



# **AGENDA**

## **BARUNGA LOCAL AUTHORITY MEETING**

### **TUESDAY, 3 OCTOBER 2023**

Notice is given that the next Barunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 3 October 2023 at 10:00am  
The Conference Room Council Service Delivery Centre, Barunga  
Or  
Via Microsoft Teams Meeting  
Meeting ID: 415 228 273 233  
Passcode: Ur5UR4

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'Marc Gardner', is positioned above the name and title.

**Marc GARDNER**  
**CHIEF EXECUTIVE OFFICER**

## **BARUNGA CURRENT MEMBERSHIP:**

### **Elected Members**

1. Councillor Helen LEE;

### **Appointed Members**

1. Anne-Marie LEE;
2. Nell BROWN;
3. Danielle BUSH;
4. Charlane BULUMBARA;
5. Vita BRINJEN; and
6. Ambrose BULUMBARA.

**MEMBERS:** 8

**COUNCIL:** 1

**LOCAL AUTHORITY:** 7

**QUORUM:** 5 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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	Nil.	
15	<b>CLOSE OF MEETING</b>	

**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Barunga Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1371600
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Barunga Local Authority confirms the minutes from the meeting held on 04 April 2023 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Barunga Local Authority met on Tuesday, 04 April 2023 at 10:00am with **QUORUM**. Attached are the recorded minutes for the Local Authority to review.

**ISSUES/OPTIONS/SWOT**

There are no more scheduled Barunga Local Authority Meetings for the remainder of the 2023 calendar year.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Barunga Local Authority 2023-07-04 [2311] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BARUNGA LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, BARUNGA  
ON TUESDAY, 4 JULY 2023 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Anne-Marie LEE (Chairperson);
- Councillor Helen LEE;
- Nell BROWN;
- Ambrose BULUMBARA;
- Charlane BULUMBARA; and
- Danielle BUSH;

### 1.2 Staff

- Marc GARDNER, Chief Executive Officer (via video conference);
- Chloe IRLAM, Governance Engagement Coordinator (minute secretary); and
- Liam FARREL, Community Services Manager.

### 1.3 Guests

- William BRIDGEMEN, Senior Regional Project Officer- Department of the Chief Minister and Cabinet (teleconference);
- Heather STEWART, Community Engagement and Information Program Project Director ;and
- Melina DAVIDSON, Electorate Officer- Office Of Selena UIBO MLA, Member for Arnhem (teleconference).

## 2 MEETING OPENED

The Barunga Local Authority Meeting opened at 10:06am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

BAR-Q 22/2023

(Danielle BUSH/Charlane BULUMBARA)

**CARRIED**

That the Barunga Local Authority accepts the tendered apology from Local Authority Member Vita BRINJEN.

## 5 QUESTIONS FROM THE PUBLIC

Trude BLIZZARD from Power and Water Co. joined the meeting at 10:08am and left the meeting at 10:19.

Heather STUART from CSIRO joined the meeting at 10:19am and presented to the Local Authority in regards to Information Sharing Event Project and left the meeting at 10:27am.

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 BARUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES

BAR-Q 23/2023 (Charlane BULUMBARA/Helen LEE) **CARRIED**

That the Barunga Local Authority confirms the minutes from the meeting held on 04 April 2023 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

With provisions to edit the Other Business section

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

BAR-Q 24/2023 (Charlane BULUMBARA/Anne-Marie LEE) **CARRIED**

That the Barunga Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.
- (c) old pump and 5 mile – out of community area – community wants to graded

*Local Authority Member Danielle BUSH left the meeting, the time being 10:40 AM*

*Cr Helen LEE left the meeting, the time being 10:42 AM*

*Local Authority Member Danielle BUSH returned to the meeting, the time being 10:43 AM*

*Cr Helen LEE returned to the meeting, the time being 10:45 AM*

## 9 CALL FOR ITEMS OF OTHER BUSINESS

Nil.

## 10 INCOMING CORRESPONDENCE

Nil.

## 11 OUTGOING CORRESPONDENCE

Nil.



**12 OPERATIONAL REPORTS****12.1 BARUNGA LOCAL AUTHORITY PROJECTS UPDATE**

*BAR-Q 25/2023 (Danielle BUSH/Neil BROWN) CARRIED*

That the Barunga Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests the issue of gravel and soil (dirt pile) to be taken to the Traditional Owner(TO) meeting to allow for access for Council to use the pits and to follow up with TO groups.

*Local Authority member Ambrose Bulumbara left the meeting, the time being 11:03 am*

*local authority member Ambrose Bulumbara returned to the meeting, the time being 11:05 am*

**12.2 COMSAFE UPDATE**

*BAR-Q 26/2023 (Neil BROWN/Helen LEE) CARRIED*

That the Barunga Local Authority receive and note the ComSafe Update report.

**13 GENERAL BUSINESS****13.1 COUNCIL SERVICES REPORT**

*BAR-Q 27/2023 (Neil BROWN/Danielle BUSH) CARRIED*

That the Barunga Local Authority receives and notes the Council Services Report.

**13.2 ELECTED MEMBER REPORT**

*BAR-Q 28/2023 (Danielle BUSH/Helen LEE) CARRIED*

That the Bulman Local Authority receives and notes the Elected Member report.

**13.3 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

*BAR-Q 29/2023 (Helen LEE/Neil BROWN) CARRIED*

That the Barunga Local Authority receives and notes the Local Authority Member Attendance Report.

**13.4 COUNCIL FINANCIAL REPORT PLACEHOLDER**

*BAR-Q 30/2023 (Danielle BUSH/Neil BROWN) CARRIED*

That the Barunga Local Authority receive and note the tabled Finance Report.

