minute secretary).

Guests

Karen HOCKING; Project Manager, Department of the Chief Minister and Cabinet;
Lord Mayor, the Honourable Kon VATSKALIS, Board President, Local Government Association of the Northern Territory (LGANT), City of Darwin Council; and
Mary WATSON, Chief Executive Officer, Local Government Association of the Northern Territory (LGANT).

2 MEETING OPENED

The Ordinary Meeting of Council opened at 8:38 am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

2024/142 RESOLVED (Deputy Mayor Helen Lee/Councillor Kathy-Anne Numamurdirdi)

CARRIED

That Council:

- (a) accepts the tendered apologies from Councillor Owen TURNER, Councillor Edwin NUNGGUMAJBARR, Councillor Samuel EVANS and Councillor Selina ASHLEY; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

5 QUESTIONS FROM THE PUBLIC

Nil.

ORDINARY MEETING OF COUNCIL MINUTES

23 OCTOBER 2024

6 CONFIRMATION OF PREVIOUS MINUTES**6.1 CONFIRMATION OF PREVIOUS MINUTES**

2024/143 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Edna Iles) CARRIED

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 28 August 2024, and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES**7.1 ACTION LIST**

2024/144 RESOLVED (Councillor Annabelle Daylight/Councillor Gadrian Hoosan) CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 PREVIOUS COMMITTEE MEETING MINUTES**8.1 PREVIOUS COMMITTEE MEETING MINUTES**

2024/145 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor John Dalywater) CARRIED

That Council:

- (a) receives and notes the previous Committee Meeting Minutes Report; and
- (b) ratifies the decisions made by the Committee as tabled in the same.

9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

Nil.

10 DISCLOSURE OF INTEREST**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

2024/146 RESOLVED (Deputy Mayor Helen Lee/Councillor Edna Iles) CARRIED

That Council:

- (a) accepts the Incoming Correspondence;
- (b) receives and notes the request from Barunga School Council for the supply of four (4) flag poles and the concrete to stabilise them; and
- (c) agrees to supply the Barunga School Council with the items as listed at point (b).

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

2024/147 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor John Dalywater) CARRIED

That Council notes the Outgoing Correspondence Report.

13 WARD REPORTS**13.1 NYIRANGGULUNG WARD REPORT**

2024/148 RESOLVED (Deputy Mayor Helen Lee/Councillor John Dalywater) CARRIED

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Wugularr (Beswick) Local Authority Meeting held on Monday, 07 October 2024;

ORDINARY MEETING OF COUNCIL MINUTES

23 OCTOBER 2024

- (c) approves the Provisional recommendations from the Manyallaluk Local Authority Provisional Meeting held on Monday, 07 October 2024;
- (d) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 08 October 2024;
- (e) approves the recommendations from the Bulman Local Authority Meeting held on Thursday, 10 October 2024;
- (f) rescinds the membership of Lloyd BROWN from the Manyallaluk Local Authority; and
- (g) accepts the nominations received from Alison ANDREWS and Richard MILLER for the Manyallaluk Local Authority and appoints them as members on the same.

13.2 NEVER NEVER WARD REPORT**2024/149 RESOLVED (Councillor Edna Iles/Councillor Annabelle Daylight) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report; and
- (b) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 02 September 2024.

13.3 SOUTH WEST GULF WARD REPORT**2024/150 RESOLVED (Councillor Gadrian Hoosan/Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) requests the Chief Executive Officer open a '21 days nomination period' to fill the one (1) vacancy on the Borroloola Local Authority.

13.4 NUMBULWAR NUMBURINDI WARD REPORT**2024/151 RESOLVED (Councillor John Dalywater/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendation from the Numbulwar Local Authority Meeting held on Wednesday, 04 September 2024;
- (c) requests the Chief Executive Officer open a '21 days nomination period' to fill the two (2) vacancies in the Numbulwar Local Authority;
- (d) receives Councillor NUNGGUMAJBARR's request of updates on the dump reassessment; and
- (e) requests for fuel pricing breakdown information to be supplied to the Numbulwar Local Authority, and to the Numbulwar Community in general.

13.5 YUGUL MANGI WARD REPORT**2024/152 RESOLVED (Councillor Edna Iles/Councillor John Dalywater) CARRIED**

That Council receives and notes the Yugul Mangi Report.

14 EXECUTIVE REPORTS**14.1 COUNCIL MEETING ATTENDANCE REPORT****2024/153 RESOLVED (Councillor Gadrian Hoosan/Councillor Edna Iles) CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report;
- (b) resolves that Councillor Jana DANIELS is absent without the permission of Council in accordance with Section 47(1) (o) of the *Local Government Act 2019* and thus is disqualified from office as Member of Roper Gulf Regional Council noting that this was Cr. DANIELS' second consecutive absence from the Ordinary Meetings of Council without its permission, thus Ms Jana DANIELS is not longer a Councillor of the Roper Gulf Regional Council;

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- (c) resolves in accordance with Section 54(2) (a) of the *Local Government Act 2019* to call for Nominations from the Constituents of Yugul Mangi Ward to fill the vacant position of Councillor for the Yugul Mangi Ward;
- (d) rescinds the membership of Councillor Samuel EVANS from the Finance and Infrastructure Committee;
- (e) appoints Councillor Kathy-Anne NUMAMURDIRDI as a Member of the Finance and Infrastructure Committee;
- (f) removes Cr. Samuel EVANS from Council's delegation attending the Local Government Association of the Northern Territory (LGANT) November Conference (including Annual General Meeting and General Meeting) in Alice Springs in November 2024; and
- (g) resolves for its delegation to attend the LGANT November Conference (including Annual General Meeting and General Meeting) in Alice Springs in November 2024 to consist of Mayor Tony JACK, Deputy Mayor Helen LEE, Councillor Patricia FARRELL, Councillor Annabelle DAYLIGHT and Councillor Gadrian HOOSAN.

14.2 MAYOR'S REPORT

2024/154 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Annabelle Daylight) CARRIED

That Council receives and notes the Mayor's Report.

14.3 CHIEF EXECUTIVE OFFICER'S REPORT

2024/155 RESOLVED (Councillor John Dalywater/Councillor Annabelle Daylight) CARRIED

That Council:

- (a) receives and notes the Acting Chief Executive Officer's Report; and
- (b) supports the proposed name change of Edith Falls to Leliyn as requested by the Jawoyn Aboriginal Association, and authorises the Acting Chief Executive Officer to compile a Letter of Support to that affect, and supply it to the Jawoyn Aboriginal Association and to the Northern Territory Government.

14.4 2025 MEETING SCHEDULE - COUNCIL, COMMITTEE AND LOCAL AUTHORITY MEETINGS

2024/156 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Gadrian Hoosan) CARRIED

That Council:

- (a) approves the 2025 Meeting Schedule – Council, Committee and Local Authority Meetings;
- (b) reschedules the April 2025 Briefing Day and Ordinary Meeting of Council to be held in Numbulwar on 15, 16 April 2025 respectively;
- (c) reschedules the December 2025 Briefing Day and Ordinary Meeting of Council to be held in Katherine on 9, 10 December 2025 respectively;
- (d) reschedules the April 2025 Audit and Risk Committee Meeting to be held in Katherine on 23 April 2025;
- (e) reschedules the October 2025 Audit and Risk Committee Meeting to be held in Katherine on 20 October 2025;
- (f) reschedules the December 2024 Briefing Day and Ordinary Meeting of Council to be held in Katherine on 03 and 04 December 2024 respectively;
- (g) reschedules the Minyerri Local Authority Meeting to 9 December 2024;
- (h) reschedules the Ngukurr and Urupunga Local Authority Meetings to 10 December 2024; and
- (i) reschedules the Numbulwar Local Authority Meeting to 11 December 2024.

