



AGENDA

**HODGSON DOWNS (MINYERRI) LOCAL
AUTHORITY MEETING**

TUESDAY, 10 OCTOBER 2023

Notice is given that the next Minyerri Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 10 October 2023 at 11:00am

The Conference Room ALAWA Corporation, Hodgson Downs (Minyerri)
Or

Via Microsoft Teams
Meeting ID: 414 614 406 602
Passcode: fHaBux

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name and title of the Chief Executive Officer.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

**HODGSON DOWNS (MINYERRI) CURRENT MEMBERSHIP:
Elected Members**

1. Councillor Patricia FARRELL.
2. Beth JOHN ;
3. Jonathon WALLA;
4. Sonia ROBERTS;
5. Naomi WILFRED;
6. Jones BILLY; and
7. VACANT.

MEMBERS: 7

COUNCIL: 1

LOCAL AUTHORITY: 6

QUORUM: 4 (minimum requirement)

PROVISIONAL: 2 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Confirmation of the Hodgson Downs (Minyerri) Local Authority Meeting Previous Minutes
REFERENCE	1368992
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held on Wednesday, 19 July 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Hodgson Downs (Minyerri) Local Authority met as a **Provisional** Meeting on Wednesday, 19 July 2023 at 11:00am. Attached are the recorded minutes from that meeting for the Local Authority to confirm.

ISSUES/OPTIONS/SWOT

The next Hodgson Downs (Minyerri) Local Authority Meeting is scheduled to be held on Monday, 04 December 2023.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Hodgson Downs (Minyerri) Local Authority 2023-07-19 [2314] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MINYERRI LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, MINYERRI
ON WEDNESDAY, 19 JULY 2023 AT 11:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Patricia FARRELL;
- Beth JOHN;
- Jonathon WALLA; and
- Sonia ROBERTS.

1.2 Staff

- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Corporate Services and Engagement;
- Rodney HOFFMAN, Aboriginal Community Liaison Officer; and
- Deanna KENNEDY, Aboriginal Community Liaison Officer.

2 MEETING OPENED

The Hodgson Downs (Minyerri) Local Authority Meeting opened at 11:18am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

HOD P-11/2023 (Sonia ROBERTS/Beth JOHN)

CARRIED

That the Provisional Hodgson Downs (Minyerri) Local Authority accepts the tendered apology from Jones BILLY.

5 QUESTIONS FROM THE PUBLIC

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Minyerri Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF THE HODGSON DOWNS (MINYERRI) LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

HOD P-12/2023 (Beth JOHN/Sonia ROBERTS) **CARRIED**

That the Provisional Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held Monday, 27 March 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

HOD P-13/2023 (Patricia FARRELL/Jonathon WALLA) **CARRIED**

That the Provisional Hodgson Downs (Minyerri) Local Authority receives and notes the Action List.

9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

10 INCOMING CORRESPONDENCE**11 OUTGOING CORRESPONDENCE****12 OPERATIONAL REPORTS****12.1 MINYERRI LOCAL AUTHORITY PROJECTS UPDATE**

HOD P-14/2023 (Patricia FARRELL/Beth JOHN) **CARRIED**

That the Provisional Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests the Chief Executive Officer to get a Quote for material for fabrication of forty (40) double sided bin holders.

12.2 ELECTED MEMBER REPORT

HOD P-15/2023 (Patricia FARRELL/Sonia ROBERTS) **CARRIED**

That the Provisional Hodgson Downs (Minyerri) Local Authority receives and notes the Elected Member Report.

13 GENERAL BUSINESS**13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

HOD P-16/2023 (Beth JOHN/Jonathon WALLA) **CARRIED**

That the Provisional Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Member Attendance Report.

13.2 COUNCIL'S FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 30.04.2023

HOD P-17/2023 (Beth JOHN/Jonathon WALLA) **CARRIED**

That the Provisional Hodgson Downs (Minyerri) Local Authority receives and notes the Council Financial Report for the period July 2022 to April 2023.

14 OTHER BUSINESS

15 CLOSE OF MEETING

The meeting closed at 11:44 am.

This page and the proceeding pages are the Minutes of the Hodgson Downs (Minyerri) Local Authority Meeting held on Wednesday, 19 July 2023 and confirmed Monday, 4 September 2023.

Chairperson

Confirmed on Monday, 4 September 2023.

