



## AGENDA

# JILKMINGGAN LOCAL AUTHORITY MEETING TUESDAY, 1 AUGUST 2023

Notice is given that the next Jilkmिंगgan Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 1 August 2023 at 10:00am  
The Conference Room Council Service Delivery Centre, Jilkmिंगgan  
Or

Via video/teleconference  
Open a web browser and enter [join.telstra.com](https://join.telstra.com)  
Enter meeting ID and Guest Pin as below  
ID #: 0392608565  
Pin: 2554

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name and title.

Marc GARDNER  
CHIEF EXECUTIVE OFFICER

## **JILKMINGGAN CURRENT MEMBERSHIP:**

### **Elected Members**

1. Deputy Mayor Judy MacFARLANE;
2. Councillor Annabelle DAYLIGHT;

### **Appointed Members**

1. Cecilia LAKE (Chairperson);
2. Lisa McDONALD;
3. Shirley ROBERTS;
4. Anne-Marie WOODS;
5. Timothy BAKER;
6. Morgan COCKYELL; and
7. **Vacant.**

**MEMBERS:** 9

**COUNCIL:** 2

**LOCAL AUTHORITY:** 7

**QUORUM:** 5 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



---

**TABLE OF CONTENTS**

---

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE NO</b>
<b>1</b>	<b>PRESENT MEMBERS/STAFF/GUESTS</b>	
<b>2</b>	<b>MEETING OPENED</b>	
<b>3</b>	<b>WELCOME TO COUNTRY</b>	
<b>4</b>	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	
<b>5</b>	<b>QUESTIONS FROM THE PUBLIC</b>	
<b>6</b>	<b>DISCLOSURE OF INTEREST</b>	
<b>7</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
7.1	Jilkmिंगgan Local Authority Meeting Previous Minutes .....	6
<b>8</b>	<b>BUSINESS ARISING FROM PREVIOUS MINUTES</b>	
8.1	Action List .....	11
<b>9</b>	<b>CALL FOR ITEMS OF OTHER BUSINESS</b>	
<b>10</b>	<b>INCOMING CORRESPONDENCE</b>	
	Nil.	
<b>11</b>	<b>OUTGOING CORRESPONDENCE</b>	
11.1	Outgoing Correspondence .....	13
<b>12</b>	<b>OPERATIONAL REPORTS</b>	
12.1	Jilkmिंगgan Local Authority Projects Update .....	17
12.2	Council Services Report .....	19
<b>13</b>	<b>GENERAL BUSINESS</b>	
13.1	Council Financial Report for the period 01.07.2022 - 30.06.2023.....	21
13.2	Elected Member Report.....	25
13.3	Local Authority Member Attendance .....	38
13.4	Community Development Programme .....	39
<b>14</b>	<b>OTHER BUSINESS</b>	
	Nil.	
<b>15</b>	<b>CLOSE OF MEETING</b>	

**CONFIRMATION OF PREVIOUS MINUTES**

---



<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Jilkmिंगgan Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1363423
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Jilkmिंगgan Local Authority confirms the minutes from the meeting held on 02 May 2023 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Jilkmिंगgan Local Authority meeting held on Tuesday, 02 May 2023 and met a **QUORUM**. Attached are the minutes from that meeting for the Local Authority to confirm.

**ISSUES/OPTIONS/SWOT**

The next Jilkmिंगgan Local Authority Meeting is scheduled for 10:00am Tuesday, 07 November 2023

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Jilkmिंगgan Local Authority 2023-05-02 [2276] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, JILKMINGGAN  
ON TUESDAY, 2 MAY 2023 AT 10:00AM

---

## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Deputy Mayor Judy MacFARLANE (Chairperson);
- Annabelle DAYLIGHT;
- Shirley ROBERTS;
- Morgan COCKYELL;
- Anne-Marie WOODS;
- Lisa McDONALD; and
- Cecilia LAKE.

### 1.2 Staff

- Cindy HADDOW, General Manager Corporate Services & Sustainability;
- David HURST, General Manager Community Services & Engagement;
- Tracey WALLACE, Council Services Coordinator; and
- Chloe IRLAM, Governance Engagement Coordinator (minute taker).

### 1.3 Guests

- Adelaide LAQERE, Department of Chief Minister and Cabinet (via teleconference); and
- Melina DAVIDSON, Member for Arnhem Office (via teleconference).

## 2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:16am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

JIL Q-16/2023

(Anne-Marie WOODS/Shirley ROBERTS)

**CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) accepts the tendered apologies from Marc GARDNER and Mayor Tony JACK;
- (b) noted the absence without any tendered apologies from Local Authority Member

Timothy BAKER.

## 5 QUESTIONS FROM THE PUBLIC

Nil.

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkmिंगgan Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 JILKMINGGAN LOCAL AUTHORITY MEETING PREVIOUS MINUTES

*JIL Q-17/2023* (Morgan COCKYELL/Cecilia LAKE) **CARRIED**

That the Jilkmिंगgan Local Authority confirms the minutes from the meeting held on 07 February 2023 and affirms them to be a true and accurate record of the meetings decisions and proceedings on the provision that Councillor Annabelle DAYLIGHT's attendance is corrected.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

*JIL Q-18/2023* (Cecilia LAKE/Lisa McDONALD) **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Action List;
- (b) requests Council to provide a report back to the 01 August 2023 Jilkmिंगgan Local Authority Meeting regarding points 8.1 and 13.7 of the action list (Action list and Land Leases)

## 9 CALL FOR ITEMS OF OTHER BUSINESS

- Community Development Programme (CDP) report
- Cemetery
- Allowances for Members of Local Authorities
- Removal of dead tree
- Old building near community hall
- NAIDOC

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

Nil.

## 12 OPERATIONAL REPORTS

### 12.1 JILKMINGGAN LOCAL AUTHORITY PROJECTS UPDATE

*JIL Q-19/2023* (Anne-Marie WOODS/Lisa McDONALD) **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Local Authority Projects report; and
- (b) approves allocation of \$10,000 towards purchasing of musical instruments.



**13 GENERAL BUSINESS****13.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.03.2023**

*JIL Q-20/2023* (Shirley ROBERTS/Lisa McDONALD) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to March 2023.

**13.2 LOCAL AUTHORITY MEMBER ATTENDANCE**

*JIL Q-21/2023* (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance report.

**13.3 ELECTED MEMBER REPORT**

*JIL Q-22/2023* (Morgan COCKYELL/Cecilia LAKE) **CARRIED**

That the Jilkmिंगgan Local Authority receive and note the Elected Member Report.

**14 OTHER BUSINESS****14.1 COMMUNITY DEVELOPMENT PROGRAMME (CDP)**

*JIL Q-23/2023* (Cecilia LAKE/Morgan COCKYELL) **CARRIED**

That the Jilkmिंगgan Local Authority receive and note the Community Development Programme (CDP) report.

**14.2 CEMETERY**

*How far along has Council gotten with the process to extend the Jilkmिंगgan cemetery.*

The Jilkmिंगgan Local Authority were advised that a new cemetery act is due to be enacted by July 2023. The Local Authority was advised to wait until the new act comes out, no action has been taken regarding the extension.

**14.3 ALLOWANCES FOR MEMBERS OF LOCAL AUTHORITIES**

*JIL Q-24/2023* (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

Update provided regarding the change coming for member allowances

**14.4 REMOVAL OF DEAD TREE**

*JIL Q-25/2023* (Lisa McDONALD/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority requests the dead tree be removed as a matter of priority.

