



# **AGENDA**

## **BULMAN LOCAL AUTHORITY MEETING**

### **THURSDAY, 6 JULY 2023**

Notice is given that the next Bulman Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Thursday, 6 July 2023 at 10:00am  
The Conference Room Council Service Delivery Centre, Bulman  
Or  
Via Video/Teleconference  
ID #: (03) 9260 6977  
Pin: 6005

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'Marc Gardner', is positioned above the name and title.

**Marc GARDNER**  
**CHIEF EXECUTIVE OFFICER**

## **BULMAN CURRENT MEMBERSHIP:**

### **Elected Members**

1. Councillor Selina ASHLEY; and
2. Councillor John DALYWATER.

### **Appointed Members**

1. Charmain BRINJEN (Chairperson);
2. Annette MILLER;
3. Peter MILLER;
4. Spencer MARTIN
5. Chantelle MILLER;
6. Desmond LINDSAY; and
7. Francis MURRY.

**MEMBERS:** 9

**COUNCIL:** 2

**LOCAL AUTHORITY:** 8

**QUORUM:** 5 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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	Nil.	
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**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Confirmation of Previous Minutes
<b>REFERENCE</b>	1358171
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Bulman Local Authority Meeting confirms the minutes of the previous meeting held on 12 January 2023 and affirms them that they are a true and accurate record of those meetings, the decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Bulman Local Authority scheduled a meeting to be held on Thursday, 13 April 2023 at 10:00am. However, the meeting was **CANCELLED** due to lack of member attendance.

The Bulman Local Authority scheduled a meeting to be held on Thursday, 06 April 2023 at 10:00am. However, the meeting was **POSTPONED** at request of the Community to Thursday, 13 April 2023.

The Bulman Local Authority met and opened the meeting as a **PROVISIONAL** on Thursday, 12 January 2023. However moving to a **QUORUM** after the late arrival of two (2) Local Authority members. Attached are the Minutes of that Meeting for the Local Authority's review and confirmation


**ISSUES/OPTIONS/SWOT**

The next Bulman Local Authority meeting is scheduled to be held on 05 October 2023.

**FINANCIAL CONSIDERATIONS**

N/A

**ATTACHMENTS**

1  Q-BUL\_12012023\_MIN(unconfirmed).pdf



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BULMAN LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, BULMAN  
ON THURSDAY, 12 JANUARY 2023 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Councillor John DALYWATER;
- Charmaine BRINJEN (Chairperson);
- Peter MILLER;
- Annette MILLER;
- Spencer MARTIN (arrived at 10:41am); and
- Francis MILLER (arrived at 10:45am).

### 1.2 Staff

- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Community Services and Engagement;
- Sam WRIGHT, Projects Coordinator;
- Michael McFARLANE, Senior Projects Coordinator;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker); and
- Rodney HOFFMAN, Aboriginal Community Liaison Officer.

### 1.3 Guests

- Melina DAVIDSON, Office of Selena Uibo MLA, Member for Arnhem (via teleconference).

## 2 MEETING OPENED

The Bulman Local Authority Meeting opened at 10:28am as a **PROVISIONAL** meeting. Two (2) Local Authority Members arrived at 10:41am – 10:45am, bringing the Bulman Local Authority Meeting to a **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

*BUL P-1/2023*

**(CHARMAIN BRINJEN/Peter MILLER)**

**CARRIED**

That the Bulman Local Authority;

- (a) accepts the tendered apologies from Mayor Tony JACK, Councillor Selina ASHLEY,

- and Local Authority Member Chantelle MILLER; and  
 (b) approves the late arrival of Local Authority Members Spencer MARTIN and Francis MILLER due to work commitments.

## 5 QUESTIONS FROM THE PUBLIC

Nil.

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Bulman Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF PREVIOUS MINUTES

**BUL Q-2/2023 (CHARMAIN BRINJEN/Peter MILLER) CARRIED**

That the Bulman Local Authority Meeting confirms the minutes of the previous meeting held on 13 October 2022 and affirms them that they are a true and accurate record of those meetings, the decisions and proceedings.

Local Authority Member Spencer MARTIN joined the meeting, bringing the meeting to a full *quorum*, the time being 10:41am.

Local Authority Member Francis MURRY joined the meeting, the time being 10:45am.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

**BUL Q-3/2023 (Peter MILLER/SPENCER MARTIN) CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) requests that Council write to the Northern Territory Minister for Housing seeking clarification in regards to maintenance and request their attendance at the 06 April 2023 Bulman Local Authority;
- (d) requests that Council investigate the possibility to remove African Mahogany trees throughout Bulman Community;
- (e) requests that Council send a follow up letter to the Northern Territory Police, Fire, and Emergency Services; and
- (f) request that Council submit a report back to the 06 April 2023 Bulman Local Authority regarding the Telstra tower being moved to the top of hill.

*Cr John DALYWATER left the meeting, the time being 11:08 AM*

*Cr John DALYWATER returned to the meeting, the time being 11:09 AM*

*Local Authority Member Annette MILLER left the meeting, the time being 11:43 AM*

*Local Authority Member Annette MILLER joined the meeting, the time being 11:45 AM*

*Annette Kelly, Council Services Coordinator, joined the meeting, the time being 11:41am*

*Annette Kelly, Council Services Coordinator, left the meeting, the time being 11:46*

## 9 CALL FOR ITEMS OF OTHER BUSINESS

- Power and Water – Peter Miller

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE



**11.1 OUTGOING CORRESPONDENCE**

**BUL Q-4/2023 (CHARMAIN BRINJEN/John DALYWATER) CARRIED**

That the Bulman Local Authority notes the outgoing correspondence.

**12 OPERATIONAL REPORTS****12.1 RE-ELECTION OF CHAIRPERSON**

**BUL Q-5/2023 (SPENCER MARTIN/Peter MILLER) CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects Charmain BRINJEN as Chairperson for a term of six (6) months.

**13 GENERAL BUSINESS****13.1 LOCAL AUTHORITY MEMBER ATTENDENCE REPORT**

**BUL Q-6/2023 (John DALYWATER/CHARMAIN BRINJEN) CARRIED**

That the Bulman Local Authority receives and notes the Local Authority Member Attendance.

**13.2 BULMAN LOCAL AUTHORITY PROJECTS UPDATE**

**BUL Q-7/2023 (John DALYWATER/SPENCER MARTIN) CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves the proposed toilet block location and design;
- (c) requests that Council investigates the possibility of a housing team being situated in Bulman;
- (d) allocates \$8,000.00 of the Local Authority Project Funding (LAPF) to the purchasing of two (2) community notice boards;
- (e) allocates \$33,400.00 of the LAPF towards the extension of the Weemol Basketball Court to a full sized court;
- (f) requests Council investigate the logistics and costings of constructing an outdoor Basketball court in Bulman;
- (g) requests Council investigates costings for the implementation of lighting at the Bulman oval and basketball court;
- (h) requests Council investigates costings to extend the Bulman Roper Gulf Regional Council Office;
- (i) requests Council investigates costings to purchase and install a scoreboard at the Bulman oval;
- (j) requests Council submit a report back to the 06 April 2023 Bulman Local Authority regarding the purchasing of a mini bus for the Sport and Recreation program in Bulman; and
- (k) requests Council submit a report back to the 06 April 2023 Bulman Local Authority regarding the purchasing of a mini bus for Community use between Weemol and Bulman.

*Local Authority Member Spencer MARTIN left the meeting, the time being 12:14 PM*

*Local Authority Member Spencer MARTIN returned to the meeting, the time being 12:16 PM*

*The Meeting broke for Morning Tea, the time being 12:38pm.*

*The Meeting reconvened, the time being 1:04pm.*

**13.3 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2022 - 30.11.2022**

**BUL Q-8/2023 (CHARMAIN BRINJEN/Francis MURRY) CARRIED**

That the Bulman Local Authority receives and notes the Council Finance Report for the period July 2022 to November 2022.



**BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1358172
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Bulman Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

**BULMAN ACTION LIST**

**8.1 ACTION LIST**

**REPORT IN AGENDA?**

*BUL Q-1/2023*                      **(Peter MILLER/SPENCER MARTIN)**                      **CARRIED**

That the Bulman Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (a) requests that Council write to the Northern Territory Minister for Housing seeking clarification in regards to maintenance and request their attendance at the 06 April 2023 Bulman Local Authority;
- (b) requests that Council investigate the possibility to remove African Mahogany trees throughout Bulman Community;
- (c) requests that Council send a follow up letter to the Northern Territory Police, Fire, and Emergency Services; and
- (d) request that Council submit a report back to the 06 April 2023 Bulman Local Authority regarding the Telstra tower being moved to the top of hill.

