



# **AGENDA**

## **URAPUNGA LOCAL AUTHORITY MEETING**

### **TUESDAY, 20 SEPTEMBER 2022**

Notice is given that the next Urupunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

Tuesday, 20 September 2022 at 3:00pm  
Urupunga School, Urupunga  
Or  
via Video/Phone Conference  
Call: (03) 9260 6977  
Guest Pin: 6414

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read 'Marc Gardner', is positioned above the name of the Chief Executive Officer.

**Marc GARDNER**  
**CHIEF EXECUTIVE OFFICER**

## **URAPUNGA CURRENT MEMBERSHIP:**

### **Elected Members**

1. Mayor Tony JACK;
2. Councillor Owen TURNER;
3. Councillor Jana DANIELS.

### **Appointed Members**

1. Dennis DUNCAN (Chairperson);
2. Elaine DUNCAN;
3. Amanda JEFFS;
4. Paul JEFFS;
5. Edna NELSON; and
6. Antonella PASCOE.

**MEMBERS:** 9

**COUNCIL:** 3

**LOCAL AUTHORITY:** 6

**QUORUM:** 5 (minimum requirement)

**PROVISIONAL:** 3 (minimum requirement)

### **EXPLANATORY NOTE:**

Meetings must meet a quorum of 50% + 1 of all Members.

If no quorum is achieved, a provisional meeting can be held in one third of the total members (elected members and appointed members) are present.

During a provisional meeting, all agenda items may be discussed, and minutes must be kept.

Members at a provisional meeting may by majority vote make recommendations to Council. However, the recommendations shall be considered as those of a provisional meeting rather than a quorum meeting of the Local Authority.

A provisional meeting does not have the power or functions delegated to a Local Authority and cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings (not for informal meetings or Roper Gulf Regional Council Employees during their hours of work).

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”



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## TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	<b>PRESENT MEMBERS/STAFF/GUESTS</b>	
2	<b>MEETING OPENED</b>	
3	<b>WELCOME TO COUNTRY</b>	
4	<b>APOLOGIES AND LEAVE OF ABSENCE</b>	
5	<b>QUESTIONS FROM THE PUBLIC</b>	
6	<b>DISCLOSURE OF INTEREST</b>	
7	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
	7.1 Confirmation of the Urupunga Local Authority Meeting Previous Minutes.....	7
8	<b>BUSINESS ARISING FROM PREVIOUS MINUTES</b>	
	8.1 Action List .....	12
9	<b>CALL FOR ITEMS OF OTHER BUSINESS</b>	
10	<b>INCOMING CORRESPONDENCE</b>	
	Nil.	
11	<b>OUTGOING CORRESPONDENCE</b>	
	11.1 Outgoing Correspondence .....	14
12	<b>OPERATIONAL REPORTS</b>	
	Nil.	
13	<b>GENERAL BUSINESS</b>	
	13.1 Council Financial Report for the period 01.07.2022 - 31.07.2022.....	17
	13.2 Local Authority Member Attendance Report .....	22
	13.3 Local Authority Project Register Update .....	23
	13.4 Elected Member Report.....	25
	13.5 LA Project Funding Certification .....	27
	13.6 2023 Australia Day Awards and Celebrations.....	29
	13.7 Federal Direct Enrolment Update - Trial for People Living in Remote Communities.....	31
	13.8 Council Services Report .....	35
14	<b>OTHER BUSINESS</b>	
	Nil.	
15	<b>CLOSE OF MEETING</b>	

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**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Confirmation of the Urapunga Local Authority Meeting Previous Minutes
<b>REFERENCE</b>	1292833
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Urapunga Local Authority confirms the minutes from the meeting held on 28 June 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Urapunga Local Authority met with **QUORUM** on Tuesday, 28 June 2022 at 3:00pm. Attached are the recorded minutes for the Local Authority to confirm.



**ISSUES/OPTIONS/SWOT**

The next Urapunga Local Authority Meeting is scheduled to be held on Tuesday, 06 December 2022 at 3:00pm.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

1   Urapunga Local Authority 2022-06-28 [2042] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, URAPUNGA LOCAL  
AUTHORITY MEETING HELD AT THE COUNCIL SHED  
URAPUNGA  
ON TUESDAY, 28 JUNE 2022 AT 3:00PM

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**1 PRESENT MEMBERS/STAFF/GUESTS**

**1.1 Members**

- Councillor Owen TURNER;
- Dennis DUNCAN;
- Edna NELSON; and
- Amanda JEFFS.

**1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Debbie BRANSON, Executive Assistant to the CEO;
- Tolisiale MAHINA, Council Services Coordinator; and
- Bhumika ADHIKARI, Governance Officer.

**1.3 Guests**

- Mayor Tony JACK (Chairperson);
- Clifford DUNCAN;
- Samuel DUNCAN;
- Lansen PADDY;
- Janita PONTO; and
- Hannah DUNCAN;

**2 MEETING OPENED**

The Urapunga Local Authority Meeting opened at 3:00pm with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**3 WELCOME TO COUNTRY**



#### **4 APOLOGIES AND LEAVE OF ABSENCE**

##### **4.1 APOLOGIES AND LEAVE OF ABSENCE**

URA Q-8/2022 (Dennis DUNCAN/Amanda JEFFS) CARRIED

That the Urapunga Local Authority;

- (a) approves the tendered apologies from Local Authority Appointed Members Paul JEFFS; and
- (b) notes the absence with no apologies from Councillor Jana DANIELS, Elaine DUNCAN and Antonella PASCOE.

#### **5 QUESTIONS FROM THE PUBLIC**

Nil.

#### **6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Urapunga Local Authority Meeting.

#### **7 CONFIRMATION OF PREVIOUS MINUTES**

##### **7.1 CONFIRMATION OF URAPUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

URA Q-9/2022 (Amanda JEFFS/Owen TURNER) CARRIED

That the Urapunga Local Authority:

- (a) confirms the minutes from the meeting held on 04 February 2021 and affirms them to be a true and accurate record of that meeting's decisions and proceedings; and
- (b) confirms the Provisional Decisions made on 08 March 2022 and affirms them to be a true and accurate record of that meeting's decisions and proceedings.