**14.5 OLD BUILDING NEAR COMMUNITY HALL**

*JIL Q-26/2023* (Cecilia LAKE/Lisa McDONALD) **CARRIED**

That the Jilkmिंगgan Local Authority requests for the old building near the community hall be removed.

The Local Authority was advised of the barriers currently in place set by Jilkmिंगgan Community Aboriginal Corporation (JCAC).

#### **14.6 NAIDOC WEEK**

The Jilkmिंगgan Local Authority discussed hosting family events in Jilkmिंगgan Community for NAIDOC week through collaboration with the Sports and Recreation Program, Jilkmिंगgan School, and Sunrise Health.

#### **15 CLOSE OF MEETING**

The meeting closed at 11:15 am.

This page and the proceeding pages are the Minutes of the Jilkmिंगgan Local Authority Meeting held on Tuesday, 2 May 2023 and confirmed Tuesday, 1 August 2023.

---

Chairperson Deputy Mayor Judy MacFARLANE  
Confirmed on Tuesday, 1 August 2023.

Unconfirmed

**BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1363074
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Jilkmिंगgan Local Authority receives and notes the Action List.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

**JILKMINGGAN ACTION LIST**

**8.1 ACTION LIST**

**REPORT IN AGENDA?**

*JIL Q-1/2023*                      **(Cecilia LAKE/Lisa McDONALD)**                      **CARRIED**

- That the Jilkmिंगgan Local Authority;
- (a) receives and notes the Action List;
  - (b) requests Council to provide a report back to the 01 August 2023 Jilkmिंगgan Local Authority Meeting regarding points 8.1 and 13.7 of the action list (Action list and Land Leases)

**14.2 CEMETERY**

**REPORT IN AGENDA?**

*How far along has Council gotten with the process to extend the Jilkmिंगgan cemetery.*

The Jilkmिंगgan Local Authority were advised that a new cemetery act is due to be enacted by July 2023. The Local Authority was advised to wait until the new act comes out, no action has been taken regarding the extension.

**14.4 REMOVAL OF DEAD TREE**

**REPORT IN AGENDA?**

*JIL Q-2/2023*                      **(Lisa McDONALD/Anne-Marie WOODS)**                      **CARRIED**

That the Jilkmिंगgan Local Authority requests the dead tree be removed as a matter of priority.

**8.1 ACTION LIST**

**REPORT IN AGENDA?**

*JIL P-3/2023* (Shirley ROBERTS/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Action List;
- (b) requests Council write to the Office of the Registrar of Indigenous Corporations (ORIC) on behalf of the Jilkmिंगgan Local Authority regarding Council programs and maintenance being obstructed in their delivery by the Jilkmिंगgan Community Aboriginal Corporation (JCAC).

**13.7 LAND LEASES**

**REPORT IN AGENDA?**

*JIL P-4/2023* (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Land Leases report;
- (b) requests Council write to ORIC on behalf of the Jilkmिंगgan Local Authority to outline the Community’s concerns; and
- (c) requests Council invite a representative from ORIC attend the 02 May 2023 Jilkmिंगgan Local Authority meeting.

**13.9 JILKMINGGAN LOCAL AUTHORITY PROJECTS UPDATE**

**REPORT IN AGENDA?**

*JIL P-5/2023* (Cecilia LAKE/Anne-Marie WOODS) **CARRIED**

That the Jilkmिंगgan Local Authority;

- (a) receives and notes the Local Authority Projects update report;
- (b) requests Council apply for a grant on behalf of the Jilkmिंगgan Local Authority to purchase musical instruments for community use; and
- (c) provisionally allocates \$10,000.00 of Local Authority Project Funds (LAPF) towards the purchasing of musical instruments.

**ATTACHMENTS**

Nil.

**OUTGOING CORRESPONDENCE**

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Outgoing Correspondence
<b>REFERENCE</b>	1354262
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Jilkmिंगgan Local Authority receives and notes the outgoing correspondence.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	09 May 2023	Marc GARDNER, Chief Executive Officer	Ms Tricia STROUD, Registrar of Indigenous Corporations, ORIC	Jilkmिंगgan Community LA request for support and advice	1354317
02	29 June 2023	Marc GARDNER, Chief Executive Officer	Mr Nic DANKS, Area General Manager, Telstra.	Support for Telstra mobile phone service for Jilkmिंगgan	1360949
03	11 July 2023	Alison ROSS, Chairperson, Big Rivers Regional Economic Growth Committee	Mr Nic DANKS, Area General Manager, Telstra.	Letter of support to upgrade the Telstra Small Cell in Jilkmिंगgan	1360977

**ATTACHMENTS**

- 1 Tricia Shroud Letter 09052023.pdf
- 2 inc. CEO Letter to Nic Danks\_Telstra\_06292023.pdf
- 3 Letter-Support to upgrade the Telstra Small Cell in Jilkmिंगgan.pdf



9 May 2023

Postal Address:  
PO Box 1321  
Katherine NT 0850  
ABN: 94746956090

Tel: 08 8972 9000  
Fax: 08 8972 3714

Ms Tricia Stroud  
Registrar of Indigenous Corporations  
ORIC  
PO Box 29  
WODEN ACT 2606

Dear Tricia,

**Jilkminggan Community Local Authority request for support and advice**

I am writing to you at the request of the Jilkminggan Local Authority members, who are local community members elected to represent community interests at Council.

The local authority of Jilkminggan wishes to seek an audience with an ORIC representative to express ongoing concerns with the operations and governance of the Jilkminggan Community Aboriginal Corporation (JCAC). These concerns included community representation, conflicts of interest, membership and the ongoing impacts on community development and the delivery of vital services, including council services. Advice is sought on how to progress these concerns to a suitable outcome.

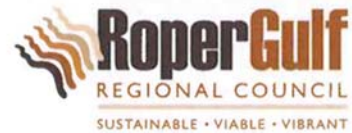
The next Jilkminggan Local Authority meeting is scheduled for 1 August 2023 at 10am. If you wish for support to attend the meeting, please let me know as we are happy to assist facilitate your attendance.

Yours sincerely,

A handwritten signature in blue ink, consisting of a large, stylized initial 'M' followed by a long, sweeping horizontal line.

Marc Gardner  
Chief Executive Officer





Mr Nic Danks  
Area General Manager  
Telstra  
<Via email: [nic.danks@team.telstra.com](mailto:nic.danks@team.telstra.com)>

ABN 94 746 956 090  
2 Crawford Street Katherine NT 0850  
PO Box 1321 Katherine NT 0851  
Phone: (08) 8972 9000  
Fax: (08) 8944 7003  
[www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au)

29 June 2023

Dear Nic,

### **Support for Telstra mobile phone services for Jilkminggan**

Jilkminggan is a community in Council's Never Never Ward approximately 32kms from Mataranka and on the banks of the Roper River.

The community has a population of approximately 260 people and a day time population closer to 300 people due to many service providers having staff that also live outside of the community at Mataranka such as school teachers, Council workers and Police. This population is growing as well and as younger generations are growing in Jilkminggan, there is even more of a need for mobile phone services.

Jilkminggan unfortunately is one of the last communities in our Council area that has virtually no phone coverage. Even nearby townships such as Larrimah (80km away), with a residential population of 11 people, have Telstra and one other mobile phone service provider with infrastructure and services covering the township! It makes no logical sense why a community such as Jilkminggan should be ignored for so long.

