



**AGENDA**

**MANYALLALUK LOCAL AUTHORITY  
MEETING**

**MONDAY, 2 OCTOBER 2023**

Notice is given that the next Manyallaluk Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Monday, 2 October 2023 at 02:30pm  
The Conference Room Council Service Delivery Centre, Manyallaluk  
Or  
Via Microsoft Teams Meeting  
Meeting ID: 473 282 016 249  
Passcode: A8UhmJ

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to be 'Marc Gardner', is positioned above the name of the Chief Executive Officer.

**Marc GARDNER**  
**CHIEF EXECUTIVE OFFICER**

## **MANYALLALUK CURRENT MEMBERSHIP:**

### **Elected Members**

1. Councillor Helen LEE

### **Appointed Members**

1. Elena LAWRENCE;
2. Lloyd BROWN; and
3. Eileen AVELUM;
4. **Vacant**; and
5. **Vacant**.

**MEMBERS:** 6

**COUNCIL:** 1

**LOCAL AUTHORITY:** 5

**QUORUM:** 4 (minimum requirement)

**PROVISIONAL:** 2 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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|             | Nil.  |                |
| <b>15</b>   | <b>CLOSE OF MEETING</b>   |                |

**CONFIRMATION OF PREVIOUS MINUTES**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 7.1  |
| <b>TITLE</b>       | Confirmation of Manyallaluk Local Authority Meeting Previous Minutes |
| <b>REFERENCE</b>   | 1371597  |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer                                 |

**RECOMMENDATION**

That the Manyallaluk Local Authority confirms the minutes from the meetings held on 04 July 2022, 12 October 2022 and 03 April 2023 and affirms them to be a true and accurate record of the meetings' decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Manyallaluk Local Authority met and held a meeting as a **PROVISIONAL** on 03 April 2023, attached are the recorded minutes from that meeting for the Local Authority to confirm.

The Manyallaluk Local Authority scheduled a meeting to be held on 03 July 2023. However due to lack of member attendance, the meeting was **CANCELLED**

The Manyallaluk Local Authority scheduled a meeting to be held on 09 January 2023. However due to lack of member attendance, the meeting was **CANCELLED**.

The Manyallaluk Local Authority met and held a meeting as a **PROVISIONAL** on 12 October 2022, attached are the recorded minutes from that meeting for the Local Authority to confirm.

The Manyallaluk Local Authority met and held a meeting as a **PROVISIONAL** on 04 July 2022, and these minutes were deferred for confirmation at the meeting held 12 October 2022.

**ISSUES/OPTIONS/SWOT**

There are no more scheduled Manyallaluk Local Authority Meetings for the remainder of the 2023 calendar year.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Manyallaluk Local Authority 2022-07-04 [2055] Minutes.DOCX
- 2 Manyallaluk Local Authority 2022-10-12 [2142] Minutes.DOCX
- 3 P-MAN\_03042023\_MIN(unconfirmed).pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MANYALLALUK LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, MANYALLALUK  
ON MONDAY, 04 JULY 2022 AT 2:30PM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Councillor Helen LEE (via teleconference); and
- Lloyd BROWN.

**1.2 Staff**

- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Bhumika ADHIKARI, Governance Officer;
- Liam FARRELL, Council Services Coordinator;
- David HURST, Acting General Manager Council Services and Community Engagement (teleconference); and
- Rodney HOFFMAN, Indigenous Liaison Officer

**1.3 Guests**

- Mayor Tony JACK (Chairperson); and
- William BRIDGEMAN, Department of Chief Minister and Cabinet.

**2 MEETING OPENED**

The Manyallaluk Local Authority Meeting opened at 3:19pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

MAN P-1/2022

(Helen LEE/Lloyd BROWN)

**CARRIED**

That the Manyallaluk Local Authority notes the absence with no tendered apologies from Local Authority Members Ben ULAMARI, Elena LAWRENCE, Sherese DOOLEY, and Eileen AVELUM.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Manyallaluk Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF MANYALLALUK LOCAL AUTHORITY MEETING PREVIOUS MINUTES

MAN P-2/2022 (Helen LEE/Lloyd BROWN) **CARRIED**

That the Manyallaluk Local Authority confirms the minutes from the meeting held on 07 June 2021 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

MAN P-3/2022 (Helen LEE/Lloyd BROWN) **CARRIED**

That the Manyallaluk Local Authority defers the Action List report to the 10 October 2022 Manyallaluk Local Authority Meeting.

## 9 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

Nil.

## 12 OPERATIONAL REPORTS

Nil.

## 13 GENERAL BUSINESS

### 13.1 STRONGER FUTURES ACT SUNSETTING

It was agreed that the Manyallaluk Local Authority defers the Stronger Futures Act Sunsetting report to the 10 October 2022 Manyallaluk Local Authority Meeting.

### 13.2 LOCAL AUTHORITY NEW GUIDELINE PRESENTATION

It was agreed that the Manyallaluk Local Authority defers the Local Authorities and New Guideline presentation to the 10 October 2022 Manyallaluk Local Authority Meeting.

### 13.3 BIG RIVERS REGION LIVEABILITY SURVEY REPORT 2022

It was agreed that the Manyallaluk Local Authority defers the Big Rivers Region Liveability Survey Report 2022 to the 10 October 2022 Manyallaluk Local Authority Meeting.

### 13.4 ELECTED MEMBER REPORT

MAN P-4/2022 (Helen LEE/Lloyd BROWN) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Elected Member report.



**13.5 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

MAN P-5/2022 (Lloyd BROWN/Helen LEE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Local Authority Member Attendance.

**13.6 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.5.2022**

MAN P-6/2022 (Lloyd BROWN/Helen LEE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to May 2022.