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Minyerri Local Authority Projects Update
REFERENCE	1367421
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Minyerri (Hodgson Downs) Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Minyerri (Hodgson Downs) Local Authority has received a total of \$ 636,240 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Minyerri Local Authority has allocated \$581,140 accounting for surplus funds from the completed projects.

ISSUES/OPTIONS/SWOT

- Please refer to the attached funding report as at 31st July 2023.
- Sports Equipment has been delivered to the community.
- Water cart trailer and rubbish bins have been received in Katherine and will soon be delivered to Minyerri.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Minyerri (Hodgson Downs) Local Authority currently has \$116,112.73 to allocate to new projects.

ATTACHMENTS

- 1 LA Projects Minyerri 31.07.2023.pdf

Hodgson Downs Local Authority Project Funding		31 July 2023
Funds received from Department		\$ 636,240.00
Funds allocated to projects by Local Authority Members		\$ 581,140.00
Surplus/(Deficit) from completed projects		\$ 61,012.73
Remaining unallocated funds		\$ 116,112.73

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2022	Extra Sports equipment	\$ 5,000.00		ON 5/12/22 LA allocated \$5000 for extra sports equipment. Purchase order raised. Order received and Delivered. Completed.
27/03/2023	Signage	\$ 2,000.00		ON 27/03/2023 LA allocated \$2000 towards Signage. Quotation requests ongoing.
27/02/2023	Water Cart Trailer	\$ 20,000.00	\$ 2,000.00	ON 27/02/2023 LA allocated \$20000 towards Water Cart Trailer. In Procurement stage. Quotation requests ongoing. PO raised. Order received in Katherine, ready for delivery.
27/03/2023	Plantation around public areas	\$ 1,000.00		ON 27/03/2023 LA allocated \$1000 towards Plantation around public areas. Under Procurement phase.
27/03/2023	Rubish BinsX60	\$ 2,000.00		ON 27/03/2023 LA allocated \$2000 towards purchase of Rubish BinsX60. Purchase order raised. In Procurement stage. Order received in Katherine, ready for delivery.
	Total projects in Progress	\$ 30,000.00	\$ 2,000.00	
	Total completed projects	\$ 551,140.00	\$ 490,127.31	
	Grand Total	\$ 581,140.00	\$ 492,127.31	

OPERATIONAL REPORTS



ITEM NUMBER	12.2
TITLE	Elected Member Report
REFERENCE	1368995
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 23 August 2023**

Council approved the recommendations from the following Local Authority meetings:

- Hodgson Downs (Minyerri) Local Authority Meeting held on 19 July 2023 as a Provisional.
- Mataranka Local Authority Meeting held on 01 August 2023 as a Provisional.

Council approved the nomination received from Naomi WILFRED for membership on the Hodgson Downs (Minyerri) Local Authority and rescinded the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting

Council opened a 21 day 'Call for Nominations' period to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority, one (1) vacancy on the Mataranka Local Authority and one (1) vacancy on the Jilkminggan Local Authority.

At this meeting, Council also appointed Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner) and formally acknowledged the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

Council will hold a by-election for the vacant Councillor position in the Never Never Ward following the resignation of Judy MacFARLANE. The by-election is coordinated by the NT Electoral Commission.

Council approved the budget amendment of \$125,000 for the Mataranka Dump Point.

FINANCE AND INFRASTRUCTURE COMMITTEE – 26 July 2023

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;

- Deputy Mayor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Owen TURNER; and
- VACANT

There were no direct subjects pertaining to the Never Never Ward discussed at the Finance and Infrastructure Committee.

AUDIT AND RISK COMMITTEE MEETING – 16 August 2023

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the South West Gulf Ward discussed at the Audit and Risk Committee Meeting.

UPCOMING COUNCIL MEETINGS

27 September 2023 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
23 October 2023 at 11:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
25 October 2023 at 8:30am	Ordinary Meeting of Council	Ngukurr Service delivery Centre

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 Ordinary Meeting of Council 2023-08-23 [2333] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL
COUNCIL SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 23 AUGUST 2023
AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Patricia FARRELL (video conference);
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor John DALYWATER; and
- Councillor Selina ASHLEY.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Clare CUPITT, Acting General Manager Corporate Services and Engagement;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Dick GUIT OAM, Independent Chair, Land Development Committee;
- Jasmine HUSSON, Senior Program Manager, Land Development, Planning and Development, Department of Infrastructure, Planning and Logistics; and
- Ash RINGIN, Consultant Project Manager – Housing Projects, Department of Infrastructure, Planning and Logistics.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:58am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

