



# **AGENDA**

## **MINYERRI LOCAL AUTHORITY MEETING**

### **WEDNESDAY, 6 DECEMBER 2023**

Notice is given that the next Minyerri Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 6 December 2023 at 11:00am  
The Conference Room ALAWA Corporation, Hodgson Downs (Minyerri)

Or

Via Microsoft Teams  
Meeting ID: 445 155 726 84  
Passcode: 3zgVsK

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "David Hurst", is placed over a light grey rectangular background.

David HURST  
**ACTING CHIEF EXECUTIVE OFFICER**

## **HODGSON DOWNS (MINYERRI) CURRENT MEMBERSHIP:**

### **Elected Members**

1. Councillor Patricia FARRELL.
2. Beth JOHN ;
3. Jonathon WALLA;
4. Sonia ROBERTS;
5. Naomi WILFRED;
6. Jones BILLY; and
7. VACANT.

**MEMBERS:** 7

**COUNCIL:** 1

**LOCAL AUTHORITY:** 6

**QUORUM:** 4 (minimum requirement)

**PROVISIONAL:** 2 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijnul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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	Nil.	
<b>15</b>	<b>CLOSE OF MEETING</b>	

**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Confirmation of the Hodgson Downs (Minyerri) Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1384871
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held on Tuesday, 10 October 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Hodgson Downs (Minyerri) Local Authority held a meeting with **QUORUM** on Tuesday, 10 October 2023 at 11:00am. Attached are the recorded minutes from that meeting for the Local Authority to confirm.

**ISSUES/OPTIONS/SWOT**

The next Hodgson Downs (Minyerri) Local Authority Meeting is scheduled to be held on Monday, 04 March 2023 at 11:00am.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1   Hodgson Downs (Minyerri) Local Authority 2023-09-04 [2356] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MINYERRI LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, MINYERRI  
ON TUESDAY, 10 OCTOBER 2023 AT 11:00AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Councillor Patricia FARRELL;
- Jonathon WALLA (Chairperson);
- Beth JOHN; and
- Sonia ROBERTS.

**1.2 Staff**

- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

**1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; and
- Peter MOYLE, Chief Executive Officer, Alawa Aboriginal Corporations.

**2 MEETING OPENED**

The Minyerri Local Authority Meeting opened at 11:11am with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 ELECTS A CHAIRPERSON**

*HOD Q-18/2023* (Patricia FARRELL/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority elects Jonathan WALLA as a Chairperson for this Meeting.

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

*HOD Q-19/2023* (Patricia FARRELL/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority accepts the tendered apologies from Jones BILLY and Naomi WILFRED.

## 5 QUESTIONS FROM THE PUBLIC

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Hodgson Downs (Minyerri) Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF THE HODGSON DOWNS (MINYERRI) LOCAL AUTHORITY MEETING PREVIOUS MINUTES

*HOD Q-20/2023* (Beth JOHN/Patricia FARRELL) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority confirms the minutes from the meeting held on Wednesday, 19 July 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

*HOD Q-21/2023* (Patricia FARRELL/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Action List; and
- (b) requests Council to follow up for Bin holders.

## 9 CALL FOR ITEMS OF OTHER BUSINESS

- Street Lights;
- Pest Fumigation; and
- Water Park Renovation.

## 10 INCOMING CORRESPONDENCE

## 11 OUTGOING CORRESPONDENCE

## 12 OPERATIONAL REPORTS

### 12.1 MINYERRI LOCAL AUTHORITY PROJECTS UPDATE

*HOD Q-22/2023* (Patricia FARRELL/Beth JOHN) **CARRIED**

That the Minyerri (Hodgson Downs) Local Authority receives and notes the Local Authority Projects Update report.

### 12.2 ELECTED MEMBER REPORT

*HOD Q-23/2023* (Sonia ROBERTS/Patricia FARRELL) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Elected Member Report.



**13 GENERAL BUSINESS****13.1 COMMUNITY DEVELOPMENT PROGRAMME**

*HOD Q-24/2023*      **(Sonia ROBERTS/Beth JOHN)**      **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Community Development Program (CDP) report.

**13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*HOD Q-25/2023*      **(Patricia FARRELL/Beth JOHN)**      **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Member Attendance Report.

**13.3 COUNCIL'S FINANCIAL REPORT FOR THE PERIOD 31.07.2023**

*HOD Q-26/2023*      **(Patricia FARRELL/Sonia ROBERTS)**      **CARRIED**

That the Hodgson Downs Minyerri Local Authority receives and notes the Council Financial Report for the period July 2023.

**14 OTHER BUSINESS****14.1 COUNCIL VETERINARY TEAM MINYERRI**

*HOD Q-27/2023*      **(Beth JOHN/Patricia FARRELL)**      **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Council Veterinary Minyerri report; and
- (b) requests the new date of VET visit to Hodgson Downs (Minyerri) to complete vaccinations.

**14.1 STREET LIGHTS**

*HOD Q-28/2023*      **(Patricia FARRELL/Sonia ROBERTS)**      **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority discusses the update regarding Street Lights in the Community.

