



# **AGENDA**

## **URAPUNGA LOCAL AUTHORITY MEETING**

### **TUESDAY, 28 MARCH 2023**

Notice is given that the next Urapunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 28 March 2023 at 3:00pm  
The Urapunga Primary School, Urapunga

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name of the Chief Executive Officer.

**Marc GARDNER**  
**CHIEF EXECUTIVE OFFICER**

## **URAPUNGA CURRENT MEMBERSHIP:**

### **Elected Members**

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Councillor Jana DANIELS.

### **Appointed Members**

1. Dennis DUNCAN (Chairperson);
2. Elaine DUNCAN;
3. Amanda JEFFS;
4. Paul JEFFS;
5. Edna NELSON; and
6. Antonella PASCOE.

**MEMBERS:** 9

**COUNCIL:** 3

**LOCAL AUTHORITY:** 6

**QUORUM:** 5 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	PRESENT MEMBERS/STAFF/GUESTS	
2	MEETING OPENED	
3	WELCOME TO COUNTRY	
4	APOLOGIES AND LEAVE OF ABSENCE	
5	QUESTIONS FROM THE PUBLIC	
6	DISCLOSURE OF INTEREST	
7	CONFIRMATION OF PREVIOUS MINUTES	
7.1	Confirmation of the Urapunga Local Authority Meeting Previous Minutes.....	6
8	BUSINESS ARISING FROM PREVIOUS MINUTES	
8.1	Action List .....	11
9	CALL FOR ITEMS OF OTHER BUSINESS	
10	INCOMING CORRESPONDENCE	
	Nil.	
11	OUTGOING CORRESPONDENCE	
	Nil.	
12	OPERATIONAL REPORTS	
12.1	Major Projects Report.....	13
12.2	Urapunga Local Authority Projects Update .....	14
12.3	Local Authority Member Attendance Report .....	16
12.4	Elected Member Report.....	17
13	GENERAL BUSINESS	
13.1	Council Services Report .....	29
14	OTHER BUSINESS	
	Nil.	
15	CLOSE OF MEETING	

**CONFIRMATION OF PREVIOUS MINUTES**

---



<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Confirmation of the Urapunga Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1324462
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Urapunga Local Authority confirms the minutes from the meeting held on 20 September 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 08 March 2023, however due to weather and road conditions, the meeting was **postponed**.

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 06 December 2022 at 3:00pm. Due to lack of member attendance, the meeting was **CANCELLED**.

The Urapunga Local Authority met as a **PROVISIONAL** on Tuesday, 20 September 2022 at 3:00pm. Attached are the recorded minutes for the Local Authority to confirm.



**ISSUES/OPTIONS/SWOT**

The next Urapunga Local Authority Meeting is scheduled to be held on Tuesday, 06 June 2023 at 3:00pm.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1   URA\_20092022\_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL  
AUTHORITY MEETING HELD AT THE URAPUNGA PRIMARY SCHOOL  
URAPUNGA ON TUESDAY, 20 SEPTEMBER 2022 AT 3:07PM

---

**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Dennis DUNCAN (Chairperson);
- Edna NELSON; and
- Antonella PASCOE.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer; and
- Debbie BRANSON, Executive Assistant.

**1.3 Guests**

Nil.

**2 MEETING OPENED**

The Urupunga Local Authority Meeting opened at 3:07pm with a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES**

*URA P-22/2022 (Antonella PASCOE/Edna NELSON)*

**CARRIED**

That the Ngukurr Local Authority:

- (a) accepts the tendered apologies from Mayor Tony JACK, Cr Owen TURNER, Cr Jana DANIELS and Elaine DUNCAN; and
- (b) notes the absence with no apologies from Amanda JEFFS and Paul JEFFS.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Urupunga Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF THE URAPUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

URA P-23/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority confirms the minutes from the meeting held on 28 June 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

URA P-24/2022 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Action List.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**11.1 OUTGOING CORRESPONDENCE**

URA P-25/2022 (Antonella PASCOE/Edna NELSON) **CARRIED**

That the Urapunga Local Authority notes the outgoing correspondence.

**12 OPERATIONAL REPORTS**

Nil.

**13 GENERAL BUSINESS****13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.07.2022**

URA P-26/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2022 to 31 July 2022

**13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

URA P-27/2022 (Dennis DUNCAN/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.



**13.3 LOCAL AUTHORITY PROJECT REGISTER UPDATE**

URA P-28/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Project Funding Report.

**13.4 ELECTED MEMBER REPORT**

URA P-29/2022 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receive and note the Elected Member Report.

**13.5 LOCAL AUTHORITY PROJECT FUNDING CERTIFICATION**

URA P-30/2022 (Edna NELSON/Dennis DUNCAN) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22

**13.6 2023 AUSTRALIA DAY AWARDS AND CELEBRATIONS**

URA P-31/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the 2023 Australia Awards and Celebrations report; and
- (b) call for nominations from within the community for a Citizen of the Year, Young Citizen of the Year and Community Event of the Year for the regional awards; and
- (c) celebrates 2023 Australia Day with the Ngukurr community with a barbeque and football game.

**13.7 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES**

URA P-32/2022 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

**13.8 COUNCIL SERVICES REPORT**

URA P-33/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Council Services report.

**14 OTHER BUSINESS****14.1 MAINTENANCE, WASTE AND WEEDING**

The Urapunga Local Authority requested that the playground equipment be replaced, the hinges on the gate to the old cemetery be relocated, the rubbish at the dump be pushed back and assistance be provided to level the ground and to control the weeds at the cemetery.

The Chief Executive Officer advised that the Council Service Coordinator will be advised and available to assistant.



## **BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1322737
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

### **RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Action List.

### **BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

## **URAPUNGA ACTION LIST**

### **14.1 MAINTENANCE, WASTE AND WEEDING**

The Urapunga Local Authority requested that the playground equipment be replaced, the hinges on the gate to the old cemetery be relocated, the rubbish at the dump be pushed back and assistance be provided to level the ground and to control the weeds at the cemetery.

#### **Report in Agenda?**

*Update to be provided at the meeting*

### **8.1 ACTION LIST**

10/2022

That the Urapunga Local Authority:

- (a) receives and notes the Action List; and
- (b) requests the Chief Executive Officer to write to Telstra regarding Mobile Coverage in Urapunga as per Item number 14.2 with resolution number 7/2022 from Urapunga Local Authority Meeting held on 08 March 2022.

#### **Report in Agenda?**

*Currently negotiating with Telstra*

**14.1 SOLAR LIGHTS IN THE PLAYGROND AND TOWARDS THE SHOP**

**Report in Agenda?**

20/2022

That the Urapunga Local Authority:

- (a) allocates \$18,800 to install solar lights on the road to the store, the playground and in the garden bed; and
- (b) requests the Chief Executive Officer to provide a report to next Urapunga Local Authority Meeting in regards to upgrading the playground to soft fall.

*Solar lights on order – soft fall  
under investigation*

**ATTACHMENTS**

Nil.

**OPERATIONAL REPORTS**

---



<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Major Projects Report
<b>REFERENCE</b>	1321579
<b>AUTHOR</b>	Dave HERON, Acting Finance Manager

**RECOMMENDATION**

That the Urapunga Local Authority receives and notes the report

**KEY OUTCOME AREA**

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

The Council undertakes projects to improve the infrastructure and amenity of assets in the community. This report is to inform the LA Members of the progress of these projects.

<b>Project</b>	<b>Status</b>
Community Hall	A community meeting is required to confirm permission for Council to construct on the preferred site at Lot 4.
Road to Store	Estimates being sought for the Business Case.

**ISSUES/OPTIONS/SWOT**

Nil

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**

**OPERATIONAL REPORTS**

---



<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Urapunga Local Authority Projects Update
<b>REFERENCE</b>	1321666
<b>AUTHOR</b>	Puspa KARKI, Executive Assistant Community Services and Engagement

**RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2018 the Urapunga Local Authority has received a total of \$77,600 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Urapunga Local Authority has allocated \$58,800, accounting for surplus funds from completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached.
- Contractor hired to install solar lights.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

The Urapunga Local Authority currently has \$18,160 to allocate to new projects.

**ATTACHMENTS**

- 1 Urapunga LA Projects 31. 01.2023.pdf

<b>Urapunga Local Authority Project Funding</b>		<b>31 January 2023</b>
Funds received from Department	\$	77,600.00
Funds allocated to projects by Local Authority Members	\$	58,800.00
Surplus/(Deficit) from completed projects	\$	(190.00)
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>18,610.00</b>

<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
18/8/2020		Irrigation	\$ 10,000.00		
18/8/2020		Community Hall	\$ 10,000.00		Being scoped up
18/8/2020		Welcome Sign	\$ 10,000.00		
28/06/2022		Solar Lights to Store	\$ 18,800.00	\$ 14,406.00	Purchased and delivered solar lights and premix. Solar lights to be erected soon.
		Total for current projects in progress	\$ 48,800.00	\$ 14,406.00	
		Total for completed projects	\$ 10,000.00	\$ 10,190.00	
		<b>Grand Total</b>	<b>\$ 58,800.00</b>	<b>\$ 24,596.00</b>	

**OPERATIONAL REPORTS**

<b>ITEM NUMBER</b>	12.3
<b>TITLE</b>	Local Authority Member Attendance Report
<b>REFERENCE</b>	1324466
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

**BACKGROUND**

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Urapunga Local Authority Meetings Member Attendance**

Local Authority Meeting Members	06 September 2022	20 September 2022	06 December 2022	08 March 2023
Mayor Tony Jack	Meeting Postponed	AP	Meeting Cancelled	Meeting Postponed
Councilor Owen Turner	-	AP	-	-
Councilor Jana Daniels	-	AP	-	-
Dennis DUNCAN	-	P	-	-
Elaine DUNCAN	-	AP	-	-
Amanda JEFFS	-	NO AP	-	-
Paul JEFFS	-	NO AP	-	-
Edna NELSON	-	P	-	-
Antonella PASCOE	-	P	-	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**



**OPERATIONAL REPORTS**

---



<b>ITEM NUMBER</b>	12.4
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1324481
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Urapunga Local Authority receive and note the Elected Member Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 22 FEBRUARY 2023**

There were no current minutes from the Ngukurr or Urapunga Local Authorities to be tabled to this Council Meeting. The next available minutes will be presented to Council at its 27 April 2023 Ordinary Meeting.

Council awarded the Inaugural Australia Day Regional Citizen of the year to Dave GUY, a local Ngukurr resident.

Council also moved to submit a motion to the 2023 Local Government of the Northern Territory Conference & General Meeting regarding the telecommunication and mobile signal around Urapunga and Jilkminggan.

**ORDINARY MEETING OF COUNCIL – 14 DECEMBER 2022**

Council approved the recommendations from the Ngukurr Local Authority Meeting held on Tuesday, 06 December 2022 with **quorum**.

There were no minutes from the Urapunga Local Authority available to present to Council as the last scheduled meeting for 06 December 2022 was **cancelled** due to lack of member attendance.

During this meeting, Council accepted the advice from Councillor Owen TURNER in relation to the Minutes of Ngukurr Local Authority regarding bus stops and shelters (item 14.3 NGU Q-80 / 2022) and that two(2) bus stops and shelters need to be installed around Bottom Camp, Middle Camp and Top Camp in addition to one bus stop at school.

Council also approved the Community Grant Application from Yugul Mangi Aboriginal Corporation for \$ 387,077.83 and that the following will be include in the grant agreement;

- a) The project must include a new basketball court & entertainment stage;
- b) That Council receive half yearly project reports from Yugul Mangi;
- c) That the project is completed within two (2) years; and
- d) A Final report and acquittal is provided to Council.

The Council discussed the Sports and Recreation program in Numbulwar and Ngukurr for the forthcoming school holidays and Council's programme delivery in 2022/23.



#### UPCOMING COUNCIL MEETINGS

22 March 2023 at 9:00am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre Katherine
12 April 2023 at 10:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre Katherine
27 April 2023 at 8:30am	<b>Ordinary Meeting of Council</b>	RGRC Service Delivery Centre <b>Beswick</b>

#### FINANCIAL CONSIDERATIONS

Nil.

#### ATTACHMENTS

1   OMC\_22022023\_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
OF COUNCIL HELD AT THE ROPER GULF REGIONAL COUNCIL SUPPORT  
CENTRE  
MATARANKA  
ON WEDNESDAY, 22 FEBRUARY 2023 AT 08:30AM

---

**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Judy MACFARLANE;
- Councillor Samuel EVANS;
- Councillor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Andreea CADDY, General Manager Infrastructure Services and Planning;
- David HURST, General Manager; Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

**1.3 Guests**

- Jennifer JENKINS, Acting Principal Mataranka School and six (6) school children.

**2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:49am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

#### **4 APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

**1/2023 RESOLVED (Helen LEE/Owen TURNER)**

**CARRIED**

That Council:

- (a) accepts the tendered apologies from Councillor Edwin NUNGGUMAJBARR, Councillor Patricia FARRELL and Councillor Jana DANIELS; and
- (b) does not accept the tendered apology from Councillor Selina ASHLEY.

#### **5 QUESTIONS FROM THE PUBLIC**

Nil.

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

##### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**2/2023 RESOLVED (Samuel EVANS/Owen TURNER)**

**CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 14 December 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

#### **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **7.1 ACTION LIST**

**3/2023 RESOLVED (Judy MacFARLANE/Annabelle DAYLIGHT)**

**CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

#### **8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- Regional Australia Day Award Winner;
- Councillor travel rules;
- Councillor phone allowance;
- Department of Industry, Tourism and Trade (presentation by CEO);
- International Women's Day luncheon in Katherine in March;
- Barunga Festival preparation;
- Reconciliation Action Plan;
- Mornington Peninsula Shire Council; and
- Rest stops with Toilets along the Carpentaria Highway.

#### **9 DISCLOSURES OF INTEREST**

##### **9.1 DISCLOSURE OF INTEREST**

**4/2023 RESOLVED (Judy MacFARLANE/Helen LEE)**

**CARRIED**

That Council acknowledges that Councillor Helen LEE declared an interest at Item number 13.2 recommendation about nominations received and Councillor Owen TURNER declared an interest at Item number 20.4 Community Development Programme update and 20.5 Community Development Program - Deed of Extension of Contract of Confidential session and decided to leave the room during discussion of this item.

**10 PREVIOUS COMMITTEE MEETING MINUTES****10.1 PREVIOUS COMMITTEE MEETING MINUTES**

**5/2023 RESOLVED (Helen LEE/Samuel EVANS) CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

**6/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Owen TURNER) CARRIED**

That Council accepts the incoming correspondence.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

**7/2023 RESOLVED (Helen LEE/Owen TURNER) CARRIED**

That Council notes the outgoing correspondence.

**13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT**

**8/2023 RESOLVED (Owen TURNER/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council receives and notes the Yugul Mangi Ward Report.

**13.2 SOUTH WEST GULF WARD REPORT**

**9/2023 RESOLVED (Samuel EVANS/Gadrian HOOSAN) CARRIED**

That Council;

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the Borroloola Local Authority meeting held on 09 February 2023;
- (c) re-convenes the February Robinson River Local Authority Meeting for a date to be confirmed by the Mayor;
- (d) approves Casey HUCKS for membership on the Borroloola Local Authority; and
- (e) declines David HARVEY for membership on the Borroloola Local Authority.

*Cr. Owen TURNER left the meeting, the time being 09:29 am.*

*Cr. Owen TURNER returned to the meeting, the time being 09:31 am.*

**13.3 NUMBULWAR NUMBIRINDI WARD REPORT**

**10/2023 RESOLVED (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council receives and notes the Numbulwar Numbirindi Ward Report.

**13.4 NYIRANGGULUNG WARD REPORT**

**11/2023 RESOLVED (Helen LEE/John DALYWATER) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Bulman Local Authority Meeting held on Thursday, 12 January 2023;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 10 January 2023;
- (d) approves the recommendations from the Beswick Local Authority Meeting held on

Monday, 09 January 2023;

- (e) approves Ambrose BULUMBARA for membership on the Barunga Local Authority;
- (f) undertakes Community Consultation in relation to the Manyallaluk Local Authority; and
- (g) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

*Deputy Mayor Judy MacFARLANE left the meeting, the time being 09:42 am.*

*Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 09:44 am.*

### **13.5 NEVER NEVER WARD REPORT**

**12/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT)**

**CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the provisional recommendations from the Jilkminggan Local Authority Meeting held on 07 February 2023;
- (c) approves the recommendations from the Mataranka Local Authority meeting held on 07 February 2023;
- (d) confirms that the Council will convene four (4) Mataranka Local Authorities per year;
- (e) accepts Edna ILLES for membership to the Hodgson Downs (Minyerri) Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority; and
- (g) accepts Morgan COCKYELL for membership to the Jilkminggan Local Authority.

*Six (6) Mataranka School Children joined the Meeting time being 10:02am with Acting principal.*

*Independent Member Ian SWAN presented to Council regarding Audit and Risk Committee time being 10:35am.*

*Deputy Mayor Judy MacFARLANE left the meeting, the time being 10:50 am.*

*Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 10:51 am.*

## **14 GENERAL BUSINESS**

### **14.1 POLICY REVIEW AND AMENDMENTS**

**13/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Annabelle DAYLIGHT) CARRIED**

That Council approves:

- (a) the policy amendment to ASS002 Asset Management Policy.
- (b) the policy amendment to FIN010 Borrowing Policy.
- (c) the policy amendment CL003 Elected Member and Employee Gift Policy.
- (d) the policy amendment FIN007 Fraud Protection Policy.
- (e) the policy amendment GOV031 Procurement Policy; and
- (f) the newly created policy FIN026 Accountable Forms.

## **15 EXECUTIVE REPORTS**

### **15.1 COUNCIL MEETING ATTENDANCE REPORT**

**14/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)**

**CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

### **15.2 MAYOR'S REPORT**

**15/2023 RESOLVED (Owen TURNER/Samuel EVANS)**

**CARRIED**

That Council receives and notes the Mayoral Report.

**15.3 CHIEF EXECUTIVE OFFICER'S REPORT****16/2023 RESOLVED (Judy MacFARLANE/John DALYWATER) CARRIED**

That Council receives and notes the Chief Executive Officer's Report.

**15.4 GUIDELINE 7 – PROCEDURAL FAIRNESS IN DECIDING CODE OF CONDUCT COMPLAINTS****17/2023 RESOLVED (Judy MacFARLANE/Samuel EVANS) CARRIED**

That Council receives and notes the new Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints of the Northern Territory Government.

**15.5 COUNCILBIZ MEMBER COMPLIANCE IN ACCORDANCE WITH S176(3) OF THE LOCAL GOVERNMENT ACT 2019.****18/2023 RESOLVED (Owen TURNER/Samuel EVANS) CARRIED**

That Council:

- (a) delegates authority to the Chief Executive Officer to approve policies and codes of CouncilBiz as per Section 176(3) of the Local Government Act 2019; and
- (b) records the delegation on its Delegations Register and associated manuals.

**15.6 CHANGE OF ORDINARY MEETING OF COUNCIL DATE FOR JUNE 2023****19/2023 RESOLVED (Helen LEE/Gadrian HOOSAN) CARRIED**

That Council approves the rescheduling of the Ordinary Meeting of Council from the 14 June 2023 to 21 June 2023 due to the Australian Local Government Association National General Assembly.

**15.7 COUNCIL ATTENDANCE AND CALL FOR MOTIONS FOR THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY CANBERRA 13-15 JUNE 2023****20/2023 RESOLVED (John DALYWATER/Samuel EVANS) CARRIED**

That Council:

- a) approves the attendance of the Mayor, Deputy Mayor and Councillor Edwin NUNGGUMAJBARR, Councillor Annabelle DAYLIGHT, Councillor Kathy-Anne NUMAMURDIRDI, Councillor Gadrian HOOSAN and Councillor Samuel EVANS and staff General Manager Corporate Services and Sustainability , Executive Assistant to the Chief Executive Officer and Governance Officer to the Australian Local Government Association National General Assembly to be held from the 13 June to 15 June 2023 in Canberra; and
- b) declines to submit the motion to the Assembly.

**15.8 2023 LGANT CONFERENCE & GENERAL MEETING****21/2023 RESOLVED (Judy MacFARLANE/Samuel EVANS) CARRIED**

That Council:

- (a) receives and notes the 2023 Local Government of the Northern Territory Conference & General Meeting Report; and
- (b) submits the motion as below:
  - Telecommunication and mobile signal around Urapunga and Jilkminggan;
  - Cyclone shelter (Referendum/Indigenous representation/voice);
  - Prioritising Road upgrades for worst locations;
  - Repetition and follow up on previous motion;
  - Bitumen/Road Scaling from Borrooloola to the Queensland border; and
  - Advocate for additional toilets to Carpentaria Highway.

**15.9 ANIMAL MANAGEMENT PROGRAM REPORT**

22/2023 RESOLVED (Owen TURNER/Annabelle DAYLIGHT) **CARRIED**

That Council receives and notes the Animal Management Program Report.

**15.10 ROPER GULF REGIONAL PLAN 2022-2023 QUARTERLY PERFORMANCE REVIEW - OCTOBER - DECEMBER 2022**

23/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER) **CARRIED**

That Council receives and notes the Regional Plan 2022-23 Quarterly Performance Report for the second quarter ending 31 December 2022.

**16 DEPUTATIONS AND PETITIONS**

Ian SWAN, Independent Member of Audit and Risk Committee Presented to Council about Audit Committee.

*Deputy Mayor Judy MacFARLANE left the meeting, the time being 11:45 am.*

**17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****17.1 COUNCIL SERVICES AND COMMUNITY ENGAGEMENT UPDATE**

24/2023 RESOLVED (Helen LEE/John DALYWATER) **CARRIED**

That Council receives and notes the Council Services and Community Engagement Update report.

*Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 11:50 am.*

**18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****18.1 LOCAL AUTHORITY PROJECTS UPDATE**

25/2023 RESOLVED (John DALYWATER/Samuel EVANS) **CARRIED**

That Council receives and notes the Local Authority Projects Update report.

**18.2 COUNCIL'S FINANCIAL REPORT AS AT 31 JANUARY 2023**

26/2023 RESOLVED (Annabelle DAYLIGHT/Judy MacFARLANE) **CARRIED**

That Council receives and notes the Council's Financial Report as at 31 January 2023.

*Cr. Annabelle DAYLIGHT left the meeting, the time being 11:55 am.*

**19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 MAJOR PROJECTS REPORT**

27/2023 RESOLVED (Samuel EVANS/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the report; and
- (b) be notified as per Organisational Delegation of the CEO's awarding of the contract for the Hybrid Solar Power project to Saltwater Solar Pty Ltd for \$497,864.



## 21 OTHER BUSINESS

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:05 pm.*

### 21.1 RECONCILIATION ACTION PLAN

**28/2023 RESOLVED (Owen TURNER/John DALYWATER) CARRIED**

That Council:

- (a) accepts the Reconciliation Action Plan; and
- (b) confirms the launch date of the Reconciliation Action Plan on Wednesday, 15 March 2023 in Barunga.

### 21.2 REGIONAL AUSTRALIA DAY AWARD WINNER

**29/2023 RESOLVED (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council awards the Inaugural Australia Day Regional Citizen of the year to Dave GUY (Ngukurr).

### 21.3 COUNCILLOR TRAVEL RULES

**30/2023 RESOLVED (Helen LEE/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council requests the Chief Executive Officer Guidelines and Policies on Councillor Travel Rules.

### 21.4 INTERNATIONAL WOMEN'S DAY LUNCHEON

*No Resolution Made*

That Council advise the Chief Executive Officer of Councillors attendance to the International Women's on Wednesday, 8 March 2023 in Katherine.

### 21.5 BARUNGA FESTIVAL PREPARATION

**31/2023 RESOLVED (John DALYWATER/Owen TURNER) CARRIED**

That Council receives and notes the information provided in relation to Barunga Festival preparation.

### 21.6 MORNINGTON PENINSULA COUNCIL

**32/2023 RESOLVED (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council receives and notes the information provided in relation to Mornington Peninsula Shire Council.

### 21.9 COUNCILLORS PHONE

**33/2023 RESOLVED (John DALYWATER/Helen LEE) CARRIED**

That Council requests the Chief Executive Officer provide a Councillors Phone Allowance report to the 27 April 2023 Ordinary Meeting of Council.

### 21.10 DEPARTMENT OF INDUSTRY, TOURISM AND TRADE PRESENTATION BY CEO

**34/2023 RESOLVED (Samuel EVANS/Judy MacFARLANE) CARRIED**

That Council receives and notes the Department of Industry, Tourism and Trade presentation by the Chief Executive Officer.

**21.11 REST STOPS WITH TOILETS ALONG THE CARPENTARIA HIGHWAY**

35/2023 RESOLVED (Samuel EVANS/Owen TURNER)

**CARRIED**

That Council:

- (a) requests advocacy for more Rest Stops with Toilets along the Carpentaria Highway; and
- (b) requests the Northern Territory Government invest in Mobile hotspots along the Central Arnhem Road, Roper Highway, Carpentaria Highway.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION**

36/2023 RESOLVED (Owen TURNER/Helen LEE)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

- 20.1 Confirmation of Previous Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.2 Action List - Confidential Items** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.3 Previous Committee Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.4 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.5 Community Development Program (CDP) - Deed of Extension of Contract** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.6 Budget Amendment - Borroloola Recycling Shed** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.7 MYOBA Rollout** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.8 WASTE MANAGEMENT STRATEGY - Budget Amendment Request** - The report will

conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

**20.9 Sport & Recreation Master Plan** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

**20.10 Review of the Liquor Act 2019** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(ii) (c)(iii) (c)(iv) (e), information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

The meeting moved to the Confidential Session at 2:12 pm.

The below resolutions were resolved to be made public following discussions had in the Confidential Session of the Ordinary Meeting.

#### **20.4 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**

**40/2023 RESOLVED (Samuel EVANS/Judy MacFARLANE) CARRIED**

That Council;

- (a) receives and notes the Community Development Programme (CDP) Update report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

#### **20.6 BUDGET AMENDMENT - BORROLOOLA RECYCLING SHED**

**42/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT) CARRIED**

That Council;

- (a) approves the budget amendment of \$200,000 to contribute to the construction of the Borroloola Recycling Shed; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

#### **20.8 WASTE MANAGEMENT STRATEGY - BUDGET AMENDMENT REQUEST**

**44/2023 RESOLVED (Judy MacFARLANE/John DALYWATER) CARRIED**

That Council:

- (a) receives and notes the report entitled *WASTE MANAGEMENT STRATEGY – Award of Consultancy Contract Scope & Budget*;
- (b) resolves to allocate an additional \$60,000 to the project via a Budget Amendment to ensure the Strategy is informed by a robust, consistent and equitable remote community consultation campaign; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.



**GENERAL BUSINESS**

---



<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Council Services Report
<b>REFERENCE</b>	1327139
<b>AUTHOR</b>	Cameron INGHAM, Senior Administration Support Officer

**RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Council Services Report.

**BACKGROUND****CORE SERVICES**111 – *Councils Services General*

- A contractor has been arranged to complete the solar lights in Urapunga. This was delayed at the start of March due to weather

160 – *Municipal Services*

- Municipal services have completed slashing and upkeep of the Urapunga aerodrome.
- Municipal Services have spent time at the rubbish tip.
- We are in the process of recruiting a new municipal worker for Urapunga.

**AGENCY SERVICES**

## 401 – Community Night Patrol

- Weekly Night Patrols to Urapunga have started back during March. Night patrol rarely report on any anti-social behavior happening with the community

**OTHER / MISCELLANEOUS**

Nil.

**ISSUES/OPTIONS/SWOT****FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.