15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**15.1 ANNUAL REPORT 2023-24**

4

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2024/157 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED

That Council:

- (a) resolves to hold a Special Meeting of Council on 13 November 2024 at 11:00 am to deliberate and adopt its Annual Report (including Audited Financial Statements);
- (b) defers this matter to be dealt with at the Special Meeting of Council on 13 November 2024; and
- (c) directs the Audit and Risk Committee to meet on 13 November 2024 at 08:30 am.

15.2 RECONCILIATION ACTION PLAN (RAP) SUMMARY REPORT

2024/158 RESOLVED (Deputy Mayor Helen Lee/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Council receives and notes the Reconciliation Action Plan (RAP) Summary Report.

15.3 COUNCIL FINANCIAL REPORT AS AT 30.09.2024

2024/159 RESOLVED (Councillor John Dalywater/Councillor Gadrian Hoosan) CARRIED

That Council receives and notes the Council's Financial Report as at 30 September 2024.

16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

16.1 LOCAL AUTHORITY PROJECTS UPDATE

2024/160 RESOLVED (Deputy Mayor Helen Lee/Councillor Kathy-Anne Numamurdirdi) CARRIED

That the Council:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$100,000 of Mataranka Local Authority Projects Funding towards Mulggan Camp Community Beautification and Amenity in accordance to Section 79 (2) of the *Local Government Act 2019*, noting the persistent lack of Quorum at the Mataranka Local Authority Meetings.

Councillor John Dalywater left the meeting at 10:15 am.

Councillor John Dalywater returned to the meeting at 10:17 am.

16.2 PROGRAMS UPDATE

2024/161 RESOLVED (Councillor John Dalywater/Councillor Patricia Farrell) CARRIED

That the Council:

- (a) receives and notes the Programs Update Report; and
- (b) requests feasibility scoping for the provision of the Childcare Services in Numbulwar.

Meeting adjourned at 10:41 am and reconvened at 11:04 am.

16.3 AGED CARE AND DISABILITY SERVICES REPORT

2024/162 RESOLVED (Deputy Mayor Helen Lee/Councillor Edna Iles) CARRIED

That the Council receives and notes the Aged Care & Disability Services Report.

17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

17.1 Major Projects Report

2024/163 RESOLVED (Councillor John Dalywater/Deputy Mayor Helen Lee) CARRIED

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) approves a budget amendment of \$15,000 to increase the total budget for the Mataranka Aged Care Kitchen upgrades.

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18 GENERAL BUSINESS**19 DEPUTATIONS AND PETITIONS**

Council received deputations from:

- 1) the Local Government Association of the Northern Territory (LGANT) (in person); and
- 2) MyCDP Ngukurr (in writing).

N.B. these deputations were received whilst in Confidential Session.

20 CLOSED SESSION**DECISION TO MOVE TO CLOSED SESSION**

2024/164 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor John Dalywater) CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda :-

20.1 Confirmation of Previous Minutes Confidential Session

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.2 Previous Committee Minutes Confidential session

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept

20.3 Action List

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

20.4 Chief Executive Officer Recruitment

Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20.5 Chief Executive Officer Leave

Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

20.6 Community Development Program Report

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

Regulation 51(1)(f) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(f). It contains information in relation to a complaint of a contravention of the code of conduct.

20.7 Compliance Review Action Report

Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.8 Workshop Budget Amendment

Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

20.9 Annual Return of Interests – Senior Council Staff

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Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

20.1.1 Return to Open Meeting

2024/174 RESOLVED (Councillor John Dalywater/Councillor Patricia Farrell) CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

The meeting reopened to the public at 1:59 pm.

21 CLOSE OF MEETING

The meeting closed at 1:59 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 23 October 2024 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on 3 December 2024.

OPERATIONAL REPORTS



ITEM NUMBER 12.4
TITLE Town Priorities
AUTHOR Cristian Coman, Manager Corporate Compliance

RECOMMENDATION

That the Urapunga Local Authority nominates priority projects for Council's consideration for the 2024-25 Financial Year.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

The prescribed functions of a Local Authority are tabled at Chapter 5 of the *Local Government Act 2019*, and include participation in the development of Council's Regional Plan for each Financial Year.