**14 OTHER BUSINESS****15 CLOSE OF MEETING**

The meeting closed at 11:32 am.

This page and the proceeding pages are the Minutes of the Barunga Local Authority Meeting held on Tuesday, 4 July 2023 and confirmed Tuesday, 3 October 2023.

Chairperson

Confirmed on Tuesday, 3 October 2023.

Unconfirmed

## **BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1370964
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

### **RECOMMENDATION**

That the Barunga Local Authority:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

### **BACKGROUND**

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes.

## **BARUNGA ACTION LIST**

### **8.1 ACTION LIST**

**REPORT IN  
AGENDA?**

*BAR Q-1/2023*      **(Charlane BULUMBARA/Danielle BUSH)**      **CARRIED**

That the Barunga Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items;
- (c) requests that Council allows for the Council Service Manager to meet individually with Barunga Local Authority members to investigate and identify where in the Barunga Community speed bumps need to be installed;
- (d) requests Council ensure that the basketball court is cleaned regularly by Night Patrol; and
- (e) requests a letter is sent to Northern Land Council regarding the status of the Section 19 for the Barunga Night Patrol Office.

### **12.2 MAJOR PROJECTS REPORT**

*BAR Q-2/2023*      **(Danielle BUSH/Vita BRINJEN)**      **CARRIED**

That the Barunga Local Authority:

- (a) receives and notes the report;
- (b) approved the ablution block be relocated to Norforce Park;
- (c) requests Council install a shelter over the footpath between the council office, hall, and library;
- (d) requests Council investigate the AFL Northern Territory (AFLNT) oval standards to host home games in Barunga;
- (e) requests Council cut down the tree near the Media Centre at Heritage Park as a matter of priority at request of the Community.

### **12.3 BARUNGA LOCAL AUTHORITY PROJECTS UPDATE**

*BAR Q-3/2023*

**(Danielle BUSH/Neil BROWN)**

***CARRIED***

That the Barunga Local Authority;

- (a) receives and notes the Local Authority Projects Update report; and
- (b) approves the allocation of;
  - \$10,000 towards Oval Beautification Project.
  - \$20,000 towards 2X seating stands at Basketball Court.
  - \$10,000 towards seating stand at Softball Oval.
  - \$20,000 towards Barunga Cemetery Arch.
  - \$20,000 reallocated to consultancy fees for Barunga Statement Project.

### **14.1 BARUNGA STATEMENT PROJECT - CONSULTATION VISIT 1**

*BAR Q-4/2023*

**(Helen LEE/Charlane BULUMBARA)**

***CARRIED***

That the Barunga Local Authority;

- (a) receives and notes the update and presentation on the Barunga Statement Project; and
- (b) request the consultation reconvenes in the Roper Gulf Regional Council Service Delivery Centre Barunga in 3 weeks' time to present sketch designs with Consultants and Barunga Local Authority members.

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### **14.8 NIGHT PATROL**

That the Provisional Barunga Local Authority puts forward a provisional request to Council to invite the Community Safety Manager to attend the 04 April 2023 Barunga Local Authority to discuss available Night Patrol options.

#### 14.7 CHEMICAL SPRAYING

That the Provisional Barunga Local Authority puts forward a provisional request to Council to engage with the JAWOYN Association Aboriginal Corporation to request assistance with chemical spraying of weeds around the Barunga Community.

#### 14.6 MANYALLALUK LOCAL AUTHORITY

*BAR P-5/2023*                      **(Danielle BUSH/Charlane BULUMBARA)**                      **CARRIED**

That the Provisional Barunga Local Authority;

- (a) invites the Manyallaluk Local Authority to combine together with the Barunga Local Authority to ensure that the Manyallaluk Community has support and Local Authority meetings are held regularly; and
- (b) puts forward a provisional request that Council undertake Community Consultation in Manyallaluk prior to the Ordinary Meeting of Council being held on 22 February 2023.

*Discussed in Council*

#### 14.5 CROCODILE IN RIVER

*BAR P-6/2023*                      **(Anne-Marie LEE/Danielle BUSH)**                      **CARRIED**

That the Provisional Barunga Local Authority puts forward a provisional request to Council to contact Parks and Wildlife Northern Territory and the local Rangers to investigate and display caution signs around the river and throughout the Barunga Community to alert the residents of the danger of entering the water.

*Council Service  
Manager – Barunga*

#### 14.2 BAGALA ROAD

*BAR P-7/2023*                      **(Charlane BULUMBARA/Danielle BUSH)**                      **CARRIED**

That the Provisional Barunga Local Authority puts forward a provisional request to Council to install two (2) speed bumps on Bagala Road to combat the speeding that occurs on this road.

*Council Service  
Manager – Barunga*

#### 14.3 BASKETBALL FENCING PROJECT

*BAR Q-2/2022*

That the Barunga Local Authority requests the Chief Executive Officer to report back to the 11 October 2022 Barunga Local Authority Meeting in regards to the Basketball Fencing Project.

### 13.1 ELDERS VISITING PROGRAM

*BAR Q-30/2022*

That the Barunga Local Authority;

- (a) requests the Elders Visiting Program report be deferred to the next scheduled Barunga Local Authority Meeting; and
- (b) requests the Chief Executive Officer to write to Jody CLARKE to request her attendance at the next scheduled Barunga Local Authority Meeting.

*Invitation sent to Jody on 11/01 – awaiting response.*

### 8.1 ACTION LIST

*BAR-Q 8/2023*

**(Charlane BULUMBARA/Anne-Marie LEE)**

**CARRIED**

That the Barunga Local Authority:

- (a) receives and notes the Action List;
- (b) approves the removal of completed items; and
- (c) old pump and 5 mile – out of community area – community wants to graded.