*Note: Local Authority emphasise on urgent need of Street Lights as this is damaged over a period of time, and it's a big issue which is not safe for the kids.*

**14.2 PEST FUMIGATION**

*HOD Q-29/2023*      **(Patricia FARRELL/Sonia ROBERTS)**      **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority requests Council to provide Pest Fumigation (non- poisonous spray) around the Community.

*Note: Local Authority requests support from the Department of Infrastructure and Planning Logistics(DIPL) or Department of Housing in this matter.*

**14.3 WATER PARK RENOVATION**

*HOD Q-30/2023*      **(Beth JOHN/Sonia ROBERTS)**      **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority discusses the importance of water park renovation.

*Note: Alawa Aboriginal Corporation is currently working with National Indigenous Australians Agency (NIAA) and also seeks support from council to allocate some money for this project.*



**BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1384872
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Action List.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

**HODGSON DOWNS (MINYERRI) ACTION LIST**

**12.1 MINYERRI LOCAL AUTHORITY PROJECTS UPDATE**

**UPDATE**

*HOD P-1/2023*                      **(Patricia FARRELL/Beth JOHN)**    **CARRIED**

*In progress*

That the Provisional Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests the Chief Executive Officer to get a Quote for material for fabrication of fourty (40) double sided bin holders.

**14.1 COUNCIL VETERINARY TEAM MINYERRI**

*HOD Q-2/2023*                      **(Beth JOHN/Patricia FARRELL)**    **CARRIED**

*In progress*

That the Hodgson Downs (Minyerri) Local Authority:

- (a) receives and notes the Council Veterinary Minyerri report; and
- (b) requests the new date of VET visit to Hodgson Downs (Minyeeri) to complete vaccinations.

**14.1 Street Lights**

HOD Q-3/2023 (Patricia FARRELL/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority discusses the update regarding Street Lights in the Community.

*Note: Local Authority emphasise on urgent need of Street Lights as this is damaged over a period of time, and it is a big issue which is not safe for the kids.*

**14.2 PEST FUMIGATION**

HOD Q-4/2023 (Patricia FARRELL/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority requests Council to provide Pest Fumigation (non- poisonous spray) around the Community.

*Note: Local Authority requests support from the Department of Infrastructure and Planning Logistics (DIPL) or Department of Housing in this matter.*

**14.3 WATER PARK RENOVATION**

HOD Q-5/2023 (Beth JOHN/Sonia ROBERTS) **CARRIED**

That the Hodgson Downs (Minyerri) Local Authority discusses the importance of water park renovation.

*Note: Alawa Aboriginal Corporation is currently working with National Indigenous Australians Agency (NIAA) and also seeks support from council to allocate some money for this project.*

**ATTACHMENTS**

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Community Safety Report
<b>REFERENCE</b>	1382122
<b>AUTHOR</b>	Clare CUPITT, Program Manager

**RECOMMENDATION**

That the Hodgson Downs (Minyerri) Local Authority receive and note the Community Safety Report.

**KEY OUTCOME AREA**

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Governance:** Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

In Minyerri, Council receives funding from the National Indigenous Australians Agency to deliver the Community Night Patrol program. The delivery of this service is contracted to Alawa Aboriginal Corporation.

**ISSUES/OPTIONS/SWOT**

During the period 1 July to 30 September 2023, the following statistics are of note:

- 34 individuals were assisted during the reporting period in response to 26 separate incidents.
- 38% of interactions were with males
- 62% of interactions were with females
- All interactions involved children walking the streets.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Minyerri Local Authority Projects Update
<b>REFERENCE</b>	1384356
<b>AUTHOR</b>	Puspa KARKI, Executive Support Coordinator

**RECOMMENDATION**

That the Minyerri (Hodgson Downs) Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Minyerri (Hodgson Downs) Local Authority has received a total of \$ 636,240 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Minyerri Local Authority has allocated \$581,140, accounting for surplus funds from the completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached funding report as at 31 October 2023.
- Rubbish bins worth \$2000 has been delivered to the community.
- Water cart trailer has been received in Katherine and will soon be delivered to community.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

The Minyerri (Hodgson Downs) Local Authority currently has \$116,112.73 to allocate to new projects.

**ATTACHMENTS**

- 1   LA Projects Hodgson Downs 31.10.2023.pdf

Hodgson Downs Local Authority Project Funding		31 October 2023
Funds received from Department		\$ 636,240.00
Funds allocated to projects by Local Authority Members		\$ 581,140.00
Surplus/(Deficit) from completed projects		\$ 61,012.73
<b>Remaining unallocated funds</b>		<b>\$ 116,112.73</b>

