



## **AGENDA**

# **BORROLOOLA LOCAL AUTHORITY MEETING THURSDAY, 3 AUGUST 2023**

Notice is given that the next Borroloola Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Thursday, 3 August 2023 at 09:00am  
The Conference Room Council Service Delivery Centre, Borroloola  
Or

Via Video/Teleconference  
Open a web browser and enter [join.telstra.com](https://join.telstra.com)  
Enter meeting ID and Guest Pin as below  
ID #: 0392608565  
Pin: 2554

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is positioned above the name and title.

**Marc GARDNER  
CHIEF EXECUTIVE OFFICER**

## **BORROLOOLA CURRENT MEMBERSHIP:**

### **Elected Members**

1. Mayor Tony JACK;
2. Councillor Samuel EVANS; and
3. Councillor Gadrian HOOSAN

### **Appointed Members**

1. Donald GARNER (Chairperson);
2. Raymond ANDERSON;
3. Trish ELMY;
4. Mike LONGTON;
5. Maria PYRO;
6. Jonathon SAUER;
7. Andrew FIRLEY; and
8. Casey HUCKS.

**MEMBERS:** 11

**COUNCIL:** 3

**LOCAL AUTHORITY:** 8

**QUORUM:** 6 (minimum requirement)

**PROVISIONAL:** 4 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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	Nil.	
15	<b>CLOSE OF MEETING</b>	

**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Confirmation of the Borroloola Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1363604
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Borroloola Local Authority confirms the minutes from the meeting held on Thursday, 18 May 2023, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Borroloola Local Authority scheduled a meeting to be held on Thursday, 04 May 2023. However due to logistical and travel issues, the meeting was **Postponed to Thursday, 18 May 2023.**

The Borroloola Local Authority held a meeting and met a **QUORUM** on Thursday, 18 May 2023. Attached are the recorded minutes from that meeting for the Local Authority to approve.

**ISSUES/OPTIONS/SWOT**

The next Borroloola Local Authority Meeting is scheduled for 9:00am Thursday, 09 November 2023.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Borroloola Local Authority 2023-05-18 [2281] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BORROLOOLA LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, BORROLOOLA  
ON THURSDAY, 18 MAY 2023 AT 9:00AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Mayor Tony JACK (via videoconference);
- Councillor Samuel EVANS;
- Don GARNER (Chairperson);
- Maria PYRO;
- Mike LONGTON;
- Casey HUCKS;
- Andrew FIRLEY (arrived at 9:52am).

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- David HURST, General Manager Community Services and Engagement;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Paul AVERY, Community Services Manager;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker); and
- Bhumika ADHIKARI, Governance Officer.

**1.3 Guests**

- Maryanne WALLEY, Australian Electoral Commission (AEC); and
- Michelle CONNOLLY, Australian Electoral Commission (AEC).

**2 MEETING OPENED**

The Borrooloola Local Authority Meeting opened at 9:08am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES AND LEAVE OF ABSENCE**

*BOR Q-20/2023*

**(Mike LONGTON/Samuel EVANS)**

**CARRIED**

That the Borrooloola Local Authority:

- (a) accepts the tendered apologies from Local Authority members Trish ELMY, Andrew
-

- FIRLEY, Jonathon SAUER, and Raymond ANDERSON; and  
(b) notes the absence with no apologies from Councillor Gadrian HOOSAN.

## 5 QUESTIONS FROM THE PUBLIC

The two (2) representatives from the Australian Electoral Commission (AEC) presented to the Borrooloola Local Authority, the time being 9:10am.

## 6 DISCLOSURES OF INTEREST

Mayor Tony JACK declared an interest of being a member on the Mawurli and Wirriwangkuma Aboriginal Corporation (MAWA) board.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF THE BORROLOOLA LOCAL AUTHORITY MEETING PREVIOUS MINUTES

*BOR Q-21/2023* (Mike LONGTON/Casey HUCKS) **CARRIED**

That the Borrooloola Local Authority confirms the minutes from the meeting held 09 February 2023, and affirms them to be a true and accurate record of the meetings decisions and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

*BOR Q-22/2023* (Mike LONGTON/Samuel EVANS) **CARRIED**

That the Borrooloola Local Authority:

- (a) receives and notes the Action List;
- (b) requests that Council facilitates a Town Camp Roads forum in Borrooloola involving all relevant stakeholders; and
- (c) requests that Council implement Zebra Crossings at Anyula St, two (2) at Robinson Rd, Malandari store, and one at the pool.

*Local Authority Member Andrew FIRLEY joined the meeting, the time being 9:52am.*

## 9 CALL FOR ITEMS OF OTHER BUSINESS

- Financial Report
- Borrooloola ComSafe Report
- MRMCBT Coordinator (employment opportunity)
- Rest areas with toilets along Carpintaria Highway – *Samuel EVANS*
- Illegal Camping – *Mike Longton*
- Community trailer

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

Nil.

## 12 OPERATIONAL REPORTS



**12.1 MAJOR PROJECTS**

*BOR Q-23/2023* (Mike LONGTON/Maria PYRO) **CARRIED**

That the Borroloola Local Authority:

- (a) receive and note the report; and
- (b) endorse the location of the proposed footpath on Anyula Street.

**12.2 BORROLOOLA LOCAL AUTHORITY PROJECTS UPDATE**

*BOR Q-24/2023* (Mike LONGTON/Maria PYRO) **CARRIED**

That the Borroloola Local Authority receives and notes the Local Authority Projects Update report.

**13 GENERAL BUSINESS****13.1 COUNCIL SERVICES REPORT**

*BOR Q-25/2023* (Samuel EVANS/Mike LONGTON) **CARRIED**

That the Borroloola Local Authority receives and notes the Council Services Report.

**13.2 COMMUNITY DEVELOPMENT PROGRAMME**

*BOR Q-26/2023* (Samuel EVANS/Mike LONGTON) **CARRIED**

That the Borroloola Local Authority receives and notes the Community Development Program (CDP) report.

**13.3 LOCAL AUTHORITY MEMBER ATTENDANCE**

*BOR Q-27/2023* (Mike LONGTON/Andrew FIRLEY) **CARRIED**

That the Borroloola Local Authority:

- (a) receives and notes the Local Authority Member Attendance report; and
- (b) requests Council communicate with Councillor Gadrian HOOSAN in regards to his attendance at the Borroloola Local Authority.

**13.4 ELECTED MEMBER REPORT**

*BOR Q-28/2023* (Mike LONGTON/Maria PYRO) **CARRIED**

That the Borroloola Local Authority receives and notes the Elected Member report.

**14 OTHER BUSINESS****14.1 FINANCIAL REPORT**

*BOR Q-29/2023* (Mike LONGTON/Samuel EVANS) **CARRIED**

That the Borroloola Local Authority receive and note the Financial Report.

**14.2 BORROLOOLA COMSAFE REPORT**

*BOR Q-30/2023* (Maria PYRO/Mike LONGTON) **CARRIED**

That the Borroloola Local Authority:

- (a) receive and note the Borroloola ComSafe Report;
- (b) requests more detail is provided regarding the exact drop off locations (eg which camp);
- (c) requests a report back to the 03 August 2023 Borroloola Local Authority Meeting regarding the maximum radius that Night Patrol can drop Community Members off to; and

- (d) requests Council undertake a review of the Borrooloola Night Patrol peak hours, working hours, operation, staffing and employment opportunities and report back to the 03 August 2023 Borrooloola Local Authority Meeting.

**14.3 MRMCBT COORDINATOR (EMPLOYMENT OPPORTUNITY) – Local Authority**  
Member Andrew FIRLEY

BOR Q-31/2023 (Andrew FIRLEY/Samuel EVANS) **CARRIED**

That the Borrooloola Local Authority receive and note the employment opportunity at McArthur River Mine Community Benefits Trust (MRMCBT) presented by Local Authority Member Andrew FIRLEY.

**14.4 REST AREAS WITH TOILETS ALONG THE CARPENTARIA HIGHWAY - Councillor**  
Samuel EVANS

BOR Q-32/2023 (Samuel EVANS /Casey HUCKS) **CARRIED**

That the Borrooloola Local Authority receive and note the update provided.

*That the Borrooloola Local Authority raised the issue of a lack of rest stop areas with toilets located along the Carpentaria Highway.*

*The Chief Executive Officer provided an update that this issue is being investigated through relevant stakeholders and government entities such as the Department of Infrastructure, Planning and Logistics.*

**14.5 ILLEGAL CAMPING - Local Authority Member Mike LONGTON**

BOR Q-33/2023 (Samuel EVANS/Mike LONGTON) **CARRIED**

That the Borrooloola Local Authority request that Council request the Department of Infrastructure, Planning and Logistics (DIPL) to install 'No Camping' signage for two (2) locations that tourists are camping at:

- Camp Creek : Boat ramp behind Council Depo
- Rocky Creek : Boat ramp

**14.6 TRAILER**

BOR Q-34/2023 (Mike LONGTON/Samuel EVANS) **CARRIED**

That the Borrooloola Local Authority;

- (a) requests a report back to the 03 August 2023 Borrooloola Local Authority Meeting regarding an investigation into the purchasing of two (2) 7 X 4 box trailers with a cage through Local Authority Project Funding (LAPF) for Community use to hire and clean up their own homes/yards in preparation for the Cyclone season; and
- (b) requests a report back to the 03 August 2023 Borrooloola Local Authority Meeting regarding an investigation into the purchasing of trailer with a permanently attached toilet for ease of transportation for events within Borrooloola through Local Authority Project Funding (LAPF).

**15 CLOSE OF MEETING**

The meeting closed at 11:47 am.

This page and the proceeding pages are the Minutes of the Borrooloola Local Authority Meeting held on Thursday, 18 May 2023 and confirmed Thursday, 3 August 2023.

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Chairperson Don GARNER  
Confirmed on Thursday, 3 August 2023.

Unconfirmed

## **BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1363606
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

### **RECOMMENDATION**

That the Borroloola Local Authority receives and notes the Action List.

### **KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

### **BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

## **BORROLOOLA ACTION LIST**

### **8.1 ACTION LIST**

*BOR Q-22/2023*      **(Mike LONGTON/Samuel EVANS)**      **CARRIED**

That the Borroloola Local Authority:

- (a) receives and notes the Action List;
- (b) requests that Council facilitates a Town Camp Roads forum in Borroloola involving all relevant stakeholders; and
- (c) requests that Council implement Zebra Crossings at Anyula St, two (2) at Robinson Rd, Malandari store, and one at the pool.

## 12.1 MAJOR PROJECTS

**BOR Q-23/2023 (Mike LONGTON/Maria PYRO) CARRIED**

That the Borroloola Local Authority:

- (a) receive and note the report; and
- (b) endorse the location of the proposed footpath on Anyula Street.

## 13.3 LOCAL AUTHORITY MEMBER ATTENDANCE

**BOR Q-27/2023 (Mike LONGTON/Andrew FIRLEY) CARRIED**

That the Borroloola Local Authority:

- (a) receives and notes the Local Authority Member Attendance report; and
- (b) requests Council communicate with Councillor Gadrian HOOSAN in regards to his attendance at the Borroloola Local Authority.

## 14.2 BORROLOOLA COMSAFE REPORT

**BOR Q-30/2023 (Maria PYRO/Mike LONGTON) CARRIED**

That the Borroloola Local Authority:

- (a) receive and note the Borroloola ComSafe Report;
- (b) requests more detail is provided regarding the exact drop off locations (eg which camp);
- (c) requests a report back to the 03 August 2023 Borroloola Local Authority Meeting regarding the maximum radius that Night Patrol can drop Community Members off to; and
- (d) requests Council undertake a review of the Borroloola Night Patrol peak hours, working hours, operation, staffing and employment opportunities and report back to the 03 August 2023 Borroloola Local Authority Meeting.

## 14.5 ILLEGAL CAMPING - Local Authority Member Mike LONGTON

**BOR Q-33/2023 (Samuel EVANS/Mike LONGTON) CARRIED**

That the Borroloola Local Authority request that Council request the Department of Infrastructure, Planning and Logistics (DIPL) to install 'No Camping' signage for two (2) locations that tourists are camping at:

- Camp Creek : Boat ramp behind Council Depo
- Rocky Creek : Boat ramp

#### **14.6 TRAILER**

*BOR Q-34/2023*

**(Mike LONGTON/Samuel EVANS)**

***CARRIED***

That the Borroloola Local Authority;

- (a) requests a report back to the 03 August 2023 Borroloola Local Authority Meeting regarding an investigation into the purchasing of two (2) 7 X 4 box trailers with a cage through Local Authority Project Funding (LAPF) for Community use to hire and clean up their own homes/yards in preparation for the Cyclone season; and
- (b) requests a report back to the 03 August 2023 Borroloola Local Authority Meeting regarding an investigation into the purchasing of trailer with a permanently attached toilet for ease of transportation for events within Borroloola through Local Authority Project Funding (LAPF).

#### **ATTACHMENTS**

There are no attachments to this report.

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Borroloola Local Authority Projects Update
<b>REFERENCE</b>	1363384
<b>AUTHOR</b>	Puspa KARKI, Executive Support Coordinator

**RECOMMENDATION**

That the Borroloola Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Borroloola Local Authority has received a total of \$973,931.00 from the Northern Territory Government and \$71,477 from the Council for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Borroloola Local Authority has allocated \$1,070,063.49, accounting for surplus funds from completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached funding report as at 30<sup>th</sup> June 2023.
- Quotation requests ongoing for portable toilets at the Cemetery.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

NIL

**ATTACHMENTS**

- 1 LA Projects Borroloola 30.06.2023.pdf

Borroloola Local Authority Project Funding		30 June 2023	
Funding received from Department	Funds Allocated	Remaining Unallocated Funds	
Funds Received from Department		\$ 973,931.00	
Funds allocated from Council		\$ 71,477.00	
		\$ 1,045,408.00	
Funds Allocated to projects by Local Authority Members		\$ 1,070,063.49	
Surplus/(Deficit) from completed projects		\$ 24,655.49	
<b>Remaining Unallocated funds</b>		<b>\$ (0.00)</b>	

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818 PR7	Toilet at Cemetery	\$ 25,000.00	\$ 1,000.00	Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project. The toilet from the sports court is non-compliant. Projects team soon to start tender process. <b>Change in Scope, getting quotes for portable toilets.</b>
6/2/2020 1313822 PR9	Replace Toilet Block at Airport	\$ 428,464.49	\$ 111,721.38	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 . Construction contract signed. Works have begun . Underground plumbing complete. <b>Request for tender paperwork in progress.</b>
9/02/2023 PR38	Tamarind Park Power supply	\$ 129,831.00		On 9/02/2023 LA allocated \$129,831 to install power supply at the Tamarind Park. Investigating Solar Lights as an option for power supply to BBQ area. Suggest putting solar lights at the memorial and a few trough the park as well.
	Total for current projects in progres	\$ 583,295.49	\$ 112,721.38	
	Total for Completed projects	\$ 486,768.00	\$ 462,112.51	
	<b>Grand Total</b>	<b>\$ 1,070,063.49</b>	<b>\$ 574,833.89</b>	



**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.2
<b>TITLE</b>	Borroloola ComSafe Report
<b>REFERENCE</b>	1363650
<b>AUTHOR</b>	Rachael WALTERS, Programs Administration Officer

**RECOMMENDATION**

That the Robinson River Local Authority receives and notes the Community Safety report.

**KEY OUTCOME AREA**

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Governance:** Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

Council receives funding from the National Indigenous Australians Agency (NIAA) to deliver Community Night Patrol, Indigenous Sport & Recreation, and Indigenous Youth Reconnect in Borroloola. The following data was recorded during the period 1 January to 30 June 2023:

**Community Night Patrol**

- A total of 287 individuals assisted during the period.
- 54% of interactions were with males.
- 46% of interactions were with females.
- 91% of recorded incidents were alcohol related.

**Indigenous Sport & Recreation**

- Average number of participants per session was 35.
- Across the region, Borroloola ranked third for the highest total number of participants during the period.
- A total of 366 hours of activities were delivered.
- Delivery continues to be significantly impacted by the cyclone shelter development.

**Indigenous Youth Reconnect**

- 66 youth supported.
- 56% of participants were male.
- 44% of participants were female.

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Borroloola ComSafe LA.pdf

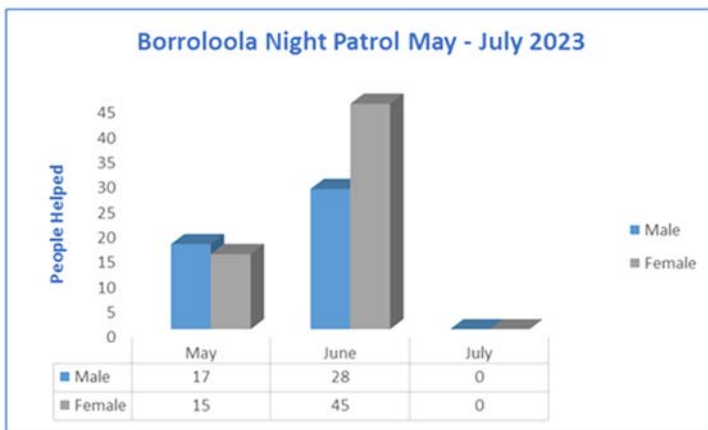
## Borroloola ComSafe L.A. Report May – July 2023

Night Patrol.

For the period of May – July 2023:

- Provided assistance to 105 individuals
- 43% of interactions were with Males
- 57% of interactions were with Females
- 80% of interactions were alcohol related

Due to staffing issues, Night Patrol operations have been considerably lower than average.



**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Local Authority Member Attendance
<b>REFERENCE</b>	1363605
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Borroloola Local Authority receives and notes the Local Authority Member Attendance report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019*, deals with Local Authority Administration and states that Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Borroloola Local Authority Member Attendance**

Local Authority Meeting Members	10 November 2022	01 December 2022	09 February 2023	08 May 2023	18 May 2023
Mayor Tony Jack	Meeting Postponed	P	P	Meeting Postponed	P
Councillor Gadrian HOOSAN	-	NO AP	AP	-	NO AP
Councillor Samuel Evans	-	P	AP	-	P
Donald GARNER	-	NO AP	P	-	P
Michael Longton	-	P	P	-	P
Jon Sauer	-	P	P	-	AP
Trish Elmy	-	P	P	-	AP
Maria Pyro	-	P	P	-	P
Raymond Anderson	-	NO AP	NO AP	-	AP
Andrew Firley	-	Appointed	AP	-	P (arrived late)
Casey Hucks	-	-	Appointed	-	P

**Key**

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1363608
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Borroloola Local Authority receives and notes the Elected Member report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 21 JUNE 2023**

Council approved the recommendations from the Borroloola Local Authority Meeting held on 18 May 2023 and also agreed to facilitate a Town Camp Roads forum in Borroloola.

Council received additional grant funding from NIAA to continue early childhood and schooling support services at Ngukurr, Borroloola and Numbulwar through to June 2025 (2023-24: \$995,700.00; 2024-25: \$497,850.00). Through this program Council supports families and helps children get a good start at school and improved early childhood development and care.

Council considered entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borroloola.

**FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 26 JULY 2023**

The Finance and Infrastructure Committee Meeting consists of:

- Independent Member Mr Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Helen LEE;
- Councillor Annabelle DAYLIGHT;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR; and
- Councillor Owen TURNER.

At this meeting, Committee discussed about Borroloola Cyclone Shelter Project. This project is being project managed by DIPL. A project steering committee meeting was held on 22 June 2023, with progress reports provided. This project is on schedule.

Chief Executive Officer of YMCA and Remote Pools Project Manager presented to the Finance and Infrastructure Committee. Committee also considered entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming

pools in the communities of Ngukurr and Borroloola and requested the Chief Executive Officer to review against the Key Performance Indicator (KPI) and for two years subject to annual review via assessment report.

### **AUDIT AND RISK COMMITTEE MEETING – 07 JUNE 2023**

The Audit and Risk Committee Meeting consists of:

- Independent Member Ian SWAN;
- Independent Member Carolyn EAGLE;
- Independent Member Claudia GOLDSMITH;
- Councillor John DALYWATER; and
- Councillor Patricia FARRELL.

There were no direct subjects pertaining to the South West Gulf Ward discussed at the Audit and Risk Committee Meeting.

### **UPCOMING COUNCIL MEETINGS**

16 August 2023 at 10:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre Katherine
23 August 2023 at 8:30am	<b>Ordinary Meeting of Council</b>	Alawa Aboriginal Corporation, Hodgson Downs(Minyerri)
27 September 2023 at 9:00am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre Katherine

*Unless indicated otherwise, all Council meetings are open to the public.*

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

- 1 Ordinary Meeting of Council 2023-06-21 [2302] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT  
ON WEDNESDAY, 21 JUNE 2023 AT 08:30AM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Elected Members**

- Mayor Tony JACK;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Helen LEE;
- Councillor Patricia FARREL;
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Jana DANIELS; and
- Councillor John DALYWATER.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- David HURST, General Manager Corporate Services and Engagement;
- Chloe IRLAM, Governance Engagement Coordinator;
- Bethany O'SULLIVAN, Communications Coordinator;
- Molly PLESE, Program Communications Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

**1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet; and
- Doreen ALUSA, Manager Legislation and Policy Local Government, Department of the Chief Minister and Cabinet (via video conference).

**2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:51am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**

#### **4 APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

**81/2023 RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR) CARRIED**

That Council:

- (a) accepts the tendered apologies from Deputy Mayor Judy MacFARLANE, Councillor Samuel EVANS, Councillor Kathy-Anne NUMAMURDIRDI; and
- (b) does not accept the absence with no tendered apologies from Councillor Owen TURNER and Councillor Selina ASHLEY.

#### **5 QUESTIONS FROM THE PUBLIC**

Nil.

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

##### **6.1 CONFIRMATION OF PREVIOUS MINUTES**

**82/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR) CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 27 April 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

#### **7 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **7.1 ACTION LIST**

**83/2023 RESOLVED (Annabelle DAYLIGHT/John DALYWATER) CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

#### **8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- Barunga Festival- (Councillor Helen LEE);
- Deed of Variation – Community Child Care Fund- Restricted (CCCFR) Grant Agreement (Chief Executive Officer); and
- Update in relation to Numburindi Corporation (Councillor Edwin NUNGGUMAJBARR).

#### **9 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Ordinary Meeting of Council.

#### **10 PREVIOUS COMMITTEE MEETING MINUTES**

##### **10.1 PREVIOUS COMMITTEE MEETING MINUTES**

**84/2023 RESOLVED (Patricia FARRELL/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the previous Committee Meeting minutes report; and
- (b) approves the date change of Audit and Risk Committee Meeting from 16 August 2023 to 15 August 2023.



**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE**

85/2023 **RESOLVED** (Patricia FARRELL/Annabelle DAYLIGHT) **CARRIED**

That Council accepts the incoming correspondence.

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 09:42 am.*

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE**

86/2023 **RESOLVED** (Helen LEE/Jana DANIELS) **CARRIED**

That Council:

- (a) notes the outgoing correspondence; and
- (b) requests the amendment of spelling error for Esther BULUMBARA in the report.

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 09:44 am.*

**13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT**

87/2023 **RESOLVED** (Jana DANIELS/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report; and
- (b) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

**13.2 SOUTH WEST GULF WARD REPORT**

88/2023 **RESOLVED** (Gadrian HOOSAN/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 18 May 2023 Borroloola Local Authority Minutes;
- (c) agrees to facilitate a Town Camp Roads forum in Borroloola in August;
- (d) discusses Councillor attendance at Local Authority Meetings; and
- (e) amends mover in item 14.4 from Councillor Gadrian HOOSAN to Councillor Samuel EVANS of Borroloola Local Authority minutes.

**13.3 NUMBULWAR NUMBURINDI WARD REPORT**

89/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report; and
- (b) confirms that the Numbulwar Local Authority is rescheduled to Thursday, 20 July 2023.

**13.4 NEVER NEVER WARD REPORT**

90/2023 **RESOLVED** (Annabelle DAYLIGHT/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the recommendations from the Jilkminggan Local Authority Meeting held on 02 May 2023;
- (c) approves the recommendations from the Mataranka Local Authority Meeting held on

02 May 2023;

- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkmिंगgan Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill two (2) vacancies on the Hodgson Downs (Minyerri) Local Authority; and
- (f) confirms that the Hodgson Downs (Minyerri) Local Authority is rescheduled to Wednesday, 19 July 2023 for the

The Council conducted the Citizenship Ceremony starts and adjourned for morning tea at 10:00am.

### 13.5 NYIRANGGULUNG WARD REPORT

91/2023 RESOLVED (Helen LEE/John DALYWATER)

**CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report; and
- (b) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority.

## 14 GENERAL BUSINESS

### 14.1 BARUNGA FESTIVAL

92/2023 RESOLVED (John DALYWATER/Jana DANIELS)

**CARRIED**

That Council:

- (a) receives and notes the verbal report from Councillor Helen LEE in regards to the Barunga Festival;
- (b) acknowledges and express the gratitude to the Barunga, Wugularr (Beswick), Manyallauk, Mataranka and Katherine staff with the preparation and running of the event; and
- (c) thanking the Bagala Traditional Owners and Campaign Edge Sprout with organising a successful Festival in 2023.

### 14.2 DEED OF VARIATION – COMMUNITY CHILD CARE FUND- RESTRICTED (CCCFR) GRANT AGREEMENT

93/2023 RESOLVED (John DALYWATER/Helen LEE)

**CARRIED**

That Council:

- (a) receives and notes the Deed of Variation – Community Child Care Fund – Restricted (CCCFR) Grant Agreement report; and
- (b) approves the execution (signing and use of common seal) of the document.

### 14.3 UPDATE IN RELATION TO NUMBURINDI CORPORATION

94/2023 RESOLVED (Patricia FARRELL/John DALYWATER)

**CARRIED**

That Council receives and notes the verbal update in relation to the Numburindi Corporation and issues.

## 15 EXECUTIVE REPORTS

### 15.1 MAYOR'S REPORT

95/2023 RESOLVED (Helen LEE/Jana DANIELS)

**CARRIED**

That Council receives and notes the Mayoral Report.

**15.2 REGIONAL PLAN 2023-2024**

96/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

- (a) adopts the 2023-24 Regional Plan and all contents contained therein in accordance with Section 35 (1) of the Local Government Act 2019 (the Act) and its statutory instruments, including;
- (b) budget for Financial Year 2023-24 in accordance with Section 203 of the Act; and
- (c) authorises the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2023-24 to the Minister for Local Government.

Doreen ALUSA, Manager Legislation and Policy Local Government – Department of the Chief Minister and Cabinet presented to Council on Cemeteries Act Guidelines at 11:00am and left the meeting at 12:08pm.

*Cr Patricia FARRELL left the meeting, the time being 11:48 am.*

*Cr Patricia FARRELL returned to the meeting, the time being 11:52 am.*

Meeting adjourned for Lunch at 12:08pm and reconvened at 12:53pm.

**15.3 CITIZENSHIP CEREMONY**

97/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL) **CARRIED**

That Council notes the report in relation to the conduct of a Citizenship Ceremony for Anh Thi Hai Tran.

**15.4 SUPPORT FOR THE NATIONAL REFERENDUM FOR CONSTITUTIONAL RECOGNITION OF AN INDIGENOUS VOICE TO PARLIAMENT**

98/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council:

- (a) recognises the history and significance of the Barunga Statement and a call for the National Treaty with Aboriginal and Torres Strait Islanders and the Constitutional Recognition of First Nations people; and
- (b) furthermore, supports a 'Yes' vote for the National Referendum for the Voice to Parliament.

**15.5 COUNCIL MEETING ATTENDANCE REPORT**

99/2023 **RESOLVED** (Patricia FARRELL/Gadrian HOOSAN) **CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

**15.6 NORTHERN TERRITORY ELECTORAL BOUNDARY REDISTRIBUTION - FIRST PROPOSAL**

100/2023 **RESOLVED** (John DALYWATER/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the report in relation to the Northern Territory Electoral Boundary Redistribution – First Proposal.

**16 DEPUTATIONS AND PETITIONS**

**17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT****17.1 NT HEALTH ENGAGEMENT & EDUCATION PROGRAM FUNDING****RECOMMENDATION****REPEATED REPORT – NO RESOLUTION REQUIRED -1354236**

That Council:

- (a) receives and notes the NT Health Engagement & Education Program Funding report; and
- (b) the Common Seal is placed on this agreement.

**18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT****18.1 APPROVAL FOR DEED OF VARIATION - INDIGENOUS EMPLOYMENT INITIATIVE FOR RGRC AGED CARE SERVICES**

101/2023 **RESOLVED** (John DALYWATER/Patricia FARRELL) **CARRIED**

That Council approves the execution (signing and use of common seal) to the Deed of Variation with the Commonwealth Government extending their funding through 2023-24 for Approval for Deed of Variation - Indigenous Employment Initiative for Council's Aged Care Services.

**18.2 FIN011 - INVESTMENT POLICY (REVIEWED)**

102/2023 **RESOLVED** (Helen LEE/Jana DANIELS) **CARRIED**

That Council approves the amendments to FIN011 Financial Investment Policy.

**18.3 DEED OF VARIATION - 4-7ST90R8 - AGED CARE SERVICES**

103/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Deed of Variation – Community and Home Support for Aged Care Services report; and
- (b) approves the Chief Executive Officer to sign the deed of variation of \$1,062,310.40 million.

**18.4 INDIGENOUS YOUTH RECONNECT PROJECT - GRANT FUNDING FOR CONTINUATION OF SCHOOLING SUPPORT SERVICES TO 2024-25**

104/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That Council receives and notes the extension of this contract and approves the Acting Chief Executive Officer signing and execution of the funding agreement.

**18.5 NIAA FUNDING FOR RGRC CDP STAFF TO COMPLETE CERTIV TRAINING AND ASSESSMENT QUALIFICATION AND DELIVER BACK ON TRACK COURSES FOR CDP CLIENTS**

105/2023 **RESOLVED** (Gadrian HOOSAN/Jana DANIELS) **CARRIED**

That Council notes the Acting Chief Executive Officer signing of the contract with the National Indigenous Australians Agency (NIAA) funding for Community Development Programme (CDP) staff training and the delivery of 'Back on Track' courses through 2023-24.

**18.6 YOUTH ENGAGEMENT AND EDUCATION - SCHEDULE A - 5 YEAR AGREEMENT**

106/2023 **RESOLVED** (John DALYWATER/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) receives and notes the Schedule A for 5 years Engagement and Education Program from 01/07/2023 – 30/06/2028; and
- (b) approves the Chief Executive Officer to sign the agreement of \$328,273.00.

**18.7 LOCAL AUTHORITY PROJECTS UPDATE**

107/2023 **RESOLVED** (Jana DANIELS/Patricia FARRELL) **CARRIED**

That Council receives and notes the Local Authority Projects Update report.

**18.8 HUMAN RESOURCES AND TRAINING**

108/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Human Resources and Training report; and
- (b) requests that training is organised for Councilors for Strategic Planning and Community Engagement.

**18.9 COUNCIL'S FINANCIAL REPORT AS AT 31 MAY 2023**

109/2023 **RESOLVED** (Jana DANIELS/Edwin NUNGGUMAJBARR) **CARRIED**

That Council receives and notes the Council's Financial Report as at 31 May 2023.

*Cr Helen LEE left the meeting, the time being 01:48pm.*

**19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 MAJOR PROJECTS REPORT**

110/2023 **RESOLVED** (Annabelle DAYLIGHT/Patricia FARRELL) **CARRIED**

That Council:

- (a) receives and notes the Major Projects Report; and
- (b) are notified of the completion of the Jilkminggan Crèche softfall and shade project and the status of the Numbulwar Clinic Road projects.

*Cr Helen LEE returned to the meeting, the time being 01:50 pm.*

**S.1 DEPARTMENT OF CHIEF MINISTER - FEEDBACK ON COUNCIL'S DRAFT 2023-24 REGIONAL PLAN.**

111/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Helen LEE) **CARRIED**

That Council receives and notes the feedback from the Department of the Chief Minister and Cabinet on the Council's 2023-24 Regional Plan.

**S.2 CERTIFICATION OF ASSESSMENT RECORDS**

112/2023 **RESOLVED** (Jana DANIELS/Annabelle DAYLIGHT) **CARRIED**

That Council acknowledges the Chief Executive Officer certification of the Assessment Record for rateable property in the Roper Gulf Regional Council.

**S.3 DECLARATION OF RATES 2023/24**

113/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/John DALYWATER) **CARRIED**

That Council:

(a) declares the General Rates, Charges and Special Rates as

Zone/Class	2022-23	2023-24
Residential Rate 1 – Aboriginal Land	\$1,296.97	\$1,335.88
Residential Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$1,230.05	\$1,266.95
Residential Rate 3 – Vacant on Aboriginal Land	\$1,230.05	\$1,266.95
Commercial Rate 1 – Aboriginal Land	\$1,487.99	\$1,532.63
Commercial Rate 2 – Borroloola, Mataranka, Larrimah & Daly Waters	\$1,448.28	\$1,491.73
Commercial Rate – Tourist Commercial/Caravan Parks	7.4853% UCV	7.710% UCV
Rural Rate 1 – Under 200 hectares	\$1,239.50	\$1,276.69
Rural Rate 2 – Over 200 hectares	\$1,271.69	\$1,309.84
Conditional Rate 1 – Pastoral Leases valued	\$511.97	\$527.33
< \$ 1,230,000		\$0.00
Conditional Rate 2 – Pastoral Leases valued	0.0416.% UCV	0.0428 % UCV
< \$ 1,230,000		
Conditional Rate 3 – Mining Leases valued < \$ 255,100	\$1,211.71	\$1,248.06
Conditional Rate 4 – Mining Leases valued > \$ 255,100	0.4726% UCV	0.486778
Other – All other properties	\$1,269.97	\$1,308.07
Special Rate – Animal Control	\$132.50	\$136.48
Waste Management Charge – per standard rubbish bin multiplied by the number of collections per week	\$447.91	\$461.35

- (b) Rates and Charges are payable in two (2) installments due by 30 September 2023 and 31 January 2024; and  
(c) interest charge of 18% for late payment.

**20.3 COMMUNITY DEVELOPMENT PROGRAMME (CDP) UPDATE**

114/2023 **RESOLVED** (John DALYWATER/Gadrian HOOSAN) **CARRIED**

That Council:

- (a) receives and notes the Community Development Programme (CDP) Update report; and  
(b) makes public the resolution from this report in the open minutes of this Council meeting.

**20.5 TENDER FOR HOMELANDS WATER TANKS**

120/2023 **RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council:

- (a) receives and notes the Tender for Homelands Water Tanks report;
- (b) approves the award of \$533,266.80 (including GST) to Hoar Co for the supply and install of water tanks on stands and upgrade of water supply systems in Kewulyi and Mount Catt, thereby affixing the Council seal on the Major Works Contract; and
- (c) makes public the resolution from this report in the open minutes of this Council meeting.

**20.6 REMOTE POOLS PROJECT**

121/2023 **RESOLVED (Patricia FARRELL/Annabelle DAYLIGHT)** **CARRIED**

That Council:

- (a) receives and notes this report;
- (b) considers entering into an agreement with YMCA of the Northern Territory & Community Services Ltd for the management of swimming pools in the communities of Ngukurr and Borroloola;
- (c) requests that the YMCA NT present further proposal at the July Finance and Infrastructure Committee Meeting; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

**20.7 CEO REVIEW COMMITTEE**

122/2023 **RESOLVED (Edwin NUNGGUMAJBARR/John DALYWATER)** **CARRIED**

That Council:

- (a) establishes a CEO review committee consisting of the following Councillors;
  1. Mayor Tony JACK;
  2. Councillor Helen LEE;
  3. Councillor John DALYWATER;
  4. Councillor Gadrian HOOSAN.
- (b) establishes an informal review committee every four (4) months to fit with Ordinary Meeting of Council cycles and formal review committee every twelve (12) months;
- (c) considers the annual review of the Chief Executive Officer for July 2023 to be confirmed; and
- (d) makes public the resolution from this report in the open minutes of this Council meeting.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION**

115/2023 **RESOLVED (John DALYWATER/Annabelle DAYLIGHT)** **CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.*

**20.2 Previous Committee Minutes Confidential Session** - *The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and*

would, if publicly disclosed, be likely to be contrary to the public interest.

- 20.3 Community Development Programme (CDP) Update** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.
- 20.4 Waste Management Strategy Consultation Report** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.5 Tender for Homelands Water Tanks** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 20.6 Remote Pools Project** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (b) (c)(i) (c)(ii) (c)(iii) (c)(iv) (d) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.
- 20.7 CEO Review Committee** - The report will be conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (d), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information subject to an obligation of confidentiality at law, or in equity.

The meeting moved to the Confidential Session at 2:19 pm.

## RETURN TO OPEN

123/2023 **RESOLVED** (Helen LEE/Patricia FARRELL)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

The meeting re-opened to the public at 3:00 pm.

## 21 CLOSE OF MEETING

The meeting closed at 3:01 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 21 June 2023 and will be confirmed at the next meeting.



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Mayor Tony JACK  
Confirmed on Wednesday, 23 August 2023.

Unconfirmed

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Community Development Programme
<b>REFERENCE</b>	1363628
<b>AUTHOR</b>	Michaela NAARE, Acting Regional Manager Community Development Programme; Lisa Bishop, Acting CDP Assistant Manager

**RECOMMENDATION**

That the Borroloola Local Authority receives and notes the Community Development Program (CDP) report.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

The Community Development Program (CDP) is a remote employment and community development service being delivered by Council on behalf of the Australian Government. Council is required to deliver a quality service, fulfilling all obligations and adhering to CDP contractual compliance under the Head Agreement.

Borroloola CDP currently has 355 commenced job seekers on the caseload. There are currently 89 job seekers employed within Borroloola, 6 of whom were recently placed into employment. This number does not include the long-term employed job seekers who are no longer required to undertake monthly post placement support interviews with the CDP team.

**Transitioning from CDP to Real Jobs, through Community Projects**

The Australian Government has committed to replacing CDP with a new program with real jobs, proper wages and decent conditions - developed in partnership with First Nations people. The new program will give communities more control to determine local projects and potentially increase economic opportunities and jobs in remote areas.

As we progress towards a new program, services will continue through an extension of CDP provider arrangements to October 2024. This will not be business as usual and extensions are dependent on providers' ability and willingness to build on the current trials, capture learnings and further strengthen community led approaches. This will allow for the generation of further ideas to inform a new jobs program, while consultations on the new program are underway.

Similar to the Trialling Pathways to Real Jobs initiative, Council will work with community to deliver the approved Community Project, basically 'Building on from the Job Shadow Trial' for both Regions 29 and 30. As the name states, Council is utilising this timeframe to further build on from the Job Shadow Trial to transition towards aspiration for our job seekers to receive:

- Real jobs
- Proper wages
- With decent conditions

**How is Council trying to make these community aspirations a reality?**

Councils CDP overall plan from the 1<sup>st</sup> July 2023 to 31<sup>st</sup> October 2024, is to establish, invest, and implement subsidised part-time and casual positions throughout different divisions primarily focusing on Key Outcome Areas such as Wellbeing, Environment, Infrastructure and Economic Development. The primary goal through the approved Community Project is to:

- improve employment prospects,

- invest into the current employment infrastructures within Councils CDP delivery regions
- build relationships with employers, internal and external stakeholders
- and address identified personal and professional barriers for our job seekers who are linked to our CDP services.

### What are Community Projects?

'Community Projects' have replaced the Pathways Trial services. 'Building on from the Job Shadow Trial' initiative will operate in a similar way, yet offer more incentives to our job seekers and employers of Region 29 and 30.

### How does the Community Project align with the Government's direction on real jobs?

Council will continue to adapt and expand on the existing Trial project through Community Projects for improved success. Over the next sixteen month timeframe, Council will utilise this opportunity to pursue greater innovation and broaden our scope of ambition. The job shadowing and mentoring program, offers employer incentives and top-up wages to participants and continues to provide the identified participants on the job training and exposure to work.



### How do you take part in this innovative opportunity as an Employer?

The approved Community Project would seek to compensate an employer by way of a Mentoring Payment to the value of \$15,000 for the time it takes for their employee to mentor the participant. Being that Roper Gulf Regional Council is the largest employer in the region we will continue participate in the Community Project. Employers and Stakeholders of

- Mataranka
- Jilkminggan
- Minyerri
- Numbulwar
- and Borroloola

are encouraged to partake in this innovative opportunity. Although similar to that of the Job Shadow Trial, this payment of \$15,000 will be paid to employer in a phased approach payment.

The primary objective to this phased payment approach is for the employers to create genuine and potentially needed employment within their business and/or organisation for a six month period minimum. Employers are encouraged to think outside the box. Use this timeframe to initiate and review their business/organisation recruitment model to reach its full potential, hence why this is in an invested, yet innovative opportunity.

**The process is:**

- An initial amount of \$5,000 upon creation of a Placement for Job Shadowing will paid automatically to the employer.
- Followed by the remaining \$10,000 that would be applicable after 13 weeks of placement for the CDP participant/s.
- From the moment the job seeker has been placed into employment, rather than the top-up component, all placed job seekers will be fully subsidised through the Community Project funds. This is only applicable to Part-Time and Casual employment opportunities.
- The fully subsidised job seeker will be placed and funded, through a reimbursement process from the employer to Council.
- Newly created Job Descriptions will need to be provided to CDP for review and negotiations
- Employer Agreement will need to negotiated and signed off by both Employer and Councils CDP department

The Community Project has a potential trifecta benefit to:

**1. The CDP participants**

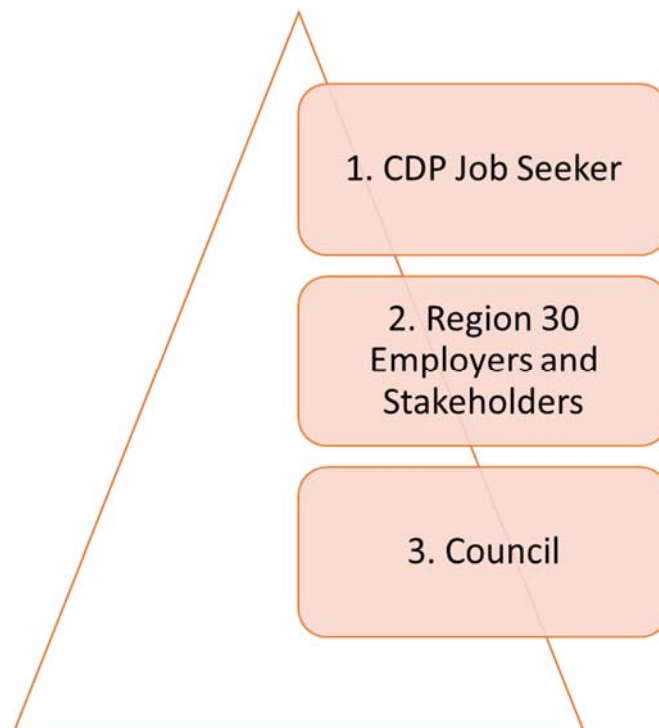
Confidence building for our job seekers is critical, through the Job Shadow trial job seekers will work on areas that potentially hinder their employability. The 'top up' avenue encourages retention being that it is reimbursed by Council.

**2. The employers and stakeholders within Jilkminggan Community**

This phased incentive (mentoring fee of \$15,000) for the prospective employer. This incentive is aimed to encourage their engagement in the program and an opportunity to further create local jobs for local people. Council acknowledges the resources and costs associated with on-the-job-training, mentoring, pastoral care and day to day management. Hence why Council advocated for the fully subsidised wage component using Community Project funds. Employers are encouraged to discuss trial settings with their CDP Senior Employment Coordinator and CDP Management team based in the Katherine Support Centre.

**3. Council**

As the CDP provider, it is Councils responsibility to invest, prepare and ensure that there is a level of capability within our job seekers to bring to employment all while sustaining their genuine engagement.



### ISSUES/OPTIONS/SWOT

The CDP Borroloola team have been busy kicking goals, even with all the disruptions such as school holidays, public holidays, cultural business etc. Job Seeker attendance varies daily, with 6 to 10 showing up every day. This data does not include the job seekers participating in Outstation Care activities. It has been noted that the number of engaged job seekers from Borroloola has increased over the last few weeks.

With that said, exciting activities/projects have been taking place throughout the CDP space including (but not limited to):

- CDP continuing to provide assistance to our participants with consistent CDP quality case management (i.e. monthly contact appointments, provider assistance, Ochre Card and identification application etc.).
- White Card training
- Community beautification
- Machinery training
- Fencing project was delivered in June 2023. This training was delivered by Alvin Tan from Batchelor Institute of Indigenous Tertiary Education (BIITE). The approved scopes of works was completed.
- Outstation beautification and support
- Potential joint collaborations between CDP and local stakeholders

As per normal, CDP strives to work closely with job seekers on designing and implementing activities that will not only peak a genuine interest/response from our job seekers but also ensure quality and beneficial outcomes for all.

The CDP team have been conducting community engagements with job seekers, we use this platform to discuss:

- Job Shadow opportunities and provide further information
- Potential activities job seekers would like to see in their community/township
- Weekly tasks/projects on hand
- Potential future training opportunities

CDP encourages all stakeholders partake and contact your local CDP team to discuss potential activities that CDP could support your organisation and/or within the overall Township and Outstations.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**



<b>ITEM NUMBER</b>	13.4
<b>TITLE</b>	Council Financial Report for the period 01.07.2022 - 30.06.2023
<b>REFERENCE</b>	1363695
<b>AUTHOR</b>	James SANDERS, Management Accountant

**RECOMMENDATION**

That the Borroloola Local Authority receives and notes the Financial (Expenditure) Report for the period July 2022 to December 2022.

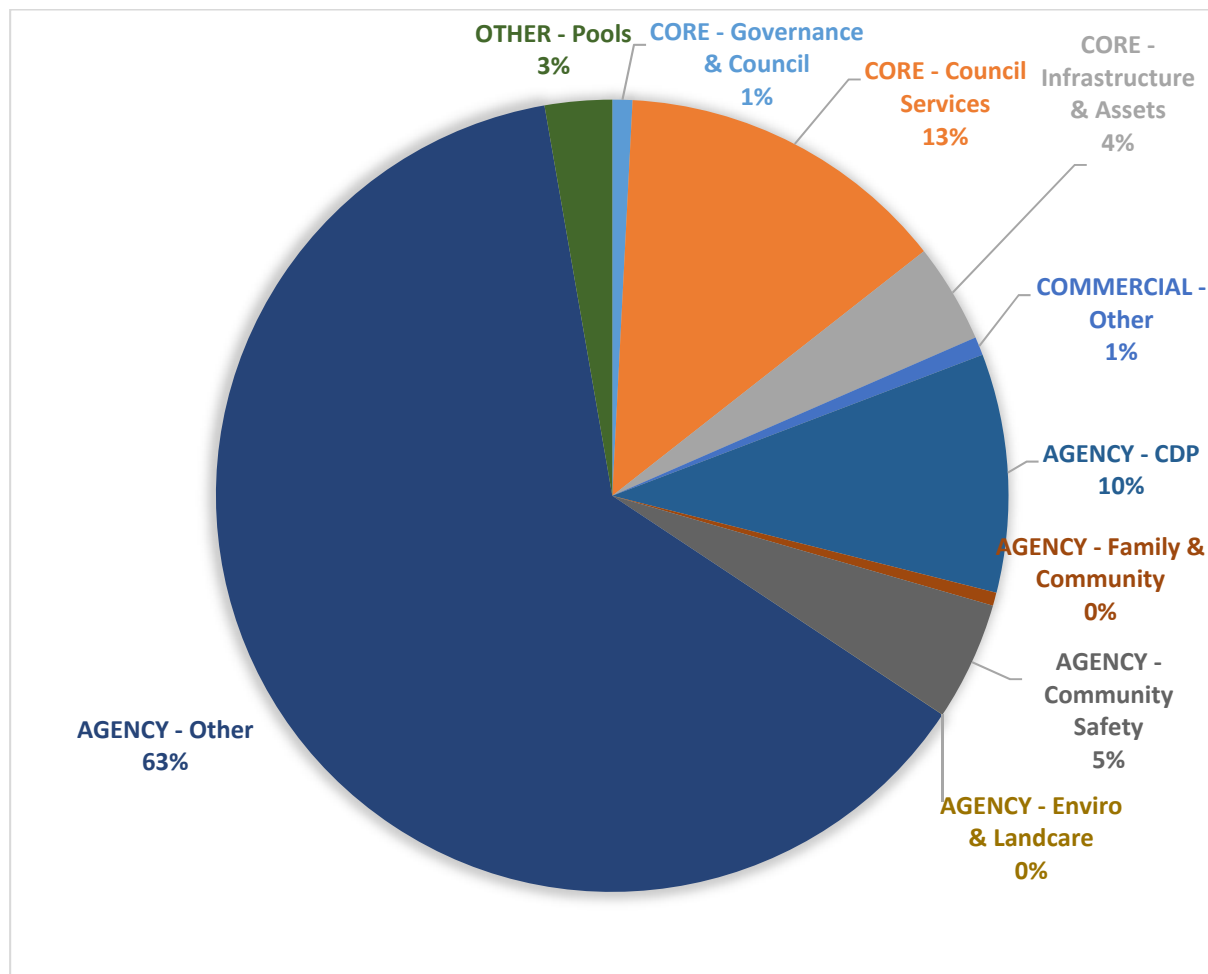
**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.



**ISSUES/OPTIONS/SWOT**

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follow:

**Operating Income:**

Operating Income of \$3,764,375 was received over the 2022-23 Financial Year for Borroloola against a budget of \$4,192,917 resulting in a variance of \$428,542. Major contributors to the variance include reduced project activity in WARM and LA Projects with Indigenous Youth Reconnect and Night Patrol experiencing service delivery shortfalls through staffing level shortfalls. Positive variances occurred in CDP activities offsetting the shortfall by 260k.

**Operating Expenditure:**

Total Operating Expenditure for the year of \$4284,029 against a budget of \$5,665,862 The resulting total variance in operating expenditure of \$953,290. The major drivers contributing to the variance include staff housing, motor vehicle, contract / material expenses and staff shortages experienced over a number of activities.

**Capital Expenditure:**

Capital expenditure finished above budget 2.73M as a result of changes to the Borroloola Cyclone Shelter funding agreement. Please see the attachment and project register for further detail.


**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

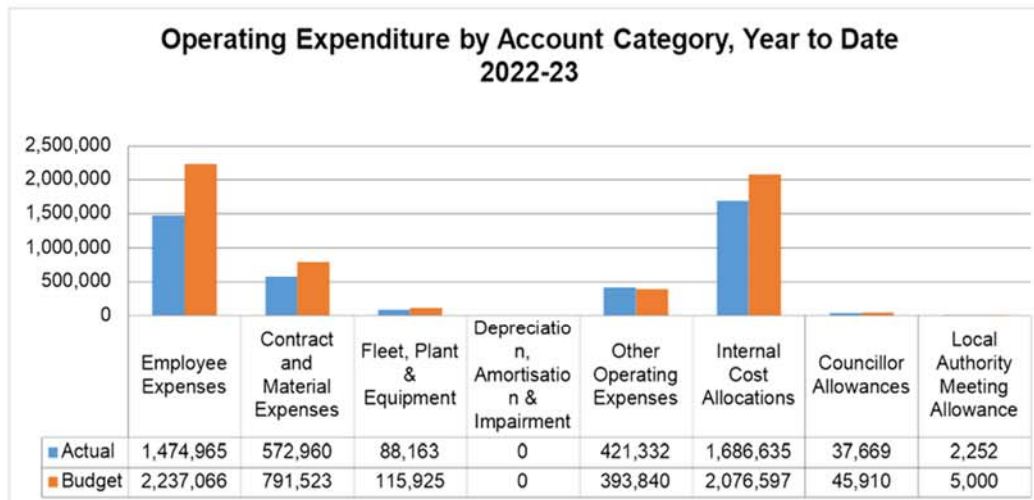
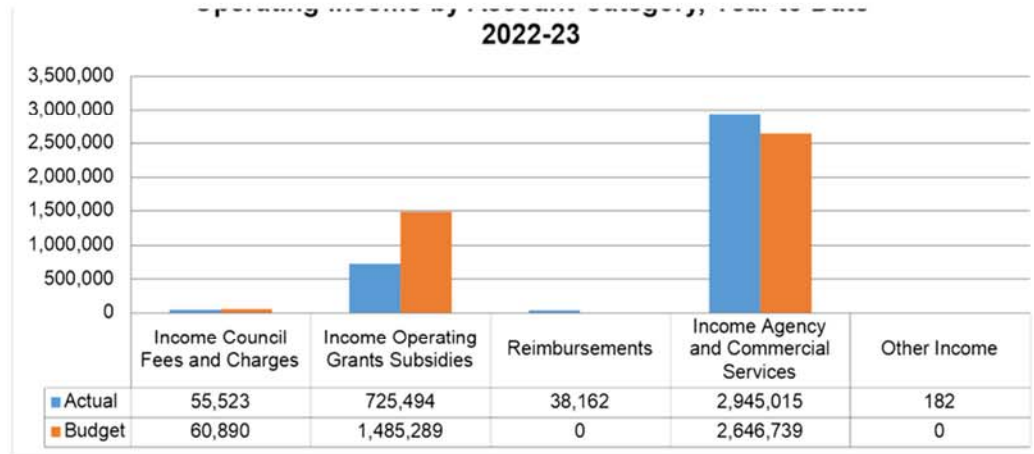
- 1 Financial Report 30.06.2023.pdf



<b>Roper Gulf Regional Council</b>					 <b>RoperGulf</b> REGIONAL COUNCIL SUSTAINABLE - VIABLE - VIBRANT
Financial Report as at					
30-June-2023					
<b>Borroloola</b>					
	<b>Year to Date Actual (\$)</b>	<b>Year to Date Budget (\$)</b>	<b>Variance (\$)</b>	<b>Full Year Budget (\$)</b>	<b>Explanation</b>
<b>Income</b>					
Income Council Fees and Charges	55,523	60,890	-5,367	60,890	
Income Operating Grants Subsidies	725,494	1,485,289	-759,795	1,485,289	LA, WARM, Ind Yth Rec, Night Patrol activity shortfalls
Reimbursements	38,162	0	38,162	0	
Income Agency and Commercial Services	2,945,015	2,646,739	298,276	2,646,739	Main cause for the variance is CDP activities
Other Income	182	0	182	0	
<b>Total Operating Income</b>	<b>3,764,375</b>	<b>4,192,917</b>	<b>-428,542</b>	<b>4,192,917</b>	Operating Income of \$3,764,375 was received over the 2022-23 Financial Year for Borroloola against a budget of \$4,192,917 resulting in a variance of \$428,542. Major contributors to the variance include reduced project activity in WARM and LA Projects with Indigenous Youth Reconnect and Night Patrol experiencing service delivery shortfalls through staffing level shortfalls. Positive variances occurred in CDP activities offsetting the shortfall by 260k
<b>Operating Expenditure</b>					
Employee Expenses	1,474,965	2,237,066	-762,101	2,237,066	Main reason behind that is absence and vacancies on various position spicily for CDP, Muns and Council services
Contract and Material Expenses	572,960	791,523	-218,563	791,523	LA Projects and Roadworks delays
Fleet, Plant & Equipment	88,163	115,925	-27,762	115,925	Internal contract allocation and Office space allocations not aligning to budget.
Depreciation, Amortisation & Impairment	0	0	0	0	
Other Operating Expenses	421,332	393,840	27,492	393,840	
Internal Cost Allocations	1,686,635	2,076,597	-389,962	2,076,597	Staff Housing, MV Expenses
Councillor Allowances	37,669	45,910	-8,241	45,910	

Local Authority Meeting Allowance	2,252	5,000	-2,748	5,000	
<b>Total Expenditure</b>	<b>4,283,977</b>	<b>5,665,862</b>	<b>-1,381,885</b>	<b>5,665,862</b>	Total Operating Expenditure for the year of \$4284,029 against a budget of \$5,665,862 The resulting total variance in operating expenditure of \$953,290. The major drivers contributing to the variance include staff housing, motor vehicle, contract / material expenses and staff shortages experienced over a number of activities.
<b>Operating Surplus/Deficit</b>	<b>-519,602</b>	<b>-1,472,944</b>	<b>953,343</b>	<b>-1,472,944</b>	
<b>Capital Funding</b>	<b>3,862,552</b>	<b>3,121,577</b>	<b>740,975</b>	<b>-3,121,577</b>	
Income Capital Grants	0	1,244,830	-1,244,830	1,467,154	As the Cyclone shelter and Blackspot funded projects reach further stages of progression, income will be recognised from liability
Accumulated Surplus Deficit	0	127,167	-127,167	218,000	
	<b>0</b>	<b>1,371,997</b>	<b>-1,371,997</b>	<b>1,685,154</b>	
<b>Capital Expenditure</b>					
Capital Purchase/Construct Buildings	7,531,552	4,735,800	2,795,752	4,735,800	Cyclone Shelter
Capital Construct Infrastructure	479,614	360,000	119,614	360,000	Please see project register for further detail
Capital Purchases Plant & Equipment	11,300	133,000	-121,700	133,000	The fleet procurement contracts are currently in progress and as such all replacements and purchase are currently on hold
Capital Purchase Vehicles	0	160,600	-160,600	160,600	The fleet procurement contracts are currently in progress and as such all replacements and purchase are currently on hold
Capital Purchases Roads	96,332	0	96,332	0	Please see project register for further detail
<b>Total Capital Expenditure</b>	<b>8,118,798</b>	<b>5,389,400</b>	<b>2,729,398</b>	<b>5,389,400</b>	
<b>Net Operating Position</b>	<b>-4,775,848</b>	<b>-3,740,767</b>	<b>-1,035,081</b>	<b>-9,983,921</b>	

Operating Income by Account Category. Year to Date



**Capital Expenditure by Account Category, Year to Date 2022-23**

