



**POSTPONED**

## **AGENDA**

# **ROBINSON RIVER LOCAL AUTHORITY MEETING**

**TUESDAY, 21 NOVEMBER 2023**

Notice is given that the next Robinson River Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 21 November 2023 at 3:30pm  
The Mungoorbada Office, Robinson River

Or

Via Microsoft Teams Meeting  
Meeting ID: 415 603 449 624  
Passcode: c8HKJZ

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name and title of the Chief Executive Officer.

**Marc GARDNER  
CHIEF EXECUTIVE OFFICER**

## **ROBINSON RIVER CURRENT MEMBERSHIP:**

### **Appointed Members**

1. Mayor Tony JACK;
2. Councillor Samuel EVANS; and
3. Councillor Gadrian HOOSAN
4. Timothy SIMON (Chairperson);
5. Shandel DICK;
6. Freddy JACKSON;
7. Susan GEORGE;
8. Melissa NOBLE; and
9. VACANT.

**MEMBERS:** 9

**COUNCIL:** 3

**LOCAL AUTHORITY:** 9

**QUORUM:** 6 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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	Nil.	
15	CLOSE OF MEETING	

**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Confirmation of the Robinson River Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1381072
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Robinson River Local Authority confirms the minutes from the meeting held on 31 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Robinson River Local Authority held a meeting and met as a **Provisional** meeting on Thursday, 31 August 2023 at 3:30pm. Attached are the recorded minutes from that meeting for the Local Authority to confirm.

**ISSUES/OPTIONS/SWOT**

The next Robinson River Local Authority Meeting is scheduled for 3:30pm Thursday, 08 February 2024.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Robinson River Local Authority 2023-08-31 [2337] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ROBINSON RIVER  
LOCAL AUTHORITY MEETING HELD AT THE MUNGOORBADA OFFICE,  
ROBINSON RIVER  
ON THURSDAY, 31 AUGUST 2023 AT 9:30AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Councillor Gadrian HOOSAN;
- Freddy JACKSON; and
- Melissa NOBLE.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Paul AVERY, Community Services Manager;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Rodney HOFFMAN, Aboriginal Liaison Officer;
- Deanna KENNEDY, Aboriginal Liaison Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

**1.3 Guests**

Nil.

**2 MEETING OPENED**

The Robinson River Local Authority Meeting opened at 9:45 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 ELECTS A CHAIRPERSON**

ROB P-1/2023

(Freddy JACKSON/Melissa NOBLE)

**CARRIED**

That the Provisional Robinson River Local Authority elects Councillor Gadrian HOOSAN as a Chairperson for this meeting.

## 4.2 APOLOGIES AND LEAVE OF ABSENCE

ROB P-2/2023 (Melissa NOBLE/Freddy JACKSON) **CARRIED**

That the Provisional Robinson River Local Authority

- (a) accepts the tendered apology from Mayor Tony JACK, Councillor Samuel EVANS, Susan GEORGE and Timothy SIMON.
- (b) does not accept the absence with no tendered apologies from Richard DIXON and Shandel DICK.

*Note: Richard DIXON is no longer in Robinson River, therefore the Local Authority suggests to rescind his membership.*

## 5 QUESTIONS FROM THE PUBLIC

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Robinson River Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF THE ROBINSON RIVER LOCAL AUTHORITY MEETING PREVIOUS MINUTES

ROB P-3/2023 (Freddy JACKSON/Gadrian HOOSAN) **CARRIED**

That the Provisional Robinson River Local Authority confirms the minutes from the meeting held on 12 May 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

ROB P-4/2023 (Melissa NOBLE/Freddy SHADFORTH) **CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Action List.

## 9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

### 11.1 OUTGOING CORRESPONDENCE

ROB P-5/2023 (Freddy JACKSON/Gadrian HOOSAN) **CARRIED**

That the Provisional Robinson River Local Authority:

- (a) receives and notes the Outgoing Correspondence; and
- (b) requests the Council follow up with Aus Project and the Northern Territory Government in regards to providing more Rubbish bins to the Community.

## 12 OPERATIONAL REPORTS



**12.1 ROBINSON RIVER LOCAL AUTHORITY PROJECTS UPDATE**

ROB P-6/2023

(Freddy JACKSON/Melissa NOBLE)

**CARRIED**

That the Provisional Robinson River Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) provisionally allocates \$5,000 towards speed humps;
- (c) provisionally allocates \$5,000 towards Australian Football League (AFL) gear;
- (d) provisionally allocates \$1,000 towards Soft ball gear;
- (e) provisionally allocates \$2,000 for the Robinson River Fishing Competition;
- (f) provisionally allocates \$40,000 towards four (4) solar lights installation;
- (g) provisionally allocates \$5,000 towards Road Traffic Management or Road Safety Signage;
- (h) provisionally allocates \$10,000 for purchasing Bollards for the perimeters of the park;
- (i) provisionally allocates \$500 for purchasing Basketball Equipment;
- (j) provisionally allocates \$10,000 towards AFL post installation;
- (k) provisionally allocates \$2,000 for purchasing portable BBQ; and
- (l) provisionally allocates \$500 for purchasing food to organise a Community BBQ.

**12.2 ROBINSON RIVER COMSAFE REPORT**

ROB P-7/2023

(Melissa NOBLE/Gadrian HOOSAN)

**CARRIED**

That the Provisional Robinson River Local Authority receive and note the Community Safety report.

**13 GENERAL BUSINESS****13.1 PIGS IN REMOTE COMMUNITIES**

ROB P-8/2023

(Freddy JACKSON/Melissa NOBLE)

**CARRIED**

That the Provisional Robinson River Local Authority:

- (a) receives and notes the Pigs in Remote Communities report; and
- (b) requests the Council to provide further advocacy and education around Pigs.

