



AGENDA

BULMAN LOCAL AUTHORITY MEETING

THURSDAY, 12 JANUARY 2023

Notice is given that the next Bulman Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Thursday, 12 January 2023 at 10:00am
The Conference Room Council Service Delivery Centre, Bulman
Or
Via Video/Teleconferencing
ID #: (03) 9260 6977
Pin: 7830

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'Marc Gardner', is positioned above the name and title.

Marc GARDNER
CHIEF EXECUTIVE OFFICER

BULMAN CURRENT MEMBERSHIP:

Elected Members

1. Councillor Selina ASHLEY; and
2. Councillor John DALYWATER.

Appointed Members

1. Charmain BRINJEN (Chairperson);
2. Annette MILLER;
3. Peter MILLER;
4. Spencer MARTIN
5. Chantelle MILLER;
6. Desmond LINDSAY; and
7. Francis MURRY.

MEMBERS: 9

COUNCIL: 2

LOCAL AUTHORITY: 7

QUORUM: 5 (minimum requirement)

PROVISIONAL: 3 (minimum requirement)

EXPLANATORY NOTE:

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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	Nil.	
15	CLOSE OF MEETING	

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	7.1
TITLE	Confirmation of Previous Minutes
REFERENCE	1314276
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Bulman Local Authority Meeting confirms the minutes of the previous meeting held on 13 October 2022 and affirms them that they are a true and accurate record of the meeting, the decisions and proceedings.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Bulman Local Authority met as a **PROVISIONAL** on Thursday, 13 October 2022. Attached are the Minutes of that Meeting for the Local Authority's review and confirmation



ISSUES/OPTIONS/SWOT

The next Bulman Local Authority meeting is scheduled to be held on 06 April 2023.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

1   BUL_13102022_MIN_SAVED.pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BULMAN LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BULMAN
ON THURSDAY, 13 OCTOBER 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Charmaine BRINJEN (Chairperson);
- Shantelle MILLER; and
- Peter MILLER.

1.2 Staff

- Andreea CADDY, Acting Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Rebecca LINN, Infrastructure Support Officer.

1.3 Guests

- Mayor Tony JACK (*via video conference*);
- Will BRIDGEMAN, Department of Chief Minister and Cabinet (*via teleconference*);
- Melina DAVIDSON, Selena UIBO's Office; and
- Teachers and Students, Bulman Primary School.

2 MEETING OPENED

The Bulman Local Authority Meeting opened at 10:22am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

BUL P-1/2022

(SHANTELE MILLER/Peter MILLER)

CARRIED

That the Bulman Local Authority approve the tendered apologies from Councillor Selina ASHLEY, Councillor John DALYWATER, Annette MILLER, and Spencer MARTIN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES

BUL P-2/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority Meeting confirms the minutes of the previous meetings held on 07 April 2022, 20 January 2022 and 12 August 2021 and affirms them that they are a true and accurate record of those meetings, the decisions and proceedings.

Charmain BRINJEN left the meeting, the time being 10:54 AM and returned at 10:55 AM.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

BUL P-3/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Action List; and
- (b) requests all items stay on the Action List for the next scheduled Bulman Local Authority meeting.

9 CALL FOR ITEMS OF OTHER BUSINESS

- Vicious Dogs in Community – *Peter MILLER*
- Dog Kennel in Bulman – *Peter MILLER*
- Policing in Bulman – *Peter MILLER*
- Doctors' Visits in Bulman – *Shantelle MILLER*
- Water and Taps – *Shantelle MILLER*
- Bulman Housing Cyclone Standard – *Peter MILLER*
- Telstra Tower – *Shantelle MILLER*

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

11.1 OUTGOING CORRESPONDENCE

BUL P-4/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority notes the outgoing correspondence.

12 OPERATIONAL REPORTS

12.1 RE-ELECTION OF CHAIRPERSON

BUL P-5/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) defers the Re-Election of Chairperson report to the next scheduled Bulman Local Authority Meeting.

13 GENERAL BUSINESS**13.1 ELECTED MEMBER REPORT**

BUL P-6/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Elected Member report.

13.2 COUNCIL SERVICES REPORT

BUL P-7/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Council Services Report.

13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 31.08.2022

BUL P-8/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Council Finance Report for the period July 2022 to August 2022.

13.4 LOCAL AUTHORITY MEMBER ATTENDENCE REPORT

BUL P-9/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Member Attendance; and
- (b) requests Council reduce the Bulman Local Authority membership total to eight (8) members (*two (2) Elected members and six (6) appointed members*).

13.5 BULMAN LOCAL AUTHORITY PROJECTS UPDATE

BUL P-10/2022 (CHARMAIN BRINJEN/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests three (3) design options and quotes for two (2) enclosed community notice boards be tabled to the next Bulman Local Authority Meeting.

13.6 LA PROJECT FUNDING CERTIFICATION

BUL P-11/2022 (SHANTELE MILLER/Peter MILLER) **CARRIED**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22.

