



# **AGENDA**

## **NGUKURR LOCAL AUTHORITY MEETING**

### **TUESDAY, 5 SEPTEMBER 2023**

Notice is given that the next Ngukurr Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 5 September 2023 at 11:00am  
The Conference Room Council Service Delivery Centre, Ngukurr  
Or  
Via Microsoft Teams  
Meeting ID: 438 273 353 207  
Passcode: FeNFG4

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name of the Chief Executive Officer.

**Marc GARDNER**  
**CHIEF EXECUTIVE OFFICER**

## **NGUKURR CURRENT MEMBERSHIP:**

### **Elected Members**

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Councillor Jana DANIELS.

### **Appointed Members**

1. Robin ROGERS;
2. Tanya JOSHUA (Chairperson);
3. Craig ROGERS;
4. Roxanne ROBERTS (Deputy Chairperson);
5. **Vacant**; and
6. **Vacant**

**MEMBERS:** 9

**COUNCIL:** 3

**LOCAL AUTHORITY:** 6

**QUORUM:** 5 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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## TABLE OF CONTENTS

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| ITEM | SUBJECT   | PAGE NO |
|------|---|---------|
| 1    | PRESENT MEMBERS/STAFF/GUESTS  |         |
| 2    | MEETING OPENED  |         |
| 3    | WELCOME TO COUNTRY  |         |
| 4    | APOLOGIES AND LEAVE OF ABSENCE  |         |
| 5    | QUESTIONS FROM THE PUBLIC   |         |
| 6    | DISCLOSURE OF INTEREST  |         |
| 7    | CONFIRMATION OF PREVIOUS MINUTES  |         |
| 7.1  | Confirmation of the Ngukurr Local Authority Meeting Previous Minutes..... | 6       |
| 8    | BUSINESS ARISING FROM PREVIOUS MINUTES                                    |         |
| 8.1  | Action List .....   | 10      |
| 9    | CALL FOR ITEMS OF OTHER BUSINESS  |         |
| 10   | INCOMING CORRESPONDENCE   |         |
|      | Nil.  |         |
| 11   | OUTGOING CORRESPONDENCE   |         |
|      | Nil.  |         |
| 12   | OPERATIONAL REPORTS   |         |
| 12.1 | Ngukurr Local Authority Projects Update .....                             | 12      |
| 12.2 | Ngukurr Community Safety Update.....                                      | 14      |
| 12.3 | Local Authority Member Attendance Report .....                            | 15      |
| 12.4 | Re-Election of Chairperson .....  | 16      |
| 13   | GENERAL BUSINESS  |         |
| 13.1 | Elected Member Report.....  | 17      |
| 13.2 | Council Financial Report for the period 31.07.2023 .....                  | 29      |
| 13.3 | Council Services Report .....   | 31      |
| 14   | OTHER BUSINESS  |         |
|      | Nil.  |         |
| 15   | CLOSE OF MEETING  |         |

## **CONFIRMATION OF PREVIOUS MINUTES**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 7.1  |
| <b>TITLE</b>       | Confirmation of the Ngukurr Local Authority Meeting Previous Minutes |
| <b>REFERENCE</b>   | 1369362  |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer                                 |

### **RECOMMENDATION**

That the Ngukurr Local Authority confirms the minutes from the meeting held 06 June 2023 affirms them to be a true and accurate record of that meetings decisions and proceedings.

### **KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### **BACKGROUND**

The Ngukurr Local Authority met on Tuesday, 06 June 2023 and held a **provisional** meeting. Attached are the recorded minutes for the Local Authority to review.

### **ISSUES/OPTIONS/SWOT**

The next Ngukurr Local Authority meeting is scheduled to be held on Tuesday, 05 December 2023 at 11:00am.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

- 1 Ngukurr Local Authority 2023-06-06 [2297] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, NGUKURR LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, NGUKURR  
ON TUESDAY, 6 JUNE 2023 AT 11:00AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Owen TURNER (Chairperson);
- Tanya JOSHUA; and
- Roxanne ROBERTS.

**1.2 Staff**

- Cindy HADDOW, Acting Chief Executive Officer;
- David HURST, General Manager Community Services and Engagement;
- Michael McFARLANE, Senior Projects Coordinator; and
- Bhumika ADHIKARI, Governance Officer (minute taker).

**1.3 Guests**

- Erin CONSTABLE, Project Manager at EON Foundation.

**2 MEETING OPENED**

The Ngukurr Local Authority Meeting opened at 11:14 am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

NGU P-10/2023 (Tanya JOSHUA/Craig ROGERS) **CARRIED**

That the Ngukurr Local Authority;

- (a) Accepts the tendered apologies from Councillor Jana DANIELS and Local Authority Member Robin ROGERS; and
- (b) Notes the absence with no tendered apologies from Local Authority Members Marcia ROBERTS and Craig ROGERS

**5 QUESTIONS FROM THE PUBLIC**

Nil.