### 12.1 BARUNGA LOCAL AUTHORITY PROJECTS UPDATE

*BAR-Q 25/2023*

**(Danielle BUSH/Neil BROWN)**

**CARRIED**

That the Barunga Local Authority:

- (a) receives and notes the Local Authority Projects Update report; and
- (b) requests the issue of gravel and soil (dirt pile) to be taken to the Traditional Owner(TO) meeting to allow for access for Council to use the pits and to follow up with TO groups.

### ATTACHMENTS

Nil.

**OPERATIONAL REPORTS**

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<b>ITEM NUMBER</b>	12.1
<b>TITLE</b>	Barunga Local Authority Projects Update
<b>REFERENCE</b>	1374089
<b>AUTHOR</b>	Puspa KARKI, Executive Support Coordinator

**RECOMMENDATION**

That the Barunga Local Authority receives and notes the Local Authority Projects Update report.

**KEY OUTCOME AREA**

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Environment:** Protect and care for the physical environment, including developing and maintenance of clean and environmentally focused communities.

**Infrastructure:** Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

Since 2014 the Barunga Local Authority has received a total of \$419,839.00 from the Northern Territory Government for the Local Authority Project Fund. Annual allocations provided by the Department of Local Government are based on a formula related to population. To date the Barunga Local Authority has allocated \$400,222.32, accounting for surplus funds from completed projects.

**ISSUES/OPTIONS/SWOT**

- Please refer to the attached LA funding report as at 31/08/2023.
- Drum spike aerator purchased for Oval Beautification.
- Recently received Local Authority Project Funding (LAPF) 2022-2023 allocation of \$19,600 from the Northern Territory Government.

**FINANCIAL CONSIDERATIONS****Unallocated Funds**

The Barunga Local Authority currently has balance of \$48,005.49 to allocate to new projects.

**ATTACHMENTS**

- 1 Barunga LA Projects attachment 31.08.2023.pdf

Barunga Local Authority Project Funding				31 August 2023
Funding Received from Department		\$	419,839.00	
Funds Allocated by Local Authorities		\$	400,222.32	
Surplus/(Deficit) from completed projects		\$	28,388.81	
<b>Remaining Unallocated funds</b>		<b>\$</b>	<b>48,005.49</b>	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
9/02/2021	Playground Softfall	\$ 35,000.00	\$ 35,000.00	Quotes being sought. \$ 25,000 allocated 13/7/2021. Scope of work prepared. Works to be conducted in conjunction with Shade Shelter. <b>Completed</b>
8/06/2021	Football scoreboard repairs	\$ 17,000.00	\$ 5,100.00	Council to contribute \$ 10,000. \$7,000 added at LA 5/4/22. Purchased scoreboard trailer. <b>Completed.</b>
10/01/2023	Oval Beautification	\$ 10,000.00		On 10/01/2023 LA provisionally allocated \$10K for the beautification around the oval and softball oval. Officially allocated on 04/04/2023 LA meeting. <b>In procurement phase.</b>
10/01/2023 PR13	2X Seating stands at Basketball court and Seating Stand at softball Oval	\$ 30,000.00	\$ 20,854.00	On 10/01/2023 LA provisionally allocated \$20K towards purchasing of 2 seating stands at basketball court and \$10K to purchase 1X seating stand at softball Oval. Officially allocated on 04/04/2023 LA meeting. Purchase Order raised. Stands Delivered. <b>Completed.</b>
10/01/2023 PR36	Barunga Cemetery Arch	\$ 20,000.00		On 10/01/2023 LA provisionally allocated \$20K towards the barunga Cemetery Arch. Officially allocated on 04/04/2023 LA meeting. <b>Contractors being contacted.</b>
	Total for current projects in progress	\$ 30,000.00	\$ -	
	Total for Completed Projects	\$ 370,222.32	\$ 341,833.51	
	Grand Total	\$ 400,222.32	\$ 341,833.51	



**GENERAL BUSINESS**

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**ITEM NUMBER** 13.1  
**TITLE** ComSafe Report to the Barunga Local Authority Meeting  
**REFERENCE** 1373221  
**AUTHOR** Rachael WALTERS, Programs Administration Officer

**RECOMMENDATION**

That the Barunga Local Authority receives and notes the Community Safety report for the period 1 July to 20 September.

**KEY OUTCOME AREA**

**BACKGROUND**

**ISSUES/OPTIONS/SWOT**

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**

There are no attachments for this report.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Council Services Report
<b>REFERENCE</b>	1374056
<b>AUTHOR</b>	Liam FARRELL, Council Services Coordinator

**RECOMMENDATION**

That the Barunga Local Authority receives and notes the Council Services Report.

**KEY OUTCOME AREA**

**Wellbeing:** Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**Infrastructure:** Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND****CORE SERVICES**111 – *Councils Services General*

- Council Office has been open and all services are being delivered
- Consulted with contractors for works to be carried out on the pump and irrigation system and awaiting quote
- Cemetery Arch is ongoing due to contractors being unavailable at this time

160 – *Municipal Services*

- Our Municipal team has been busy keeping the community up to high standard
- The Grandstands arrived and have been built and established by the Municipal Team
- 5 Mile grade has begun this was delayed due to the arrival time of the grader blade

**AGENCY SERVICES**314 – *Community Development Program (CDP)*

- Update if applicable

348 – *Library*

- Has been operational

350 – *Centrelink*

- Centerlink has been operating as normal

404 – *Indigenous Sports and Recreation*

- Sport and Rec has been operational with good attendance

**OTHER / MISCELLANEOUS**

- Please see ComSafe report for Night Patrol statistics

**ISSUES/OPTIONS/SWOT**

- Issues

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

There are no attachments for this report.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1374256
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Barunga Local Authority receives and notes the Elected Member report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 23 August 2023**

Council approved the Provisional recommendations from the Wugularr (Beswick) Local Authority held on 03 July 2023 and approved the recommendations from the Barunga Local Authority held on 04 July 2023.

