



AGENDA

URAPUNGA LOCAL AUTHORITY MEETING

MONDAY, 4 DECEMBER 2023

Notice is given that the next Urapunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Monday, 4 December 2023 at 3:00pm
The Urapunga Primary School, Urapunga
Or
Via Microsoft Teams Meeting
Meeting ID: 430 592 187 458
Passcode: B28Jyo

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "David Hurst", is placed above the name and title of the signatory.

David HURST
ACTING CHIEF EXECUTIVE OFFICER

URAPUNGA CURRENT MEMBERSHIP:

Appointed Members

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Councillor Jana DANIELS.
4. Dennis DUNCAN (Chairperson);
5. Elaine DUNCAN;
6. Amanda JEFFS;
7. Paul JEFFS;
8. Edna NELSON; and
9. Antonella PASCOE.

MEMBERS: 9

COUNCIL: 3

LOCAL AUTHORITY: 6

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	Nil.	
15	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Confirmation of the Urapunga Local Authority Meeting Previous Minutes
REFERENCE	1384590
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority confirms the minutes from the meeting held on 14 September 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Urapunga Local Authority met as a **PROVISIONAL** on Thursday, 14 September 2023 at 3:30pm. Attached are the recorded minutes for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

The next Urapunga Local Authority Meeting is scheduled to be held on Tuesday, 05 March 2024 at 3:00pm.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Urapunga Local Authority 2023-09-05 [2343] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL
 AUTHORITY MEETING HELD AT THE URAPUNGA PRIMARY SCHOOL,
 URAPUNGA
 ON THURSDAY, 14 SEPTEMBER 2023 AT 3:30PM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Owen TURNER;
- Dennis DUNCAN (Chairperson); and
- Amanda JEFFS.

1.2 Staff

- Cindy HADDOW, general Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement; and
- Cameron INGHAM, Community Services Manager.

1.3 Guests

- Alec MOYLAN, Senior Regional Project Officer, Department of the Chief Minister and Cabinet.

2 MEETING OPENED

The Urapunga Local Authority Meeting opened at 3:31 pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

URA P-1/2023 (Amanda JEFFS/Owen TURNER) **CARRIED**

That the Provisional Urapunga Local Authority accepts the tendered apologies from the Mayor Tony JACK, Councillor Jana DANIELS, Elaine DUNCAN, Paul JEFFS, Edna NELSON and Antonella PASCOE.

5 QUESTIONS FROM THE PUBLIC

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Urapunga Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF THE URAPUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

URA P-2/2023 (Owen TURNER/Amanda JEFFS) **CARRIED**

That the Provisional Urapunga Local Authority confirms the minutes from the meeting held on 20 September 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

URA P-3/2023 (Amanda JEFFS/Owen TURNER) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Action List.

9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

10 INCOMING CORRESPONDENCE**11 OUTGOING CORRESPONDENCE****12 OPERATIONAL REPORTS****12.1 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE**

URA P-4/2023 (Amanda JEFFS/Owen TURNER) **CARRIED**

That the Provisional Urapunga Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) provisionally reallocates \$10,000 from Irrigation around the Community for a firebreak to a new project.

12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

URA P-5/2023 (Owen TURNER/Amanda JEFFS) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

13 GENERAL BUSINESS**13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 31.07.2023**

URA P-6/2023 (Owen TURNER/Amanda JEFFS) **CARRIED**

That the Provisional Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the July 2023.

13.2 ELECTED MEMBER REPORT

URA P-7/2023

(Amanda JEFFS/Owen TURNER)

CARRIED

That the Provisional Urapunga Local Authority receives and notes the Elected Member Report.

13.3 COUNCIL SERVICES REPORT

URA P-8/2023

(Owen TURNER/Amanda JEFFS)

CARRIED

That the Provisional Urapunga Local Authority receives and notes the Council Services Report.

14 OTHER BUSINESS**15 CLOSE OF MEETING**

The meeting closed at 3:52 pm.

This page and the proceeding pages are the Minutes of the Urapunga Local Authority Meeting held on Tuesday, 5 September 2023 and confirmed Tuesday, 5 December 2023.

Chairperson

Confirmed on Tuesday, 5 December 2023.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1384591
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Action List.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

URAPUNGA ACTION LIST

14.1 MAINTENANCE, WASTE AND WEEDING

The Urapunga Local Authority requested that the playground equipment be replaced, the hinges on the gate to the old cemetery be relocated, the rubbish at the dump be pushed back and assistance be provided to level the ground and to control the weeds at the cemetery.

Report in Agenda?

In progress

12.1 URAPUNGA LOCAL AUTHORITY PROJECTS UPDATE

URA P-1/2023 **(Amanda JEFFS/Owen TURNER)**

CARRIED

In progress

That the Provisional Urapunga Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) provisionally reallocates \$10,000 from Irrigation around the Community for a firebreak to a new project.

ATTACHMENTS

Nil.

INCOMING CORRESPONDENCE

ITEM NUMBER 10.1
TITLE Incoming Correspondence
REFERENCE 1384596
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Incoming Correspondence.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	02 November 2023	Jayne McALISTER, Director regions, Department of Corporate and Digital Development	Marc GARDNER, Chief Executive Officer	Reporting Telecommunicati ons problems	1380694

ATTACHMENTS

- 1 what-to-do-telecommunications-fail-2023-10-16 FINAL.pdf

What to do if telecommunications services fail

Follow these steps to help resolve a telecommunications services issue within the community.

1. Identify the failed service

Is the type of service or services a:

- mobile phone service (includes voice and data)
- fixed line voice (phone lines)
- fixed line broadband data (internet)
- community phones or WiFi phone in remote communities (pay phones)
- satellite broadband data (internet)
- local WiFi installation (internet)

2. Identify the service provider

The service provider will:

- be the company the bills are paid to
- have contact details displayed on the pay phone
- have details on a landing screen when you access community WiFi

3. Report the fault to the service provider

In all instances, **you must report the fault** to the service provider.

1. Contact the identified service provider to report the fault.
2. Provide as much information as you can, including:
 - a. the nature of the fault (identified in step 1)
 - b. your location
 - c. when the fault was identified and if any action has been taken.
3. Keep a note of the information you gave the provider and any response received.

Service provider contact details

Telstra	Mobile, fixed line voice and broadband services especially in remote NT areas.	132 200
Optus	Mobile and broadband services mainly in larger centres.	133 937
Vodafone	Mobile services mainly in larger centres.	1300 650 410
Activ8me	Community and WiFi phones.	132 288
NBN	Only contact NBN about damage to network infrastructure. Contact your retail service provider for all other issues. The NBN isn't a residential service provider.	1800 687 626
Others	Use published contact details for that service provider.	
WiFi	Contact the service provider. For example CAYLUS, NT Library, local council, etc.	

What to do if telecommunications services fail

4.

Not satisfied with a service provider's response



Are you unhappy with the response from your service provider?

If you **have reported the fault** and are unhappy with the response, you can get in touch with the Telecommunications Industry Ombudsman (TIO) to report your dissatisfaction.

Keep a note of the information you gave the TIO and any response received.

Phone: 1800 062 058

Issues with community WiFi Services?

Any problems with community WiFi services need to be solved by the provider. This service issue doesn't fall under the TIO.

5.

More ways to seek assistance



Telstra issues

Local members of the Legislative Assembly, ministerial officers and local council officers are able to contact Telstra directly on behalf of residents if a **reported** Telstra fault is not being dealt with. 0418 185 683

Telecommunications issue

The Office of Digital Government can assist with ongoing and systemic issues – email the details of issue to:

officeofdigitalgovernment.dcdd@nt.gov.au

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Urapunga Local Authority Projects Update
REFERENCE	1384592
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2018 the Urapunga Local Authority has received a total of \$77,600 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Urapunga Local Authority has allocated \$58,800, accounting for surplus funds from completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached LA funding report as at 31st October 2023.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Urapunga Local Authority currently has \$13,961.40 to allocate to new projects.

ATTACHMENTS

- 1 LA Projects Urapunga31.10.2023.pdf

Urapunga Local Authority Project Funding		31 October 2023
Funds received from Department	\$	77,600.00
Funds allocated to projects by Local Authority Members	\$	58,800.00
Surplus/(Deficit) from completed projects	\$	(4,838.60)
Remaining Unallocated funds	\$	13,961.40

Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
18/08/2020		Irrigation	\$ 10,000.00		<i>Provisionally reallocated to a new project on 14.0</i>
18//8/2020	PR59	Welcome Sign	\$ 10,000.00	\$ 1,310.91	<i>Quotation and Design request ongoing. Design approved. PO raised. Sign ready for delivery.</i>
		Total for current projects in progress	\$ 30,000.00	\$ 1,310.91	
		Total for completed projects	\$ 28,800.00	\$ 33,638.60	
		Grand Total	\$ 58,800.00	\$ 34,949.51	

OPERATIONAL REPORTS

ITEM NUMBER	12.2
TITLE	Local Authority Member Attendance Report
REFERENCE	1384593
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Urapunga Local Authority Meetings Member Attendance

Local Authority Meeting Members	06 December 2022	08 March 2023	28 March 2023	06 June 2023	14 September 2023
Mayor Tony Jack	Meeting Cancelled	Meeting Postponed	Meeting Cancelled	Meeting Cancelled	AP
Councilor Owen Turner	-	-	-	-	P
Councilor Jana Daniels	-	-	-	-	AP
Dennis DUNCAN	-	-	-	-	P
Elaine DUNCAN	-	-	-	-	AP
Amanda JEFFS	-	-	-	-	P
Paul JEFFS	-	-	-	-	AP
Edna NELSON	-	-	-	-	AP
Antonella PASCOE	-	-	-	-	AP

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	Council Financial Report for the period 31.10.2023
REFERENCE	1384594
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023 to October 2023

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are variances in activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follows:

Operating Income:

Operating Income of \$58,165 was received over the 2023-24 Financial Year for Urapunga against a budget of \$60,903 resulting in a variance of \$45,871. Major contributors to the variance include income from operating grants and subsidies due to income recognition from liability as projects reach further stages of progression.

Operating Expenditure:

Total Operating Expenditure for the year of \$57,665 against a budget of \$53,906 the resulting total variance in operating expenditure of \$3,758. The major cause of variance is due to underspends in contract and material expenses due to project which are yet to commence in the coming months.

Capital Expenditure:


It has been budgeted to purchase tractor. However, the tractor has not been purchase as of end of October. Please refer fleet register for further details.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

- 1 Financial Report 31.10.2023.pdf

Roper Gulf Regional Council					 Roper Gulf REGIONAL COUNCIL SUSTAINABLE - VIABLE - VIBRANT
Financial Report as at 31-October-2023					
Location 23 Urapunga					
	24GLACT	23GLBUD1			23GLBUD1
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
10 - RGRC Contribution	43,133				Roper Gulf contribution after covering all the grant funded expenses.
12 - Income Council Fees and Charges	50	186	-136	557	
13 - Income Operating Grants Subsidies	12,943	59,230	-46,288	177,691	The major cause in variance is from Local Authority Funding. Income will be recognised from liability as projects reach further stages of progression.
17 - Income Agency and Commercial Services	2,039	1,487	552	4,460	
19 - Other Income	0	0	0	0	
Total Operating Income	58,165	60,903	-45,871	182,708	
Operating Expenditure					
21 - Employee Expenses	12,822	15,569	-2,747	46,708	
22 - Contract and Material Expenses	9,165	28,833	-19,668	86,500	The main cause of variance is due to underspend in projects which are yet to commence.
23 - Fleet, Plant & Equipment	0.00	2,067	-2,067	6,200	
25 - Other Operating Expenses	5,568	4,060	1,508	12,180	
26. Finance Expenses	10,009	0	10,009		
30. Internal Cost Allocations	19,600	1,045	18,555	3,135	Review of internal cost postings is required. The change will be reflected in the next report.
Councillor Allowances	0	1,915	-1,915	22,985	
Local Authority Meeting Allowances	500	417	83	5,000	
		0			
Total Expenditure	57,665	53,906	3,758	182,708	
Operating Surplus/Deficit	500	6,996	-6,497	0	

Capital Expenditure	500	7,917	-7417	95000	It has been budgeted to purchase a tractor. However, this is expected to be purchased in the coming months.
Net Operating Position	0	-920	920	-95,000	

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Elected Member Report
REFERENCE	1384595
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Urapunga Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 25 October 2023**

Council approved the recommendations from the following Meetings:

- recommendations from the Ngukurr Local Authority Meeting Minutes held on 14 September 2023; and
- Provisional recommendations from the Urapunga Local Authority Provisional Meeting held on 14 September 2023.

Council opened a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority. Council discussed about Subdivisional Guidelines and requested the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

Following Major Project update were presented at this Meeting:

Remote Pools Project in Ngukurr

The contract with YMCA NT (YNT) for the management of the Borrooloola and Ngukurr swimming pools has been signed. The Borrooloola pool opened on 14 October 2023. An opening date for the Ngukurr pool is yet to be set, pending ongoing maintenance works.

Sport & Recreation Master Plan

The draft Sport & Rec Master Plan is currently being finalised prior to being released for public consultation and feedback.

Ngukurr Sports Court Drainage

This project is now completed.

Urapunga Community Hall

The successful contractor has been identified, contract documents currently being drafted. Works will commence in November 2023.

Urapunga Community Welcome Signs The sign design was approved by the Urapunga Local Authority on 14 September 2023. Signs have been procured since then. We are seeking further information from the CSM on the installation activities.

FINANCE AND INFRASTRUCTURE COMMITTEE – 27 September 2023

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

Urapunga Community Hall

The tender for this project closed on 29 August 2023. A tender panel has assessed the submissions and TTs Build are the successful tenderer. Commencement and completion dates are currently being finalized jointly by the Council team and TTs Build.

AUDIT AND RISK COMMITTEE MEETING – 23 October 2023

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

13 December 2023 at 8:30am	Ordinary Meeting of Council	RGRC Support Centre Katherine
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FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Ordinary Meeting of Council 2023-10-25 [2363] Minutes.DOCX
- 2 Ordinary Meeting of Council 2023-11-15 [2366] Minutes.DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NORTHERN TERRITORY ON
WEDNESDAY, 25 OCTOBER 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR (video conference);
- Councillor Patricia FARREL;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor Owen TURNER;
- Councillor Jana DANIELS;
- Councillor John DALYWATER;
- Councillor Edna ILES; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Muna ROKAHA, Finance Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Ian SWAN, Independent Member, Audit and Risk Committee; and
- Carolyn EAGLE, Independent Member, Audit and Risk Committee.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:43am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

3.1 FORMAL SWEARING IN AND OATH OF OFFICE

Newly Elected Member is formally sworn-in by the Chief Executive Officer, reciting the Affirmation of Office.

Affirmation:

I, Edna ILES, promise that I will well and truly serve the people of the Roper Gulf region as a Councillor on the Roper Gulf Regional Council without fear or favour, affection or ill-will, and that while I continue to be a Councillor I will to the best of my skill and knowledge perform the functions of the Office of Councillor lawfully, impartially and in good faith.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

149/2023 RESOLVED (Selina ASHLEY/Helen LEE)

CARRIED

That Council accepts the tendered apologies from Councillor Annabelle DAYLIGHT and Councillor Gadrian HOOSAN.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

150/2023 RESOLVED (Samuel EVANS/John DALYWATER)

CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

151/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) invites the members from the Local Government Remuneration Tribunal to next Ordinary Meeting of Council scheduled to be held on 13 December 2023; and
- (d) nominates Councillor Edna ILES and Councillor John DALYWATER to attend the Local Government Association of the Northern Territory (LGANT) General Meeting and associated conference, scheduled to be held on 07 November 2023 to 10 December 2023.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Mayors Leave and CEO leave - Mayor Tony JACK;
- Subdivisional Guidelines and Town Camp Roads - Mayor Tony JACK;
- Community Housing – Cr. John DALYWATER;
- Minyerri Speed bumps – Cr. Edna ILES;
- Letter of Congratulations for Cr. Edwin NUNGGUMAJBARR – Mayor Tony JACK;
- Animal Management for Minyerri – Cr. Edna ILES ; and
- Fee Waive for Catering Shed for Mataranka School – CEO.

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES**

152/2023 RESOLVED (Owen TURNER/Selina ASHLEY) CARRIED

That Council receives and notes the Previous Committee Meeting Minutes report.

Independent Member of Audit and Risk Committee, Ian SWAN and Carolyn EAGLE joined the meeting at 10:18 am and left the meeting at 10:49 am on Briefing Day.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

153/2023 RESOLVED (Helen LEE/Selina ASHLEY) CARRIED

That Council:

- (a) accepts the incoming correspondence; and
- (b) approves to waive Community Facility hire fees for the Mataranka Halloween Community event on the 28 October 2023.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

154/2023 RESOLVED (Edna ILES/Edwin NUNGGUMAJBARR) CARRIED

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT**

155/2023 RESOLVED (Owen TURNER/Jana DANIELS) CARRIED

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendations from the 14 September 2023 Ngukurr Local Authority Minutes;
- (c) approves the Provisional recommendations from the 14 September 2023 Urapunga Local Authority Provisional Meeting minutes;
- (d) prepones the Ngukurr Local Authority Meeting date from 05 December 2023 to 04 December 2023; and
- (e) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the two (2) vacancies on the Ngukurr Local Authority.

13.2 SOUTH WEST GULF WARD REPORT**156/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes;
- (c) rescinds the membership of Richard DIXON from the Robinson Local Authority;
- (d) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the one (1) vacancy on the Robinson River Local Authority;
- (e) accepts the nomination received for Jack GREEN for the Borroloola Local Authority; and
- (f) declines the nomination received for Donald SHADFORTH for the Borroloola Local Authority.

13.3 NUMBULWAR NUMBURINDI WARD REPORT**157/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 15 September 2023 Numbulwar Local Authority minutes; and
- (c) prepones the Numbulwar Local Authority Meeting date from 06 December 2023 to 05 December

13.4 NEVER NEVER WARD REPORT**158/2023 RESOLVED (Patricia FARRELL/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Provisional meeting minutes held on 19 July 2023;
- (c) approves the recommendations from the Hodgson Downs (Minyerri) meeting held on 10 October 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority; and
- (g) postpones the Matakana and Jilkminggan Local Authority meeting date from 13 November 2023 to 30 November 2023;
- (h) appoints Councillor Annabelle DAYLIGHT in accordance with Section 77 of the *Local Government Act 2019*, to be the elected member of Mataranka Local Authority;
- (i) declines the nomination received from Peter MOYLE for the Hodgson Downs (Minyerri) Local Authority; and
- (j) postpones the Hodgson Downs (Minyerri) Local Authority Meeting date from 04 December 2023 to 06 December 2023.

13.5 NYIRANGGULUNG WARD REPORT**159/2023 RESOLVED (Selina ASHLEY/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and notes the Nyiranggulung Ward Report;
- (b) approves the recommendations from the Manyallaluk Local Authority Meeting held on 02 October 2023;
- (c) ratifies and endorses the provisional membership of Benjamin ULAMARI and Sherese

- DOOLEY for the purpose of Quorum of Manyallaluk Local Authority Meeting held on 02 October 2023; and accepts their membership on the Manyallaluk Local Authority;
- (d) amends the Barunga Minutes from 03 October 2023 item 13.9 and adds Barunga entrance (\$15,000) by removing Airport turn off; and
 - (e) sets the Wugularr (Beswick) meeting dates on 27 November 2023 and Bulman Local Authority Meeting date on 28 November 2023 in accordance with Section 96(2) of the *Local Government Act 2019*.

Meeting adjourned at 10:10am and reconvened at 10:28am.

14 GENERAL BUSINESS

14.1 MAYOR AND CEO LEAVE - Mayor Tony JACK

160/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives, notes and approves:

- (a) the Mayoral leave from 13 November 2023 to 04 December 2023;
- (b) the Deputy Mayor to be officially acting in the position of Mayor (Principal Member) in accordance with Section 59 (2) of the *Local Government Act 2019*; and
- (c) the Chief Executive Officer's leave from 22 November 2023 to 04 December 2023 (inclusive) and Christmas to New Year leave from 27 December to 29 December 2023 (inclusive).

14.2 SUBDIVISINAL GUIDELINES AND TOWN CAMP ROADS - Mayor Tony JACK

161/2023 RESOLVED (Helen LEE/Owen TURNER) **CARRIED**

That Council:

- (a) receives and notes the verbal update from Mayor Tony JACK and Chief Executive Officer Marc GARDNER in regards to Subdivisional Guidelines and Town Camp Roads, noting responsibilities and functions of Council and other parties;
- (b) requests the Chief Executive Officer to follow up with Chief Executive Officer of Mabunji Aboriginal Resource Indigenous Corporation regarding Town Camp Roads prior to wet season; and
- (c) requests the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

Cr Samuel EVANS left the meeting, the time being 12:00 pm.

Cr Samuel EVANS returned to the meeting, the time being 12:07 pm.

14.3 COMMUNITY HOUSING - Councillor John DALYWATER

162/2023 RESOLVED (John DALYWATER/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the verbal update on issue regarding Community Housing; and
- (b) requests the Chief Executive Officer to follow up with Department of Territory Housing in regards to the consultation process with Housing Reference Group.

14.4 MINYERRI SPEED BUMPS - Councillor Edna ILES

163/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council:

- (a) receives and notes the Cr. ILES concerns pertaining to the inadequacy of the disposition and maintenance of speed bumps in Hodgson Downs (Minyerri);
- (b) receives and note the Chief Executive Officer's outline of the responsibility of Alawa Aboriginal Corporation pertaining to municipal services in Hodgson Downs (Minyerri), including street lights, and maintenance thereof ; and

- (c) requests Chief Executive Officer to follow up delivery of contractual obligations with Alawa Aboriginal Corporation.

14.7 LETTER OF CONGRATULATIONS FOR CR. EDWIN NUNGGUMAJBARR - Mayor
Tony JACK

164/2023 **RESOLVED (Selina ASHLEY/Owen TURNER)** **CARRIED**

That Council requests Chief Executive Officer to write a letter of Congratulations for Councillor Edwin NUNGGUMAJBARR for becoming an ordained Anglican Minister for Numbulwar.

14.8 ANIMAL MANAGEMENT FOR MINYERRI – Councillor Edna ILES

165/2023 **RESOLVED (Edna ILES/Samuel EVANS)** **CARRIED**

That Council:

- (a) receives and notes Cr. ILES' concern pertaining to the feral pig situation in Hodgson Downs (Minyerri);
- (b) receives and notes the verbal overview on the feral pig situation in Hodgson Downs (Minyerri) and throughout the region from the Chief Executive Officer; and
- (c) requests the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs.

14.9 FEE WAIVE FOR CATERING SHED FOR MATARANKA SCHOOL – Chief Executive Officer

166/2023 **RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)** **CARRIED**

That Council waives the hire fee for the Mataranka and Jilkminggan Schools to use catering shed for the event of end of year staff gathering.

15 EXECUTIVE REPORTS

15.1 MAYOR'S REPORT

167/2023 **RESOLVED (Judy MacFARLANE/Owen TURNER)** **CARRIED**

That Council receives and notes the Mayoral Report.

15.2 COUNCIL MEETING ATTENDANCE REPORT

168/2023 **RESOLVED (John DALYWATER/Selina ASHLEY)** **CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) requests the detail explanation on the reason of apology as made.

15.3 2024 MEETING SCHEDULE - COUNCIL, COMMITTEE AND LOCAL AUTHORITY MEETINGS

169/2023 **RESOLVED (Owen TURNER/Edna ILES)** **CARRIED**

That Council:

- (a) receives and notes the 2024 Meeting Schedule – Council, Committee and Local Authority Meetings report;
- (b) reschedules the Audit and Risk Committee Meeting from 10 April 2024 to 19 February 2024;
- (c) reschedules the Ordinary Meeting of Council from 21 February 2024 to 28 February 2024;
- (d) reschedules the Finance and Infrastructure Committee Meeting from 20 March 2024 to 27 March 2024;

- (e) reschedules the Ordinary Meeting of Council from 17 April 2024 to 24 April 2024;
- (f) requests to convene the April Ordinary Meeting of Council in Barunga;
- (g) requests to convene the April Briefing Day in Manyallauk;
- (h) reschedules the Audit and Risk Committee Meeting dates from 05 June 2024 to 12 June 2024;
- (i) reschedules the Audit and Risk Committee Meeting dates from 14 August to 26 August 2024;
- (j) reschedules the Ordinary Meeting of Council from 21 August 2024 to 28 August 2024;
- (k) reschedules the Audit and Risk Committee Meeting dates from 16 October 2024 to 21 October 2024;
- (l) requests to convene October Ordinary Meeting of Council in Katherine;
- (m) reschedules the Finance and Infrastructure Committee from 20 November 2024 to 27 November 2024; and
- (n) reschedules the Ordinary Council Meeting for December 2024 to Wednesday 11 December 2024.

15.4 NOMINATION FOR FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER

170/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council appoints Councillor John DALYWATER for the vacant position of Finance and Infrastructure Committee member.

16 DEPUTATIONS AND PETITIONS

Cr Selina ASHLEY left the meeting, the time being 10:44 am

Cr Selina ASHLEY returned to the meeting, the time being 10:46 am

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 PROGRAMS UPDATE REPORT

171/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) **CARRIED**

That Council receives and notes the Programs Update Report.

17.2 NDIA SERVICE OFFER

172/2023 RESOLVED (John DALYWATER/Judy MacFARLANE) **CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) formally accepts, via Resolution, the National Disability Insurance Agency's Service Offer from Services Australia; and
- (i) to be reviewed within 12 months or offer provisions whichever comes first.

17.3 ANIMAL MANAGEMENT PROGRAMME UPDATE

173/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council:

- (a) receives and notes this report pertaining to the Animal Management Programme; and
- (b) requests for Parvo virus vaccinations to be made available in Bulman.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 LOCAL AUTHORITY PROJECTS UPDATE**

174/2023 **RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves following provisional allocations of Local Authority funding
Mataranka: \$7,000 towards Mataranka fishing Competition; and
- (c) approves following provisional allocations of Local Authority funding Robinson River:
 - o Speed Bumps \$5,000
 - o AFL Gear \$5,000
 - o Softball Gear \$1,000
 - o Fishing Competition \$2000
 - o Solar lights Installation \$40,000
 - o Signage \$5000
 - o Bollards \$10,000
 - o Basketball Equipment \$500
 - o AFL Post Installation \$10,000
 - o Portable BBQ \$2,000
 - o Food for BBQ \$500

18.2 COUNCIL'S FINANCIAL REPORT AS AT 30 SEPTEMBER 2023

175/2023 **RESOLVED (Patricia FARRELL/Owen TURNER)** **CARRIED**

That Council receives and notes the Council's Financial Report as at 30 September 2023.

18.3 COMMUNITY GRANTS PROGRAM 2023-24 ROUND 1

176/2023 **RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)** **CARRIED**

That Council receives, notes and approves the proposed the applications for the 2023-24 Community Grants Program, Round 1.

18.4 DEED OF VARIATION - 4-GBMIB7M – COMMUNITY NIGHT PATROLS PROJECT 2023-24

177/2023 **RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-GBMIB7M – Community Night Patrols Project 2023-24 report;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$240,728.70 funding; and
- (c) approves the use of common seal on the funding agreement documents.

18.5 DEED OF VARIATION - 4-G2UY0XJ – IBMP - 2021-25

178/2023 **RESOLVED (Owen TURNER/John DALYWATER)** **CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-G2UY0XJ – IBMP - 2021-25;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$14,946.75 funding; and
- (c) approves the use of the common seal on the funding agreement documents.

18.6 ADOPTION OF ANNUAL REPORT**179/2023 RESOLVED (Edwin NUNGGUMAJBARR/Edna ILES)****CARRIED**

That Council defers this matter to a Special Meeting to be called by the Mayor at a later date in accordance with Sections 90 (5), 91 (2) (a) of the *Local Government Act 2019*.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**19.1 MAJOR PROJECTS REPORT****180/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council receives and notes the Major Projects report.

Meeting adjourned at 12:30 pm and reconvened at 1:03 pm

20.1 CONFIRMATION OF PREVIOUS MINUTES CONFIDENTIAL SESSION**181/2023 RESOLVED (Patricia FARRELL/Selina ASHLEY)****CARRIED**

That Council:

- (a) confirms the minutes from Confidential Session of the meeting held on Wednesday, 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.2 PREVIOUS COMMITTEE MINUTES CONFIDENTIAL SESSION**182/2023 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Previous Committee Confidential Session Meeting minutes report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**183/2023 RESOLVED (Selina ASHLEY/Jana DANIELS)****CARRIED**

That Council:

- a) receives and notes the Community Development Programme (CDP) update report.
- b) makes public the resolution from this report in the open minutes of this Council meeting.

20.4 LOCAL AUTHORITY REVIEW**184/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) requests for the Minister for Local Government to formally clarify his Guideline's position on:
 - (i) Whether or not there is a prescribed minimum number of Meetings applicable to a Local Authority, noting the provisions of Clause 7.1 and the requirements

- arising out of Section 96(2) of the *Local Government Act 2019*;
- (ii) Whether or not the eligibility rules of Membership of a Local Authority as prescribed at Section 77 of the *Local Government Act 2019* (especially s77(1)(b)) apply for the purposes of Clauses 6.2 and 8 of his Guideline;
 - (iii) Any rules applicable to Provisional Members of a Local Authority who do not have their provisional membership ratified by Council; and
 - (iv) What happens in the event where Council does not ratify Provisional Members in accordance with Clause 6.2 of his Guideline, however the provisional members' appointment was critical to the attainment of a Quorum or a Provisional Meeting.
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

20.5 HUMAN RESOURCE STRATEGY

185/2023 RESOLVED (Samuel EVANS/Jana DANIELS)

CARRIED

That Council:

- (a) receives and notes the Human Resources Strategy Progress report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.7 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE

186/2023 RESOLVED (John DALYWATER/Helen LEE)

CARRIED

That Council:

- (a) receives and notes the report in relation to the Chief Executive Officer Review Committee;
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.8 LEASE OF LOT 58 LARRIMAH

187/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)

CARRIED

That Council:

- (a) receives and notes the report in relation to the Lease of Lot 58 at Larrimah;
- (b) defers the matter to the Finance and Infrastructure Committee on the 29 November 2023;
- (c) requests Chief Executive Officer to invite Mr. Steve BALDWIN, of Larrimah, to the next Finance and Infrastructure Committee Meeting on the 29 November 2023 to present his proposal for the Lease of the above property; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

20 CONFIDENTIAL ITEMS

DECISION TO MOVE TO CLOSED SESSION

188/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY)

CARRIED

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

20.1 Confirmation of Previous Minutes Confidential Session - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

20.2 Previous Committee Minutes Confidential Session - *The report will conducted in*

accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Local Authority Review** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.5 Human Resources Strategy** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
- 20.6 Successful Community Grants for Round 1, 2023-2024** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.7 Chief Executive Officer Review Committee** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(a), (c)(iii), (d), (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.8 Lease of Lot 58 Larrimah** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(b), (c)(i)-(iv), (e), (f), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

The meeting moved to the Confidential Session at 1:04pm.

RETURN TO OPEN

189/2023 RESOLVED (Owen TURNER/John DALYWATER)

CARRIED

That pursuant to Section 99(2) and 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 2:34 pm.

21 CLOSE OF MEETING

The meeting closed at 2:34 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 25 October 2023 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on Wednesday, 13 December 2023.

Unconfirmed



MINUTES OF THE SPECIAL MEETING OF THE ROPER GULF REGIONAL
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON WEDNESDAY, 15 NOVEMBER 2023 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor John DALYWATER;
- Councillor Jana DANIELS;
- Councillor Annabelle DAYLIGHT; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW; General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance (minute-secretary);
- James SANDERS, Finance Manager; and
- Kenny JOHANSEN, (Acting) Information Communication Technology Manager.

1.3 Guests

- Matthew KENNON, Merit Partners (Council's Auditors)
- Lawrence AUTENCIO, Merit Partners (Council's Auditors)

2 MEETING OPENED

The Special Meeting of Council opened at 10:00am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

190/2023 RESOLVED (Annabelle DAYLIGHT/Selina ASHLEY)

CARRIED

That Council accepts the tendered apologies from Councillor Gadrian HOOSAN, Councillor Samuel EVANS, Councillor Owen TURNER, Councillor Edna IIES and Councillor Patricia

FARRELL. The apologies of Councillor Patricia FARRELL and Councillor Edna ILES were not received due to an Information Communication Technology (ICT) issue. Their apologies will be deferred to the next Ordinary Meeting of Council for consideration.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

7 BUSINESS ARISING FROM PREVIOUS MINUTES

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

10 PREVIOUS COMMITTEE MEETING MINUTES

11 INCOMING CORRESPONDENCE

12 OUTGOING CORRESPONDENCE

13 WARD REPORTS

14 GENERAL BUSINESS

15 EXECUTIVE REPORTS

16 DEPUTATIONS AND PETITIONS

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 ADOPTION OF ANNUAL REPORT

191/2023 **RESOLVED** (Helen LEE/Selina ASHLEY)

CARRIED

That Council, in accordance with Chapter 14 of the *Local Government Act 2019* (the Act), formally adopts the Annual Report and all content therein, with edits, as a true and accurate record of:

- (a) Its audited Annual Financial Statement (in accordance with ss 207, 208, 290, 291 (1) of the Act);
 - (b) Its assessed performance against its stated goals as outlined in its Regional Plan; and
 - (c) All other reportable obligations according to applicable law;
- for the 2022-2023 Financial Year.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

The meeting re-opened to the public at 0:00am/pm.

20 CLOSE OF MEETING

The meeting closed at 10:24 am.

This page and the preceding pages are the minutes of the Special Meeting of Council held on Wednesday, 15 November 2023 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on Wednesday, 13 December 2023.

Unconfirmed