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
27/03/2023 PR54	Signage	\$ 2,000.00		ON 27/03/2023 LA allocated \$2000 towards Signage. <b>Quotation requests ongoing.</b>
27/02/2023 PR55	Water Cart Trailer	\$ 20,000.00	\$ 2,000.00	towards Water Cart Trailer. In Procurement stage. Quotation requests ongoing. PO raised. <b>Order received in Katherine, ready for delivery. Waiting final invoice.</b>
27/03/2023 PR56	Plantation around public areas	\$ 1,000.00		ON 27/03/2023 LA allocated \$1000 towards Plantation around public areas. <b>In Procurement Phase. PO raised.</b>
27/03/2023	Rubish BinsX60	\$ 2,000.00		ON 27/03/2023 LA allocated \$2000 towards purchase of Rubish BinsX60. Purchase order raised. In Procurement stage. Order received in Katherine, ready for delivery. <b>Delivered bins worth \$2K awaiting final invoice.</b>
	Total projects in Progress	\$ 30,000.00	\$ 2,000.00	
	Total completed projects	\$ 551,140.00	\$ 490,127.31	
	<b>Grand Total</b>	<b>\$ 581,140.00</b>	<b>\$ 492,127.31</b>	

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.3
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1384873
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Elected Member Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 25 October 2023**

Council approved the recommendations from the following Local Authority Meetings:

- Provisional recommendations from the Hodgson Downs (Minyerri) Provisional meeting held on 19 July 2023; and
- Recommendations from the Hodgson Downs (Minyerri) meeting held on 10 October 2023.

Council requested the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority, one (1) vacancy on the Jilkminggan Local Authority and one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority.

Nomination received from Peter MOYLE for the Hodgson Downs (Minyerri) Local Authority was declined at this meeting.

Council also appointed Councillor Annabelle DAYLIGHT in accordance with Section 77 of the *Local Government Act 2019*, to be the elected member of Mataranka Local Authority;

Council waived the hire fee for the Mataranka and Jilkminggan Schools to use catering shed for the event of end of year staff gathering and the Community Facility hire fees for the Mataranka Halloween Community event on the 28 October 2023.

Council received a letter from LA Member Sue EDWARDS in regards to change of Time for Local Authority Meeting and responded back to all L.A Members.

At this Meeting Councillor Edna ILES raised her concern pertaining to the inadequacy of the disposition and maintenance of speed bumps in Hodgson Downs (Minyerri) and the Chief Executive Officer's outlined the responsibility of Alawa Aboriginal Corporation pertaining to municipal services in Hodgson Downs (Minyerri), including street lights, and maintenance thereof. Council requested the Chief Executive Officer to follow up on delivery of contractual obligations with Alawa Aboriginal Corporation.

Apart from this Council also requested the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs in Minyerri.



Following Major Projects were discussed at this meeting:

#### **Mataranka Aged Care Kitchen**

The kitchen has been installed and certification has now been completed. Roofing works and flooring works required to complete the project are currently being quoted on.

#### **Mataranka Dump Point**

The contract for this project has been issued. Clearances obtained via Northern Territory Department of Health. Works to commence imminently.

#### **Mataranka Septic**

Stage 1 and Stage 2 drawings are complete. These include for Aged Care, kitchen and external ablution block. Plans have been developed for future- proofing for further site development.

### **SPECIAL MEETING OF COUNCIL – 15 November 2023**

Council called for a Special Meeting and adopted the Annual Report and all content therein, edits, as a true and accurate record of:

- (a) Its audited Annual Financial Statement (in accordance with ss 207, 208, 290, 291 (1) of the Act);
- (b) Its assessed performance against its stated goals as outlined in its Regional Plan; and
- (c) All other reportable obligations according to applicable law for the 2022-2023 Financial Year.

### **FINANCE AND INFRASTRUCTURE COMMITTEE – 27 SEPTEMBER 2023**

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor John DALYWATER;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

At this Meeting Committee received a Deed of Variation - 4-HY28ZJ6 – Jilkminggan and Beswick Outside School Hours Care 2023-24 report and approved the Chief Executive Officer to sign the Deed of Variation for \$19,554.75 funding

### **AUDIT AND RISK COMMITTEE MEETING – 23 October 2023**

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Never Never Ward discussed at the Audit and Risk Committee Meeting.





### **UPCOMING COUNCIL MEETINGS**

13 December 2023	10:00am	<b>Ordinary Meeting of Council</b>	RGRC Support Centre, Katherine
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### **FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1   Ordinary Meeting of Council 2023-10-25 [2363] Minutes.DOCX
- 2   Ordinary Meeting of Council 2023-11-15 [2366] Minutes.DOCX



MINUTES OF THE ORDINARY MEETING OF THE ROPER GULF REGIONAL  
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NORTHERN TERRITORY ON  
WEDNESDAY, 25 OCTOBER 2023 AT 08:30AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR (video conference);
- Councillor Patricia FARREL;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor Owen TURNER;
- Councillor Jana DANIELS;
- Councillor John DALYWATER;
- Councillor Edna ILES; and
- Councillor Selina ASHLEY.

### **1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Cristian COMAN, Manager Corporate Compliance;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer;
- Muna ROKAHA, Finance Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

### **1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Ian SWAN, Independent Member, Audit and Risk Committee; and
- Carolyn EAGLE, Independent Member, Audit and Risk Committee.

## **2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:43am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

### 3 WELCOME TO COUNTRY

#### 3.1 FORMAL SWEARING IN AND OATH OF OFFICE

Newly Elected Member is formally sworn-in by the Chief Executive Officer, reciting the Affirmation of Office.

