



AGENDA

**HODGSON DOWNS (MINYERRI) LOCAL
AUTHORITY MEETING**

MONDAY, 27 MARCH 2023

Notice is given that the next Hodgson Downs (Minyerri) Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Monday, 27 March 2023 at 11:00am
The Conference Room ALAWA office, Minyerri
Or

Via Video/Teleconferencing
ID #: (03) 9260 6977
Pin: 5357

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name and title of the Chief Executive Officer.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

HODGSON DOWNS (MINYERRI) CURRENT MEMBERSHIP:

Elected Members

1. Deputy Mayor Judy MacFARLANE;
2. Councillor Patricia FARRELL.

Appointed Members

1. Jones BILLY (Chairperson);
2. Nerrale ARNOLD;
3. Jonathon WALLA;
4. Beth JOHN;
5. Sonia ROBERTS; and
6. Edna ILLES.

MEMBERS: 8

COUNCIL: 2

LOCAL AUTHORITY: 7

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Confirmation of the Hodgson Downs (Minyerri) Local Authority Meeting Previous Minutes
REFERENCE	1323293
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held Monday, 05 December 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Hodgson Downs (Minyerri) Local Authority scheduled a meeting to be held on Monday, 07 March 2023, however due to unforeseen circumstances and at the request of the community, the meeting was **postponed**.

The Hodgson Downs (Minyerri) Local Authority met with a **QUORUM** on Monday, 05 December 2022 at 11:00am. Attached are the recorded minutes from that meeting for the Local Authority to confirm



ISSUES/OPTIONS/SWOT

The next Hodgson Downs (Minyerri) Local Authority Meeting is scheduled to be held on Monday, 05 June 2023.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   MIN_05122022_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MINYERRI LOCAL
AUTHORITY MEETING HELD AT THE ALAWA OFFICE CONFERENCE ROOM,
HODGSON DOWNS (MINYERRI)
ON MONDAY, 5 DECEMBER 2022 AT 11:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Patricia FARRELL;
- Jones BILLY (Chairperson);
- Beth JOHN;
- Nerrale ARNOLD; and
- Sonia ROBERTS.

1.2 Staff

- Marc GARDNER, Chief Executive Officer (via teleconference); and
- Bhumika ADHIKARI, Governance Officer (Minute taker via teleconference).

1.3 Guests

- Melina DAVIDSON, Member for Arnhem Office (via teleconference); and
- Alec MOYLAN, Department of the Chief Minister and Cabinet (via teleconference).

2 MEETING OPENED

The Minyerri Local Authority Meeting opened at 11:22am **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

HOG Q-28/2022 (Patricia FARRELL/Beth JOHN) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority accepts the tendered apology from Local Authority Member Jonathon WALLA.

5 QUESTIONS FROM THE PUBLIC

- Stage 1 and Stage 2 of the Internal Road.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Minyerri Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF THE HODGSON DOWNS (MINYERRI) LOCAL AUTHORITY MEETING PREVIOUS MINUTES

HOG Q-29/2022 (Nerrale ARNOLD/Patricia FARRELL) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held Monday, 06 June 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

HOG Q-30/2022 (Nerrale ARNOLD/Beth JOHN) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority;

- (a) receives and notes the Action List; and
- (b) requests that the Chief Executive Officer investigate the Income and Expenditure of the Community Development Program (CDP) and Kewyuli Outstation.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Night Patrol

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

12.1 COUNCIL'S FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.10.2022

HOG Q-31/2022 (Beth JOHN/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority;

- (a) receives and notes the Council Financial Report for the period July 2022 to October 2022; and
- (b) notes the graph on the first page of the report is not accurate; and
- (c) requests the Chief Executive Officer to update the graph and report for the next scheduled Hodgson Downs (Minyerri) Local Authority Meeting.

12.2 LOCAL AUTHORITY REVIEW REPORT

HOG Q-32/2022 (Beth JOHN/Patricia FARRELL) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Review report.