## 6 DISCLOSURES OF INTEREST

Councillor Owen TURNER declared a conflict of interest for Yugul Mangi.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF THE NGUKURR LOCAL AUTHORITY MEETING PREVIOUS MINUTES

NGU P-11/2023 (Tanya JOSHUA/Craig ROGERS) **CARRIED**

That the Ngukurr Local Authority confirms the provisionally minutes from the meeting held 06 December 2022 and 28 March 2023 including the confidential section and affirms them to be a true and accurate record of that meetings decisions and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

NGU P-12/2023 (Owen TURNER/ Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Action List;
- (b) requests Council to liaise with Councillor Owen TURNER to identify suitable sites for bus stops throughout the Ngukurr Community and submit a report back to the 05 September 2023 Local Authority Meeting;
- (c) Requests a report be submitted back to the 05 September 2023 Local Authority Meeting investigating potential barrier options to be placed along the sewerage line to control the smell; and
- (d) Requests Council write to Power and Water Co. regarding the smell of the sewerage pond and line travelling and lingering in the Ngukurr Community.

*A representative from the EON Foundation gave a brief introduction and presentation to the Ngukurr Local Authority, the time being 11:30am.*

## 9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

Nil.

## 12 OPERATIONAL REPORTS

### 12.1 NGUKURR LOCAL AUTHORITY PROJECTS UPDATE

NGU P-13/2023 (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Local Authority Projects Update report.

### 12.2 RE-ELECTION OF CHAIRPERSON

NGU P-14/2023 (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority defers the Re-Election of Chairperson report.



**12.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

NGU P-15/2023 (Tanya JOSHUA/Owen TURNER) **CARRIED**

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

**12.4 COMSAFE REPORT**

NGU P-16/2023 (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the ComSafe Report;
- (b) requests Council to provide detail in the report regarding the drop off destinations; and
- (c) requests Council provide stronger data between Night Patrol and Community Development Programme (CDP) services.

**13 GENERAL BUSINESS****13.1 ELECTED MEMBER REPORT**

NGU P-17/2023 (Roxanne ROBERTS/Tanya JOSHUA) **CARRIED**

That the Ngukurr Local Authority receive and note the Elected Member Report.

**13.2 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 30.04.2023**

NGU P-18/2023 (Owen TURNER/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to April 2023.

**13.3 COUNCIL SERVICES REPORT**

NGU P-19/2023 (Tanya JOSHUA/Roxanne ROBERTS) **CARRIED**

That the Ngukurr Local Authority receives and notes the Council Services Report.

**14 OTHER BUSINESS**

Nil.

**15 CLOSE OF MEETING**

The meeting closed at 12:31 pm.

This page and the proceeding pages are the Minutes of the Ngukurr Local Authority Meeting held on Tuesday, 6 June 2023 and confirmed Tuesday, 5 September 2023.

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Chairperson Councillor Owen TURNER  
Confirmed on Tuesday, 5 September 2023.

**BUSINESS ARISING FROM PREVIOUS MINUTES**



|                    |                                      |
|--------------------|--------------------------------------|
| <b>ITEM NUMBER</b> | 8.1                                  |
| <b>TITLE</b>       | Action List                          |
| <b>REFERENCE</b>   | 1369392                              |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Action List.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

**NGUKURR ACTION LIST**

**8.1 ACTION LIST**

*NGU P-12/2023*      **(Owen TURNER/ Roxanne ROBERTS)**      **CARRIED**

That the Ngukurr Local Authority:

- (a) receives and notes the Action List;
- (b) requests Council to liaise with Councillor Owen TURNER to identify suitable sites for bus stops throughout the Ngukurr Community and submit a report back to the 05 September 2023 Local Authority Meeting;
- (c) requests a report be submitted back to the 05 September 2023 Local Authority Meeting investigating potential barrier options to be placed along the sewerage line to control the smell; and
- (d) requests Council write to Power and Water Co. regarding the smell of the sewerage pond and line travelling and lingering in the Ngukurr Community.

#### **12.4 COMSAFE REPORT**

*NGU P-1/2023*

**(Tanya JOSHUA/Roxanne ROBERTS)**

***CARRIED***

That the Ngukurr Local Authority:

- (a) receives and notes the ComSafe Report;
- (b) requests Council to provide detail in the report regarding the drop off destinations; and
- (c) requests Council provide stronger data between Night Patrol and Community Development Programme (CDP) services.

#### **ATTACHMENTS**

Nil.

**OPERATIONAL REPORTS**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 12.1                                       |
| <b>TITLE</b>       | Ngukurr Local Authority Projects Update    |
| <b>REFERENCE</b>   | 1367494                                    |
| <b>AUTHOR</b>      | Puspa KARKI, Executive Support Coordinator |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Ngukurr Local Authority has received a total of \$1,191,091.00 from the Northern Territory Government, Department of Local Government, Housing and Community Development in Local Authority Project Funding. Annual allocations are based on a formula related to population. To date the Ngukurr Local Authority has allocated \$1,300,882.61, accounting for surplus funds from completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached LA funding report as at 31<sup>st</sup> July 2023.

**FINANCIAL CONSIDERATIONS**

**Funds**

NIL

**ATTACHMENTS**

- 1 LA Projects Ngukurr 31.07.2023.pdf

| <b>Ngukurr Local Authority Project Funding</b>         |   |                       |                           | <b>31 July 2023</b>  |
|--|---|-----------------------|---------------------------|--|
| Funds received from Department                         |   |                       | \$                        | 1,191,091.00   |
| Funds allocated to projects by Local Authority Members |   |                       | \$                        | 1,300,882.61   |
| Surplus/(Deficit) from completed projects              |   |                       | \$                        | 4,747.29   |
| <b>Remaining Unallocated funds</b>                     |   |                       | \$                        | <b>(105,044.32)</b>  |
| <b>Date Approved</b>                                   | <b>Projects</b>                             | <b>Project Budget</b> | <b>Actual Expenditure</b> | <b>Project Status</b>  |
| 29/06/2020<br>PR41                                     | Sport Court Project                         | \$ 170,000.00         |                           | \$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21. Design for storm water drainage received and under reviewed. SCP doing peer review and are putting together a fee to redesign.<br><b>SCP engaged to do designs.</b> |
| 24/06/2021<br>PR43                                     | Town Beautification Project                 | \$ 165,156.61         |                           | Initial scoping has identified the need for a S19 lease on the proposed site of the new park.<br><b>Section 19 submitted.</b>  |
| 20/09/2022<br>PR42                                     | Refurbishment of Sport and Recreation Hall. | \$ 169,200.00         |                           | <b>On hold until Drainage issue resolved.</b>  |
| Total for current projects in progress                 |   | \$ 504,356.61         | \$                        | -  |
| Total for completed projects                           |   | \$ 796,526.00         | \$                        | 791,778.71   |
| Grand Total  |   | \$ 1,300,882.61       | \$                        | 791,778.71   |

**OPERATIONAL REPORTS**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 12.2                                   |
| <b>TITLE</b>       | Ngukurr Community Safety Update        |
| <b>REFERENCE</b>   | 1368733                                |
| <b>AUTHOR</b>      | Clare CUPITT, Community Safety Manager |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Ngukurr Community Safety Update report.

**KEY OUTCOME AREA**

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Governance:** Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

Council receives funding from the National Indigenous Australians Agency (NIAA) to deliver a number of community engagement programs aimed at mitigating antisocial behaviours in the Ngukurr community. These programs include Community Night Patrol, Sport & Recreation and Youth Reconnect.

**ISSUES/OPTIONS/SWOT**

For the period 1 January to 30 June 2023, the following statistics are of note:

**Night Patrol:**

- Night Patrol assisted 367 individuals; 76% male and 24% female.
- 59% of recorded incidents were children walking the streets.
- 41% of recorded incidents were alcohol related.

**Sport & Recreation:**

- 1,183 individuals participated in Sport & Rec activities; 50% male and 50% female.
- There was an average participation of 36 individuals per Sport & Rec session, with basketball, soccer, fishing, and discos occurring most often.

**Youth Reconnect:**

- Youth-targeted activities delivered utilising third-party providers such as Dream Impact Inspire due to lack of local staff.
- 279 youth participated in these activities; 30% male and 70% female.
- 9 male youth received one-on-one mentoring and goal setting support.

Community satisfaction surveys are also currently being conducted to assist in informing the delivery of Night Patrol and Sport & Recreation services for the coming reporting period (1 January to 30 June 2024).

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.

**OPERATIONAL REPORTS**

|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 12.3                                     |
| <b>TITLE</b>       | Local Authority Member Attendance Report |
| <b>REFERENCE</b>   | 1369405                                  |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer     |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Local Authority Member Attendance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Ngukurr Local Authority Meetings Member Attendance**

| Local Authority Meeting Members | 20 September 2022 | 06 December 2022 | 08 March 2023     | 28 March 2023 | 06 June 2023 |
|---------------------------------|-------------------|------------------|-------------------|---------------|--------------|
| Mayor Tony Jack                 | P                 | AP               | Meeting Postponed | LEAVE         | AP           |
| Councillor Owen Turner          | AP                | P                | -                 | P             | P            |
| Councillor Jana Daniels         | AP                | P                | -                 | AP            | AP           |
| Robin Rogers                    | P                 | AP               | -                 | AP            | AP           |
| Michelle Farrell                | NO AP             | P                | -                 | RESIGNED      | -            |
| Tanya Joshua                    | P                 | P                | -                 | P             | P            |
| Marcia Roberts                  | AP                | NO AP            | -                 | NO AP         | NO AP        |
| Craig Rogers                    | P                 | P                | -                 | P             | NO AP        |
| Roxanne Roberts                 | P                 | P                | -                 | AP            | P            |

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil.

**OPERATIONAL REPORTS**

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|                    |                                      |
|--------------------|--------------------------------------|
| <b>ITEM NUMBER</b> | 12.4                                 |
| <b>TITLE</b>       | Re-Election of Chairperson           |
| <b>REFERENCE</b>   | 1369406                              |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer |

**RECOMMENDATION**

That the Ngukurr Local Authority;

- (a) receives and notes the Re-Election of Chairperson report;
- (b) elects ... as Chairperson for a term of ...; and
- (c) elects ... as Deputy Chairperson for a term of.... .

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

At the 20 September 2022 Local Authority Meeting, it was resolved to appoint Local Authority Member Tanya JOSHUA as the Chairperson for the period of six (6) months and to appoint Local Authority Member Robin RODGERS as the Deputy Chairperson for the period of six (6) months.

The Chairperson of the Ngukurr Local Authority is a position of the Local Authority that requires dedication and a passion to support your community. The Chairperson is entitled to an increased sitting fee amount and will walk the Appointment Members and Public through the Agenda during the Local Authority Meeting.

The Chairperson can be elected for any of the following terms;

1. 3 Months
2. 6 Months
3. 12 Months
4. X Years
5. Elected at the end of every Bulman Local Authority Meeting.

**ISSUES/OPTIONS/SWOT**

The Ngukurr Local Authority are being asked to nominate a Local Authority Member to be the Chairperson of the Ngukurr Local Authority.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**



**GENERAL BUSINESS**

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|                    |                                      |
|--------------------|--------------------------------------|
| <b>ITEM NUMBER</b> | 13.1                                 |
| <b>TITLE</b>       | Elected Member Report                |
| <b>REFERENCE</b>   | 1369404                              |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Elected Member Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 23 August 2023**

Council approved the recommendations from the Ngukurr Local Authority Meeting held on Tuesday, 06 June 2023 as a **provisional**.

Council opened a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

There were no minutes from the Urapunga Local Authority available to present to Council as the last scheduled meeting for 06 June 2023 was **cancelled** due to lack of Local Authority Members.

Council discussed about the Ngukurr Boat Ramp Roads and supported the allocation up to \$1,000,000 towards road upgrades to Ngukurr Boat Ramp, if Government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

Council approved to sign and enter into the agreement with YMCA NT for the management of the Borroloola and Ngukurr swimming pools. It is estimated that the Ngukurr pool will be operational November.

Council also discussed important projects like Aged Care Strategy planning, work by Culturally Diverse Care Solutions (CDCS), and Sport & Rec Master Plan. At this time Better Cities Group presented the key items which have been identified during the facility audit and community visits as required to meet community need for improved ongoing sport and recreation operations.

Quotes for Ngukurr Sports Court Drainage have been sought and are currently under review by the Projects Team.

Council was informed about the completion of Solar lights installation in Urapunga and yet to receive final invoice.

Council received correspondence in regards to Grant for Community Hall at Urapunga from Hon. Chansey PAECH, Minister for Local Government.

Urapunga Community Hall project is currently advertised for Tender and closing date is 29 August 2023.

At this meeting, Council also appointed Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner) and formally acknowledged the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

Council will hold a by-election for the vacant Councillor position in the Never Never Ward following the resignation of Judy MacFARLANE. The by-election is coordinated by the NT Electoral Commission.

### **FINANCE AND INFRASTRUCTURE COMMITTEE – 26 July 2023**

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- VACANT

There were no direct subjects pertaining to the Never Never Ward discussed at the Finance and Infrastructure Committee.

### **AUDIT AND RISK COMMITTEE MEETING – 16 August 2023**

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the South West Gulf Ward discussed at the Audit and Risk Committee Meeting.

### **UPCOMING COUNCIL MEETINGS**

|                             |   |                                  |
|-----------------------------|---|----------------------------------|
| 27 September 2023 at 9:00am | <b>Finance and Infrastructure Committee Meeting</b> | RGRC Support Centre Katherine    |
| 23 October 2023 at 11:00am  | <b>Audit and Risk Committee Meeting</b>             | RGRC Support Centre Katherine    |
| 25 October 2023 at 8:30am   | <b>Ordinary Meeting of Council</b>                  | Ngukurr, Service Delivery Centre |

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

- 1 Ordinary Meeting of Council 2023-08-23 [2333] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 23 AUGUST 2023  
AT 08:30AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Patricia FARRELL (video conference);
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor John DALYWATER; and
- Councillor Selina ASHLEY.

### **1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Clare CUPITT, Acting General Manager Corporate Services and Engagement;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

### **1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Dick GUIT OAM, Independent Chair, Land Development Committee;
- Jasmine HUSSON, Senior Program Manager, Land Development, Planning and Development, Department of Infrastructure, Planning and Logistics; and
- Ash RINGIN, Consultant Project Manager – Housing Projects, Department of Infrastructure, Planning and Logistics.

## **2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:58am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

## **3 WELCOME TO COUNTRY**

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**4 APOLOGIES AND LEAVE OF ABSENCE****4.1 APOLOGIES AND LEAVE OF ABSENCE**

115/2023 **RESOLVED** (Helen LEE/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) accepts the tendered apology from Councillor Owen TURNER; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

**5 QUESTIONS FROM THE PUBLIC****6 CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

116/2023 **RESOLVED** (John DALYWATER/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 21 June 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 ACTION LIST**

117/2023 **RESOLVED** (Selina ASHLEY/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- NT Remuneration Tribunal Determination – Vehicle Allowance – (CEO Marc GARDNER);
- Subdivisional Guidelines;
- Ngukurr Boat Ramp Road; – (CEO Marc GARDNER)
- Reconciliation Action Plan Summary report;
- CEO Review Committee – Confidential session; and
- Local Authority Review – (CEO Marc GARDNER).

**9 DISCLOSURES OF INTEREST**

Chief Executive Officer Marc GARDNER, declared an interest as Council representative for item 15.7 CouncilBiz report.

**10 PREVIOUS COMMITTEE MEETING MINUTES****10.1 PREVIOUS COMMITTEE MEETING MINUTES**

118/2023 **RESOLVED** (Patricia FARRELL/Samuel EVANS) **CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

**15.1 ELECTION OF DEPUTY MAYOR****119/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) appoints Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner);
- (b) formally acknowledges the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

*N.B. The election of the Deputy Mayor was undertaken by way of secret ballot with the Chief Executive Officer as the Returning Officer for the process. The results of which were publicly declared in open session. The decision to hold a secret ballot was unanimous.*

*The results were publicly declared as follows:*

**Deputy Mayor:**

*Cr. Helen LEE (nominated by Cr. John DALYWATER); 8 votes in favour.*

*Cr. Samuel EVANS (self-nominated); 2 votes in favour.*

Karen HOCKING, Project Manager from the Department of the Chief Minister and Cabinet provided Code of Conduct Training at 10:05 and finished the Training at 10:28am.

Council adjourned the meeting for morning tea at 10:28am and reconvened at 11:05am.

Dick GUIT OAM, Independent Chair, Land Development Committee and the Department of Infrastructure, Planning and Logistics team presented to Council on Subdivisional Guidelines at 11:05am and left the meeting at 11:35am.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE****120/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR)****CARRIED**

That Council:

- (a) accepts the incoming correspondence;
- (b) requests the Chief Executive Officer to invite the Remuneration Tribunal to Ordinary Meeting of Council scheduled to be held on Wednesday, 25 October 2023 in Ngukurr;
- (c) requests the Chief Executive Officer to include Agenda item on the Big Rivers Region Mayors and CEOs' Meeting;
- (d) requests the Chief Executive Officer to write to the Remuneration Tribunal with further queries about \$5000 budget capped per year for the vehicle allowance; and
- (e) requests the Chief Executive Officer to write a letter of support to the Murweh Shire Council, Office of the Mayor in relation to Remote Australians Matter conference.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE****121/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council notes the outgoing correspondence.

**13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT****122/2023 RESOLVED (Helen LEE/Selina ASHLEY)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the Provisional recommendations from the 06 June 2023 Ngukurr Local Authority Minutes; and
- (c) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

*Cr Gadrian HOOSAN left the meeting, the time being 11:40 am.**Cr Gadrian HOOSAN returned to the meeting, the time being 11:42 am.**Cr Tony JACK left the meeting, the time being 11:43 am.**Cr Tony JACK returned to the meeting, the time being 11:45 am.***13.2 SOUTH WEST GULF WARD REPORT****123/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 03 August 2023 Borroloola Local Authority Minutes;
- (c) rescinds the membership of Raymond ANDERSON from Borroloola Local Authority;
- (d) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Borroloola Local Authority;
- (e) rescinds the membership of Jasmine CAMPBELL, Curtis SHADFORTH and Margaret SHADFORTH from the Robinson Local Authority; and
- (d) reduces the total membership of Robinson River Local Authority from Twelve (12) members to Nine (9) members.

*Cr Annabelle DAYLIGHT left the meeting, the time being 12:03 pm.**Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:04 pm.***13.3 NUMBULWAR NUMBURINDI WARD REPORT****124/2023 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 20 July 2023 Numbulwar Local Authority Minutes;
- (c) notes the resignation tendered by David MURRUNGUN from the Numbulwar Local Authority;
- (d) approves the nomination received from Amanda NGALMI for membership on the Numbulwar Local Authority; and
- (f) requests to postpone the Numbulwar Local Authority from Wednesday, 06 September 2023 to Friday, 15 September 2023.

Council adjourned for Lunch at 12:34pm and reconvened at 1:15pm.

