



# AGENDA

## NGUKURR LOCAL AUTHORITY MEETING

### WEDNESDAY, 11 DECEMBER 2024

Notice is given that the next Ngukurr Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 11 December 2024 at 11:00 am  
Roper Gulf Regional Council Service Delivery Centre-Ngukurr

Or via

Microsoft Teams Meeting

[Join the meeting now](#)

Meeting ID: 456 834 477 660

Passcode: FLAfun

**Or please call (audio only)**

[+61 2 8320 9269](#)

When prompted, enter Conference ID: 843 458 101#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'DH', is positioned above the name of the Chief Executive Officer.

David HURST  
CHIEF EXECUTIVE OFFICER

**NGUKURR CURRENT MEMBERSHIP:**

**Appointed Members**

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Robin ROGERS;
4. Tanya JOSHUA;
5. Craig ROGERS;
6. Roxanne ROBERTS;
7. Keith ROGERS; and
8. Melissa ANDREWS.

**MEMBERS: 8**

**QUORUM: 5** (minimum requirement)

**PROVISIONAL: 3** (minimum requirement)

**EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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## CONFIRMATION OF PREVIOUS MINUTES

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|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 7.1   |
| <b>TITLE</b>       | Ngukurr Local Authority Meeting Previous Minutes    |
| <b>AUTHOR</b>      | Bhumika Adhikari, Governance Engagement Coordinator |

### RECOMMENDATION

That the Ngukurr Local Authority confirms the minutes from the meeting held Tuesday, 05 December 2023 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Ngukurr Local Authority met on Tuesday, 05 December 2023 and held a meeting with a **Quorum**. Attached are the recorded minutes for the Local Authority to review.

The Ngukurr Local Authority scheduled a meeting to be held on Tuesday, 05 March 2024 was postponed to Tuesday, 19 March 2024. However, it was subsequently cancelled due to lack of Member attendance.

The Ngukurr Local Authority scheduled a meeting to be held on Tuesday, 04 June 2024 was Cancelled due to lack of Member attendance.

The Ngukurr Local Authority scheduled a meeting to be held on Tuesday, 03 September 2024 was Cancelled due to lack of Member attendance.

### ISSUES/OPTIONS/SWOT

The next Ngukurr Local Authority meeting is scheduled to be held on Tuesday, 04 March 2025 at 11:00am.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

1. NGU 04122023 MIN [7.1.1 - 4 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, NGUKURR LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, NGUKURR  
ON MONDAY, 4 DECEMBER 2023 AT 11:00AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Mayor Tony JACK (via video conference);
- Councillor Owen TURNER; (Chairperson)
- Robin ROGERS;
- Tanya JOSHUA (Deputy Chairperson);
- Roxanne ROBERTS.

**1.2 Staff**

- David HURST, Acting Chief Executive Officer (via video conference);
- Cindy HADDOW, General Manager Corporate Services and Sustainability (via video conference);
- Alicia MIRANDA, Acting Community Services Manager; and
- Bhumika ADHIKARI, Governance Officer (minute secretary) (via video conference).

**1.3 Guests**

- Melina DAVIDSON, Melina Davidson Electorate Officer Office Of Selena Uibo MLA, Member For Arnhem (via video conference); and
- Alec MOYLAN, Regional Director, Department of the Chief Minister and Cabinet (via video conference).

**2 MEETING OPENED**

The Ngukurr Local Authority Meeting opened at 11:08 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

Councillor suggested to do Welcome to Country from next year.

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

NGU P-33/2023

(Tanya JOSHUA/Robin ROGERS)

**CARRIED**

That the Ngukurr Local Authority accepts the tendered apologies from Councillor Jana DANIELS and Craig ROGERS

**5 QUESTIONS FROM THE PUBLIC**

**6 DISCLOSURES OF INTEREST**

Councillor Owen TURNER, Robin ROGERS and Roxanne ROBERTS declared an interest as being a member of Yugul Mangi Development Corporation.

**7 CONFIRMATION OF PREVIOUS MINUTES**

**7.1 CONFIRMATION OF THE NGUKURR LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

*NGU P-34/2023* (Tanya JOSHUA/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority confirms the minutes from the meeting held 14 September 2023 affirms them to be a true and accurate record of that meetings decisions and proceedings.

*Mayor Tony JACK joined the Meeting at 11:33am, Meeting turned as Quorum at this time.*

**8 BUSINESS ARISING FROM PREVIOUS MINUTES**

**8.1 ACTION LIST**

*NGU Q-35/2023* (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Action List.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

- Community School Bus stop;
- Local Authority Funding; Can we use money and put it to something else, Can we change and use from Beautification to Community school bus stop

**10 INCOMING CORRESPONDENCE**

**10.1 INCOMING CORRESPONDENCE**

*NGU Q-36/2023* (Roxanne ROBERTS/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority receives and notes the Incoming Correspondence.

**11 OUTGOING CORRESPONDENCE**

**11.1 OUTGOING CORRESPONDENCE**

*NGU Q-37/2023* (Tanya JOSHUA/Robin ROGERS) **CARRIED**

That Council notes the outgoing correspondence.

*Mayor Tony JACK left the meeting, the time being 11:41 am.*

*Mayor Tony JACK returned to the meeting, the time being 11:42 am.*

**12 OPERATIONAL REPORTS**

**12.1 COMMUNITY SAFETY UPDATE REPORT**

*NGU Q-38/2023* (Roxanne ROBERTS/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Community Safety Update report.

**12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*NGU Q-39/2023* (Robin ROGERS/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Local Authority Member Attendance Report; and
- (b) requests Council to accept the nomination received for Keith ROGERS and Melissa ANDREWS.

**12.3 NGUKURR LOCAL AUTHORITY PROJECTS UPDATE**

*NGU Q-40/2023* (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) changes the scope of Town Beautification projects to include areas of the Community that Council currently has Land tenure;
- (c) request Council continues to seek the s19 to enable future projects once Land tenure secured;
- (d) Projects team to provide scope of work to identify areas in community for beautification;
- (e) requests Council to investigate options for reducing the heat in the recreation hall through Vance and air condition options; and
- (f) requests reallocation of \$5000 from the Sports Court Drainage project for Community New year eve celebrations to be invoiced by YMDAC Stroger Community for children and \$5000 for the Community Christmas celebration event.

**13 GENERAL BUSINESS**

**13.1 COUNCIL SERVICES REPORT**

*NGU Q-41/2023* (Robin ROGERS/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority receives and notes the Council Services Report.

**13.2 ELECTED MEMBER REPORT**

*NGU Q-42/2023* (Roxanne ROBERTS/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Elected Member Report.

**13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 31.10.2023**

*NGU Q-43/2023* (Tanya JOSHUA/Robin ROGERS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023.

**14 OTHER BUSINESS**

**15 CLOSE OF MEETING**

The meeting closed at 12:56 pm.

This page and the proceeding pages are the Minutes of the Ngukurr Local Authority Meeting held on Monday, 4 December 2023 and confirmed .



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Chairperson  
Confirmed on .

Unconfirmed

**CONFIRMATION OF PREVIOUS MINUTES**

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|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 7.2   |
| <b>TITLE</b>       | Re-Election of Chairperson                          |
| <b>AUTHOR</b>      | Bhumika Adhikari, Governance Engagement Coordinator |

**RECOMMENDATION**

That the Ngukurr Local Authority:

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects ... as Chairperson for a term of

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

At the Ngukurr Local Authority Meeting held on 14 September 2023, it was resolved to appoint Jana DANIELS as the Chairperson for the period of six (6) months and the Term date ended in March 2024.

The Chairperson of the Ngukurr Local Authority is a position of the Local Authority that requires dedication and a passion to support your community. The Chairperson is entitled to an increased sitting fees amount and will walk the appointment members and public through the agenda during the Local Authority Meeting.

The Chairperson can be selected to hold the position for a period of a few months, a few years, or can be elected at the end of every meeting.

The Chairperson can be elected for any of the following terms;

1. 3 Months
2. 6 Months
3. 12 Months
4. X Years
5. Elected at the end of every Ngukurr Local Authority Meeting.

**ISSUES/OPTIONS/SWOT**

The Ngukurr Local Authority are being asked to nominate a Local Authority Member to be the Chairperson of Ngukurr Local Authority.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil

**BUSINESS ARISING FROM PREVIOUS MINUTES**



**ITEM NUMBER** 8.1  
**TITLE** Action List  
**AUTHOR** Bhumika Adhikari, Governance Engagement Coordinator

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Action List.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

**ACTION LISTS**

**12.4 COMSAFE REPORT**

NGU P-16/2023 (Tanya JOSHUA/Roxanne ROBERTS)

That the Ngukurr Local Authority:

- (a) receives and notes the ComSafe Report;

**CARRIED**

**MEETING DATE**

06 June 2023

**REPORT INCLUDED?**

Completed

- (b) requests Council to provide detail in the report regarding the drop off destinations; and
- (c) requests Council provide stronger data between Night Patrol and Community Development Programme (CDP) services.

**12.2 NGUKURR COMMUNITY SAFETY UPDATE**

*NGU Q-27/2023* (Robin ROGERS /Owen TURNER)

**CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Ngukurr Community Safety Update report;
- (b) requests Council review Night Patrol, to be responsible to Community needs; and
- (c) requests Program Manager to go to National Indigenous Australian Agency (NIAA) jointly with Yugul Mangi and the School to discuss information sharing.

05 September  
2023

Completed

**13.3 COUNCIL SERVICES REPORT**

*NGU Q-32/2023* (Owen TURNER/Robin ROGERS)

**CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Council Services Report; and
- (b) requests Council to follow up with Northern Territory Government (NTG) and Northern Land Council (NLC) regarding demolishing old Clinic or to advocate with NT health.

05 September  
2023

Completed

**8.1 ACTION LIST**

*NGU P-12/2023* (Owen TURNER/ Roxanne ROBERTS)

**CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Action List;
- (b) requests Council to liaise with Councillor Owen TURNER to identify suitable sites for bus stops throughout the Ngukurr Community and submit a report back to the 05 September 2023 Local Authority Meeting;
- (c) requests a report be submitted back to the 05 September 2023 Local Authority Meeting investigating potential barrier options to be placed along the sewerage line to control the smell; and
- (d) requests Council write to Power and Water Co. regarding the smell of the sewerage pond and line travelling and lingering in the Ngukurr Community.

04 December  
2023

YES  
Bus Stop Suitable  
Sites and Power  
and Water Report,  
item Number 12.1

**12.3 NGUKURR LOCAL AUTHORITY PROJECTS UPDATE**

*NGU Q-40/2023* (Tanya JOSHUA/Roxanne ROBERTS)

**CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Local Authority Projects Update report;

Local Authority  
Project, item  
Number 12.3

- (b) changes the scope of Town Beautification projects to include areas of the Community that Council currently has Land tenure; 04 December 2023
- (c) requests Council continues to seek the s19 to enable future projects once Land tenure secured;
- (d) Projects team to provide scope of work to identify areas in community for beautification;
- (e) requests Council to investigate options for reducing the heat in the recreation hall through Vance and air condition options; and
- (f) requests reallocation of \$5000 from the Sports Court Drainage project for Community New year eve celebrations to be invoiced by YMDAC Stroger Community for children and \$5000 for the Community Christmas celebration event.