12.3 COMMUNITY DEVELOPMENT PROGRAM

HOG Q-33/2022 (Nerrale ARNOLD/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Community Development Program (CDP) report.

12.4 HODGSON DOWNS (MINYERRI) LOCAL AUTHORITY PROJECTS UPDATE

HOG Q-34/2022 (Patricia FARRELL/Beth JOHN) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Projects Update report.

12.5 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

HOG Q-35/2022 (Sonia ROBERTS/Patricia FARRELL) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority;

- (a) receives and notes the Local Authority Member Attendance Report.
- (b) requests the Chief Executive Officer to Call for a '21 day Nomination Period' to fill the one vacancy on the Hodgson Downs (Minyerri) Local Authority Meeting.

12.6 MINYERRI STORE ROAD STABILISATION PROJECT

HOG Q-36/2022 (Patricia FARRELL/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Minyerri Store Road Stabilisation Project report.

12.7 SERVICE PROVISION - KEWYULI

HOG Q-37/2022 (Patricia FARRELL/Beth JOHN) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Service Provision at the Kewyuli Outstation report.

12.8 ELECTED MEMBER REPORT

HOG Q-38/2022 (Nerrale ARNOLD/Patricia FARRELL) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Elected Member Report.

12.9 LA PROJECT FUNDING CERTIFICATION

HOG Q-39/2022 (Patricia FARRELL/Beth JOHN) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

12.10 2023 AUSTRALIA DAY AWARDS AND CELEBRATIONS

HOG Q-40/2022 (Patricia FARRELL/Nerrale ARNOLD) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the 2023 Australia Awards and Celebrations report;
- (b) calls for nominations from within the community for a Citizen of the Year, Young Citizen of the Year and Community Event of the Year for the regional awards;
- (c) coordinates their 2023 Australian Celebrations with Council's staff; and
- (d) allocates \$2000.00 of Local Authority Funding to assist the Hodgson Downs (Minyerri) Community for Australia day 2023.

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1312609
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

HODGSON DOWNS (MINYERRI) ACTION LIST**8.1 ACTION LIST**

HOG Q-1/2022

That the Hodgson Downs (Minyerri) Local Authority;

- (a) receives and notes the Action List; and
- (b) requests that the Chief Executive Officer investigate the Income and Expenditure of the Community Development Program (CDP) and Kewyuli Outstation.

UPDATE

Completed – information in CDP report and previous report regarding Kewyuli Outstation. Outstation report will be presented at every second LA meeting

12.1 COUNCIL'S FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.10.2022

HOG Q-2/2022

That the Hodgson Downs (Minyerri) Local Authority;

Noted and updated

- (a) receives and notes the Council Financial Report for the period July 2022 to October 2022; and
- (b) notes the graph on the first page of the report is not accurate; and
- (c) requests the Chief Executive Officer to update the graph and report for the next scheduled Hodgson Downs (Minyerri) Local Authority Meeting.

12.5 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

HOG Q-3/2022

Completed and re-actioned by Council.

That the Hodgson Downs (Minyerri) Local Authority;

- (a) receives and notes the Local Authority Member Attendance Report.
- (b) requests the Chief Executive Officer to Call for a '21 day Nomination Period' to fill the one vacancy on the Hodgson Downs (Minyerri) Local Authority Meeting.

12.10 2023 AUSTRALIA DAY AWARDS AND CELEBRATIONS

HOG Q-4/2022

Completed

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the 2023 Australia Awards and Celebrations report;
- (b) calls for nominations from within the community for a Citizen of the Year, Young Citizen of the Year and Community Event of the Year for the regional awards;
- (c) coordinates their 2023 Australian Celebrations with Council's staff; and
- (d) allocates \$2000.00 of Local Authority Funding to assist the Hodgson Downs (Minyerri) Community for Australia day 2023.