**Affirmation:**

*I, Edna ILES, promise that I will well and truly serve the people of the Roper Gulf region as a Councillor on the Roper Gulf Regional Council without fear or favour, affection or ill-will, and that while I continue to be a Councillor I will to the best of my skill and knowledge perform the functions of the Office of Councillor lawfully, impartially and in good faith.*

### 4 APOLOGIES AND LEAVE OF ABSENCE

#### 4.1 APOLOGIES AND LEAVE OF ABSENCE

149/2023 RESOLVED (Selina ASHLEY/Helen LEE)

**CARRIED**

That Council accepts the tendered apologies from Councillor Annabelle DAYLIGHT and Councillor Gadrian HOOSAN.

### 5 QUESTIONS FROM THE PUBLIC

### 6 CONFIRMATION OF PREVIOUS MINUTES

#### 6.1 CONFIRMATION OF PREVIOUS MINUTES

150/2023 RESOLVED (Samuel EVANS/John DALYWATER)

**CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

### 7 BUSINESS ARISING FROM PREVIOUS MINUTES

#### 7.1 ACTION LIST

151/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Jana DANIELS)

**CARRIED**

That Council:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) invites the members from the Local Government Remuneration Tribunal to next Ordinary Meeting of Council scheduled to be held on 13 December 2023; and
- (d) nominates Councillor Edna ILES and Councillor John DALYWATER to attend the Local Government Association of the Northern Territory (LGANT) General Meeting and associated conference, scheduled to be held on 07 November 2023 to 10 December 2023.

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- Mayors Leave and CEO leave - Mayor Tony JACK;
- Subdivisional Guidelines and Town Camp Roads - Mayor Tony JACK;
- Community Housing – Cr. John DALYWATER;
- Minyerri Speed bumps – Cr. Edna ILES;
- Letter of Congratulations for Cr. Edwin NUNGGUMAJBARR – Mayor Tony JACK;
- Animal Management for Minyerri – Cr. Edna ILES ; and
- Fee Waive for Catering Shed for Mataranka School – CEO.

**9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

**10 PREVIOUS COMMITTEE MEETING MINUTES****10.1 PREVIOUS COMMITTEE MEETING MINUTES**

152/2023 RESOLVED (Owen TURNER/Selina ASHLEY)

**CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

Independent Member of Audit and Risk Committee, Ian SWAN and Carolyn EAGLE joined the meeting at 10:18 am and left the meeting at 10:49 am on Briefing Day.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

153/2023 RESOLVED (Helen LEE/Selina ASHLEY)

**CARRIED**

That Council:

- (a) accepts the incoming correspondence; and
- (b) approves to waive Community Facility hire fees for the Mataranka Halloween Community event on the 28 October 2023.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

154/2023 RESOLVED (Edna ILES/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council notes the outgoing correspondence.

**13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT**

155/2023 RESOLVED (Owen TURNER/Jana DANIELS)

**CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the recommendations from the 14 September 2023 Ngukurr Local Authority Minutes;
- (c) approves the Provisional recommendations from the 14 September 2023 Urapunga Local Authority Provisional Meeting minutes;
- (d) prepones the Ngukurr Local Authority Meeting date from 05 December 2023 to 04 December 2023; and
- (e) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the two (2) vacancies on the Ngukurr Local Authority.

**13.2 SOUTH WEST GULF WARD REPORT****156/2023 RESOLVED (Samuel EVANS/John DALYWATER)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the Provisional recommendations from the 31 August 2023 Robinson River Local Authority Provisional Meeting minutes;
- (c) rescinds the membership of Richard DIXON from the Robinson Local Authority;
- (d) requests the Chief Executive Officer calls for a '21 day nomination period' to fill the one (1) vacancy on the Robinson River Local Authority;
- (e) accepts the nomination received for Jack GREEN for the Borroloola Local Authority; and
- (f) declines the nomination received for Donald SHADFORTH for the Borroloola Local Authority.

**13.3 NUMBULWAR NUMBURINDI WARD REPORT****157/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 15 September 2023 Numbulwar Local Authority minutes; and
- (c) prepones the Numbulwar Local Authority Meeting date from 06 December 2023 to 05 December

**13.4 NEVER NEVER WARD REPORT****158/2023 RESOLVED (Patricia FARRELL/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Provisional meeting minutes held on 19 July 2023;
- (c) approves the recommendations from the Hodgson Downs (Minyerri) meeting held on 10 October 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority; and
- (g) postpones the Matakana and Jilkminggan Local Authority meeting date from 13 November 2023 to 30 November 2023;
- (h) appoints Councillor Annabelle DAYLIGHT in accordance with Section 77 of the *Local Government Act 2019*, to be the elected member of Mataranka Local Authority;
- (i) declines the nomination received from Peter MOYLE for the Hodgson Downs (Minyerri) Local Authority; and
- (j) postpones the Hodgson Downs (Minyerri) Local Authority Meeting date from 04 December 2023 to 06 December 2023.