115/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT) CARRIED

That Council:

- (a) accepts the tendered apology from Councillor Owen TURNER; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

5 QUESTIONS FROM THE PUBLIC

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

116/2023 RESOLVED (John DALYWATER/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 21 June 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

117/2023 RESOLVED (Selina ASHLEY/Annabelle DAYLIGHT) CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- NT Remuneration Tribunal Determination – Vehicle Allowance – (CEO Marc GARDNER);
- Subdivisional Guidelines;
- Ngukurr Boat Ramp Road; – (CEO Marc GARDNER)
- Reconciliation Action Plan Summary report;
- CEO Review Committee – Confidential session; and
- Local Authority Review – (CEO Marc GARDNER).

9 DISCLOSURES OF INTEREST

Chief Executive Officer Marc GARDNER, declared an interest as Council representative for item 15.7 CouncilBiz report.

10 PREVIOUS COMMITTEE MEETING MINUTES

10.1 PREVIOUS COMMITTEE MEETING MINUTES

118/2023 RESOLVED (Patricia FARRELL/Samuel EVANS) CARRIED

That Council receives and notes the Previous Committee Meeting Minutes report.

15.1 ELECTION OF DEPUTY MAYOR**119/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) appoints Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner);
- (b) formally acknowledges the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

N.B. The election of the Deputy Mayor was undertaken by way of secret ballot with the Chief Executive Officer as the Returning Officer for the process. The results of which were publicly declared in open session. The decision to hold a secret ballot was unanimous.

The results were publicly declared as follows:

Deputy Mayor:

Cr. Helen LEE (nominated by Cr. John DALYWATER); 8 votes in favour.

Cr. Samuel EVANS (self-nominated); 2 votes in favour.

Karen HOCKING, Project Manager from the Department of the Chief Minister and Cabinet provided Code of Conduct Training at 10:05 and finished the Training at 10:28am.

Council adjourned the meeting for morning tea at 10:28am and reconvened at 11:05am.

Dick GUIT OAM, Independent Chair, Land Development Committee and the Department of Infrastructure, Planning and Logistics team presented to Council on Subdivisional Guidelines at 11:05am and left the meeting at 11:35am.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE****120/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR)**
CARRIED

That Council:

- (a) accepts the incoming correspondence;
- (b) requests the Chief Executive Officer to invite the Remuneration Tribunal to Ordinary Meeting of Council scheduled to be held on Wednesday, 25 October 2023 in Ngukurr;
- (c) requests the Chief Executive Officer to include Agenda item on the Big Rivers Region Mayors and CEOs' Meeting;
- (d) requests the Chief Executive Officer to write to the Remuneration Tribunal with further queries about \$5000 budget capped per year for the vehicle allowance; and
- (e) requests the Chief Executive Officer to write a letter of support to the Murweh Shire Council, Office of the Mayor in relation to Remote Australians Matter conference.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE****121/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT****122/2023 RESOLVED (Helen LEE/Selina ASHLEY)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the Provisional recommendations from the 06 June 2023 Ngukurr Local Authority Minutes; and
- (c) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

*Cr Gadrian HOOSAN left the meeting, the time being 11:40 am.**Cr Gadrian HOOSAN returned to the meeting, the time being 11:42 am.**Cr Tony JACK left the meeting, the time being 11:43 am.**Cr Tony JACK returned to the meeting, the time being 11:45 am.***13.2 SOUTH WEST GULF WARD REPORT****123/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 03 August 2023 Borroloola Local Authority Minutes;
- (c) rescinds the membership of Raymond ANDERSON from Borroloola Local Authority;
- (d) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Borroloola Local Authority;
- (e) rescinds the membership of Jasmine CAMPBELL, Curtis SHADFORTH and Margaret SHADFORTH from the Robinson Local Authority; and
- (d) reduces the total membership of Robinson River Local Authority from Twelve (12) members to Nine (9) members.

*Cr Annabelle DAYLIGHT left the meeting, the time being 12:03 pm.**Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:04 pm.***13.3 NUMBULWAR NUMBURINDI WARD REPORT****124/2023 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 20 July 2023 Numbulwar Local Authority Minutes;
- (c) notes the resignation tendered by David MURRUNGUN from the Numbulwar Local Authority;
- (d) approves the nomination received from Amanda NGALMI for membership on the Numbulwar Local Authority; and
- (f) requests to postpone the Numbulwar Local Authority from Wednesday, 06 September 2023 to Friday, 15 September 2023.