**13.4 NEVER NEVER WARD REPORT****125/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Mataranka Local Authority Meeting held on 01 August 2023;
- (c) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Meeting held on 19 July 2023;
- (d) approves the nomination received from Naomi WILFRED for membership on the Hodgson Downs (Minyerri) Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (i) rescinds the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting;
- (j) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority; and
- (k) change the meeting time of the Mataranka Local Authority to commence at 1:00pm on scheduled meeting dates due to safety and logistical issues.

**13.5 NYIRANGGULUNG WARD REPORT****126/2023 RESOLVED (Selina ASHLEY/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority;
- (c) requests to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together; and
- (d) amends the Barunga Local Authority Minutes to include Charlane BULUMBARA and Ambrose BULUMBARA as present.

**14 GENERAL BUSINESS****14.1 CITIZEN OF THE YEAR AWARDS, AUSTRALIA DAY****127/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) submits one Citizen of the Year Award registration for the entire Roper Gulf region, rather than submitting a registration for each community;
- (c) any nominations from each Award category be entered into the Roper Gulf region award; and
- (d) each community hold a localised Australia Day event which is not registered with the Australia Day Council and no large regional event is held.

**14.2 NT REMUNERATION TRIBUNAL DETERMINATION – VEHICLE ALLOWANCE –  
CEO MARC GARDNER****128/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED**

That Council invites the members of the NT Remuneration Tribunal to the October Ordinary Meeting of Council in Ngukurr to consult the Council in relation to the amendments to the determination Local Government Elected Members and Local Authority Allowances Determination.

**14.3 SUBDIVISIONAL GUIDELINES****129/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) acknowledges and thanks the Northern Territory Government in relation to the presentation on the new Northern Territory Subdivisional Guidelines; and
- (b) formally accepts the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area.

**14.4 NGUKURR BOAT RAMP ROADS****130/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER)****CARRIED**

That Council in principle supports the allocation up to \$1,000,000 towards road upgrades to Ngukurr Boat Ramp, if Government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

**14.5 RECONCILIATION ACTION PLAN SUMMARY REPORT****131/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)****CARRIED**

That Council receives and notes the verbal update on Reconciliation Action Plan.

**14.6 CEO REVIEW COMMITTEE – CONFIDENTIAL SESSION**

This item is moved into Confidential Session.

**14.7 LOCAL AUTHORITY REVIEW****132/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council requests the Chief Executive Officer provide a report to Council on the review of all Local Authorities of the Roper Gulf Regional Council for the 25 October 2023 Ordinary Meeting of Council.

**15 EXECUTIVE REPORTS****15.2 MAYOR'S REPORT****133/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)****CARRIED**

That Council receives and notes the Mayoral Report.

**15.3 COUNCIL MEETING ATTENDANCE REPORT****134/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)****CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

**15.4 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - CALL FOR MOTIONS - NOVEMBER 2023 GENERAL MEETING****135/2023 RESOLVED (John DALYWATER/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Local Government Association of the Northern Territory – Call for Motions – November 2023 General Meeting report;
- (b) submits motions to the Local Government Association of the Northern Territory on issues of strategic importance as below:
  - Land availability;
  - Alcohol management;
  - Social Planning;



- Role and Sustainability of Local Government and Mechanism for reviewing financial assistance grant methodology;
  - Town Camp Roads;
  - Northern Territory Government Protocols with Council;
  - Numbulwar Safe House;
  - Remuneration Tribunal; and
  - Cotton industry issues.
- (c) nominates Mayor Tony JACK, Deputy Mayor Helen LEE, Cr. Samuel EVANS, Cr. Selina ASHLEY, Cr. Kathy-Anne NUMAMURDIRDI, Cr. Patricia FARRELL and Cr. Annabelle DAYLIGHT to attend the meeting and conference.

#### **15.5 LGANT 2022-2023 MEMBER VALUE PROPOSITION REPORT AND MEMBER SUBSCRIPTION INVOICE**

136/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY) **CARRIED**

That Council receives and notes the LGANT 2022-2023 Member Value Proposition Report and Member Subscription Invoice report.

#### **15.6 RECOMMENDED CHANGES TO LOCATION OF ORDINARY MEETING OF COUNCIL AND DATE OF AUDIT & RISK COMMITTEE - OCTOBER 2023**

137/2023 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) does not approve a change to the location of the Ordinary Meeting of Council on 25<sup>th</sup> October 2023, from Ngukurr Community to Katherine; and
- (b) does approve a change to the meeting date of the Audit and Risk Committee from 18<sup>th</sup> October 2023 to 23<sup>rd</sup> October 2023 at 11:00am.

#### **15.7 COUNCILBIZ UPDATE**

138/2023 **RESOLVED** (Samuel EVANS/Selina ASHLEY) **CARRIED**

That Council receives and notes the report in relation to the CouncilBiz Update.

#### **15.8 CHANGES TO ORGANISATIONAL DELEGATIONS (NON FINANCIAL)**

139/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council approves the changes to the Organisational Delegations Manual (non-Financial).

### **16 DEPUTATIONS AND PETITIONS**

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 02:36 pm.*

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 02:37 pm.*

### **17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

#### **17.1 IMPROVED VISITOR MANAGEMENT AND LIVING SKILLS PLANS FOR MULGGAN CAMP 2023-24**

140/2023 **RESOLVED** (Annabelle DAYLIGHT/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the Improved Visitor Management and Living Skills Plans for Mulggan Camp Agreement for 2023 – 24 report; and

- (b) approves the use of the Common Seal for the execution of the funding agreement for the above program with the Department of Territory Families and Communities.

## 17.2 COMMUNITY SERVICES & ENGAGEMENT DIVISIONAL UPDATE

141/2023 RESOLVED (Samuel EVANS/Gadrian HOOSAN)

**CARRIED**

That Council:

- (a) receives and notes the Community Services & Engagement Divisional Update report; and  
 (b) approves for the Chief Executive Officer to sign and enter into the agreement with YMCA NT for the management of the Borroloola and Ngukurr swimming pools.

## 18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

### 18.1 2023-24 COMMUNITY GRANTS PROGRAM

142/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL)

**CARRIED**

That Council notes and approves the proposed timeline for the 2023-24 Community Grants Program, Round 1.

### 18.2 LOCAL AUTHORITY PROJECTS UPDATE

143/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council receives and notes the Local Authority Projects Update report.

*Cr Annabelle DAYLIGHT left the meeting, the time being 02:50 pm.*

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 02:51 pm.*

*Cr Samuel EVANS left the meeting, the time being 02:51 pm.*

*Cr Samuel EVANS returned to the meeting, the time being 02:54 pm.*

### 18.3 COUNCIL'S FINANCIAL REPORT AS AT 31 JULY 2023

144/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council receives and notes the Council's Financial Report as at 31 July 2023.

### 18.4 NUMBULWAR SAFE HOUSE

145/2023 RESOLVED (Selina ASHLEY/Helen LEE)

**CARRIED**

That Council writes to Hon Selena UIBO, Member for Arnhem (Numbulwar), the Minister for Aboriginal Affairs and also the Hon Kate WORDEN, Minister for Territory Families and Minister for Prevention of Domestic, Family and Sexual Violence, in relation to establishing a Women's Refuge / Safe House at Numbulwar and requesting that the Territory take-on this as a priority project and apply for the upcoming funding that will soon be available through the Commonwealth FO2021-7622 Safe Places Emergency Accommodation Program.

## 19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

### 19.1 MAJOR PROJECTS REPORT

146/2023 RESOLVED (Helen LEE/Selina ASHLEY)

**CARRIED**

That Council:

- (a) receives and notes the Major Projects report;  
 (b) approves the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Sofffall Project; and  
 (c) approves the budget amendment of \$125,000 for the Mataranka Dump Point.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION****147/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

- 20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.2 Previous Committee Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.3 Community Development Programme (CDP) Update** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.*
- 20.4 Chief Executive Officer's Report** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (c)(iii) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

*The meeting moved to the Confidential Session at 3:56pm.*

**RETURN TO OPEN****148/2023 RESOLVED (John DALYWATER/Samuel EVANS)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

*The meeting re-opened to the public at 4:27pm.*

**21 CLOSE OF MEETING**

The meeting closed at 4:28 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 23 August 2023 and will be confirmed at the next meeting.

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Mayor Tony JACK  
Confirmed on Wednesday, 25 October 2023.

Unconfirmed

**GENERAL BUSINESS**

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|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 13.2  |
| <b>TITLE</b>       | Council Financial Report for the period<br>31.07.2023 |
| <b>REFERENCE</b>   | 1369422   |
| <b>AUTHOR</b>      | Karandeep SINGH, Senior Finance Officer               |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the period July 2023.

**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

**ISSUES/OPTIONS/SWOT**

There are variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences in budget and actual cost for each division is as follows:

**Operating Income:**

Revenue to date of \$270,453 against a budget of \$333,314. The variance of \$62,861 is due to underspends in Municipal Service wages and material expenses.

**Operating Expenditure:**

Total underspend in Operating expenditure is \$62,861. Contributors to the variance are predominantly Employee Expenses and Material costs associated with MUNS activities.