**13.5 NYIRANGGULUNG WARD REPORT****159/2023 RESOLVED (Selina ASHLEY/Kathy-Anne NUMAMURDIRDI)****CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Manyallaluk Local Authority Meeting held on 02 October 2023;
- (c) ratifies and endorses the provisional membership of Benjamin ULAMARI and Sherese

- DOOLEY for the purpose of Quorum of Manyallaluk Local Authority Meeting held on 02 October 2023; and accepts their membership on the Manyallaluk Local Authority;
- (d) amends the Barunga Minutes from 03 October 2023 item 13.9 and adds Barunga entrance (\$15,000) by removing Airport turn off; and
  - (e) sets the Wugularr (Beswick) meeting dates on 27 November 2023 and Bulman Local Authority Meeting date on 28 November 2023 in accordance with Section 96(2) of the *Local Government Act 2019*.

Meeting adjourned at 10:10am and reconvened at 10:28am.

## 14 GENERAL BUSINESS

### 14.1 MAYOR AND CEO LEAVE - Mayor Tony JACK

160/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives, notes and approves:

- (a) the Mayoral leave from 13 November 2023 to 04 December 2023;
- (b) the Deputy Mayor to be officially acting in the position of Mayor (Principal Member) in accordance with Section 59 (2) of the *Local Government Act 2019*; and
- (c) the Chief Executive Officer's leave from 22 November 2023 to 04 December 2023 (inclusive) and Christmas to New Year leave from 27 December to 29 December 2023 (inclusive).

### 14.2 SUBDIVISINAL GUIDELINES AND TOWN CAMP ROADS - Mayor Tony JACK

161/2023 RESOLVED (Helen LEE/Owen TURNER) **CARRIED**

That Council:

- (a) receives and notes the verbal update from Mayor Tony JACK and Chief Executive Officer Marc GARDNER in regards to Subdivisional Guidelines and Town Camp Roads, noting responsibilities and functions of Council and other parties;
- (b) requests the Chief Executive Officer to follow up with Chief Executive Officer of Mabunji Aboriginal Resource Indigenous Corporation regarding Town Camp Roads prior to wet season; and
- (c) requests the Chief Executive Officer to follow up with Territory Housing to ascertain driveway maintenance and upkeep responsibilities in communities throughout the region, and especially Ngukurr.

*Cr Samuel EVANS left the meeting, the time being 12:00 pm.*

*Cr Samuel EVANS returned to the meeting, the time being 12:07 pm.*

### 14.3 COMMUNITY HOUSING - Councillor John DALYWATER

162/2023 RESOLVED (John DALYWATER/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the verbal update on issue regarding Community Housing; and
- (b) requests the Chief Executive Officer to follow up with Department of Territory Housing in regards to the consultation process with Housing Reference Group.

### 14.4 MINYERRI SPEED BUMPS - Councillor Edna ILES

163/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council:

- (a) receives and notes the Cr. ILES concerns pertaining to the inadequacy of the disposition and maintenance of speed bumps in Hodgson Downs (Minyerri);
- (b) receives and note the Chief Executive Officer's outline of the responsibility of Alawa Aboriginal Corporation pertaining to municipal services in Hodgson Downs (Minyerri), including street lights, and maintenance thereof ; and

- (c) requests Chief Executive Officer to follow up delivery of contractual obligations with Alawa Aboriginal Corporation.

**14.7 LETTER OF CONGRATULATIONS FOR CR. EDWIN NUNGGUMAJBARR - Mayor**  
*Tony JACK*

164/2023 RESOLVED (Selina ASHLEY/Owen TURNER) **CARRIED**

That Council requests Chief Executive Officer to write a letter of Congratulations for Councillor Edwin NUNGGUMAJBARR for becoming an ordained Anglican Minister for Numbulwar.

**14.8 ANIMAL MANAGEMENT FOR MINYERRI – Councillor Edna ILES**

165/2023 RESOLVED (Edna ILES/Samuel EVANS) **CARRIED**

That Council:

- (a) receives and notes Cr. ILES' concern pertaining to the feral pig situation in Hodgson Downs (Minyerri);
- (b) receives and notes the verbal overview on the feral pig situation in Hodgson Downs (Minyerri) and throughout the region from the Chief Executive Officer; and
- (c) requests the Chief Executive Officer to investigate and come up with right approach to get rid of Feral Pigs.

**14.9 FEE WAIVE FOR CATERING SHED FOR MATARANKA SCHOOL – Chief Executive Officer**

166/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council waives the hire fee for the Mataranka and Jilkminggan Schools to use catering shed for the event of end of year staff gathering.

**15 EXECUTIVE REPORTS**

**15.1 MAYOR'S REPORT**

167/2023 RESOLVED (Judy MacFARLANE/Owen TURNER) **CARRIED**

That Council receives and notes the Mayoral Report.

**15.2 COUNCIL MEETING ATTENDENCE REPORT**

168/2023 RESOLVED (John DALYWATER/Selina ASHLEY) **CARRIED**

That Council:

- (a) receives and notes the Council Meeting Attendance Report; and
- (b) requests the detail explanation on the reason of apology as made.

**15.3 2024 MEETING SCHEDULE - COUNCIL, COMMITTEE AND LOCAL AUTHORITY MEETINGS**

169/2023 RESOLVED (Owen TURNER/Edna ILES) **CARRIED**

That Council:

- (a) receives and notes the 2024 Meeting Schedule – Council, Committee and Local Authority Meetings report;
- (b) reschedules the Audit and Risk Committee Meeting from 10 April 2024 to 19 February 2024;
- (c) reschedules the Ordinary Meeting of Council from 21 February 2024 to 28 February 2024;
- (d) reschedules the Finance and Infrastructure Committee Meeting from 20 March 2024 to 27 March 2024;



- (e) reschedules the Ordinary Meeting of Council from 17 April 2024 to 24 April 2024;
- (f) requests to convene the April Ordinary Meeting of Council in Barunga;
- (g) requests to convene the April Briefing Day in Manyallauk;
- (h) reschedules the Audit and Risk Committee Meeting dates from 05 June 2024 to 12 June 2024;
- (i) reschedules the Audit and Risk Committee Meeting dates from 14 August to 26 August 2024;
- (j) reschedules the Ordinary Meeting of Council from 21 August 2024 to 28 August 2024;
- (k) reschedules the Audit and Risk Committee Meeting dates from 16 October 2024 to 21 October 2024;
- (l) requests to convene October Ordinary Meeting of Council in Katherine;
- (m) reschedules the Finance and Infrastructure Committee from 20 November 2024 to 27 November 2024; and
- (n) reschedules the Ordinary Council Meeting for December 2024 to Wednesday 11 December 2024.

#### 15.4 NOMINATION FOR FINANCE AND INFRASTRUCTURE COMMITTEE MEMBER

170/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council appoints Councillor John DALYWATER for the vacant position of Finance and Infrastructure Committee member.

#### 16 DEPUTATIONS AND PETITIONS

*Cr Selina ASHLEY left the meeting, the time being 10:44 am*

*Cr Selina ASHLEY returned to the meeting, the time being 10:46 am*

#### 17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

##### 17.1 PROGRAMS UPDATE REPORT

171/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) **CARRIED**

That Council receives and notes the Programs Update Report.

##### 17.2 NDIA SERVICE OFFER

172/2023 RESOLVED (John DALYWATER/Judy MacFARLANE) **CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) formally accepts, via Resolution, the National Disability Insurance Agency's Service Offer from Services Australia; and
- (i) to be reviewed within 12 months or offer provisions whichever comes first.

##### 17.3 ANIMAL MANAGEMENT PROGRAMME UPDATE

173/2023 RESOLVED (Edna ILES/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council:

- (a) receives and notes this report pertaining to the Animal Management Programme; and
- (b) requests for Parvo virus vaccinations to be made available in Bulman.

**18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****18.1 LOCAL AUTHORITY PROJECTS UPDATE**

**174/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves following provisional allocations of Local Authority funding  
**Mataranka:** \$7,000 towards Mataranka fishing Competition; and
- (c) approves following provisional allocations of Local Authority funding Robinson River:
  - o Speed Bumps \$5,000
  - o AFL Gear \$5,000
  - o Softball Gear \$1,000
  - o Fishing Competition \$2000
  - o Solar lights Installation \$40,000
  - o Signage \$5000
  - o Bollards \$10,000
  - o Basketball Equipment \$500
  - o AFL Post Installation \$10,000
  - o Portable BBQ \$2,000
  - o Food for BBQ \$500

**18.2 COUNCIL'S FINANCIAL REPORT AS AT 30 SEPTEMBER 2023**

**175/2023 RESOLVED (Patricia FARRELL/Owen TURNER) CARRIED**

That Council receives and notes the Council's Financial Report as at 30 September 2023.

**18.3 COMMUNITY GRANTS PROGRAM 2023-24 ROUND 1**

**176/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) CARRIED**

That Council receives, notes and approves the proposed the applications for the 2023-24 Community Grants Program, Round 1.

**18.4 DEED OF VARIATION - 4-GBMIB7M – COMMUNITY NIGHT PATROLS PROJECT 2023-24**

**177/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-GBMIB7M – Community Night Patrols Project 2023-24 report;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$240,728.70 funding; and
- (c) approves the use of common seal on the funding agreement documents.

**18.5 DEED OF VARIATION - 4-G2UY0XJ – IBMP - 2021-25**

**178/2023 RESOLVED (Owen TURNER/John DALYWATER) CARRIED**

That Council:

- (a) receives and notes the Deed of Variation - 4-G2UY0XJ – IBMP - 2021-25;
- (b) approves the Chief Executive Officer to sign the Deed of Variation for \$14,946.75 funding; and
- (c) approves the use of the common seal on the funding agreement documents.

**18.6 ADOPTION OF ANNUAL REPORT**

179/2023 RESOLVED (Edwin NUNGGUMAJBARR/Edna ILES) **CARRIED**

That Council defers this matter to a Special Meeting to be called by the Mayor at a later date in accordance with Sections 90 (5), 91 (2) (a) of the *Local Government Act 2019*.

**19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 MAJOR PROJECTS REPORT**

180/2023 RESOLVED (Samuel EVANS/John DALYWATER) **CARRIED**

That Council receives and notes the Major Projects report.