Jilkminggan probably has a greater need than many other places in our Council area due to the annual risk of flooding. The community is on the banks of the Roper River, one of the largest and most extensive rivers in the Northern Territory and Northern Australia. Almost annually, a flood threat occurs. Residents, emergency services and other service providers rely on communication during these periods and with no phone reception, it is difficult to coordinate and heightens the risk to emergency responders.

It is for these reasons that our Council advocates and supports the need for Telstra to install dedicated mobile phone infrastructure. For the community's wellbeing, for social cohesiveness and of course and most importantly for emergency management.

We appreciate Telstra's attention to this need and fully support your application to provide improved services for the residents of Jilkminggan, for workers and greater safety during emergency events.

Yours faithfully

A handwritten signature in black ink, appearing to be "Marc Gardner", written over a horizontal line.

Marc Gardner  
**Chief Executive Officer**

A copy of this document will be provided to you for your records



[CMC.BigRiversRegionalEconomicGrowthCommittee@nt.gov.au](mailto:CMC.BigRiversRegionalEconomicGrowthCommittee@nt.gov.au)

08 8973 8586

11 July 2023

Nic Danks  
Area General Manager  
Telstra

Via email: [Nick.Danks@teamtelstra.com](mailto:Nick.Danks@teamtelstra.com)

Dear Nic

**Re: Letter of Support to upgrade the Telstra Small Cell in Jilkminggan**

I write to you as Chairperson of the Big Rivers Regional Economic Growth Committee (the Committee). The Committee supports Telstra's submission to upgrade the mobile service in Jilkminggan.

The Committee released the Big Rivers Regional Economic Growth Plan (the Plan) in 2022 with the support of the Northern Territory Government. The Plan identifies strategic priorities to grow the Big Rivers regional economy, as well as improving the perception and reality of the region's liveability. Digital connectivity was identified in the Plan as a priority action for the economic growth and improvement of liveability in the region.

Liveability has remained a core part of the Committee's agenda. Upgrading the Telstra cell in Jilkminggan to a standard that will meet demand will improve the livelihood of the community. Jilkminggan is located on the banks of the Roper River, which is one of the largest rivers in the Northern Territory, and is prone to annual flooding. For that reason, it is critical that all residents have mobile coverage to ensure people's safety and wellbeing.

Currently, Jilkminggan School, the Health Centre and community store are the only areas where there is reliable mobile coverage. Enabling infrastructure is key to ensuring the region is best positioned to capitalise on opportunities for growth. Despite our region boasting several of the highest economic drivers of growth for the Northern Territory and the Northern Australia, such as tourism, pastoral, defence and mining, Jilkminggan remains in a state of remote disadvantage with regard to telecommunications.

The Committee strongly recommends Telstra's application to upgrade the Telstra cell in Jilkminggan to improve connectivity.

Yours sincerely

A handwritten signature in black ink, appearing to read "Alison Ross".

Alison Ross  
Chairperson

Big Rivers Regional Economic Growth Committee



**OPERATIONAL REPORTS**

---



<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Jilkmिंगgan Local Authority Projects Update
<b>REFERENCE</b>	1363005
<b>AUTHOR</b>	Puspa KARKI, Executive Support Coordinator

**RECOMMENDATION**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Jilkmिंगgan Local Authority has received a total of \$391,131 from the Northern Territory Government for the Local Authority Project Fund. Annual allocation is based on a formula related to population. To date the Jilkmिंगgan Local Authority has allocated \$349,770 including surplus funds available from completed projects

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached LA funding report as at 30<sup>th</sup> June 2023
- The Northern Territory Government recently released the Local Authority Project Funding (LAPF) of \$45,100 for financial year 2022-2023.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

Jilkmिंगgan Local Authority currently has \$66,898.79 to allocate to new projects.

**ATTACHMENTS**

- 1 LA Projects Jilkmिंगgan 30.06.2023.pdf

<b>Jilkmिंगgan Local Authority Project Funding</b>				<b>30 June 2023</b>	
Funds received from Department			\$	391,131.00	
Funds allocated to projects by Local Authority Members			\$	349,770.00	
Surplus/(Deficit) from completed projects			\$	25,537.79	
<b>Unallocated remaining funds</b>			<b>\$</b>	<b>66,898.79</b>	
<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
7/02/2023		Musical Instruments	\$ 10,000.00		On 07/02/2023 LA provisionally allocated \$10K towards purchasing of musical instruments. To be finalised on next LA meeting. Officially allocated on 02/05/2023. <b>In Procurement phase, Purchase Order raised.</b>
Total for current projects in progress			\$ 10,000.00	\$ -	
Total for completed projects			\$ 339,770.00	\$ 314,232.21	
<b>Grand Total</b>			<b>\$ 349,770.00</b>	<b>\$ 314,232.21</b>	

## OPERATIONAL REPORTS

---



<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Council Services Report
<b>REFERENCE</b>	1363536
<b>AUTHOR</b>	Clare CUPITT, Community Safety Manager

### RECOMMENDATION

That the Jilkminggan Local Authority receives and notes the Council Services report.

### CORE SERVICES

The Jilkminggan Municipal Services team continue to deliver services to meet community needs and expectations. Items to note include:

- Rubbish run currently conducted weekly for Jilkminggan.
- Rubbish run currently conducted weekly for Mataranka.
- 24 new bins provided to community houses.
- Local tip pushed-up twice-weekly.
- Recycling items taken regularly to resource recovery centre in Mataranka.
- Mowing of road verges continues with assistance from CDP team.

**AGENCY SERVICES** Council is contracted by Services Australia to provide Centrelink and AusPost services in Jilkminggan. This delivery is continuing in line with service agreements.

Council receives funding from the National Indigenous Australians Agency to deliver the following programs in Jilkminggan:

- Community Night Patrol
  - Total of 242 individuals assisted during May to July period, 80% male and 20% female.
  - Most interactions were in relation to taking children home from Sport & Recreation activities.
- Sport & Recreation
  - Participation in Sport & Rec activities in Jilkminggan continue to be the highest and most consistent across the region, with an average of 20 children per session.
  - New basketball backboards and rings have been installed, replacing the previously vandalized ones. This has resulted in an immediate increase in Sport & Rec participation.
  - New equipment to support program delivery has been purchased, including the music equipment previously requested.
- Outside School Hours Care
  - Performance report for last six-months has recently been submitted. Delivery in Jilkminggan is actively meeting funding requirements and learning outcomes as stipulated in the *My Time, Our Place* delivery framework.

### FINANCIAL CONSIDERATIONS

Nil.

### ATTACHMENTS

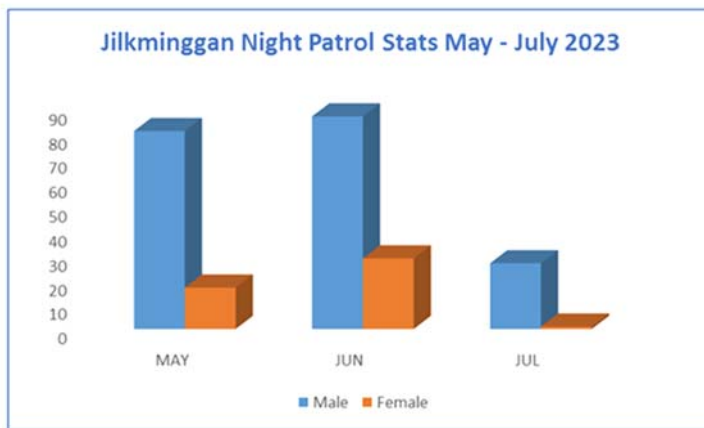
- 1 Jilkminggan ComSafe -L.A.pdf

Please see below for inclusion in your Operation Report to the Jilkmिंगgan L.A.

Night Patrol.

Total of - Males helped – 195 and Females – 47

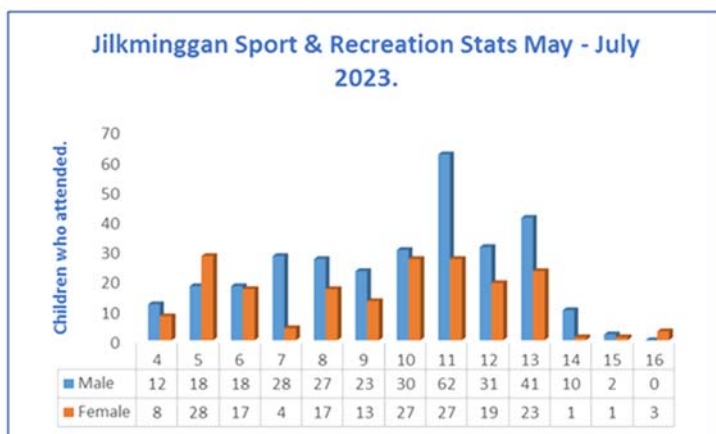
Night Patrol has helped 242 people between May – July, by taking the children home from Sport and Rec activities on a regular basis and helping the community with getting people home safely.



Sport & Recreation/OSHC.

A total of 490 children participated in after school activities.

302 males, 189 females.



**GENERAL BUSINESS**



<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Council Financial Report for the period 01.07.2022 - 30.06.2023
<b>REFERENCE</b>	1363338
<b>AUTHOR</b>	James SANDERS, Management Accountant

**RECOMMENDATION**

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to June 2023.

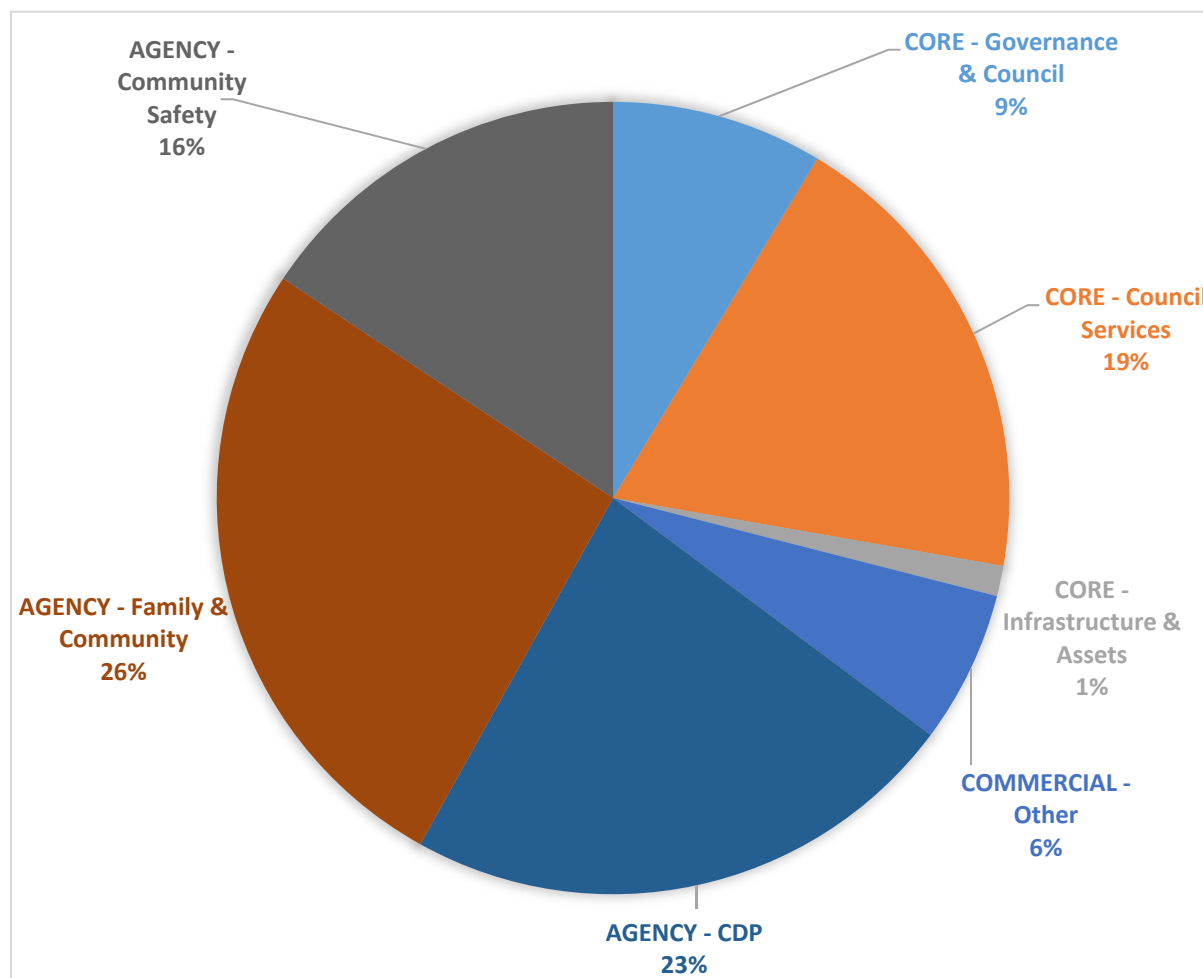
**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



**ISSUES/OPTIONS/SWOT**

Variances from YTD budget are outlined in the attached expenditure report. The brief explanation for these differences for each division is as follows,

**Operating Income:**

YTD June receipts of \$1,504,237 against a budget of \$1,847,781 resulted in a shortfall variance of 348k. Operating income down 19% overall, Power Water contract -162K contract terminated, Operating Grants and Subsidies -161K LA Projects, Night Patrol and Indigenous Sport & Rec activity shortfalls being the main contributor to the variance. Please refer to the attachment for further detail.

**Operating Expenditure:**

YTD expenditure \$1,988,680 under budget \$2,601,588. Employee Expenses -348k, Night Patrol and CSM expenses making up the bulk of this figure. Other significant variances exist within the Internal Cost Allocations, CDP, IT and MV expenses of note.. Please refer to the attachment for further detail.