**13.7 COUNCIL SERVICES REPORT**

MAN P-7/2022 (Helen LEE/Lloyd BROWN) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Council Services Report.

**13.8 LOCAL AUTHORITY PROJECTS UPDATE**

It was agreed that the Manyallaluk Local Authority defers the Local Authority Project Update report to the 10 October 2022 Manyallaluk Local Authority Meeting.

**14 OTHER BUSINESS**

Nil.

**15 CONFIDENTIAL ITEMS****MOVE TO CONFIDENTIAL****RECOMMENDATION:**

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting was closed to the public to consider the Confidential items of the Agenda:-

**15.1 Local Government Representation (Electoral) Reviews 2022** - *The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s 51(1)(c)(i) (c)(ii) (c)(iii) (c)(iv) (e).*

**16 CLOSE OF MEETING**

The meeting closed at 03:52 pm.

This page and the proceeding pages are the Minutes of the Manyallaluk Local Authority Meeting held on Monday, 04 July 2022 and confirmed Monday, 09 January 2023.

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Chairperson Tony JACK  
Confirmed on Wednesday, 09 January 2023.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MANYALLALUK LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, MANYALLALUK  
ON WEDNESDAY, 12 OCTOBER 2022 AT 2:30PM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Elena LAWRENCE; and
- Eileen AVELUM.

**1.2 Staff**

- Dave HERON, Acting General Manager of Infrastructure Services and Planning (Chairperson);
- Chloe IRLAM; Governance Engagement Coordinator;
- Sewwandi Lakshika ABEYRATNE, Grants Coordinator; and
- Liam FARRELL, Council Services Coordinator.

**1.3 Guests**

- William BRIDGEMAN, Department of Chief Minister and Cabinet (via teleconference).

**2 MEETING OPENED**

The Manyallaluk Local Authority Meeting opened at 2:57pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES**

MAN P-8/2022

(Eileen AVELUM/Elena LAWRENCE)

**CARRIED**

That the Manyallaluk Local Authority notes the absence with no tendered apology from Councillor Helen LEE, Ben ULAMARI, Sherese DOOLEY, and Lloyd BROWN.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Manyallaluk Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF MANYALLALUK LOCAL AUTHORITY MEETING PREVIOUS MINUTES****DEFERRED**

That the Manyallaluk Local Authority confirms the minutes from the meeting held on 19 July 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*MAN P-9/2022* (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS**

Nil.

**13 GENERAL BUSINESS****13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*MAN P-10/2022* (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority;

- (a) receives and notes the Local Authority Member Attendance;
- (b) requests Council revoke membership from Ben ULAMARI and Sherese DOOLEY from the Manyallaluk Local Authority; and
- (c) requests the Chief Executive Officer to open a '21 day nominations period' to fill the above approved vacancies.

**13.2 ELECTED MEMBER REPORT**

*MAN P-11/2022* (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Elected Member report.

**13.3 LOCAL AUTHORITY NEW GUIDELINE PRESENTATION**

*MAN P-12/2022* (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority accepts and notes the presentation in relation to Local Authorities and New Guideline from the Department of the Chief Minister and Cabinet.

**13.4 BIG RIVERS REGION LIVEABILITY SURVEY REPORT 2022**

MAN P-13/2022 (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Big Rivers Region Liveability Survey Report 2022 presented by a representative from the Department of Chief Minister and Cabinet.

**13.5 STRONGER FUTURES ACT SUNSETTING**

MAN P-14/2022 (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Stronger Futures Act Sunsetting report.

**13.6 COUNCIL SERVICES REPORT**

MAN P-15/2022 (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Council Services Report.

**13.7 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.08.2022**

MAN P-16/2022 (Elena LAWRENCE/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Council Financial Report for the period July 2022 to August 2022.

**13.8 LOCAL AUTHORITY PROJECTS UPDATE**

MAN P-17/2022 (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Local Authority Project Update report.

**13.9 LA PROJECT FUNDING CERTIFICATION**

MAN P-18/2022 (Elena LAWRENCE/Eileen AVELUM) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

**13.10 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES**

MAN P-19/2022 (Elena LAWRENCE/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

**14 OTHER BUSINESS**

Nil.

**15 CLOSE OF MEETING**

The meeting closed at 3:46 pm.

This page and the proceeding pages are the Minutes of the Manyallaluk Local Authority Meeting held on Monday, 04 July 2022 and confirmed Monday, 09 January 2023.

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Chairperson Tony JACK  
Confirmed on Wednesday, 09 January 2023.

Unconfirmed



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MANYALLALUK LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, MANYALLALUK  
ON MONDAY, 3 APRIL 2023 AT 02:30PM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Lloyd BROWN (Chairperson);
- Elena LAWRENCE; and
- Eileen AVELUM.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer
- Liam FARRELL, Council Services Manager;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Bhumika ADHIKARI, Governance Officer; and
- Deanna KENNEDY, Aboriginal Liaison Officer

**1.3 Guests**

- Nil.

**2 MEETING OPENED**

The Manyallaluk Local Authority Meeting opened at 2:37pm as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

MAN P-1/2023

(Eileen AVELUM/Elena LAWRENCE)

**CARRIED**

That the Manyallaluk Local Authority;

- (a) approve the apologies from Mayor JACK and Councillor Helen LEE; and
- (b) elects Lloyd BROWN as the Chairperson for the Manyallaluk Local Authority for a period of twelve (12) months.

**5 QUESTIONS FROM THE PUBLIC**

Nil.