Council opened a 21-day 'Nomination Period' to fill the vacancies on the Manyallaluk Local Authority. At this Meeting, Council requested to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together

Council formally adopted the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area. The Northern Territory subdivision development guidelines set out minimum design and construction standards for land subdivisions in the NT.

Council appointed Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner) and formally acknowledged the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

Council held a by-election for the vacant Councillor position in the Never Never Ward following the resignation of Judy MacFarlane. Five Candidates have been announced for the Roper Gulf Regional Council, Never Never Ward by-election.

Candidates are Edna Prescilla ILES, William John, Naomi WILFRED, Cecilia LAKE and Virginia BOON. Voting will be available at the following locations:

- Hodgson Downs (Minyerri) – Tuesday 03 October 2023 – 10:30am to 4:00pm.
- Jilkminggan (Council Office) – Wednesday 04 October 2023 – 10:30am to 6:00pm.
- Mataranka (Community Hall) – Thursday 05 October 2023 – 10:30am to 6:00pm.

Council approved the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Softfall Project; and Council also discussed about the following project:

### **Barunga Youth Café**

The Barunga Youth Café continues to be delivered in line with funding requirements. A site visit conducted by the funding body in June was successful, and youth participation continues to be strong.

### **Barunga Playground Softfall**

The project was put out to tender in April with the preferred applicant, NT Shade quoting \$175,692. The initial budget allocation of this project was \$115,000. A budget amendment of \$65,000 is sought in order to progress this project. Once awarded the works will take 1 week for completion.

### **Barunga Shade Project**

The contract for this project has been awarded to BM Constructions and is on track for completion by the end of September.

### **AUDIT AND RISK COMMITTEE MEETING – 16 August 2023**

The Audit and Risk Committee consists of the following members:

- Ian SWAN (Independent Member);
- Carolyn EAGLE (Independent Member);
- Claudia GOLSMITH (Independent Member);
- Councillor Patricia FARRELL; and
- Councillor John DALYWATER.

There was no topics of discussion in relation to the Nyirranggulung Ward at the Audit and Risk Committee Meeting.

### **FINANCE AND INFRASTRUCTURE COMMITTEE MEETING – 27 September 2023**

The Finance and Infrastructure Committee consists of the following members:

- Independent Member Awais UR REHMAN;
- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Owen TURNER;
- Councillor Annabelle DAYLIGHT;
- Councillor Edwin NUNGGUMAJBARR; and
- VACANT.

The Committee were presented with a report of the Deed of Variation which provides the information on further support and the funding received from the Department as below

- Deed of Variation - 4-HY7S67G – School Nutrition Project Bulman 2023-24 - \$9,075.00
- Elected Member Report - \$58,313.18
- Elected Member Report - \$19,554.75
- Elected Member Report - \$6,995.70

The Finance and Infrastructure Committee were informed of the following Projects as below:

### **Beswick Cameron and Madigan Roads Upgrade**

AAPA Clearance has been granted. Design work is currently underway by external consultants.

**Barunga Statement Memorial Project**

This project is progressing in the design phase. A further community is planned to finalise stakeholder input before design work is completed.

**Barunga Playground Softfall**

This project has progressed after the amended budget was approved by Council August. Now awaiting completion by the successful contractor.

**Bulman Community Ablution Block**

The flat pack materials have arrived in Katherine. The s19 application has been approved. An AAPA application has been submitted. On receipt of clearance, procurement for installation works will commence.

**UPCOMING COUNCIL MEETINGS**

23 October 2023	11:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre, Katherine
25 October 2023	10:00am	<b>Ordinary Meeting of Council</b>	RGRC Service Delivery Centre, Ngukurr
29 November 2023	9:00am	<b>Finance and Infrastructure Committee Meeting</b>	RGRC Support Centre, Katherine

*Unless indicated otherwise, all Council meetings are open to the public.*

<b>LOCAL AUTHORITY</b>	<b>NUMBER OF VACANCIES</b>
<b>Barunga Local Authority</b>	0
<b>Beswick Local Authority</b>	0
<b>Bulman Local Authority</b>	0
<b>Manyallaluk Local Authority</b>	2

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Ordinary Meeting of Council 2023-08-23 [2333] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING  
OF COUNCIL HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL  
COUNCIL SUPPORT CENTRE  
2 CRAWFORD STREET, KATHERINE, NT ON WEDNESDAY, 23 AUGUST 2023  
AT 08:30AM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Elected Members**

- Mayor Tony JACK;
- Deputy Mayor Helen LEE;
- Councillor Samuel EVANS;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Patricia FARRELL (video conference);
- Councillor Annabelle DAYLIGHT;
- Councillor Gadrian HOOSAN;
- Councillor Kathy-Anne NUMAMURDIRDI (video conference);
- Councillor John DALYWATER; and
- Councillor Selina ASHLEY.

### **1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Cindy HADDOW, General Manager Corporate Services and Sustainability;
- Clare CUPITT, Acting General Manager Corporate Services and Engagement;
- Maricar RHODES, Executive Assistant to the Chief Executive Officer; and
- Bhumika ADHIKARI, Governance Officer (minute secretary).

### **1.3 Guests**

- Karen HOCKING, Project Manager, Department of the Chief Minister and Cabinet;
- Dick GUIT OAM, Independent Chair, Land Development Committee;
- Jasmine HUSSON, Senior Program Manager, Land Development, Planning and Development, Department of Infrastructure, Planning and Logistics; and
- Ash RINGIN, Consultant Project Manager – Housing Projects, Department of Infrastructure, Planning and Logistics.

## **2 MEETING OPENED**

The Ordinary Meeting of Council Meeting opened at 8:58am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

## **3 WELCOME TO COUNTRY**

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**4 APOLOGIES AND LEAVE OF ABSENCE****4.1 APOLOGIES AND LEAVE OF ABSENCE**

115/2023 **RESOLVED** (Helen LEE/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) accepts the tendered apology from Councillor Owen TURNER; and
- (b) does not accept the tendered apology from Councillor Jana DANIELS.

**5 QUESTIONS FROM THE PUBLIC****6 CONFIRMATION OF PREVIOUS MINUTES****6.1 CONFIRMATION OF PREVIOUS MINUTES**

116/2023 **RESOLVED** (John DALYWATER/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council confirms the minutes from its Ordinary Meeting held on 21 June 2023 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

**7 BUSINESS ARISING FROM PREVIOUS MINUTES****7.1 ACTION LIST**

117/2023 **RESOLVED** (Selina ASHLEY/Annabelle DAYLIGHT) **CARRIED**

That Council:

- (a) receives and notes the Action List; and
- (b) approves the removal of completed items.

**8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS**

- NT Remuneration Tribunal Determination – Vehicle Allowance – (CEO Marc GARDNER);
- Subdivisional Guidelines;
- Ngukurr Boat Ramp Road; – (CEO Marc GARDNER)
- Reconciliation Action Plan Summary report;
- CEO Review Committee – Confidential session; and
- Local Authority Review – (CEO Marc GARDNER).

**9 DISCLOSURES OF INTEREST**

Chief Executive Officer Marc GARDNER, declared an interest as Council representative for item 15.7 CouncilBiz report.

**10 PREVIOUS COMMITTEE MEETING MINUTES****10.1 PREVIOUS COMMITTEE MEETING MINUTES**

118/2023 **RESOLVED** (Patricia FARRELL/Samuel EVANS) **CARRIED**

That Council receives and notes the Previous Committee Meeting Minutes report.



**15.1 ELECTION OF DEPUTY MAYOR****119/2023 RESOLVED (John DALYWATER/Selina ASHLEY)****CARRIED**

That Council:

- (a) appoints Councillor Helen LEE as Deputy Mayor for a term of 2 years or until the next general election of the Council (whichever is sooner);
- (b) formally acknowledges the valuable service and contribution of former Cr MacFarlane to the Roper Gulf Regional Council over many years of service.

*N.B. The election of the Deputy Mayor was undertaken by way of secret ballot with the Chief Executive Officer as the Returning Officer for the process. The results of which were publicly declared in open session. The decision to hold a secret ballot was unanimous.*

*The results were publicly declared as follows:*

**Deputy Mayor:**

*Cr. Helen LEE (nominated by Cr. John DALYWATER); 8 votes in favour.*

*Cr. Samuel EVANS (self-nominated); 2 votes in favour.*

Karen HOCKING, Project Manager from the Department of the Chief Minister and Cabinet provided Code of Conduct Training at 10:05 and finished the Training at 10:28am.

Council adjourned the meeting for morning tea at 10:28am and reconvened at 11:05am.

Dick GUIT OAM, Independent Chair, Land Development Committee and the Department of Infrastructure, Planning and Logistics team presented to Council on Subdivisional Guidelines at 11:05am and left the meeting at 11:35am.

**11 INCOMING CORRESPONDENCE****11.1 INCOMING CORRESPONDENCE****120/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Edwin NUNGGUMAJBARR)**  
**CARRIED**

That Council:

- (a) accepts the incoming correspondence;
- (b) requests the Chief Executive Officer to invite the Remuneration Tribunal to Ordinary Meeting of Council scheduled to be held on Wednesday, 25 October 2023 in Ngukurr;
- (c) requests the Chief Executive Officer to include Agenda item on the Big Rivers Region Mayors and CEOs' Meeting;
- (d) requests the Chief Executive Officer to write to the Remuneration Tribunal with further queries about \$5000 budget capped per year for the vehicle allowance; and
- (e) requests the Chief Executive Officer to write a letter of support to the Murweh Shire Council, Office of the Mayor in relation to Remote Australians Matter conference.

**12 OUTGOING CORRESPONDENCE****12.1 OUTGOING CORRESPONDENCE****121/2023 RESOLVED (Selina ASHLEY/Samuel EVANS)****CARRIED**

That Council notes the outgoing correspondence.

**13 WARD REPORTS****13.1 YUGUL MANGI WARD REPORT****122/2023 RESOLVED (Helen LEE/Selina ASHLEY)****CARRIED**

That Council:

- (a) receives and notes the Yugul Mangi Ward Report;
- (b) approves the Provisional recommendations from the 06 June 2023 Ngukurr Local Authority Minutes; and
- (c) requests the Chief Executive Officer calls for a 21 day nomination period to fill the two (2) vacancies on the Ngukurr Local Authority.

*Cr Gadrian HOOSAN left the meeting, the time being 11:40 am.**Cr Gadrian HOOSAN returned to the meeting, the time being 11:42 am.**Cr Tony JACK left the meeting, the time being 11:43 am.**Cr Tony JACK returned to the meeting, the time being 11:45 am.***13.2 SOUTH WEST GULF WARD REPORT****123/2023 RESOLVED (Gadrian HOOSAN/Annabelle DAYLIGHT)****CARRIED**

That Council:

- (a) receives and notes the South West Gulf Ward Report;
- (b) approves the recommendations from the 03 August 2023 Borroloola Local Authority Minutes;
- (c) rescinds the membership of Raymond ANDERSON from Borroloola Local Authority;
- (d) requests the Chief Executive Officer calls for a 21 day nomination period to fill the one (1) vacancy on the Borroloola Local Authority;
- (e) rescinds the membership of Jasmine CAMPBELL, Curtis SHADFORTH and Margaret SHADFORTH from the Robinson Local Authority; and
- (d) reduces the total membership of Robinson River Local Authority from Twelve (12) members to Nine (9) members.

*Cr Annabelle DAYLIGHT left the meeting, the time being 12:03 pm.**Cr Annabelle DAYLIGHT returned to the meeting, the time being 12:04 pm.***13.3 NUMBULWAR NUMBURINDI WARD REPORT****124/2023 RESOLVED (Edwin NUNGGUMAJBARR/Samuel EVANS)****CARRIED**

That Council:

- (a) receives and notes the Numbulwar Numburindi Ward Report;
- (b) approves the recommendations from the 20 July 2023 Numbulwar Local Authority Minutes;
- (c) notes the resignation tendered by David MURRUNGUN from the Numbulwar Local Authority;
- (d) approves the nomination received from Amanda NGALMI for membership on the Numbulwar Local Authority; and
- (f) requests to postpone the Numbulwar Local Authority from Wednesday, 06 September 2023 to Friday, 15 September 2023.

Council adjourned for Lunch at 12:34pm and reconvened at 1:15pm.

**13.4 NEVER NEVER WARD REPORT****125/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes the Never Never Ward Report;
- (b) approves the Provisional recommendations from the Mataranka Local Authority Meeting held on 01 August 2023;
- (c) approves the Provisional recommendations from the Hodgson Downs (Minyerri) Meeting held on 19 July 2023;
- (d) approves the nomination received from Naomi WILFRED for membership on the Hodgson Downs (Minyerri) Local Authority;
- (e) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Jilkmिंगgan Local Authority;
- (f) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Hodgson Downs (Minyerri) Local Authority;
- (i) rescinds the membership of Alan CHAPMAN from the Mataranka Local Authority Meeting;
- (j) requests the Chief Executive Officer open a '21-day Nominations Period' to fill one (1) vacancy on the Mataranka Local Authority; and
- (k) change the meeting time of the Mataranka Local Authority to commence at 1:00pm on scheduled meeting dates due to safety and logistical issues.

**13.5 NYIRANGGULUNG WARD REPORT****126/2023 RESOLVED (Selina ASHLEY/Helen LEE) CARRIED**

That Council:

- (a) receives and notes the Nyirranggulung Ward Report;
- (b) approves the Provisional recommendations from the Wugularr (Beswick) Local Authority Meeting held on 03 July 2023;
- (c) approves the recommendations from the Barunga Local Authority Meeting held on 04 July 2023;
- (d) requests the Chief Executive Officer open a '21-day Nominations Period' to fill the two (2) vacancies on the Manyallaluk Local Authority;
- (e) requests to reconvene one more Manyallaluk Local Authority before considering possibility of combining Barunga and Manyallaluk Local Authority together; and
- (f) amends the Barunga Local Authority Minutes to include Charlane BULUMBARA and Ambrose BULUMBARA as present.

**14 GENERAL BUSINESS****14.1 CITIZEN OF THE YEAR AWARDS, AUSTRALIA DAY****127/2023 RESOLVED (Edwin NUNGGUMAJBARR/Patricia FARRELL) CARRIED**

That Council:

- (a) receives and notes this report;
- (b) submits one Citizen of the Year Award registration for the entire Roper Gulf region, rather than submitting a registration for each community;
- (c) any nominations from each Award category be entered into the Roper Gulf region award; and
- (d) each community hold a localised Australia Day event which is not registered with the Australia Day Council and no large regional event is held.

#### **14.2 NT REMUNERATION TRIBUNAL DETERMINATION – VEHICLE ALLOWANCE – CEO MARC GARDNER**

128/2023 **RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council invites the members of the NT Remuneration Tribunal to the October Ordinary Meeting of Council in Ngukurr to consult the Council in relation to the amendments to the determination Local Government Elected Members and Local Authority Allowances Determination.

#### **14.3 SUBDIVISIONAL GUIDELINES**

129/2023 **RESOLVED (John DALYWATER/Selina ASHLEY)** **CARRIED**

That Council:

- (a) acknowledges and thanks the Northern Territory Government in relation to the presentation on the new Northern Territory Subdivisional Guidelines; and
- (b) formally accepts the new Northern Territory Subdivisional Guidelines as being applicable to the entire Roper Gulf Regional Council area.

#### **14.4 NGUKURR BOAT RAMP ROADS**

130/2023 **RESOLVED (Kathy-Anne NUMAMURDIRDI/John DALYWATER)** **CARRIED**

That Council in principle supports the allocation up to \$1,000,000 towards road upgrades to Ngukurr Boat Ramp, if Government funding partners are successful in the allocation of funds towards a new Ngukurr Boat Ramp.

#### **14.5 RECONCILIATION ACTION PLAN SUMMARY REPORT**

131/2023 **RESOLVED (John DALYWATER/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council receives and notes the verbal update on Reconciliation Action Plan.

#### **14.6 CEO REVIEW COMMITTEE – CONFIDENTIAL SESSION**

This item is moved into Confidential Session.

#### **14.7 LOCAL AUTHORITY REVIEW**

132/2023 **RESOLVED (Selina ASHLEY/Samuel EVANS)** **CARRIED**

That Council requests the Chief Executive Officer provide a report to Council on the review of all Local Authorities of the Roper Gulf Regional Council for the 25 October 2023 Ordinary Meeting of Council.

### **15 EXECUTIVE REPORTS**

#### **15.2 MAYOR'S REPORT**

133/2023 **RESOLVED (Helen LEE/Annabelle DAYLIGHT)** **CARRIED**

That Council receives and notes the Mayoral Report.

#### **15.3 COUNCIL MEETING ATTENDANCE REPORT**

134/2023 **RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)** **CARRIED**

That Council receives and notes the Council Meeting Attendance Report.

#### **15.4 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY - CALL FOR MOTIONS - NOVEMBER 2023 GENERAL MEETING**

135/2023 **RESOLVED (John DALYWATER/Samuel EVANS)** **CARRIED**

That Council:

- (a) receives and notes the Local Government Association of the Northern Territory – Call for Motions – November 2023 General Meeting report;
- (b) submits motions to the Local Government Association of the Northern Territory on issues of strategic importance as below:
  - Land availability;
  - Alcohol management;
  - Social Planning;
  - Role and Sustainability of Local Government and Mechanism for reviewing financial assistance grant methodology;
  - Town Camp Roads;
  - Northern Territory Government Protocols with Council;
  - Numbulwar Safe House;
  - Remuneration Tribunal; and
  - Cotton industry issues.
- (c) nominates Mayor Tony JACK, Deputy Mayor Helen LEE, Cr. Samuel EVANS, Cr. Selina ASHLEY, Cr. Kathy-Anne NUMAMURDIRDI, Cr. Patricia FARRELL and Cr. Annabelle DAYLIGHT to attend the meeting and conference.

#### **15.5 LGANT 2022-2023 MEMBER VALUE PROPOSITION REPORT AND MEMBER SUBSCRIPTION INVOICE**

136/2023 **RESOLVED** (Kathy-Anne NUMAMURDIRDI/Selina ASHLEY) **CARRIED**

That Council receives and notes the LGANT 2022-2023 Member Value Proposition Report and Member Subscription Invoice report.

#### **15.6 RECOMMENDED CHANGES TO LOCATION OF ORDINARY MEETING OF COUNCIL AND DATE OF AUDIT & RISK COMMITTEE - OCTOBER 2023**

137/2023 **RESOLVED** (Helen LEE/Edwin NUNGGUMAJBARR) **CARRIED**

That Council:

- (a) does not approve a change to the location of the Ordinary Meeting of Council on 25<sup>th</sup> October 2023, from Ngukurr Community to Katherine; and
- (b) does approve a change to the meeting date of the Audit and Risk Committee from 18<sup>th</sup> October 2023 to 23<sup>rd</sup> October 2023 at 11:00am.

#### **15.7 COUNCILBIZ UPDATE**

138/2023 **RESOLVED** (Samuel EVANS/Selina ASHLEY) **CARRIED**

That Council receives and notes the report in relation to the CouncilBiz Update.

#### **15.8 CHANGES TO ORGANISATIONAL DELEGATIONS (NON FINANCIAL)**

139/2023 **RESOLVED** (Edwin NUNGGUMAJBARR/Kathy-Anne NUMAMURDIRDI) **CARRIED**

That Council approves the changes to the Organisational Delegations Manual (non-Financial).

### **16 DEPUTATIONS AND PETITIONS**

*Cr Edwin NUNGGUMAJBARR left the meeting, the time being 02:36 pm.*

*Cr Edwin NUNGGUMAJBARR returned to the meeting, the time being 02:37 pm.*

### **17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT**

### 17.1 IMPROVED VISITOR MANAGEMENT AND LIVING SKILLS PLANS FOR MULGGAN CAMP 2023-24

140/2023 RESOLVED (Annabelle DAYLIGHT/Selina ASHLEY)

**CARRIED**

That Council:

- (a) receives and notes the Improved Visitor Management and Living Skills Plans for Mulggan Camp Agreement for 2023 – 24 report; and
- (b) approves the use of the Common Seal for the execution of the funding agreement for the above program with the Department of Territory Families and Communities.

### 17.2 COMMUNITY SERVICES & ENGAGEMENT DIVISIONAL UPDATE

141/2023 RESOLVED (Samuel EVANS/Gadrian HOOSAN)

**CARRIED**

That Council:

- (a) receives and notes the Community Services & Engagement Divisional Update report; and
- (b) approves for the Chief Executive Officer to sign and enter into the agreement with YMCA NT for the management of the Borrooloola and Ngukurr swimming pools.

## 18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

### 18.1 2023-24 COMMUNITY GRANTS PROGRAM

142/2023 RESOLVED (Kathy-Anne NUMAMURDIRDI/Patricia FARRELL)

**CARRIED**

That Council notes and approves the proposed timeline for the 2023-24 Community Grants Program, Round 1.

### 18.2 LOCAL AUTHORITY PROJECTS UPDATE

143/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council receives and notes the Local Authority Projects Update report.

*Cr Annabelle DAYLIGHT left the meeting, the time being 02:50 pm.*

*Cr Annabelle DAYLIGHT returned to the meeting, the time being 02:51 pm.*

*Cr Samuel EVANS left the meeting, the time being 02:51 pm.*

*Cr Samuel EVANS returned to the meeting, the time being 02:54 pm.*

### 18.3 COUNCIL'S FINANCIAL REPORT AS AT 31 JULY 2023

144/2023 RESOLVED (Selina ASHLEY/Edwin NUNGGUMAJBARR)

**CARRIED**

That Council receives and notes the Council's Financial Report as at 31 July 2023.

### 18.4 NUMBULWAR SAFE HOUSE

145/2023 RESOLVED (Selina ASHLEY/Helen LEE)

**CARRIED**

That Council writes to Hon Selena UIBO, Member for Arnhem (Numbulwar), the Minister for Aboriginal Affairs and also the Hon Kate WORDEN, Minister for Territory Families and Minister for Prevention of Domestic, Family and Sexual Violence, in relation to establishing a Women's Refuge / Safe House at Numbulwar and requesting that the Territory take-on this as a priority project and apply for the upcoming funding that will soon be available through the Commonwealth FO2021-7622 Safe Places Emergency Accommodation Program.

## 19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

**19.1 MAJOR PROJECTS REPORT**

146/2023 RESOLVED (Helen LEE/Selina ASHLEY)

**CARRIED**

That Council:

- (a) receives and notes the Major Projects report;
- (b) approves the budget amendment of \$45,000 (Council contribution) and \$20,000 (Barunga Local Authority contribution) for the Barunga Sofffall Project; and
- (c) approves the budget amendment of \$125,000 for the Mataranka Dump Point.

**20 CONFIDENTIAL ITEMS****DECISION TO MOVE TO CLOSED SESSION**

147/2023 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda:-

**20.1 Confirmation of Previous Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**20.2 Previous Committee Minutes Confidential Session** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(e), information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**20.3 Community Development Programme (CDP) Update** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(c)(i) (c)(iii) (c)(iv) (e) (f), information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; AND information in relation to a complaint of a contravention of the code of conduct.

**20.4 Chief Executive Officer's Report** - The report will conducted in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 s51(1)(a) (c)(iii) (e), information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

*The meeting moved to the Confidential Session at 3:56pm.*

**RETURN TO OPEN**

148/2023 RESOLVED (John DALYWATER/Samuel EVANS)

**CARRIED**

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public.

*The meeting re-opened to the public at 4:27pm.*

**21 CLOSE OF MEETING**

The meeting closed at 4:28 pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 23 August 2023 and will be confirmed at the next meeting.

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Mayor Tony JACK  
Confirmed on Wednesday, 25 October 2023.

Unconfirmed



**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.4
<b>TITLE</b>	Local Authority Member Attendance Report
<b>REFERENCE</b>	1374288
<b>AUTHOR</b>	Bhumika ADHIKARI, Governance Officer

**RECOMMENDATION**

That the Barunga Local Authority receives and notes the Local Authority Member Attendance Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The *Local Government Act 2019* states that Local Authority Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without approved apologies.

**Barunga Local Authority Meetings Member Attendance**

Local Authority Meeting Members	05 April 2022	05 July 2022	03 November 2022	10 January 2023	04 April 2023	04 July 2023
Mayor Tony Jack	-	P	AP	AP	AP	AP
Deputy Mayor Helen Lee	P	P	P	P	P	P
Nell Brown	NO AP	P	AP	AP	P	P
Danielle Bush	P	NO AP	P	P	P	P
Charlane Bulumbara	P	P	AP	P	P	P
Ambrose Bulumbara	-	-	-	-	NO AP	P
Anne-Marie Lee	P	AP	P	P	P	P
Vita Brinjen	P	P	AP	AP	P	AP

**Key**

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.5
<b>TITLE</b>	Council Financial Report for the period 01.07.2023 - 31.08.2023
<b>REFERENCE</b>	1374617
<b>AUTHOR</b>	Karandeep SINGH, Senior Finance Officer

**RECOMMENDATION**

That the Barunga Local Authority receives and notes the Council Financial Report for the 2023\_24 August YTD period.

**KEY OUTCOME AREA**

Economic Development: Foster strengthening and growing jobs, industries, and investment attraction.

**BACKGROUND**

As per the *Local Government Act 2019* and its' statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

**ISSUES/OPTIONS/SWOT**

Variances identified against budgeted activities are outlined in the attached expenditure report. A brief explanation for these differences is provided below:

**Operating Income:**

Operating income YTD is currently 42k over budget. This is a timing issue associated with the funding of wages payments and will be adjusted in line with 2022\_23 year-end accrued wages when finalised.

**Operating Expenditure:**

The total variance in operating expenditure is an over spend of \$42,104.00. The main reason for overspent is wages, which are over budget due to three pay period in August. Please see the attached report for further information.

**Capital Expenditure:**


No capital expenditure to date.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1 Barunga LA Finance Report 31.08.2023.pdf

Roper Gulf Regional Council					 <b>RoperGulf</b> REGIONAL COUNCIL SUSTAINABLE • VIABLE • VIBRANT
Financial Report as at 31-August-2023					
Barunga					
	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)	Explanation
<b>Income</b>					
10 - Roper Gulf Contribution	275,176	0	275,176		Offset figure to align grant funded activities
12 - Income Council Fees and Charges	0	2,623	-2,623	15,737	
13 - Income Operating Grants Subsidies	59,938	280,671	-220,733	1,684,027	
17 - Income Agency and Commercial Services	4,235	220	4,014	1,321	
19 - Other Income	0	13,730	-13,730	82,380	
<b>Total Operating Income</b>	<b>339,349</b>	<b>297,244</b>	<b>42,105</b>	<b>1,783,465</b>	
<b>Operating Expenditure</b>					
21 - Employee Expenses	195,892	180,446	15,445	1,082,678	Wages overbudget due to 3 pay period in August
22 - Contract and Material Expenses	27,373	33,333	-5,960	200,000	
23 - Fleet, Plant & Equipment	0	10,571	-10,571	63,424	Fleet expenses yet to be allocated
25 - Other Operating Expenses	39,152	30,984	8,168	185,906	
27 - Finance Expenses	0	0	0		
31 - Internal Cost Allocations	71,854	33,554	38,301	201,321	Internal Contract Allowance basis requires review to determine budget derivation.
2550 - Local Authority Meeting Allowance	1,100	1,220	-120	7,321	
2551 - Councillor Allowance Exp	3,977	7,136	-3,158	42,815	
<b>Total Expenditure</b>	<b>339,349</b>	<b>297,244</b>	<b>42,104</b>	<b>1,783,465</b>	Wages overbudget due to 3 pay period in August
<b>Operating Surplus/Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Capital Expenditure</b>					
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	