**Capital Expenditure:**


Capital expenditure of \$127,840 has been incurred on the Jilkmिंगgan Shade and Soft fall project. Please see the project register and attachment for further detail.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Financial Report 30.06.2023.pdf

<b>Roper Gulf Regional Council</b>					
Financial Report as at					
30-June-2023					
<b>Jilkmिंगgan</b>					
	<i>Year to Date Actual (\$)</i>	<i>Year to Date Budget (\$)</i>	<i>Variance (\$)</i>	<i>Full Year Budget (\$)</i>	<i>Explanation</i>
<b>Income</b>					
Income Council Fees and Charges	774	20,479	-19,705	20,479	Venue hire and accommodation currently exceeding budget offset via leasing revenue, below the budget due to low rental demand.
Income Operating Grants Subsidies	734,915	896,261	-161,346	896,261	Income from grants are as per budget for Activities 347 & 403 where expenses exceed budgeted revenue. Review Activity receipts against budget and adjust if needed. Local Authority projects, Night Patrol and Indigenous Sport & Rec activities falling short of budgeted expectations
Income Agency and Commercial Services	768,548	931,041	-162,493	931,041	Power Water contract terminated.
<b>Total Operating Income</b>	<b>1,504,237</b>	<b>1,847,781</b>	<b>-343,544</b>	<b>1,847,781</b>	Operating income down 19% overall, PowerWater contract -162K contract terminated, Operating Grants and Subsidies -161K LA Projects, Night Patrol and Indigenous Sport & Rec activity shortfalls being the main contributor to the variance.
<b>Operating Expenditure</b>					
Employee Expenses	923,703	1,272,102	-348,399	1,272,102	Night patrol and CSM'S wages are below the budget with 75k and 74k respectively, travel allowances are also low reflecting lower than budgeted activity levels.
Contract and Material Expenses	251,169	194,227	56,942	194,227	Expenditure are on track beside other contractors for Local Government project funding with 39k below budget.
Fleet, Plant & Equipment	33,100	49,850	-16,750	49,850	
Other Operating Expenses	76,875	109,500	-32,625	109,500	Budgeted training has not been delivered.

Finance Expenses	40	30	10	40	
Internal Cost Allocations	683,963	970,839	-286,877	970,839	Review Internal cost allocations, CDP , IT and MV exp allocations are behind budget.
Local Authority Meeting Allowance	1,126	5,000	-3,874	5,000	Meetings postponed.
Councillor Allowance Exp	18,704	0	18,704	0	Need To review Budget for Councillor Allowance Exp.
<b>Total Expenditure</b>	<b>1,988,680</b>	<b>2,601,548</b>	<b>-612,868</b>	<b>2,601,558</b>	Total Expenditure is down by 23% YTD Night Patrol and CSM's Wages and also the low expenditure on other contractors for Local Government Projects leads to the variance.
<b>Operating Surplus/Deficit</b>	<b>-484,443</b>	<b>-753,767</b>	<b>269,325</b>	<b>-753,778</b>	
<b>Total Capital Expenditure</b>	<b>127,840</b>	<b>400,000</b>	<b>-272,160</b>	<b>400,000</b>	Jilkminngan Shade and Softfall
<b>Net Operating Position</b>	<b>-612,283</b>	<b>-1,153,767</b>	<b>541,485</b>	<b>-1,153,778</b>	



**GENERAL BUSINESS**

---



<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1363430
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Jilkminggan Local Authority receives and notes the Elected Member Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 21 June 2023**

Council approved the recommendations from the following Local Authority meetings:

- Jilkminggan Local Authority Meeting held on 02 May 2023 as a **Quorum**; and
- Mataranka Local Authority Meeting held on 02 May 2023 as a **Quorum**.

There were no current minutes from the Hodgson Downs (Minyerri) Local Authority to be tabled to Council. The next set of Hodgson Downs (Minyerri) Local Authority Minutes will be tabled to the 23 August 2023 Ordinary Meeting of Council.

Council received and discussed correspondence regarding Mataranka sewerage system and Jilkminggan Community Local Authority request for support and advice for the Telstra small Cell in Jilkminggan. Please see incoming and outgoing correspondence for details.

Council opened a 21 day 'Call for Nominations' period to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority and two (2) vacancies on the Jilkminggan Local Authority.

**FINANCE AND INFRASTRUCTURE COMMITTEE – 26 JULY 2023**

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Vacant;
- Councillor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

At this Meeting Committee were informed, that the Jilkminggan Crèche Playground Shade Structure and Soft Fall project has been completed.

Following Major Projects were discussed at the Committee:

**Mataranka Aged Care Kitchen:** Council's contracted Projects Manager has now received a scope of works and plans for the kitchen have been submitted for coding and engineering specification. To address the leaking roof the floor joists are being inspected and a span roof has been designed. The project is over the initial budget, however there are capital works funds allocated in the 2023/ 2024 budget for the Mataranka Council site redevelopment that will be used to finalise this project.

### **Mataranka Dump Point**

This has been prioritised as urgent works. After subsequent discussions with DIPL it was identified that a replacement Dump Point will be located at the existing site as soon as possible. The initial scope of works was put to public quotation, however the respondent contractors pricing indicated the need to move the full tender and prompted a re-design to reduce costs. A scope of works has been developed and documents are being prepared for tender.

### **AUDIT AND RISK COMMITTEE MEETING – 07 June 2023**

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the Never Never Ward discussed at the Audit and Risk Committee Meeting.

### **UPCOMING COUNCIL MEETINGS**

16 August 2023 at 10:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre Katherine
23 August 2023 at 8:30am	<b>Ordinary Meeting of Council</b>	Alawa Aboriginal Corporation, Hodgson Downs(Minyerri)
27 September 2023 at 9:00am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre Katherine

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

- 1 Ordinary Meeting of Council 2023-06-21 [2302] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 21 JUNE 2023 AT 08:30AM

---

**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Helen LEE;
- Councillor Patricia FARREL;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Jana DANIELS; and
- Councillor John DALYWATER.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Corporate Services and Engagement;
- Chloe IRLAM, Governance Engagement Coordinator;
- Bethany O'SULLIVAN, Communications Coordinator;
- Molly PLESE, Program Communications Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

**1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; and
- Doreen ALUSA, Manager Legislation and Policy Local Government, Department of the Chief Minister and Cabinet (via video conference).

**2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:51am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

#### **4 APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

**81/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) accepts the tendered apologies from Deputy Mayor Judy MacFARLANE, Councillor Samuel EVANS, Councillor Kathy-Anne NUMAMURDIRDI; and
- (b) does not accept the absence with no tendered apologies from Councillor Owen TURNER and Councillor Selina ASHLEY.

#### **5 QUESTIONS FROM THE PUBLIC**

Nil.

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

##### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**82/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 27 April 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

#### **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **7.1 ACTION LIST**

**83/2023 RESOLVED (Annabelle DAYLIGHT/John DALYWATER) CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

#### **8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- Barunga Festival- (Councillor Helen LEE);
- Deed of Variation – Community Child Care Fund- Restricted (CCCFR) Grant Agreement (Chief Executive Officer); and
- Update in relation to Numburindi Corporation (Councillor Edwin NUNGGUMAJBARR).

#### **9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

#### **10 PREVIOUS COMMITTEE MEETING MINUTES**

##### **10.1 PREVIOUS COMMITTEE MEETING MINUTES**

**84/2023 RESOLVED (Patricia FARRELL/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the previous Committee Meeting minutes report; and
- (b) approves the date change of Audit and Risk Committee Meeting from 16 August 2023 to 15 August 2023.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

85/2023 **RESOLVED** (Patricia FARRELL/Annabelle DAYLIGHT) **CARRIED**

That Council accepts the incoming correspondence.

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 09:42 am.*

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

86/2023 **RESOLVED** (Helen LEE/Jana DANIELS) **CARRIED**

That Council:

- (a) notes the outgoing correspondence; and
- (b) requests the amendment of spelling error for Esther BULUMBARA in the report.

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 09:44 am.*

**13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT**

87/2023 **RESOLVED** (Jana DANIELS/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report; and
- (b) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

**13.2 SOUTH WEST GULF WARD REPORT**

88/2023 **RESOLVED** (Gadrian HOOSAN/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 18 May 2023 Borroloola Local Authority Minutes;
- (c) agrees to facilitate a Town Camp Roads forum in Borroloola in August;
- (d) discusses Councillor attendance at Local Authority Meetings; and
- (e) amends mover in item 14.4 from Councillor Gadrian HOOSAN to Councillor Samuel EVANS of Borroloola Local Authority minutes.

**13.3 NUMBULWAR NUMBURINDI WARD REPORT**

89/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) confirms that the Numbulwar Local Authority is rescheduled to Thursday, 20 July 2023.

**13.4 NEVER NEVER WARD REPORT**

90/2023 **RESOLVED** (Annabelle DAYLIGHT/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Jilkminggan Local Authority Meeting held on 02 May 2023;
- (c) approves the recommendations from the Mataranka Local Authority Meeting held on

02 May 2023;

- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Hodgson Downs (Minyerri) Local Authority; and
- (f) confirms that the Hodgson Downs (Minyerri) Local Authority is rescheduled to Wednesday, 19 July 2023 for the

The Council conducted the Citizenship Ceremony starts and adjourned for morning tea at 10:00am.

### 13.5 NYIRANGGULUNG WARD REPORT

91/2023 RESOLVED (Helen LEE/John DALYWATER)

**CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report; and
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

## 14 GENERAL BUSINESS

### 14.1 BARUNGA FESTIVAL

92/2023 RESOLVED (John DALYWATER/Jana DANIELS)

**CARRIED**

That Council:

- (a) receives and notes the verbal report from Councillor Helen LEE in regards to the Barunga Festival;
- (b) acknowledges and express the gratitude to the Barunga, Wugularr (Beswick), Manyallauk, Mataranka and Katherine staff with the preparation and running of the event; and
- (c) thanking the Bagala Traditional Owners and Campaign Edge Sprout with organising a successful Festival in 2023.

### 14.2 DEED OF VARIATION – COMMUNITY CHILD CARE FUND- RESTRICTED (CCCFR) GRANT AGREEMENT

93/2023 RESOLVED (John DALYWATER/Helen LEE)

**CARRIED**

That Council:

- (a) receives and notes the Deed of Variation – Community Child Care Fund – Restricted (CCCFR) Grant Agreement report; and
- (b) approves the execution (signing and use of common seal) of the document.

### 14.3 UPDATE IN RELATION TO NUMBURINDI CORPORATION

94/2023 RESOLVED (Patricia FARRELL/John DALYWATER)

**CARRIED**

That Council receives and notes the verbal update in relation to the Numburindi Corporation and issues.

## 15 EXECUTIVE REPORTS

### 15.1 MAYOR'S REPORT

95/2023 RESOLVED (Helen LEE/Jana DANIELS)

**CARRIED**

That Council receives and notes the Mayoral Report.

**15.2 REGIONAL PLAN 2023-2024**

96/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

- (a) adopts the 2023-24 Regional Plan and all contents contained therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including;
- (b) budget for Financial Year 2023-24 in accordance with Section 203 of the Act; and
- (c) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2023-24 to the Minister for Local Government.

Doreen ALUSA, Manager Legislation and Policy Local Government – Department of the Chief Minister and Cabinet presented to Council on Cemeteries Act Guidelines at 11:00am and left the meeting at 12:08pm.

*Cr Patricia FARRELL left the meeting, the time being 11:48 am.*

*Cr Patricia FARRELL returned to the meeting, the time being 11:52 am.*

Meeting adjourned for Lunch at 12:08pm and reconvened at 12:53pm.

**15.3 CITIZENSHIP CEREMONY**

97/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL) **CARRIED**

That Council notes the report in relation to the conduct of a Citizenship Ceremony for Anh Thi Hai Tran.

**15.4 SUPPORT FOR THE NATIONAL REFERENDUM FOR CONSTITUTIONAL RECOGNITION OF AN INDIGENOUS VOICE TO PARLIAMENT**

98/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council:

- (a) recognises the history and significance of the Barunga Statement and a call for the National Treaty with Aboriginal and Torres Strait Islanders and the Constitutional Recognition of First Nations people; and
- (b) furthermore, supports a 'Yes' vote for the National Referendum for the Voice to Parliament.

**15.5 COUNCIL MEETING ATTENDANCE REPORT**

99/2023 **RESOLVED** (Patricia FARRELL/Gadrian HOOSAN) **CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

**15.6 NORTHERN TERRITORY ELECTORAL BOUNDARY REDISTRIBUTION - FIRST PROPOSAL**

100/2023 **RESOLVED** (John DALYWATER/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the report in relation to the Northern Territory Electoral Boundary Redistribution – First Proposal.

**16 DEPUTATIONS AND PETITIONS**

**17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****17.1 NT HEALTH ENGAGEMENT & EDUCATION PROGRAM FUNDING****RECOMMENDATION****REPEATED REPORT – NO RESOLUTION REQUIRED -1354236**

That Council:

- (a) receives and notes the NT Health Engagement & Education Program Funding report; and
- (b) the Common Seal is placed on this agreement.

**18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****18.1 APPROVAL FOR DEED OF VARIATION - INDIGENOUS EMPLOYMENT INITIATIVE FOR RGRC AGED CARE SERVICES**

101/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL) **CARRIED**

That Council approves the execution (signing and use of common seal) to the Deed of Variation with the Commonwealth Government extending their funding through 2023-24 for Approval for Deed of Variation - Indigenous Employment Initiative for Council's Aged Care Services.

**18.2 FIN011 - INVESTMENT POLICY (REVIEWED)**

102/2023 **RESOLVED** (Helen LEE/Jana DANIELS) **CARRIED**

That Council approves the amendments to FIN011 Financial Investment Policy.

**18.3 DEED OF VARIATION - 4-7ST90R8 - AGED CARE SERVICES**

103/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Deed of Variation – Community and Home Support for Aged Care Services report; and
- (b) approves the Chief Executive Officer to sign the deed of variation of \$1,062,310.40 million.

**18.4 INDIGENOUS YOUTH RECONNECT PROJECT - GRANT FUNDING FOR CONTINUATION OF SCHOOLING SUPPORT SERVICES TO 2024-25**

104/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That Council receives and notes the extension of this contract and approves the Acting Chief Executive Officer signing and execution of the funding agreement.

**18.5 NIAA FUNDING FOR RGRC CDP STAFF TO COMPLETE CERTIV TRAINING AND ASSESSMENT QUALIFICATION AND DELIVER BACK ON TRACK COURSES FOR CDP CLIENTS**

105/2023 **RESOLVED** (Gadrian HOOSAN/Jana DANIELS) **CARRIED**

That Council notes the Acting Chief Executive Officer signing of the contract with the National Indigenous Australians Agency (NIAA) funding for Community Development Programme (CDP) staff training and the delivery of 'Back on Track' courses through 2023-24.



**18.6 YOUTH ENGAGEMENT AND EDUCATION - SCHEDULE A - 5 YEAR AGREEMENT**

106/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) receives and notes the Schedule A for 5 years Engagement and Education Program from 01/07/2023 – 30/06/2028; and
- (b) approves the Chief Executive Officer to sign the agreement of \$328,273.00.

**18.7 LOCAL AUTHORITY PROJECTS UPDATE**

107/2023 **RESOLVED** (Jana DANIELS/Patricia FARRELL) **CARRIED**

That Council receives and notes the Local Authority Projects Update report.

**18.8 HUMAN RESOURCES AND TRAINING**

108/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Human Resources and Training report; and
- (b) requests that training is organised for Councilors for Strategic Planning and Community Engagement.

**18.9 COUNCIL'S FINANCIAL REPORT AS AT 31 MAY 2023**

109/2023 **RESOLVED** (Jana DANIELS/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the Council's Financial Report as at 31 May 2023.

*Cr Helen LEE left the meeting, the time being 01:48pm.*

**19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 MAJOR PROJECTS REPORT**

110/2023 **RESOLVED** (Annabelle DAYLIGHT/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) are notified of the completion of the Jilkminggan Crèche softfall and shade project and the status of the Numbulwar Clinic Road projects.

*Cr Helen LEE returned to the meeting, the time being 01:50 pm.*

**S.1 DEPARTMENT OF CHIEF MINISTER - FEEDBACK ON COUNCIL'S DRAFT 2023-24 REGIONAL PLAN.**

111/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council receives and notes the feedback from the Department of the Chief Minister and Cabinet on the Council's 2023-24 Regional Plan.

**S.2 CERTIFICATION OF ASSESSMENT RECORDS**

112/2023 **RESOLVED** (Jana DANIELS/Annabelle DAYLIGHT) **CARRIED**

That Council acknowledges the Chief Executive Officer certification of the Assessment Record for rateable property in the Roper Gulf Regional Council.

**S.3 DECLARATION OF RATES 2023/24**

113/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

(a) declares the General Rates, Charges and Special Rates as

Zone/Class	2022-23	2023-24
Residential Rate 1 – Aboriginal Land	\$1,296.97	\$1,335.88
Residential Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$1,230.05	\$1,266.95
Residential Rate 3 – Vacant on Aboriginal Land	\$1,230.05	\$1,266.95
Commercial Rate 1 – Aboriginal Land	\$1,487.99	\$1,532.63
Commercial Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$1,448.28	\$1,491.73
Commercial Rate – Tourist Commercial/Caravan Parks	7.4853% UCV	7.710% UCV
Rural Rate 1 – Under 200 hectares	\$1,239.50	\$1,276.69
Rural Rate 2 – Over 200 hectares	\$1,271.69	\$1,309.84
Conditional Rate 1 – Pastoral Leases valued	\$511.97	\$527.33
< \$ 1,230,000		\$0.00
Conditional Rate 2 – Pastoral Leases valued	0.0416.% UCV	0.0428 % UCV
< \$ 1,230,000		
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$1,211.71	\$1,248.06
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.4726% UCV	0.486778
Other – All other properties	\$1,269.97	\$1,308.07
Special Rate – Animal Control	\$132.50	\$136.48
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$447.91	\$461.35

- (b) Rates and Charges are payable in two (2) installments due by 30 September 2023 and 31 January 2024; and  
(c) interest charge of 18% for late payment.

**20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**

114/2023 **RESOLVED** (John DALYWATER/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Community Development Programme (CDP) Update report; and  
(b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.5 TENDER FOR HOMELANDS WATER TANKS**

120/2023 **RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council:

- (a) receives and notes the Tender for Homelands Water Tanks report;
- (b) approves the award of \$533,266.80 (including GST) to Hoar Co for the supply and install of water tanks on stands and upgrade of water supply systems in Kewulyi and Mount Catt, thereby affixing the Council seal on the Major Works Contract; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

**20.6 REMOTE POOLS PROJECT**

121/2023 **RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT)** **CARRIED**

That Council:

- (a) receives and notes this report;
- (b) considers entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borroloola;
- (c) requests that the YMCA NT present further proposal at the July Finance and Infrastructure Committee Meeting; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

**20.7 CEO REVIEW COMMITTEE**

122/2023 **RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER)** **CARRIED**

That Council:

- (a) establishes a CEO review committee consisting of the following Councillors;
  1. Mayor Tony JACK;
  2. Councillor Helen LEE;
  3. Councillor John DALYWATER;
  4. Councillor Gadrian HOOSAN.
- (b) establishes an informal review committee every four (4) months to fit with Ordinary Meeting of Council cycles and formal review committee every twelve (12) months;
- (c) considers the annual review of the Chief Executive Officer for July 2023 to be confirmed; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION**

115/2023 **RESOLVED (John DALYWATER/Annabelle DAYLIGHT)** **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.2 Previous Committee Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and*

would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Waste Management Strategy Consultation Report** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.5 Tender for Homelands Water Tanks** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.6 Remote Pools Project** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (b) (c)(i) (c)(ii) (c)(iii) (c)(iv) (d) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.7 CEO Review Committee** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (d), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information subject to an obligation of confidentiality at law, or in equity.

The meeting moved to the Confidential Session at 2:19 pm.

## RETURN TO OPEN

123/2023 **RESOLVED** (Helen LEE/Patricia FARRELL)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 3:00 pm.

## 21 CLOSE OF MEETING

The meeting closed at 3:01 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 21 June 2023 and will be confirmed at the next meeting.

---

Mayor Tony JACK  
Confirmed on Wednesday, 23 August 2023.

Unconfirmed

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Local Authority Member Attendance
<b>REFERENCE</b>	1363509
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019* states that members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Jilkmिंगgan Local Authority Member Attendance**

Local Authority Meeting Members	30 August 2022	8 November 2022	29 November 2022	07 February 2023	02 May 2023
Deputy Mayor Judy MacFarlane	Meeting Cancelled	Meeting Postponed	Meeting Cancelled	AP	P
Councillor Annabelle Daylight	-	-	-	P	P
Cecilia Lake	-	-	-	P	P
Lisa McDonald	-	-	-	P	P
Shirley Roberts	-	-	-	P	P
Anne-Marie Woods	-	-	-	P	P
Timothy Baker	-	-	-	NO AP	AP
Morgan Cockyell				appointed	P

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**

---

**ITEM NUMBER**

<b>TITLE</b>	Community Development Programme
<b>REFERENCE</b>	1363561
<b>AUTHOR</b>	Michaela NAARE, Acting Regional Manager Community Development Programme; Lisa Bishop, Acting CDP Assistant Manager

**RECOMMENDATION**

That the Jilkminggan Local Authority receives and notes the Community Development Program (CDP) report.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

The Community Development Program (CDP) is a remote employment and community development service being delivered by Council on behalf of the Australian Government. Council is required to deliver a quality service, fulfilling all obligations and adhering to CDP contractual compliance under the Head Agreement.

Jilkminggan CDP currently has 88 commenced job seekers on the caseload. There are currently 21 job seekers employed within Jilkminggan Community, 5 of whom were recently placed into employment. 3 of the 5 job seeker placement were funded through the Trialling Pathways to Real Jobs This number does not include the long-term employed job seekers who are no longer required to undertake monthly post placement support interviews with the CDP team.

**Transitioning from CDP to Real Jobs, through Community Projects**

The Australian Government has committed to replacing CDP with a new program with real jobs, proper wages and decent conditions - developed in partnership with First Nations people. The new program will give communities more control to determine local projects and potentially increase economic opportunities and jobs in remote areas.

As we progress towards a new program, services will continue through an extension of CDP provider arrangements to October 2024. This will not be business as usual and extensions are dependent on providers' ability and willingness to build on the current trials, capture learnings and further strengthen community led approaches. This will allow for the generation of further ideas to inform a new jobs program, while consultations on the new program are underway.

Similar to the Trialling Pathways to Real Jobs initiative, Council will work with community to deliver the approved Community Project, 'Building on from the Job Shadow Trial' for both Regions 29 and 30. As the name states, Council is utilising this timeframe to further build on from the Job Shadow Trial to transition towards aspiration for our job seekers to receive:

- Real jobs
- Proper wages
- With decent conditions

**How is Council trying to make these community aspirations a reality?**

Councils CDP overall plan from the 1<sup>st</sup> July 2023 to 31<sup>st</sup> October 2024, is to establish, invest, and implement subsidised part-time and casual positions throughout different divisions primarily focusing on Key Outcome Areas such as Wellbeing, Environment, Infrastructure and Economic Development. The primary goal through the approved Community Project is to:

- improve employment prospects,
- invest into the current employment infrastructures within Councils CDP delivery regions
- build relationships with employers, internal and external stakeholders
- and address identified personal and professional barriers for our job seekers who are linked to our CDP services.

**What are Community Projects?**

‘Community Projects’ have replaced the Pathways Trial services. ‘Building on from the Job Shadow Trial’ initiative will operate in a similar way, yet offer more incentives to our job seekers and employers of Region 29 and 30.

**How does the Community Project align with the Government’s direction on real jobs?**

Council will continue to adapt and expand on the existing Trial project through Community Projects for improved success. Over the next sixteen month timeframe, Council will utilise this opportunity to pursue greater innovation and broaden our scope of ambition. The job shadowing and mentoring program, offers employer incentives and top-up wages to participants and continues to provide the identified participants on the job training and exposure to work.



**How do you take part in this innovative opportunity as an Employer?**

The approved Community Project would seek to compensate an employer by way of a Mentoring Payment to the value of \$15,000 for the time it takes for their employee to mentor the participant. Being that Roper Gulf Regional Council is the largest employer in the region we will continue participate in the Community Project. Employers and Stakeholders of

- Mataranka
- Jilkminggan
- Minyerri
- Numbulwar
- and Borroloola



are encouraged to partake in this innovative opportunity. Although similar to that of the Job Shadow Trial, this payment of \$15,000 will be paid to employer in a phased approach payment.

The primary objective to this phased payment approach is for the employers to create genuine and potentially needed employment within their business and/or organisation for a six month period minimum. Employers are encouraged to think outside the box. Use this timeframe to initiate and review their business/organisation recruitment model to reach its full potential, hence why this is in an invested opportunity.

**The process is:**

- An initial amount of \$5,000 upon creation of a Placement for Job Shadowing will paid automatically to the employer.
- Followed by the remaining \$10,000 that would be applicable after 13 weeks of placement for the CDP participant/s.
- From the moment the job seeker has been placed into employment, rather than the top-up component, all placed job seekers will be fully subsidised through the Community Project funds. This is only applicable to Part-Time and Casual employment opportunities.
- The fully subsidised job seeker will be placed and funded, through a reimbursement process from the employer to Council.
- Newly created Job Descriptions will need to be provided to CDP for review and negotiations
- Employer Agreement will need to negotiated and signed off by both Employer and Councils CDP department

The Community Project has a potential trifecta benefit to:

**1. The CDP participants**

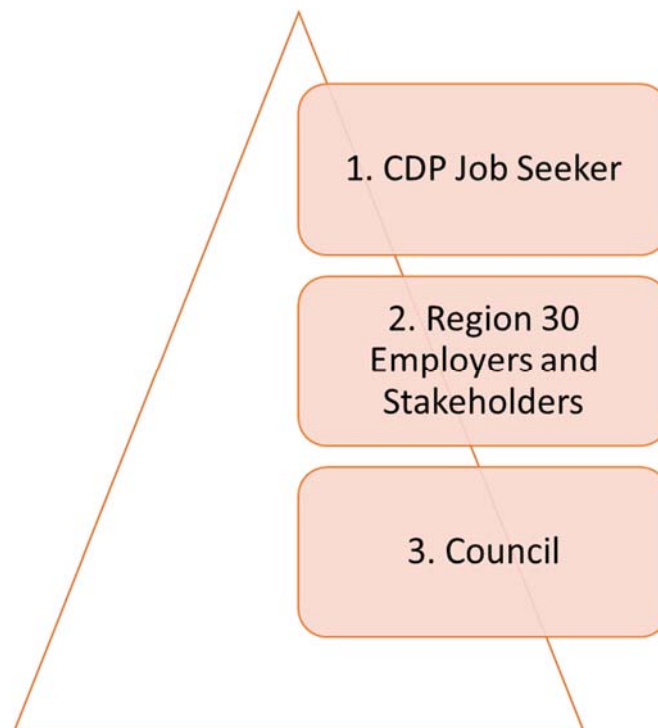
Confidence building for our job seekers is critical, through the Job Shadow trial job seekers will work on areas that potentially hinder their employability. The 'top up' avenue encourages retention being that it is reimbursed by Council.

**2. The employers and stakeholders within Jilkmिंगgan Community**

This phased incentive (mentoring fee of \$15,000) for the prospective employer. This incentive is aimed to encourage their engagement in the program and an opportunity to further create local jobs for local people. Council acknowledges the resources and costs associated with on-the-job-training, mentoring, pastoral care and day to day management. Hence why Council advocated for the fully subsidised wage component using Community Project funds. Employers are encouraged to discuss trial settings with their CDP Senior Employment Coordinator and CDP Management team based in the Katherine Support Centre.

**3. Council**

As the CDP provider, it is Councils responsibility to invest, prepare and ensure that there is a level of capability within our job seekers to bring to employment all while sustaining their genuine engagement.



### ISSUES/OPTIONS/SWOT

The CDP Mataranka and Jilkmिंगgan team have been busy kicking goals, even with all the disruptions such as school holidays, public holidays etc. Participant attendance sits at 6 to 10 every day. The number of engaged job seekers from Jilkmिंगgan Community has increased over the last few weeks.

With that said, exciting activities/projects have been taking place within the CDP space including (but not limited to):

- Continuing with the verges and pot holes in Jilkmिंगgan
- Replaced the Basketball back boards in Jilkmिंगgan.
- Pressure clean and clean up the Sport and rec hall in Jilkmिंगgan.
- Repainting the lines on the basketball court. Jilkmिंगgan
- Wood collecting Mataranka
- Constructing a garden shed Mataranka.
- Constructed a cover for a bush camp in Mataranka
- Mowing and maintaining Mulggan Camp garden and CDP participant's yards.

As per normal, CDP strives to work closely with job seekers on designing and implementing activities that will not only peak a genuine interest/response from our job seekers but also ensure quality and beneficial outcomes for all.

The CDP team host weekly Monday morning barbeques with job seekers, we use this platform to discuss:

- Job Shadow Trial opportunities and provide further information
- Potential activities job seekers would like to see in their community/township
- Weekly tasks/projects on hand
- Potential future training opportunities

CDP encourages all stakeholders to join these Monday barbeques, if not for the bacon and egg sandwiches, then for the potential activities that CDP could be assisting within your organisation and the overall Community.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**