**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Manyallaluk Local Authority Meeting.

**7 CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF MANYALLALUK LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

*MAN P-2/2023* (Elena LAWRENCE/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority notes the minutes from the meetings held on 04 July 2022 and 12 October 2022 and affirms them to be a true and accurate record of the meetings' decisions and proceedings.

**8 BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

*MAN P-3/2023* (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**9 CALL FOR ITEMS OF OTHER BUSINESS**

Nil.

**10 INCOMING CORRESPONDENCE**

Nil.

**11 OUTGOING CORRESPONDENCE**

Nil.

**12 OPERATIONAL REPORTS****12.1 MANYALLALUK LOCAL AUTHORITY PROJECTS UPDATE**

*MAN P-4/2023* (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) provisionally allocates remaining funding towards purchasing and installing a mesh steel fence at the bottom cemetery, on the basis that Council will override and confirm the allocation at their 27 April 2023 Ordinary Meeting;
- (c) requests that the upgrading of the crossing to the bottom cemetery becomes a Council Local Authority Project; and
- (d) request Council purchase the materials required to upgrade the crossing on behalf of the Manyallaluk Local Authority and materials are brought out to Manyallaluk in conjunction with other projects to save on delivery cost.

**13 GENERAL BUSINESS****13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 28.02.2023**

*MAN P-5/2023* (Eileen AVELUM/Elena LAWRENCE) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Council Financial Report for the period July 2022 to February 2023.

**13.2 COUNCIL SERVICES REPORT**

MAN P-6/2023 (Elena LAWRENCE/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Council Services Report.

**13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

MAN P-7/2023 (Lloyd BROWN/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Local Authority Member Attendance.

**13.4 ELECTED MEMBER REPORT**

MAN P-8/2023 (Elena LAWRENCE/Eileen AVELUM) **CARRIED**

That the Manyallaluk Local Authority receives and notes the Elected Member report.

**14 OTHER BUSINESS**

Nil.

**15 CLOSE OF MEETING**

The meeting closed at 3.32 pm.

This page and the proceeding pages are the Minutes of the Manyallaluk Local Authority Meeting held on Monday, 3 April 2023 and confirmed Monday, 3 July 2023.

---

Chairperson Lloyd BROWN  
Confirmed on Monday, 3 July 2023.



**BUSINESS ARISING FROM PREVIOUS MINUTES**



|                    |                                      |
|--------------------|--------------------------------------|
| <b>ITEM NUMBER</b> | 8.1                                  |
| <b>TITLE</b>       | Action List                          |
| <b>REFERENCE</b>   | 1371049                              |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer |

**RECOMMENDATION**

That the Manyallaluk Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter

**MANYALLALUK ACTION LIST**

**12.1 MANYALLALUK LOCAL AUTHORITY PROJECTS UPDATE**

*MAN P-1/2023* (Eileen AVELUM/Elena LAWRENCE)

**CARRIED**

That the Manyallaluk Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) provisionally allocates remaining funding towards purchasing and installing a mesh steel fence at the bottom cemetery, on the basis that Council will override and confirm the allocation at their 27 April 2023 Ordinary Meeting;
- (c) requests that the upgrading of the crossing to the bottom cemetery becomes a Council Local Authority Project; and
- (d) requests Council purchase the materials required to upgrade the crossing on behalf of the Manyallaluk Local Authority and materials are brought out to Manyallaluk in conjunction with other projects to save on delivery cost.

**REPORT IN AGENDA**

(b) Two quotes have been obtained, Butches Welding and fencing \$46168.37 and Rabbo’s fencing \$47700, the Local Authority will need to either redesign fencing or request additional funds from council.

(c) currently in design phase

d) Combination of delivery cost is unforeseeable at this time and the Local Authority will need to request additional funds to be allocated

**ATTACHMENTS**

Nil.

**OPERATIONAL REPORTS**

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|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 12.1  |
| <b>TITLE</b>       | Manyallaluk Local Authority Projects Update |
| <b>REFERENCE</b>   | 1374057                                     |
| <b>AUTHOR</b>      | Puspa KARKI, Executive Support Coordinator  |

**RECOMMENDATION**

That the Manyallaluk Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Manyallaluk Local Authority has received a total of \$ 108,978.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Manyallaluk Local Authority has allocated \$122,880.36 including surplus funds available from completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached LA Project funding report as at 31/08/2023.
- Fencing at bottom Cemetery is likely to cost more than project budget.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

The Manyallaluk Local Authority currently has balance of \$228.88.

**ATTACHMENTS**

- 1 LA Projects Manyallaluk 31.08.2023.pdf

| <b>Manyallaluk Local Authority Project Funding</b>     |           | <b>31 August 2023</b> |
|--|-----------|-----------------------|
| Funds Received from Department                         | \$        | 108,978.00            |
| Funds allocated to projects by Local Authority Members | \$        | 122,880.36            |
| Surplus/(Deficit) from completed projects              | \$        | 14,131.24             |
| <b>Remaining Unallocated funds</b>                     | <b>\$</b> | <b>228.88</b>         |

| Date Approved<br>Project ID | Projects                                | Project Budget       | Actual Expenditure  | Project Status  |
|-----------------------------|---|----------------------|---------------------|---|
| 3/04/2023                   | Fencing at bottom Cemetery              | \$ 28,264.70         |                     | <i>On 03/04/2023, LA provisionally allocated remaining funding(\$28,264.70) towards purchasing and installing mesh fence at the bottom cemetery. Officially allocated on OMC 27/04/2024. <b>Quotation requests ongoing.</b></i> |
| 3/04/2023                   | Upgrade-Crossing to the bottom Cemetery |                      |                     | <i>On 03/04/2023 LA requested the project to be LA project and Council purchase materials required. <b>To be a council Project.</b></i>   |
|                             | Total for current projects in progress  | \$ 28,264.70         | \$ -                |   |
|                             | projects                                | \$ 94,615.66         | \$ 80,484.42        |   |
|                             | <b>Grand Total</b>                      | <b>\$ 122,880.36</b> | <b>\$ 80,484.42</b> |   |

**GENERAL BUSINESS**

|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 13.1                                     |
| <b>TITLE</b>       | Local Authority Member Attendance Report |
| <b>REFERENCE</b>   | 1371598                                  |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer     |

**RECOMMENDATION**

That the Manyallaluk Local Authority receives and notes the Local Authority Member Attendance.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019* states that Local Authority Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without approved apologies.