13.7 FEDERAL DIRECT ENROLMENT UPDATE - TRIAL FOR PEOPLE LIVING IN REMOTE COMMUNITIES

BUL P-12/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

14 OTHER BUSINESS**14.1 VICIOUS DOGS IN COMMUNITY - Peter MILLER**

BUL P-13/2022 (Peter MILLER/SHANTELE MILLER) **CARRIED**

That the Bulman Local Authority request a report be submitted to Council regarding the introduction of a dangerous dogs by-law and accompanying policy on maximum dogs allowed per property and how it can be implemented.

14.2 DOG KENNEL IN BULMAN - Peter MILLER

BUL P-14/2022 (SHANTELE MILLER/Peter MILLER) CARRIED

That the Bulman Local Authority requests a report be submitted to the next scheduled Bulman Local Authority meeting investigating into the introduction of a kennel facility in Bulman.

14.3 POLICING IN BULMAN - Peter MILLER

BUL P-15/2022 (Peter MILLER/SHANTELE MILLER) CARRIED

That the Bulman Local Authority requests Council to support the need for Police presence in Bulman.

14.4 DOCTORS' VISITS IN BULMAN - Shantelle MILLER

BUL P-16/2022 (SHANTELE MILLER/CHARMAIN BRINJEN) CARRIED

The Bulman Local Authority raised concern regarding the cessation of Doctors' visiting Bulman. It was recommended to the Bulman Local Authority that a Community Meeting is required with Bulman residents, Weemol residents, and Sunrise Health.

That the Bulman Local Authority;

- (a) requests that Council advocate for regular Doctors' visits in community; and
- (b) requests that the Acting Chief Executive Officer write to the Health and Chief Ministers regarding the need for regular doctor visitation in community.

Note: The Bulman Local Authority was informed that the Chief Minister will be visiting the Bulman Community on Tuesday, 18 October 2022.

14.5 WATER AND TAPS - Shantelle MILLER

BUL P-17/2022 (SHANTELE MILLER/Peter MILLER) CARRIED

That the Bulman Local Authority;

- (a) requests the Acting Chief Executive Officer prepare a report regarding the Lyme issue in Bulman Community water;
- (b) requests that the Acting Chief Executive Officer writes to Power and Water Corporation to request an investigation into the build-up of Lyme in the pipelines; and
- (c) requests an invitation is extended to Department of Environment, Parks and Water Security and the Commonwealth Scientific and Industrial Research Organisation (CSIRO) to attend the Bulman Community for investigation and water testing.

14.6 BULMAN HOUSING CYCLONE STANDARD - Peter MILLER

BUL P-18/2022 (CHARMAIN BRINJEN/Peter MILLER) CARRIED

That the Bulman Local Authority;

- (a) requests Council to advocate for cyclone safety in Bulman;
- (b) requests a report be submitted back to the next Bulman Local Authority Meeting that investigates if there is an opportunity for better cyclone safety and improved housing cyclone standards in Bulman and Weemol Communities.

14.7 TESLTRA TOWER - Shantelle MILLER

BUL P-19/2022 (CHARMAIN BRINJEN/Peter MILLER) CARRIED

That the Bulman Local Authority requests Council write to Telstra requesting an investigation into relocating the Telstra tower to the top of the hill.

Peter MILLER left the meeting, the time being 1:36 PM and returned at 1:39 PM.

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	1304983
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Bulman Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

BACKGROUND

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

BULMAN ACTION LIST

13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

13/2022

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Member Attendance report; and
- (b) requests the Acting Chief Executive Officer writes a letter to the following Local Authority Members regarding their lack of attendance:
 - Aaron RICKSON
 - Anthony KENNEDY
 - Loretta LINDSAY
 - Spencer MARTIN

REPORT IN AGENDA?

Complete.

Refer to outgoing correspondence in October 2022 agenda.

Item deferred to 12 January 2023 Meeting.

Refer to outgoing correspondence

12.1 RE-ELECTION OF CHAIRPERSON

BUL P-1/2022

That the Bulman Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) defers the Re-Election of Chairperson report to the next scheduled Bulman Local Authority Meeting.

Report included in the agenda

13.4 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

BUL P-2/2022

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Member Attendance; and
- (b) requests Council reduce the Bulman Local Authority membership total to eight (8) members (*two (2) Elected members and six (6) appointed members*).

*Council approved the Bulman Local Authority to consist of two (2) Elected Members and **seven (7)** appointed memebre*

13.5 BULMAN LOCAL AUTHORITY PROJECTS UPDATE

BUL P-3/2022

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests three (3) design options and quotes for two (2) enclosed community notice boards be tabled to the next Bulman Local Authority Meeting.

14.1 VICIOUS DOGS IN COMMUNITY - *Peter MILLER*

BUL P-4/2022

That the Bulman Local Authority request a report be submitted to Council regarding the introduction of a dangerous dogs by-law and accompanying policy on maximum dogs allowed per property and how it can be implemented.

Please refer below to the resolution by Council at their 26 October 2022 Ordinary Meeting of Council

14.1 ANIMAL MANAGEMENT UPDATE

The Vet Program Manager provided information regarding the seriousness of dangerous dogs in communities and the amount of dogs per household being excessive in some cases. Council also discussed the importance of getting dogs desexed at an early age to manage dangerous characteristics present in dogs.