**Capital Expenditure:**

Capital works yet to commence, budgeted at 1.02M for the purchase of plant, staff housing and sport infrastructure facilities.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 LA Reports July 2023.pdf

| <b>Roper Gulf Regional Council</b>         |                     |                     |                      |                    |   |
|--|---------------------|---------------------|----------------------|--------------------|---|
| Financial Report as at                     |                     |                     |                      |                    |   |
| 31-July-2023                               |                     |                     |                      |                    |   |
| Location 20 Ngukurr                        |                     |                     |                      |                    |   |
|  | <b>23GLACT</b>      | <b>23GLBUD1</b>     |                      | <b>23GLBUD1</b>    |   |
|  | <i>Year to Date</i> | <i>Year to Date</i> |                      | <i>Full Year</i>   |   |
|  | <i>Actual (\$)</i>  | <i>Actual (\$)</i>  | <i>Variance (\$)</i> | <i>Budget (\$)</i> | <i>Explanation</i>  |
| <b>Income</b>                              |                     |                     |                      |                    |   |
| 12 - Income Council Fees and Charges       | 6,798               | 16,494              | -9,696               | 197,923            |   |
| 13 - Income Operating Grants Subsidies     | 253,339             | 293,198             | -39,859              | 3,518,378          | Note includes Grants and RGRC Contribution  |
| 17 - Income Agency and Commercial Services | 10,316              | 0                   | 10,316               | 0                  |   |
| 19 - Other Income                          | 0                   | 23,622              | -23,622              | 283,469            |   |
| <b>Total Operating Income</b>              | <b>270,453</b>      | <b>333,314</b>      | <b>-62,861</b>       | <b>3,999,770</b>   |   |
| <b>Operating Expenditure</b>               |                     |                     |                      |                    |   |
| 21 - Employee Expenses                     | 111,004             | 167,982             | -56,977              | 2,015,778          |   |
| 22 - Contract and Material Expenses        | 47,921              | 147,510             | -99,589              | 1,770,121          |   |
| 23 - Fleet, Plant & Equipment              | 0.00                | 0                   | 0                    | 0                  |   |
| 25 - Other Operating Expenses Expenses     | 18,220              | 9,967               | 8,253                | 119,600            |   |
| 26. Finance Expenses                       | 0.00                | 0                   | 0                    | 0                  |   |
| 30.Internal Cost Allocations               | 93,308              | 0                   | 93,308               | 0                  |   |
| Councillor Allowances                      | 0.00                | 7,136               | -7,136               | 85,629             |   |
| Local Authority Meeting Allowancesd        | 0.00                | 720                 | -720                 | 8,641              |   |
| <b>Total Expenditure</b>                   | <b>270,453</b>      | <b>333,314</b>      | <b>-62,861</b>       | <b>3,999,770</b>   | Operational Expenditure on track against budget   |
| <b>Operating Surplus/Deficit</b>           | <b>0</b>            | <b>0</b>            | <b>0</b>             | <b>0</b>           |   |
|  |                     |                     |                      |                    |   |
| <b>Total Capital Expenditure</b>           | <b>0</b>            | <b>85,025</b>       | <b>-85,025</b>       | <b>1,020,300</b>   | Planned Capex purchases Front End Loader, Toyota Hilux, Staff Housing and Sports Court Drainage |
| <b>Net Operating Position</b>              | <b>0</b>            | <b>-85,025</b>      | <b>85,025</b>        | <b>-1,020,300</b>  |   |

**GENERAL BUSINESS**

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|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 13.3  |
| <b>TITLE</b>       | Council Services Report                               |
| <b>REFERENCE</b>   | 1369494   |
| <b>AUTHOR</b>      | Cameron INGHAM, Senior Administration Support Officer |

**RECOMMENDATION**

That the Ngukurr Local Authority receives and notes the Council Services Report.

**KEY OUTCOME AREA**

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Environment:** Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

**Infrastructure:** Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND****CORE SERVICES**111 – *Councils Services General*

- Batteries have been replaced in the solar lights near Panda Store increasing visibility at night
- 2 pools have been fully drained and cleaned they should be open in about a month
- Engaged contractors to fix failed mains connected street lights.

160 – *Municipal Services*

- At the request of the school we have conducted a fire break around the school grounds
- We have conducted fire break around the Aerodrome area and entrance to community
- Maintained around boat ramp area. Smooth ground and filled pot holes
- Filled in pot holes on road
- Cleaned around old clinic area at request of community
- Removed a dozen old cars for community areas
- Removed overgrown and dangerous trees from park area(s)
- Ongoing watering around council assets and park areas

**AGENCY SERVICES**

- Aged Care
  - Aged care is providing for 16 clients in community this includes breakfast and lunch daily
  - Carmilina Ngalmi is acting as the current Aged Care Coordinator
  - All 4 staff members are currently in training for a Certificate III Individual Support

346 – Indigenous Broadcasting –

- Keith continues to deliver content relevant to the community. We would love more community/stake holder involvement. This could be done in either interview form or paperwork handed to Keith to broadcast

348 – Library

- We have welcomed a new library officer and the Library is now open between 1 and 4:30 each day.

350 – *Centrelink*

- Centrelink link continues to be increasingly busy with the end of financial year
- *The library is open in the afternoons with computers useable for self service*

404 – *Indigenous Sports and Recreation*

- Boxing workshop was held over the 18<sup>th</sup> and 19<sup>th</sup> of August hosted by Dream Impact
- Sport and recreation has been operational most days with great attendance

**OTHER / MISCELLANEOUS**

- Update if applicable

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.