Council adjourned for Lunch at 12:34pm and reconvened at 1:15pm.

13.4 NEVER NEVER WARD REPORT**125/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Mataranka Local Authority Meeting held on 01 August 2023;
- (c) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Meeting held on 19 July 2023;
- (d) approves the nomination received from Naomi WILFRED for membership on the Hodgson Downs (Minyerri) Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkmिंगgan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (i) rescinds the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting;
- (j) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority; and
- (k) change the meeting time of the Mataranka Local Authority to commence at 1:00pm on scheduled meeting dates due to safety and logistical issues.

13.5 NYIRANGGULUNG WARD REPORT**126/2023 RESOLVED (Selina ASHLEY/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority;
- (c) requests to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together; and
- (d) amends the Barunga Local Authority Minutes to include Charlane BULUMBARA and Ambrose BULUMBARA as present.

14 GENERAL BUSINESS**14.1 CITIZEN OF THE YEAR AWARDS, AUSTRALIA DAY****127/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) submits one Citizen of the Year Award registration for the entire Roper Gulf region, rather than submitting a registration for each community;
- (c) any nominations from each Award category be entered into the Roper Gulf region award; and
- (d) each community hold a localised Australia Day event which is not registered with the Australia Day Council and no large regional event is held.

**14.2 NT REMUNERATION TRIBUNAL DETERMINATION – VEHICLE ALLOWANCE –
CEO MARC GARDNER****128/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED**

That Council invites the members of the NT Remuneration Tribunal to the October Ordinary Meeting of Council in Ngukurr to consult the Council in relation to the amendments to the determination Local Government Elected Members and Local Authority Allowances Determination.

14.3 SUBDIVISIONAL GUIDELINES129/2023 **RESOLVED** (John DALYWATER/Selina ASHLEY)**CARRIED**

That Council:

- (a) acknowledges and thanks the Northern Territory Government in relation to the presentation on the new Northern Territory Subdivisional Guidelines; and
- (b) formally accepts the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area.

14.4 NGUKURR BOAT RAMP ROADS130/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/John DALYWATER)**CARRIED**

That Council in principle supports the allocation up to \$1,000,000 towards road upgrades to Ngukurr Boat Ramp, if Government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

14.5 RECONCILIATION ACTION PLAN SUMMARY REPORT131/2023 **RESOLVED** (John DALYWATER/Edwin NUNGGUMAJBARR)**CARRIED**

That Council receives and notes the verbal update on Reconciliation Action Plan.

14.6 CEO REVIEW COMMITTEE – CONFIDENTIAL SESSION

This item is moved into Confidential Session.

14.7 LOCAL AUTHORITY REVIEW132/2023 **RESOLVED** (Selina ASHLEY/Samuel EVANS)**CARRIED**

That Council requests the Chief Executive Officer provide a report to Council on the review of all Local Authorities of the Roper Gulf Regional Council for the 25 October 2023 Ordinary Meeting of Council.

15 EXECUTIVE REPORTS**15.2 MAYOR'S REPORT**133/2023 **RESOLVED** (Helen LEE/Annabelle DAYLIGHT)**CARRIED**

That Council receives and notes the Mayoral Report.

15.3 COUNCIL MEETING ATTENDANCE REPORT134/2023 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR)**CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

15.4 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - CALL FOR MOTIONS - NOVEMBER 2023 GENERAL MEETING135/2023 **RESOLVED** (John DALYWATER/Samuel EVANS)**CARRIED**

That Council:

- (a) receives and notes the Local Government Association of the Northern Territory – Call for Motions – November 2023 General Meeting report;
- (b) submits motions to the Local Government Association of the Northern Territory on issues of strategic importance as below:
 - Land availability;
 - Alcohol management;
 - Social Planning;

- Role and Sustainability of Local Government and Mechanism for reviewing financial assistance grant methodology;
 - Town Camp Roads;
 - Northern Territory Government Protocols with Council;
 - Numbulwar Safe House;
 - Remuneration Tribunal; and
 - Cotton industry issues.
- (c) nominates Mayor Tony JACK, Deputy Mayor Helen LEE, Cr. Samuel EVANS, Cr. Selina ASHLEY, Cr. Kathy-Anne NUMAMURDIRDI, Cr. Patricia FARRELL and Cr. Annabelle DAYLIGHT to attend the meeting and conference.

15.5 LGANT 2022-2023 MEMBER VALUE PROPOSITION REPORT AND MEMBER SUBSCRIPTION INVOICE

136/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY) **CARRIED**

That Council receives and notes the LGANT 2022-2023 Member Value Proposition Report and Member Subscription Invoice report.

15.6 RECOMMENDED CHANGES TO LOCATION OF ORDINARY MEETING OF COUNCIL AND DATE OF AUDIT & RISK COMMITTEE - OCTOBER 2023

137/2023 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) does not approve a change to the location of the Ordinary Meeting of Council on 25th October 2023, from Ngukurr Community to Katherine; and
- (b) does approve a change to the meeting date of the Audit and Risk Committee from 18th October 2023 to 23rd October 2023 at 11:00am.

15.7 COUNCILBIZ UPDATE

138/2023 **RESOLVED** (Samuel EVANS/Selina ASHLEY) **CARRIED**

That Council receives and notes the report in relation to the CouncilBiz Update.

15.8 CHANGES TO ORGANISATIONAL DELEGATIONS (NON FINANCIAL)

139/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council approves the changes to the Organisational Delegations Manual (non-Financial).

16 DEPUTATIONS AND PETITIONS

Cr Edwin NUNGGUMAJBARR left the meeting, the time being 02:36 pm.

Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 02:37 pm.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 IMPROVED VISITOR MANAGEMENT AND LIVING SKILLS PLANS FOR MULGGAN CAMP 2023-24

140/2023 **RESOLVED** (Annabelle DAYLIGHT/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the Improved Visitor Management and Living Skills Plans for Mulggan Camp Agreement for 2023 – 24 report; and

- (b) approves the use of the Common Seal for the execution of the funding agreement for the above program with the Department of Territory Families and Communities.

17.2 COMMUNITY SERVICES & ENGAGEMENT DIVISIONAL UPDATE

141/2023 RESOLVED (Samuel EVANS/Gadrian HOOSAN)

CARRIED

That Council:

- (a) receives and notes the Community Services & Engagement Divisional Update report; and
 (b) approves for the Chief Executive Officer to sign and enter into the agreement with YMCA NT for the management of the Borroloola and Ngukurr swimming pools.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 2023-24 COMMUNITY GRANTS PROGRAM

142/2023 RESOLVED (Kathy-Anne NUMAMURDIRI/Patricia FARRELL)

CARRIED

That Council notes and approves the proposed timeline for the 2023-24 Community Grants Program, Round 1.

18.2 LOCAL AUTHORITY PROJECTS UPDATE

143/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

CARRIED

That Council receives and notes the Local Authority Projects Update report.

Cr Annabelle DAYLIGHT left the meeting, the time being 02:50 pm.

Cr Annabelle DAYLIGHT returned to the meeting, the time being 02:51 pm.

Cr Samuel EVANS left the meeting, the time being 02:51 pm.

Cr Samuel EVANS returned to the meeting, the time being 02:54 pm.

18.3 COUNCIL'S FINANCIAL REPORT AS AT 31 JULY 2023

144/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

CARRIED

That Council receives and notes the Council's Financial Report as at 31 July 2023.

18.4 NUMBULWAR SAFE HOUSE

145/2023 RESOLVED (Selina ASHLEY/Helen LEE)

CARRIED

That Council writes to Hon Selena UIBO, Member for Arnhem (Numbulwar), the Minister for Aboriginal Affairs and also the Hon Kate WORDEN, Minister for Territory Families and Minister for Prevention of Domestic, Family and Sexual Violence, in relation to establishing a Women's Refuge / Safe House at Numbulwar and requesting that the Territory take-on this as a priority project and apply for the upcoming funding that will soon be available through the Commonwealth FO2021-7622 Safe Places Emergency Accommodation Program.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

19.1 MAJOR PROJECTS REPORT

146/2023 RESOLVED (Helen LEE/Selina ASHLEY)

CARRIED

That Council:

- (a) receives and notes the Major Projects report;
 (b) approves the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Sofffall Project; and
 (c) approves the budget amendment of \$125,000 for the Mataranka Dump Point.