The Acting Chief Executive Officer relayed the advice sought regarding these dog issues. It was advised that Council cannot introduce new dog by-laws into communities that are not large enough to be "free hold".

14.2 DOG KENNEL IN BULMAN - Peter MILLER

BUL P-5/2022

That the Bulman Local Authority requests a report be submitted to the next scheduled Bulman Local Authority meeting investigating into the introduction of a kennel facility in Bulman.

Report deferred to the next scheduled Bulman Local Authority meeting as the Vet Team is on leave at time of Agenda compilation

14.3 POLICING IN BULMAN - Peter MILLER

BUL P-6/2022

That the Bulman Local Authority requests Council to support the need for Police presence in Bulman.

Refer to outgoing correspondence

14.4 DOCTORS' VISITS IN BULMAN - Shantelle MILLER

BUL P-7/2022

The Bulman Local Authority raised concern regarding the cessation of Doctors' visiting Bulman. It was recommended to the Bulman Local Authority that a Community Meeting is required with Bulman residents, Weemol residents, and Sunrise Health.

That the Bulman Local Authority;

(a) requests that Council advocate for regular Doctors' visits in community; and

- (b) requests that the Acting Chief Executive Officer write to the Health and Chief Ministers regarding the need for regular doctor visitation in community.

14.5 WATER AND TAPS - Shantelle MILLER

BUL P-8/2022

That the Bulman Local Authority;

- (a) requests the Acting Chief Executive Officer prepare a report regarding the Lyme issue in Bulman Community water;
- (b) requests that the Acting Chief Executive Officer writes to Power and Water Corporation to request an investigation into the build-up of Lyme in the pipelines; and
- (c) requests an invitation is extended to Department of Environment, Parks and Water Security and the Commonwealth Scientific and Industrial Research Organisation (CSIRO) to attend the Bulman Community for investigation and water testing.

14.6 BULMAN HOUSING CYCLONE STANDARD - Peter MILLER

BUL P-9/2022

That the Bulman Local Authority;

- (a) requests Council to advocate for cyclone safety in Bulman;
- (b) requests a report be submitted back to the next Bulman Local Authority Meeting that investigates if there is an opportunity for better cyclone safety and improved housing cyclone standards in Bulman and Weemol Communities.

14.7 TESLTRA TOWER - Shantelle MILLER

BUL P-10/2022

That the Bulman Local Authority requests Council write to Telstra requesting an investigation into relocating the Telstra tower to the top of the hill.

ATTACHMENTS

OUTGOING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Outgoing Correspondence
REFERENCE 1306756
AUTHOR Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Bulman Local Authority notes the outgoing correspondence.

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	04/10/22	Marc GARDNER, Chief Executive Officer	Aaron RICKSON	Meeting postponed, request to attend meeting	1299836
02	04/10/22	Marc GARDNER, Chief Executive Officer	Anthony KENNEDY	Meeting postponed, request to attend meeting	1299838
03	04/10/22	Marc GARDNER, Chief Executive Officer	Loretta LINDSAY	Meeting postponed, request to attend meeting	1299837
04	04/10/22	Marc GARDNER, Chief Executive Officer	Spencer MARTIN	Meeting postponed, request to attend meeting	1299839
05	17/11/22	Marc GARDNER, Chief Executive Officer	Mr Martin Dole Regional Coordinator Northern Territory Police, Fire and Emergency Services	Bulman Emergency Plan	1307665

ATTACHMENTS

- 1 Aaron Rickson - Bulman LA.pdf
- 2 Anthony Kennedy - Bulman LA.pdf
- 3 Loretta Lindsay - Bulman LA.pdf
- 4 Spencer Martin - Bulman LA.pdf
- 5 NT Police - Bulman Community.pdf



17 November 2022

Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Mr Martin Dole
Regional Coordinator
Northern Territory Police, Fire and
Emergency Services
PO Box 39764
WINNELLIE NT 0821

Tel: 08 8972 9000
Fax: 08 8972 3714

Dear Mr Dole

Bulman Local Emergency Plan

The Bulman Local Authority is within the Roper Gulf region and one of their functions under the *Local Government Act NT 2019* is to represent the views of the local communities to the council who in turn act as advocates on their behalf.

At the Bulman Local Authority meeting held on 13 October 2022 the community expressed their need for policing in Bulman and sought support from Council.

The Bulman Local Emergency Plan 2021-22 is currently available on your website. Can you tell me please if the document will be reviewed and when it will be made available as the contents is relevant to our recently enquiry and would be beneficial to the Local Authority and Bulman community.

Can I also extend an invitation for a representative from the Northern Territory Police to attend the next Bulman Local Authority meeting scheduled for 12 January 2023 at 10:00am to convey their concerns in person.

Yours Sincerely

A handwritten signature in black ink, appearing to be 'Marc Gardner', with a long horizontal stroke extending to the right.