ISSUES/OPTIONS/SWOT

Council develops a Regional Plan annually to be adopted by no later than 30 June, that outlines its priorities and goals for the coming financial year, and is inclusive of an allocated (and adopted) budget for the implementation of the same.

As part of the development of the Regional Plan (2024-25), the Urapunga Local Authority is requested to nominate priority projects for the Community, for Council to consider and assess as part of its goals for the Financial Year 2024-25.

The nominated town priorities will be assessed and ranked by Council as part of the Regional Plan development process, and will be put back to the Local Authority for review and comment as part of the draft Regional Plan consultation process.

N.b. Town priority projects are not dependent on Local Authority Project Funding.

FINANCIAL CONSIDERATIONS

Not Applicable (for nomination)

ATTACHMENTS

Nil

OPERATIONAL REPORTS



ITEM NUMBER 12.5
TITLE Urapunga LA October YTD Finance Report
AUTHOR James Sanders, Finance Manager

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 1 July 2024 to 31 October 2024.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances in activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follows:

Operating Income:

Operating Income of \$56,180 was received October YTD for against a budget of \$71,265 resulting in a shortfall variance of \$15,085. Major contributors to the variance include income from operating grants and subsidies due to income recognition from liability as projects reach further stages of progression.

Operating Expenditure:

Operating Expenditure of \$56,180 against a budget of \$71,265 the resulting total shortfall variance in operating expenditure of \$15,085. The major cause of variance is due to underspends in contract and material expenses.

Capital Expenditure: No expenditure to date.

FINANCIAL CONSIDERATIONS

<enter text here>

ATTACHMENTS

1. Urapunga Oct YTD LA Finance P& L Report [**12.5.1** - 1 page]

Roper Gulf Regional Council					
Financial Report as at					
31-October-2024					
Location 23 Urapunga					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance	Total Budget (\$)	Explanation
Income					
RGRC Contribution	36,407	0	36,407		
User Charges and Fees	2,182	179	2,003	537	
Grant Income	1,082	69,512	-68,431	208,537	
Contract Fee Income	16,509	1,574	14,935	4,722	
Total Operating Income	56,180	71,265	-15,085	213,796	
Operating Expenditure					
Employment	26,084	16,004	10,080	48013	
Contract & Materials	835	30,500	-29,665	91500	
Asset Related	15,700	2,402	13,298	7206	
Other Expenses	9,661	3,536	6,125	10,608	
Internal Charges	3,900	2,630	1,270	7889	
Councillor Allowances	0	13,838	-13,838	41513	
Local Authority Meeting Allowancesd	0	2,356	-2,356	7067	
Total Expenditure	56,180	71,265	-15,085	213,796	
Operating Surplus/Deficit	0	0	0	0	



Capital Expenditure	0	141,667	-141,667	425,000	Community Hall
Net Operating Position	0	-141,667	141,667	-425,000	

OPERATIONAL REPORTS

ITEM NUMBER	12.6
TITLE	Council Services Report
AUTHOR	Peter PERRY, Council Services Manager

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Council Services Report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND
CORE SERVICES**

111 – *Councils Services General*

- Organised installation of the new Urapunga Community sign

160 – *Municipal Services*

- Slashing of Aerodrome has been completed
- Dennis and Cleven continue to do an excellent job serving the municipal needs in the community
- Municipal is currently providing yard maintenance for Aged Care clients and NDIS clients
- Cleaned up all the cars that needed to be taken away

AGENCY SERVICES

Night Patrol

- Night patrol have started weekly patrols in Urapunga. Night patrol rarely report on any anti-social behaviour happening with the community

Aged Care

- Aged Care is currently providing for 3 clients in community. This includes preparing breakfast and lunch daily and delivering meals to clients.

OTHER / MISCELLANEOUS

- Ngukurr to arrange getting the loader to Urapunga to tidy the rubbish dump.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil