



AGENDA

URAPUNGA LOCAL AUTHORITY MEETING

TUESDAY, 6 JUNE 2023

Notice is given that the next Urapunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 6 June 2023 at 03:00pm
The Urapunga Primary School, Urapunga
Or
Via Video/Teleconference
ID #: (03) 9260 8565
Pin: 4895

Your attendance at the meeting will be appreciated.

Cindy HADDOW
ACTING CHIEF EXECUTIVE OFFICER

URAPUNGA CURRENT MEMBERSHIP:

Elected Members

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Councillor Jana DANIELS.

Appointed Members

1. Dennis DUNCAN (Chairperson);
2. Elaine DUNCAN;
3. Amanda JEFFS;
4. Paul JEFFS;
5. Edna NELSON; and
6. Antonella PASCOE.

MEMBERS: 9

COUNCIL: 3

LOCAL AUTHORITY: 6

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Confirmation of the Urapunga Local Authority Meeting Previous Minutes
REFERENCE	1352785
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority confirms the minutes from the meeting held on 20 September 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 28 March 2023 at 3:00pm. However, at the request of the Community, the meeting was **CANCELLED**.

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 08 March 2023, however due to weather and road conditions, the meeting was **postponed**.

The Urapunga Local Authority scheduled a meeting to be held on Tuesday, 06 December 2022 at 3:00pm. Due to lack of member attendance, the meeting was **CANCELLED**.

The Urapunga Local Authority met as a **PROVISIONAL** on Tuesday, 20 September 2022 at 3:00pm. Attached are the recorded minutes for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

The next Urapunga Local Authority Meeting is scheduled to be held on Tuesday, 06 June 2023 at 3:00pm.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1  URA_20092022_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL
AUTHORITY MEETING HELD AT THE URAPUNGA PRIMARY SCHOOL
URAPUNGA ON TUESDAY, 20 SEPTEMBER 2022 AT 3:07PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Dennis DUNCAN (Chairperson);
- Edna NELSON; and
- Antonella PASCOE.

1.2 Staff

- Marc GARDNER, Chief Executive Officer; and
- Debbie BRANSON, Executive Assistant.

1.3 Guests

Nil.

2 MEETING OPENED

The Urapunga Local Authority Meeting opened at 3:07pm with a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

URA P-22/2022 (Antonella PASCOE/Edna NELSON)

CARRIED

That the Ngukurr Local Authority:

- (a) accepts the tendered apologies from Mayor Tony JACK, Cr Owen TURNER, Cr Jana DANIELS and Elaine DUNCAN; and
- (b) notes the absence with no apologies from Amanda JEFFS and Paul JEFFS.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Urapunga Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF THE URAPUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

URA P-23/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority confirms the minutes from the meeting held on 28 June 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

URA P-24/2022 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Action List.

9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

11.1 OUTGOING CORRESPONDENCE

URA P-25/2022 (Antonella PASCOE/Edna NELSON) **CARRIED**

That the Urapunga Local Authority notes the outgoing correspondence.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS**13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.07.2022**

URA P-26/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2022 to 31 July 2022

13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

URA P-27/2022 (Dennis DUNCAN/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

13.3 LOCAL AUTHORITY PROJECT REGISTER UPDATE

URA P-28/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Local Authority Project Funding Report.

13.4 ELECTED MEMBER REPORT

URA P-29/2022 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receive and note the Elected Member Report.

13.5 LOCAL AUTHORITY PROJECT FUNDING CERTIFICATION

URA P-30/2022 (Edna NELSON/Dennis DUNCAN) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22

13.6 2023 AUSTRALIA DAY AWARDS AND CELEBRATIONS

URA P-31/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority:

- (a) receives and notes the 2023 Australia Awards and Celebrations report; and
- (b) call for nominations from within the community for a Citizen of the Year, Young Citizen of the Year and Community Event of the Year for the regional awards; and
- (c) celebrates 2023 Australia Day with the Ngukurr community with a barbeque and football game.

13.7 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

URA P-32/2022 (Dennis DUNCAN/Edna NELSON) **CARRIED**

That the Urapunga Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

13.8 COUNCIL SERVICES REPORT

URA P-33/2022 (Edna NELSON/Antonella PASCOE) **CARRIED**

That the Urapunga Local Authority receives and notes the Council Services report.

14 OTHER BUSINESS**14.1 MAINTENANCE, WASTE AND WEEDING**

The Urapunga Local Authority requested that the playground equipment be replaced, the hinges on the gate to the old cemetery be relocated, the rubbish at the dump be pushed back and assistance be provided to level the ground and to control the weeds at the cemetery.

The Chief Executive Officer advised that the Council Service Coordinator will be advised and available to assistant.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1352784
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Action List.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

URAPUNGA ACTION LIST

14.1 MAINTENANCE, WASTE AND WEEDING

The Urapunga Local Authority requested that the playground equipment be replaced, the hinges on the gate to the old cemetery be relocated, the rubbish at the dump be pushed back and assistance be provided to level the ground and to control the weeds at the cemetery.

Report in Agenda?

Update to be provided at the meeting

8.1 ACTION LIST

10/2022

That the Urapunga Local Authority:

- receives and notes the Action List; and
- requests the Chief Executive Officer to write to Telstra regarding Mobile Coverage in Urapunga as per Item number 14.2 with resolution number 7/2022 from Urapunga Local Authority Meeting held on 08 March 2022.

Report in Agenda?

Currently negotiating with Telstra

14.1 SOLAR LIGHTS IN THE PLAYGROND AND TOWARDS THE SHOP

Report in Agenda?

20/2022

That the Urapunga Local Authority:

- (a) allocates \$18,800 to install solar lights on the road to the store, the playground and in the garden bed; and
- (b) requests the Chief Executive Officer to provide a report to next Urapunga Local Authority Meeting in regards to upgrading the playground to soft fall.

*Solar lights on order – soft fall
under investigation*

ATTACHMENTS

Nil.

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Urapunga Local Authority Projects Update
REFERENCE	1352382
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2018 the Urapunga Local Authority has received a total of \$77,600 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Urapunga Local Authority has allocated \$58,800, accounting for surplus funds from completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 30th April 2023.
- Electrician will soon visit the community for solar lights installation.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Urapunga Local Authority currently has \$18,160 to allocate to new projects.

ATTACHMENTS

- 1  LA Projects for Urapunga 30.04.2023.pdf

Urapunga Local Authority Project Funding		30 April 2023
Funds received from Department	\$	77,600.00
Funds allocated to projects by Local Authority Members	\$	58,800.00
Surplus/(Deficit) from completed projects	\$	(190.00)
Remaining Unallocated funds	\$	18,610.00

Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18//8/2020		Irrigation	\$ 10,000.00		
18//8/2020		Community Hall	\$ 10,000.00		<i>Being scoped up. Application for Community place for people grant soon to be lodged.</i>
18//8/2020		Welcome Sign	\$ 10,000.00		
28/06/2022		Solar Lights to Store	\$ 18,800.00	\$ 14,406.00	<i>Purchased and delivered solar lights and premix. Solar lights to be erected soon, Contractors engaged.</i>
		Total for current projects in progress	\$ 48,800.00	\$ 14,406.00	
		Total for completed projects	\$ 10,000.00	\$ 10,190.00	
		Grand Total	\$ 58,800.00	\$ 24,596.00	

OPERATIONAL REPORTS

ITEM NUMBER	12.2
TITLE	Local Authority Member Attendance Report
REFERENCE	1352783
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Urapunga Local Authority Meetings Member Attendance

Local Authority Meeting Members	20 September 2022	06 December 2022	08 March 2023	28 March 2023
Mayor Tony Jack	AP	Meeting Cancelled	Meeting Postponed	Meeting Cancelled
Councilor Owen Turner	AP	-	-	-
Councilor Jana Daniels	AP	-	-	-
Dennis DUNCAN	P	-	-	-
Elaine DUNCAN	AP	-	-	-
Amanda JEFFS	NO AP	-	-	-
Paul JEFFS	NO AP	-	-	-
Edna NELSON	P	-	-	-
Antonella PASCOE	P	-	-	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS

ITEM NUMBER	13.1
TITLE	Elected Member Report
REFERENCE	1352782
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Urapunga Local Authority receive and note the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 27 April 2023**

Council approved the recommendations from the Ngukurr Local Authority Meeting held on Tuesday, 28 March 2023 as a **provisional**.

There were no minutes from the Urapunga Local Authority available to present to Council as the last scheduled meeting for 28 March 2023 was **cancelled** due to community request.

Council discussed the Section 19 submitted for the proposed site of the new park for Town Beautification project and that the Grants Team is to apply for 'Community Place for People' grant to help fund the project.

UPCOMING COUNCIL MEETINGS

07 June 2023 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
21 June 2023 at 8:30am	Ordinary Meeting of Council	RGRC Support Centre Katherine
26 July 2023	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1 OMC_27042023_MIN(Unconfirmed)_0.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE ROPER GULF REGIONAL COUNCIL SUPPORT
CENTRE
BESWICK
ON THURSDAY, 27 APRIL 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Judy MACFARLANE (via Video Conference);
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Helen LEE;
- Councillor Patricia FARREL;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor John DALYWATER; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Chloe IRLAM; Governance Engagement Coordinator; and
- Bhumika ADHIKARI, Governance Officer.

1.3 Guests

- Ella DOONAN, Numburindi Corporation;
- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; and
- Venica RYAN and Lynnelle JACKSON, Beswick School.

2 MEETING OPENED

The Ordinary Meeting of Council opened at 9:03am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

47/2023 RESOLVED (Patricia FARRELL/Edwin NUNGGUMAJBARR) CARRIED

That Council:

- (a) accepts the tendered apologies from Councillor Annabelle DAYLIGHT; Councillor Gadrian HOOSAN; Councillor Owen TURNER; and
- (b) does not accept the leave of absence with no tendered apology from Councillor Jana Daniels.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

48/2023 RESOLVED (Judy MacFARLANE/Samuel EVANS) CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 22 February 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

49/2023 RESOLVED (Helen LEE/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- LGANT Meeting Update – CEO;
- Mataranka Sport Ground 2023 – Fee Waiver from Mataranka and Jilkminggan School – CEO;
- Strategic Planning and Councillors Engagement – CEO;
- Numburindi Corporation Development – Letter of Support – Cr. Edwin NUNGGUMAJBARR;
- Weemol Basketball Court – Cr. John DALYWATER;
- Better Half Club – Request for fee waiving – Mataranka Sports Ground ; and
- Community Fire Breaks – Deputy Mayor

Cr. Selina ASHLEY joined the meeting at 9:15am

9 DISCLOSURES OF INTEREST

9.1 DISCLOSURES OF INTEREST

50/2023 RESOLVED (Patricia FARRELL/Selina ASHLEY) CARRIED

That Council receives and acknowledges the declared conflict of Interest from Deputy Mayor at item 19.1 - and requests to leave the meeting at this item.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES**

51/2023 RESOLVED (Judy MacFARLANE/Owen TURNER) CARRIED

That Council receives and notes the Previous Committee Meeting Minutes report.

Cr Samuel EVANS left the meeting, the time being 09:21 am.

Cr Samuel EVANS returned to the meeting, the time being 09:24 am.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

52/2023 RESOLVED (Samuel EVANS/Selina ASHLEY) CARRIED

That Council:

- (a) accepts the incoming correspondence;
- (b) requests the Chief Executive Officer for Councillors attendance to Beetaloo SREBA Webinar; and
- (c) requests the Chief Executive Officer to prepare a report and organise the Northern Territory Government to present to the next Ordinary Meeting of Council on Wednesday, 21 June 2023 in relation to the new Sub-divisional Guidelines.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

53/2023 RESOLVED (Patricia FARRELL/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT**

54/2023 RESOLVED (John DALYWATER/Judy MacFARLANE) CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the *provisional* recommendations from the Ngukurr Local Authority meeting held on 28 March 2023;
- (c) notes the resignation tendered by Michelle FARRELL from the Ngukurr Local Authority;
- (d) revokes the membership of Marcia ROBERTS from the Ngukurr Local Authority; and
- (e) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

Cr Judy MacFARLANE left the meeting, the time being 09:39 am.

Cr Judy MacFARLANE returned to the meeting, the time being 09:42 am.

13.2 SOUTH WEST GULF WARD REPORT

55/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS) CARRIED

That Council:

- (a) receives and notes the South West Gulf Ward Report; and
- (b) requests the Chief Executive Officer to change the Borroloola Local Authority meeting and Robinson River LA Meeting date and to reconvene the meeting on Thursday 18 May 2023.

13.3 NUMBULWAR NUMBURINDI WARD REPORT**56/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) approves the recommendation from the Numbulwar Local Authority meeting held on 08 March 2023; and
- (c) requests the Chief Executive Officer to invite Ella DOONAN to attend next Ordinary Meeting of Council on Wednesday, 21 June 2023.

13.4 NYIRANGGULUNG WARD REPORT**57/2023 RESOLVED (Helen LEE/Selina ASHLEY) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 04 April 2023;
- (c) approves the recommendations from the Wugularr (Beswick) Local Authority Meeting held on Monday, 03 April 2023;
- (d) approves the recommendations from the Manyallaluk Local Authority Meeting held on Monday, 03 April 2023;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority;
- (f) requests to amend the minutes for Barunga LA in regards BAR Q-16/2023 item (e) to specify the Section 19 lease in relation to the Barunga Night Patrol Office; and
- (g) requests to amend the minutes for Barunga Local Authority the attendance of Vita BRINJEN to being present at the meeting.

13.5 NEVER NEVER WARD REPORT**58/2023 RESOLVED (Patricia FARRELL/Judy MacFARLANE) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Hodgson Downs (Minyerri) Local Authority meeting held on 27 March 2023;
- (c) does not accept the application for membership of Edna ILLES to the Hodgson Downs (Minyerri) Local Authority;
- (d) revoke the membership of Narrell ARNOLD from the Hodgson Downs (Minyerri) Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Hodgson Downs (Minyerri) Local Authority; and
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority.

14 GENERAL BUSINESS**14.1 LGANT MEETING UPDATE - CEO****59/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS) CARRIED**

That Council accepts the verbal report from the Chief Executive Officer in relation to the Local Government Association of the Northern Territory.

14.2 MATARANKA SPORT GROUND 2023 – FEE WAIVER – FROM MATARANKA AND JILKMINGGAN SCHOOL - CEO**60/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Judy MacFARLANE) CARRIED**

That Council waives hire fees for Jilkminggan and Mataranka School for various sport

activities from 27 April 2023 to 15 June 2023.

14.3 STRATEGIC PLANNING AND COUNCILLORS ENGAGEMENT - CEO

61/2023 RESOLVED (Samuel EVANS/Selina ASHLEY) CARRIED

That Council requests the Chief Executive Officer provides a report to the next Ordinary Meeting of Council on Wednesday, 21 June 2023 on Strategic Planning, Councillors Community Engagement and Training.

14.4 NUMBURINDI CORPORATION DEVELOPMENT - Councillor Edwin NUNGGUMAJBARR

62/2023 RESOLVED (Selina ASHLEY/Judy MacFARLANE) CARRIED

That Council:

- (a) receives verbal update in regards to Childcare program and importance of working closely with Numburindi Corporation to support Safety , cultural and sporting activities for children; and
- (b) requests the Chief Executive Officer to write a letter of support in relation to the Numburindi Development Corporation Initiatives.

14.5 WEEMOL BASKETBALL COURT - Councillor John DALYWATER

63/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS) CARRIED

That Council:

- (a) requests a new project is created for a cover/roof for the Weemol Basketball Court; and
- (b) requests a report prepared for a future Council meeting to include a business case for its development.

14.6 BETTER HALF CLUB – REQUEST FOR FEE WAIVING – MATARANKA SPORTS GROUND - CEO

64/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED

That Council approves the request from the Mataranka Better Half Club to waive fees for the Never Never Festival Campdraft.

14.7 COMMUNITY FIRE BREAKS – Deputy Mayor Judy MacFARLANE

65/2023 RESOLVED (Judy MacFARLANE/Helen LEE) CARRIED

That Council requests for Council management to consider the risk associated with bush fire in each Community and ensure the appropriate fire breaks.

15 EXECUTIVE REPORTS

15.1 MAYOR'S REPORT

66/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR) CARRIED

That Council receives and notes the Mayoral Report.

15.2 COUNCIL MEETING ATTENDANCE REPORT

67/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY) CARRIED

That Council receives and notes the Council Meeting Attendance Report.

15.3 DETERMINATION OF ALLOWANCES FOR MEMBERS OF LOCAL AUTHORITIES - NORTHERN TERRITORY OF AUSTRALIA REMUNERATION TRIBUNAL

68/2023 RESOLVED (Judy MacFARLANE/Selina ASHLEY) **CARRIED**

That Council receives and notes the Determination of Allowances for Members of Local Authorities – Northern Territory of Australia Remuneration Tribunal report

15.4 SOCIAL MEDIA INFORMATION SHEET AND GUIDE FOR COUNCIL MEMBERS

69/2023 RESOLVED (Helen LEE/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Social Media Information Sheet and Guide for Council Members report;
- (b) consider adopting the attached information sheet into a Policy and / or guideline; and
- (c) requests the Chief Executive Officer to provide Social Media Training to Council members.

15.5 FIN011 INVESTMENT POLICY REVIEW

70/2023 RESOLVED (Helen LEE/Samuel EVANS) **CARRIED**

That Council:

- (a) receives and notes the FIN011 Investment Policy Review report;
- (b) accepts the changes recommended by the Independent Member of the Finance and Infrastructure Committee Meeting;
- (c) requests the Chief Executive Officer to present the updated Policy at the next Ordinary Meeting of Council on Wednesday, 21 June 2023; and
- (d) requests the Chief Executive Officer to review Investment Policy each year.

Joe MILAZZO, Project Manager – Australian Government, Department of Social Services presented to Council in regards to Digital Connectivity Program at 12:03pm on Briefing Day, Wednesday, 26 April 2023.

Dan BARR, Director – Better Cities Group, presented to Council in regards to Sports and Recreation Master Plan at 2:00pm on Briefing Day, Wednesday, 26 April 2023.

15.6 COUNCIL MEMBER ALLOWANCE FROM 01 JULY 2023 - REMUNERATION TRIBUNAL DETERMINATION- FAQs

71/2023 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS) **CARRIED**

That Council receives and notes the Council Member Allowance from 01 July 2023 - Remuneration Tribunal Determination.

15.7 COUNCILLOR TELEPHONE ALLOWANCES

No resolution required

That Council removes the Councillor Telephone Allowances report from the Agenda.

This report is covered at item number 15.6.

16 DEPUTATIONS AND PETITIONS

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 COMMUNITY SERVICES AND ENGAGEMENT PROGRAMS UPDATE

72/2023 RESOLVED (Helen LEE/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council receives and notes the Programs update report.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 LOCAL AUTHORITY PROJECTS UPDATE

73/2023 RESOLVED (John DALYWATER/Selina ASHLEY) CARRIED

That Council receives and notes the Local Authority Projects Update report.

18.2 COUNCIL'S FINANCIAL REPORT AS AT 31 MARCH 2023

74/2023 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

That Council receives and notes the Council's Financial Report as at 31 March 2023.

Cr Edwin NUNGGUMAJBARR left the meeting, the time being 11:33 am.

Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 11:34 am.

18.3 CURRENT GRANTS SITUATION UPDATE

75/2023 RESOLVED (Samuel EVANS/Selina ASHLEY) CARRIED

That Council:

- (a) receives and notes the Current Grants Situation Update report;
- (b) approves a budget amendment \$250,000 to support the Immediate Priority Grant funded project for Bulman Staff Accommodation; and
- (c) approves a budget amendment to support the additional \$3,500,000 for the Borroloola Cyclone Shelter.

Cr Judy MacFARLANE left the meeting, the time being 11:36 am.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 REQUEST TO WAIVE FACILITY HIRE FEES - MATARANKA SPORT AND RECREATION GROUNDS AND MATARANKA VARIETY BASH TEAMS

76/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS) CARRIED

That Council waives facility hire fees for the Mataranka Sports and Recreation Grounds to the Mataranka Variety Bash Teams for a fundraiser event on the 6 May 2023.

Cr Judy MacFARLANE returned to the meeting, the time being 11:38 am.

19.2 MAJOR PROJECTS REPORT

77/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL) CARRIED

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) are notified of the awarding of contract to Hoar Co Pty Ltd for \$ 484,788 for the ABA Homelands Water Upgrade Project.

Meeting adjourned at 12:34pm and reconvened at 1:20pm

Simon FLAVEL, Department of Infrastructure, Planning and Logistics presented to Council in regards to Tennant Creek to Darwin Infrastructure Corridor at 1:20pm.

Doona Cross and Carole presented to Council in regards to Aged Care – Strategic Planning at 1:50pm.

The below resolution was resolved to be made public following discussions had in the Confidential Session of the Ordinary Meeting.

20.4 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE

78/2023 RESOLVED (Helen LEE/John DALYWATER)

CARRIED

That Council:

- (a) receives and notes the Community Development Programme (CDP) Update report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20 CONFIDENTIAL ITEMS

DECISION TO MOVE TO CLOSED SESSION

79/2023 RESOLVED (Helen LEE/John DALYWATER)

CARRIED

That pursuant to *section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

- 20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.2 Action List - Confidential Items** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.3 Previous Committee Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.4 Community Development Programme (CDP) Update** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.*
- 20.5 MYOBA Rollout** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*
- 20.6 Confidential Council Complaint** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (c)(ii) (c)(iii) (c)(iv) (d) (e) (f), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.*

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Council Financial Report for the period 01.07.2022 - 30.04.2023
REFERENCE	1353367
AUTHOR	Karandeep SINGH, Senior Finance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2022 to April 2023

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances in activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follows:

Operating Income:

Council received \$17,479 in operating income for Urapunga, which is leading to a variance of \$42,071 the main cause in variance is from Local Authority Funding. Due to delays in the LA Project commencement and as per recently adopted accounting standards, tied funds can only be recognized as income once obligations are met. Once projects reach further stages of completion, income will be recognized from liability.

Operating Expenditure:

The total Underspend in operating expenditure is \$83,330. The major cause of variance is from contract and materials Expenses because less expense has incurred for Roads maintenance and Local authority projects so far.

Capital Expenditure:

The total underspend for capital expenditure is \$75,349. The primary reasons for the underspend is no Capital expenditure has raised for plant and equipment (Tractor Purchase) yet.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

1  [Financial Report 30.04.2023.pdf](#)

Roper Gulf Regional Council					
Financial Report as at					
30-April-2023					
Location 23 Urapunga					
	23GLACT	23GLBUD1			23GLBUD1
	<i>Year to Date Actual (\$)</i>	<i>Year to Date Actual (\$)</i>			<i>Explanation</i>
Income					
12 - Income Council Fees and Charges	120	0	120	0	
13 - Income Operating Grants Subsidies	14,406	55,833	-41,427	67,000	LA Project delays
17 - Income Agency and Commercial Services	2,953	3,717	-763	4,460	
19 - Other Income	0	0	0	0	
Total Operating Income	17,479	59,550	-42,071	71,460	Below budget \$30,747.00 due to delays in the LA Project commencement, unable to claim revenue until services performed
Operating Expenditure					
21 - Employee Expenses	32978	38459	5481	46151	Municipal services as budgeted
22 - Contract and Material Expenses	14301	72084	57782	86500	LA Projects delayed
23 - Fleet, Plant & Equipment	4800	5167	367	6200	Insurance Premiums posted against Fleet, review charges and apply as per budget
25 - Other Operating Expenses Expenses	5731	8292	2561	9950	Need To review the Budget against cost.
26. Finance Expenses					
30. Internal Cost Allocations	36171	30289	-5882	36347	CSM's vehicle expenses not budgeted
Councillor Allowances	0.00	19154	19154	22985	
Local Authority Meeting Allowances	301	4167	3866	5000	Meetings postponed
Total Expenditure	94,281	177,611	83,330	213,133	Below Budget expenditure due to delays in Local Authority project commencement
Operating Surplus/Deficit	-76,802	-118,061	41,259	-141,673	
Capital Expenditure					
Total Capital Expenditure	19,651	95,000	75,349	95,000	Underspent due to delay in Tractor purchase.

GENERAL BUSINESS



ITEM NUMBER	13.3
TITLE	Council Services Report
REFERENCE	1353370
AUTHOR	Cameron INGHAM, Senior Administration Support Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Council Services Report.

KEY OUTCOME AREA**BACKGROUND****CORE SERVICES**111 – *Councils Services General*

- We have hired a new Municipal Officer Danny Duncan to join Dennis

160 – *Municipal Services*

- We have slashed the Urapunga Aerodrome and completed a burn off around the area.
- Dennis has continued to do an excellent job providing the Municipal services

AGENCY SERVICES**Aged Care**

- We now have 6 Aged care clients in Urapunga which we provide meals to every week day
- We will also be maintaining yards for some the Aged Care clients in the next month

401 – *Community Night Patrol*

- Weekly night patrol trips have taken place from Ngukurr to Urapunga. Night Patrol haven't reported on any anti-social activity during these trips.

OTHER / MISCELLANEOUS

Nil

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.