**Local Authority member attendance of Manyallaluk Local Authority Meetings**

| Local Authority Meeting Members | 02 February 2022  | 04 April 2022     | 04 July 2022 | 12 October 2022 | 09 January 2023   | 03 April 2023 |
|---------------------------------|-------------------|-------------------|--------------|-----------------|-------------------|---------------|
| Cr Helen LEE                    | Meeting Cancelled | Meeting Cancelled | P            | AP              | Meeting Cancelled | AP            |
| Elena LAWRENCE                  | -                 | -                 | NO AP        | P               | -                 | P             |
| Lloyd BROWN                     | -                 | -                 | P            | AP              | -                 | P             |
| Eileen AVELUM                   | -                 | -                 | NO AP        | P               | -                 | P             |
| VACANT                          | -                 | -                 | -            | -               | -                 | -             |
| VACANT                          | -                 | -                 | -            | -               | -                 | -             |

\*\* Table Key

P Present

AP Apologies given and accepted

NO AP No apologies given and not present at meeting

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**

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|                    |                                      |
|--------------------|--------------------------------------|
| <b>ITEM NUMBER</b> | 13.2                                 |
| <b>TITLE</b>       | Elected Member Report                |
| <b>REFERENCE</b>   | 1371599                              |
| <b>AUTHOR</b>      | Bhumika ADHIKARI, Governance Officer |

**RECOMMENDATION**

That the Manyallaluk Local Authority receives and notes the Elected Member report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 23 August 2023**

Council approved the Provisional recommendations from the Wugularr (Beswick) Local Authority held on 03 July 2023 and approved the recommendations from the Barunga Local Authority held on 04 July 2023.

Council opened a 21-day 'Nomination Period' to fill the vacancies on the Manyallaluk Local Authority. At this Meeting, Council requested to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together

Council formally adopted the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area. The Northern Territory subdivision development guidelines set out minimum design and construction standards for land subdivisions in the NT.

Council appointed Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner) and formally acknowledged the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

Council held a by-election for the vacant Councillor position in the Never Never Ward following the resignation of Judy MacFarlane. Five Candidates have been announced for the Roper Gulf Regional Council, Never Never Ward by-election.

Candidates are Edna Prescilla ILES, William John, Naomi WILFRED, Cecilia LAKE and Virginia BOON. Voting will be available at the following locations:

- Hodgson Downs (Minyerri) – Tuesday 03 October 2023 – 10:30am to 4:00pm.
- Jilkminggan (Council Office) – Wednesday 04 October 2023 – 10:30am to 6:00pm.
- Mataranka (Community Hall) – Thursday 05 October 2023 – 10:30am to 6:00pm.

Council approved the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Softfall Project; and Council also discussed about the following project:

### **Barunga Youth Café**

The Barunga Youth Café continues to be delivered in line with funding requirements. A site visit conducted by the funding body in June was successful, and youth participation continues to be strong.

### **Barunga Playground Softfall**

The project was put out to tender in April with the preferred applicant, NT Shade quoting \$175,692. The initial budget allocation of this project was \$115,000. A budget amendment of \$65,000 is sought in order to progress this project. Once awarded the works will take 1 week for completion.

### **Barunga Shade Project**

The contract for this project has been awarded to BM Constructions and is on track for completion by the end of September.

## **AUDIT AND RISK COMMITTEE MEETING – 16 August 2023**

The Audit and Risk Committee consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLSMITH (Independent Member);
- Councillor Patricia FARRELL; and
- Councillor John DALYWATER.

There was no topics of discussion in relation to the Nyirranggulung Ward at the Audit and Risk Committee Meeting.

## **FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 27 September 2023**

The Finance and Infrastructure Committee consists of the following members:

- Independent Member Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Owen TURNER;
- Councillor Annabelle DAYLIGHT;
- Councillor Edwin NUNGGUMAJBARR; and
- VACANT.

The Committee were presented with a report of the Deed of Variation which provides the information on further support and the funding received from the Department as below

- Deed of Variation - 4-HY7S67G – School Nutrition Project Bulman 2023-24 - \$9,075.00
- Elected Member Report - \$58,313.18
- Elected Member Report - \$19,554.75
- Elected Member Report - \$6,995.70

The Finance and Infrastructure Committee were informed of the following Projects as below:

### **Beswick Cameron and Madigan Roads Upgrade**

AAPA Clearance has been granted. Design work is currently underway by external consultants.

**Barunga Statement Memorial Project**

This project is progressing in the design phase. A further community is planned to finalise stakeholder input before design work is completed.

**Barunga Playground Softfall**

This project has progressed after the amended budget was approved by Council August. Now awaiting completion by the successful contractor.

**Bulman Community Ablution Block**

The flat pack materials have arrived in Katherine. The s19 application has been approved. An AAPA application has been submitted. On receipt of clearance, procurement for installation works will commence.

**UPCOMING COUNCIL MEETINGS**

|                  |         |   |                                       |
|------------------|---------|---|---------------------------------------|
| 23 October 2023  | 11:00am | <b>Audit and Risk Committee Meeting</b>             | RGRC Support Centre, Katherine        |
| 25 October 2023  | 10:00am | <b>Ordinary Meeting of Council</b>                  | RGRC Service Delivery Centre, Ngukurr |
| 22 November 2023 | 9:00am  | <b>Finance and Infrastructure Committee Meeting</b> | RGRC Support Centre, Katherine        |

*Unless indicated otherwise, all Council meetings are open to the public.*

| <b>LOCAL AUTHORITY</b>             | <b>NUMBER OF VACANCIES</b> |
|------------------------------------|----------------------------|
| <b>Barunga Local Authority</b>     | 0                          |
| <b>Beswick Local Authority</b>     | 0                          |
| <b>Bulman Local Authority</b>      | 0                          |
| <b>Manyallaluk Local Authority</b> | 2                          |

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Ordinary Meeting of Council 2023-08-23 [2333] Minutes.DOCX





MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 23 AUGUST 2023  
AT 08:30AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Patricia FARRELL (video conference);
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor John DALYWATER; and
- Councillor Selina ASHLEY.

### **1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Clare CUPITT, Acting General Manager Corporate Services and Engagement;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

### **1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Dick GUIT OAM, Independent Chair, Land Development Committee;
- Jasmine HUSSON, Senior Program Manager, Land Development, Planning and Development, Department of Infrastructure, Planning and Logistics; and
- Ash RINGIN, Consultant Project Manager – Housing Projects, Department of Infrastructure, Planning and Logistics.

## **2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:58am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

## **3 WELCOME TO COUNTRY**

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#### **4 APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

115/2023 **RESOLVED** (Helen LEE/Annabelle DAYLIGHT)

**CARRIED**

That Council:

- (a) accepts the tendered apology from Councillor Owen TURNER; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

#### **5 QUESTIONS FROM THE PUBLIC**

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

##### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

116/2023 **RESOLVED** (John DALYWATER/Kathy-Anne NUMAMURDIRDI)

**CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 21 June 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

#### **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **7.1 ACTION LIST**

117/2023 **RESOLVED** (Selina ASHLEY/Annabelle DAYLIGHT)

**CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

#### **8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- NT Remuneration Tribunal Determination – Vehicle Allowance – (CEO Marc GARDNER);
- Subdivisional Guidelines;
- Ngukurr Boat Ramp Road; – (CEO Marc GARDNER)
- Reconciliation Action Plan Summary report;
- CEO Review Committee – Confidential session; and
- Local Authority Review – (CEO Marc GARDNER).

#### **9 DISCLOSURES OF INTEREST**

Chief Executive Officer Marc GARDNER, declared an interest as Council representative for item 15.7 CouncilBiz report.

#### **10 PREVIOUS COMMITTEE MEETING MINUTES**

##### **10.1 PREVIOUS COMMITTEE MEETING MINUTES**

118/2023 **RESOLVED** (Patricia FARRELL/Samuel EVANS)

**CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

**15.1 ELECTION OF DEPUTY MAYOR****119/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) appoints Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner);
- (b) formally acknowledges the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

*N.B. The election of the Deputy Mayor was undertaken by way of secret ballot with the Chief Executive Officer as the Returning Officer for the process. The results of which were publicly declared in open session. The decision to hold a secret ballot was unanimous.*

*The results were publicly declared as follows:*

**Deputy Mayor:**

*Cr. Helen LEE (nominated by Cr. John DALYWATER); 8 votes in favour.*

*Cr. Samuel EVANS (self-nominated); 2 votes in favour.*

Karen HOCKING, Project Manager from the Department of the Chief Minister and Cabinet provided Code of Conduct Training at 10:05 and finished the Training at 10:28am.

Council adjourned the meeting for morning tea at 10:28am and reconvened at 11:05am.

Dick GUIT OAM, Independent Chair, Land Development Committee and the Department of Infrastructure, Planning and Logistics team presented to Council on Subdivisional Guidelines at 11:05am and left the meeting at 11:35am.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE****120/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR)**  
**CARRIED**

That Council:

- (a) accepts the incoming correspondence;
- (b) requests the Chief Executive Officer to invite the Remuneration Tribunal to Ordinary Meeting of Council scheduled to be held on Wednesday, 25 October 2023 in Ngukurr;
- (c) requests the Chief Executive Officer to include Agenda item on the Big Rivers Region Mayors and CEOs' Meeting;
- (d) requests the Chief Executive Officer to write to the Remuneration Tribunal with further queries about \$5000 budget capped per year for the vehicle allowance; and
- (e) requests the Chief Executive Officer to write a letter of support to the Murweh Shire Council, Office of the Mayor in relation to Remote Australians Matter conference.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE****121/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council notes the outgoing correspondence.

### 13 WARD REPORTS

#### 13.1 YUGUL MANGI WARD REPORT

122/2023 RESOLVED (Helen LEE/Selina ASHLEY)

**CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the Provisional recommendations from the 06 June 2023 Ngukurr Local Authority Minutes; and
- (c) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

*Cr Gadrian HOOSAN left the meeting, the time being 11:40 am.*

*Cr Gadrian HOOSAN returned to the meeting, the time being 11:42 am.*

*Cr Tony JACK left the meeting, the time being 11:43 am.*

*Cr Tony JACK returned to the meeting, the time being 11:45 am.*

#### 13.2 SOUTH WEST GULF WARD REPORT

123/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT)

**CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 03 August 2023 Borroloola Local Authority Minutes;
- (c) rescinds the membership of Raymond ANDERSON from Borroloola Local Authority;
- (d) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Borroloola Local Authority;
- (e) rescinds the membership of Jasmine CAMPBELL, Curtis SHADFORTH and Margaret SHADFORTH from the Robinson Local Authority; and
- (d) reduces the total membership of Robinson River Local Authority from Twelve (12) members to Nine (9) members.

*Cr Annabelle DAYLIGHT left the meeting, the time being 12:03 pm.*

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:04 pm.*

#### 13.3 NUMBULWAR NUMBURINDI WARD REPORT

124/2023 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS)

**CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 20 July 2023 Numbulwar Local Authority Minutes;
- (c) notes the resignation tendered by David MURRUNGUN from the Numbulwar Local Authority;
- (d) approves the nomination received from Amanda NGALMI for membership on the Numbulwar Local Authority; and
- (f) requests to postpone the Numbulwar Local Authority from Wednesday, 06 September 2023 to Friday, 15 September 2023.

Council adjourned for Lunch at 12:34pm and reconvened at 1:15pm.

**13.4 NEVER NEVER WARD REPORT****125/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Mataranka Local Authority Meeting held on 01 August 2023;
- (c) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Meeting held on 19 July 2023;
- (d) approves the nomination received from Naomi WILFRED for membership on the Hodgson Downs (Minyerri) Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkmिंगgan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (i) rescinds the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting;
- (j) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority; and
- (k) change the meeting time of the Mataranka Local Authority to commence at 1:00pm on scheduled meeting dates due to safety and logistical issues.

**13.5 NYIRANGGULUNG WARD REPORT****126/2023 RESOLVED (Selina ASHLEY/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the Provisional recommendations from the Wugularr (Beswick) Local Authority Meeting held on 03 July 2023;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on 04 July 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority;
- (e) requests to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together; and
- (f) amends the Barunga Local Authority Minutes to include Charlane BULUMBARA and Ambrose BULUMBARA as present.

**14 GENERAL BUSINESS****14.1 CITIZEN OF THE YEAR AWARDS, AUSTRALIA DAY****127/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) submits one Citizen of the Year Award registration for the entire Roper Gulf region, rather than submitting a registration for each community;
- (c) any nominations from each Award category be entered into the Roper Gulf region award; and
- (d) each community hold a localised Australia Day event which is not registered with the Australia Day Council and no large regional event is held.

**14.2 NT REMUNERATION TRIBUNAL DETERMINATION – VEHICLE ALLOWANCE –  
CEO MARC GARDNER**

128/2023 **RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council invites the members of the NT Remuneration Tribunal to the October Ordinary Meeting of Council in Ngukurr to consult the Council in relation to the amendments to the determination Local Government Elected Members and Local Authority Allowances Determination.

**14.3 SUBDIVISIONAL GUIDELINES**

129/2023 **RESOLVED (John DALYWATER/Selina ASHLEY)** **CARRIED**

That Council:

- (a) acknowledges and thanks the Northern Territory Government in relation to the presentation on the new Northern Territory Subdivisional Guidelines; and
- (b) formally accepts the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area.

**14.4 NGUKURR BOAT RAMP ROADS**

130/2023 **RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER)** **CARRIED**

That Council in principle supports the allocation up to \$1,000,000 towards road upgrades to Ngukurr Boat Ramp, if Government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

**14.5 RECONCILIATION ACTION PLAN SUMMARY REPORT**

131/2023 **RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council receives and notes the verbal update on Reconciliation Action Plan.

**14.6 CEO REVIEW COMMITTEE – CONFIDENTIAL SESSION**

This item is moved into Confidential Session.

**14.7 LOCAL AUTHORITY REVIEW**

132/2023 **RESOLVED (Selina ASHLEY/Samuel EVANS)** **CARRIED**

That Council requests the Chief Executive Officer provide a report to Council on the review of all Local Authorities of the Roper Gulf Regional Council for the 25 October 2023 Ordinary Meeting of Council.

**15 EXECUTIVE REPORTS**

**15.2 MAYOR'S REPORT**

133/2023 **RESOLVED (Helen LEE/Annabelle DAYLIGHT)** **CARRIED**

That Council receives and notes the Mayoral Report.

**15.3 COUNCIL MEETING ATTENDANCE REPORT**

134/2023 **RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

**15.4 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - CALL FOR MOTIONS - NOVEMBER 2023 GENERAL MEETING**

135/2023 **RESOLVED (John DALYWATER/Samuel EVANS)** **CARRIED**

That Council:

- (a) receives and notes the Local Government Association of the Northern Territory – Call for Motions – November 2023 General Meeting report;
- (b) submits motions to the Local Government Association of the Northern Territory on issues of strategic importance as below:
  - Land availability;
  - Alcohol management;
  - Social Planning;
  - Role and Sustainability of Local Government and Mechanism for reviewing financial assistance grant methodology;
  - Town Camp Roads;
  - Northern Territory Government Protocols with Council;
  - Numbulwar Safe House;
  - Remuneration Tribunal; and
  - Cotton industry issues.
- (c) nominates Mayor Tony JACK, Deputy Mayor Helen LEE, Cr. Samuel EVANS, Cr. Selina ASHLEY, Cr. Kathy-Anne NUMAMURDIRDI, Cr. Patricia FARRELL and Cr. Annabelle DAYLIGHT to attend the meeting and conference.

#### **15.5 LGANT 2022-2023 MEMBER VALUE PROPOSITION REPORT AND MEMBER SUBSCRIPTION INVOICE**

136/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY) **CARRIED**

That Council receives and notes the LGANT 2022-2023 Member Value Proposition Report and Member Subscription Invoice report.

#### **15.6 RECOMMENDED CHANGES TO LOCATION OF ORDINARY MEETING OF COUNCIL AND DATE OF AUDIT & RISK COMMITTEE - OCTOBER 2023**

137/2023 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) does not approve a change to the location of the Ordinary Meeting of Council on 25<sup>th</sup> October 2023, from Ngukurr Community to Katherine; and
- (b) does approve a change to the meeting date of the Audit and Risk Committee from 18<sup>th</sup> October 2023 to 23<sup>rd</sup> October 2023 at 11:00am.

#### **15.7 COUNCILBIZ UPDATE**

138/2023 **RESOLVED** (Samuel EVANS/Selina ASHLEY) **CARRIED**

That Council receives and notes the report in relation to the CouncilBiz Update.

#### **15.8 CHANGES TO ORGANISATIONAL DELEGATIONS (NON FINANCIAL)**

139/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council approves the changes to the Organisational Delegations Manual (non-Financial).

### **16 DEPUTATIONS AND PETITIONS**

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 02:36 pm.*

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 02:37 pm.*

### **17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**



### 17.1 IMPROVED VISITOR MANAGEMENT AND LIVING SKILLS PLANS FOR MULGGAN CAMP 2023-24

140/2023 RESOLVED (Annabelle DAYLIGHT/Selina ASHLEY)

**CARRIED**

That Council:

- (a) receives and notes the Improved Visitor Management and Living Skills Plans for Mulggan Camp Agreement for 2023 – 24 report; and
- (b) approves the use of the Common Seal for the execution of the funding agreement for the above program with the Department of Territory Families and Communities.

### 17.2 COMMUNITY SERVICES & ENGAGEMENT DIVISIONAL UPDATE

141/2023 RESOLVED (Samuel EVANS/Gadrian HOOSAN)

**CARRIED**

That Council:

- (a) receives and notes the Community Services & Engagement Divisional Update report; and
- (b) approves for the Chief Executive Officer to sign and enter into the agreement with YMCA NT for the management of the Borrooloola and Ngukurr swimming pools.

## 18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

### 18.1 2023-24 COMMUNITY GRANTS PROGRAM

142/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL)

**CARRIED**

That Council notes and approves the proposed timeline for the 2023-24 Community Grants Program, Round 1.

### 18.2 LOCAL AUTHORITY PROJECTS UPDATE

143/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council receives and notes the Local Authority Projects Update report.

*Cr Annabelle DAYLIGHT left the meeting, the time being 02:50 pm.*

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 02:51 pm.*

*Cr Samuel EVANS left the meeting, the time being 02:51 pm.*

*Cr Samuel EVANS returned to the meeting, the time being 02:54 pm.*

### 18.3 COUNCIL'S FINANCIAL REPORT AS AT 31 JULY 2023

144/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council receives and notes the Council's Financial Report as at 31 July 2023.

### 18.4 NUMBULWAR SAFE HOUSE

145/2023 RESOLVED (Selina ASHLEY/Helen LEE)

**CARRIED**

That Council writes to Hon Selena UIBO, Member for Arnhem (Numbulwar), the Minister for Aboriginal Affairs and also the Hon Kate WORDEN, Minister for Territory Families and Minister for Prevention of Domestic, Family and Sexual Violence, in relation to establishing a Women's Refuge / Safe House at Numbulwar and requesting that the Territory take-on this as a priority project and apply for the upcoming funding that will soon be available through the Commonwealth FO2021-7622 Safe Places Emergency Accommodation Program.

## 19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT



**19.1 MAJOR PROJECTS REPORT**

146/2023 RESOLVED (Helen LEE/Selina ASHLEY)

**CARRIED**

That Council:

- (a) receives and notes the Major Projects report;
- (b) approves the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Sofffall Project; and
- (c) approves the budget amendment of \$125,000 for the Mataranka Dump Point.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION**

147/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**20.2 Previous Committee Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

**20.4 Chief Executive Officer's Report** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (c)(iii) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

*The meeting moved to the Confidential Session at 3:56pm.*

**RETURN TO OPEN**

148/2023 RESOLVED (John DALYWATER/Samuel EVANS)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

*The meeting re-opened to the public at 4:27pm.*

**21 CLOSE OF MEETING**

The meeting closed at 4:28 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 23 August 2023 and will be confirmed at the next meeting.

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Mayor Tony JACK  
Confirmed on Wednesday, 25 October 2023.

Unconfirmed

## **GENERAL BUSINESS**

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|                    |   |
|--------------------|---|
| <b>ITEM NUMBER</b> | 13.3  |
| <b>TITLE</b>       | ComSafe Report for the Manyallaluk Local Authority Meeting. |
| <b>REFERENCE</b>   | 1372643   |
| <b>AUTHOR</b>      | Rachael WALTERS, Programs Administration Officer            |

### **RECOMMENDATION**

That the Manyallaluk Local Authority receives and notes the Community Safety Report for the period 1 July to 19 September .

### **KEY OUTCOME AREA**

Night Patrol.

For the period 1 July to 18 September 2023:

- Provided assistance to 189 individuals.
- 49% of interactions were with females.
- 51% of interactions were with males.
- 98% interactions were with children aged under 12 years.
- 100% of interactions were in conjunction with Sport & Rec.
- There were no interactions that were alcohol related.

### **BACKGROUND**

Nil

### **ISSUES/OPTIONS/SWOT**

Nil

### **FINANCIAL CONSIDERATIONS**

Nil

### **ATTACHMENTS**

There are no attachments for this report.

**GENERAL BUSINESS**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 13.4                                       |
| <b>TITLE</b>       | Council Services Report                    |
| <b>REFERENCE</b>   | 1374060                                    |
| <b>AUTHOR</b>      | Liam FARRELL, Council Services Coordinator |

**RECOMMENDATION**

That the Manyallaluk Local Authority receives and notes the Council Services Report.

**KEY OUTCOME AREA**

Environment: Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

**BACKGROUND****CORE SERVICES**111 – *Councils Services General*

- Crèche and School nutrition programs is open and operational and services are being delivered daily
- Cemetery Fencing Quotes have been Obtained

160 – *Municipal Services*

- Irrigation of the park has begun and will be ongoing
- Municipal Team have been keeping the community clean to a high standard

**AGENCY SERVICES**314 – *Community Development Program (CDP)*

- Update if applicable

348 – *Library*

- Update if applicable

350 – *Centrelink*

- Centerlink has been open for service

404 – *Indigenous Sports and Recreation*

- Has been operational

**OTHER / MISCELLANEOUS**

- Update if applicable

**ISSUES/OPTIONS/SWOT**

- Issues

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.

**GENERAL BUSINESS**

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|                    |  |
|--------------------|--|
| <b>ITEM NUMBER</b> | 13.5   |
| <b>TITLE</b>       | Council Financial Report for the period<br>01.07.2023 - 31.08.2023 |
| <b>REFERENCE</b>   | 1374226  |
| <b>AUTHOR</b>      | Karandeep SINGH, Senior Finance Officer                            |

**RECOMMENDATION**

That the Manyallaluk Local Authority receives and notes the Council Financial Report for the period July 2023 to August 2023.

**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.

**ISSUES/OPTIONS/SWOT**

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follow:

**Operating Income:**

Council received \$158k in operating income against a budget of \$254k for Manyallaluk,. The variance of \$95k represents a shortfall in activity performance due shortfall in staffing, Night Patrol and Creche currently at 50% capacity and Municipal at 80%.

**Operating Expenditure:**

The total variance in operating expenditure is an underspend of \$96K attributable to wages as discussed above.

**Capital Expenditure:**

No capital expenditure to date.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 LA Reports Aug 2023.pdf

| <b>Roper Gulf Regional Council</b>         |                     |                     |                      |                         |  |
|--|---------------------|---------------------|----------------------|-------------------------|--|
| Financial Report as at                     |                     |                     |                      |                         |  |
| 31-August-2023                             |                     |                     |                      |                         |  |
| <b>Manyalluk</b>                           |                     |                     |                      |                         |  |
|  | <b>24GLACT</b>      | <b>24GLBUD</b>      |                      | <b>24GLBUD</b>          |  |
|  | <i>Year to Date</i> | <i>Year to Date</i> | <i>Variance (\$)</i> | <i>Full Year Budget</i> | <i>Explanation</i>   |
|  | <i>August</i>       | <i>August</i>       |                      | <i>(\$)</i>             |  |
| <b>Income</b>                              |                     |                     |                      |                         |  |
| 10 - Roper Gulf Contribution               | 124,793             | 124,793             |                      |                         | Offset figure to align grant funded activities                               |
| 12 - Income Council Fees and Charges       | 0                   | 242                 | -242                 | 1,452                   | Service Fees below budget  |
| 13 - Income Operating Grants Subsidies     | 28,143              | 103,538             | -75,394              | 1,369,983               | Night Patrol and Creche and services impacted by staff numbers               |
| 16 - Reimbursements                        | 0                   | 0                   | 0                    | 0                       | Workers Compensation recovery  |
| 17 - Income Agency and Commercial Services | 5,494               | 25,441              | -19,947              | 152,645                 |  |
| 19 - Other Income                          | 0                   | 0                   | 0                    | 0                       |  |
| <b>Total Operating Income</b>              | <b>158,430</b>      | <b>129,220</b>      | <b>-95,583</b>       | <b>1,524,080</b>        |  |
| <b>Operating Expenditure</b>               |                     |                     |                      |                         |  |
| 21 - Employee Expenses                     | 64,956              | 123,464             | -58,508              | 740,786                 | Municipal wages at 80% of budget with Crech and Night Patrol currently @ 50% |
| 22 - Contract and Material Expenses        | 8,964               | 33,333              | -24,370              | 200,000                 | Material expenses reflective of reduced staff numbers                        |
| 23 - Fleet, Plant & Equipment              | 0                   | 5,891               | -5,891               | 35,344                  |  |
| 25 - Other Operating Expenses Expenses     | 14,143              | 23,825              | -9,682               | 142,950                 |  |
| 26 - Finance Expenses                      | 0                   | 0                   | 0                    | 0                       |  |
| 30-Internal Cost Allocations               | 70,368              | 66,667              | 3,701                | 400,000                 |  |
| Councillor Allowances                      | 0                   | 833                 | -833                 | 5,000                   |  |
| Local Authority Meeting Allowances         | 0                   | 0                   | 0                    | 0                       |  |
| <b>Total Expenditure</b>                   | <b>158,430</b>      | <b>254,013</b>      | <b>-95,583</b>       | <b>1,524,080</b>        |  |
| <b>Operating Surplus/Deficit</b>           | <b>0</b>            | <b>-124,793</b>     | <b>0</b>             | <b>0</b>                |  |
| <b>Total Capital Expenditure</b>           |                     |                     |                      |                         |  |
|  | <b>0</b>            | <b>0</b>            | <b>0</b>             | <b>95,300</b>           | Zero Turn Mower and Vehicle budgeted   |
| <b>Net Operating Position</b>              |                     |                     |                      |                         |  |
|  | <b>0</b>            | <b>-124,793</b>     | <b>0</b>             | <b>-95,300</b>          |  |