**13.2 ELECTED MEMBER REPORT**

ROB P-9/2023

(Freddy JACKSON/Gadrian HOOSAN)

**CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Elected Member report.

**13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

ROB P-10/2023

(Freddy JACKSON /Melissa NOBLE)

**CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Local Authority Member Attendance report.

**13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 30.06.2023**

ROB P-11/2023

(Gadrian HOOSAN/Freddy JACKSON)

**CARRIED**

That the Provisional Robinson River Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to June 30 2023.

**14 OTHER BUSINESS**

**14.1 DIGITAL CONNECTIVITY PROJECT**

ROB P-12/2023 (Freddy JACKSON/Melissa NOBLE) **CARRIED**

That the Provisional Robinson River Local Authority:

- (a) receives and notes the Digital Connectivity Project presentation; and
- (b) requests to post the Site Survey Checklist in the school display board.

**15 CLOSE OF MEETING**

The meeting closed at 11:05 am.

This page and the proceeding pages are the Minutes of the Robinson River Local Authority Meeting held on Thursday, 31 August 2023 and confirmed Thursday, 9 November 2023.

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Chairperson

Confirmed on Thursday, 9 November 2023.

**BUSINESS ARISING FROM PREVIOUS MINUTES**

<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1378267
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Borroloola Local Authority receives and notes the Action List.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

**ROBINSON RIVER ACTION LIST****11.1 OUTGOING CORRESPONDENCE****REPORT IN AGENDA?**

*ROB P-5/2023*      **(Freddy JACKSON/Gadrian HOOSAN)**      **CARRIED**

That the Provisional Robinson River Local Authority:

- (a) receives and notes the Outgoing Correspondence; and
- (b) requests the Council follow up with Aus Project and the Northern Territory Government in regards to providing more Rubbish bins to the Community.

**12.1 ROBINSON RIVER LOCAL AUTHORITY PROJECTS UPDATE****REPORT IN AGENDA?***ROB P-6/2023***(Freddy JACKSON/Melissa NOBLE)****CARRIED**

That the Provisional Robinson River Local Authority:

- (a) receives and notes the Local Authority Projects Update report;
- (b) provisionally allocates \$5,000 towards speed humps;
- (c) provisionally allocates \$5,000 towards Australian Football League (AFL) gear;
- (d) provisionally allocates \$1,000 towards Soft ball gear;
- (e) provisionally allocates \$2,000 for the Robinson River Fishing Competition;
- (f) provisionally allocates \$40,000 towards four (4) solar lights installation;
- (g) provisionally allocates \$5,000 towards Road Traffic Management or Road Safety Signage;
- (h) provisionally allocates \$10,000 for purchasing Bollards for the perimeters of the park;
- (i) provisionally allocates \$500 for purchasing Basketball Equipment;
- (j) provisionally allocates \$10,000 towards AFL post installation;
- (k) provisionally allocates \$2,000 for purchasing portable BBQ; and
- (l) provisionally allocates \$500 for purchasing food to organise a Community BBQ.

**13.1 PIGS IN REMOTE COMMUNITIES****REPORT IN AGENDA?***ROB P-8/2023***(Freddy JACKSON/Melissa NOBLE)****CARRIED**

That the Provisional Robinson River Local Authority:

- (a) receives and notes the Pigs in Remote Communities report; and
- (b) requests the Council to provide further advocacy and education around Pigs.

**ATTACHMENTS**

Nil.

**INCOMING CORRESPONDENCE**

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**ITEM NUMBER** 10.1  
**TITLE** Incoming Correspondence  
**REFERENCE** 1380698  
**AUTHOR** Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Robinson River Local Authority receives and notes the Incoming Correspondence.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	02 November 2023	Jayne McALISTER, Director regions, Department of Corporate and Digital Development	Marc GARDNER, Chief Executive Officer	Reporting Telecommunications problems	1380694

**ATTACHMENTS**

- 1 what-to-do-telecommunications-fail-2023-10-16 FINAL.pdf

# What to do if telecommunications services fail

Follow these steps to help resolve a telecommunications services issue within the community.

## 1. Identify the failed service

Is the type of service or services a:

- mobile phone service (includes voice and data)
- fixed line voice (phone lines)
- fixed line broadband data (internet)
- community phones or WiFi phone in remote communities (pay phones)
- satellite broadband data (internet)
- local WiFi installation (internet)

## 2. Identify the service provider

The service provider will:

- be the company the bills are paid to
- have contact details displayed on the pay phone
- have details on a landing screen when you access community WiFi

## 3. Report the fault to the service provider

In all instances, **you must report the fault** to the service provider.

1. Contact the identified service provider to report the fault.
2. Provide as much information as you can, including:
  - a. the nature of the fault (identified in step 1)
  - b. your location
  - c. when the fault was identified and if any action has been taken.
3. Keep a note of the information you gave the provider and any response received.

### Service provider contact details

<b>Telstra</b>	Mobile, fixed line voice and broadband services especially in remote NT areas.	132 200
<b>Optus</b>	Mobile and broadband services mainly in larger centres.	133 937
<b>Vodafone</b>	Mobile services mainly in larger centres.	1300 650 410
<b>Activ8me</b>	Community and WiFi phones.	132 288
<b>NBN</b>	Only contact NBN about damage to network infrastructure. Contact your retail service provider for all other issues. The NBN isn't a residential service provider.	1800 687 626
<b>Others</b>	Use published contact details for that service provider.	
<b>WiFi</b>	Contact the service provider. For example CAYLUS, NT Library, local council, etc.	

## What to do if telecommunications services fail

## 4.

## Not satisfied with a service provider's response



## Are you unhappy with the response from your service provider?

If you **have reported the fault** and are unhappy with the response, you can get in touch with the Telecommunications Industry Ombudsman (TIO) to report your dissatisfaction.

Keep a note of the information you gave the TIO and any response received.

Phone: 1800 062 058

## Issues with community WiFi Services?

Any problems with community WiFi services need to be solved by the provider. This service issue doesn't fall under the TIO.

## 5.

## More ways to seek assistance



## Telstra issues

Local members of the Legislative Assembly, ministerial officers and local council officers are able to contact Telstra directly on behalf of residents if a **reported** Telstra fault is not being dealt with. 0418 185 683

## Telecommunications issue

The Office of Digital Government can assist with ongoing and systemic issues – email the details of issue to:

[officeofdigitalgovernment.dcdd@nt.gov.au](mailto:officeofdigitalgovernment.dcdd@nt.gov.au)

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Robinson River Local Authority Projects Update
<b>REFERENCE</b>	1381912
<b>AUTHOR</b>	Puspa KARKI, Executive Support Coordinator

**RECOMMENDATION**

That the Robinson River Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2020 the Robinson River Local Authority has received a total of \$97,500 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department are based on a formula related to population. To date the Robinson River Local Authority has allocated \$97,500, accounting for surplus funds from the completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached LA Funding Report as at 31<sup>st</sup> October 2023.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

The Robinson River Local Authority currently has \$2,409.09 to allocate to new projects.

**ATTACHMENTS**

- 1 LA Projects Robinson River 31.10.2023.pdf



<b>Robinson River Local Authority Project Funding</b>		<b>31 October 2023</b>
Funds received from Department	\$	97,500.00
Funds allocated to projects by Local Authority Members	\$	97,500.00
Surplus/(Deficit) from completed projects	\$	2,409.09
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>2,409.09</b>

<b>Date Approved Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
25/10/2023 PR68	Speed Humps	\$ 5,000.00		Provisionally allocated on 31.08.2023 LA. Official allocation OMC 25.10
25/10/2023 PR69	AFL gear	\$ 5,000.00		Provisionally allocated on 31.08.2023 LA. Official allocation OMC 25.10 <b>In Procurement phase.</b>
PR70	Soft ball gear	\$ 1,000.00		Official allocation OMC 25.10
PR71	Robinson River fishing competition	\$ 2,000.00		Official allocation OMC 25.10
25/10/2023 PR72	Solar lights Installation X4	\$ 40,000.00	\$ 14,723.64	Provisionally allocated on 31.08.2023 LA. Official allocation OMC 25.10 <b>PO raised.</b>
PR73	Signage-Road Safety	\$ 5,000.00		Official allocation OMC 25.10
PR74	Bollards for the Park	\$ 10,000.00		Official allocation OMC 25.10
PR75	Basketball Equipment	\$ 500.00		Official allocation OMC 25.10
PR76	AFL Post Installation	\$ 10,000.00		Official allocation OMC 25.10
PR77	Portable BBQ	\$ 2,000.00		Official allocation OMC 25.10
PR78	Food for Community BBQ	\$ 500.00		Official allocation OMC 25.10
	Total for current projects in progress	\$ 81,000.00	\$ 14,723.64	
	Total for completed projects	\$ 16,500.00	\$ 14,090.91	
	<b>Grand Total</b>	<b>\$ 97,500.00</b>	<b>\$ 28,814.55</b>	

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Community Safety Report
<b>REFERENCE</b>	1382123
<b>AUTHOR</b>	Clare CUPITT, Program Manager

**RECOMMENDATION**

That the Robinson River Local Authority receive and note the Community Safety Report.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

In Robinson River, Council receives funding from the National Indigenous Australians Agency to deliver the Community Night Patrol program. The delivery of this service is contracted to Mungoorbada Aboriginal Corporation.

**ISSUES/OPTIONS/SWOT**

No data has been received since the last report submitted to the Robinson River Local Authority on 31 August 2023.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1381157
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Robinson River Local Authority receives and notes the Elected Member report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 25 October 2023**

Council approved the Provisional recommendations from the Robinson Local Authority Provisional Meeting held on 31 August 2023 and rescinded the membership of Richard DIXON from the Robinson Local Authority. Therefore, opened a 21 day nomination period to fill the one (1) vacancy on the Robinson River Local Authority.

Council accepted the nomination received for Jack GREEN and declined the nomination received for Donald SHADFORTH for the Borroloola Local Authority.

At this Meeting, Council also approved provisional allocations of Local Authority funding for Robinson River:

- Speed Bumps                      \$5,000
- AFL Gear                              \$5,000
- Softball Gear                        \$1,000
- Fishing Competition                \$2000
- Solar lights Installation            \$40,000
- Signage                                \$5000
- Bollards                                \$10,000
- Basketball Equipment              \$500
- AFL Post Installation                \$10,000
- Portable BBQ                        \$2,000
- Food for BBQ                         \$500

Council discussed about the Remote Pools Project. The contract with YMCA NT (YNT) for the management of the Borroloola and Ngukurr swimming pools has been signed. The Borroloola pool opened on 14 October 2023. An opening date for the Ngukurr pool is yet to be set, pending ongoing maintenance works.

Council approved the proposed applications for the 2023-24 Community Grants Program, Round 1.

<b>Applicant Organisation</b>	<b>Project Name</b>	<b>Amount (Exc. GST)</b>
Borroloola School	Post Padding for Basketball Court/Assembly Area	\$3906.10
Borroloola School	Sports Equipment	\$5000
Robinson River School	Health, Wellbeing, Community Engagement Through Sport	\$5000
Mataranka School FaFT	Annual FaFT Minicamp to Darwin	\$5000
Numbulwar School	Community Wellbeing Trip	\$5000
<b>Total</b>		<b>25,906.10</b>

Council also discussed the Major Projects as below:

#### **Borroloola Cyclone Centre**

This project is being project managed by the Department of Infrastructure, Planning, and Logistics (DIPL). A project variation has been completed to include the sports courts resurfacing as part of the overall project. An updated estimated time on delivery is now February 2024.

#### **Borroloola Toilet Block**

Work in progress. Building location drawing to be confirmed. Structural and electrical drawings and certification underway. Design documentation will be completed by 30 November 2023.

#### **Borroloola Tamarind Park Power Supply**

All materials are now onsite awaiting installation.

#### **AUDIT AND RISK COMMITTEE MEETING – 23 October 2023**

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the South West Gulf Ward discussed at the Audit and Risk Committee Meeting.

#### **FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 27 September 2023**

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor John DALYWATER;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

There were no direct subjects pertaining to the South West Gulf Ward discussed at the Finance and Infrastructure Committee Meeting

**UPCOMING COUNCIL MEETINGS**

13 December 2023 at 8:30am	<b>Ordinary Meeting of Council</b>	RGRC Support Centre Katherine
29 November 2023 at 9:00am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre Katherine
10 April 2024 at 9:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre Katherine

*Unless indicated otherwise, all Council meetings are open to the public.*

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Ordinary Meeting of Council 2023-10-25 [2363] Minutes.DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL  
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NORTHERN TERRITORY ON  
WEDNESDAY, 25 OCTOBER 2023 AT 08:30AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR (video conference);
- Councillor Patricia FARREL;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor Owen TURNER;
- Councillor Jana DANIELS;
- Councillor John DALYWATER;
- Councillor Edna ILES; and
- Councillor Selina ASHLEY.

### **1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Muna ROKAHA, Finance Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

### **1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Ian SWAN, Independent Member, Audit and Risk Committee; and
- Carolyn EAGLE, Independent Member, Audit and Risk Committee.

## **2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:43am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

### 3 WELCOME TO COUNTRY

#### 3.1 FORMAL SWEARING IN AND OATH OF OFFICE

Newly Elected Member is formally sworn-in by the Chief Executive Officer, reciting the Affirmation of Office.

**Affirmation:**

*I, Edna ILES, promise that I will well and truly serve the people of the Roper Gulf region as a Councillor on the Roper Gulf Regional Council without fear or favour, affection or ill-will, and that while I continue to be a Councillor I will to the best of my skill and knowledge perform the functions of the Office of Councillor lawfully, impartially and in good faith.*

### 4 APOLOGIES AND LEAVE OF ABSENCE

#### 4.1 APOLOGIES AND LEAVE OF ABSENCE

149/2023 RESOLVED (Selina ASHLEY/Helen LEE)

**CARRIED**

That Council accepts the tendered apologies from Councillor Annabelle DAYLIGHT and Councillor Gadrian HOOSAN.

### 5 QUESTIONS FROM THE PUBLIC

### 6 CONFIRMATION OF PREVIOUS MINUTES

#### 6.1 CONFIRMATION OF PREVIOUS MINUTES

150/2023 RESOLVED (Samuel EVANS/John DALYWATER)

**CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

### 7 BUSINESS ARISING FROM PREVIOUS MINUTES

#### 7.1 ACTION LIST

151/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Jana DANIELS)

**CARRIED**

That Council:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) invites the members from the Local Government Remuneration Tribunal to next Ordinary Meeting of Council scheduled to be held on 13 December 2023; and
- (d) nominates Councillor Edna ILES and Councillor John DALYWATER to attend the Local Government Association of the Northern Territory (LGANT) General Meeting and associated conference, scheduled to be held on 07 November 2023 to 10 December 2023.

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- Mayors Leave and CEO leave - Mayor Tony JACK;
- Subdivisional Guidelines and Town Camp Roads - Mayor Tony JACK;
- Community Housing – Cr. John DALYWATER;
- Minyerri Speed bumps – Cr. Edna ILES;
- Letter of Congratulations for Cr. Edwin NUNGGUMAJBARR – Mayor Tony JACK;
- Animal Management for Minyerri – Cr. Edna ILES ; and
- Fee Waive for Catering Shed for Mataranka School – CEO.

**9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

**10 PREVIOUS COMMITTEE MEETING MINUTES****10.1 PREVIOUS COMMITTEE MEETING MINUTES**

**152/2023 RESOLVED (Owen TURNER/Selina ASHLEY) CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

Independent Member of Audit and Risk Committee, Ian SWAN and Carolyn EAGLE joined the meeting at 10:18 am and left the meeting at 10:49 am on Briefing Day.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

**153/2023 RESOLVED (Helen LEE/Selina ASHLEY) CARRIED**

That Council:

- (a) accepts the incoming correspondence; and
- (b) approves to waive Community Facility hire fees for the Mataranka Halloween Community event on the 28 October 2023.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

**154/2023 RESOLVED (Edna ILES/Edwin NUNGGUMAJBARR) CARRIED**

That Council notes the outgoing correspondence.

**13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT**

**155/2023 RESOLVED (Owen TURNER/Jana DANIELS) CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendations from the 14 September 2023 Ngukurr Local Authority Minutes;
- (c) approves the Provisional recommendations from the 14 September 2023 Urapunga Local Authority Provisional Meeting minutes;
- (d) prepones the Ngukurr Local Authority Meeting date from 05 December 2023 to 04 December 2023; and
- (e) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the two (2) vacancies on the Ngukurr Local Authority.



**13.2 SOUTH WEST GULF WARD REPORT****156/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes;
- (c) rescinds the membership of Richard DIXON from the Robinson Local Authority;
- (d) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the one (1) vacancy on the Robinson River Local Authority;
- (e) accepts the nomination received for Jack GREEN for the Borroloola Local Authority; and
- (f) declines the nomination received for Donald SHADFORTH for the Borroloola Local Authority.

**13.3 NUMBULWAR NUMBURINDI WARD REPORT****157/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 15 September 2023 Numbulwar Local Authority minutes; and
- (c) prepones the Numbulwar Local Authority Meeting date from 06 December 2023 to 05 December

**13.4 NEVER NEVER WARD REPORT****158/2023 RESOLVED (Patricia FARRELL/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Provisional meeting minutes held on 19 July 2023;
- (c) approves the recommendations from the Hodgson Downs (Minyerri) meeting held on 10 October 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Mataranka Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority; and
- (g) postpones the Matakana and Jilkminggan Local Authority meeting date from 13 November 2023 to 30 November 2023;
- (h) appoints Councillor Annabelle DAYLIGHT in accordance with Section 77 of the *Local Government Act 2019*, to be the elected member of Mataranka Local Authority;
- (i) declines the nomination received from Peter MOYLE for the Hodgson Downs (Minyerri) Local Authority; and
- (j) postpones the Hodgson Downs (Minyerri) Local Authority Meeting date from 04 December 2023 to 06 December 2023.

**13.5 NYIRANGGULUNG WARD REPORT****159/2023 RESOLVED (Selina ASHLEY/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and notes the Nyiranggulung Ward Report;
- (b) approves the recommendations from the Manyallaluk Local Authority Meeting held on 02 October 2023;
- (c) ratifies and endorses the provisional membership of Benjamin ULAMARI and Sherese

- DOOLEY for the purpose of Quorum of Manyallaluk Local Authority Meeting held on 02 October 2023; and accepts their membership on the Manyallaluk Local Authority;
- (d) amends the Barunga Minutes from 03 October 2023 item 13.9 and adds Barunga entrance (\$15,000) by removing Airport turn off; and
  - (e) sets the Wugularr (Beswick) meeting dates on 27 November 2023 and Bulman Local Authority Meeting date on 28 November 2023 in accordance with Section 96(2) of the *Local Government Act 2019*.

Meeting adjourned at 10:10am and reconvened at 10:28am.

## 14 GENERAL BUSINESS

### 14.1 MAYOR AND CEO LEAVE - Mayor Tony JACK

160/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives, notes and approves:

- (a) the Mayoral leave from 13 November 2023 to 04 December 2023;
- (b) the Deputy Mayor to be officially acting in the position of Mayor (Principal Member) in accordance with Section 59 (2) of the *Local Government Act 2019*; and
- (c) the Chief Executive Officer's leave from 22 November 2023 to 04 December 2023 (inclusive) and Christmas to New Year leave from 27 December to 29 December 2023 (inclusive).

### 14.2 SUBDIVISINAL GUIDELINES AND TOWN CAMP ROADS - Mayor Tony JACK

161/2023 RESOLVED (Helen LEE/Owen TURNER) **CARRIED**

That Council:

- (a) receives and notes the verbal update from Mayor Tony JACK and Chief Executive Officer Marc GARDNER in regards to Subdivisional Guidelines and Town Camp Roads, noting responsibilities and functions of Council and other parties;
- (b) requests the Chief Executive Officer to follow up with Chief Executive Officer of Mabunji Aboriginal Resource Indigenous Corporation regarding Town Camp Roads prior to wet season; and
- (c) requests the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

*Cr Samuel EVANS left the meeting, the time being 12:00 pm.*

*Cr Samuel EVANS returned to the meeting, the time being 12:07 pm.*

### 14.3 COMMUNITY HOUSING - Councillor John DALYWATER

162/2023 RESOLVED (John DALYWATER/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the verbal update on issue regarding Community Housing; and
- (b) requests the Chief Executive Officer to follow up with Department of Territory Housing in regards to the consultation process with Housing Reference Group.

### 14.4 MINYERRI SPEED BUMPS - Councillor Edna ILES

163/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council:

- (a) receives and notes the Cr. ILES concerns pertaining to the inadequacy of the disposition and maintenance of speed bumps in Hodgson Downs (Minyerri);
- (b) receives and note the Chief Executive Officer's outline of the responsibility of Alawa Aboriginal Corporation pertaining to municipal services in Hodgson Downs (Minyerri), including street lights, and maintenance thereof ; and

- (c) requests Chief Executive Officer to follow up delivery of contractual obligations with Alawa Aboriginal Corporation.

**14.7 LETTER OF CONGRATULATIONS FOR CR. EDWIN NUNGGUMAJBARR - Mayor**  
Tony JACK

164/2023 **RESOLVED (Selina ASHLEY/Owen TURNER)** **CARRIED**

That Council requests Chief Executive Officer to write a letter of Congratulations for Councillor Edwin NUNGGUMAJBARR for becoming an ordained Anglican Minister for Numbulwar.

**14.8 ANIMAL MANAGEMENT FOR MINYERRI – Councillor Edna ILES**

165/2023 **RESOLVED (Edna ILES/Samuel EVANS)** **CARRIED**

That Council:

- (a) receives and notes Cr. ILES' concern pertaining to the feral pig situation in Hodgson Downs (Minyerri);
- (b) receives and notes the verbal overview on the feral pig situation in Hodgson Downs (Minyerri) and throughout the region from the Chief Executive Officer; and
- (c) requests the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs.

**14.9 FEE WAIVE FOR CATERING SHED FOR MATARANKA SCHOOL – Chief Executive Officer**

166/2023 **RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)** **CARRIED**

That Council waives the hire fee for the Mataranka and Jilkminggan Schools to use catering shed for the event of end of year staff gathering.

**15 EXECUTIVE REPORTS**

**15.1 MAYOR'S REPORT**

167/2023 **RESOLVED (Judy MacFARLANE/Owen TURNER)** **CARRIED**

That Council receives and notes the Mayoral Report.

**15.2 COUNCIL MEETING ATTENDANCE REPORT**

168/2023 **RESOLVED (John DALYWATER/Selina ASHLEY)** **CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) requests the detail explanation on the reason of apology as made.

**15.3 2024 MEETING SCHEDULE - COUNCIL, COMMITTEE AND LOCAL AUTHORITY MEETINGS**

169/2023 **RESOLVED (Owen TURNER/Edna ILES)** **CARRIED**

That Council:

- (a) receives and notes the 2024 Meeting Schedule – Council, Committee and Local Authority Meetings report;
- (b) reschedules the Audit and Risk Committee Meeting from 10 April 2024 to 19 February 2024;
- (c) reschedules the Ordinary Meeting of Council from 21 February 2024 to 28 February 2024;
- (d) reschedules the Finance and Infrastructure Committee Meeting from 20 March 2024 to 27 March 2024;

- (e) reschedules the Ordinary Meeting of Council from 17 April 2024 to 24 April 2024;
- (f) requests to convene the April Ordinary Meeting of Council in Barunga;
- (g) requests to convene the April Briefing Day in Manyallauk;
- (h) reschedules the Audit and Risk Committee Meeting dates from 05 June 2024 to 12 June 2024;
- (i) reschedules the Audit and Risk Committee Meeting dates from 14 August to 26 August 2024;
- (j) reschedules the Ordinary Meeting of Council from 21 August 2024 to 28 August 2024;
- (k) reschedules the Audit and Risk Committee Meeting dates from 16 October 2024 to 21 October 2024;
- (l) requests to convene October Ordinary Meeting of Council in Katherine;
- (m) reschedules the Finance and Infrastructure Committee from 20 November 2024 to 27 November 2024; and
- (n) reschedules the Ordinary Council Meeting for December 2024 to Wednesday 11 December 2024.

#### **15.4 NOMINATION FOR FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER**

**170/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council appoints Councillor John DALYWATER for the vacant position of Finance and Infrastructure Committee member.

#### **16 DEPUTATIONS AND PETITIONS**

*Cr Selina ASHLEY left the meeting, the time being 10:44 am*

*Cr Selina ASHLEY returned to the meeting, the time being 10:46 am*

#### **17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

##### **17.1 PROGRAMS UPDATE REPORT**

**171/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council receives and notes the Programs Update Report.

##### **17.2 NDIA SERVICE OFFER**

**172/2023 RESOLVED (John DALYWATER/Judy MacFARLANE) CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) formally accepts, via Resolution, the National Disability Insurance Agency's Service Offer from Services Australia; and
- (i) to be reviewed within 12 months or offer provisions whichever comes first.

##### **17.3 ANIMAL MANAGEMENT PROGRAMME UPDATE**

**173/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council:

- (a) receives and notes this report pertaining to the Animal Management Programme; and
- (b) requests for Parvo virus vaccinations to be made available in Bulman.

**18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****18.1 LOCAL AUTHORITY PROJECTS UPDATE**

174/2023 **RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves following provisional allocations of Local Authority funding  
**Mataranka:** \$7,000 towards Mataranka fishing Competition; and
- (c) approves following provisional allocations of Local Authority funding Robinson River:
  - o Speed Bumps \$5,000
  - o AFL Gear \$5,000
  - o Softball Gear \$1,000
  - o Fishing Competition \$2000
  - o Solar lights Installation \$40,000
  - o Signage \$5000
  - o Bollards \$10,000
  - o Basketball Equipment \$500
  - o AFL Post Installation \$10,000
  - o Portable BBQ \$2,000
  - o Food for BBQ \$500

**18.2 COUNCIL'S FINANCIAL REPORT AS AT 30 SEPTEMBER 2023**

175/2023 **RESOLVED (Patricia FARRELL/Owen TURNER)** **CARRIED**

That Council receives and notes the Council's Financial Report as at 30 September 2023.

**18.3 COMMUNITY GRANTS PROGRAM 2023-24 ROUND 1**

176/2023 **RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)** **CARRIED**

That Council receives, notes and approves the proposed the applications for the 2023-24 Community Grants Program, Round 1.

**18.4 DEED OF VARIATION - 4-GBMIB7M – COMMUNITY NIGHT PATROLS PROJECT 2023-24**

177/2023 **RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-GBMIB7M – Community Night Patrols Project 2023-24 report;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$240,728.70 funding; and
- (c) approves the use of common seal on the funding agreement documents.

**18.5 DEED OF VARIATION - 4-G2UY0XJ – IBMP - 2021-25**

178/2023 **RESOLVED (Owen TURNER/John DALYWATER)** **CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-G2UY0XJ – IBMP - 2021-25;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$14,946.75 funding; and
- (c) approves the use of the common seal on the funding agreement documents.

**18.6 ADOPTION OF ANNUAL REPORT****179/2023 RESOLVED (Edwin NUNGGUMAJBARR/Edna ILES)****CARRIED**

That Council defers this matter to a Special Meeting to be called by the Mayor at a later date in accordance with Sections 90 (5), 91 (2) (a) of the *Local Government Act 2019*.

**19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 MAJOR PROJECTS REPORT****180/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council receives and notes the Major Projects report.

Meeting adjourned at 12:30 pm and reconvened at 1:03 pm

**20.1 CONFIRMATION OF PREVIOUS MINUTES CONFIDENTIAL SESSION****181/2023 RESOLVED (Patricia FARRELL/Selina ASHLEY)****CARRIED**

That Council:

- (a) confirms the minutes from Confidential Session of the meeting held on Wednesday, 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.2 PREVIOUS COMMITTEE MINUTES CONFIDENTIAL SESSION****182/2023 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) receives and notes the Previous Committee Confidential Session Meeting minutes report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE****183/2023 RESOLVED (Selina ASHLEY/Jana DANIELS)****CARRIED**

That Council:

- a) receives and notes the Community Development Programme (CDP) update report.
- b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.4 LOCAL AUTHORITY REVIEW****184/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) requests for the Minister for Local Government to formally clarify his Guideline's position on:
  - (i) Whether or not there is a prescribed minimum number of Meetings applicable to a Local Authority, noting the provisions of Clause 7.1 and the requirements

- arising out of Section 96(2) of the *Local Government Act 2019*;
- (ii) Whether or not the eligibility rules of Membership of a Local Authority as prescribed at Section 77 of the *Local Government Act 2019* (especially s77(1)(b)) apply for the purposes of Clauses 6.2 and 8 of his Guideline;
  - (iii) Any rules applicable to Provisional Members of a Local Authority who do not have their provisional membership ratified by Council; and
  - (iv) What happens in the event where Council does not ratify Provisional Members in accordance with Clause 6.2 of his Guideline, however the provisional members' appointment was critical to the attainment of a Quorum or a Provisional Meeting.
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

## 20.5 HUMAN RESOURCE STRATEGY

185/2023 RESOLVED (Samuel EVANS/Jana DANIELS)

**CARRIED**

That Council:

- (a) receives and notes the Human Resources Strategy Progress report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

## 20.7 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE

186/2023 RESOLVED (John DALYWATER/Helen LEE)

**CARRIED**

That Council:

- (a) receives and notes the report in relation to the Chief Executive Officer Review Committee;
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

## 20.8 LEASE OF LOT 58 LARRIMAH

187/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council:

- (a) receives and notes the report in relation to the Lease of Lot 58 at Larrimah;
- (b) defers the matter to the Finance and Infrastructure Committee on the 29 November 2023;
- (c) requests Chief Executive Officer to invite Mr. Steve BALDWIN, of Larrimah, to the next Finance and Infrastructure Committee Meeting on the 29 November 2023 to present his proposal for the Lease of the above property; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

## 20 CONFIDENTIAL ITEMS

### DECISION TO MOVE TO CLOSED SESSION

188/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.2 Previous Committee Minutes Confidential Session** - *The report will conducted in*

accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Local Authority Review** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.5 Human Resources Strategy** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
- 20.6 Successful Community Grants for Round 1, 2023-2024** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.7 Chief Executive Officer Review Committee** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(a), (c)(iii), (d), (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.8 Lease of Lot 58 Larrimah** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(b), (c)(i)-(iv), (e), (f), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

The meeting moved to the Confidential Session at 1:04pm.

#### RETURN TO OPEN

189/2023 RESOLVED (Owen TURNER/John DALYWATER)

**CARRIED**

That pursuant to Section 99(2) and 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 2:34 pm.



**21 CLOSE OF MEETING**

The meeting closed at 2:34 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 25 October 2023 and will be confirmed at the next meeting.

---

Mayor Tony JACK  
Confirmed on Wednesday, 13 December 2023.

Unconfirmed

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Local Authority Member Attendance Report
<b>REFERENCE</b>	1381158
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Robinson River Local Authority receives and notes the Local Authority Member Attendance report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019*, deals with Local Authority Administration and states that Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**ISSUES/OPTIONS/SWOT****Robinson River Local Authority Member Attendance**

Local Authority Meeting Members	09 February 2023	04 May 2023	18 May 2023	01 June 2023	31 August 2023
Mayor Tony Jack	Meeting Cancelled	Meeting Postponed	Meeting Postponed	Meeting Cancelled	AP
Councillor Gadrian Hoosan	-	-	-	-	P
Councillor Samuel Evans	-	-	-	-	AP
Timothy Simon	-	-	-	-	AP
Margaret Shadforth	-	-	-	-	N/A
Richard Dixon	-	-	-	-	N/A
Curtis Shadforth	-	-	-	-	N/A
Jasmine Campbell	-	-	-	-	N/A
Shandel Dick	-	-	-	-	NO AP
Freddy Jackson	-	-	-	-	P
Susan George	-	-	-	-	AP
Melissa Noble	-	-	-	-	P

**Key**

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

N/A not a LA Member

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**



**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Council Financial Report for the period 01.07.2023 - 31.10.2023
<b>REFERENCE</b>	1382473
<b>AUTHOR</b>	Manisha CHAMKUR, Financial Accountant

**RECOMMENDATION**

That the Robinson River Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2023 to 31 October 2023.

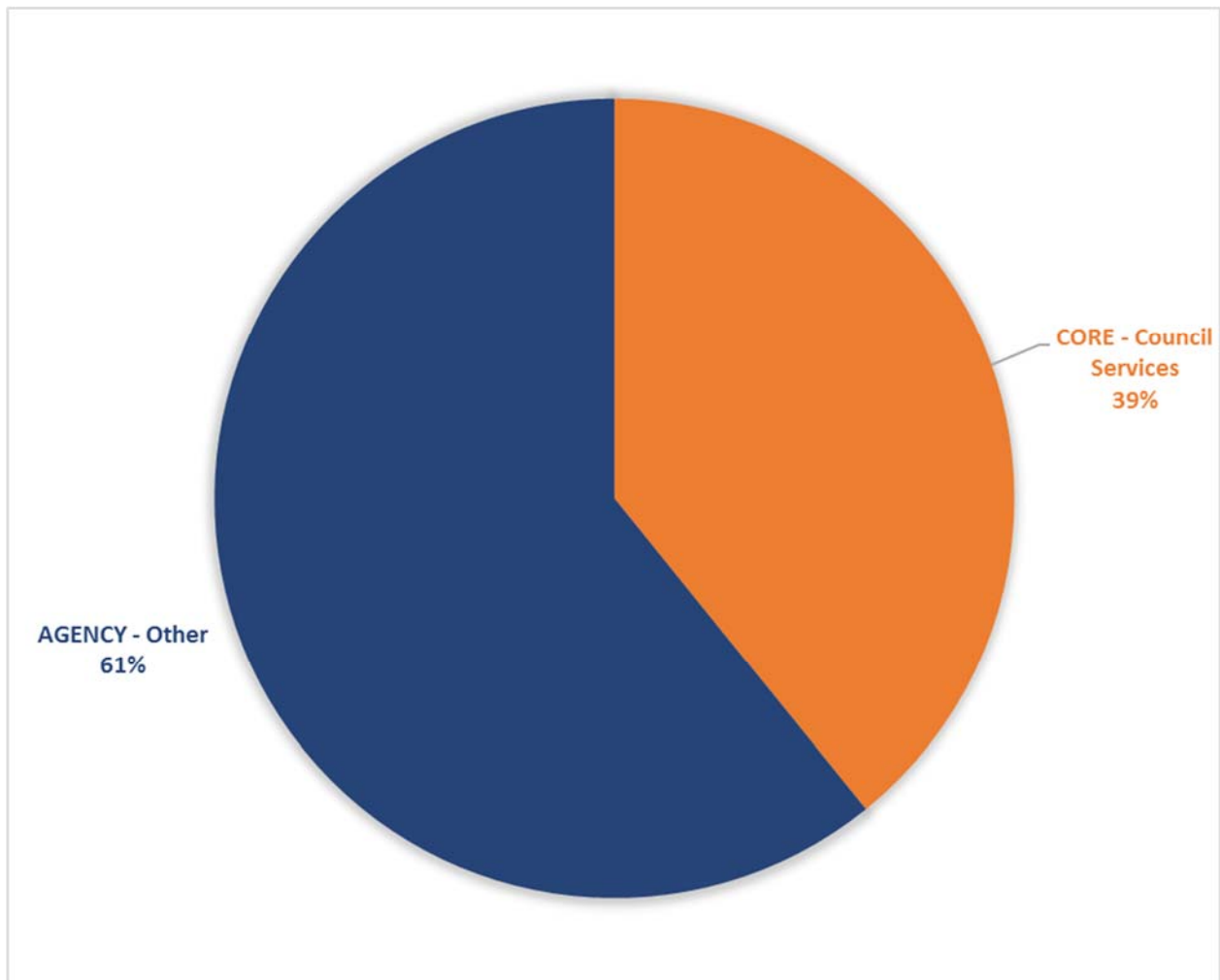
**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



**ISSUES/OPTIONS/SWOT**

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follow:

**Operating Income:**

Council has received \$55,900 in operating income for Robinson River which is leading to a variance of \$42,550. Income recognition for Local Authority funding is a function of services performed and is earned as service provision and projects are conducted as such variances in operating income represents the progression of the budgeted activity expressed in dollar terms.

**Operating Expenditure:**

The total underspend in operating expenditure is \$42,550. The major cause in underspend is from Contract and Material expenses. The variances are predominantly due to less expenses incurred for Local Authority projects and Night patrol allocations as compared to the budget. In addition to this the councilor allowance expenses have been budgeted in location 10. This change will be reflected in the next budget revision.

**Capital Expenditure:**

There has been no capital expenditure incurred for this financial year.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Financial Report 31.10.2023.pdf

<b>Roper Gulf Regional Council</b>				
Financial Report as at				
31-October-2023				
<b>22. Robinson River</b>				
	<b>24GLACT</b>	<b>23GLBUD1</b>		<b>23GLBUD1</b>
	<i>Year to Date</i>	<i>Year to Date</i>		<i>Full Year Budget</i>
	<i>Actual (\$)</i>	<i>Budget (\$)</i>	<i>Variance (\$)</i>	<i>(\$)</i>
				<i>Explanation</i>
<b>Income</b>				
12 - Income Council Fees and Charges	0	0	0	0
13 - Income Operating Grants Subsidies	55,753	98,277	-42,524	294,831
16 - Reimbursements	0	0	0	0
17 - Income Agency and Commercial Services	147	173	-26	518
19 - Other Income	0	0	0	0
	0	0	0	0
<b>Total Operating Income</b>	<b>55,900</b>	<b>98,450</b>	<b>-42,550</b>	<b>295,349</b>
<b>Operating Expenditure</b>				
21 - Employee Expenses	0	0	0	0
22 - Contract and Material Expenses	21,900	80,438	-58,538	241,313
23 - Fleet, Plant & Equipment	0	1,300	-1,300	3,900
25 - Other Operating Expenses	0	0	0	0
26 - Other Operating Expenses	0	0	0	0
27 - Finance Expenses	0	0	0	0
Councillor Allowances	34,000	8,667	25,333	26,000
Local Authority Meeting Allowances	0	8,045	-8,045	24,136
31 - Internal Cost Allocations	0	0	0	0
<b>Total Expenditure</b>	<b>55,900</b>	<b>98,450</b>	<b>-42,550</b>	<b>295,349</b>
<b>Operating Surplus/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Income</b>				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Capital Expenditure</b>				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Operating Position</b>				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>