20 CONFIDENTIAL ITEMS**DECISION TO MOVE TO CLOSED SESSION****147/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

- 20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.2 Previous Committee Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*
- 20.3 Community Development Programme (CDP) Update** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.*
- 20.4 Chief Executive Officer's Report** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (c)(iii) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

The meeting moved to the Confidential Session at 3:56pm.

RETURN TO OPEN**148/2023 RESOLVED (John DALYWATER/Samuel EVANS)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 4:27pm.

21 CLOSE OF MEETING

The meeting closed at 4:28 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 23 August 2023 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on Wednesday, 25 October 2023.

Unconfirmed

GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	Community Development Programme
REFERENCE	1366306
AUTHOR	Michaela NAARE, Acting Regional Manager Community Development Programme; Lisa Bishop, Acting CDP Assistant Manager

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Community Development Program (CDP) report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

BACKGROUND

The Community Development Program (CDP) is a remote employment and community development service being delivered by Council on behalf of the Australian Government. Council is required to deliver a quality service, fulfilling all obligations and adhering to CDP contractual compliance under the Head Agreement.

Alawa Aboriginal Corporation (AAC) signed a sub-contractor agreement with Council to deliver CDP services in Minyerri Community on behalf of Council. AAC are required to provide a quality service, fulfilling all obligations while adhering to the contractual compliance and reporting directly to Council CDP Management as per the sub-contractor agreement.

Minyerri CDP currently have a caseload of 242 Job Seekers. The gradual increase is due to the compliance checks currently being undertaken and Job Seeker details are reflective to their residence/location.

Transitioning from CDP to Real Jobs, through Community Projects

The Australian Government has committed to replacing CDP with a new program with real jobs, proper wages and decent conditions - developed in partnership with First Nations people. The new program will give communities more control to determine local projects and potentially increase economic opportunities and jobs in remote areas.

As we progress towards a new program, services will continue through an extension of CDP provider arrangements to October 2024. This will not be business as usual and extensions are dependent on providers' ability and willingness to build on the current trials, capture learnings and further strengthen community led approaches. This will allow for the generation of further ideas to inform a new jobs program, while consultations on the new program are underway.

Similar to the Trialling Pathways to Real Jobs initiative, Council will work with community to deliver the approved Community Project, 'Building on from the Job Shadow Trial' for both Regions 29 and 30. As the name states, Council is utilising this timeframe to further build on from the Job Shadow Trial to transition towards aspiration for our job seekers to receive:

- Real jobs
- Proper wages
- With decent conditions

How is Council and AAC trying to make these community aspirations a reality?

Councils CDP overall plan from the 1st July 2023 to 31st October 2024, is to establish, invest, and implement subsidised part-time and casual positions throughout different divisions

primarily focusing on Key Outcome Areas such as Wellbeing, Environment, Infrastructure and Economic Development. The primary goal through the approved Community Project is to:

- improve employment prospects,
- invest into the current employment infrastructures within Councils CDP delivery regions
- build relationships with employers, internal and external stakeholders
- and address identified personal and professional barriers for our job seekers who are linked to our CDP services.

What are Community Projects?

‘Community Projects’ have replaced the Pathways Trial services. ‘Building on from the Job Shadow Trial’ initiative will operate in a similar way, yet offer more incentives to our job seekers and employers of Region 29 and 30.

How does the Community Project align with the Government’s direction on real jobs?

Council will continue to adapt and expand on the existing Trial project through Community Projects for improved success. Over the next sixteen month timeframe, Council will utilise this opportunity to pursue greater innovation and broaden our scope of ambition. The job shadowing and mentoring program, offers employer incentives and top-up wages to participants and continues to provide the identified participants on the job training and exposure to work.



How do you take part in this innovative opportunity as an Employer?