Meeting adjourned at 12:30 pm and reconvened at 1:03 pm

**20.1 CONFIRMATION OF PREVIOUS MINUTES CONFIDENTIAL SESSION**

181/2023 RESOLVED (Patricia FARRELL/Selina ASHLEY) **CARRIED**

That Council:

- (a) confirms the minutes from Confidential Session of the meeting held on Wednesday, 23 August 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.2 PREVIOUS COMMITTEE MINUTES CONFIDENTIAL SESSION**

182/2023 RESOLVED (Owen TURNER/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) receives and notes the Previous Committee Confidential Session Meeting minutes report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**

183/2023 RESOLVED (Selina ASHLEY/Jana DANIELS) **CARRIED**

That Council:

- a) receives and notes the Community Development Programme (CDP) update report.
- b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.4 LOCAL AUTHORITY REVIEW**

184/2023 RESOLVED (Samuel EVANS/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council:

- (a) receives and Notes this Report;
- (b) requests for the Minister for Local Government to formally clarify his Guideline's position on:
  - (i) Whether or not there is a prescribed minimum number of Meetings applicable to a Local Authority, noting the provisions of Clause 7.1 and the requirements

- arising out of Section 96(2) of the *Local Government Act 2019*;
- (ii) Whether or not the eligibility rules of Membership of a Local Authority as prescribed at Section 77 of the *Local Government Act 2019* (especially s77(1)(b)) apply for the purposes of Clauses 6.2 and 8 of his Guideline;
  - (iii) Any rules applicable to Provisional Members of a Local Authority who do not have their provisional membership ratified by Council; and
  - (iv) What happens in the event where Council does not ratify Provisional Members in accordance with Clause 6.2 of his Guideline, however the provisional members' appointment was critical to the attainment of a Quorum or a Provisional Meeting.
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

## 20.5 HUMAN RESOURCE STRATEGY

185/2023 RESOLVED (Samuel EVANS/Jana DANIELS)

**CARRIED**

That Council:

- (a) receives and notes the Human Resources Strategy Progress report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

## 20.7 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE

186/2023 RESOLVED (John DALYWATER/Helen LEE)

**CARRIED**

That Council:

- (a) receives and notes the report in relation to the Chief Executive Officer Review Committee;
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

## 20.8 LEASE OF LOT 58 LARRIMAH

187/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council:

- (a) receives and notes the report in relation to the Lease of Lot 58 at Larrimah;
- (b) defers the matter to the Finance and Infrastructure Committee on the 29 November 2023;
- (c) requests Chief Executive Officer to invite Mr. Steve BALDWIN, of Larrimah, to the next Finance and Infrastructure Committee Meeting on the 29 November 2023 to present his proposal for the Lease of the above property; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

## 20 CONFIDENTIAL ITEMS

### DECISION TO MOVE TO CLOSED SESSION

188/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.2 Previous Committee Minutes Confidential Session** - *The report will conducted in*

accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Local Authority Review** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.5 Human Resources Strategy** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iii), information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
- 20.6 Successful Community Grants for Round 1, 2023-2024** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(c)(iv), information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 20.7 Chief Executive Officer Review Committee** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(a), (c)(iii), (d), (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.8 Lease of Lot 58 Larrimah** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 r51(1)(b), (c)(i)-(iv), (e), (f), information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

The meeting moved to the Confidential Session at 1:04pm.

#### RETURN TO OPEN

189/2023 RESOLVED (Owen TURNER/John DALYWATER)

**CARRIED**

That pursuant to Section 99(2) and 293(1) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 2:34 pm.



MINUTES OF THE SPECIAL MEETING OF THE ROPER GULF REGIONAL  
COUNCIL HELD AT THE COUNCIL CHAMBERS, ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 15 NOVEMBER 2023 AT 10:00AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor John DALYWATER;
- Councillor Jana DANIELS;
- Councillor Annabelle DAYLIGHT; and
- Councillor Selina ASHLEY.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW; General Manager Corporate Services and Sustainability;
- Cristian COMAN, Manager Corporate Compliance (minute-secretary);
- James SANDERS, Finance Manager; and
- Kenny JOHANSEN, (Acting) Information Communication Technology Manager.

**1.3 Guests**

- Matthew KENNON, Merit Partners (Council's Auditors)
- Lawrence AUTENCIO, Merit Partners (Council's Auditors)

**2 MEETING OPENED**

The Special Meeting of Council opened at 10:00am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

190/2023 RESOLVED (Annabelle DAYLIGHT/Selina ASHLEY)

**CARRIED**

That Council accepts the tendered apologies from Councillor Gadrian HOOSAN, Councillor Samuel EVANS, Councillor Owen TURNER, Councillor Edna IIES and Councillor Patricia

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FARRELL. The apologies of Councillor Patricia FARRELL and Councillor Edna ILES were not received due to an Information Communication Technology (ICT) issue. Their apologies will be deferred to the next Ordinary Meeting of Council for consideration.