#### **8 BUSINESS ARISING FROM PREVIOUS MINUTES**

##### **8.1 ACTION LIST**

URA Q-10/2022 (Owen TURNER/Dennis DUNCAN) CARRIED

That the Urapunga Local Authority:

- (a) receives and notes the Action List; and
- (b) requests the Chief Executive Officer to write to Telstra regarding Mobile Coverage in Urapunga as per Item number 14.2 with resolution number 7/2022 from Urapunga Local Authority Meeting held on 08 March 2022.

#### **9 CALL FOR ITEMS OF GENERAL BUSINESS**

- Solar Lights in playground and towards the Shop
- Soft Fall - playground

#### **10 INCOMING CORRESPONDENCE**

Nil.

#### **11 OUTGOING CORRESPONDENCE**

Nil.

#### **12 OPERATIONAL REPORTS**

#### **13 GENERAL BUSINESS**

### **13.1 STRONGER FUTURES ACT SUNSETTING**

URA Q-11/2022 (Edna NELSON/Dennis DUNCAN) CARRIED

That the Urapunga Local Authority receives and notes the Stronger Futures Act Sunsetting report.

### **13.2 BIG RIVERS REGION LIVEABILITY SURVERY REPORT 2022**

URA Q-12/2022 (Amanda JEFFS/Owen TURNER) CARRIED

That the Urapunga Local Authority receives and notes the Big Rivers Region Liveability Survey Report 2022 presented by the Chief Executive Officer.

### **13.3 LOCAL AUTHORITY NEW GUIDELINE PRESENTATION**

URA Q-13/2022 (Owen TURNER/Dennis DUNCAN) CARRIED

That the Urapunga Local Authority accepts and notes the Local Authorities New Guideline presented by the Chief Executive Officer.

### **13.4 ELECTING A CHAIRPERSON**

URA Q-14/2022 (Edna NELSON/Owen TURNER) CARRIED

That the Urapunga Local Authority nominates Dennis DUNCAN as Chairperson for a period of six months.

### **13.5 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

URA Q-15/2022 (Amanda JEFFS/Owen TURNER) CARRIED

That the Urapunga Local Authority receives and notes the Local Authority Member Attendance Report.

### **13.6 ELECTED MEMBER REPORT**

URA Q-16/2022 (Dennis DUNCAN/Amanda JEFFS) CARRIED

That the Urapunga Local Authority receives and notes the Elected Member Report.

### **13.7 COUNCIL SERVICES REPORT**

URA Q-17/2022 (Owen TURNER/Dennis DUNCAN) CARRIED

That the Urapunga Local Authority receives and notes the Council Services Report.

### **13.8 LOCAL AUTHORITY PROJECT REGISTER UPDATE**

URA Q-18/2022 (Dennis DUNCAN/Edna NELSON) CARRIED

That the Urapunga Local Authority receives and notes the Local Authority Project Funding Report.

### **13.9 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.05.2022**

URA Q-19/2022 (Amanda JEFFS/Owen TURNER) CARRIED

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to May 2022.

**14 OTHER BUSINESS**

**14.1 SOLAR LIGHTS IN THE PLAYGROND AND TOWARDS THE SHOP**

URA Q-20/2022 (Dennis DUNCAN/Edna NELSON) CARRIED

That the Urapunga Local Authority:

- (a) allocates \$18,800 to install solar lights on the road to the store, the playground and in the garden bed; and
- (b) requests the Chief Executive Officer to provide a report to next Urapunga Local Authority Meeting in regards to upgrading the playground to soft fall.

**15 CLOSED SESSION**

**15.1 Local Government Representation (Electoral) Reviews 2022**

**15.1 LOCAL GOVERNMENT REPRESENTATION (ELECTORAL) REVIEWS 2022**

URA Q-21/2022 (Amanda JEFFS/Dennis DUNCAN) CARRIED

That the Bulman Local Authority receives and notes the report in relation to the Local Government Representation Reviews 2022 and provides feedback to Council.

**16 CLOSE OF MEETING**

The meeting closed at 4:08pm.

This page and the proceeding pages are the Minutes of the Urapunga Local Authority Meeting held on Tuesday, 28 June 2022 and confirmed Tuesday, 20 September 2022.

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Chairperson, Dennis Duncan  
Confirmed on Tuesday, 20 September 2022.

## **BUSINESS ARISING FROM PREVIOUS MINUTES**



<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Action List
<b>REFERENCE</b>	1290681
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

### **RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Action List.

### **BACKGROUND**

The Action List is a summary of tasks that the Local Authority has requested be undertaken by Council staff. The table also identifies the Staff member assigned to the task by the Chief Executive Officer.

The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter.

### **URAPUNGA ACTION LIST**

#### **8.1 ACTION LIST**

10/2022

That the Urapunga Local Authority:

- (a) receives and notes the Action List; and
- (b) requests the Chief Executive Officer to write to Telstra regarding Mobile Coverage in Urapunga as per Item number 14.2 with resolution number 7/2022 from Urapunga Local Authority Meeting held on 08 March 2022.

#### **Report in Agenda?**

*Currently negotiating with Telstra*

**14.1 SOLAR LIGHTS IN THE PLAYGROND AND TOWARDS THE SHOP**

*20/2022*

That the Urapunga Local Authority:

- (a) allocates \$18,800 to install solar lights on the road to the store, the playground and in the garden bed; and
- (b) requests the Chief Executive Officer to provide a report to next Urapunga Local Authority Meeting in regards to upgrading the playground to soft fall.

**Report in Agenda?**

*Solar lights on order – soft fall  
under investigation*

**ATTACHMENTS**

Nil.

**OUTGOING CORRESPONDENCE**

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**ITEM NUMBER** 11.1  
**TITLE** Outgoing Correspondence  
**REFERENCE** 1270595  
**AUTHOR** Debbie BRANSON, Executive Assistant to Chief Executive Officer

**RECOMMENDATION**

That the Urapunga Local Authority notes the outgoing correspondence.

Item No.	Sender	Sent To	Correspondence Details	InfoXpert Number
01	Marc GARDNER, Chief Executive Officer	Minister Infrastructure Planning & Logistics	Access Road to Urapunga	1270593

**ATTACHMENTS**

1 Minister Lawler - Access Road to Urapunga.pdf



5 July 2022

Hon Eva Lawler, MLA  
Minister Infrastructure, Planning  
and Logistics  
GPO Box 3146  
DARWIN NT 0801

Postal Address:  
PO Box 1321  
Katherine NT 0850  
ABN: 94746956090

Tel: 08 8972 9000  
Fax: 08 8972 3714

Dear Minister

### **Access Road to Urapunga**

The Integrated Land Information System (ILIS) indicates that the Northern Territory Government is upgrading the Roper and Wilton River Bridge which is also an opportune time to upgrade the Urapunga access road.

Urapunga has a population of 135 people, with a shop, school and community hall.

Roper Gulf Regional Council recently upgraded the internal roads and are in the process of procuring a contractor for upgrading the store road.

We are progressing with the internal Urapunga Store road project and the issue that remains outstanding with the tenure is the access roads into Urapunga.

National Resource Maps reflect a number of tracks off the Ngukurr Road that trucks have been using, a central lay down area and the tracks are identified as Rittarangu Road and Rittarangu Access.

The Rittarangu tracks have been maintained by Roper Gulf Regional Council for a number of years despite it being freehold and technically, in the care and control of Department of Infrastructure, Planning and Logistics.

Despite repeated attempts to engage with the Department's Katherine based office, the Northern Territory Government's position remains that a complete reconstruction is not their remit but rather, it is Council's.

Local Government's remit extends to repairs and maintenance and we are at an impasse with this issue, as a complete reconstruction is not within Council's capabilities or responsibility.



I write to you in my capacity as Chief Executive Officer to request confirmation that Northern Territory Government is the funding partner for this work. Roper Gulf Regional Council, with Northern Territory Government funding could project manage the tendering, procurement and administration of this project.

Regards

A handwritten signature in black ink, consisting of a stylized 'M' followed by a long horizontal line.

Marc GARDNER  
**Chief Executive Officer**



**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Council Financial Report for the period 01.07.2022 - 31.07.2022
<b>REFERENCE</b>	1291570
<b>AUTHOR</b>	Manisha CHAMKUR, Financial Accountant

**RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Financial (Expenditure) Report for the period 01 July 2022 to 31 July 2022

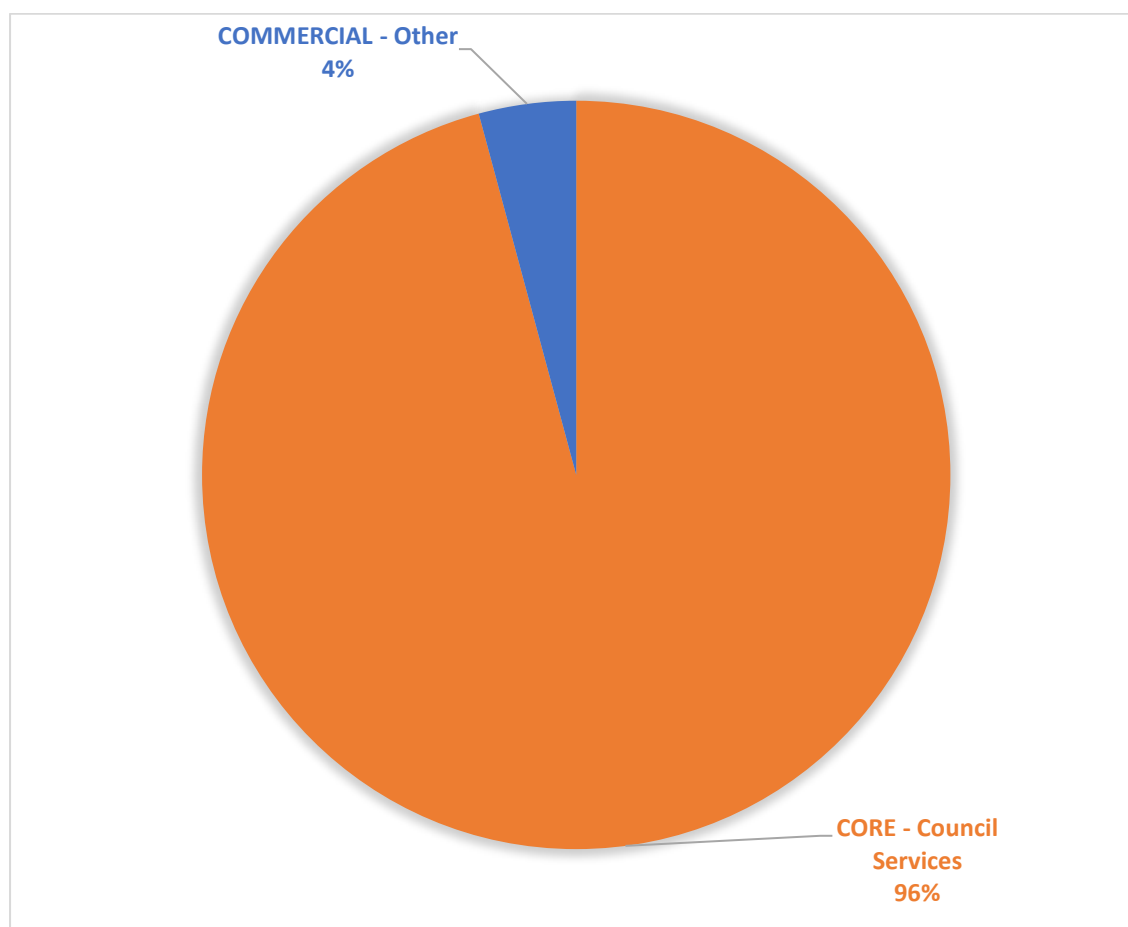
**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

As per the *Local Government Act 2019* and its statutory instruments, the council is to submit a current financial report of actual expenditure against the latest approved budget for the Local Authority area.

The below graph depicts the proportion of accumulated expenditures by service category in the community.

**ISSUES/OPTIONS/SWOT**

There are underspends/overspends in few activities as outlined in the attached expenditure report. The brief explanation for these underspends/overspends for each division is as follow:

**Operating Income:**

Council received \$0 in operating income for Urapunga which is leading to a variance of \$7,525. The main cause in variance is from Local Authority Funding. Due to recently adopted accounting standards, tied funds can only be recognised as income once obligations are met. Once projects reach further stages of completion, income will be recognised from liability.

**Operating Expenditure:**

The total underspend in operating expenditure is \$17,674. The major cause in underspend is from Contract and Materials expenses due to non-incurred expenses for Local Authority Projects.


**Capital Expenditure:**


The total underspend for capital expenditure is \$4,167. Please see the project register for further detail.

**FINANCIAL CONSIDERATIONS**

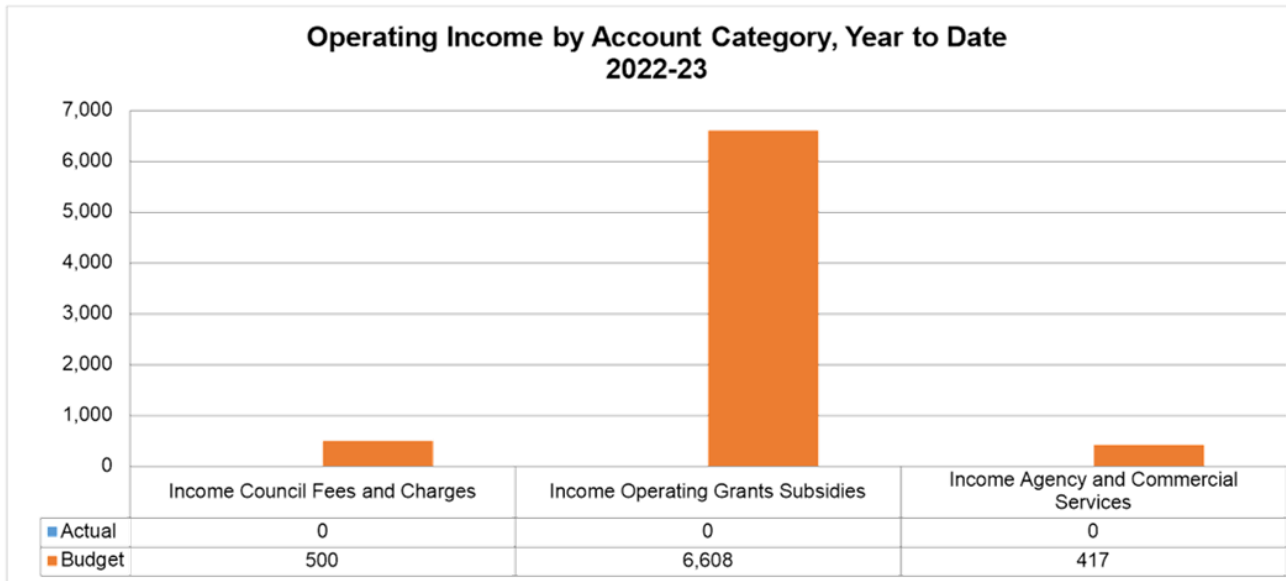
Nil.

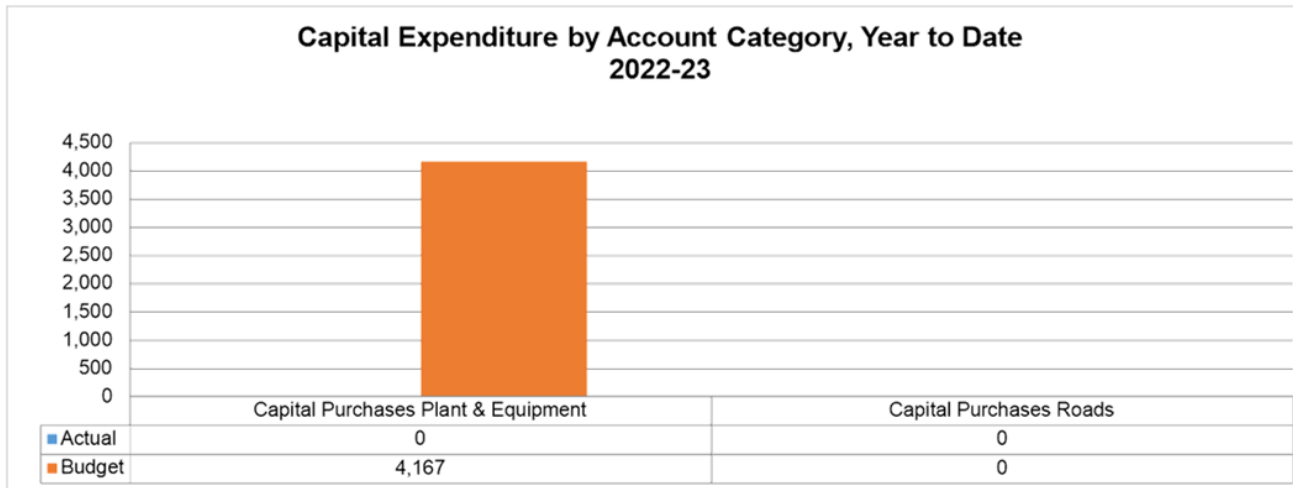
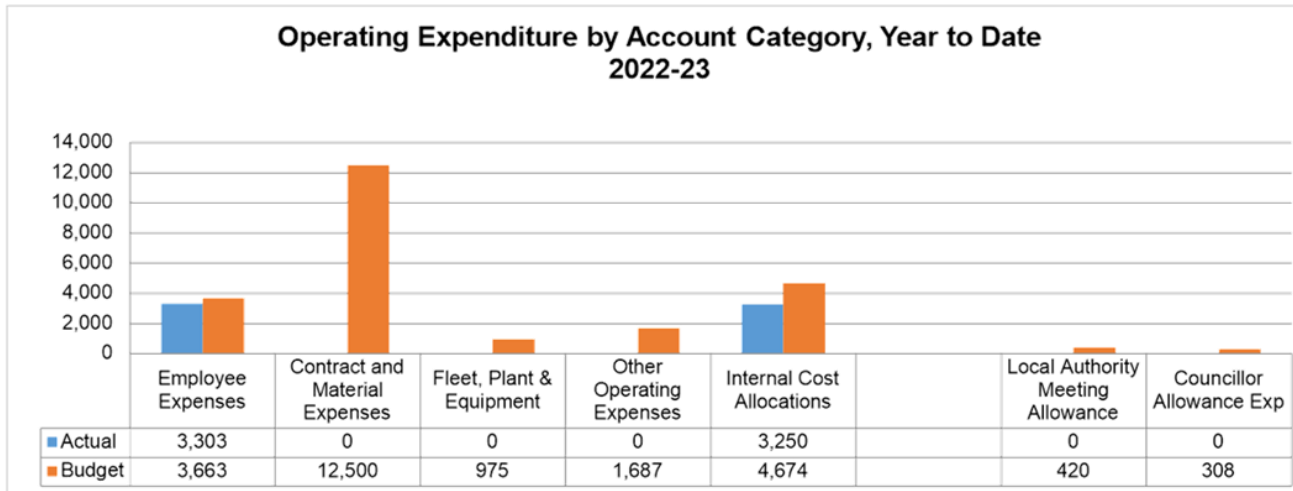
**ATTACHMENTS**

1   Financial Report 31.7.2022.pdf

Roper Gulf Regional Council		 REGIONAL COUNCIL SUSTAINABLE • VIABLE • VIBRANT			
Financial Report as at					
31-July-2022					
Urapunga					
	<b>Year to Date Actual (\$)</b>	<b>Year to Date Budget (\$)</b>	<b>Variance (\$)</b>	<b>Full Year Budget (\$)</b>	<b>Explanation</b>
<b>Income</b>					
Income Council Fees and Charges	0	500	-500	6,000	
Income Operating Grants Subsidies	0	6,608	-6,608	79,300	The main cause in variance is from Local Authority Funding. Due to recently adopted Accounting standard, Income will be recognised as projects reach further stages of progression.
Income Agency and Commercial Services	0	417	-417	5,000	
<b>Total Operating Income</b>	<b>0</b>	<b>7,525</b>	<b>-7,525</b>	<b>90,300</b>	
<b>Operating Expenditure</b>					
Employee Expenses	3,303	3,663	-360	43,954	
Contract and Material Expenses	0	12,500	-12,500	150,000	The major cause in underspend is due to non-incurred expenses for Local Authority projects
Fleet, Plant & Equipment	0	975	-975	11,700	
Other Operating Expenses	0	1,687	-1,687	20,249	
Internal Cost Allocations	3,250	4,674	-1,424	56,084	
Local Authority Meeting Allowance	0	420	-420	5,044	
Councillor Allowance Exp	0	308	-308	3,691	
<b>Total Expenditure</b>	<b>6,553</b>	<b>24,227</b>	<b>-17,674</b>	<b>290,723</b>	
<b>Operating Surplus/Deficit</b>	<b>-6,553</b>	<b>-16,702</b>	<b>10,149</b>	<b>-200,423</b>	
<b>Capital Funding</b>					

	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditure</b>				
Capital Purchases Plant & Equipment	0	4,167	-4,167	50,000
Capital Purchases Roads	0	0	0	500,000
<b>Total Capital Expenditure</b>	<b>0</b>	<b>4,167</b>	<b>-4,167</b>	<b>550,000</b>
<b>Net Operating Position</b>	<b>-6,553</b>	<b>-20,869</b>	<b>14,315</b>	<b>-750,423</b>





**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	13.2
<b>TITLE</b>	Local Authority Member Attendance Report
<b>REFERENCE</b>	1292683
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Urapunga Local Authority;

- a) receives and notes the Local Authority Member Attendance Report; and
- b) considers the revoking of membership from following Local Authority Members:
  - Antonella PASCOE; and
  - Elaine DUNCAN.

**BACKGROUND**

The *Local Government Act 2019*, deals with Local Authority Administration Members may be removed from a Local Authority if they are absent from two (2) consecutive meetings without authorisation.

**Urapunga Local Authority Meetings Member Attendance**

Local Authority Meeting Members	17 August 2021	09 December 2021	08 March 2022	07 June 2022	28 June 2022	06 September 2022
Mayor Tony Jack	Cancelled Meeting	Cancelled Meeting	P	Meeting Postponed	P	Meeting Postponed
Councilor Owen Turner	-	-	P	-	P	-
Councilor Jana Daniels	-	-	AP	-	NO AP	-
Dennis DUNCAN	-	-	P	-	P	-
Elaine DUNCAN	-	-	NO AP	-	NO AP	-
Amanda JEFFS	-	-	P	-	P	-
Paul JEFFS	-	-	AP	-	AP	-
Edna NELSON	-	-	NO AP	-	P	-
Antonella PASCOE	-	-	NO AP	-	NO AP	-

Key

P Present at LA

AP Apology given and accepted by LA

NO AP Did not attend LA and did not tender any apologies

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.3
<b>TITLE</b>	Local Authority Project Register Update
<b>REFERENCE</b>	1293312
<b>AUTHOR</b>	Puspa KARKI, Executive Assistant Community Services and Engagement

**RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Local Authority Project Funding Report.

**KEY OUTCOME AREA**

Infrastructure: Support building and maintaining community infrastructure which positively contributes to resident needs and aspirations.

**BACKGROUND**

The Northern Territory Government, through the Department of Local Government, provides an allocation of funds for the Local Authority for its use on local community projects. In total the Department has allocated \$77,600 of which \$58,800 has been allocated by the Local Authority leaving \$18,610 unallocated, including the overspend on completed projects.

**ISSUES/OPTIONS/SWOT****Current Projects**



The Local Authority has allocated funds to the following projects;

- **Irrigation**
- **Community Hall**
- **Welcome Sign**
- **Solar lights to Store-** The Local Authority has allocated \$18,800 to install solar lights on the road to the store. Solar lights are ready for delivery and installation.

**FINANCIAL CONSIDERATIONS****Unallocated funds**

The Urapunga Local Authority currently has \$18,610 to allocate.

**ATTACHMENTS**

1   LA Projects 310722 Attachment Urapunga.pdf

<b>Urapunga Local Authority Project Funding</b>		<b>31 July 2022</b>
Funds received from Department	\$	77,600.00
Funds allocated to projects by Local Authority Members	\$	58,800.00
Surplus/(Deficit) from completed projects	\$	(190.00)
<b>Remaining Unallocated funds</b>	<b>\$</b>	<b>18,610.00</b>

<b>Date Approved</b>	<b>Project ID</b>	<b>Projects</b>	<b>Project Budget</b>	<b>Actual Expenditure</b>	<b>Project Status</b>
18//8/2020		Irrigation	\$ 10,000.00		
18//8/2020		Community Hall	\$ 10,000.00		Being scoped up
18//8/2020	2313803	Cemetery Gates	\$ 10,000.00	\$ 10,190.00	Purchased. Completed
18//8/2020		Welcome Sign	\$ 10,000.00		
28/06/2022		Solar Lights to Store	\$ 18,800.00		
		Total for current projects in progress	\$ 48,800.00	\$ -	
		Total for completed projects	\$ 10,000.00	\$ 10,190.00	
		<b>Grand Total</b>	<b>\$ 58,800.00</b>	<b>\$ 10,190.00</b>	



**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.4
<b>TITLE</b>	Elected Member Report
<b>REFERENCE</b>	1293367
<b>AUTHOR</b>	Chloe IRLAM, Governance Engagement Coordinator

**RECOMMENDATION**

That the Urapunga Local Authority receive and note the Elected Member Report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at [www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au) and can be provided upon request at all the Roper Gulf Regional Council offices.

**ISSUES/OPTIONS/SWOT****ORDINARY MEETING OF COUNCIL – 24 August 2022****Yugul Mangi Ward Report**

Council approved the recommendations from the following;

- Ngukurr Local Authority Meeting (**QUORUM**) on Tuesday, 28 June 2022; and
- Urapunga Local Authority Meeting (**QUORUM**) on Tuesday, 28 June 2022

Due to the size of the Agenda for the 24 August 2022 Ordinary Meeting of Council, it was decided to split the reports submitted to the Agenda and convert the following Finance and Infrastructure Committee Meeting, scheduled to be held on 28 September 2022, to another Ordinary Meeting of Council.

There were no other direct subjects pertaining to the Yugul Mangi Ward discussed at the Ordinary Meeting of Council.

**AUDIT AND RISK COMMITTEE – 17 August 2022**

The Audit and Risk Committee consists of;

- Ian SWAN (Independent Member);
- Carolyn EAGLE (independent Member);
- Claudia GOLDSMITH (independent Member);
- Councillor Gadrian HOOSAN; and
- Councillor John DALYWATER

There were no direct subjects pertaining to the Yugul Mangi Ward discussed at the Audit Committee Meeting.

**FINANCE AND INFRASTRUCTURE COMMITTEE – 27 July 2022**

The Finance and Infrastructure Committee consists of;

- Awais UR REHMAN (Independent Member)
- The Mayor;
- The Deputy Mayor;
- Councillor Samuel EVANS;
- Councillor Helen LEE;

- Councillor Owen TURNER;
- Councillor Annabelle DAYLIGHT; and
- Councillor Edwin NUNGGUMAJBARR

The Committee was informed that Council will need to keep advocating to the Northern Territory Government to have the road sealed between Roper River and Wilton River bridges (the Council does not own the road reserve into Urapunga).

The Committee was also informed that Council has been advised that preliminary scoping works have been undertaken to build a bridge over the Phelp River on the Ngukurr – Numbulwar Road and that the project has been flagged in the government project's pipeline for future works (may occur within the next 10 years).

### **ORDINARY MEETING OF COUNCIL – 16 June 2022**

#### **Yugul Mangi Ward Report**

No minutes from the Ngukurr or Urapunga Local Authority Meetings were tabled to the 16 June 2022 Ordinary Meeting of Council due to lack of Quorum on scheduled meeting dates, therefore those meetings were postponed. The minutes of these meetings will be tabled to the 24 August 2022 Ordinary Meeting of Council.

Council approved the undertaking of a streetlight audit for Ngukurr and Urapunga. The outcome of the audit has been reported to the upcoming Ngukurr and Urapunga Local Authority Meetings.

### **UPCOMING COUNCIL MEETINGS**

28 September 2022 at 8:30am	<b>Ordinary Meeting of Council</b>	RGRC Support Centre Katherine
19 October 2022 at 10:00am	<b>Audit and Risk Committee Meeting</b>	RGRC Support Centre Katherine
26 October 2022 at 8:30am	<b>Ordinary Meeting of Council</b>	Service Delivery Centre Numbulwar

### **MEETINGS ATTENDED BY THE MAYOR**

<b>June</b>	<ul style="list-style-type: none"> <li>• Australian Local Government association (ALGA) – 19 to 22 June 2022</li> <li>• Ngukurr Local Authority Meeting – 28 June 2022</li> <li>• Urapunga Local Authority Meeting – 28 June 2022</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>• Manyallaluk Local Authority Meeting – 04 July 2022</li> <li>• Barunga Local Authority Meeting – 05 July 2022</li> </ul>
<b>August</b>	<ul style="list-style-type: none"> <li>• Mataranka Local Authority Meeting – 09 August 2022</li> <li>• Borroloola Local Authority Meeting – 11 August 2022</li> <li>• Audit Committee Meeting – 17 August 2022</li> <li>• Ordinary Meeting of Council (Bulman) – 24 August 2022</li> </ul>

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.5
<b>TITLE</b>	LA Project Funding Certification
<b>REFERENCE</b>	1293543
<b>AUTHOR</b>	Dave HERON, Acting General Manager Corporate Services & Sustainability

**RECOMMENDATION**

That Local Authority approves the Certification of Local Authority Project Funding Report for 2021-22

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Council receives grant funding each year from the Northern Territory Government on behalf of each Local Authority to be allocated for locally identified projects. As part of the acquittal process the annual Certifications of Local Authority Project Funding reports are required to be presented to the Local Authority for its consideration before lodging them with the Department of Local Government.

**ISSUES/OPTIONS/SWOT**

The Certification is also required to be presented to the Council at its meeting.

**FINANCIAL CONSIDERATIONS**

Nil

**ATTACHMENTS**

1   LAPF Certification.pdf

# Roper Gulf Regional Council

## CERTIFICATION OF 2021-22 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: **Urapunga Local Authority**

File number: \_\_\_\_\_

### INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2022

LAPF Grant 2021-22	\$ <u>18,800</u>
Other income/carried forward balance from 2020- 2021	\$ <u>18,800</u>
Other income/carried forward balance from 2019- 2020	\$..... <u>34,905</u>
<b>Total Income</b>	\$ <u>72,505</u>
<b>Total Expenditure</b>	\$ <u>5,095</u>
<b>Surplus/ (Deficit)</b>	\$ <u>.67,410</u>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes  No
- the LAPF funding guidelines; Yes  No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes  No
- the Northern Territory Government's buy from Territory enterprise policy. Yes  No

Certification report prepared by.....Dave Heron..... 30.../..08.../2022

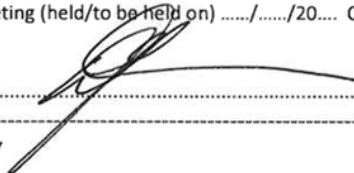
The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting.

Yes  No 

Laid before the Council at a meeting (held/to be held on) 28/09/2022 Copy of minutes attached (Yes/TBA).

Laid before the LA at a meeting (held/to be held on) ...../...../20.... Copy of minutes attached (Yes/TBA).

CEO or CFO



30 / 8 / 20 22

### DEPARTMENTAL USE ONLY

Grant amount correct: Yes  No Procurement – Bought from Territory Enterprise Yes  No 

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

### CERTIFICATION ACCEPTED

Yes  No 

Comments

Grants Officer \_\_\_\_\_

...../...../20\_\_

Manager Grants Program \_\_\_\_\_

...../...../20\_\_

Department of the Chief Minister and Cabinet



**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.6
<b>TITLE</b>	2023 Australia Day Awards and Celebrations
<b>REFERENCE</b>	1293723
<b>AUTHOR</b>	Bethany O'SULLIVAN, Communications Coordinator

**RECOMMENDATION**

That the Urapunga Local Authority:

- (a) receives and notes the 2023 Australia Awards and Celebrations report; and
- (b) call for nominations from within the community for a Citizen of the Year, Young Citizen of the Year and Community Event of the Year for the regional awards; and
- (c) coordinates their 2023 Australian Celebrations with Council's staff.

**KEY OUTCOME AREA**

Wellbeing: Contribute to the wellbeing of residents individually and communities as a whole; by fostering increased participation in community activities, education, healthy lifestyles, and a safe living environment.

**BACKGROUND**

On Australia Day communities across the Northern Territory present Citizen of the Year Awards in three categories:

- Citizen of the Year
- Young Citizen of the Year
- Community Event of the Year

Sponsored by the Northern Territory Government, these awards are free for communities to participate in and recognise personal achievements and community contribution by individuals and groups.

At the Ordinary Meeting held 24 August 2022, Council resolved the following:

*That Council:*

- (a) *receives and notes the Australia Awards report; and*
- (b) *registers the Roper Gulf Regional Council for the Australia Day Citizen of Year Award, Young Citizen of the Year Award and the Community Event of the Year Award in its entirety as a region as opposed to registering the individual communities; and*
- (c) *requests a report to be presented to each Local Authority Meeting gauging their interest in participating in the Australia Day Awards.*

Communities are invited to nominate members within their communities for each award and winners of those awards will also be entered in to the Roper Gulf Regional Council regional awards.

Each community are also encouraged to participate in Australia Day activities and celebrations. Council staff are available to help plan and coordinate these events.

**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.7
<b>TITLE</b>	Federal Direct Enrolment Update - Trial for People Living in Remote Communities
<b>REFERENCE</b>	1294662
<b>AUTHOR</b>	Marc GARDNER, Chief Executive Officer

**RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Federal Direct Enrolment Update - Trial for People Living in Remote Communities report.

**KEY OUTCOME AREA**

Governance: Increase the effectiveness and efficiency of the organisation, including in engagement with staff members, residents and external stakeholders.

**BACKGROUND**

The Australian Electoral Commission (AEC) is committed to improving electoral participation amount Aboriginal and Torres Strait Islanders by working with communities to make voting more accessible for First Nations people.

The AEC will be trialing Federal Direct Enrolment Update (FDEU) in the following communities:

- Barunga
- Beswick
- Borroloola
- Mataranka
- Minyerri
- Ngukurr
- Numbulwar
- Robinson River

The FDEU program is used to assist some Australians to meet their enrolment obligations, without the need to complete an enrolment application.

Roper Gulf will be distributing the information across the communities as well as tabling the information at all upcoming Local Authority Meetings.




**ISSUES/OPTIONS/SWOT**

Nil.

**FINANCIAL CONSIDERATIONS**

Nil.

**ATTACHMENTS**

- 1  FDEU easy read letter.pdf
- 2  FDEU factsheet.pdf
- 3  FDEU trial communities.pdf

Australian Electoral Commission

# We will add you to the electoral roll



This letter is to tell you that the **AEC will add you to the electoral roll.**



The electoral roll is the **list of voters** – people who can vote.



We will put you on the electoral roll after **28 days.**



We will use the **address on the letter.**

**If the address is correct, you do not need to do anything else.**

If the address is wrong:

- fill out Box 1 and Box 3 of the attached letter
- mail the letter to the AEC at Reply Paid 9867 in your capital city.



**If you believe you should not be on the electoral roll:**

- fill out Box 2 of the attached letter and mail it to the AEC or
- telephone the AEC on 13 23 26.



**If having your address on the electoral roll puts you at risk:**

- telephone the AEC on 13 23 26.



When you are on the electoral roll **you will have to vote** in:

- Australian elections
- State elections
- Local elections.

[aec.gov.au](http://aec.gov.au) 13 23 26





# Federal Direct Enrolment Update (FDEU)

The AEC is committed to supporting the electoral participation of all Australians. The AEC's Federal Direct Enrolment Update (FDEU) program is used to assist some Australians meet their enrolment obligations by applying trusted third party information directly, without the need for that person to complete an enrolment application.

## How it works

The AEC is authorised under the *Commonwealth Electoral Act 1918* to collect information from other government agencies for the purpose of maintaining the electoral roll.

The FDEU program applies when sufficient information is available from other government agencies. We will write to you and let you know if we intend to add your name and address to the electoral roll or update your details.



You do not need to reply to the letter if the details are correct.



If the details are incorrect, you have 28 days to respond before any action is taken.



If letters are sent by the AEC, but people no longer live at the address then letters should be 'returned to sender', so they come back to the AEC and we know not to enrol that person at that address.

When individual details are provided to another agency, that agency will have informed you that your information would be shared with other government agencies. The external data received may include details of an individual's surname, given name(s), date of birth, and address.

That data is examined and matched against the electoral roll to identify people who are entitled to enrol and are not currently enrolled, and those who are entitled to enrol but require an update to their enrolment details.

### Further information is available at:

[aec.gov.au/Enrolling\\_to\\_vote/About\\_Electoral\\_Roll/direct.htm](https://aec.gov.au/Enrolling_to_vote/About_Electoral_Roll/direct.htm)

# FDEU trial

## Federal Direct Enrolment Update

The Australian Electoral Commission are trialling Federal Direct Enrolment Update (FDEU) in the following communities in the Northern Territory, Queensland and Western Australia.

### Locality

#### Northern Territory

ALI CURUNG

ALPURRURULAM

ALYANGULA

AMPILATWATJA

**BARUNGA**

**BESWICK**

BINJARI

**BORROLOOLA**

DAGURAGU

FINKE

GALIWINKU

GAPUWIYAK

GUNBALANYA

HERMANSBURG

ILPARPA

JABIRU

KALKARINDJI

### Locality

KALTUKATJARA

KINTORE

MANINGRIDA

**MATARANKA**

MILIKAPITI

MILINGIMBI

**MINIYERI**

NAUIYU

NGANMARRIYANGA

**NGUKURR**

NHULUNBUY

**NUMBULWAR**

PAPUNYA

PIGEON HOLE

PIRLANGIMPI

RAMINGINING

**ROBINSON RIVER**

SANTA TERESA

UMBAKUMBA

WADEYE

WARRUWI

WILORA

WURRUMIYANGA

YIRRKALA

### Locality

YUENDUMU

MT LIEBIG

#### Queensland

BADU ISLAND

CAIRNS NORTH

CHERBOURG

COOKTOWN

DOOMADGEE

KIRWAN

PALM ISLAND

SOUTH TOWNSVILLE

THURSDAY ISLAND

TOWNSVILLE CITY

#### Western Australia

BROOME

CABLE BEACH

DAMPIER PENINSULA

DERBY

GERALDTON

NORTHAMPTON

PERTH

Australian Electoral  
Commission

As at 5 September 2022

## **GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	13.8
<b>TITLE</b>	Council Services Report
<b>REFERENCE</b>	1296646
<b>AUTHOR</b>	Cameron INGHAM, Senior Administration Support Officer

### **RECOMMENDATION**

That the Urapunga Local Authority receives and notes the Council Services report.

### **BACKGROUND CORE SERVICES**

#### *111 – Councils Services General*

- Solar Lights - The new solar lights are on the way to Urapunga via Mataranka and we expect these to be in community and working within 2-4 weeks.
- Street Lights – An audit of the street lights has taken place and the lights are not working (3) are in the process of being replaced.
- Aerodrome is currently well maintained and monthly inspections continue to happen. We are currently awaiting approval to grade the runway and runway strip.

#### *160 – Municipal Services*

- Rubbish dump is in good order and continues to be well maintained.
- We are in the process of weed spraying the community in preparation of the upcoming wet season

### **OTHER / MISCELLANEOUS**

- Night patrol has been doing minimum weekly inspections and reports back have been positive with little or no reports of anti-social behavior.

### **ISSUES/OPTIONS/SWOT**

Nil.

### **FINANCIAL CONSIDERATIONS**

Nil.

### **ATTACHMENTS**

There are no attachments for this report.