**13.2 BULMAN LOCAL AUTHORITY PROJECTS UPDATE**

**REPORT IN AGENDA?**

*BUL Q-2/2023*                      **(John DALYWATER/SPENCER MARTIN)**                      **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Projects Update report;
- (b) approves the proposed toilet block location and design;
- (c) requests that Council investigates the possibility of a housing team being situated in Bulman;
- (d) allocates \$8,000.00 of the Local Authority Project Funding (LAPF) to the purchasing of two (2) community notice boards;
- (e) allocates \$33,400.00 of the LAPF towards the extension of the Weemol Basketball Court to a full sized court;
- (f) requests Council investigate the logistics and costings of constructing an outdoor Basketball court in Bulman;
- (g) requests Council investigates costings for the implementation of lighting at the Bulman oval and basketball court;
- (h) requests Council investigates costings to extend the Bulman Roper Gulf Regional Council Office;
- (i) requests Council investigates costings to purchase and install a scoreboard at the Bulman oval;
- (j) requests Council submit a report back to the 06 April 2023 Bulman Local Authority regarding the purchasing of a mini bus for the Sport and Recreation program in Bulman; and
- (k) requests Council submit a report back to the 06 April 2023 Bulman Local Authority regarding the purchasing of a mini bus for Community use between Weemol and Bulman.

**13.4 ELECTED MEMBER REPORT**

**REPORT IN AGENDA?**

*BUL Q-3/2023*                    **(John DALYWATER/SPENCER MARTIN)**                    **CARRIED**

That the Bulman Local Authority;

- (a) receives and notes the Elected Member report; and
- (b) requests Council invite Bulman Stakeholders to attend the 06 April 2023 Bulman Local Authority Meeting and to send the Bulman Stakeholders the RGRC 2023 Meeting Calendar.

**14.1 POWER AND WATER – Local Authority Member Peter MILLER**

**REPORT IN AGENDA?**

*BUL Q-4/2023*                    **(SPENCER MARTIN/Annette MILLER)**                    **CARRIED**

The Bulman Local Authority raised an issue of power surges and outages occurring in Bulman that is destroying whitegoods and household electronics.

That the Bulman Local Authority requests at least one (1) weeks’ notice of any and all scheduled power and water representatives coming on site.

**13.5 BULMAN LOCAL AUTHORITY PROJECTS UPDATE**

**REPORT IN AGENDA?**

*BUL P-5/2022*

That the Bulman Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests three (3) design options and quotes for two (2) enclosed community notice boards be tabled to the next Bulman Local Authority Meeting.

## **ATTACHMENTS**

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Bulman Local Authority Projects Update
<b>REFERENCE</b>	1356752
<b>AUTHOR</b>	Puspa KARKI, Executive Support Coordinator

**RECOMMENDATION**

That the Bulman Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Bulman Local Authority has received a total of \$298,859.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations are based on a formula related to population. The Council has approved a further \$ 32,581 allocation to cover unspent funding returned to the NTG. To date the Bulman Local Authority has allocated 394,370.49, accounting for surplus funds from completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached LA Project funding report as at 31/05/2023.
- Ablution block was recently purchased, AWS is currently preparing service designs.
- Section19 has been lodged for Weemol Basketball Court extended space.

**FINANCIAL CONSIDERATIONS****Funds**

NIL

**ATTACHMENTS**

1   LA Projects Bulman 31.05.2023.pdf

Bulman Local Authority Project Funding				31 May 2023
Funds Received from Department		\$	298,859.00	
Allocated by Council		\$	32,581.00	
Funds allocated to projects by Local Authority Members		\$	394,370.49	
Surplus/(Deficit) from completed projects		\$	62,930.49	
<b>Remaining unallocated funds</b>		<b>\$</b>	<b>-</b>	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2018 1413806	Toilet near council office	\$ 144,361.59	\$ 75,570.91	\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021. Currently in Design phase to provide a final costing. 12/6/2021 Unallocated funds (\$ 47,361.59) allocated to toilet block. In procurement phase. Site visit scheduled for Feb 2nd. Project now with RGRC Assets Team. Purchased Ablution block. Projects team soon to start tender documents. <b>AWS preparing services designs.</b>
12/01/2023	2X Community Notice Boards	\$ 8,000.00		On 12/01/2023 LA allocated \$8000 to purchase two community notice boards. <b>CSM and CSC notified.</b>
12/01/2023	Weemol Basketball Court	\$ 33,400.00		On 12/01/2023 LA allocated \$33,400 to extend Weemol Basketball court to a full sized court. <b>S19 EOI lodged for extended space.</b>
	Total for current projects in progress	\$ 185,761.59	\$ 75,570.91	
	Total for completed projects	\$ 208,608.90	\$ 145,678.41	
	<b>Grand total</b>	<b>\$ 394,370.49</b>	<b>\$ 221,249.32</b>	

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Re-Election of Chairperson
<b>REFERENCE</b>	1357591
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Bulman Local Authority;

- (a) receives and notes the Re-Election of Chairperson report; and
- (b) elects ... as Chairperson for a term of ...

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

At the 12 January 2023 Bulman Local Authority Meeting, it was resolved to appoint Local Authority Member Charmain BRINJEN as the Chairperson for the period of six (6) months (Term date ends on 12 June 2023).

The Chairperson of the Bulman Local Authority is a position of the Local Authority that requires dedication and a passion to support your community. The Chairperson is entitled to an increased sitting fee amount and will walk the Appointment Members and Public through the Agenda during the Local Authority Meeting.

The Chairperson can be elected for any of the following terms;

1. 3 Months
2. 6 Months
3. 12 Months
4. X Years
5. Elected at the end of every Bulman Local Authority Meeting.

**ISSUES/OPTIONS/SWOT**

The Bulman Local Authority are being asked to nominate a Local Authority Member to be the Chairperson of the Bulman Local Authority.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**



**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Local Authority Member Attendance Report
<b>REFERENCE</b>	1358170
<b>AUTHOR</b>	Chloe IRLAM, Governance Officer

**RECOMMENDATION**

That the Bulman Local Authority receives and notes the Local Authority Member Attendance.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019* states that Local Authority Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without approved apologies.

**Local Authority member attendance of Bulman Local Authority Meetings**

Local Authority Meeting Members	07 April 2022	26 July 2022	13 October 2022	12 January 2023	13 April 2023
Mayor Tony JACK	-	Cancelled	P	AP	Cancelled
Councillor Selina Ashley	AP	-	AP	AP	-
Councillor John Dalywater	P	-	AP	P	-
Annette Miller	P	-	AP	P	-
Peter Miller	NO AP	-	P	P	-
Desmond Lindsay	-	-	Appointed	NO AP	-
Aaron Rickson	AP	-		-	-
Charmaine Brinjen	P	-	P	P	-
Chantelle Miller	P	-	P	AP	-
Francis Murry	-	-	Appointed	P	-
Spencer MARTIN	AP	-	AP	P	-

\*\* Table Key

P Present

AP Apologies given and accepted

NO AP No apologies given and not present at meeting

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**



**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1357954
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Bulman Local Authority receives and notes the Elected Member report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****Ordinary Meeting of Council – 21 June 2023**

There were no current minutes from the Nyirranggulung Ward Local Authorities to be tabled at the 21 June 2023 Ordinary Meeting of Council. The next set of Local Authority Minutes will be tabled at the 23 August 2023 Ordinary Meeting of Council.

At this Meeting of Council, Council passed a recommendation to support a 'Yes' vote for the National Referendum for the Voice to Parliament.

Council gave thanks to all staff that supported and assisted with the Barunga Festival 2023.

Council opened a 21-day 'Nomination Period' to fill the vacancies on the Manyallaluk Local Authority.

**Audit and Risk Committee Meeting – 07 June 2023**

The Audit and Risk Committee consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLSMITH (Independent Member);
- Councillor Patricia FARRELL; and
- Councillor John DALYWATER.

There was no topics of discussion in relation to the Nyirranggulung Ward at the Audit and Risk Committee Meeting.

**Finance and Infrastructure Committee Meeting – 24 May 2023**

The Finance and Infrastructure Committee consists of the following members:

- Independent Member Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Samuel EVANS;
- Councillor Helen LEE;

- Councillor Owen TURNER;
- Councillor Annabelle DAYLIGHT; and
- Councillor Edwin NUNGGUMAJBARR

The Finance and Infrastructure Committee discussed the called for an inquiry, through the Productivity Commission, into early childhood education and care. As part of the inquiry, the Council will participate in a visit to the Beswick Creche by the Commissioners undertaking the review on the 24 March 2023 (FICM Meeting Day).

The Finance and Infrastructure Committee were informed of the recently delivered second glass cabinet for Barunga and the playground softfall being completed. The committee was also informed of the NLC decision to not approve the S19 lease over s19 for where the Barunga Night Patrol office is currently located (behind the Council office) and has been recently been moved to. Council are required to remove the building and concrete slab and repatriate to original grass. A contractor has been engaged to complete this work.

The committee was also informed that the ablution block for toilet near the Bulman Council office has been purchased and received. Section 19 EOI lodged for extended size of the Weemol Basketball Court.

### **Audit and Risk Committee Meeting – 12 April 2023**

The Audit and Risk Committee consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLSMITH (Independent Member);
- Councillor Patricia FARRELL; and
- Councillor John DALYWATER.

There was no topics of discussion in relation to the Nyirranggulong Ward at the Audit and Risk Committee Meeting.

### **UPCOMING COUNCIL MEETINGS**

26 July 2023	9:00am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre, Katherine
15 August 2023	10:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre, Katherine
23 August 2023	8:30am	<b>Ordinary Meeting of Council</b>	ALAWA Conference Room, Minyerri

*Unless indicated otherwise, all Council meetings are open to the public.*

### **MEETINGS ATTENDED BY THE MAYOR**

- Mataranka Local Authority Meeting – held on 02 May 2023
- Borroloola Local Authority Meeting – held on 18 May 2023
- Finance and infrastructure Committee Meeting – held on 24 May 2023
- Northern Land Council Meeting – held on 08 June 2023

<b>LOCAL AUTHORITY</b>	<b>NUMBER OF VACANCIES</b>
<b>Barunga Local Authority</b>	0



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<b>Beswick Local Authority</b>	<i>0</i>
<b>Bulman Local Authority</b>	<i>0</i>
<b>Manyallaluk Local Authority</b>	<i>2</i>

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**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**1   OMC\_21062023\_MIN\_0.pdf

Nil.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 21 JUNE 2023 AT 08:30AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Helen LEE;
- Councillor Patricia FARREL;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Jana DANIELS; and
- Councillor John DALYWATER.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Corporate Services and Engagement;
- Chloe IRLAM, Governance Engagement Coordinator;
- Bethany O'SULLIVAN, Communications Coordinator;
- Molly PLESE, Program Communications Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

**1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; and
- Doreen ALUSA, Manager Legislation and Policy Local Government, Department of the Chief Minister and Cabinet (via video conference).

**2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:51am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

#### **4 APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

**81/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) accepts the tendered apologies from Deputy Mayor Judy MacFARLANE, Councillor Samuel EVANS, Councillor Kathy-Anne NUMAMURDIRDI; and
- (b) does not accept the absence with no tendered apologies from Councillor Owen TURNER and Councillor Selina ASHLEY.

#### **5 QUESTIONS FROM THE PUBLIC**

Nil.

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

##### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**82/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 27 April 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

#### **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **7.1 ACTION LIST**

**83/2023 RESOLVED (Annabelle DAYLIGHT/John DALYWATER) CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

#### **8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- Barunga Festival- (Councillor Helen LEE);
- Deed of Variation – Community Child Care Fund- Restricted (CCCFR) Grant Agreement (Chief Executive Officer); and
- Update in relation to Numburindi Corporation (Councillor Edwin NUNGGUMAJBARR).

#### **9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

#### **10 PREVIOUS COMMITTEE MEETING MINUTES**

##### **10.1 PREVIOUS COMMITTEE MEETING MINUTES**

**84/2023 RESOLVED (Patricia FARRELL/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the previous Committee Meeting minutes report; and
- (b) approves the date change of Audit and Risk Committee Meeting from 16 August 2023 to 15 August 2023.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE****85/2023 RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT) CARRIED**

That Council accepts the incoming correspondence.

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 09:42 am.***12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE****86/2023 RESOLVED (Helen LEE/Jana DANIELS) CARRIED**

That Council:

- (a) notes the outgoing correspondence; and
- (b) requests the amendment of spelling error for Esther BULUMBARA in the report.

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 09:44 am.***13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT****87/2023 RESOLVED (Jana DANIELS/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report; and
- (b) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

**13.2 SOUTH WEST GULF WARD REPORT****88/2023 RESOLVED (Gadrian HOOSAN/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 18 May 2023 Borroloola Local Authority Minutes;
- (c) agrees to facilitate a Town Camp Roads forum in Borroloola in August;
- (d) discusses Councillor attendance at Local Authority Meetings; and
- (e) amends mover in item 14.4 from Councillor Gadrian HOOSAN to Councillor Samuel EVANS of Borroloola Local Authority minutes.

**13.3 NUMBULWAR NUMBURINDI WARD REPORT****89/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER) CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) confirms that the Numbulwar Local Authority is rescheduled to Thursday, 20 July 2023.

**13.4 NEVER NEVER WARD REPORT****90/2023 RESOLVED (Annabelle DAYLIGHT/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Jilkminggan Local Authority Meeting held on 02 May 2023;
- (c) approves the recommendations from the Mataranka Local Authority Meeting held on



- 02 May 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkminggan Local Authority;
  - (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Hodgson Downs (Minyerri) Local Authority; and
  - (f) confirms that the Hodgson Downs (Minyerri) Local Authority is rescheduled to Wednesday, 19 July 2023 for the

The Council conducted the Citizenship Ceremony starts and adjourned for morning tea at 10:00am.

### **13.5 NYIRANGGULUNG WARD REPORT**

**91/2023 RESOLVED (Helen LEE/John DALYWATER)**

**CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report; and
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

### **14 GENERAL BUSINESS**

#### **14.1 BARUNGA FESTIVAL**

**92/2023 RESOLVED (John DALYWATER/Jana DANIELS)**

**CARRIED**

That Council:

- (a) receives and notes the verbal report from Councillor Helen LEE in regards to the Barunga Festival;
- (b) acknowledges and express the gratitude to the Barunga, Wugularr (Beswick), Manyallauk, Mataranka and Katherine staff with the preparation and running of the event; and
- (c) thanking the Bagala Traditional Owners and Campaign Edge Sprout with organising a successful Festival in 2023.

#### **14.2 DEED OF VARIATION – COMMUNITY CHILD CARE FUND- RESTRICTED (CCCFR) GRANT AGREEMENT**

**93/2023 RESOLVED (John DALYWATER/Helen LEE)**

**CARRIED**

That Council:

- (a) receives and notes the Deed of Variation – Community Child Care Fund – Restricted (CCCFR) Grant Agreement report; and
- (b) approves the execution (signing and use of common seal) of the document.

#### **14.3 UPDATE IN RELATION TO NUMBURINDI CORPORATION**

**94/2023 RESOLVED (Patricia FARRELL/John DALYWATER)**

**CARRIED**

That Council receives and notes the verbal update in relation to the Numburindi Corporation and issues.

### **15 EXECUTIVE REPORTS**

#### **15.1 MAYOR'S REPORT**

**95/2023 RESOLVED (Helen LEE/Jana DANIELS)**

**CARRIED**

That Council receives and notes the Mayoral Report.

**15.2 REGIONAL PLAN 2023-2024****96/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER) CARRIED**

That Council:

- (a) adopts the 2023-24 Regional Plan and all contents contained therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including;
- (b) budget for Financial Year 2023-24 in accordance with Section 203 of the Act; and
- (c) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2023-24 to the Minister for Local Government.

Doreen ALUSA, Manager Legislation and Policy Local Government – Department of the Chief Minister and Cabinet presented to Council on Cemeteries Act Guidelines at 11:00am and left the meeting at 12:08pm.

*Cr Patricia FARRELL left the meeting, the time being 11:48 am.*

*Cr Patricia FARRELL returned to the meeting, the time being 11:52 am.*

Meeting adjourned for Lunch at 12:08pm and reconvened at 12:53pm.

**15.3 CITIZENSHIP CEREMONY****97/2023 RESOLVED (John DALYWATER/Patricia FARRELL) CARRIED**

That Council notes the report in relation to the conduct of a Citizenship Ceremony for Anh Thi Hai Tran.

**15.4 SUPPORT FOR THE NATIONAL REFERENDUM FOR CONSTITUTIONAL RECOGNITION OF AN INDIGENOUS VOICE TO PARLIAMENT****98/2023 RESOLVED (Edwin NUNGGUMAJBARR/Helen LEE) CARRIED**

That Council:

- (a) recognises the history and significance of the Barunga Statement and a call for the National Treaty with Aboriginal and Torres Strait Islanders and the Constitutional Recognition of First Nations people; and
- (b) furthermore, supports a 'Yes' vote for the National Referendum for the Voice to Parliament.

**15.5 COUNCIL MEETING ATTENDANCE REPORT****99/2023 RESOLVED (Patricia FARRELL/Gadrian HOOSAN) CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

**15.6 NORTHERN TERRITORY ELECTORAL BOUNDARY REDISTRIBUTION - FIRST PROPOSAL****100/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED**

That Council receives and notes the report in relation to the Northern Territory Electoral Boundary Redistribution – First Proposal.

**16 DEPUTATIONS AND PETITIONS**

**17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****17.1 NT HEALTH ENGAGEMENT & EDUCATION PROGRAM FUNDING****RECOMMENDATION****REPEATED REPORT – NO RESOLUTION REQUIRED -1354236**

That Council:

- (a) receives and notes the NT Health Engagement & Education Program Funding report; and
- (b) the Common Seal is placed on this agreement.

**18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****18.1 APPROVAL FOR DEED OF VARIATION - INDIGENOUS EMPLOYMENT INITIATIVE FOR RGRC AGED CARE SERVICES**

**101/2023 RESOLVED (John DALYWATER/Patricia FARRELL) CARRIED**

That Council approves the execution (signing and use of common seal) to the Deed of Variation with the Commonwealth Government extending their funding through 2023-24 for Approval for Deed of Variation - Indigenous Employment Initiative for Council's Aged Care Services.

**18.2 FIN011 - INVESTMENT POLICY (REVIEWED)**

**102/2023 RESOLVED (Helen LEE/Jana DANIELS) CARRIED**

That Council approves the amendments to FIN011 Financial Investment Policy.

**18.3 DEED OF VARIATION - 4-7ST90R8 - AGED CARE SERVICES**

**103/2023 RESOLVED (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) CARRIED**

That Council:

- (a) receives and notes the Deed of Variation – Community and Home Support for Aged Care Services report; and
- (b) approves the Chief Executive Officer to sign the deed of variation of \$1,062,310.40 million.

**18.4 INDIGENOUS YOUTH RECONNECT PROJECT - GRANT FUNDING FOR CONTINUATION OF SCHOOLING SUPPORT SERVICES TO 2024-25**

**104/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT) CARRIED**

That Council receives and notes the extension of this contract and approves the Acting Chief Executive Officer signing and execution of the funding agreement.

**18.5 NIAA FUNDING FOR RGRC CDP STAFF TO COMPLETE CERTIV TRAINING AND ASSESSMENT QUALIFICATION AND DELIVER BACK ON TRACK COURSES FOR CDP CLIENTS**

**105/2023 RESOLVED (Gadrian HOOSAN/Jana DANIELS) CARRIED**

That Council notes the Acting Chief Executive Officer signing of the contract with the National Indigenous Australians Agency (NIAA) funding for Community Development Programme (CDP) staff training and the delivery of 'Back on Track' courses through 2023-24.

**18.6 YOUTH ENGAGEMENT AND EDUCATION - SCHEDULE A - 5 YEAR AGREEMENT****106/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT) CARRIED**

That Council:

- (a) receives and notes the Schedule A for 5 years Engagement and Education Program from 01/07/2023 – 30/06/2028; and
- (b) approves the Chief Executive Officer to sign the agreement of \$328,273.00.

**18.7 LOCAL AUTHORITY PROJECTS UPDATE****107/2023 RESOLVED (Jana DANIELS/Patricia FARRELL) CARRIED**

That Council receives and notes the Local Authority Projects Update report.

**18.8 HUMAN RESOURCES AND TRAINING****108/2023 RESOLVED (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) CARRIED**

That Council:

- (a) receives and notes the Human Resources and Training report; and
- (b) requests that training is organised for Councilors for Strategic Planning and Community Engagement.

**18.9 COUNCIL'S FINANCIAL REPORT AS AT 31 MAY 2023****109/2023 RESOLVED (Jana DANIELS/Edwin NUNGGUMAJBARR) CARRIED**

That Council receives and notes the Council's Financial Report as at 31 May 2023.

*Cr Helen LEE left the meeting, the time being 01:48pm.***19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 MAJOR PROJECTS REPORT****110/2023 RESOLVED (Annabelle DAYLIGHT/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) are notified of the completion of the Jilkminggan Crèche softfall and shade project and the status of the Numbulwar Clinic Road projects.

*Cr Helen LEE returned to the meeting, the time being 01:50 pm.***S.1 DEPARTMENT OF CHIEF MINISTER - FEEDBACK ON COUNCIL'S DRAFT 2023-24 REGIONAL PLAN.****111/2023 RESOLVED (Edwin NUNGGUMAJBARR/Helen LEE) CARRIED**

That Council receives and notes the feedback from the Department of the Chief Minister and Cabinet on the Council's 2023-24 Regional Plan.

**S.2 CERTIFICATION OF ASSESSMENT RECORDS****112/2023 RESOLVED (Jana DANIELS/Annabelle DAYLIGHT) CARRIED**

That Council acknowledges the Chief Executive Officer certification of the Assessment Record for rateable property in the Roper Gulf Regional Council.

**S.3 DECLARATION OF RATES 2023/24**

113/2023 RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER)

**CARRIED**

That Council:

(a) declares the General Rates, Charges and Special Rates as

Zone/Class	2022-23	2023-24
Residential Rate 1 – Aboriginal Land	\$1,296.97	\$1,335.88
Residential Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$1,230.05	\$1,266.95
Residential Rate 3 – Vacant on Aboriginal Land	\$1,230.05	\$1,266.95
Commercial Rate 1 – Aboriginal Land	\$1,487.99	\$1,532.63
Commercial Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$1,448.28	\$1,491.73
Commercial Rate – Tourist Commercial/Caravan Parks	7.4853% UCV	7.710% UCV
Rural Rate 1 – Under 200 hectares	\$1,239.50	\$1,276.69
Rural Rate 2 – Over 200 hectares	\$1,271.69	\$1,309.84
Conditional Rate 1 – Pastoral Leases valued	\$511.97	\$527.33
< \$ 1,230,000		\$0.00
Conditional Rate 2 – Pastoral Leases valued	0.0416.% UCV	0.0428 % UCV
< \$ 1,230,000		
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$1,211.71	\$1,248.06
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.4726% UCV	0.486778
Other – All other properties	\$1,269.97	\$1,308.07
Special Rate – Animal Control	\$132.50	\$136.48
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$447.91	\$461.35

(b) Rates and Charges are payable in two (2) installments due by 30 September 2023 and 31 January 2024; and

(c) interest charge of 18% for late payment.

**20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**

114/2023 RESOLVED (John DALYWATER/Gadrian HOOSAN)

**CARRIED**

That Council:

(a) receives and notes the Community Development Programme (CDP) Update report; and

(b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.5 TENDER FOR HOMELANDS WATER TANKS**

115/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) receives and notes the Tender for Homelands Water Tanks report;
- (b) approves the award of \$533,266.80 (including GST) to Hoar Co for the supply and install of water tanks on stands and upgrade of water supply systems in Kewulyi and Mount Catt, thereby affixing the Council seal on the Major Works Contract; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

**20.6 REMOTE POOLS PROJECT**

116/2023 RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) receives and notes this report;
- (b) considers entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borrooloola;
- (c) requests that the YMCA NT present further proposal at the July Finance and Infrastructure Committee Meeting; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION**

117/2023 RESOLVED (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.2 Previous Committee Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.3 Community Development Programme (CDP) Update** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.*

**20.4 Waste Management Strategy Consultation Report** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**20.5 Tender for Homelands Water Tanks** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

**GENERAL BUSINESS**

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**ITEM NUMBER** 13.3  
**TITLE** Council Financial Report Placeholder  
  
**REFERENCE** 1358166  
**AUTHOR** Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Bulman Local Authority receive and note the tabled Finance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Finance Report was unavailable at time of the Agenda compilation. The report will be tabled to the Local Authority Members at the meeting.

**ISSUES/OPTIONS/SWOT**

Please find the report as an attachment on the Council Website alongside the Agenda.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**