13.1 NIGHT PATROL

HOG Q-5/2022

Completed – refer to LA report

That the Hodgson Downs (Minyerri) Local Authority requests the Chief Executive Officer to allocate up to \$5000.00 from Local Authority Funding to add extra sports equipment for Youth Engagement.

14.1 UPDATE ON FRACKING THE BEETALOO

HOG Q-6/2022

Suggest removing, no further update from fracking stakeholders or ability to attend meeting.

That the Hodgson Downs (Minyerri) Local Authority deferred the Update on Fracking the Beetaloo report to the next scheduled Hodgson Downs (Minyerri) Local Authority Meeting.

PREVIOUS LA ACTION LIST**8.1 ACTION LIST***14/2022*

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) requests the Chief Executive Officer invite a representative from the Power and Water Authority to the next Local Authority Meeting or AAC Board meeting to address water shortage concerns within the Community.

REPORT IN AGENDA?*CEO met with Water Resources Division***13.7 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 30.4.2022***23/2022*

That the Minyerri Local Authority:

- (a) receives and notes the Financial (Expenditure) Report for the period July 2021 to April 2022; and
- (b) separates the income expenditure for the Community Development Program and Night Patrol.

REPORT IN AGENDA?*Not able to complete due to nature of contracts. Refer to CDP report.***14.1 ROPER VALLEY – KEWYULI***24/2022*

That the Minyerri Local Authority requests:

- (a) a report on the income and services provision at Kewyuli Outstation to the next meeting;
- (b) Roper Valley remain as a standing item at future meetings and regular reports are provided; and
- (c) the Chief Executive Officer follow up with Telstra regarding the public telephone out of order.

REPORT IN AGENDA?*Yes - Outstations team will be present at the meeting**Payphone reported : 8th August
Case Number :
174458845**Outcome: Assessed
Parts required and ordered.**Repaired 2 September.**Completed – report presented at 5 December meeting and will occur*

*every 2 meeting. Kewyuli
project included in project
report in agenda.*

ATTACHMENTS

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Major Projects Report
REFERENCE	1321590
AUTHOR	Dave HERON, Acting Finance Manager

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the report

KEY OUTCOME AREA

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

The Council undertakes projects to improve the infrastructure and amenity of assets in the community. This report is to inform the LA Members of the progress of these projects.

Project	Status
Internal Roads	A civil engineer has been engaged to visit the community as soon as practical to provide advice and designs.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

OPERATIONAL REPORTS



ITEM NUMBER	12.2
TITLE	Minyerri Local Authority Projects Update
REFERENCE	1321644
AUTHOR	Puspa KARKI, Executive Assistant Community Services and Engagement

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) approves the allocation of;
 - \$2,000 towards Signage.
 - \$20,000 towards Water Cart Trailer.
 - \$1,000 towards Plantation for community public areas.
 - \$2,000 towards 60 new rubbish bins.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Minyerri (Hodgson Downs) Local Authority has received a total of \$ 636,240 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Minyerri Local Authority has allocated \$556,140, accounting for surplus funds from the completed projects.


ISSUES/OPTIONS/SWOT

- On 05/12/2022 Minyerri LA allocated \$1,000 for Australia day celebration and \$5,000 for extra sports equipment.
- CEO of Alawa Aboriginal Corporation has recommended following;
 - \$2,000 for Signage (Keep community tidy signs)
 - \$20,000 for Water Cart Trailer (CEO, Alawa Corporation can provide more information on this if required.)
 - \$1,000 for Plantation at community public areas.
 - \$2,000 for 60 new rubbish bins

- Please refer to the attached.