The approved Community Project would seek to compensate an employer by way of a Mentoring Payment to the value of \$15,000 for the time it takes for their employee to mentor the participant. Being that Roper Gulf Regional Council is the largest employer in the region we will continue participate in the Community Project. Employers and Stakeholders of

- Mataranka
- Jilkminggan
- Minerri
- Numbulwar

- and Borroloola

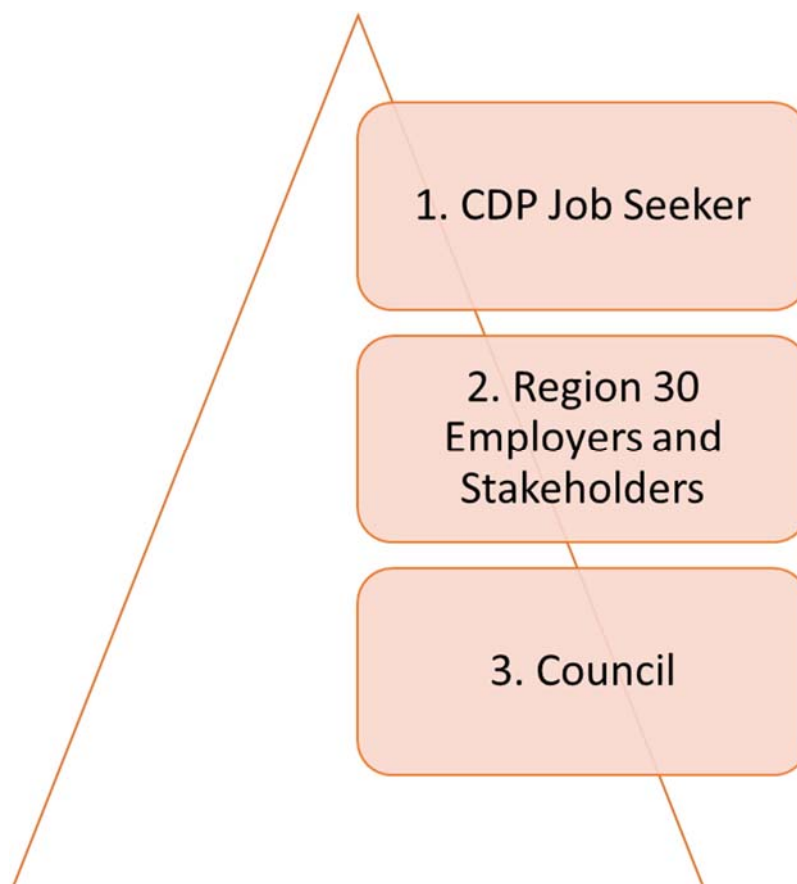
are encouraged to partake in this innovative opportunity. Although similar to that of the Job Shadow Trial, this payment of \$15,000 will be paid to employer in a phased approach payment.

The primary objective to this phased payment approach is for the employers to create genuine and potentially needed employment within their business and/or organisation for a six month period minimum. Employers are encouraged to think outside the box. Use this timeframe to initiate and review their business/organisation recruitment model to reach its full potential, hence why this is in an invested opportunity.

The process is:

- Employer Agreement will need to be negotiated and signed off by both Employer and Council's CDP department
- An initial amount of \$5,000 upon creation of a Placement for Job Shadowing will be paid automatically to the employer.
- Followed by the remaining \$10,000 that would be applicable after 13 weeks of placement for the CDP participant/s.
- From the moment the job seeker has been placed into employment, rather than the top-up component, all placed job seekers will be fully subsidised through the Community Project funds. This is only applicable to Part-Time and Casual employment opportunities.
- The fully subsidised job seeker will be placed and funded, through a reimbursement process from the employer to Council.
- Newly created Job Descriptions will need to be provided to CDP for review and negotiations

The Community Project has a potential trifecta benefit to:



1. The CDP Job Seeker

Confidence building for our job seekers is critical, through the Job Shadow trial job seekers will work on areas that potentially hinder their employability. The 'top up' avenue encourages retention being that it is reimbursed by Council.

2. The employers and stakeholders within Councils CDP delivery

The phased incentive (mentoring fee of \$15,000) for the prospective employer. This incentive is aimed to encourage their engagement in the program and an opportunity to further create local jobs for local people. Council acknowledges the resources and costs associated with on-the-job-training, mentoring, pastoral care and day to day management. Hence why Council advocated for the fully subsidised wage component using the Community Project funds. Employers are encouraged to discuss trial settings with their CDP Senior Employment Coordinator and CDP Management team based in the Katherine Support Centre.

3. Council

As the CDP provider, it is Councils responsibility to invest, prepare and ensure that there is a level of capability within our job seekers to bring to employment all while sustaining their genuine engagement.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS

ITEM NUMBER	13.2
TITLE	Local Authority Member Attendance Report
REFERENCE	1368996
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Member Attendance Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Hodgson Downs (Minyerri) Local Authority Member Meetings Attendance

Local Authority Meeting Members	19 September 2022	05 December 2022	07 March 2023	27 March 2023	19 July 2023
Mayor Tony JACK	Cancelled	AP	Postponed	LEAVE	AP
Councillor Patricia Farrell	-	P	-	P	P
Nerrale Arnold	-	P	-	NO AP	-
Beth John	-	P	-	P	P
Johnathon Walla	-		-	P	P
Johns Billy	-	P	-	P	AP
Sonia Roberts	-	P	-	P	P
Edna ILLES	-	-	-	P	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

GENERAL BUSINESS



ITEM NUMBER	13.3
TITLE	Council's Financial Report for the period 31.07.2023
REFERENCE	1369407
AUTHOR	Karandeep SINGH, Senior Finance Officer

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Council Financial Report for the period July 2023.

KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are some variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences for each division is as follows:

Operating Income:

Council has received \$205,209 in operating Income for Minyerri in July. This is above budget by 56K largely due to positive income from CDP services..

Operating Expenditure:

The total expenditure is \$116,445, 32k under budgeted expectations with contract and material expenses being the source of the variance.


Capital Expenditure of \$11973.00 occurred in July on the purchase og a Fire Fighter Trailer.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1 LA Reports July 2023.pdf

Roper Gulf Regional Council					
Financial Report as at 31-July-2023					
Minyerri					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
12 - Income Council Fees and Charges	0	0	0	0	
13 - Income Operating Grants Subsidies	37,112	70,721	-33,609	848,652	Note includes Grants and RGRC Contribution
17 - Income Agency and Commercial Services	168,097	78,086	90,011	937,030	CDP Revenue
19 - Other Income	0	0	0	0	
Total Operating Income	205,209	148,807	56,402	1,785,682	
Operating Expenditure					
21 - Employee Expenses	0	0	0	0	
22 - Contract and Material Expenses	110,980	141,510	-30,530	1,698,120	
23 - Fleet, Plant & Equipment	0.00	0	0	0	
25 - Other Operating Expenses	5,465	4,138	1,328	49,650	
27 - Finance Expenses	0.00	0	0	0	
31 - Internal Cost Allocations	0	830	-830	9,957	
2550 - Local Authority Meeting Allowances	0.00	417	-417	5,000	Meetings yet to commence
2597 - Councillor Allowance Exp	0.00	1,913	-1,913	22,955	Meetings yet to commence
Total Expenditure	116,445	148,807	-32,362	1,785,682	
Operating Surplus/Deficit	88,764	0	24,040	0	
Capital Funding					
	0	0	0	0	
Capital Expenditure	11,973	0	11,973	0	Fire Fighter Trailer Funding ????
Net Operating Position	76,792	0	12,068	0	

OTHER BUSINESS



ITEM NUMBER	14.1
TITLE	Council Veterinary Team Minyerri
REFERENCE	1366489
AUTHOR	Kaylene DOUST, Program Manager Animal Control

RECOMMENDATION

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Council Veterinary Minyerri report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

BACKGROUND

From Monday the 31st July to Friday 4th August, Roper Gulf Regional Council Animal Program Manager/Vet Nurse Kaylene Doust and Locum Veterinarian Dr Graeme Purvis Smith visited Minyerri community and delivered veterinary services to the community.

We thank Alawa Aboriginal Corporation for the in kind contribution of accommodation, a space to work and the help of local CDP participant Kelvin who was a great asset during the visit. These contributions are part of the original agreement with RGRC to provide vet services twice a year in Minyerri and help make our visits viable.

We also trialled creating a surgery/problem list at the Alawa office which some community members used. We will continue to do this in the future as it helps us plan the work. Unfortunately due to the heavy surgical workload we were unable to visit every household. The program manager left preventative wormers and tick treatments for the households that missed out to collect from the Alawa office should they want them.

Desexing operations were keenly sought for male and female dogs and cats. The vet visited several households to follow up problems and give treatment. There was a lot of fighting amongst dogs during the evenings. There were several nasty dog bite wounds to be treated and a leg amputation due to infection. Parvo virus was active in the community with several pups examined and treated with limited success. We encourage owners with dogs less than 1 year old to take up discounted vaccinations when we visit.

The population of animals has dramatically increased and there remains much more to be done. There was resistance to cat desexing when offered at some households. We urge the community to take up these services for both female and male cats in particular as cat populations can very rapidly increase between visits.

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.