



AGENDA

JILKMINGGAN LOCAL AUTHORITY MEETING TUESDAY, 2 MAY 2023

Notice is given that the next Jilkmिंगgan Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 2 May 2023 at 10:00am
The Conference Room Council Service Delivery Centre, Jilkmिंगgan
Or
Via video/teleconference
ID #: (03) 9260 8565
Pin: 3995

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name of the Chief Executive Officer.

**Marc GARDNER
CHIEF EXECUTIVE OFFICER**

JILKMINGGAN CURRENT MEMBERSHIP:

Elected Members

1. Deputy Mayor Judy MacFARLANE;
2. Councillor Annabelle DAYLIGHT;

Appointed Members

1. Cecilia LAKE (Chairperson);
2. Lisa McDONALD;
3. Shirley ROBERTS;
4. Anne-Marie WOODS;
5. Timothy BAKER;
6. Morgan COCKYELL; and
7. **Vacant.**

MEMBERS: 9

COUNCIL: 2

LOCAL AUTHORITY: 7

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	Nil.	
15	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Jilkmिंगgan Local Authority Meeting Previous Minutes
REFERENCE	1345476
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority confirms the minutes from the meeting held on 07 February 2023 and affirms them to be a true and accurate record of the meetings decisions and proceedings on the provision that Councillor Annabelle DAYLIGHT's attendance is corrected.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Jilkmिंगgan Local Authority met on Tuesday, 07 February 2023 as a **PROVISIONAL**. Attached are the minutes from that meeting for the Local Authority to confirm.



ISSUES/OPTIONS/SWOT

The next schedule Jilkmिंगgan Local Authority Meeting is scheduled for 10:00am Tuesday, 01 August 2023.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   P-JIL_07022023_MIN(unconfirmed).pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, JILKMINGGAN
ON TUESDAY, 7 FEBRUARY 2023 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Cecilia LAKE (Chairperson);
- Anne-Marie WOODS;
- Lisa McDONALD; and
- Shirley ROBERTS.

1.2 Staff

- Andreea CADDY, General Manager Infrastructure Services and Planning;
- Tracey WALLACE, Community Development Program (CDP) Senior Employment Coordinator;
- Owen WILSON, Acting Community Services Coordinator;
- Dave HERON, Projects Manager;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Sewwandi Lakshika ABEYRATNE, Grants Coordinator; and
- Bhumika ADHIKARI, Governance Officer.

1.3 Guests

- Councillor Annabelle DAYLIGHT, Roper Gulf Regional Council;
- Morgan COCKYELL, Jilkmिंगgan Resident; and
- Dr Heather STEWART, Project Director for CSIRO.

2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:29am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

JIL P-1/2023

(Lisa McDONALD/Shirley ROBERTS)

CARRIED

That the Jilkmिंगgan Local Authority;

- (a) accepts the tendered apology from Deputy Mayor Judy MacFARLANE; and

- (b) notes the absence with no tendered apologies from Local Authority Member Timothy BAKER.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkminggan Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 JILKMINGGAN LOCAL AUTHORITY MEETING PREVIOUS MINUTES

JIL P-2/2023 (Anne-Marie WOODS/Cecilia LAKE) **CARRIED**

That the Jilkminggan Local Authority confirms the minutes from the meeting held on 10 May 2022 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

JIL P-3/2023 (Shirley ROBERTS/Anne-Marie WOODS) **CARRIED**

That the Jilkminggan Local Authority;

- (a) receives and notes the Action List;
- (b) requests Council write to the Office of the Registrar of Indigenous Corporations (ORIC) on behalf of the Jilkminggan Local Authority regarding Council programs and maintenance being obstructed in their delivery by the Jilkminggan Community Aboriginal Corporation (JCAC).

9 CALL FOR ITEMS OF OTHER BUSINESS

- CSIRO Introduction

10 INCOMING CORRESPONDENCE

10.1 INCOMING CORRESPONDENCE

JIL P-4/2023 (Cecilia LAKE/Shirley ROBERTS) **CARRIED**

That the Jilkminggan Local Authority notes the incoming correspondence.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 LOCAL AUTHORITY REVIEW REPORT

JIL P-5/2023 (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkminggan Local Authority receives and notes the Local Authority Review report.

13.2 BIG RIVERS REGION LIVEABILITY SURVEY REPORT 2022

JIL P-6/2023 **(Shirley ROBERTS/Anne-Marie WOODS)** **CARRIED**

That the Jilkmिंगgan Local Authority receive and note the Big Rivers Liveability Survey Report 2022 presented by a representative from the Department of Chief Minister and Cabinet.

13.3 LOCAL AUTHORITY MEMBER ATTENDANCE

JIL P-7/2023 **(Cecilia LAKE/Lisa McDONALD)** **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance report.

13.4 COUNCIL SERVICES REPORT

JIL P-8/2023 **(Lisa McDONALD/Cecilia LAKE)** **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Council Services Report.

13.5 LA PROJECT FUNDING CERTIFICATION

JIL P-9/2023 **(Shirley ROBERTS/Anne-Marie WOODS)** **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

13.6 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

JIL P-10/2023 **(Anne-Marie WOODS/Cecilia LAKE)** **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

13.7 LAND LEASES

JIL P-11/2023 **(Cecilia LAKE/Anne-Marie WOODS)** **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Land Leases report;
- (b) requests Council write to ORIC on behalf of the Jilkmिंगgan Local Authority to outline the Community's concerns; and
- (c) requests Council invite a representative from ORIC to attend the 02 May 2023 Jilkmिंगgan Local Authority meeting.

13.8 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.12.2022

JIL P-12/2023 **(Cecilia LAKE/Lisa McDONALD)** **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to December 2022.

13.9 JILKMINGGAN LOCAL AUTHORITY PROJECTS UPDATE

JIL P-13/2023 **(Cecilia LAKE/Anne-Marie WOODS)** **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Local Authority Projects update report;
- (b) requests Council apply for a grant on behalf of the Jilkmिंगgan Local Authority to purchase musical instruments for community use; and
- (c) provisionally allocates \$10,000.00 of Local Authority Project Funds (LAPF) towards the purchasing of musical instruments.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1319564
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Action List.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

JILKMINGGAN ACTION LIST

8.1 ACTION LIST

JIL P-1/2023 **(Shirley ROBERTS/Anne-Marie WOODS)**

CARRIED

REPORT IN AGENDA?

Update to be provided at the meeting.

That the Jilkmिंगgan Local Authority;
 (a) receives and notes the Action List;
 (b) requests Council write to the Office of the Registrar of Indigenous Corporations (ORIC) on behalf of the Jilkmिंगgan Local Authority regarding Council programs and maintenance being obstructed in their delivery by the Jilkmिंगgan Community Aboriginal Corporation (JCAC).

13.7 LAND LEASES

JIL P-2/2023 **(Cecilia LAKE/Anne-Marie WOODS)**

CARRIED

REPORT IN AGENDA?

Update to be provided at the meeting.

That the Jilkmिंगgan Local Authority;
 (a) receives and notes the Land Leases report;

- (b) requests Council write to ORIC on behalf of the Jilkmिंगgan Local Authority to outline the Community’s concerns; and
- (c) requests Council invite a representative from ORIC attend the 02 May 2023 Jilkmिंगgan Local Authority meeting.

13.9 JILKMINGGAN LOCAL AUTHORITY PROJECTS UPDATE

REPORT IN AGENDA?

JIL P-3/2023

(Cecilia LAKE/Anne-Marie WOODS)

CARRIED

Update to be provided at the meeting.

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Local Authority Projects update report;
- (b) requests Council apply for a grant on behalf of the Jilkmिंगgan Local Authority to purchase musical instruments for community use; and
- (c) provisionally allocates \$10,000.00 of Local Authority Project Funds (LAPF) towards the purchasing of musical instruments.

ATTACHMENTS

Nil.

OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Jilkminggan Local Authority Projects Update
REFERENCE	1346865
AUTHOR	Puspa KARKI, Executive Support Coordinator

RECOMMENDATION

That the Jilkminggan Local Authority;

- (a) receives and notes the Local Authority Projects report; and
- (b) approves allocation of \$10,000 towards purchasing of musical instruments.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Jilkminggan Local Authority has received a total of \$346,031 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Jilkminggan Local Authority has allocated \$339,770 including surplus funds available from completed projects

ISSUES/OPTIONS/SWOT

- Please refer to the attached funding report as at 31/03/2023.
- Family BBQ area construction has now been completed with \$4,327.95 surplus.
- On 07/02/2023 LA provisionally allocated \$10,000 towards purchasing of musical instruments.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

Jilkminggan Local Authority currently has \$31,798.79 to allocate to new projects.

ATTACHMENTS

- 1   Jilkminggan LA Projects 31.03.2023.pdf

Jilkmिंगgan Local Authority Project Funding				31 March 2023
Funds received from Department			\$	346,031.00
Funds allocated to projects by Local Authority Members			\$	349,770.00
Surplus/(Deficit) from completed projects			\$	25,537.79
Unallocated remaining funds			\$	21,798.79
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/08/2021 1613818	Family Area at S&R Ground	\$ 28,000.00	\$ 23,672.05	COMPLETED
7/02/2023	Musical Instruments	\$ 10,000.00		<i>On 07/02/2023 LA provisionally allocated \$10K towards purchasing of musical instruments. To be finalised on next LA meeting.</i>
Total for current projects in progress		\$ 10,000.00	\$ -	
Total for completed projects		\$ 339,770.00	\$ 314,232.21	
Grand Total		\$ 349,770.00	\$ 314,232.21	

GENERAL BUSINESS



ITEM NUMBER	13.1
TITLE	Council Financial Report for the period 01.07.2022 - 31.03.2023
REFERENCE	1347042
AUTHOR	Karandeep SINGH, Senior Finance Officer

RECOMMENDATION

That the Jilkminggan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to March 2023.

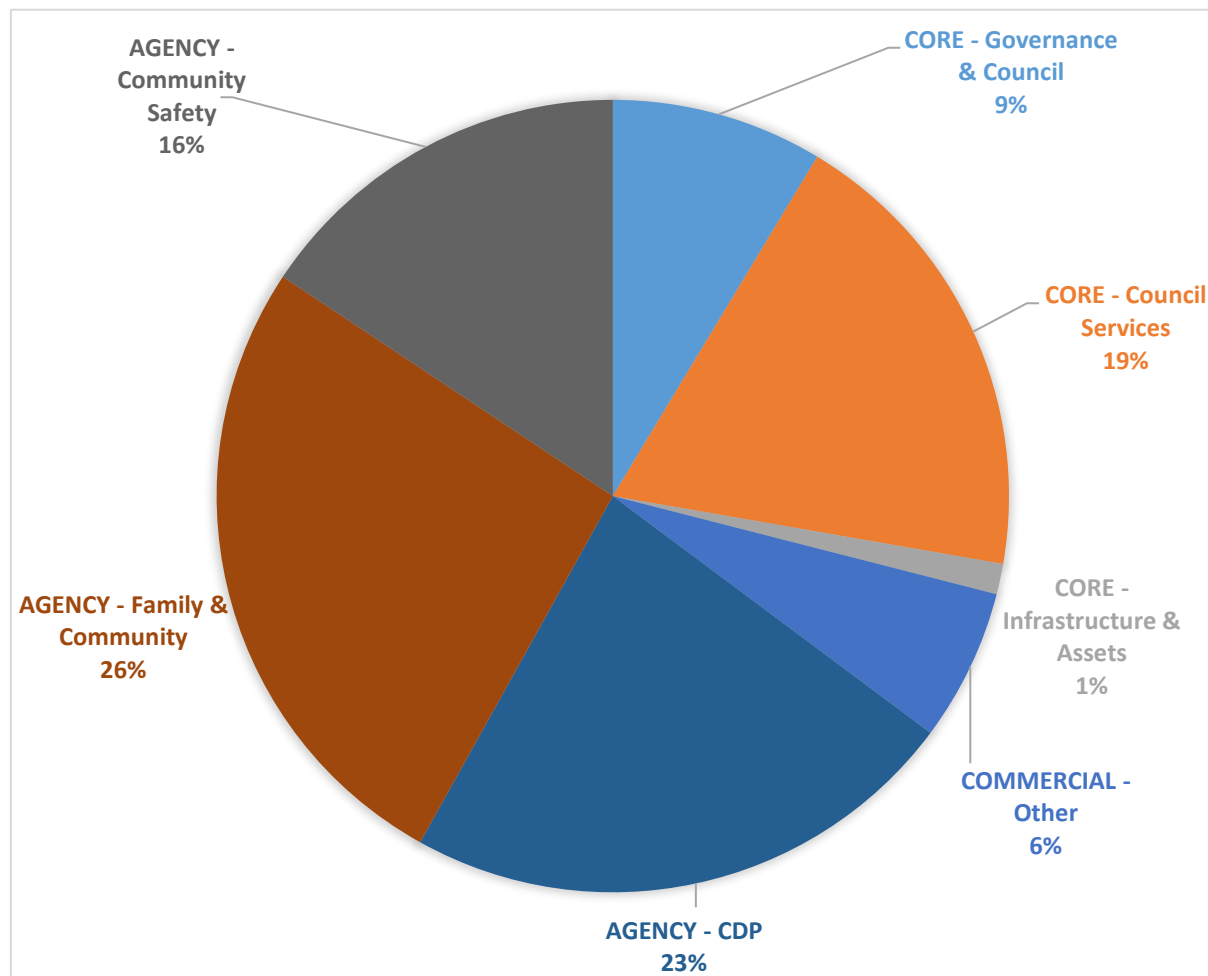
KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



ISSUES/OPTIONS/SWOT

Variances from YTD budget are outlined in the attached expenditure report. The brief explanation for these differences for each division is as follows,

Operating Income:

YTD receipts \$1,237,356, under budget \$170,857 termination of the Power Water contract being the major driver of this variance. Please refer to the attachment for further detail.

Operating Expenditure:

YTD expenditure \$1,522,318 under budget \$433,118.00. The major cause for the variance is Night patrol and CSM employee expenses due to staff shortages and timing of employment commencement. Internal cost allocations are the behind budget requiring further investigation.

Capital Expenditure:


No Capital expenditure has incurred to date. Please see the project register and attachment for further detail.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Financial Report 31.03.2023.pdf

Roper Gulf Regional Council					 RoperGulf REGIONAL COUNCIL SUSTAINABLE • VIABLE • VIBRANT
Financial Report as at 31-March-2023					
16. Jilkmिंगgan					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
12 - Income Council Fees and Charges	774	15,359	-14,585	20,479	Venue hire and accommodation currently exceeding budget offset via leasing revenue, below the budget due to low rental demand.
13 - Income Operating Grants Subsidies	672,251	672,196	55	896,261	Income from grants are as per budget, offsetting variances include Night Patrol (-40k) offset by Creche @ 92k.
17 - Income Agency and Commercial Services	564,332	720,658	-156,326	931,041	Power Water contract terminated.
19 - Other Income	0	0	0	0	
Total Operating Income	1,237,356	1,408,213	-170,857	1,847,781	Operating income down 12% YTD, CDP, Aged Care and Night Patrol activity shortfalls being the main contributor to the variance.
Operating Expenditure					
21 - Employee Expenses	770,578	954,076	-183,499	1,272,102	Night patrol and CSM'S wages are below the budget with 75k and 74k respectively, travel allowances are also low reflecting lower than budgeted activity levels.
22 - Contract and Material Expenses	133,379	145,670	-12,291	194,227	Expenditure are on track beside other contractors for Local Government project funding with 39k below budget.
23 - Fleet, Plant & Equipment	29,886	37,388	-7,502	49,850	Timing issue. Insurance premium expensed on payment and not apportioned over the budget period.
25 - Other Operating Expenses	66,000	80,588	-10,463	109,500	Budgeted training has not been delivered.
27 - Finance Expenses	40	30	10	40	
31 - Internal Cost Allocations	521,984	737,505	-215,723	970,839	Review Internal cost allocations, CDP, IT and MV exp allocations are behind budget.
25 - Local Authority Meeting Allowances	451	3,750	-3,299	5,000	Meeting postponed.
25 - Councillor Allowance Exp	0	0	0	0	
Total Expenditure	1,522,318	1,841,487	-433,118	2,444,865	Total Expenditure is down by 23% YTD Night Patrol, CSM's Wages and Local Government Projects leads to the variance.
Operating Surplus/Deficit	-284,962	-433,274	-603,975	-597,085	
Net Operating Position	-284,962	-433,274	148,312	-597,085	
Total Capital Expenditure	0	400,000	-400,000	400,000	No expenditure to date

GENERAL BUSINESS

ITEM NUMBER	13.2
TITLE	Local Authority Member Attendance
REFERENCE	1347085
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

Jilkmिंगgan Local Authority Member Attendance

Local Authority Meeting Members	9 August 2022	30 August 2022	8 November 2022	29 November 2022	07 February 2023
Deputy Mayor Judy MacFarlane	Meeting Postponed	Meeting Cancelled	Meeting Postponed	Meeting Cancelled	AP
Councillor Annabelle Daylight	-	-	-	-	P
Cecilia Lake	-	-	-	-	P
Lisa McDonald	-	-	-	-	P
Shirley Roberts	-	-	-	-	P
Anne-Marie Woods	-	-	-	-	P
Timothy Baker	-	-	-	-	NO AP
Morgan Cockyell					appointed

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.3
TITLE	Elected Member Report
REFERENCE	1347604
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Jilkmिंगgan Local Authority receive and note the Elected Member Report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**ORDINARY MEETING OF COUNCIL – 22 February 2023**

Council approved the recommendations from the following Local Authority meetings:

- Jilkmिंगgan Local Authority Meeting held on 07 February 2023 as a **provisional**; and
- Mataranka Local Authority Meeting held on 07 February 2023 with **quorum**.

There were no current minutes from the Hodgson Downs (Minyerri) Local Authority to be tabled to Council. The next set of Hodgson Downs (Minyerri) Local Authority Minutes will be tabled to the 27 April 2023 Ordinary Meeting of Council.

Council accepted the nomination for membership submitted by Edna ILLES onto the Hodgson Downs (Minyerri) Local Authority and Morgan COCKYELL to the Jilkmिंगgan Local Authority.

Council opened a 21 day 'Call for Nominations' period to fill one (1) vacancy on the Jilkmिंगgan Local Authority

ORDINARY MEETING OF COUNCIL – 14 DECEMBER 2022

Council approved the recommendations from the following Local Authority meetings:

- Hodgson Downs (Minyerri) Local Authority Meeting held on 05 December 2022 with **quorum**;
- Larrimah Community Consultative Meeting held on 09 November 2022; and
- Daly Waters Community Consultative Meeting held on 09 November 2022.

The Jilkmिंगgan Local Authority **CANCELLED** the 29 November 2022 Local Authority meeting due to lack of member attendance.

The Jilkmिंगgan Local Authority scheduled a meeting to be held on Tuesday, 08 November 2022. However, the meeting was **postponed** to 29 November 2022 due to lack of member attendance.

Council accepted the tendered resignation from the Jilkmिंगgan Local Authority from Wayne ROY and Phylis CONWAY.

Council was advised that the Minyerri Store Road Stabilization has been completed.

Council opened a 21 day 'Call for Nominations' period to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority and two (2) vacancies on the Jilkmिंगgan Local Authority.



UPCOMING COUNCIL MEETINGS

24 May 2023 at 9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre Katherine
07 June 2023 at 10:00am	Audit and Risk Committee Meeting	RGRC Support Centre Katherine
21 June 2023 at 8:30am	Ordinary Meeting of Council	The Council Chambers, RGRC HQ, Katherine

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   OMC_22022023_MIN.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
OF COUNCIL HELD AT THE ROPER GULF REGIONAL COUNCIL SUPPORT
CENTRE
MATARANKA
ON WEDNESDAY, 22 FEBRUARY 2023 AT 08:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Judy MACFARLANE;
- Councillor Samuel EVANS;
- Councillor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI;
- Councillor Owen TURNER; and
- Councillor John DALYWATER.

1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Andreea CADDY, General Manager Infrastructure Services and Planning;
- David HURST, General Manager; Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

1.3 Guests

- Jennifer JENKINS, Acting Principal Mataranka School and six (6) school children.

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:49am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2023 RESOLVED (Helen LEE/Owen TURNER)

CARRIED

That Council:

- (a) accepts the tendered apologies from Councillor Edwin NUNGGUMAJBARR, Councillor Patricia FARRELL and Councillor Jana DANIELS; and
- (b) does not accept the tendered apology from Councillor Selina ASHLEY.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 CONFIRMATION OF PREVIOUS MINUTES

2/2023 RESOLVED (Samuel EVANS/Owen TURNER)

CARRIED

That Council confirms the minutes from its Ordinary Meeting held on 14 December 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

3/2023 RESOLVED (Judy MacFARLANE/Annabelle DAYLIGHT)

CARRIED

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Regional Australia Day Award Winner;
- Councillor travel rules;
- Councillor phone allowance;
- Department of Industry, Tourism and Trade (presentation by CEO);
- International Women's Day luncheon in Katherine in March;
- Barunga Festival preparation;
- Reconciliation Action Plan;
- Mornington Peninsula Shire Council; and
- Rest stops with Toilets along the Carpentaria Highway.

9 DISCLOSURES OF INTEREST

9.1 DISCLOSURE OF INTEREST

4/2023 RESOLVED (Judy MacFARLANE/Helen LEE)

CARRIED

That Council acknowledges that Councillor Helen LEE declared an interest at Item number 13.2 recommendation about nominations received and Councillor Owen TURNER declared an interest at Item number 20.4 Community Development Programme update and 20.5 Community Development Program - Deed of Extension of Contract of Confidential session and decided to leave the room during discussion of this item.

10 PREVIOUS COMMITTEE MEETING MINUTES**10.1 PREVIOUS COMMITTEE MEETING MINUTES**

5/2023 **RESOLVED** (Helen LEE/Samuel EVANS) **CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.

11 INCOMING CORRESPONDENCE**11.1 INCOMING CORRESPONDENCE**

6/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Owen TURNER) **CARRIED**

That Council accepts the incoming correspondence.

12 OUTGOING CORRESPONDENCE**12.1 OUTGOING CORRESPONDENCE**

7/2023 **RESOLVED** (Helen LEE/Owen TURNER) **CARRIED**

That Council notes the outgoing correspondence.

13 WARD REPORTS**13.1 YUGUL MANGI WARD REPORT**

8/2023 **RESOLVED** (Owen TURNER/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council receives and notes the Yugul Mangi Ward Report.

13.2 SOUTH WEST GULF WARD REPORT

9/2023 **RESOLVED** (Samuel EVANS/Gadrian HOOSAN) **CARRIED**

That Council;

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the Borrooloola Local Authority meeting held on 09 February 2023;
- (c) re-convenes the February Robinson River Local Authority Meeting for a date to be confirmed by the Mayor;
- (d) approves Casey HUCKS for membership on the Borrooloola Local Authority; and
- (e) declines David HARVEY for membership on the Borrooloola Local Authority.

Cr. Owen TURNER left the meeting, the time being 09:29 am.

Cr. Owen TURNER returned to the meeting, the time being 09:31 am.

13.3 NUMBULWAR NUMBIRINDI WARD REPORT

10/2023 **RESOLVED** (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council receives and notes the Numbulwar Numbirindi Ward Report.

13.4 NYIRANGGULUNG WARD REPORT

11/2023 **RESOLVED** (Helen LEE/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the recommendations from the Bulman Local Authority Meeting held on Thursday, 12 January 2023;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on Tuesday, 10 January 2023;
- (d) approves the recommendations from the Beswick Local Authority Meeting held on

Monday, 09 January 2023;

- (e) approves Ambrose BULUMBARA for membership on the Barunga Local Authority;
- (f) undertakes Community Consultation in relation to the Manyallaluk Local Authority; and
- (g) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

Deputy Mayor Judy MacFARLANE left the meeting, the time being 09:42 am.

Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 09:44 am.

13.5 NEVER NEVER WARD REPORT

12/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT)

CARRIED

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the provisional recommendations from the Jilkminggan Local Authority Meeting held on 07 February 2023;
- (c) approves the recommendations from the Mataranka Local Authority meeting held on 07 February 2023;
- (d) confirms that the Council will convene four (4) Mataranka Local Authorities per year;
- (e) accepts Edna ILLES for membership to the Hodgson Downs (Minyerri) Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority; and
- (g) accepts Morgan COCKYELL for membership to the Jilkminggan Local Authority.

Six (6) Mataranka School Children joined the Meeting time being 10:02am with Acting principal.

Independent Member Ian SWAN presented to Council regarding Audit and Risk Committee time being 10:35am.

Deputy Mayor Judy MacFARLANE left the meeting, the time being 10:50 am.

Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 10:51 am.

14 GENERAL BUSINESS

14.1 POLICY REVIEW AND AMENDMENTS

13/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Annabelle DAYLIGHT) CARRIED

That Council approves:

- (a) the policy amendment to ASS002 Asset Management Policy.
- (b) the policy amendment to FIN010 Borrowing Policy.
- (c) the policy amendment CL003 Elected Member and Employee Gift Policy.
- (d) the policy amendment FIN007 Fraud Protection Policy.
- (e) the policy amendment GOV031 Procurement Policy; and
- (f) the newly created policy FIN026 Accountable Forms.

15 EXECUTIVE REPORTS

15.1 COUNCIL MEETING ATTENDANCE REPORT

14/2023 RESOLVED (Helen LEE/Annabelle DAYLIGHT)

CARRIED

That Council receives and notes the Council Meeting Attendance Report.

15.2 MAYOR'S REPORT

15/2023 RESOLVED (Owen TURNER/Samuel EVANS)

CARRIED

That Council receives and notes the Mayoral Report.

15.3 CHIEF EXECUTIVE OFFICER'S REPORT

16/2023 **RESOLVED** (Judy MacFARLANE/John DALYWATER) **CARRIED**

That Council receives and notes the Chief Executive Officer's Report.

15.4 GUIDELINE 7 – PROCEDURAL FAIRNESS IN DECIDING CODE OF CONDUCT COMPLAINTS

17/2023 **RESOLVED** (Judy MacFARLANE/Samuel EVANS) **CARRIED**

That Council receives and notes the new Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints of the Northern Territory Government.

15.5 COUNCILBIZ MEMBER COMPLIANCE IN ACCORDANCE WITH S176(3) OF THE LOCAL GOVERNMENT ACT 2019.

18/2023 **RESOLVED** (Owen TURNER/Samuel EVANS) **CARRIED**

That Council:

- (a) delegates authority to the Chief Executive Officer to approve policies and codes of CouncilBiz as per Section 176(3) of the Local Government Act 2019; and
- (b) records the delegation on its Delegations Register and associated manuals.

15.6 CHANGE OF ORDINARY MEETING OF COUNCIL DATE FOR JUNE 2023

19/2023 **RESOLVED** (Helen LEE/Gadrian HOOSAN) **CARRIED**

That Council approves the rescheduling of the Ordinary Meeting of Council from the 14 June 2023 to 21 June 2023 due to the Australian Local Government Association National General Assembly.

15.7 COUNCIL ATTENDANCE AND CALL FOR MOTIONS FOR THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY CANBERRA 13-15 JUNE 2023

20/2023 **RESOLVED** (John DALYWATER/Samuel EVANS) **CARRIED**

That Council:

- a) approves the attendance of the Mayor, Deputy Mayor and Councillor Edwin NUNGGUMAJBARR, Councillor Annabelle DAYLIGHT, Councillor Kathy-Anne NUMAMURDIRDI, Councillor Gadrian HOOSAN and Councillor Samuel EVANS and staff General Manager Corporate Services and Sustainability , Executive Assistant to the Chief Executive Officer and Governance Officer to the Australian Local Government Association National General Assembly to be held from the 13 June to 15 June 2023 in Canberra; and
- b) declines to submit the motion to the Assembly.

15.8 2023 LGANT CONFERENCE & GENERAL MEETING

21/2023 **RESOLVED** (Judy MacFARLANE/Samuel EVANS) **CARRIED**

That Council:

- (a) receives and notes the 2023 Local Government of the Northern Territory Conference & General Meeting Report; and
- (b) submits the motion as below:
 - Telecommunication and mobile signal around Urapunga and Jilkminggan;
 - Cyclone shelter (Referendum/Indigenous representation/voice);
 - Prioritising Road upgrades for worst locations;
 - Repetition and follow up on previous motion;
 - Bitumen/Road Scaling from Borrooloola to the Queensland border; and
 - Advocate for additional toilets to Carpentaria Highway.

15.9 ANIMAL MANAGEMENT PROGRAM REPORT

22/2023 RESOLVED (Owen TURNER/Annabelle DAYLIGHT) **CARRIED**

That Council receives and notes the Animal Management Program Report.

15.10 ROPER GULF REGIONAL PLAN 2022-2023 QUARTERLY PERFORMANCE REVIEW - OCTOBER - DECEMBER 2022

23/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER) **CARRIED**

That Council receives and notes the Regional Plan 2022-23 Quarterly Performance Report for the second quarter ending 31 December 2022.

16 DEPUTATIONS AND PETITIONS

Ian SWAN, Independent Member of Audit and Risk Committee Presented to Council about Audit Committee.

Deputy Mayor Judy MacFARLANE left the meeting, the time being 11:45 am.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**17.1 COUNCIL SERVICES AND COMMUNITY ENGAGEMENT UPDATE**

24/2023 RESOLVED (Helen LEE/John DALYWATER) **CARRIED**

That Council receives and notes the Council Services and Community Engagement Update report.

Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 11:50 am.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT**18.1 LOCAL AUTHORITY PROJECTS UPDATE**

25/2023 RESOLVED (John DALYWATER/Samuel EVANS) **CARRIED**

That Council receives and notes the Local Authority Projects Update report.

18.2 COUNCIL'S FINANCIAL REPORT AS AT 31 JANUARY 2023

26/2023 RESOLVED (Annabelle DAYLIGHT/Judy MacFARLANE) **CARRIED**

That Council receives and notes the Council's Financial Report as at 31 January 2023.

Cr. Annabelle DAYLIGHT left the meeting, the time being 11:55 am.

19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT**19.1 MAJOR PROJECTS REPORT**

27/2023 RESOLVED (Samuel EVANS/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the report; and
- (b) be notified as per Organisational Delegation of the CEO's awarding of the contract for the Hybrid Solar Power project to Saltwater Solar Pty Ltd for \$497,864.

21 OTHER BUSINESS

Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:05 pm.

21.1 RECONCILIATION ACTION PLAN

28/2023 RESOLVED (Owen TURNER/John DALYWATER) CARRIED

That Council:

- (a) accepts the Reconciliation Action Plan; and
- (b) confirms the launch date of the Reconciliation Action Plan on Wednesday, 15 March 2023 in Barunga.

21.2 REGIONAL AUSTRALIA DAY AWARD WINNER

29/2023 RESOLVED (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council awards the Inaugural Australia Day Regional Citizen of the year to Dave GUY (Ngukurr).

21.3 COUNCILLOR TRAVEL RULES

30/2023 RESOLVED (Helen LEE/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council requests the Chief Executive Officer Guidelines and Policies on Councillor Travel Rules.

21.4 INTERNATIONAL WOMEN'S DAY LUNCHEON

No Resolution Made

That Council advise the Chief Executive Officer of Councillors attendance to the International Women's on Wednesday, 8 March 2023 in Katherine.

21.5 BARUNGA FESTIVAL PREPARATION

31/2023 RESOLVED (John DALYWATER/Owen TURNER) CARRIED

That Council receives and notes the information provided in relation to Barunga Festival preparation.

21.6 MORNINGTON PENINSULA COUNCIL

32/2023 RESOLVED (Judy MacFARLANE/Kathy-Anne NUMAMURDIRDI) CARRIED

That Council receives and notes the information provided in relation to Mornington Peninsula Shire Council.

21.9 COUNCILLORS PHONE

33/2023 RESOLVED (John DALYWATER/Helen LEE) CARRIED

That Council requests the Chief Executive Officer provide a Councillors Phone Allowance report to the 27 April 2023 Ordinary Meeting of Council.

21.10 DEPARTMENT OF INDUSTRY, TOURISM AND TRADE PRESENTATION BY CEO

34/2023 RESOLVED (Samuel EVANS/Judy MacFARLANE) CARRIED

That Council receives and notes the Department of Industry, Tourism and Trade presentation by the Chief Executive Officer.

21.11 REST STOPS WITH TOILETS ALONG THE CARPENTARIA HIGHWAY

35/2023 RESOLVED (Samuel EVANS/Owen TURNER)

CARRIED

That Council:

- (a) requests advocacy for more Rest Stops with Toilets along the Carpentaria Highway; and
- (b) requests the Northern Territory Government invest in Mobile hotspots along the Central Arnhem Road, Roper Highway, Carpentaria Highway.

20 CONFIDENTIAL ITEMS**DECISION TO MOVE TO CLOSED SESSION**

36/2023 RESOLVED (Owen TURNER/Helen LEE)

CARRIED

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

- 20.1 Confirmation of Previous Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.2 Action List - Confidential Items** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.3 Previous Committee Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.4 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.5 Community Development Program (CDP) - Deed of Extension of Contract** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.6 Budget Amendment - Borroloola Recycling Shed** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.7 MYOBA Rollout** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.8 WASTE MANAGEMENT STRATEGY - Budget Amendment Request** - The report will

conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(ii) (c)(iv), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

20.9 Sport & Recreation Master Plan - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

20.10 Review of the Liquor Act 2019 - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(ii) (c)(iii) (c)(iv) (e), information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

The meeting moved to the Confidential Session at 2:12 pm.

The below resolutions were resolved to be made public following discussions had in the Confidential Session of the Ordinary Meeting.

20.4 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE

40/2023 RESOLVED (Samuel EVANS/Judy MacFARLANE) CARRIED

That Council;

- (a) receives and notes the Community Development Programme (CDP) Update report; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.6 BUDGET AMENDMENT - BORROLOOLA RECYCLING SHED

42/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT) CARRIED

That Council;

- (a) approves the budget amendment of \$200,000 to contribute to the construction of the Borroloola Recycling Shed; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.8 WASTE MANAGEMENT STRATEGY - BUDGET AMENDMENT REQUEST

44/2023 RESOLVED (Judy MacFARLANE/John DALYWATER) CARRIED

That Council:

- (a) receives and notes the report entitled *WASTE MANAGEMENT STRATEGY – Award of Consultancy Contract Scope & Budget*;
- (b) resolves to allocate an additional \$60,000 to the project via a Budget Amendment to ensure the Strategy is informed by a robust, consistent and equitable remote community consultation campaign; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

20.9 SPORT & RECREATION MASTER PLAN**45/2023 RESOLVED (Helen LEE/Judy MacFARLANE)****CARRIED**

That Council:

- (a) contribute \$103,296.00 to the development of a Sport & Recreation Master Plan for the region; and
- (b) makes public the resolution from this report in the open minutes of this Council meeting.

20.10 REVIEW OF THE LIQUOR ACT 2019**46/2023 RESOLVED (Judy MacFARLANE/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the report in relation to the review of the Liquor Act 2019;
- (b) contributes towards the submission prepared by the Local Government Association of the Northern Territory;
- (c) approves the release of Council data and information to support the submission; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

RETURN TO OPEN**47/2023 RESOLVED (Owen TURNER/Judy MacFARLANE)****CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 3:13pm.

21 CLOSE OF MEETING

The meeting closed at 3:15pm

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 22 February 2023 and will be confirmed at the next meeting.

Mayor Tony JACK
Confirmed on Thursday, 27 April 2023.