FINANCIAL CONSOLIDATED Hodgson Downs Local Authority Project Funding		31 January 2023
Unallocated Funds	Funds received from Department	\$ 636,240.00
The Minyerri (Hodgson Downs) Local Authority currently has \$141,112.73 to allocate to new projects.		
	Funds allocated to projects by Local Authority Members	\$ 556,140.00
	Surplus/(Deficit) from completed projects	\$ 61,012.73
	Remaining unallocated funds	\$ 141,112.73

ATTACHMENTS

1  Minyerri LA Projects 31.01.2023.pdf

Project ID	Projects	Project Budget	Actual Expenditure	Prjct Variance	Project Status
16/11/2019 1913802	Road to Town Store (<i>Stabilisation</i>)	\$ 172,740.00	\$ 111,818.18	\$ 60,921.82	Proposed budget \$ 86,000 for survey, design & consulting COMMENCED Investigation into cost estimates and additional sources of funds. Cost roughly \$ 700,000 estimate for fully sealed road. Option to stabilise loop and parking at shop. New report being prepared for LA. Stage 1- Stabilisation Completed. Stage 2- Sealing, to be presented at later date.
5/12/2022	Australia Day celebration	\$ 1,000.00	\$ 909.09	\$ 90.91	On 5/12/22, LA allocated \$1000 for Australia day celebration. Completed
5/12/2022	Extra Sports equipment	\$ 5,000.00			ON 5/12/22 LA allocated \$5000 for extra sports equipment.
	Total projects in Progress	\$ 6,000.00	\$ 909.09		
	Total completed projects	\$ 550,140.00	\$ 489,218.22	\$ 61,012.73	
	Grand Total	\$ 556,140.00	\$ 490,127.31		

OPERATIONAL REPORTS

ITEM NUMBER	12.3
TITLE	Local Authority Member Attendance Report
REFERENCE	1323796
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Hodgson Downs (Minyerri) Local Authority Member Meetings Attendance

Local Authority Meeting Members	05 September 2022	19 September 2022	05 December 2022	07 March 2023
Mayor Tony JACK	Postponed	Cancelled	AP	Postponed
Councillor Patricia Farrell	-	-	P	-
Nerrale Arnold	-	-	P	-
Beth John	-	-	P	-
Johnathon Walla	-	-		-
Johns Billy	-	-	P	-
Sonia Roberts	-	-	P	-
Edna ILLES	-	-	-	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS



ITEM NUMBER	12.4
TITLE	Elected Member Report
REFERENCE	1323852
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receive and note the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT

ORDINARY MEETING OF COUNCIL – 22 February 2023

Council approved the recommendations from the following Local Authority meetings:

- Jilkminggan Local Authority Meeting held on 07 February 2023 as a **provisional**; and
- Mataranka Local Authority Meeting held on 07 February 2023 with **quorum**.

There were no current minutes from the Hodgson Downs (Minyerri) Local Authority to be tabled to Council. The next set of Hodgson Downs (Minyerri) Local Authority Minutes will be tabled to the 27 April 2023 Ordinary Meeting of Council.

Council accepted the nomination for membership submitted by Edna ILLES onto the Hodgson Downs (Minyerri) Local Authority and Morgan COCKYELL to the Jilkminggan Local Authority.

Council opened a 21 day 'Call for Nominations' period to fill one (1) vacancy on the Jilkminggan Local Authority

ORDINARY MEETING OF COUNCIL – 14 DECEMBER 2022

Council approved the recommendations from the following Local Authority meetings:

- Hodgson Downs (Minyerri) Local Authority Meeting held on 05 December 2022 with **quorum**;
- Larrimah Community Consultative Meeting held on 09 November 2022; and
- Daly Waters Community Consultative Meeting held on 09 November 2022.

The Jilkminggan Local Authority **CANCELLED** the 29 November 2022 Local Authority meeting due to lack of member attendance.

The Jilkminggan Local Authority scheduled a meeting to be held on Tuesday, 08 November 2022. However, the meeting was **postponed** to 29 November 2022 due to lack of member attendance.

Council accepted the tendered resignation from the Jilkminggan Local Authority from Wayne ROY and Phylis CONWAY.

Council was advised that the Minyerri Store Road Stabilization has been completed.

Council opened a 21 day 'Call for Nominations' period to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority and two (2) vacancies on the Jilkminggan Local Authority.



UPCOMING COUNCIL MEETINGS

22 March 2023 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
12 April 2023 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
27 April 2023 at 8:30am	Ordinary Meeting of Council	RGRC Service Delivery Centre Beswick

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   OMC_22022023_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE ROPER GULF REGIONAL COUNCIL SUPPORT
CENTRE
MATARANKA
ON WEDNESDAY, 22 FEBRUARY 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Judy MACFARLANE;
- Councillor Samuel EVANS;
- Councillor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Andreea CADDY, General Manager Infrastructure Services and Planning;
- David HURST, General Manager; Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Jennifer JENKINS, Acting Principal Mataranka School and six (6) school children.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:49am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2023 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

That Council:

- (a) accepts the tendered apologies from Councillor Edwin NUNGGUMAJBARR, Councillor Patricia FARRELL and Councillor Jana DANIELS; and
- (b) does not accept the tendered apology from Councillor Selina ASHLEY.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

2/2023 RESOLVED (Samuel EVANS/Owen TURNER)

CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 14 December 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

3/2023 RESOLVED (Judy MacFARLANE/Annabelle DAYLIGHT)

CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Regional Australia Day Award Winner;
- Councillor travel rules;
- Councillor phone allowance;
- Department of Industry, Tourism and Trade (presentation by CEO);
- International Women's Day luncheon in Katherine in March;
- Barunga Festival preparation;
- Reconciliation Action Plan;
- Mornington Peninsula Shire Council; and
- Rest stops with Toilets along the Carpentaria Highway.

9 DISCLOSURES OF INTEREST

9.1 DISCLOSURE OF INTEREST

4/2023 RESOLVED (Judy MacFARLANE/Helen LEE)

CARRIED

That Council acknowledges that Councillor Helen LEE declared an interest at Item number 13.2 recommendation about nominations received and Councillor Owen TURNER declared an interest at Item number 20.4 Community Development Programme update and 20.5 Community Development Program - Deed of Extension of Contract of Confidential session and decided to leave the room during discussion of this item.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES**

5/2023 **RESOLVED** (Helen LEE/Samuel EVANS) **CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

6/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Owen TURNER) **CARRIED**

That Council accepts the incoming correspondence.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

7/2023 **RESOLVED** (Helen LEE/Owen TURNER) **CARRIED**

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT**

8/2023 **RESOLVED** (Owen TURNER/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council receives and notes the Yugul Mangi Ward Report.

13.2 SOUTH WEST GULF WARD REPORT

9/2023 **RESOLVED** (Samuel EVANS/Gadrian HOOSAN) **CARRIED**

That Council;

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the Borrooloola Local Authority meeting held on 09 February 2023;
- (c) re-convenes the February Robinson River Local Authority Meeting for a date to be confirmed by the Mayor;
- (d) approves Casey HUCKS for membership on the Borrooloola Local Authority; and
- (e) declines David HARVEY for membership on the Borrooloola Local Authority.

Cr. Owen TURNER left the meeting, the time being 09:29 am.

Cr. Owen TURNER returned to the meeting, the time being 09:31 am.

13.3 NUMBULWAR NUMBIRINDI WARD REPORT

10/2023 **RESOLVED** (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council receives and notes the Numbulwar Numbirindi Ward Report.

13.4 NYIRANGGULUNG WARD REPORT

11/2023 **RESOLVED** (Helen LEE/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Bulman Local Authority Meeting held on Thursday, 12 January 2023;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 10 January 2023;
- (d) approves the recommendations from the Beswick Local Authority Meeting held on

Monday, 09 January 2023;

- (e) approves Ambrose BULUMBARA for membership on the Barunga Local Authority;
- (f) undertakes Community Consultation in relation to the Manyallaluk Local Authority; and
- (g) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

Deputy Mayor Judy MacFARLANE left the meeting, the time being 09:42 am.

Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 09:44 am.

13.5 NEVER NEVER WARD REPORT

12/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT)

CARRIED

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the provisional recommendations from the Jilkminggan Local Authority Meeting held on 07 February 2023;
- (c) approves the recommendations from the Mataranka Local Authority meeting held on 07 February 2023;
- (d) confirms that the Council will convene four (4) Mataranka Local Authorities per year;
- (e) accepts Edna ILLES for membership to the Hodgson Downs (Minyerri) Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority; and
- (g) accepts Morgan COCKYELL for membership to the Jilkminggan Local Authority.

Six (6) Mataranka School Children joined the Meeting time being 10:02am with Acting principal.

Independent Member Ian SWAN presented to Council regarding Audit and Risk Committee time being 10:35am.

Deputy Mayor Judy MacFARLANE left the meeting, the time being 10:50 am.

Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 10:51 am.

14 GENERAL BUSINESS

14.1 POLICY REVIEW AND AMENDMENTS

13/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Annabelle DAYLIGHT) CARRIED

That Council approves:

- (a) the policy amendment to ASS002 Asset Management Policy.
- (b) the policy amendment to FIN010 Borrowing Policy.
- (c) the policy amendment CL003 Elected Member and Employee Gift Policy.
- (d) the policy amendment FIN007 Fraud Protection Policy.
- (e) the policy amendment GOV031 Procurement Policy; and
- (f) the newly created policy FIN026 Accountable Forms.

15 EXECUTIVE REPORTS

15.1 COUNCIL MEETING ATTENDANCE REPORT

14/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)

CARRIED

That Council receives and notes the Council Meeting Attendance Report.

15.2 MAYOR'S REPORT

15/2023 RESOLVED (Owen TURNER/Samuel EVANS)

CARRIED

That Council receives and notes the Mayoral Report.

15.3 CHIEF EXECUTIVE OFFICER'S REPORT

16/2023 **RESOLVED** (Judy MacFARLANE/John DALYWATER) **CARRIED**

That Council receives and notes the Chief Executive Officer's Report.

15.4 GUIDELINE 7 – PROCEDURAL FAIRNESS IN DECIDING CODE OF CONDUCT COMPLAINTS

17/2023 **RESOLVED** (Judy MacFARLANE/Samuel EVANS) **CARRIED**

That Council receives and notes the new Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints of the Northern Territory Government.

15.5 COUNCILBIZ MEMBER COMPLIANCE IN ACCORDANCE WITH S176(3) OF THE LOCAL GOVERNMENT ACT 2019.

18/2023 **RESOLVED** (Owen TURNER/Samuel EVANS) **CARRIED**

That Council:

- (a) delegates authority to the Chief Executive Officer to approve policies and codes of CouncilBiz as per Section 176(3) of the Local Government Act 2019; and
- (b) records the delegation on its Delegations Register and associated manuals.

15.6 CHANGE OF ORDINARY MEETING OF COUNCIL DATE FOR JUNE 2023

19/2023 **RESOLVED** (Helen LEE/Gadrian HOOSAN) **CARRIED**

That Council approves the rescheduling of the Ordinary Meeting of Council from the 14 June 2023 to 21 June 2023 due to the Australian Local Government Association National General Assembly.

15.7 COUNCIL ATTENDANCE AND CALL FOR MOTIONS FOR THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY CANBERRA 13-15 JUNE 2023

20/2023 **RESOLVED** (John DALYWATER/Samuel EVANS) **CARRIED**

That Council:

- a) approves the attendance of the Mayor, Deputy Mayor and Councillor Edwin NUNGGUMAJBARR, Councillor Annabelle DAYLIGHT, Councillor Kathy-Anne NUMAMURDIRDI, Councillor Gadrian HOOSAN and Councillor Samuel EVANS and staff General Manager Corporate Services and Sustainability, Executive Assistant to the Chief Executive Officer and Governance Officer to the Australian Local Government Association National General Assembly to be held from the 13 June to 15 June 2023 in Canberra; and
- b) declines to submit the motion to the Assembly.

15.8 2023 LGANT CONFERENCE & GENERAL MEETING

21/2023 **RESOLVED** (Judy MacFARLANE/Samuel EVANS) **CARRIED**

That Council:

- (a) receives and notes the 2023 Local Government of the Northern Territory Conference & General Meeting Report; and
- (b) submits the motion as below:
 - Telecommunication and mobile signal around Urapunga and Jilkminggan;
 - Cyclone shelter (Referendum/Indigenous representation/voice);
 - Prioritising Road upgrades for worst locations;
 - Repetition and follow up on previous motion;
 - Bitumen/Road Scaling from Borrooloola to the Queensland border; and
 - Advocate for additional toilets to Carpentaria Highway.

15.9 ANIMAL MANAGEMENT PROGRAM REPORT

22/2023 RESOLVED (Owen TURNER/Annabelle DAYLIGHT) **CARRIED**

That Council receives and notes the Animal Management Program Report.

15.10 ROPER GULF REGIONAL PLAN 2022-2023 QUARTERLY PERFORMANCE REVIEW - OCTOBER - DECEMBER 2022

23/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER) **CARRIED**

That Council receives and notes the Regional Plan 2022-23 Quarterly Performance Report for the second quarter ending 31 December 2022.

16 DEPUTATIONS AND PETITIONS

Ian SWAN, Independent Member of Audit and Risk Committee Presented to Council about Audit Committee.

Deputy Mayor Judy MacFARLANE left the meeting, the time being 11:45 am.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**17.1 COUNCIL SERVICES AND COMMUNITY ENGAGEMENT UPDATE**

24/2023 RESOLVED (Helen LEE/John DALYWATER) **CARRIED**

That Council receives and notes the Council Services and Community Engagement Update report.

Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 11:50 am.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 LOCAL AUTHORITY PROJECTS UPDATE**

25/2023 RESOLVED (John DALYWATER/Samuel EVANS) **CARRIED**

That Council receives and notes the Local Authority Projects Update report.

18.2 COUNCIL'S FINANCIAL REPORT AS AT 31 JANUARY 2023

26/2023 RESOLVED (Annabelle DAYLIGHT/Judy MacFARLANE) **CARRIED**

That Council receives and notes the Council's Financial Report as at 31 January 2023.

Cr. Annabelle DAYLIGHT left the meeting, the time being 11:55 am.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**19.1 MAJOR PROJECTS REPORT**

27/2023 RESOLVED (Samuel EVANS/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the report; and
- (b) be notified as per Organisational Delegation of the CEO's awarding of the contract for the Hybrid Solar Power project to Saltwater Solar Pty Ltd for \$497,864.

21 OTHER BUSINESS

Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:05 pm.

21.1 RECONCILIATION ACTION PLAN

28/2023 RESOLVED (Owen TURNER/John DALYWATER) CARRIED

That Council:

- (a) accepts the Reconciliation Action Plan; and
- (b) confirms the launch date of the Reconciliation Action Plan on Wednesday, 15 March 2023 in Barunga.

21.2 REGIONAL AUSTRALIA DAY AWARD WINNER

29/2023 RESOLVED (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council awards the Inaugural Australia Day Regional Citizen of the year to Dave GUY (Ngukurr).

21.3 COUNCILLOR TRAVEL RULES

30/2023 RESOLVED (Helen LEE/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council requests the Chief Executive Officer Guidelines and Policies on Councillor Travel Rules.

21.4 INTERNATIONAL WOMEN'S DAY LUNCHEON

No Resolution Made

That Council advise the Chief Executive Officer of Councillors attendance to the International Women's on Wednesday, 8 March 2023 in Katherine.

21.5 BARUNGA FESTIVAL PREPARATION

31/2023 RESOLVED (John DALYWATER/Owen TURNER) CARRIED

That Council receives and notes the information provided in relation to Barunga Festival preparation.

21.6 MORNINGTON PENNINSULA COUNCIL

32/2023 RESOLVED (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council receives and notes the information provided in relation to Mornington Peninsula Shire Council.

21.9 COUNCILLORS PHONE

33/2023 RESOLVED (John DALYWATER/Helen LEE) CARRIED

That Council requests the Chief Executive Officer provide a Councillors Phone Allowance report to the 27 April 2023 Ordinary Meeting of Council.

21.10 DEPARTMENT OF INDUSTRY, TOURISM AND TRADE PRESENTATION BY CEO

34/2023 RESOLVED (Samuel EVANS/Judy MacFARLANE) CARRIED

That Council receives and notes the Department of Industry, Tourism and Trade presentation by the Chief Executive Officer.

21.11 REST STOPS WITH TOILETS ALONG THE CARPENTARIA HIGHWAY

35/2023 RESOLVED (Samuel EVANS/Owen TURNER)

CARRIED

That Council:

- (a) requests advocacy for more Rest Stops with Toilets along the Carpentaria Highway; and
- (b) requests the Northern Territory Government invest in Mobile hotspots along the Central Arnhem Road, Roper Highway, Carpentaria Highway.

20 CONFIDENTIAL ITEMS**DECISION TO MOVE TO CLOSED SESSION**

36/2023 RESOLVED (Owen TURNER/Helen LEE)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

- 20.1 Confirmation of Previous Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.2 Action List - Confidential Items** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.3 Previous Committee Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.4 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.5 Community Development Program (CDP) - Deed of Extension of Contract** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.6 Budget Amendment - Borroloola Recycling Shed** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.7 MYOBA Rollout** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.8 WASTE MANAGEMENT STRATEGY - Budget Amendment Request** - The report will

conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

20.9 Sport & Recreation Master Plan - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

20.10 Review of the Liquor Act 2019 - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(ii) (c)(iii) (c)(iv) (e), information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

The meeting moved to the Confidential Session at 2:12 pm.

The below resolutions were resolved to be made public following discussions had in the Confidential Session of the Ordinary Meeting.

20.4 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE

40/2023 RESOLVED (Samuel EVANS/Judy MacFARLANE) CARRIED

That Council;

- (a) receives and notes the Community Development Programme (CDP) Update report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.6 BUDGET AMENDMENT - BORROLOOLA RECYCLING SHED

42/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT) CARRIED

That Council;

- (a) approves the budget amendment of \$200,000 to contribute to the construction of the Borroloola Recycling Shed; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.8 WASTE MANAGEMENT STRATEGY - BUDGET AMENDMENT REQUEST

44/2023 RESOLVED (Judy MacFARLANE/John DALYWATER) CARRIED

That Council:

- (a) receives and notes the report entitled *WASTE MANAGEMENT STRATEGY – Award of Consultancy Contract Scope & Budget*;
- (b) resolves to allocate an additional \$60,000 to the project via a Budget Amendment to ensure the Strategy is informed by a robust, consistent and equitable remote community consultation campaign; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

OTHER BUSINESS



ITEM NUMBER	14.1
TITLE	National Aboriginal and Torres Strait Islander Nutrition and Physical Activity Survey (NATSINPAS)
REFERENCE	1324309
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority;

- (a) receive and note the report; and
- (b) provides feedback in relation to undertaking the survey within the Hodgson Downs (Minyerri) Community.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

Minyerri has been selected to participate in the National Aboriginal and Torres Strait Islander Health Survey and National Aboriginal and Torres Strait Islander Nutrition and Physical Activity Survey in 2023.

The Aboriginal Engagement Manager from the Australian Bureau of Statistics (ABS) can provide information about the survey to council and Local Authority members and wishes to seek approval to take the survey into community.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.