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil

**OPERATIONAL REPORTS**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 12.1                                       |
| <b>TITLE</b>       | Ngukurr Local Authority Projects Update    |
| <b>AUTHOR</b>      | Puspa Karki, Executive Support Coordinator |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Local Authority Projects Update Report.

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Ngukurr Local Authority has received a total of \$1,360,291.00 from the Northern Territory Government, Department of Local Government, Housing and Community Development in Local Authority Project Funding. Annual allocations are based on a formula related to population. To date the Ngukurr Local Authority has allocated \$1,300,882.61, accounting for surplus funds from completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached LA funding report as at 31<sup>st</sup> October 2024.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

Ngukurr Local Authority currently has \$66,064.76 to allocate to new projects.

**ATTACHMENTS**

1. Ngukurr LA projects attachment 31.10.2024 [12.1.1 - 1 page]

| Ngukurr Local Authority Project Funding                |   |                        |                      | 31 October 2024   |
|--|---|------------------------|----------------------|---|
| Funds received from Department                         |   | \$                     | 1,360,291.00         |   |
| Funds allocated to projects by Local Authority Members |   | \$                     | 1,300,882.61         |   |
| Surplus/(Deficit) from completed projects              |   | \$                     | 6,656.37             |   |
| <b>Remaining Unallocated funds</b>                     |   | <b>\$</b>              | <b>66,064.76</b>     |   |
| Date Approved  | Projects                                      | Project Budget         | Actual Expenditure   | Project Status  |
| 28/08/2024   | Ngukurr Solar lights replacement              | \$ 59,023.86           |                      | ON 28.08.2024 OMC reallocated \$59,023.86 from Sports drainage project to solar lights replacement project. Quotation request ongoing. <b>In Procurement Stage.</b>                                 |
| 24/06/2021<br>PR43                                     | Town Beautification Project                   | \$ 165,156.61          |                      | Initial scoping has identified the need for a S19 lease on the proposed site of the new park. <b>Section 19 submitted.</b> Block spots established awaiting street light report from CSM to proceed |
| 28/08/2024   | Purchase/Installation of playground equipment | \$ 169,200.00          |                      | ON 28.08.2024 OMC reallocated \$169,200 to purchase equipment in the public area near the Gulamon Centre.   |
| 4/12/2023  | Christmas celebration event                   | \$ 5,000.00            |                      | LA reallocated 5k from sports Court project towards christmas celebrations. <b>Event postponed.</b>   |
| Total for current projects in progress                 |   | \$ 398,380.47          | \$ -                 |   |
| Total for completed projects                           |   | \$ 902,502.14          | \$ 895,845.77        |   |
| <b>Grand Total</b>                                     |   | <b>\$ 1,300,882.61</b> | <b>\$ 895,845.77</b> |   |

**OPERATIONAL REPORTS**

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|                    |                                       |
|--------------------|---------------------------------------|
| <b>ITEM NUMBER</b> | 12.2                                  |
| <b>TITLE</b>       | Ngukurr LA October YTD Finance Report |
| <b>AUTHOR</b>      | James Sanders, Finance Manager        |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2024 to 31 October 2024.

**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

**ISSUES/OPTIONS/SWOT**

There are variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences in budget and actual cost for each division is as follows:

**Operating Income:**

Operating Income of \$1,199,194 was received YTD October for Ngukurr against a budget of \$1,862,159 resulting in a variance of \$662,965. The variance is a combination of the Remote Pool & CDP operational and funding level allocation, this is currently being clarified as part of the budget review process.

**Operating Expenditure:**

Total Operating Expenditure for the year of \$1,199,194 against a budget of \$1,862,159 the resulting total variance in operating expenditure of \$662,965. Shortfall variances are being experienced in Employment and Contract and Material expenses associated with activity performance and allocation expenses.

**Capital Expenditure:**

Capital works of \$9,100 to date on minor equipment.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1. Ngukurr Oct YTD LA Finance P& L Report [12.2.1 - 1 page]



| <b>Roper Gulf Regional Council</b> |                     |                     |                      |                    |  |
|------------------------------------|---------------------|---------------------|----------------------|--------------------|--|
| <b>Financial Report as at</b>      |                     |                     |                      |                    |  |
| <b>31-October-2024</b>             |                     |                     |                      |                    |  |
| <b>Location 20 Ngukurr</b>         |                     |                     |                      |                    |  |
|                                    | <b>24GLACT</b>      | <b>24GLBUD1</b>     |                      | <b>24GLBUD1</b>    |  |
|                                    | <b>Year to Date</b> | <b>Year to Date</b> | <b>Variance (\$)</b> | <b>Full Year</b>   | <b>Explanation</b>   |
|                                    | <b>Actual (\$)</b>  | <b>Budget (\$)</b>  |                      | <b>Budget (\$)</b> |  |
| <b>Income</b>                      |                     |                     |                      |                    |  |
| RGRC Contribution                  | 773,983             | 0                   | 773,983              |                    | RGRC Contribution  |
| User Charges and Fees              | 56,949              | 71,197              | -14,248              | 213,592            | Rental fees  |
| Grant Income                       | 278,411             | 1,690,109           | -1,411,699           | 5,070,328          |  |
| Contract Fee Income                | 89,851              | 88,853              | 998                  | 266,558            | CDP Service Income   |
| Income Other                       | 0                   | 12,000              | -12,000              | 36,000             |  |
| <b>Total Operating Income</b>      | <b>1,199,194</b>    | <b>1,862,159</b>    | <b>-662,965</b>      | <b>5,586,478</b>   |  |
| <b>Operating Expenditure</b>       |                     |                     |                      |                    |  |
| Employment                         | 552,694             | 687,634             | -134,939             | 2,062,901          |  |
| Contract & Materials               | 117,668             | 571,937             | -454,269             | 1,715,811          | Pool contract expenses not presented in July, review for Aug |
| Asset Related                      | 69,216              | 41,519              | 27,697               | 124,558            | Plant & Vehicle Cost Allocation                              |
| Other Expenses                     | 142,814             | 52,996              | 89,819               | 158,987            | Utilities 47k, MV expenses 22k                               |
| Internal Charges                   | 300,320             | 496,834             | -196,514             | 1,490,503          |  |
| Councillor Allowance Exp           | 16,480              | 8,883               | 7,597                | 26,650             | Review budget location data                                  |
| Local Authority Meeting Allowance  | 0                   | 2,356               | -2,356               | 7,068              |  |
| <b>Total Expenditure</b>           | <b>1,199,194</b>    | <b>1,862,159</b>    | <b>-662,965</b>      | <b>5,586,478</b>   |  |
| <b>Operating Surplus/Deficit</b>   | <b>0</b>            | <b>0</b>            | <b>0</b>             | <b>0</b>           |  |
| <b>Capital Funding</b>             |                     |                     |                      |                    |  |
| RGRC Contribution                  | 9,100               | 203,433             | -194,333             | 610,300            |  |
| Grant Income                       | 9,100               | 106,767             | -97,667              | 320,300            | Minor municipal machinery / tools                            |
|                                    | 0                   | 96,667              | -96,667              | 290,000            |  |
| <b>Capital Expenditure</b>         | <b>9,100</b>        | <b>203,433</b>      | <b>-194,333</b>      | <b>610,300</b>     | Bremer Ice Machine Sport & Rec Hall replacement              |



## OPERATIONAL REPORTS

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**ITEM NUMBER** 12.3  
**TITLE** Bus stop suitable sites and Power and Water  
**AUTHOR** Bhumika Adhikari, Governance Engagement Coordinator

### RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Bus Stop Suitable Sites and Power and Water Report.

### KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

### BACKGROUND

At the Ngukurr Local Authority meeting held on 06 June 2023, Local Authority resolved (NGU P-12/2023 (**Owen TURNER/ Roxanne ROBERTS**) **CARRIED**) and requested as below.

(b) requested Council to liaise with Councillor Owen TURNER to identify suitable sites for bus stops throughout the Ngukurr Community and submit a report back to the 05 September 2023 Local Authority Meeting.

(c) requested a report be submitted back to the 05 September 2023 Local Authority Meeting investigating potential barrier options to be placed along the sewerage line to control the smell.

(d) requested Council write to Power and Water Co. regarding the smell of the sewerage pond and line travelling and lingering in the Ngukurr Community.

### ISSUES/OPTIONS/SWOT

- Item (b) has been Completed;
- Item (c) has been Completed; and
- Item (d) no response received.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

Nil.

**OPERATIONAL REPORTS**



**ITEM NUMBER** 12.4  
**TITLE** Local Authority Member Attendance Report  
**AUTHOR** Bhumika Adhikari, Governance Engagement Coordinator

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Ngukurr Local Authority Meetings Member Attendance**

| Local Authority Meeting Members | 14 September 2023 | 4 December 2023 | 05 March 2024 | 04 June 2024 | 03 September 2024 |
|---------------------------------|-------------------|-----------------|---------------|--------------|-------------------|
| Mayor Tony JACK                 | AP                | P               | Cancelled     | Cancelled    | Cancelled         |
| Councilor Owen TURNER           | P                 | P               | -             | -            | -                 |
| Councilor Jana DANIELS          | P                 | AP              | -             | -            | -                 |
| Robin ROGERS                    | P                 | P               | -             | -            | -                 |
| Tanya JOSHUA                    | P                 | P               | -             | -            | -                 |
| Craig ROGERS                    | P                 | AP              | -             | -            | -                 |
| Roxanne ROBERTS                 | P                 | P               | -             | -            | -                 |

Key  
 P Present at LA  
 AP Apology given and accepted by LA  
 NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil

## OPERATIONAL REPORTS



|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 12.5  |
| <b>TITLE</b>       | Elected Members Report                              |
| <b>AUTHOR</b>      | Bhumika Adhikari, Governance Engagement Coordinator |

### RECOMMENDATION

That the Ngukurr Local Authority receives and notes the Elected Member Report.

### KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

### ISSUES/OPTIONS/SWOT

#### ORDINARY MEETING OF COUNCIL – 23 October 2024

The Reconciliation Action Plan was presented to the Council during this meeting.

Following Major Projects were discussed.

#### **Ngukurr New Ablution Block –**

Sports Court Grant submission completed. Awaiting final updated quote to proceed with project.

#### **Ngukurr Staff Housing –**

Lot 231 New 2 x bedroom demountable housing based on similar scope as Bulman Staff Housing project. PM to be outsourced.

#### **Urapunga Community Hall**

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised. Urapunga Aboriginal Corporation have agreed to the terms of the lease for the lot, and this will be formalised in the coming weeks, then works can commence.

#### ORDINARY MEETING OF COUNCIL – 28 August 2024

At this Meeting Council approved the reallocation of \$59,023.86 from the Ngukurr Sports Court Draining Project to a new Project called Ngukurr Solar Lights replacement and \$169,200 from the Ngukurr refurbishment of Sports and Recreation Hall to the purchase/installation of playground equipment in the public park near the Gulamon Centre.

#### ORDINARY MEETING OF COUNCIL – 26 June 2024

That Council adopts the 2024-25 Regional Plan and all contents therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including:

- (a) Elected Member Allowances in accordance with 106 of the Act;
- (b) Declared Rates in accordance with Sections 237 and 238 of the Act, having been certified by the Acting Chief Executive Officer in accordance with Regulation 29 of the Local Government (General) Regulations 2021;
- (c) Budget for Financial Year 2024-25 in accordance with Section 203 of the Act; and

- (d) authorises the Acting Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2024-2025 to the Minister for Local Government.

Councillors were updated with information on Night Patrol, Sport & Recreation, Youth Reconnect and Alcohol and Other Drugs across the region. In regards to Community Safety in Ngukurr to improve School Attendance, which was raised on 28 February Ordinary Meeting of Council, Acting Chief Executive Officer informed that this Action is ongoing. Council has approached the National Indigenous Australians Agency along with the Chief Minister and Cabinet on the 27 March 2024 for advice on convening a Ngukurr Community Safety Reference Group. Further discussions will occur and update to be provided.

Councillors were updated on **Urapunga Community Hall:**

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised. Urapunga Aboriginal Corporation have advised that the initial lot is unsuitable and have proposed lot 7 as an alternative location of the new community hall, formalisation of a lease agreement over this lot are now underway.

#### **ORDINARY MEETING OF COUNCIL – 24 April 2024**

At this meeting Council received an update on Central Arnhem Road, Roper and Carpentaria Highway and requested Department of the Infrastructure Planning and Logistics (DIPL) to provide information on roads Upgrade to the Community and sources (website) to find the road upgrade information.

Council also resolves to formally put the Draft 2024-2025 Regional Plan out to public consultation in accordance with Section 35(3)(c) of the *Local Government Act 2019*.

#### **ORDINARY MEETING OF COUNCIL – 28 February 2024**

Council approved the recommendations from the following Meetings:

- recommendations from the Ngukurr Local Authority Meeting Minutes held on 06 December 2023; and
- Provisional recommendations from the Urapunga Local Authority Provisional Meeting held on 06 December 2023.

Councillor Owen TURNER raised a concern in relation to Community Safety in Ngukurr and Council requested that Community Safety report is presented to the Ngukurr Local Authority Meeting on the 05 March 2024.

Council requested to prepare a report to Local Authority on Community Safety and to convene a Community Safety Reference Group and a report is to be prepared on all Night Patrol operations to the April Ordinary Meeting of Council scheduled to be held on 24 April 2024. In addition, Council also requested the Chief Executive Officer to investigate a potential project for ablution facilities at Ngukurr Sports Hall.

#### **ORDINARY MEETING OF COUNCIL – 13 DECEMBER 2023**

At this meeting Council accepted the nomination received for Keith ROGERS and Melissa ANDREWS for the Ngukurr Local Authority.

Council also rescinded the membership of Elaine DUNCAN, Antonella PASCOE, Amanda JEFFS and Paul JEFFS and reduces the total membership of Urapunga Local Authority to total eight (8) Members. Nominations received for Danny DUNCAN, Clifford DUNCAN and Brendan TURNER for the Urapunga Local Authority were accepted at this meeting.

### **FINANCE AND INFRASTRUCTURE COMMITTEE – 27 November 2024**

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Finance and Infrastructure Committee Meeting.

### **AUDIT AND RISK COMMITTEE MEETING – 13 November 2024**

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

Annual Report was presented at this meeting.

### **UPCOMING COUNCIL MEETINGS**

|                                |   |                                  |
|--------------------------------|---|----------------------------------|
| 22 January 2025 at<br>9:00am   | <b>Finance and Infrastructure<br/>Committee Meeting</b> | RGRC Support Centre<br>Katherine |
| 19 February 2025 at<br>10:00am | <b>Audit and Risk Committee Meeting</b>                 | RGRC Support Centre<br>Katherine |
| 26 February 2025 at<br>8:30am  | <b>Ordinary Meeting of Council</b>                      | RGRC Support Centre<br>Katherine |

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

1. OMC 23102024 MIN [12.5.1 - 8 pages]



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY 23 OCTOBER 2024 AT 8:30 AM

### **1 PRESENT MEMBERS/STAFF/GUESTS**

#### **Elected Members**

Mayor Tony JACK (Chairperson);  
Deputy Mayor Helen LEE;  
Councillor Annabelle DAYLIGHT;  
Councillor John DALYWATER;  
Councillor Kathy-Anne NUMAMURDIRDI;  
Councillor Gadrian HOOSAN;  
Councillor Edna ILES; and  
Councillor Patricia FARRELL (via audio/visual conference).

#### **Staff Members**

David HURST, Acting Chief Executive Officer;  
Cindy HADDOW, General Manager Corporate Services and Sustainability;  
Tony HOPP, Acting General Manager Community Services and Engagement;  
Luke HADDOW, Acting General Manager Infrastructure Services and Planning;  
Cristian COMAN, Manager Corporate Compliance;  
Sarah PEACHMENT; Executive Assistant to the Chief Executive Officer;  
Bhumika ADHIKARI, Governance Engagement Coordinator; and  
Daniele PIGA, Governance Officer (minute secretary).

#### **Guests**

Karen HOCKING; Project Manager, Department of the Chief Minister and Cabinet;  
Lord Mayor, the Honourable Kon VATSKALIS, Board President, Local Government Association of the Northern Territory (LGANT), City of Darwin Council; and  
Mary WATSON, Chief Executive Officer, Local Government Association of the Northern Territory (LGANT).

### **2 MEETING OPENED**

The Ordinary Meeting of Council opened at 8:38 am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

### **3 WELCOME TO COUNTRY**

### **4 APOLOGIES AND LEAVE OF ABSENCE**

#### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

**2024/142 RESOLVED (Deputy Mayor Helen Lee/Councillor Kathy-Anne Numamurdirdi)**

**CARRIED**

That Council:

- (a) accepts the tendered apologies from Councillor Owen TURNER, Councillor Edwin NUNGGUMAJBARR, Councillor Samuel EVANS and Councillor Selina ASHLEY; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

### **5 QUESTIONS FROM THE PUBLIC**

Nil.

ORDINARY MEETING OF COUNCIL MINUTES

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**6 CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

**2024/143 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor Edna Iles) CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on Wednesday, 28 August 2024, and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 ACTION LIST**

**2024/144 RESOLVED (Councillor Annabelle Daylight/Councillor Gadrian Hoosan) CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 PREVIOUS COMMITTEE MEETING MINUTES****8.1 PREVIOUS COMMITTEE MEETING MINUTES**

**2024/145 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the previous Committee Meeting Minutes Report; and
- (b) ratifies the decisions made by the Committee as tabled in the same.

**9 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

Nil.

**10 DISCLOSURE OF INTEREST****11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

**2024/146 RESOLVED (Deputy Mayor Helen Lee/Councillor Edna Iles) CARRIED**

That Council:

- (a) accepts the Incoming Correspondence;
- (b) receives and notes the request from Barunga School Council for the supply of four (4) flag poles and the concrete to stabilise them; and
- (c) agrees to supply the Barunga School Council with the items as listed at point (b).

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

**2024/147 RESOLVED (Councillor Kathy-Anne Numamurdiridi/Councillor John Dalywater) CARRIED**

That Council notes the Outgoing Correspondence Report.

**13 WARD REPORTS****13.1 NYIRANGGULUNG WARD REPORT**

**2024/148 RESOLVED (Deputy Mayor Helen Lee/Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Wugularr (Beswick) Local Authority Meeting held on Monday, 07 October 2024;



ORDINARY MEETING OF COUNCIL MINUTES

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- (c) approves the Provisional recommendations from the Manyallaluk Local Authority Provisional Meeting held on Monday, 07 October 2024;
- (d) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 08 October 2024;
- (e) approves the recommendations from the Bulman Local Authority Meeting held on Thursday, 10 October 2024;
- (f) rescinds the membership of Lloyd BROWN from the Manyallaluk Local Authority; and
- (g) accepts the nominations received from Alison ANDREWS and Richard MILLER for the Manyallaluk Local Authority and appoints them as members on the same.

**13.2 NEVER NEVER WARD REPORT****2024/149 RESOLVED (Councillor Edna Iles/Councillor Annabelle Daylight) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report; and
- (b) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority Meeting held on Monday, 02 September 2024.

**13.3 SOUTH WEST GULF WARD REPORT****2024/150 RESOLVED (Councillor Gadrian Hoosan/Councillor John Dalywater) CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) requests the Chief Executive Officer open a '21 days nomination period' to fill the one (1) vacancy on the Borroloola Local Authority.

**13.4 NUMBULWAR NUMBURINDI WARD REPORT****2024/151 RESOLVED (Councillor John Dalywater/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendation from the Numbulwar Local Authority Meeting held on Wednesday, 04 September 2024;
- (c) requests the Chief Executive Officer open a '21 days nomination period' to fill the two (2) vacancies in the Numbulwar Local Authority;
- (d) receives Councillor NUNGGUMAJBARR's request of updates on the dump reassessment; and
- (e) requests for fuel pricing breakdown information to be supplied to the Numbulwar Local Authority, and to the Numbulwar Community in general.

**13.5 YUGUL MANGI WARD REPORT****2024/152 RESOLVED (Councillor Edna Iles/Councillor John Dalywater) CARRIED**

That Council receives and notes the Yugul Mangi Report.

**14 EXECUTIVE REPORTS****14.1 COUNCIL MEETING ATTENDANCE REPORT****2024/153 RESOLVED (Councillor Gadrian Hoosan/Councillor Edna Iles) CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report;
- (b) resolves that Councillor Jana DANIELS is absent without the permission of Council in accordance with Section 47(1) (o) of the *Local Government Act 2019* and thus is disqualified from office as Member of Roper Gulf Regional Council noting that this was Cr. DANIELS' second consecutive absence from the Ordinary Meetings of Council without its permission, thus Ms Jana DANIELS is not longer a Councillor of the Roper Gulf Regional Council;

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- (c) resolves in accordance with Section 54(2) (a) of the *Local Government Act 2019* to call for Nominations from the Constituents of Yugul Mangi Ward to fill the vacant position of Councillor for the Yugul Mangi Ward;
- (d) rescinds the membership of Councillor Samuel EVANS from the Finance and Infrastructure Committee;
- (e) appoints Councillor Kathy-Anne NUMAMURDIRDI as a Member of the Finance and Infrastructure Committee;
- (f) removes Cr. Samuel EVANS from Council's delegation attending the Local Government Association of the Northern Territory (LGANT) November Conference (including Annual General Meeting and General Meeting) in Alice Springs in November 2024; and
- (g) resolves for its delegation to attend the LGANT November Conference (including Annual General Meeting and General Meeting) in Alice Springs in November 2024 to consist of Mayor Tony JACK, Deputy Mayor Helen LEE, Councillor Patricia FARRELL, Councillor Annabelle DAYLIGHT and Councillor Gadrian HOOSAN.

**14.2 MAYOR'S REPORT**

**2024/154 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Annabelle Daylight)**

**CARRIED**

That Council receives and notes the Mayor's Report.

**14.3 CHIEF EXECUTIVE OFFICER'S REPORT**

**2024/155 RESOLVED (Councillor John Dalywater/Councillor Annabelle Daylight) CARRIED**

That Council:

- (a) receives and notes the Acting Chief Executive Officer's Report; and
- (b) supports the proposed name change of Edith Falls to Leliyn as requested by the Jawoyn Aboriginal Association, and authorises the Acting Chief Executive Officer to compile a Letter of Support to that affect, and supply it to the Jawoyn Aboriginal Association and to the Northern Territory Government.

**14.4 2025 MEETING SCHEDULE - COUNCIL, COMMITTEE AND LOCAL AUTHORITY MEETINGS**

**2024/156 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor Gadrian Hoosan) CARRIED**

That Council:

- (a) approves the 2025 Meeting Schedule – Council, Committee and Local Authority Meetings;
- (b) reschedules the April 2025 Briefing Day and Ordinary Meeting of Council to be held in Numbulwar on 15, 16 April 2025 respectively;
- (c) reschedules the December 2025 Briefing Day and Ordinary Meeting of Council to be held in Katherine on 9, 10 December 2025 respectively;
- (d) reschedules the April 2025 Audit and Risk Committee Meeting to be held in Katherine on 23 April 2025;
- (e) reschedules the October 2025 Audit and Risk Committee Meeting to be held in Katherine on 20 October 2025;
- (f) reschedules the December 2024 Briefing Day and Ordinary Meeting of Council to be held in Katherine on 03 and 04 December 2024 respectively;
- (g) reschedules the Minyerri Local Authority Meeting to 9 December 2024;
- (h) reschedules the Ngukurr and Urupanga Local Authority Meetings to 10 December 2024; and
- (i) reschedules the Numbulwar Local Authority Meeting to 11 December 2024.

**15 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****15.1 ANNUAL REPORT 2023-24**

4

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**2024/157 RESOLVED (Councillor Edna Iles/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That Council:

- (a) resolves to hold a Special Meeting of Council on 13 November 2024 at 11:00 am to deliberate and adopt its Annual Report (including Audited Financial Statements);
- (b) defers this matter to be dealt with at the Special Meeting of Council on 13 November 2024; and
- (c) directs the Audit and Risk Committee to meet on 13 November 2024 at 08:30 am.

**15.2 RECONCILIATION ACTION PLAN (RAP) SUMMARY REPORT**

**2024/158 RESOLVED (Deputy Mayor Helen Lee/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That the Council receives and notes the Reconciliation Action Plan (RAP) Summary Report.

**15.3 COUNCIL FINANCIAL REPORT AS AT 30.09.2024**

**2024/159 RESOLVED (Councillor John Dalywater/Councillor Gadrian Hoosan) CARRIED**

That Council receives and notes the Council's Financial Report as at 30 September 2024.

**16 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

**16.1 LOCAL AUTHORITY PROJECTS UPDATE**

**2024/160 RESOLVED (Deputy Mayor Helen Lee/Councillor Kathy-Anne Numamurdirdi) CARRIED**

That the Council:

- (a) receives and notes the Local Authority Projects Update Report; and
- (b) allocates \$100,000 of Mataranka Local Authority Projects Funding towards Mulggan Camp Community Beautification and Amenity in accordance to Section 79 (2) of the *Local Government Act 2019*, noting the persistent lack of Quorum at the Mataranka Local Authority Meetings.

Councillor John Dalywater left the meeting at 10:15 am.

Councillor John Dalywater returned to the meeting at 10:17 am.

**16.2 PROGRAMS UPDATE**

**2024/161 RESOLVED (Councillor John Dalywater/Councillor Patricia Farrell) CARRIED**

That the Council:

- (a) receives and notes the Programs Update Report; and
- (b) requests feasibility scoping for the provision of the Childcare Services in Numbulwar.

Meeting adjourned at 10:41 am and reconvened at 11:04 am.

**16.3 AGED CARE AND DISABILITY SERVICES REPORT**

**2024/162 RESOLVED (Deputy Mayor Helen Lee/Councillor Edna Iles) CARRIED**

That the Council receives and notes the Aged Care & Disability Services Report.

**17 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**

**17.1 Major Projects Report**

**2024/163 RESOLVED (Councillor John Dalywater/Deputy Mayor Helen Lee) CARRIED**

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) approves a budget amendment of \$15,000 to increase the total budget for the Mataranka Aged Care Kitchen upgrades.

ORDINARY MEETING OF COUNCIL MINUTES

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**18 GENERAL BUSINESS****19 DEPUTATIONS AND PETITIONS**

Council received deputations from:

- 1) the Local Government Association of the Northern Territory (LGANT) (in person); and
- 2) MyCDP Ngukurr (in writing).

*N.B. these deputations were received whilst in Confidential Session.***20 CLOSED SESSION****DECISION TO MOVE TO CLOSED SESSION****2024/164 RESOLVED (Councillor Kathy-Anne Numamurdirdi/Councillor John Dalywater) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda :-

**20.1 Confirmation of Previous Minutes Confidential Session**

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.2 Previous Committee Minutes Confidential session**

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept*

**20.3 Action List**

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

**20.4 Chief Executive Officer Recruitment**

*Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

**20.5 Chief Executive Officer Leave**

*Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

**20.6 Community Development Program Report**

*Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

*Regulation 51(1)(f) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(f). It contains information in relation to a complaint of a contravention of the code of conduct.*

**20.7 Compliance Review Action Report**

*Regulation 51(1)(c)(iii) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iii). It contains information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.8 Workshop Budget Amendment**

*Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

*Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.9 Annual Return of Interests – Senior Council Staff**

ORDINARY MEETING OF COUNCIL MINUTES

23 OCTOBER 2024

*Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

*Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

**20.1.1 Return to Open Meeting**

2024/174 **RESOLVED (Councillor John Dalywater/Councillor Patricia Farrell) CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re opened to the public.

The meeting reopened to the public at 1:59 pm.

**21 CLOSE OF MEETING**

The meeting closed at 1:59 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on 23 October 2024 and will be confirmed at the next meeting.

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Mayor Tony JACK  
Confirmed on 3 December 2024.

OPERATIONAL REPORTS



|                    |                                       |
|--------------------|---------------------------------------|
| <b>ITEM NUMBER</b> | 12.6                                  |
| <b>TITLE</b>       | Council Services Manager Report       |
| <b>AUTHOR</b>      | Peter PERRY, Council Services Manager |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Council Services Report.

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

**CORE SERVICES**

111 – *Councils Services General*

- Australia post Agent, Tanya Joshua, receives incoming mail once a week, every Thursday via Nighthawk Transport.
- Every three weeks supplying catering for swimming pool weekend community BBQ.
- Engaged with contractors to complete works that include electrical, plumbing, servicing etc.
- Aerodrome maintenance is in the process of being completed. This includes slashing of grass, removing and spraying ant mounds, replacing gable markers and repairing solar lights.

160 – *Municipal Services*

- Welcomed a new Municipal Supervisor Peter Winsley to the team.
- Completed Aerodrome works that include
  - Slashing grass + destroying ant hills + removing trees
  - Replace windsock (old)
  - Replace gable markers
  - Replace all mounting assemblies for solar lights along RWY
  - Fire break
  - Fix boundary fence line
- Completed clearing out and maintenance of storm water drains though the community.
- Poisoning of all storm drains though community and poisoning around fuel tanks in bottom municipal yard.
- Completed mowing and poisoning of the new housing subdivision.
- Filled Potholes, fixed speed humps and added extra speed humps throughout the community roads

**AGENCY SERVICES**

## 348 – Library

- Library is now open between 1:00 and 4:30 each day.
- With consistent opening hours we have seen an increase of children and adults use the library space.

350 – *Centrelink*

- Centrelink is open daily from 8:00am to 4:00pm, Monday to Friday, with two Agents Roberta Roberts and Margaret George servicing the contractual agreement.
- Centrelink link continues to be increasingly busy with minimal closures.
- The library is open in the afternoons with computers useable for self service.

## 346 – Indigenous Broadcasting –

- Keith continues to deliver content relevant to the community. We would love more community/stake holder involvement. This could be done in either interview form or paperwork handed to Keith to broadcast
- Keith has had an emphasis on promoting school attendance and importance of education to the community
- Keith Broadcast's live on Teabba Radio every Friday from 11:00am to 1:00pm

404 – *Indigenous Sports and Recreation*

- Sport and recreation have been operational most days with great attendance with significant increase of teenagers
- Worked with stakeholders for school holiday program, Yugal Mangi, and the Y remote pools
- Swimming pool has been open consistently
- Currently in the process of recruiting more members from the community

## 342 – Aged Care

- Aged Care is currently providing for 32 clients in Community. This includes preparing breakfast and lunch daily and delivering meals to clients, "Meals on Wheels" and assisting clients with transport plus doing their laundry.
- 2 Staff members have completed Certificate III Individual Support training
- All Aged Care staff members have travelled to Katherine to complete a first aid course
- Aged Care is working closely with Sunrise Health Clinic to deliver the best support to our clients.
- All clients received all services as per care plans

**OTHER / MISCELLANEOUS**

- Ngukurr to arrange getting the loader to Urapunga and remove unwanted cars, tidy rubbish dump

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil





**OPERATIONAL REPORTS**

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**ITEM NUMBER** 12.7  
**TITLE** Town Priorities  
**AUTHOR** Cristian Coman, Manager Corporate Compliance

**RECOMMENDATION**

That the Ngukurr Local Authority nominated priority projects for Council's consideration for the 2024-25 Financial Year.

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

The prescribed functions of a Local Authority are tabled at Chapter 5 of the *Local Government Act 2019*, and include participation in the development of Council's Regional Plan for each Financial Year.

**ISSUES/OPTIONS/SWOT**

Council develops a Regional Plan annually to be adopted by no later than 30 June, that outlines its priorities and goals for the coming financial year, and is inclusive of an allocated (and adopted) budget for the implementation of the same.

As part of the development of the Regional Plan (2024-25), the Ngukurr Local Authority is requested to nominate priority projects for the Community, for Council to consider and assess as part of its goals for the Financial Year 2024-25.

The nominated town priorities will be assessed and ranked by Council as part of the Regional Plan development process, and will be put back to the Local Authority for review and comment as part of the draft Regional Plan consultation process.

*N.b. Town priority projects are not dependent on Local Authority Project Funding.*

**FINANCIAL CONSIDERATIONS**

Not Applicable (for nomination)

**ATTACHMENTS**

Nil

**OPERATIONAL REPORTS**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 12.8   |
| <b>TITLE</b>       | Community Safety Update                              |
| <b>AUTHOR</b>      | Rodney Hoffman, Aboriginal Community Liaison Officer |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Community Safety Update Report.

**KEY OUTCOME AREA**

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Governance:** Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

Council receives funding from the National Indigenous Australian's Agency to delivery Community Night Patrol, Youth Reconnect, Indigenous Sport & Recreation and the **Indigenous Broadcasting & Media Program in Ngukurr**. Council also receives funding from the Northern Territory Government to deliver the Libraries Program in **Ngukurr**.

**ISSUES/OPTIONS/SWOT**

Community Night Patrol, Sport and Recreation and Outside School Hours Care are currently being delivered in line with funding agreements and regulatory requirements. A statistics update will be provided for all programs after 15 January 2025 for the period 1 July 2024 to 31 December 2024 in line with that required under the funding arrangements.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENT**

Nil.