Marc GARDNER
Chief Executive Officer





4 October 2022

Mr Anthony KENNEDY
Bulman Local Authority Member

Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

Dear Anthony

Bulman Local Authority Meeting – Attendance

Further to my previous correspondence, the next Bulman Local Authority Meeting is scheduled for Thursday 13 October 2022 at 10:00am in Bulman.

The Local Authority have requested your attendance at the upcoming meeting and if you do not attend, it will be recommended to Council by the Local Authority that you are removed as a member of the Local Authority so the position can be advertised and new nominations will be sought within your community.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Marc Gardner', with a long horizontal stroke extending to the right.

Marc GARDNER
Chief Executive Officer





4 October 2022

Ms Loretta LINDSAY
Bulman Local Authority Member

Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

Dear Loretta

Bulman Local Authority Meeting – Attendance

Further to my previous correspondence, the next Bulman Local Authority Meeting is scheduled for Thursday 13 October 2022 at 10:00am in Bulman.

The Local Authority have requested your attendance at the upcoming meeting and if you do not attend, it will be recommended to Council by the Local Authority that you are removed as a member of the Local Authority so the position can be advertised and new nominations will be sought within your community.

Yours Sincerely

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Marc GARDNER
Chief Executive Officer





4 October 2022

Mr Spencer MARTIN
Bulman Local Authority Member

Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Tel: 08 8972 9000
Fax: 08 8972 3714

Dear Spencer

Bulman Local Authority Meeting – Attendance

Further to my previous correspondence, the next Bulman Local Authority Meeting is scheduled for Thursday 13 October 2022 at 10:00am in Bulman.

The Local Authority have requested your attendance at the upcoming meeting and if you do not attend, it will be recommended to Council by the Local Authority that you are removed as a member of the Local Authority so the position can be advertised and new nominations will be sought within your community.

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Marc GARDNER
Chief Executive Officer





17 November 2022

Postal Address:
PO Box 1321
Katherine NT 0850
ABN: 94746956090

Mr Martin Dole
Regional Coordinator
Northern Territory Police, Fire and
Emergency Services
PO Box 39764
WINNELLIE NT 0821

Tel: 08 8972 9000
Fax: 08 8972 3714

Dear Mr Dole

Bulman Local Emergency Plan

The Bulman Local Authority is within the Roper Gulf region and one of their functions under the *Local Government Act NT 2019* is to represent the views of the local communities to the council who in turn act as advocates on their behalf.

At the Bulman Local Authority meeting held on 13 October 2022 the community expressed their need for policing in Bulman and sought support from Council.

The Bulman Local Emergency Plan 2021-22 is currently available on your website. Can you tell me please if the document will be reviewed and when it will be made available as the contents is relevant to our recently enquiry and would be beneficial to the Local Authority and Bulman community.

Can I also extend an invitation for a representative from the Northern Territory Police to attend the next Bulman Local Authority meeting scheduled for 12 January 2023 at 10:00am to convey their concerns in person.

Yours Sincerely

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Marc GARDNER
Chief Executive Officer



OPERATIONAL REPORTS



ITEM NUMBER	12.1
TITLE	Re-Election of Chairperson
REFERENCE	1304982
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Bulman Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects ... as Chairperson for a term of ...

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

At the 07 April 2022 Bulman Local Authority Meeting, it was resolved to appoint Local Authority Member Charmain BRINJEN as the Chairperson for the period of six (6) months.

The item was raised at the Bulman Local Authority Meeting held on 13 October 2022 and was deferred to the next meeting.

The Chairperson of the Bulman Local Authority is a position of the Local Authority that requires dedication and a passion to support your community. The Chairperson is entitled to an increased sitting fee amount and will walk the Appointment Members and Public through the Agenda during the Local Authority Meeting.

The Chairperson can be elected for any of the following terms;

1. 3 Months
2. 6 Months
3. 12 Months
4. X Years
5. Elected at the end of every Bulman Local Authority Meeting.

ISSUES/OPTIONS/SWOT

The Bulman Local Authority are being asked to nominate a Local Authority Member to be the Chairperson of the Bulman Local Authority.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS

ITEM NUMBER	13.1
TITLE	Local Authority Member Attendance Report
REFERENCE	1314077
AUTHOR	Chloe IRLAM, Governance Officer

RECOMMENDATION

That the Bulman Local Authority receives and notes the Local Authority Member Attendance.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The *Local Government Act 2019* states that Local Authority Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without approved apologies.

Local Authority member attendance of Bulman Local Authority Meetings

Local Authority Meeting Members	20 January 2022	07 April 2022	26 July 2022	13 October 2022
Mayor Tony JACK	P	-	Cancelled	P
Councillor Selina Ashley	AP	AP	-	AP
Councillor John Dalywater	P	P	-	AP
Annette Miller	P	P	-	AP
Peter Miller	AP	NO AP	-	P
Desmond Lindsay	-	-	-	Appointed
Aaron Rickson	NO AP	AP	-	
Charmaine Brinjen	NO AP	P	-	P
Chantelle Miller	P	P	-	P
Francis Murry	-	-	-	Appointed
Spencer MARTIN	NO AP	AP	-	AP

** Table Key

P Present

AP Apologies given and accepted

NO AP No apologies given and not present at meeting

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

GENERAL BUSINESS



ITEM NUMBER	13.2
TITLE	Bulman Local Authority Projects Update
REFERENCE	1313440
AUTHOR	Puspa KARKI, Executive Assistant Community Services and Engagement

RECOMMENDATION

That the Bulman Local Authority receives and notes the Local Authority Projects Update report.

