



AGENDA

FINANCE AND INFRASTRUCTURE COMMITTEE MEETING

MONDAY, 22 JULY 2024

Notice is given that the next Finance and Infrastructure Committee Meeting of the Roper Gulf Regional Council will be held on:

Monday, 22 July 2024 at 9:00 am
The Council Chambers Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT
Or via
Microsoft Teams meeting
(Join on your computer, mobile app or room device)

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 454 861 536 014

Passcode: ERkB8A

Or please call (audio only)

+61 2 8320 9269

When prompted, enter Conference ID: 793 482 74#

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "David Hurst".

David HURST
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	<i>The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.</i>	

14.2 Action List - FICM

The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(ii) (d) (e), information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

15 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of Finance and infrastructure Committee Previous Minutes
REFERENCE	1408137
AUTHOR	Bhumika ADHIKARI, Governance Engagement Coordinator

RECOMMENDATION

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 22 May 2024 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

BACKGROUND

The Finance and Infrastructure Committee met and held a Meeting as a **Quorum** in Katherine on 22 May 2024 at 9:00 am.

Attached are the unconfirmed minutes from that meeting for the Committee to confirm.

ISSUES/OPTIONS/SWOT

The next Finance and Infrastructure Committee Meeting is on 25 September 2024 at 9:00am.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Finance Infrastructure Committee Meeting 2024-05-22 [2478] Minutes.DOCX



MINUTES OF THE FINANCE AND INFRASTRUCTURE COMMITTEE MEETING
OF THE ROPER GULF REGIONAL COUNCIL, HELD AT THE COUNCIL
CHAMBERS ROPER GULF REGIONAL COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 22 MAY 2024 AT 9:00 AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK (Chairperson);
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER;
- Councillor John DALYWATER; and
- Independent Member Awais UR REHMAN (via videoconference).

1.2 Staff

- David HURST, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Clare CUPITT, Acting General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Luke HADDOW, Assets Manager;
- Bhumika ADHIKARI, Governance Engagement Coordinator; and
- Daniele PIGA, Governance Officer.

1.3 Guests

Nil.

2 MEETING OPENED

The Finance Committee Meeting opened at 9:13 am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

27/2024 **RESOLVED** (Samuel EVANS/Owen TURNER)

CARRIED

That the Finance and Infrastructure Committee accepts the tendered apology from Councillor Annabelle DAYLIGHT.

4 DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF FINANCE AND INFRASTRUCTURE COMMITTEE PREVIOUS MINUTES - 24 JANUARY 2024**

28/2024 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) ratifies all decisions made at its previous Meeting on 27 March 2024; and
- (b) confirms the minutes from the meeting held on 27 March 2024 and affirms them to be true and accurate record of that meeting's decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES**6.1 ACTION LIST - FICM**

29/2024 **RESOLVED** (Awais Ur REHMAN/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items; and
- (c) Independent Member (working with Committee Members) provides recommendation to the Finance and Infrastructure Committee in relation to Financial Report content and layout so as to assist in informed decision making of the same.

7 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS**10.1 FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER ATTENDANCE REPORT**

30/2024 **RESOLVED** (Owen TURNER/Awais Ur REHMAN) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Finance and Infrastructure Committee Member Attendance Report.

11 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**11.1 LOCAL AUTHORITY PROJECTS UPDATE**

31/2024 **RESOLVED** (Samuel EVANS/Helen LEE) **CARRIED**

That the Finance and Infrastructure committee receives and notes the Local Authority Projects Update report.

Cr Owen TURNER left the meeting, the time being 10:33 am.

Cr Owen TURNER returned to the meeting, the time being 10:35 am.

11.2 COUNCIL'S FINANCIAL REPORT AS AT 30 APRIL 2024

32/2024 **RESOLVED** (Awais Ur REHMAN/Edwin NUNGGUMAJBARR) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Council's Financial Report as at 30 April 2024; and
- (b) notes the administrative error at page 26 (36 Million to be 9.2 Million).

12 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**13.1 MAJOR PROJECTS REPORT**

33/2024 **RESOLVED** (Owen TURNER/Helen LEE) **CARRIED**

That the Finance and Infrastructure Committee receives and notes the Major Projects report.

Meeting adjourned at 10:56 am and reconvened at 11:47 am.

14 CONFIDENTIAL ITEMS**MOVE TO CONFIDENTIAL**

34/2024 **RESOLVED** (Samuel EVANS/John DALYWATER) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

14.1 Confirmation of Finance and Infrastructure Committee Previous Confidential Minutes - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14.2 Corporate Governance - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person..

14.3 Action List - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iii) (d), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity.

14.4 Commercial Rate Charge 6 Roper Terrace Mataranka - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(b) (c)(iv) (d), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.

14.5 Printer Replacement and Tender Approval - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

The meeting moved to the Confidential Session at 11:50 am.

RETURN TO OPEN**35/2024 RESOLVED (Samuel EVANS/Helen LEE)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 12:30 pm.

15 CLOSE OF MEETING

The meeting closed at 12:31 pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee Meeting held on Wednesday, 22 May 2024 and will be confirmed on .

Mayor Tony JACK
Confirmed on 24 July 2024.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	6.1
TITLE	Action List - FICM
REFERENCE	1387788
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Finance and Infrastructure Committee:
 (a) receives and notes the Action List; and
 (b) approves the removal of completed items.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that Council has requested be undertaken by Council Staff.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

ACTION LIST

REPORT IN AGENDA

12.6 LOCAL AUTHORITY PROJECTS UPDATE

71/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That the Finance and Infrastructure committee:
 (a) receives and notes the Local Authority Projects Update report; and
 (b) requests the Chief Executive Officer to include the due date of the Local Authority Project funding.

LA Project Report

10.2 FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER ATTENDANCE REPORT

19/2024 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That the Finance and Infrastructure Committee:

- (a) receives and notes the Finance and Infrastructure Committee Member Attendance Report; and
- (b) recommends Council to review the membership of Finance and Infrastructure Committee and Councillor representation.

*Finance and Infrastructure
Committee Member
Attendance Report*

6.1 ACTION LIST - FICM

29/2024 RESOLVED (Awais Ur REHMAN/Edwin NUNGGUMAJBARR) CARRIED

That the Finance and Infrastructure Committee:

Financial Report

- (a) receives and notes the Action List;
- (b) approves the removal of completed items; and
- (c) Independent Member (working with Committee Members) provides recommendation to the Finance and Infrastructure Committee in relation to Financial Report content and layout so as to assist in informed decision making of the same.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

EXECUTIVE REPORTS



ITEM NUMBER	10.1
TITLE	Finance and Infrastructure Committee Member Attendance Report
REFERENCE	1408155
AUTHOR	Bhumika ADHIKARI, Governance Engagement Coordinator

RECOMMENDATION

That the Finance and Infrastructure Committee:

- receives and notes the Finance and Infrastructure Committee Member Attendance Report; and
- requests Committee if the review of Finance and Infrastructure Committee membership and Councillor representation is still a standing item.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that the Committee Members will be disqualified as a member of a Committee if the person is absent, without permission or the approved apologies of the Committee in accordance with the regulations, from two (2) consecutive Committee meetings.

Committee Member Attendance

Committee Members	26 July 2023	27 September 2023	29 November 2023	24 January 2024	27 March 2024	22 May 2024
Independent Member Awais UR REHMAN	P	P	P	P	AP	P
Mayor Tony JACK	P	P	AP	P	P	P
Deputy Mayor Helen LEE	P	P	P	P	P	P
Councillor Samuel EVANS	AP	AP	P	P	P	P
Councillor John DALYWATER	-	-	No AP	AP	NO AP	P
Councillor Owen TURNER	AP	P	P	P	P	P
Councillor Annabelle DAYLIGHT	P	AP	P	P	NO AP	AP
Councillor Edwin NUNGGUMAJBARR	P	P	P	P	P	P

** Table Key

P Present

AP Apologies given and accepted

NO AP No apologies given and not present at meeting

ISSUES/OPTIONS/SWOT

According to clause 6.7 Individual Responsibility of Elected Members of CL006, Elected Member Administration Policy, Elected Members failure to attend a prescribed activity without

a lawful, and reasonable excuse, including travel costs, activity costs, and accommodation costs. Such costs are generally recovered by way of deduction from an Elected Members monthly allowance, however Council may undertake other steps to ensure its costs are recovered in full.

At the Finance and Infrastructure Committee Meeting held on 27 March 2024, Committee resolved as below

10.2 FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER ATTENDANCE REPORT

19/2024 RESOLVED (Edwin NUNGGUMAJBARR/Helen LEE)

CARRIED

That the Finance and Infrastructure Committee:

- (a) receives and notes the Finance and Infrastructure Committee Member Attendance Report; and
- (b) recommends Council to review the membership of Finance and Infrastructure Committee and Councillor representation.

Update: this matter was not tabled to Council due to time constraints noting that Regional Plan and Budget were addressed during the meeting.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT



ITEM NUMBER	11.1
TITLE	Local Authority Projects Update
REFERENCE	1408148
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Finance and Infrastructure committee receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

Local Authority Project Approvals

Individual local authorities must formally resolve each initiative this funding will be used for a copy of this resolution is to be recorded in the minutes of the relevant local authority meeting. At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

ISSUES/OPTIONS/SWOT

- Local Authority Project funding(LAPF) for 2023-2024 received for following Local Authorities;

Barunga	\$53,700
Beswick/Wugularr	\$75,500
Borrooloola	\$129,800

Bulman	\$41,400
Jilkminggan	\$45,100
Manyallaluk	\$12,900
Mataranka	\$52,400
Minyerri/Hodgson Downs	\$86,100
Ngukurr	\$169,200
Numbulwar	\$158,800
Urapunga	\$18,800
Robinson River	\$32,500
Total	\$876,200

These funds are to be fully expended by 30 June 2026.

- Shade shelter and seating at Entrance and Shade shelter for Airstrip, both projects out in Barunga are now complete.
- Barunga Cemetery Arch completed, awaiting final invoice.
- Two double trailers has been delivered to Borroloola.
- Weemol Basketball Court project completed.
- Payment has been made to Alawa Aboriginal Corporation for Plantation around community, Purchase of furniture and Signage projects out in Minyerri.
- Please refer to the attached LA funding report as at 30 June 2024.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS

- 1 LAPF Funding 2023-24.pdf
- 2 LA projects attachment 30.06.2024.pdf



Department of
THE CHIEF MINISTER AND
CABINET

Roper Gulf Regional Council

Manager Grants Program
Local Government
Department of the Chief Minister and Cabinet
GPO Box 4396
DARWIN NT 0801

Dear Manager

RE: ACCEPTANCE OF LOCAL AUTHORITY PROJECT FUNDING (LAPF) FOR 2023-24

On behalf of the Roper Gulf Regional Council (Council) the offer of LAPF totalling **\$876 200** is accepted under the following terms and conditions.

A. The Council agrees to:

1. Comply with all the conditions of the LAPF funding guidelines.
2. Manage and expend the LAPF in accordance with the *Local Government Act 2019*, and the *Local Government (General) Regulations 2021*.
3. Purchase goods/services funded under this agreement on the requirements of the Northern Territory Government's Buy Local policy, unless it can be proven, through a competitive process that there is no suitable Territory enterprise able to supply the service.
4. Place the LAPF in a **trust account**, according to details in GrantsNT until such time it is to be expended.
5. Allocate and spend the LAPF funds detailed below on behalf of each Local Authority;

\$53 700	Barunga	86 100	Minyerri/ Hodgson Downs
75 500	Beswick/ Wugularr	169 200	Ngukurr
129 800	Borrooloola	158 800	Numbulwar
41 400	Bulman	18 800	Urapunga
45 100	Jilkminggan	32 500	Robinson River
12 900	Manyallaluk		
52 400	Mataranka		

6. Only expend the funds allocated to each local authority on project/s recommended by the local authority.
7. Submit all requests for pooling up to four years of funds for major projects to the Department of the Chief Minister and Cabinet.
8. Absorb any costs above **\$876 200** and fully expend these funds by 30 June 2026.
9. Submit LAPF acquittals for each local authority through GrantsNT for the year ending 30 June by 31 August of that same year
10. Lay the acquittal before a council meeting and provide a copy of the council minutes.

B. The Council acknowledges the Department of the Chief Minister and Cabinet reserves the right to withhold any future payments of LAPF funding or request for unspent funding to be repaid if any of the terms and conditions of this funding are not met.

SIGNED

CHIEF EXECUTIVE OFFICER

DATE:

21/6/24

SIGNED

WITNESS

DATE:

01 JUNE 2024

Summary Local Authority Projects
30 June 2024

		Funds Received from Department & Council		Funds Allocated by Local Authorities		Surplus/(Deficit) from completed projects		Remaining Unallocated funds
Barunga	\$	473,539.00	\$	457,145.99	\$	34,930.89	\$	51,323.90
Beswick	\$	679,821.00	\$	524,793.10	\$	(79,528.25)	\$	75,499.65
Borrooloola	\$	1,175,208.00	\$	1,070,063.49	\$	22,695.49	\$	127,840.00
Bulman	\$	372,840.00	\$	394,370.49	\$	68,365.89	\$	46,835.40
Hodgson Downs	\$	722,340.00	\$	647,140.00	\$	67,240.00	\$	142,440.00
Jilkminggan	\$	436,231.00	\$	382,770.00	\$	26,222.58	\$	79,683.58
Manyallaluk	\$	121,878.00	\$	122,880.36	\$	14,131.24	\$	13,128.88
Mataranka	\$	472,163.00	\$	374,913.20	\$	53,756.76	\$	151,006.56
Ngukurr	\$	1,360,291.00	\$	1,300,882.61	\$	4,747.29	\$	64,155.68
Numbalwar	\$	1,227,356.00	\$	1,265,670.91	\$	31,823.09	\$	(6,491.82)
Urapunga	\$	96,400.00	\$	48,800.00	\$	(4,838.60)	\$	42,761.40
Robinson River	\$	130,000.00	\$	97,500.00	\$	5,459	\$	37,959.09
	\$	7,138,067.00	\$	6,589,430.15	\$	239,546.38	\$	788,183.23

Project	penditure	Funds Received from Department	unds	pended	Une	pended
Barunga	\$	473,539.00	\$	375,291.43	\$	98,247.57
Beswick	\$	679,821.00	\$	549,568.68	\$	130,252.32
Borrooloola	\$	1,103,731.00	\$	689,947.24	\$	413,783.76
Bulman	\$	340,259.00	\$	283,020.01	\$	57,238.99
Hodgson Downs	\$	722,340.00	\$	518,900.04	\$	203,439.96
Jilkminggan	\$	436,231.00	\$	323,547.42	\$	112,683.58
Manyallaluk	\$	121,878.00	\$	80,484.42	\$	41,393.58
Mataranka	\$	472,163.00	\$	321,156.44	\$	151,006.56
Ngukurr	\$	1,360,291.00	\$	892,754.85	\$	467,536.15
Numbalwar	\$	1,227,356.00	\$	705,911.25	\$	521,444.75
Urapunga	\$	96,400.00	\$	34,949.51	\$	61,450.49
Robinson River	\$	130,000.00	\$	32,264.55	\$	97,735.45
	\$	7,034,009.00	\$	4,807,795.84	\$	2,356,213.16

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Funding received from Department			Funds Allocate								
Funding Received from Department											
Funds Allocated by Local Authorities											
Surplus/(Deficit) from completed projects											
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MP	PH	P		P	P	P	M	P	P	PMP	
/ / P R	B arunga Cemetery Arch					M	M		M	M	M
						M			M		M
						M	P	B	RM	P	M
/ / P R	Shade shelter and seating at B arunga ntrance					M			M	M	
							P	B			
/ / P R	Shade shelter for Airstrip					M			M	M	
/ /	P urchase of P ortable toilet ith trailer					O n	/ /		LA decided to allocate remaining to ards purchase of portable toilet ith trailer		
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Funding Received from Department							
Funds Allocated by Local Authority Members							
Surplus/(Deficit) from completed projects							
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/ /	Catering for community events					
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Funds received from Department				
Funds allocated to projects by Local Authority Members				
Surplus/(Deficit) from completed projects				
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/ /	T rees for Community			RM P PB M MP M
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Funds Received from Department						
Funds allocated to projects by Local Authority Members						
Surplus/(Deficit) from completed projects						
M	M	MP	_____	_____	_____	B

MP	P H	P	P	P M	P	P	PMP					
/ / P R	Fencing at Top Cemetery				M	M	M	M	M	M	M	M
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					P	M	M	P	NPM	B	N	M
					B	P	M	M	MP	B	N	M
	Total for current projects in progress											
	projects											
	M	PM										B

MPM	M	M	M	P	P	P
Funding received from Department						
Funds allocated to projects by Local Authority Members						
Surplus/(Deficit) from completed projects						
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MP						
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				P		P PMP
	Total for current projects in progress					
	Total for completed projects					
	M					

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Funds received from Department											
Funds allocated to projects by Local Authority Members											
Surplus/(Deficit) from completed projects											
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9 10 2017			r r	\$	349,145.91	\$	r 11,911.82				
46											
/ /			P ortable ablution for festi								
/ /			Shade structure and seating								
/ /			Solar Lights P ar areas								
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/ /			Solar light old or shc								
/ /			Seating Old or shc								
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			T otal for current projects in progress								
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Funds allocated to projects by Local Authority Members				
Surplus/(Deficit) from completed projects				
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MP	PH	P	P	P MP	P	P	PMP
/ /						M	M
P R	Speed H ump					M	M
P R	Soft ball gear				M	M	M
P R	Robinson River fishing competition				M	M	M
/ /						M	M
P R	Solar lights I nstallation				M	M	M
P R	Signage Road Safety				M	M	M
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P R	Food for Community B B				M	M	
	T otal for current projects in progr						
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Funds received from Department					
Funds allocated to projects by Local Authority Members					
Surplus/(Deficit) from completed projects ()					
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18 8 2020 59			\$ 10,000.00	\$ 1,310.91			De approved. P O ra ed. S read or de ver . De vered o d o eo poor a R P N B
Total for current projects in progress							
Total for completed projects							
	M	PM			B		BD

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	11.2
TITLE	Council's Financial Report as at 30 June 2024
REFERENCE	1408186
AUTHOR	James SANDERS, Finance Manager

RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the Council's Financial Report as at 30 June 2024.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

Attached are the Council's financial reports as at 30 June 2024, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2019*.

The Income and Expenditure Report as at the end of June shows that the net operating position is at a deficit of \$15.4M inclusive of depreciation and amortisation costs. This figure represents a variance from budget of \$6.0M. Grant revenue shortfalls in both Operating and Capex income are the major contributors to this variance, this is reflected in operating expense variances in both Employee and Contract and Material categories.

The bank balance as at 30 April is \$36.0M. Of this total bank balance, \$27M is invested in various interest earning term deposits. The total balance of untied cash after liabilities and commitments towards major projects is \$952K.

As per the *Local Government Act 2019*, the monthly financial reports has to be certified by the Chief Executive Officer

Acting Chief Executive Officer's Declaration

To the Council,

I, David HURST, Acting Chief Executive Officer of the Council, certify that to the best of my knowledge, information and belief:

- (i) the internal controls implemented by the council are appropriate: and
- (ii) the council's financial report best reflects the financial affairs of the Council



David HURST,
Acting Chief Executive Officer
14 May 2024

ISSUES/OPTIONS/SWOT

Provision for Landfill Rehabilitation

As per recent environmental regulations, Council's waste management operations give rise to obligations to rehabilitate certain sites. As such the liability component of the estimated future cost has to be included in the financial statement for a fair representation of Council's financial affairs.

Statement on Australian Tax Office, Payroll and any other obligations.

The reported Payroll Tax obligations were paid by the due date as required by the Tax Office. The Business Activity Statement reporting for 30 June 2024 will be processed prior to month end July. Furthermore all superannuation obligations and insurance premium have been paid by the due date.

Debtors Analysis:

Debtors currently sit at \$195K, current invoices make up 63.4% of this total with 90 day plus debtors representing an additional 23% of this figure.

A review of 90 day debtors is currently ongoing to ascertain the validity of these amounts and will form the basis of year end bad and doubtful debt write-off reports.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Financial Reports - June 2024.pdf





Financial Reports

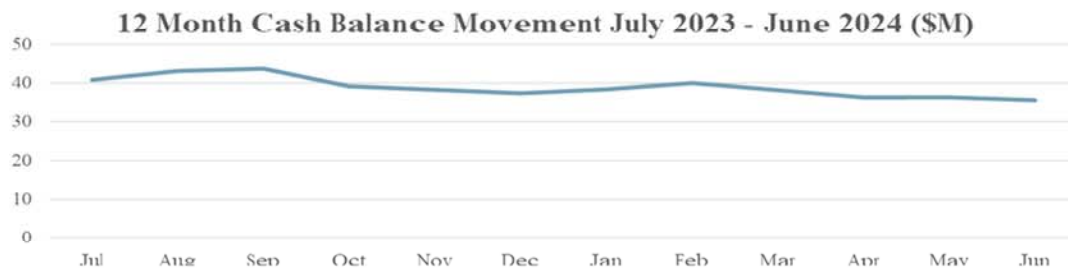
at 30 June 2024

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time



Roper Gulf Regional Council			
Balance Sheet			
30-June-2024			
ASSETS		LIABILITIES	
Current Assets		Current Liabilities	
Cash	8,989,910	Accounts payable	635,861
Accounts receivable	195,123	Taxes payable	29,282
(less doubtful accounts)	0	Accrued Expenses	601,065
Rates & Waste Charges Receivable	860,044	Provisions (Annual Leave)	2,021,322
Inventory	660,620	Contractors Retention and Deposit Bonds	240,093
Investments	27,000,000	Operating Lease	92,497
Other current assets	751,816	Unspent Grant and Client Funds	10,710,753
		Provision for Landfill Rehabilitation	580,227
Total Current Assets	38,457,513	Total Current Liabilities	14,911,101
		Total Current Liabilities	14,911,101
Non-current Assets		Long-term Liabilities	
Land	4,141,000	Non Current Provision (Long Service Leave)	229,647
Right of Use - Land	4,589,323	Operating Lease Expense Property	4,845,574
Buildings	40,313,316	Provision for Landfill Rehabilitation	4,335,885
(less accumulated depreciation and impairment)	-8,261,150	Total Long-term Liabilities	9,411,106
Fleet, Plant, Infrastructure and Roads	37,391,297		
(less accumulated depreciation)	-15,293,259	Total Liabilities	24,322,207
Intangible Asset Acquisition(Landfill rehabilitation)	2,604,413		
Work in Progress assets	16,106,614	EQUITY	
Total Non-current Assets	81,591,555	Retained earnings	41,484,121
Work in Progress assets		Asset Revaluation Reserves	54,242,740
Other non-current assets		Roads Future Fund	0
		Total Shareholders' Equity	95,726,861
TOTAL ASSETS	120,049,068	TOTAL LIABILITIES & EQUITY	120,049,068

Roper Gulf Regional Council			
Actual Cash at Bank as at 30 June 2024			
Bank:		Closing Balances June 2024	June Interest Receipts
Commonwealth - Business		\$5,614,543.34	\$17,315.68
Commonwealth - Operating XXXXXXXXXXX3294		\$168,186.11	\$611.65
Commonwealth - Trust XXXXXXXXXXX3315		\$10,002.21	\$482.46
Commonwealth - Business online		\$3,192,807.71	\$11,319.16
Term Deposits		\$27,000,000.00	\$0.00
Total Cash at Bank		\$35,985,539.37	\$29,728.95
Less Liabilities		\$24,322,207.12	
Committed Funds to Major Projects in Design and Construction phases and other capital expenditure		\$10,710,753.10	
Total Untied Cash		\$952,579.15	
Total Interest Earned for 2023-24 financial year		\$3,549,526.33	



Note: Totals represent physical cash balances as per closing bank account statements 31 May 2024.

Liquidity ratio Analysis

Current Ratio:

The Current ratio measures our council's ability to use its assets to generate income.

Current Assets

Current Liabilities

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **3 : 1 (2.58)**

Including all cash and current assets, we have nearly \$3 for every \$1 of Liability

Untied Cash to Creditors Ratio = **18 : 1**

It is desirable to have at least 1:1 ratio and we have \$1.50 untied cash for every dollar outstanding for our suppliers of Goods and Services.



Liquidity Ratio Trend

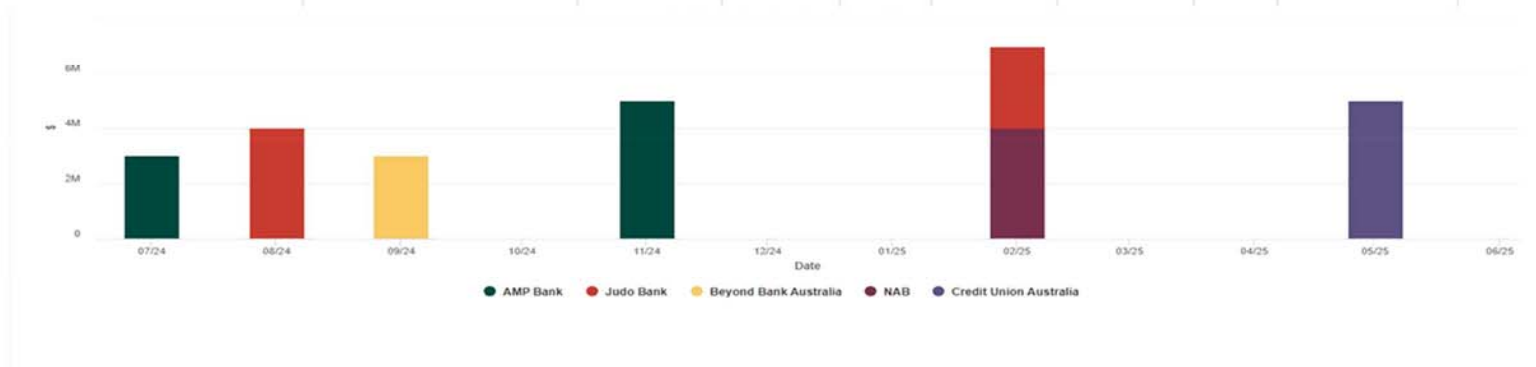
The below graphs depict the progression of the Current and effective ratio for the financial year and Untied Cash to Creditors ratio for the last twelve months



Roper Gulf Regional Council
Investment Report
as at 30 June 2024



Classification of ADI's Under policy	Authorised Deposit-taking institution	Amount	Exposure	Rating Short Term	Lodgement Date	Maturity Date	Term Days	Interest on Maturity	Interest rate
Operating Accounts	CTB - Working Capital	\$8,985,539							
Current Term Deposit Investments									
Regional Bank	Beyond Bank Australia	\$3,000,000	8.34%	A3	19/03/2023	19/09/2024	184	\$ 77,128.77	5.10%
Major Bank	AMP Bank	\$3,000,000	8.34%	A2	17/01/2024	17/07/2024	182	\$ 77,038.36	5.15%
Regional Bank	Judo Bank	\$4,000,000	11.12%	A3	22/02/2024	22/08/2024	182	\$ 101,720.55	5.10%
Major Bank	AMP Bank	\$5,000,000	13.89%	A2	16/11/2023	15/11/2024	365	\$ 265,000.00	5.30%
Major Bank	NAB	\$4,000,000	11.12%	A1	15/02/2024	14/02/2025	365	\$ 204,000.00	5.10%
Regional Bank	Great Southern Bank	\$5,000,000	13.89%	A2	23/05/2024	23/05/2025	365	\$ 262,500.00	5.25%
Regional Bank	Judo Bank	\$3,000,000	8.34%	A3	9/05/2024	4/02/2025	271	\$ 115,824.66	5.20%
Total cash and investments held		\$35,985,539	75.03%					\$ 1,103,212.33	



Income & Expenditure Statement

A financial statement that summarizes the income and expenses incurred during specific period of time

Income & Reserve	-	Expenditure	=	Net Operating position
\$31,624,556		\$47,059,250		-15,434,694



Roper Gulf Regional Council

Income & Expenditure Report as at
30-June-2024



Income

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
11 - Income Rates	3,143,521	2,905,173	238,348	3,169,280
12 - Income Council Fees and Charges	887,475	871,462	16,013	950,686
13 - Income Operating Grants Subsidies	11,000,074	18,604,046	-7,603,972	20,295,323
14 - Income Investments	1,858,261	1,435,926	422,335	1,566,465
16 - Income Reimbursements	71,229	1,852	69,377	2,020
17 - Income Agency and Commercial Sen	12,231,100	9,427,232	2,803,868	10,284,253
19 - Other Income	71,913	502,728	-430,815	548,430
Total Operating Income	29,263,572	33,748,419	-4,484,847	36,816,457

Operating Expenditure

21 - Employee Expenses	18,831,258	19,928,711	-1,097,453	21,740,412
22 - Contract and Material Expenses	7,727,087	9,971,294	-2,244,207	10,877,775
24 - Depreciation, Amortisation & Impairm	5,913,947	5,270,833	643,113	5,750,000
25 - Other Operating Expenses	8,205,396	4,375,233	3,830,163	4,772,981
26 - Other Operating Expenses	4,435	0	4,435	0
27 - Finance Expenses	10,634	117,434	-106,800	128,110
31 - Internal Cost Allocations	185	0	185	0
Total Expenditure	40,692,942	39,663,505	1,029,437	43,269,278
Operating Surplus/Deficit	-11,429,370	-5,915,086	-5,514,284	-6,452,821

Capital Funding

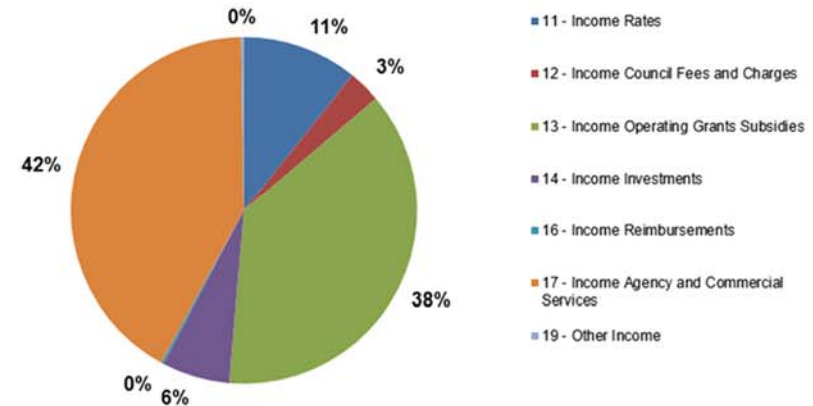
18 - Income Capital Grants	2,360,984	5,155,740	-2,794,757	5,624,444
	2,360,984	5,155,740	-2,794,757	5,624,444

Capital Expenditure

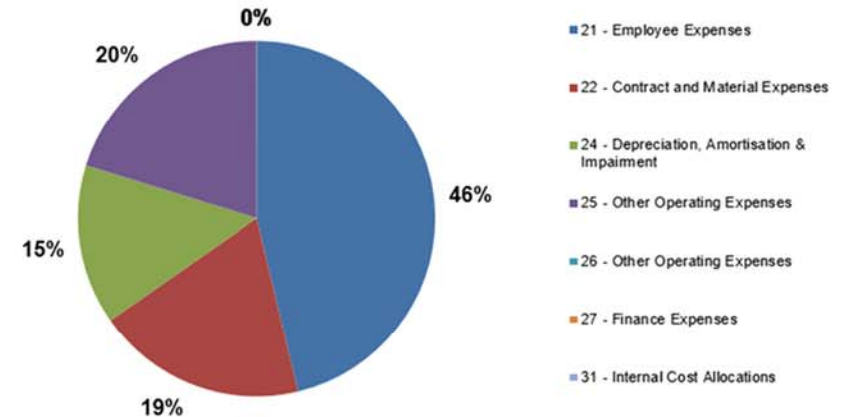
53 - WIP Assets	6,366,308	8,653,740	-2,287,433	9,440,444
Total Capital Expenditure	6,366,308	8,653,740	-2,287,433	9,440,444

Net Operating Position	-15,434,694	-9,413,086	-6,021,608	-10,268,821
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Income by Account Category, Year to Date 2023-24



Expenditure by Account Category, 2023-24



Variances in Income and Expenditure as at 31 May 2024

Income Rates	238,348	Timing Issue Rates invoiced for full year, variance on full year 26k
Income Council Fees and Charges	16,013	
Income Operating Grants Subsidies	-7,603,972	As per recent accounting standards, income can only be recognised from tied Grant funding as obligations of the contract are met. As such income is only recognised once expenses are incurred. Variances in revenue reflect activity progress on grant funded projects
Income Investments	422,335	Up 20% on budget due to stronger than forecast interest rates over the YTD period
Income Reimbursements	69,377	Under review to be cleared for June financials
Income Agency and Commercial Services	2,803,868	The major cause in variance is mostly due to CDP income received.
Other Income	-430,815	Budget asset sales have not occurred to date.
Total Variance	-4,484,847	
Expenditure		
Employee Expenses	-1,097,453	The underspend is mainly due to vacancies and staff absences across several departments.
Contract and Material Expenses	-2,244,207	The underspend is mostly due to delays affecting projects related expenses.
Depreciation, Amortisation & Impairment	643,113	YTD 3% variance on depreciation charged for Assets.
Other Operating Expenses	3,834,598	Requires review against budget number of items not budgeted at this level, major spends in this area include IT maintenance contracts and insurances
Finance Expenses	-106,800	Cash balances have remained positive minimising expenses.
Internal Cost Allocations	185	Should be nil
Total Variance	1,029,437	
Capital Funding		
Income Capital Grants	-2,794,757	Grant based WIP projects currently behind budgeted schedule, RGRC funded activities under review to identify if grant funded to enable revenue recognition.
Total Variance	-2,794,757	
Capital Expenditure		
WIP Assets	-2,287,433	Roadworks budgeted as assets are being expensed due to ownership provisions, variance partially offset through "Other Operating Expenses"
Total Variance	-6,021,608	

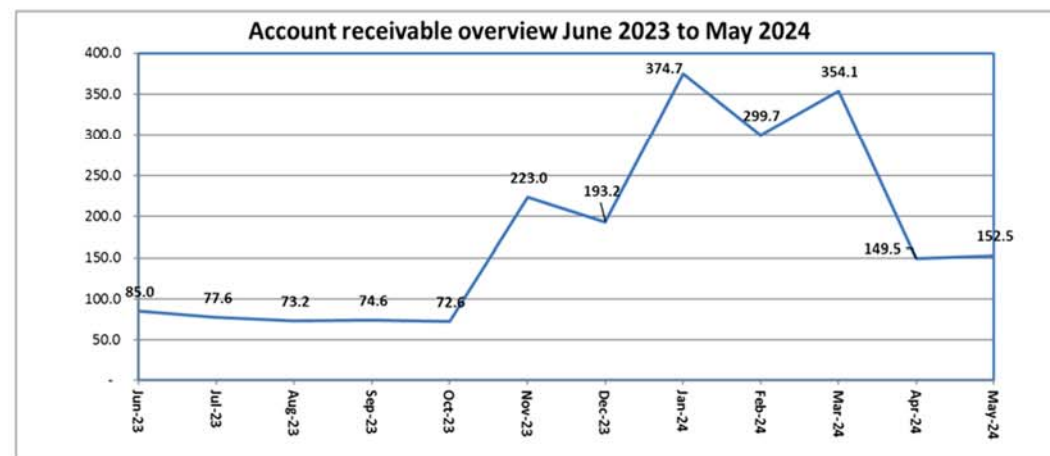
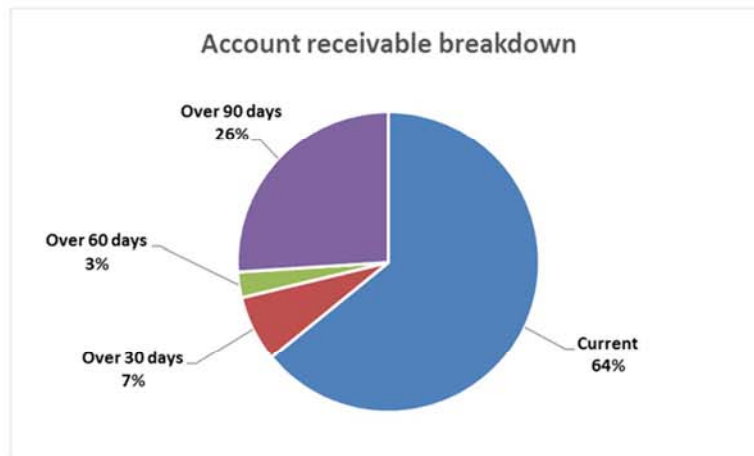
WIP Expenditure as at 30 June 2024

Description	July Opening	June Closing	2023-2024 Movement
Capital Purchase/Construct Buildings	4,955,822.51	9,462,986.23	4,507,163.72
Capital Construct Infrastructure	4,292,215.68	6,038,362.04	1,746,146.36
Capital Purchases Plant & Equipment	492,266.75	603,406.55	111,166.80
Capital Purchases Roads			1,830.86
			6,366,307.74

Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$123,774.19	\$15,482.08.77	\$10,873.77	\$44,992.60	\$195,122.64
Balance after accounting for Unapplied Credits (\$0.00)				\$195,122.64



The difference in balance as compared to the balance sheet is mainly due to a timing difference in the posting of some transactions.

Rates Outstanding as at 30 April 2024

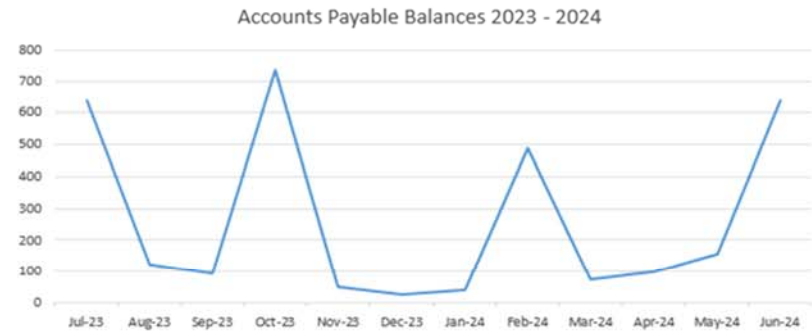
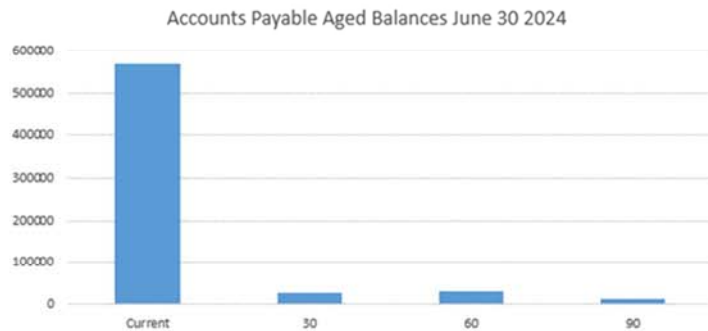
Financial Year	Total Balance (\$)	Percentage of Total Outstanding
2012-13	183.97	0.02%
2013-14	1,243.58	0.15%
2014-15	7,906.98	0.93%
2015-16	5,905.60	0.69%
2016-17	6,274.34	0.73%
2017-18	7,722.84	0.90%
2018-19	20,957.63	2.45%
2019-20	36,052.95	4.22%
2020-21	55,030.68	6.45%
2021-22	102,695.17	12.03%
2022-23	240,818.06	28.21%
2023-24	368,952.40	43.22%
Total	\$853,744.20	100.00%

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house. Please also note that the rates run for the year has been processed.

Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$568,441.46	\$26,750.84	\$28,922.16	\$11,746.93	\$635,861.39
Balance after accounting for Unapplied Credits \$0.00				\$635,861.39



The following table lists the top ten suppliers from whom invoices were received and processed during the month of June 2024 All amounts have been paid.

Creditors	Amount \$	Transaction Description
Council Biz	121,624.72	Telstra Migration / Rates Consulting
Jilkminggan Aboriginal Corporation	83,281.57	Rental Payments
Totem Fencing	80,458.40	Numbulwar Municipal Compound Fencing
Nth Building & Prop Services	71,547.96	Mataranka Aged Care Works
Modern Teaching Aids	63,145.25	Crèche / OSHC Materials
Artback NT	55,000.00	2024 Malandari Festival Funding
Telstra Limited	16,465.82	Consolidated Account
Hut Six Pty Ltd	42,899.97	Youth Reconnect Digital reporting App
NorPlumb	42,608.50	Badawarrka 3 new HWS installation HCAP2300038
Surepact Pty Ltd	106920.00	Grants & Projects Management Software
Total	640,246.23	

INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT



ITEM NUMBER	13.1
TITLE	Major Projects Report
REFERENCE	1408174
AUTHOR	Luke HADDOW, Assets Manager

RECOMMENDATION

That the Finance and Infrastructure Committee receives and notes the Major Projects Report.:

KEY OUTCOME AREA

Infrastructure: To support building and maintaining community infrastructure which positively contributes to the delivery of council services in the communities and satisfy the needs and aspirations of residents.

BACKGROUND

This Major Project Report provides the status of projects – at the stages of pre-design, design and construction stages through the use of Council’s Project Gate System. The system relies on an approach, where project status is assessed in a way that relates to Council’s strategic goals. Each new project is assessed by the Project Steering Committees, consisting of the Acting Chief Executive Officer (CEO) and General Managers, as to its viability, and is reported back to Council when it is ready to enter its business case and procurement phase.

ISSUES/OPTIONS/SWOT

Urapunga Community Hall

The tender for this project closed on 29 August 2023. A tender panel has since assessed the submissions and TTs Build are the successful tenderer. Currently, a construction program, with commencement and completion dates, is currently being finalised jointly by the Council team and TTs Build in such a way that risks of stop and start due to wet weather are minimised. Urapunga Aboriginal Corporation have advised that the initial lot is unsuitable and have proposed lot 7 as an alternative location of the new community hall, formalisation of a lease agreement over this lot are now underway.

Numbulwar Clinic Road

As reported in the last report, the Clinic Road had to be redesigned as Power and Water did not want their infrastructure moved. The engineering Consultant SCP have been commissioned to carry out the redesign. However, the redesign is stalled due to:

- an additional s19 lease over a small portion of land due to realignment of road;
- No Mineral Extraction Agreement in place for the gravel pit, additional gravel will be required to complete the road upgrade. Section 19 *Aboriginal Land Rights (Northern Territory) Act 1976* (Cth) application made for a gravel pit in 2021, however this was unsuccessful due to the Northern Land Council (NLC) being unable to reach an agreement with Traditional Owners pertaining to the same. The next scheduled NLC consultations in Numbulwar are October 2024;
- Aboriginal Areas Protection Authority (AAPA) clearances have been received, designed drainage works cannot move forward due to Restricted Work Areas proximity to identified drainage areas;
- Road works will need to be within existing road footprint with no additional drainage works to be carried out;
- New design/works options are now been considered prior to tender release.

Numbulwar Office Redesign

As advised previously, Troppo Architects have been engaged to do the design work on this project. They visited the community on 15 September to conduct consultations and present to the Local Authority. They have since provided to us two documents setting out:

- their understanding of our requirements;
- their design options.

Barunga Statement Memorial Project

This project is progressing in its design phase. Jensen Plus, the architects, have presented three (3) options on 16 Nov 2023. Our team members have reviewed these options and provided feedback to the architects. On site survey works and investigation of site servicing and site layout of nodes are now underway by Jensen Plus, once these are finalised draft plans will be created and reviewed by team members. 70% design has been reached with final amendments sent back to Jensen Plus for incorporation into the final design. The target is to complete the project by the Barunga Festival 2025.

Barunga Night Patrol Building Installation

Upside Planning have been engaged to process Development Consent Application for the new lot situated between lots 215 and 218. Project staff are progressing Section 19 *Aboriginal Land Rights (Northern Territory) Act 1976* (Cth) application for the same proposed lot.

Mataranka Aged Care Kitchen

Building permit has been approved for kitchen installation and roof replacement, roof replacement and additional flooring joists have been installed. New scope and tender documentation have been created for approval and release once roofing works have been completed. Compliance Team and GMs are currently reviewing these documents. Anticipated Tender Release June 2024.

Mataranka Septic – Council Office

TTs Build, the contractor, completed the work on Stage 1 in December 2023. Stage 2 of the works will be carried out after the Aged Care Kitchen works are completed. Stage 2 design works underway, tender documentation and release will be scheduled early next financial year.

Mataranka Septic – Showgrounds

AWS Consultants have provided the engineering documentation for the new waste water treatment facility with septic tanks and soak and our team has provided their comments. The documents are currently being finalised for incorporation into tender documents and for costing for the purpose of funding exercises. The tender will be publicly advertised as soon as possible.

Borroloola Cyclone Shelter

This project is being project managed by the Department of Infrastructure, Planning, and Logistics (DIPL). The project includes the variation of sport court resurfacing requested by Council. DIPL provided a project progress report for the month of January 2024. The current projected completion date is February 2024, which seems to be affected by wet weather. As per Status Report from DIPL, amended completion date is now the end of July 2024.

Borroloola Recycling Centre

Further to the contractor withdrawing from the project due to their issues with the concreting subcontractor, we now need to re-tender the work. Utilising this opportunity, our project team has fine-tuned the requirements based on improved clarity on the equipment in the facility and finalised the scope of works. As additional engineering services have been required to ensure compliance with fire and electrical standards and legislation, revised documentation along with design will be released to tender early next financial year. Site Survey will be carried out between the 25th and 28th June 2024.

Borroloola Tamarind Park Power Supply

All materials are now onsite awaiting installation.

Borroloola Airport Toilets – Stage 2

New design drawings were tabled at the Local Authority meeting in November 2023. Despite a lack of quorum, the members present were supportive of the new design documents. The consultants AWS are preparing the tender documents. Anticipate Tender Release Early July 2024.

Bulman Community Ablution Block

The flat pack materials have arrived in Katherine. The s19 *Aboriginal Land Rights (Northern Territory) Act 1976* (Cth) application has been approved. We have also received an AAPA clearance certificate around 17 Jan 2024. A tender process for installation works will commence soon. Work on site is expected to commence towards the end of July, early August 2024.

Weemol Playground and Basketball Court

Section 19 *Aboriginal Land Rights (Northern Territory) Act 1976* (Cth) agreement is secured. We have also received an AAPA clearance certificate around 17 Jan 2024. This project is about extending the half basketball court to full and for providing a cover to the extended court. A costing exercise will be carried out soon and followed up with funding options in order to progress the project.

Bulman Staff Housing

The Bulman Staff housing project was identified for engagement of Project Managers to progress in order to meet the deadlines for the Grant Funding agreement that is partially funding this project. Turner and Townsend have provided a project management plan that is inclusive of the procurement of the building and installation. Turner and Townsend will be undertaking the procurement in accordance with Council's legislated procurement obligations. The project is fully budgeted for in 2023/24 and 2024/25.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS