



# **AGENDA**

## **NUMBULWAR LOCAL AUTHORITY MEETING**

### **WEDNESDAY, 8 MARCH 2023**

Notice is given that the next Numbulwar Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 8 March 2023 at 10:30am  
The Conference Room Council Service Delivery Centre, Numbulwar  
Or  
Via Video/Teleconference  
ID #: (03) 9260 6977  
Pin: 2165

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'Marc Gardner', is positioned above the name and title.

**Marc GARDNER**  
**CHIEF EXECUTIVE OFFICER**

## **NUMBULWAR CURRENT MEMBERSHIP:**

### **Elected Members**

1. Councillor Edwin NUNGGUMAJBARR; and
2. Councillor Kathy-Anne NUMAMURDIRDI.

### **Appointed Members**

1. Roland NUNDHIRRIBALA;
2. Felicity RAMI;
3. Douglas WUNUNGMURRA;
4. Rhonda SIMON;
5. Travis MIRNIYOWAN; and
6. David MURRUNGUN.

**MEMBERS:** 8

**COUNCIL:** 2

**LOCAL AUTHORITY:** 6

**QUORUM:** 5 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Confirmation of the Numbulwar Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1324507
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Numbulwar Local Authority confirms the minutes from the meeting held on 21 September 2022 and affirms them to be a true and accurate record of the meeting decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Numbulwar Local Authority scheduled a meeting to be held on Wednesday, 19 December 2022. However due to lack of member attendance, this meeting was **cancelled**.

The Numbulwar Local Authority met with **Quorum** on Wednesday, 21 September 2022. Attached are the recorded minutes from that meeting for the Local Authority to confirm.

**ISSUES/OPTIONS/SWOT**

The next Numbulwar Local Authority Meeting is scheduled for Wednesday, 07 June 2023 at 10:30am.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Numbulwar Local Authority 2022-09-21 [2119] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, NUMBULWAR LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, NUMBULWAR  
ON WEDNESDAY, 21 SEPTEMBER 2022 AT 10:30AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Mayor Tony JACK (Chairperson) (*via teleconference*);
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Douglas WUNUNGMURRA;
- Rhonda SIMON; and
- Travis MIRNIYOWAN.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Debbie BRANSON, Executive Assistant;
- Rodney HOFFMAN, Aboriginal Liaison Officer (*via teleconference*);
- Chloe Irlam, Governance Engagement Coordinator (*via teleconference*);
- Christine SMITH, Acting Council Services Coordinator;
- Kristine MULHOLLAND, CDP Coordinator;
- Robyn JOHNSON, Aged Care; and
- Alicia MIRANDA, Customer Service Officer.

**1.3 Guests**

- Cail RAYMANT, Power Water Corporation (*via teleconference*); and
- Alec MOYLAN, Department Chief Minister and Cabinet (*via teleconference*).

**2 MEETING OPENED**

The Numbulwar Local Authority Meeting opened at 10:40am with a **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

#### 4 APOLOGIES AND LEAVE OF ABSENCE

##### 4.1 APOLOGIES

*NUM Q-12/2022 (Edwin NUNGGUMAJBARR/Douglas WUNUNG MURRA) CARRIED*

That the Numbulwar Local Authority accepts the tendered apologies from Ronald NUNDHIRRIBALA, Felicity RAMI and David MURRUNGUN.

#### PRESENTATION

##### NUMBULWAR'S DRINKING WATER

Power and Water Corporation presented their preliminary results on their research on water supply and quality in Numbulwar.

#### 5 QUESTIONS FROM THE PUBLIC

Nil.

#### 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Numbulwar Local Authority Meeting.

#### 7 CONFIRMATION OF PREVIOUS MINUTES

##### 7.1 CONFIRMATION OF THE NUMBULWAR LOCAL AUTHORITY MEETING PREVIOUS MINUTES

*NUM Q-13/2022 (Travis MIRNIYOWAN/Douglas WUNUNG MURRA) CARRIED*

That the Numbulwar Local Authority confirms the minutes from the meeting held on 08 June 2022 and 09 March 2022 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

#### 8 BUSINESS ARISING FROM PREVIOUS MINUTES

##### 8.1 ACTION LIST

*NUM Q-14/2022 (Rhonda SIMON/Councillor Kathy-Anne NUMAMURDIRDI) CARRIED*

That the Numbulwar Local Authority receives and notes the Action List.

#### 9 CALL FOR ITEMS OF OTHER BUSINESS

- Numbrindi – Multi Purpose Community Centre – *Cr Edwin NUNGGUMAJBARR*
- Community Safety Plan – *Cr Edwin NUNGGUMAJBARR*

#### 10 INCOMING CORRESPONDENCE

Nil.

#### 11 OUTGOING CORRESPONDENCE

Nil.

#### 12 OPERATIONAL REPORTS

Nil.



### 13 GENERAL BUSINESS

#### 13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.07.2022

NUM Q-15/2022 (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That the Numbulwar Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to July 2022

#### 13.2 COMMUNITY DEVELOPMENT PROGRAMME

NUM Q-16/2022 (Rhonda SIMON/Edwin NUNGGUMAJBARR) **CARRIED**

That the Numbulwar Local Authority receives and notes the Community Development Program (CDP) report.

#### 13.3 COUNCIL SERVICES REPORT

NUM Q-17/2022 (Kathy-Anne NUMAMURDIRDI/Travis MIRNIYOWAN) **CARRIED**

That the Numbulwar Local Authority receives and notes the Council Service Report.

#### 13.4 NUMBULWAR LOCAL AUTHORITY PROJECT FUND REGISTER

NUM Q-18/2022 (Douglas WUNUNG MURRA/Travis MIRNIYOWAN) **CARRIED**

That the Numbulwar Local Authority receives and notes the update of the Local Authority Project Fund Register.

#### 13.5 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

NUM Q-19/2022 (Douglas WUNUNG MURRA/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That the Numbulwar Local Authority:

- (a) receives and notes the Local Authority Member Attendance Report; and
- (b) writes to Ronald NUNDHIRRIBALA in regards to his non-attendance at Local Authority Meetings.

#### 13.6 ELECTED MEMBER REPORT

NUM Q-20/2022 (Douglas WUNUNG MURRA/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That the Numbulwar Local Authority receive and note the Elected Member Report.

#### 13.7 LA PROJECT FUNDING CERTIFICATION

NUM Q-21/2022 (Douglas WUNUNG MURRA/Edwin NUNGGUMAJBARR) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

#### 13.8 2023 AUSTRALIA DAY AWARDS AND CELEBRATIONS

NUM Q22/2022 (Rhonda SIMON/ Kathy-Anne NUMAMURDIRDI) **CARRIED**

That the Numbulwar Local Authority:

- (a) receives and notes the 2023 Australia Awards and Celebrations report; and
- (b) call for nominations from within the community for a Citizen of the Year, Young Citizen of the Year and Community Event of the Year for the regional awards; and
- (c) coordinates their 2023 Australian Celebrations with Council's staff.

**13.9 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES**

NUM Q23/2022 (Rhonda SIMON/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That the Numbulwar Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

**14 OTHER BUSINESS****14.1 NATIONAL ABORIGINAL AND TORRES STRAIT ISLAND HEALTH SURVEY – AUSTRALIAN BUREAU OF STATISTICS**

*This item was deferred.*

**14.2 RESULTS OF REARCH - POWER AND WATER CORPORATION**

NUM Q-24/2022 (Travis MIRNIYOWAN/Douglas WUNUNG MURRA) **CARRIED**

That the Numbulwar Local Authority receives and notes the presentation made by the Power and Water Corporation on the Results of Research in regards to the Numbulwar water.

**14.3 NUMBRINDI - MULTI PURPOSE COMMUNITY CENTRE - Councillor Edwin NUNGGUMAJBARR**

NUM Q-25/2022 (Douglas WUNUNG MURRA/Kathy-Anne NUMAMURDIRDI) **CARRIED**

THAT the Numbulwar Local Authority authorises a letter be sent to the Numburindi Development Aboriginal Corporation in support of their application for funding through the Aboriginal Benefits Account for the proposed Multi-Purpose Community Centre on the old clinic site.

**14.4 COMMUNITY SAFETY PLAN - Councillor Edwin NUNGGUMAJBARR**

NUM Q-26/2022 (Douglas WUNUNG MURRA/Travis MIRNIYOWAN) **CARRIED**

THAT the Numbulwar Local Authority requests a report to the next Local Authority Meeting on the proposal Community Safety Plan.

**14.5 NUMBULWAR DUMP AND CEMETERY - Councillor Kathy-Anne NUMAMURDIRDI**

NUM Q-27/2022 (Douglas WUNUNG MURRA/Edwin NUNGGUMAJBARR) **CARRIED**

THAT the Numbulwar Local Authority request a report on the new dump and cemetery projects for Numbulwar.

**14.6 RECYCLING CANS - Councillor Edwin NUNGGUMAJBARR**

NUM Q-28/2022 (Kathy-Anne NUMAMURDIRDI/Douglas WUNUNG MURRA) **CARRIED**

That the Numbulwar Local Authority requests a report on the costs and options for recycling cans within the Numbulwar Community.

**15 CONFIDENTIAL ITEMS****MOVE TO CONFIDENTIAL**

29/2022 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Rhonda SIMON) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

**15.1 Local Government Representation (Electoral) Reviews 2022** - *The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii) (c)(iii) (c)(iv) (e), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**15.2 Numbulwar Projects Update** - *The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iv) (d) (e), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

*The meeting moved to the Confidential Items at 12:56pm.*

**15.1 LOCAL GOVERNMENT REPRESENTATION (ELECTORAL) REVIEWS 2022**

NUM Q-38/2022 (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR) **CARRIED**

That the Numbulwar Local Authority:

- (a) receives and notes the report in relation to the Local Government Representation Reviews 2022 and provides feedback to Council; and
- (b) moves the motion to the open section.

**RETURN TO OPEN**

NUM Q-39/2022 (Kathy-Anne NUMAMURDIRDI/Travis MIRNIYOWAN) **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

*The meeting re-opened to the public at 1:04pm.*

**16 CLOSE OF MEETING**

The meeting closed at 1:04pm.

This page and the proceeding pages are the Minutes of the Numbulwar Local Authority Meeting held on Wednesday, 21 September 2022 and confirmed Wednesday, 08 March 2023.

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Tony JACK (Chairperson)  
Confirmed on Wednesday, 08 March 2023.

Unconfirmed

**BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1322738
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Numbulwar Local Authority receives and notes the Action List.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

**13.5 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*NUM Q-1/2022*

That the Numbulwar Local Authority:

- (a) receives and notes the Local Authority Member Attendance Report; and
- (b) writes to Ronald NUNDHIRRIBALA in regards to his non-attendance at Local Authority Meetings.

*Refer to Outgoing Correspondence*

**13.8 2023 AUSTRALIA DAY AWARDS AND CELEBRATIONS**

*NUM Q2/2022*

That the Numbulwar Local Authority:

- (a) receives and notes the 2023 Australia Awards and Celebrations report; and
- (b) call for nominations from within the community for a Citizen of the Year, Young Citizen of the Year and Community Event of the Year for the regional awards; and

*In progress*

(c) coordinates their 2023 Australian Celebrations with Council's staff.

### 14.3 NUMBRINDI - MULTI PURPOSE COMMUNITY CENTRE

*NUM Q-3/2022*

THAT the Numbulwar Local Authority authorises a letter be sent to the Numburindi Development Aboriginal Corporation in support of their application for funding through the Aboriginal Benefits Account for the proposed Multi-Purpose Community Centre on the old clinic site.

*Refer to Outgoing Correspondence*

### 14.4 COMMUNITY SAFETY PLAN

*NUM Q-4/2022*

THAT the Numbulwar Local Authority requests a report to the next Local Authority Meeting on the proposal Community Safety Plan.

*Consulting with stakeholders*

### 14.5 NUMBULWAR DUMP AND CEMETERY

*NUM Q-5/2022*

THAT the Numbulwar Local Authority request a report on the new dump and cemetery projects for Numbulwar.

*Not funded – under investigation by the administration*

### 14.6 RECYCLING CANS

*NUM Q-6/2022*

That the Numbulwar Local Authority requests a report on the costs and options for recycling cans within the Numbulwar Community.

*Not funded – under investigation by the administration*

## ATTACHMENTS

Nil.

**OPERATIONAL REPORTS**

<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Major Projects Report
<b>REFERENCE</b>	1321568
<b>AUTHOR</b>	Dave HERON, Acting Finance Manager

**RECOMMENDATION**

That the Local Authority receives and notes the report

**KEY OUTCOME AREA**

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

The Council undertakes projects to improve the infrastructure and amenity of assets in the community. This report is to inform the LA Members of the progress of these projects.

<b>Project</b>	<b>Status</b>
Festival Toilet Block	Proposed location of the block to be approved and recorded in the Minutes by the Local Authority to secure funding and for S19 lease approval.
Airport Toilet Block	Procurement is underway for dry season construction. The concept drawing design is attached. Due to there being no services to the airport, water will need to be provided to the block from a rain water tank that can be topped up when needed, and sewerage will serviced with a bio-waste system. These are the most cost effective options.
Recreation Hall Renovation	Fencing construction delayed due to wet season. Internal renovations being scoped for procurement
Clinic Road	Final designs and tender documentation being completed
Council Office Redevelopment	Preliminary Evaluation being undertaken for inclusion in 5 year Capital Works Program
Staff Housing	Final designs being considered for Lot 156

**ISSUES/OPTIONS/SWOT**

Oval Ablution Block	A project is being considered to build an ablution block close to the oval and basketball court. The biggest hurdle may be the lack of water available to the site. Should this be overcome it will be of a similar design to the Airport Ablution Block.
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**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**

- 1 Airport Toilet.pdf

# INTRODUCTION

Date: 15/09/2021

**Attn: Rob Grayson**  
Roper Gulf Regional Council

Dear Rob,

Thank you for your valued enquiry regarding our toilet and amenity solutions. Please see the below proposal for your consideration. We trust it meets with your satisfaction.

## YARRA-3 CUSTOM TOILET BUILDING

The Yarra Toilet Building distinguishes itself from a standard toilet building with a distinctive skillion style roof line, designed to integrate seamlessly into any environment whilst adding an architectural compliment to its surroundings.

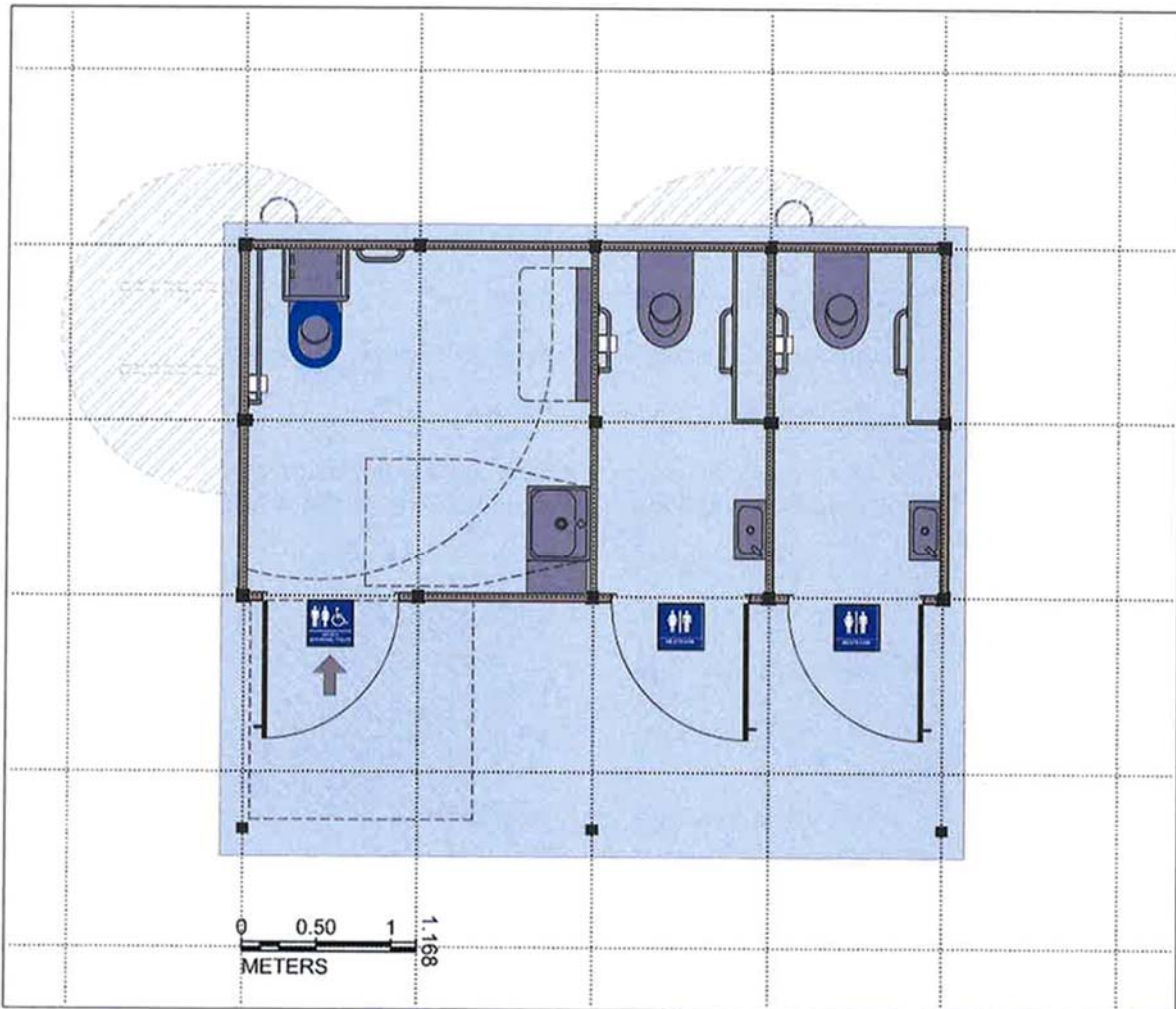


*Note 3D renders/photos may not reflect the exact building in this proposal, we can provide an accurate render upon confirmed order.*



# FLOOR PLAN

## YARRA-3 CUSTOM TOILET BUILDING



Floor plan above may not contain all fixtures and modifications included in this proposal. For accuracy, refer to the Building Fixtures section. An accurate floor plan can be provided upon confirmed order.

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Numbulwar Local Authority Projects Update
<b>REFERENCE</b>	1321580
<b>AUTHOR</b>	Puspa KARKI, Executive Assistant Community Services and Engagement

**RECOMMENDATION**

That the Numbulwar Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Numbulwar Local Authority has received a total of \$1,068,556.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations are based on a formula related to population. Council has also allocated \$158,800 to cover unspent funds recovered by the NT Government. To date the Numbulwar Local Authority has allocated \$1,080,670.91, accounting for surplus funds from the completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached.
- Fencing has been bought for Sports Precinct.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

The Numbulwar Local Authority currently has \$158,800 to allocate to new projects.

**ATTACHMENTS**

- 1 Numbulwar LA Projects 31. 01.2023.pdf

Numbulwar Local Authority Project Funding				31 January 2023
Funds received from Department			\$	1,068,556.00
Allocated from Council			\$	158,800.00
Funds allocated to projects by Local Authority Members			\$	1,080,670.91
Surplus/(Deficit) from completed projects			\$	12,114.91
<b>Remaining Unallocated funds</b>			<b>\$</b>	<b>158,800.00</b>
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/6/2018 2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's. S19 license approved. Preparing design docs and research for options. Site inspections done. Quotes received
9/10/2017	Sports Precinct Upgrade	\$ 409,145.91		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide) Approved to go to tender. Site inspections done.
Total for current projects in progress		\$ 506,145.91	\$	-
Total for completed projects		\$ 574,525.00	\$	562,410.09
<b>Grand Total</b>		<b>\$ 1,080,670.91</b>	<b>\$</b>	<b>562,410.09</b>

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.3
<b>TITLE</b>	Re-Election of Chairperson
<b>REFERENCE</b>	1324509
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Numbulwar Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects ... as Chairperson for a term of ...

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

At the 08 June 2022 Numbulwar Local Authority Meeting, it was resolved to appoint David MURRUNGUNG as the Chairperson six (6) months.

The Chairperson of the Numbulwar Local Authority is a position of the Local Authority that requires dedication and a passion to support your community. The Chairperson is entitled to an increased sitting fee amount and will walk the Appointment Members and Public through the Agenda during the Local Authority Meeting.

The Chairperson can be elected for any of the following terms;

1. 3 Months
2. 6 Months
3. 12 Months
4. X Years
5. Elected at the end of every Ngukurr Local Authority Meeting.

**ISSUES/OPTIONS/SWOT**

The Numbulwar Local Authority are being asked to nominate a Local Authority Member to be the Chairperson of the Numbulwar Local Authority.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**OPERATIONAL REPORTS**

<b>ITEM NUMBER</b>	12.4
<b>TITLE</b>	Local Authority Member Attendance Report
<b>REFERENCE</b>	1324513
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Numbulwar Local Authority receives and notes the Local Authority Member Attendance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Numbulwar Local Authority Member Attendance**

Local Authority Meeting Members	07 September 2022	21 September 2022	19 December 2022
Mayor Tony JACK	Postponed	P	Cancelled
Councillor Edwin Nunggumajbarr	-	P	-
Councillor Kathy-Anne NUMAMURDIRDI	-	P	-
David Murrungun	-	AP	-
Douglas Wunungmarra	-	P	-
Felicity Rami	-	AP	-
Ronald Nundhirribala	-	AP	-
Rhonda Simon	-	P	-
Travis Mirniyowan	-	P	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Community Development Programme
<b>REFERENCE</b>	1320497
<b>AUTHOR</b>	Michaela NAARE, Acting Regional Manager Community Development Programme; Lisa Bishop, Acting CDP Assistant Manager

**RECOMMENDATION**

That the Numbulwar Local Authority receives and notes the Community Development Program (CDP) report.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

The Community Development Program (CDP) is a remote employment and community development service being delivered by Council on behalf of the Commonwealth Government. Council is required to deliver a quality service, fulfilling all obligations and adhering to CDP contractual compliance under the Head Agreement.

Numbulwar CDP currently have 310 job seekers on the caseload. Eight (8) job seekers have been placed into employment within Numbulwar. These numbers do not include the long-term employed job seekers who are no longer required to undertake monthly post placement support interviews with the CDP team.

**Trialling Pathways to Real Jobs**

As an early step towards a new jobs program, in September 2022, the Minister for Indigenous Australians, the Hon. Linda Burney MP announced that CDP Providers can re-direct around 25 percent of (Council) funding to work with remote communities to trial new approaches to securing real jobs for CDP participants.

**Concept of the Trial**

Ideas and lessons generated through these proposed trials will inform the development and implementation of the new program. As of 1<sup>st</sup> December 2022, there were 56 approved proposals from 40 providers in 54 regions, Council being one of the successful providers

**Roper Gulf Regional Council – Job Shadow Trial**

The basis of Councils trial approach is to place participants with employers and have them 'shadow' an actual employee undertaking the role so that the participant/s

1. may learn the unaccredited skills
2. and essential work ethics required to successfully sustain working in (the) position.

The proposal would seek to compensate an employer by way of a 'Mentoring Payment' to the value of \$15,000 for the time it takes for their employee to mentor the participant. This payment would be an upfront payment on creation of a Placement for Job Shadowing that would be applicable for a minimum 6 months placement of CDP participant/s.

This immediate incentive for the prospective employer is aimed to encourage their engagement in the program. Council recognises the resources that are required to undertake on-the-job-training, mentoring, pastoral care and day to day management. The initial placement would require the job seeker to work 10 hours per week payable by Newstart with "top-up" available payable by the employer (which will be reimbursed by Council - to a

negotiated amount), should the employer see the benefit in engaging the identified job seeker/s for more hours.



The “top-up” avenue is to entice and encourage genuine participation from CDP participants and stakeholders within:

- Mataranka Township,
- Jilkminggan Community,
- and Numbulwar Community

The primary objective is to build the capacity of placed job seekers to move towards full time working hours over time. Keeping local jobs for local people. This proposal has a potential trifecta benefit to:

### 1. The CDP participants

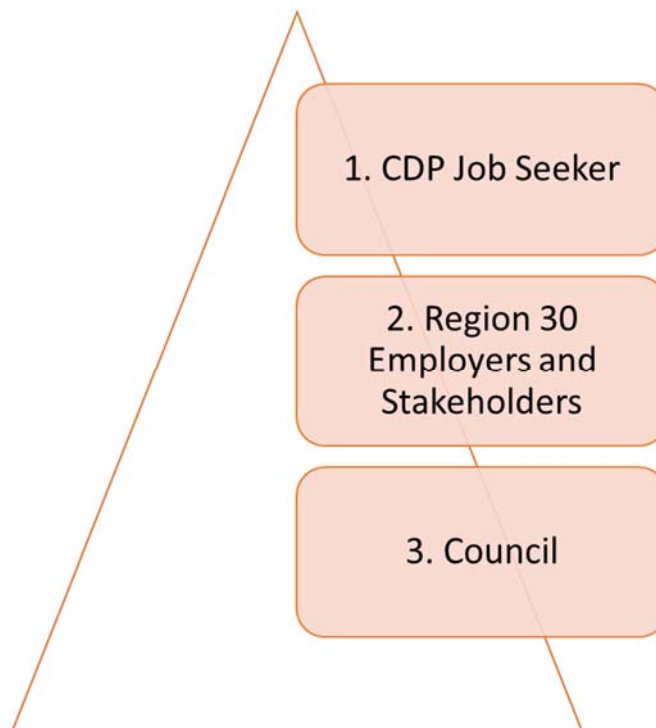
Confidence building for our job seekers is critical, through the Job Shadow trial job seekers will work on areas that potentially hinder their employability. The ‘top up’ avenue encourages retention being that it is reimbursed by Council.

### 2. The employers and stakeholders within Mataranka Township

This immediate incentive (mentoring fee \$15,000) for the prospective employer is aimed to encourage their engagement in the program. Council recognises the resources that are required to undertake on-the-job-training, mentoring, pastoral care and day to day management. Employer are encouraged to discuss trial settings with their CDP Senior Employment Coordinator.

### 3. Council

As the CDP provider, it is Councils responsibility to invest, prepare and ensure that there is a level of capability within our job seekers to bring to employment all while sustaining their genuine engagement.



### ISSUES/OPTIONS/SWOT

CDP commenced 2023 with a vengeance after the end of year shut down. The Numbulwar team returned refreshed and ready to kick goals. Numbulwar job seeker engagement has increased gradually – slowly yet surely. This was evident during the pre-cyclone clean up and community beautification across Councils public areas and overall community.

The strategy around our CDP activities is for our job seekers to be provided with a supportive capacity development plan in a structured yet familiar environment. CDP believes that all forms of capacity building and barrier addressing are crucial for our job seekers, irrespective of the tasks at hand. Upon suggestion from the new Council Services Manager for Numbulwar, job seekers have been assisting with emu bobbing, whipper snipping, and lawn mowing in rotation throughout the community. This has not only encouraged capacity building amongst job seekers, but also assisted in maintaining the community as a whole. Other projects that are current or in the pipeline for CDP are:

- Removal of fallen trees and general upkeep,
- Community beautification,
- CDP Compound revamp,
- Community home yards are mowed on a regular basis by the job seeker/s residing at their Lot number.

The CDP team has been busy with the implementation of strategies around the Job Shadow Trial. Our methods around this have been as innovative as they are ambitious. Discussions around the Trials objectives, terms and conditions are being negotiated with Numbulwar employers and stakeholders. CDP has started discussions with stakeholders through multiple platforms such as:

- Local Authority CDP update reports,
- Multiple forms of Social Media,
- Email correspondence to employers within the region
- Community consultation barbeques being held at Council Office
- Inviting stakeholders to “Trial Introduction” information meeting
- One on one meetings with Sunrise Health in Katherine



- Council Media Release on 31/01/2023 titled: Roper Gulf trials a new approach to support CDP job seekers

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Deadly Dogs Storytelling - Indigenous Languages and Arts (ILA) Program proposal
<b>REFERENCE</b>	1326138
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Numbulwar Local Authority supports the Roper Gulf Regional Council's Indigenous Languages and Arts (ILA) Program proposal.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

The Animal program is applying for funding to run "The Deadly Dog Story telling" workshop. Only projects using traditional languages are eligible to apply for this funding.

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Deadly Dogs Storytelling Report.pdf
- 2 Draft LA LOS.docx

**RE: Deadly Dogs Storytelling ILA program proposal**

The Animal program manager asks Numbulwar Local Authority to support the Roper Gulf Regional Council's Indigenous Languages and Arts (ILA) Program proposal. Applications close on March 22<sup>nd</sup>, 2023.

The Animal program is applying for funding to run "The Deadly Dog Story telling" workshop. Only projects using traditional languages are eligible to apply for this funding.

This workshop provides an exciting opportunity for positive intergenerational exchange between local schoolchildren, community members and elders who will share favourite dog or animal stories in Nunggubuyu Language.

The children will have an opportunity to interview, record and illustrate these local stories reflecting and preserving traditional language.

The project will then produce a book to share in both hard copy, and as an ebook for the community and a wider audience on line and in community libraries.

Applications that have the support of the local community will be more favourably regarded.

Thankyou,  
Kay Doust- RGRC Animal Program Manager



Postal Address:  
PO Box 1321  
Katherine NT 0850  
ABN: 94746956090

Tel: 08 8972 9000  
Fax: 08 8972 3714

8th March 2023

**RE: Deadly Dogs Storytelling ILA program proposal**

The Numbulwar local authority is pleased to offer support for the Roper Gulf Regional Council's Indigenous Languages and Arts (ILA) Program proposal.

The Deadly Dog Story workshop provides an exciting opportunity for positive intergenerational exchange between local schoolchildren, community members and elders who will share favourite dog or animal stories in Nunggubuyu Language. The children will have an opportunity to interview, record and illustrate these local stories reflecting and preserving traditional language.

The project will then produce a book to share in both hard copy and as an ebook for the community and a wider audience both on line and in community libraries.

Yours sincerely,



**OTHER BUSINESS**

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<b>ITEM NUMBER</b>	14.1
<b>TITLE</b>	National Aboriginal and Torres Strait Islander Nutrition and Physical Activity Survey (NATSINPAS)
<b>REFERENCE</b>	1324317
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Numbulwar Local Authority;

- (a) receive and note the report; and
- (b) provides feedback in relation to undertaking the survey within the Numbulwar Community.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

Numbulwar has been selected to participate in the National Aboriginal and Torres Strait Islander Health Survey and National Aboriginal and Torres Strait Islander Nutrition and Physical Activity Survey in 2023.

The Aboriginal Engagement Manager from the Australian Bureau of Statistics (ABS) can provide information about the survey to council and Local Authority members and wishes to seek approval to take the survey into community.

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**