KEY OUTCOME AREA

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

BACKGROUND

Since 2014 the Bulman Local Authority has received a total of \$298,859.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations are based on a formula related to population. The Council has approved a further \$ 32,581 allocation to cover unspent funding returned to the NTG. There has been an under spend of \$ 62,930.49 on completed projects.



ISSUES/OPTIONS/SWOT

Refer to the attached LA Project Funding Report.

FINANCIAL CONSIDERATIONS**Unallocated Funds**

The Bulman Local Authority currently has \$41,400.00 to allocate to new projects.

ATTACHMENTS

1   Bulman LA projects attachment 30.11.2022.pdf

Bulman Local Authority Project Funding				30 November 2022
Funds Received from Department		\$	298,859.00	
Allocated by Council		\$	32,581.00	
Funds allocated to projects by Local Authority Members		\$	352,970.49	
Surplus/(Deficit) from completed projects		\$	62,930.49	
Remaining unallocated funds		\$	41,400.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2018 1413806	Toilet near council office	\$ 144,361.59	\$ 5,529.90	\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021. Currently in Design phase to provide a final costing. 12/6/2021 Unallocated funds (\$ 47,361.59) allocated to toilet block. In procurement phase
23/04/2020	Sport & Recreation Hall	\$ 69,088.90		Scope to do an internal and external has been developed by Projects Team. Council has allocated additional funding of \$ 200,000. Final scope completed for LA comment. Currently seeking contractors . Additional funding of \$ 50,000 received from NTG. Tender awarded. Works commenced. Project Completed. Final account received end of December.
	Total for current projects in progress	\$ 213,450.49	\$ -	
	Total for completed projects	\$ 139,520.00	\$ 76,589.51	
	Grand total	\$ 352,970.49	\$ 82,119.41	

GENERAL BUSINESS



ITEM NUMBER	13.3
TITLE	Council Financial Report for the period 01.07.2022 - 30.11.2022
REFERENCE	1313625
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That the Bulman Local Authority receives and notes the Council Finance Report for the period July 2022 to November 2022.

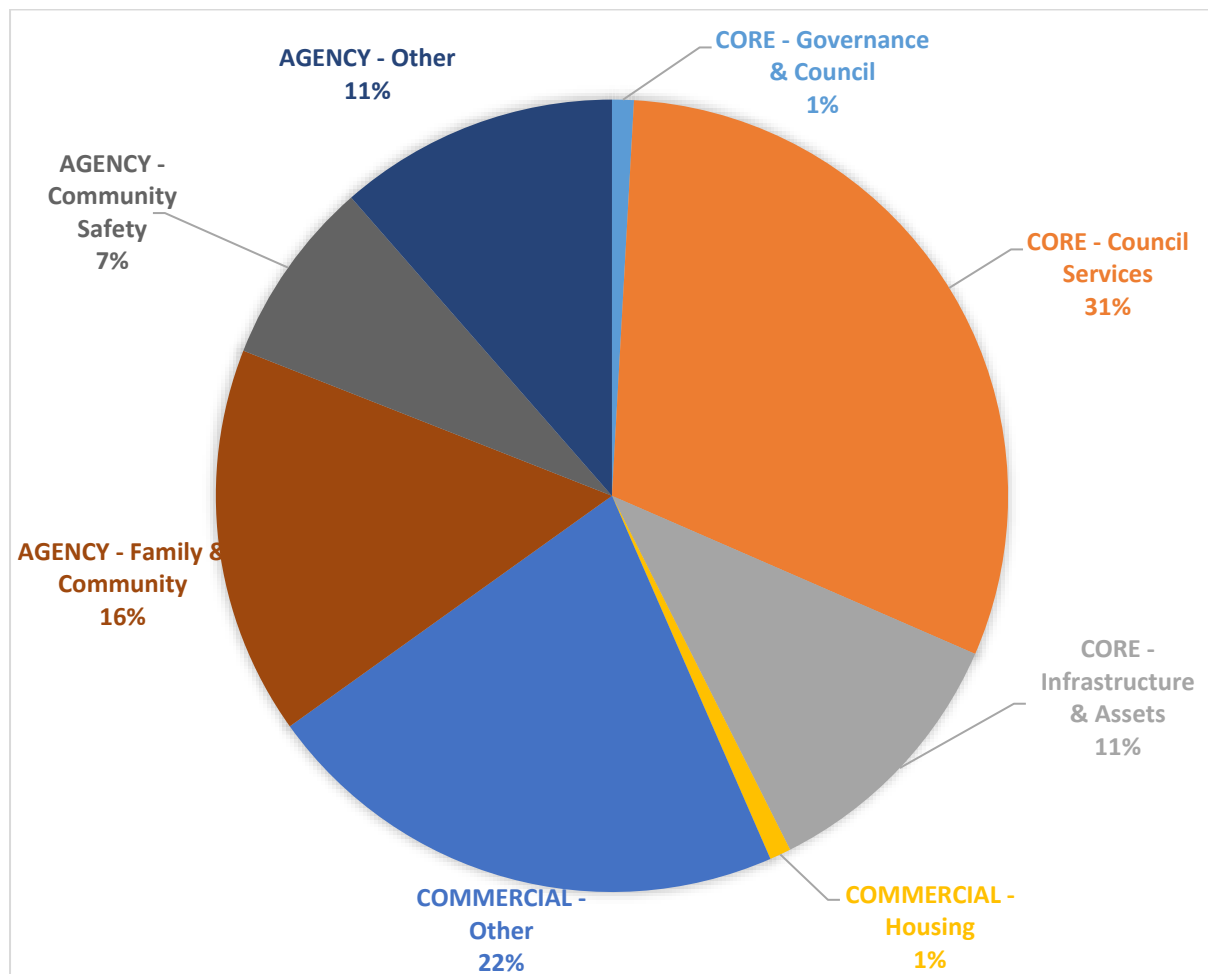
KEY OUTCOME AREA

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

BACKGROUND

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each account category is as follow:

Operating Income:

Council received \$241,598 in operating income for Bulman which is leading to a variance of \$193,718. This is mostly from Local Authority Funding. Due to recent accounting standards, tied funds can only be recognised as income as projects reach further stages of completion.

Operating Expenditure:

The total underspend in operating expenditure is \$184,902. The major cause in underspend is from Employee Expenses due to staff absences and vacancies across various positions. Please refer to the attachment for further information

Capital Expenditure:


The total underspend for capital expenditure is \$2,426,672. Please see the project register and attachment for further detail.

FINANCIAL CONSIDERATIONS

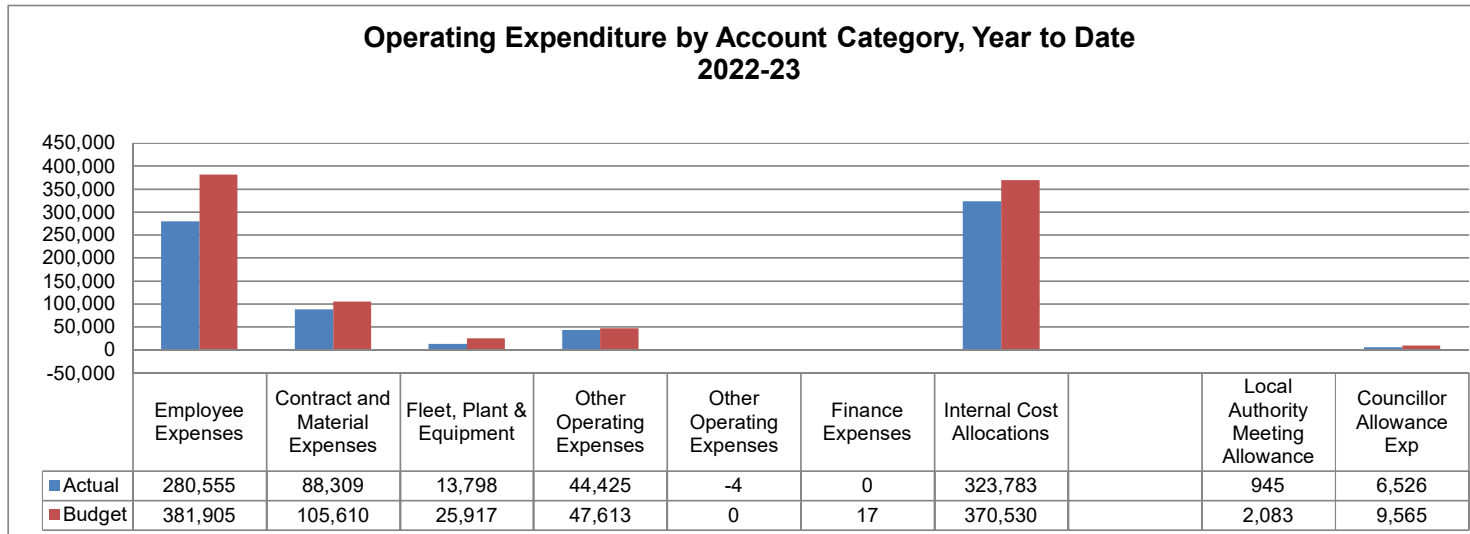
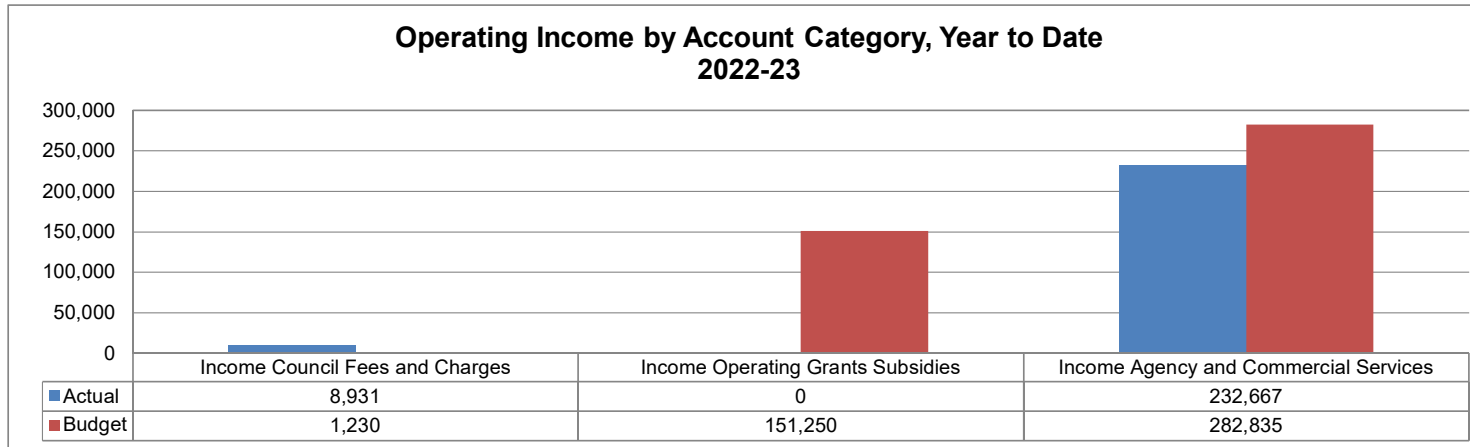
Nil.

ATTACHMENTS

1   Financial Report 30.11.2022.pdf

Roper Gulf Regional Council					
Financial Report as at					
30-November-2022					
Bulman					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
Income					
Income Council Fees and Charges	8,931	1,230	7,700	2,953	
Income Operating Grants Subsidies	0	151,250	-151,250	363,000	The major cause in variance is mostly from Waste resource management and Local Authority funding. Income will be recognised from tied funds as projects reach further stages of progression.
Income Agency and Commercial Services	232,667	282,835	-50,168	394,689	The major cause in variance is mostly since less income has been received for the Power Water contract as compared to budget
Total Operating Income	241,598	435,316	-193,718	760,642	
Operating Expenditure					
Employee Expenses	280,555	381,905	-101,350	916,572	The underspend is mainly due to staff absences and vacant positions
Contract and Material Expenses	88,309	105,610	-17,301	253,463	The underspend is mostly due to non-incurred expense for Local Authority Projects
Fleet, Plant & Equipment	13,798	25,917	-12,119	62,200	The underspend is mostly due to less expense incurred in fuel and fleet insurance.
Other Operating Expenses	44,425	47,613	-3,188	114,270	
Other Operating Expenses	-4	0	-4	0	
Finance Expenses	0	17	-17	40	
Internal Cost Allocations	323,783	370,530	-46,747	769,272	The underspend is mostly due to less internal cost was allocated for office space sharing and internal contract as compared to the budget.

Local Authority Meeting Allowance	945	2,083	-1,138	5,000	
Councillor Allowance Exp	6,526	9,565	-3,038	22,955	
Total Expenditure	758,337	943,239	-184,902	2,143,773	
Operating Surplus/Deficit	-516,739	-507,923	-8,816	-1,383,131	
Capital Funding					
Income Capital Grants	0	626,451	-626,451	626,451	Capital grants yet to be received and income will be recognised as the projects reach further stages of completion.
	0	626,451	-626,451	626,451	
Capital Expenditure					
Capital Purchase/Construct Buildings	179,132	680,945	-501,813	680,945	The major cause of variance is due to capital expense yet to be incurred for council office toilet and sports hall upgrade.
Capital Construct Infrastructure	0	80,000	-80,000	80,000	There has been no actual capital expense incurred for waste management facility fence as compared to the budget.
Capital Purchases Plant & Equipment	16,321	95,000	-78,679	95,000	Tractor yet to be purchased.
Capital Purchase Vehicles	0	250,000	-250,000	250,000	Waste compactor yet to be purchased.
Capital Purchases Roads	0	1,516,180	-1,516,180	1,516,180	The major cause of variance is due to Weemol access road upgrade and seal & drainage works. However, there has been no actual capital expense incurred.
Total Capital Expenditure	195,453	2,622,125	-2,426,672	2,622,125	
Net Operating Position	-712,193	-2,503,597	1,791,404	-3,378,805	



GENERAL BUSINESS



ITEM NUMBER	13.4
TITLE	Elected Member Report
REFERENCE	1314284
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That the Bulman Local Authority receives and notes the Elected Member report.

KEY OUTCOME AREA

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request at all the Roper Gulf Regional Council offices.

ISSUES/OPTIONS/SWOT**Ordinary Meeting of Council – 28 September 2022**

Council approved the recommendations submitted by the following Local Authorities:

- Bulman Local Authority Meeting held on 13 October 2022;
- Barunga Local Authority Meeting held on 03 November 2022; and
- Beswick Local Authority Meeting held on 03 November 2022.

Council called for a '21 day nomination period' for the following:

- Manyallaluk called to fill two (2) open vacancies; and
- Barunga called to fill one (1) open vacancy.

Council approved the contact for the Extension of Grant Agreement for Children and schooling Program – for Bulman and Manyallaluk 2023/2024.

Council discussed the Sport and Recreation – Night Patrol in the Beswick Community regarding a previous resolution made to investigate unsupervised activities, reporting vehicle incidents and safety issues associated with passengers.

Ordinary Meeting of Council – 26 October 2022

There were no current minutes from the Nyirranggulong ward available for Council to consider or approve.

Council accepted and noted the resignation from long term Barunga Local Authority member Freddy SCRUBBY and thank him for his time on the Local Authority. Council then called for a nomination period to fill the vacancy, which currently is still open with no nominations submitted.

A motion was also moved to discuss the Barunga, Mulgan Camp, and Weemol playground shade structures at the December Ordinary meeting of Council.

Council approved the appointment of membership to two new Bulman Local Authority Members, Desmond LINDSAY and Francis MURRAY and approved the request to minimise

the total number of memberships on the Bulman Local Authority. The Bulman Local Authority is now full with no vacancies.

Council approved the rescinding of membership from two (2) Manyallaluk Local Authority members, Ben ULAMARI and Sherese DOOLEY. Council then called for a nomination period to fill the two (2) vacancies, which are currently still open with no nominations submitted.

Audit and Risk Committee meeting – 17 August 2022

The Audit Committee consists of the following members:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Councillor John DALYWATER; and
- Councillor Patricia FARELL

There were no matters discussed relating to the Nyirranggulung Ward

Finance and Infrastructure Committee Meeting – 27 July 2022

The Finance and Infrastructure Committee consists of the following members:

- Independent Member Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Samuel EVANS;
- Councillor Helen LEE;
- Councillor Owen TURNER;
- Councillor Annabelle DAYLIGHT; and
- Councillor Edwin NUNGGUMAJBARR

There were no matters discussed relating to the Nyirranggulung Ward

UPCOMING COUNCIL MEETINGS

**25 January 2023	9:00am	Finance and Infrastructure Committee Meeting	RGRC Support Centre, Katherine
22 February 2023	8:30am	Ordinary Meeting of Council	Briefing day to be held in Jilkminggan RGRC Office <i>AND</i> OMC to be held in Mataranka Community Hall
12 April 2023	10:00am	Audit and Risk Committee Meeting	RGRC Support Centre, Katherine

Unless indicated otherwise, all Council meetings are open to the public.

** Date subject to change due to Public Holiday

MEETINGS ATTENDED BY THE MAYOR

November	<ul style="list-style-type: none"> • Meeting with Mornington Peninsula Shire – Gulf to Peninsula Partnership • Australian Local Government Association – National Local Roads and Transport Congress in Tasmania • Local Government Association of the Northern Territory (LGANT) annual conference in Darwin 16-18 November 2022. • Finance and Infrastructure Committee Meeting – 23 November 2022
December	<ul style="list-style-type: none"> • Borroloola Local Authority meeting – 01 December 2022 • Ordinary Meeting of Council – 14 December 2022
January	<ul style="list-style-type: none"> • Beswick Local Authority meeting – 09 January 2023 • Manyallaluk Local Authority meeting – 09 January 2023

LOCAL AUTHORITY	NUMBER OF VACANCIES
Barunga Local Authority	<i>1</i>
Beswick Local Authority	<i>0</i>
Bulman Local Authority	<i>0</i>
Manyallaluk Local Authority	<i>2</i>

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.

GENERAL BUSINESS



ITEM NUMBER	13.5
TITLE	Council Services Report
REFERENCE	1314484
AUTHOR	Annette KELLY, Senior Administration Support Officer

RECOMMENDATION

That the Bulman Local Authority receives and notes the Council Services Report.

BACKGROUND

This report is to provide an update regarding the operations of Council Services provided within the community.

CORE SERVICES111 – *Councils Services General*

- Council operations are operating correctly and efficiently

160 – *Municipal Services*

- Municipal Services are operating correctly and efficiently. The community is generally clean and tidy.
- RFF submitted to Recruitment in order to employ a Part- Time and Full- Time Municipal Staff – 2 positions vacant

AGENCY SERVICES314 – *Community Development Program (CDP)*

- Council is cooperating with Nyirranggulung Rise to ensure the CDP program is being delivered.

348 – *Library*

- Library services are operating normally.

350 – *Centrelink*

- Centerlink services are operating normally training up to date

404 – *Indigenous Sports and Recreation*

- The program has been operating normally but is being shut down from 24/10-2022 until the completion of renovation works.

OTHER / MISCELLANEOUS

- The Night Patrol program has been running nightly, it is operating normally
- the DPIL road has major potholes and damage to the bridge, possible repairs are going to be made during the road upgrade to the airstrip
- plumbers are working hard to complete sewer line upgrade in Weemol
- Road crews have started the upgrade to the airstrip

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

Nil.