**5 QUESTIONS FROM THE PUBLIC**

**6 CONFIRMATION OF PREVIOUS MINUTES**

**7 BUSINESS ARISING FROM PREVIOUS MINUTES**

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

**9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

**10 PREVIOUS COMMITTEE MEETING MINUTES**

**11 INCOMING CORRESPONDENCE**

**12 OUTGOING CORRESPONDENCE**

**13 WARD REPORTS**

**14 GENERAL BUSINESS**

**15 EXECUTIVE REPORTS**

**16 DEPUTATIONS AND PETITIONS**

**17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

**18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**

**18.1 ADOPTION OF ANNUAL REPORT**

**191/2023 RESOLVED (Helen LEE/Selina ASHLEY)**

**CARRIED**

That Council, in accordance with Chapter 14 of the *Local Government Act 2019* (the Act), formally adopts the Annual Report and all content therein, with edits, as a true and accurate record of:

- (a) Its audited Annual Financial Statement (in accordance with ss 207, 208, 290, 291 (1) of the Act);
  - (b) Its assessed performance against its stated goals as outlined in its Regional Plan; and
  - (c) All other reportable obligations according to applicable law;
- for the 2022-2023 Financial Year.





**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Council's Financial Report for the period 31.10.2023
<b>REFERENCE</b>	1384577
<b>AUTHOR</b>	Manisha CHAMKUR, Financial Accountant

**RECOMMENDATION**

That the Minyerri Local Authority receives and notes the Council Financial Report for the period July 2023 to October 2023.

**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

**ISSUES/OPTIONS/SWOT**

There are some variances in few activities as outlined in the attached expenditure report. The brief explanation for these differences for each division is as follows:

**Operating Income:**

Operating Income of \$675,800 was received over the 2023-24 Financial Year for Minyerri against a budget of \$595,227 resulting in a variance of \$80,573. Major contributors to the variance include income from operating grants and subsidies due to income recognition from liability as projects reach further stages of progression. Also, there has been income received from Community Development Programs.

**Operating Expenditure:**

Total Operating Expenditure for the year of \$663,828 against a budget of \$595,227 the resulting total variance in operating expenditure of \$68,600. The major cause of variance is due to overspends in contract and material expenses due to Night patrol services and CDP service payments to Alawa.

**Capital Expenditure:**


Capital Expenditure of \$11,973 occurred in July on the purchase of a Fire Fighter Trailer.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1   Financial Report 31.10.2023.pdf

<b>Roper Gulf Regional Council</b>					 <b>RoperGulf</b> REGIONAL COUNCIL SUSTAINABLE · VIABLE · VIBRANT
Financial Report as at 31-October-2023					
<b>Minyerri</b>					
	<i>Year to Date Actual (\$)</i>	<i>Year to Date Budget (\$)</i>	<i>Variance (\$)</i>	<i>Full Year Budget (\$)</i>	<i>Explanation</i>
<b>Income</b>					
10 - RGRC Contribution					
12 - Income Council Fees and Charges	0	0	0	0	
13 - Income Operating Grants Subsidies	144,507	282,884	-138,377	848,652	The major cause in variance is from Local Authority Funding. Income will be recognised from liability as projects reach further stages of progression.
17 - Income Agency and Commercial Services	531,293	312,343	218,950	937,030	The major cause of variance is due to income received for Community Development Programs
19 - Other Income	0	0	0	0	
<b>Total Operating Income</b>	<b>675,800</b>	<b>595,227</b>	<b>80,573</b>	<b>1,785,682</b>	
<b>Operating Expenditure</b>					
21 - Employee Expenses	0	0	0	0	
22 - Contract and Material Expenses	647,798	566,040	81,758	1,698,120	The major cause of variance is due to Night Patrol services, CDP service payments to Alawa.
23 - Fleet, Plant & Equipment	0.00	0	0	0	
25 - Other Operating Expenses	7,351	16,550	-9,199	49,650	
27 - Finance Expenses	0.00	0	0	0	
31 - Internal Cost Allocations	0	3,319	-3,319	9,957	
2550 - Local Authority Meeting Allowances	1,300	1,667	-367	5,000	Local Authority Meetings yet to commence
2597 - Councillor Allowance Exp	7,379	7,652	-273	22,955	Meetings yet to commence
<b>Total Expenditure</b>	<b>663,828</b>	<b>595,227</b>	<b>68,600</b>	<b>1,785,682</b>	
<b>Operating Surplus/Deficit</b>	<b>11,972</b>	<b>0</b>	<b>11,972</b>	<b>0</b>	
<b>Capital Funding</b>					
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Capital Expenditure</b>					
	<b>11,973</b>	<b>0</b>	<b>11,973</b>	<b>0</b>	There has been an expense incurred to purchase trailer.
<b>Net Operating Position</b>					
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Local Authority Member Attendance Report
<b>REFERENCE</b>	1384874
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Hodgson Downs (Minyerri) Local Authority receives and notes the Local Authority Member Attendance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Hodgson Downs (Minyerri) Local Authority Member Meetings Attendance**

Local Authority Meeting Members	07 March 2023	27 March 2023	19 July 2023	04 September 2023	10 October 2023
Mayor Tony JACK	Postponed	LEAVE	AP	Cancelled	AP
Councillor Patricia Farrell	-	P	P	-	P
Beth John	-	P	P	-	P
Johnathon Walla	-	P	P	-	P
Johns Billy	-	P	AP	-	AP
Sonia Roberts	-	P	P	-	P

## Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil.