



AGENDA

URAPUNGA LOCAL AUTHORITY MEETING

TUESDAY, 9 APRIL 2019

Notice is given that the next Urapunga Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 09 April 2019 at
- The Roper Gulf Regional Council, Urapunga
- Commencing at 1500hrs

Your attendance at the meeting will be appreciated.

URAPANGA CURRENT MEMBERSHIP:

List Members of LA

Elected Members

- 1. Mayor Judy MacFARLANE**
- 2. Councillor Owen TURNER**
- 3. Councillor Eric ROBERTS**

Appointed Members

- 1. Annie DANIELS**
- 2. Antonella PASCOE**
- 3. Cleven WOODS**
- 4. Clifford DUNCAN**
- 5. Elaine DUNCAN**
- 6. Richard COLLINS**

MEMBERS: 9

COUNCIL: 3

LA: 6

QUORUM: 5 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of previous minutes
REFERENCE 807965
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Urapunga Local Authority receives and notes confirmation of previous meeting minutes held on 21 February 2019.**

BACKGROUND

The Urapunga Inauguration and first Local Authority meeting was held on 21 February 2019.

Attached are the minutes of these meetings.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Urapunga Local Authority 2019-02-21 [796328].DOCX



MINUTES OF THE URAPUNGA LOCAL AUTHORITY MEETING #1 OF THE
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE URAPUNGA ON
THURSDAY, 21 FEBRUARY 2019 AT 1300HRS

PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFARLANE

1.2 Local Authority Members

Annie DANIELS

Antonella PASCOE

Clifford DUNCAN

Elaine DUNCAN

Richard COLLINS

1.3 Staff

Sharon HILLEN, Acting Chief Executive Officer;

Cristian COMAN, Manager – Governance and Corporate Planning;

Ashleigh ANDERSON, Governance Officer;

Kristen MUNCKTON, Area Manager – Area Manager, Roper Region

1.4 Guests

Amanda HAIGH, Regional Manager, Department of Local Government, Housing and Community Development;

Rodney HOFFMAN – Community Development Officer, Department of Local Government, Housing and Community Development;

Keegan WILLIAMS – Community Development Officer, Department of Local Government, Housing and Community Development;

17 residents of URAPUNGA Community

MEETING OPENED

Urapunga Meeting declared open at 13:02hrs with **Quorum**.

WELCOME TO COUNTRY

Mayor opened Meeting and led Local Authority in reciting Pledge

APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

1/2019 RESOLVED (Clifford DUNCAN/Annie DANIELS)

Carried

- (a) That the Urapunga Local Authority accepts the apologies of Councillor Owen TURNER and Councillor Eric ROBERTS.

4.2 APOLOGIES

2/2019 RESOLVED (Elaine DUNCAN/Clifford DUNCAN)

Carried

- (a) That the Urapunga Local Authority does not accept the apologies of Clevon WOODS

CONFIRMATION OF PREVIOUS MINUTES

Nil – this meeting was the inaugural meeting of the Urapunga Local Authority

DISCLOSURES OF INTEREST

There were no declarations of interest at this Urapunga Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

- (a) That the Urapunga Local Authority resolved to include item No. 12.1 and 12.2 in Action List.

DATE	AGENDA ITEM	DESCRIPTION	RESPONSIBLE PERSON	STATUS	COMMENTS, COMPLETION DATES
21.02.19	12.1 TOILET BLOCK	REPAIR AND UPGRADE TO THE URAPANGA TOILET BLOCK	AREA MANAGER/COUNCIL SERVICE COORDINATOR	NEW	21.02.19 Repairs and upgrades to the Urapunga Toilet Block
21.02.19	12.2 COMMUNITY DEVELOPMENT PROGRAMME ROOM	REPAIR AND UPGRADE TO THE COMMUNITY DEVELOPMENT PROGRAMME ROOM	AREA MANAGER/COUNCIL SERVICE COORDINATOR	NEW	21.02.19 Repairs and upgrades to the Community Development Programme room.

Nil

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING

Nil

GENERAL BUSINESS

11.1 LOCAL AUTHORITY INFORMATION BOOKLET

3/2019 RESOLVED (Annie DANIELS/Elaine DUNCAN) Carried

- (a) That the Urapunga Local Authority receives and notes Local Authority Information Booklet.**

11.2 NEW LOCAL AUTHORITY MEMBERS TRAINING - DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT.

4/2019 RESOLVED (Clifford DUNCAN/Antonella PASCOE) Carried

- (a) That the Urapunga Local Authority receives and notes New Local Authority Members Training.**

11.3 THE DRAFT BURIAL AND CREMATION BILL 2018 REPORT - DHCD

5/2019 RESOLVED (Elaine DUNCAN/Antonella PASCOE) Carried

- (a) That the Urapunga Local Authority receives and notes The Draft Burial and Cremation Bill 2018 report.**

11.4 CREATING JOBS IN URAPANGA: NEW FACILITIES FOR RECREATIONAL FISHERS

6/2019 RESOLVED (Annie DANIELS/Clifford DUNCAN) Carried

- (a) That the Urapunga Local Authority receives and notes report.**

11.5 ELECTED MEMBERS REPORT

7/2019 RESOLVED (Antonella PASCOE/Annie DANIELS) Carried

- (a) That the Urapunga Local Authority receives and notes the Elected Member Report.**

11.6 COUNCIL SERVICES REPORT

8/2019 RESOLVED (Clifford DUNCAN/Elaine DUNCAN) Carried

- (a) That the Urapunga Local Authority receives and notes Council Services Report.

11.7 COMMUNITY SAFETY REPORT

9/2019 RESOLVED (Richard COLLINS/Annie DANIELS) Carried

- (a) That the Urapunga Local Authority receives and notes Community Safety Report.

11.8 MOBILE BLACK SPOT COVERAGE AT URAPANGA

10/2019 RESOLVED (Clifford DUNCAN/Annie DANIELS) Carried

- (a) The Urapunga Local Authority notes the proposal is ineligible for Local Authority Grants Funding and therefore rejects it.

11.9 GUIDELINE 8

11/2019 RESOLVED (Annie DANIELS/Clifford DUNCAN) Carried

- (a) That the Urapunga Local Authority receives and notes the revised Ministerial Guideline 8 pertaining to Local Authorities.

11.10 PROJECT FUNDING GUIDELINES

12/2019 RESOLVED (Elaine DUNCAN/Antonella PASCOE) Carried

- (a) That the Urapunga Local Authority receives and notes Local Authority Project Funding Guidelines.

11.11 URAPUNGA LOCAL AUTHORITY RGRC FINANCIAL REPORT Q2 2018-19 & PROJECT REGISTER UPDATE

13/2019 RESOLVED (Elaine DUNCAN/Clifford DUNCAN) Carried

- (a) That the Urapunga Local Authority receives and notes Financial (Expenditure) Report for the second Quarter of 2018-19 financial year;
(b) That the Urapunga Local Authority receives and notes Local Authority Project Register Update Report as at 31 January 2019.

OTHER BUSINESS**12.1 Toilet Block**

14/2019 RESOLVED (Antonella PASCOE/Annie DANIELS) Carried

- (a) That the repairs and upgrades to the Urapunga Toilet Block be included in the Action List

12.2 CDP ROOM

15/2019 RESOLVED (Elaine DUNCAN/Annie DANIELS) Carried

- (a) That the repairs and upgrades to the Community Development Programme Room to be included in the Action List.

12.3 SPECIAL PURPOSE GRANT (ESTABLISHMENT)

16/2019 RESOLVED (Antonella PASCOE/Clifford DUNCAN) Carried

- (a) That the Urapunga Local Authority receives and notes the purpose of the Special Purpose (Establishment) Grant, and the matters on which it may be used – Waste Management Facility, fencing, trees for shading, roads upgrades, town planning, and solar lighting.

12.4 STREET LIGHTS

17/2019 RESOLVED (Annie DANIELS/Antonella PASCOE) Carried

- (a) That the Urapunga Local Authority receives and notes update from the Acting Chief Executive Officer pertaining to the street lighting in Urapunga

12.5 URAPUNGA DEVELOPMENT PLAN

18/2019 RESOLVED (Antonella PASCOE/Richard COLLINS) Carried

- (a) That the Urapunga Local Authority receives and notes the Urapunga Community Development Plan.

CLOSE OF MEETING

The meeting terminated at 1434hrs.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Urapunga Local Authority Meeting HELD ON Thursday, 21 February 2019 and on Tuesday, 09 April 2019 CONFIRMED .

Chairperson

INCOMING CORRESPONDENCE



ITEM NUMBER 9.1
TITLE Incoming Correspondance from Optus
REFERENCE 801434
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) That the Urapunga Local Authority accepts the incoming correspondence from Optus.

<<Enter Text>>

ATTACHMENTS:

- 1 Incoming Corro from Optus.pdf

OPTUS

26 February 2019

Roper Golf Regional Council
 Attn: Judy MacFarlane
 GPO Box 1321
 KATHERINE NT 0850

RGSC - Correspondence	
Date:	4/3/19
<input checked="" type="checkbox"/> Incoming	<input type="checkbox"/> Outgoing
<input type="checkbox"/> Infoxpert	ID: 797787
<input type="checkbox"/> Registered	
<input type="checkbox"/> CEO	
Attention: Corro In FCM.	
Action: Cristian Conan.	

Dear Ms MacFarlane

Optus Reference Number: COM 1476-3696746

Thank you for taking the time to write to Optus to express your concerns regarding the need for improved telecommunications services in remote Northern Territory communities

I have engaged the Mobile Technical Case Management Team and requested they investigate the coverage and advise of any planned improvements for the following areas:

Jilkminggan
 Urapunga
 Borroloola
 Larrimah

Unfortunately, at this stage there are no plans scheduled in the next 6 months to improve/provide services to the above areas.

In saying this the Mobile Team have advised that Optus do offer "Optus Thuraya SatSleeve" which fits around the customer's phone and makes/receives calls via satellite. This device can be used on selected IOS and Android devices and as long as the end user has a line of sight to the satellite they will receive 100% coverage.

Whilst there are no plans for the near future (next 6 months) Optus does have a focus on providing services to regional Australia.

Again, I appreciate the time you have taken to raise these concerns and commend you on your efforts in wanting to improve the community and provide essential services to its people

optus.com.au

SingTel Optus Pty Ltd
 ABN 90 052 833 208

108 North Terrace, Adelaide,
 SA 5000 Australia

PO Box 8122, Station Arcade,
 SA 5000 Australia

1401095.0617

GENERAL BUSINESS



ITEM NUMBER	11.1
TITLE	Enrol to vote - Your Voice, Your Community
REFERENCE	806241
AUTHOR	Perna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Urapunga Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.**

BACKGROUND

This report is to give you information about your electoral rights, responsibilities and processes.

URBAN/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll matters, and using your voice can make your community a better place for you and your family
- You deserve to be heard, to say what matters in your community
- High school students can register to vote at 16 and vote at 18
- Young people can help to make positive changes if they enrol to vote
- Enrolling and voting are compulsory for all Australians 18 years old and over

MEDICARE

- Your Medicare card helps keep track of how many people live in the Territory and where
- Correct Medicare card details can help the Territory receive more funding for better roads, better healthcare and better schools
- Updating your Medicare card details, or enrolling for the first time, helps the Territory population be correctly counted, and that means the Territory can receive more GST funding from the Australian Government
- More GST is one way we can improve services for you and your family

REMOTE COMMUNITY/ENROLMENT

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll means you can have your say and help your community
- If people aren't enrolled, then governments may not know how many people really live in your community. Governments need this information to know what services are needed, like roads, health clinics, schools

- If people aren't included on the electoral role, or haven't got correct Medicare card details recorded, your community might be missing out.
- It is important for you, your family and your community to be enrolled. It is not hard to make a difference, if you need help to fill out the forms, ask your local Aboriginal organisations or council. People will also visit your community to assist.
- Updating your Medicare card details will help governments know how to best service your community.
- For more information, in your community contact NT Electoral Commission

NT Electoral Commission website: www.ntec.nt.gov.au

NT Electoral Commission: L3, TCG Centre, 80 Mitchell Street, Darwin.

Email: nominations.ntec@nt.gov.au

Contact: Greg Hibble – 89997623

Nomination form, Enrol to vote form and candidate handbook are available on RGRC Website.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Enrol to vote community 2019_1.pdf
- 2 Enrol to vote community 2019_2.pdf
- 3 Enrol to vote community 2019_3.pdf
- 4 EF - Ecode NTEC offices.pdf



Enrolling to vote is EASY



You can VOTE

and have your say in the Territory's future



OUR VOTE OUR FUTURE

Enrolling to vote is

EASY

**ONCE YOU
TURN**



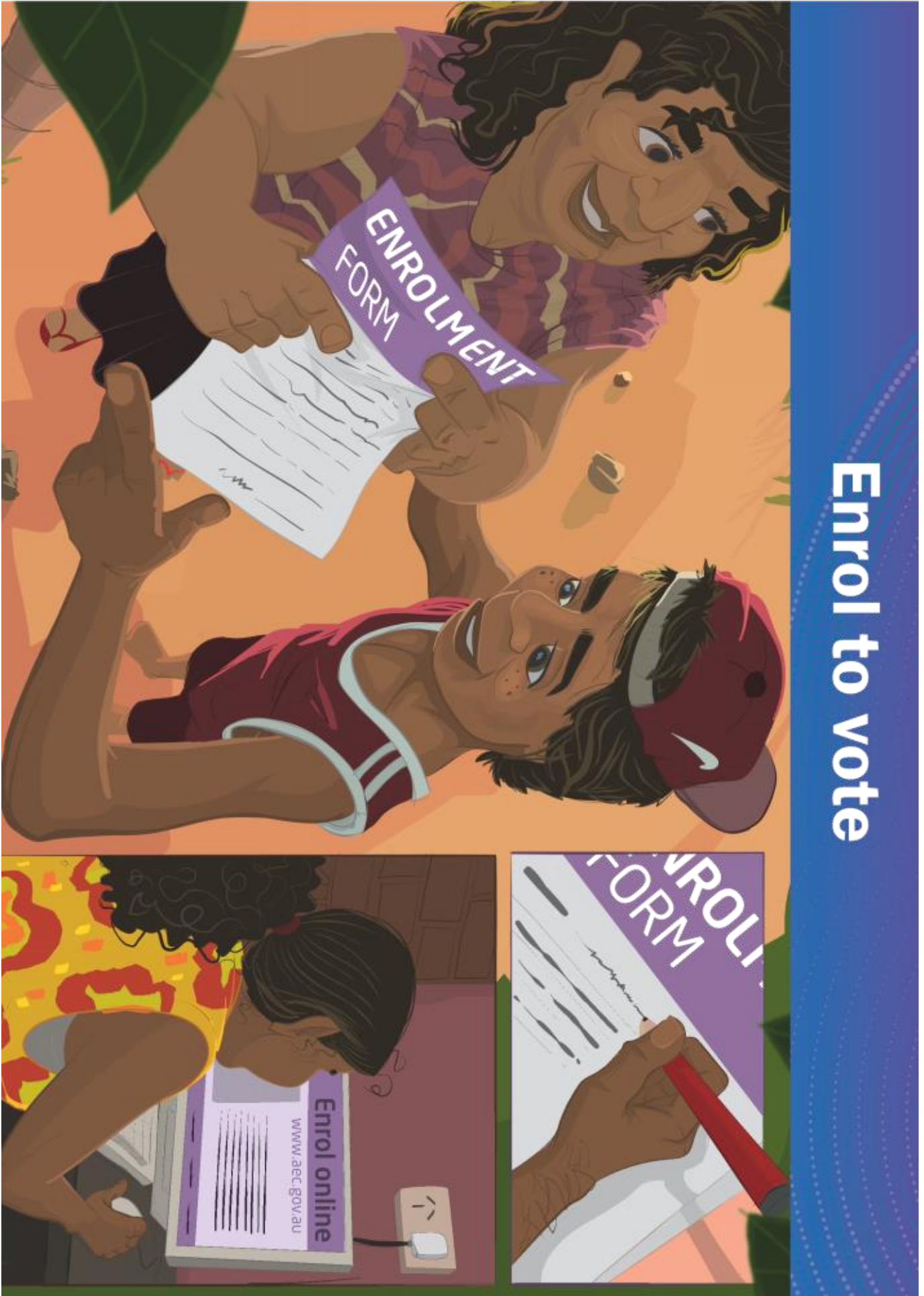
18



You can

VOTE

**and have your say in
the Territory's future**



Enrol to vote



Enrol to vote or update your details

for federal, Legislative Assembly and local government elections in the Northern Territory

You can complete this form online today at www.aec.gov.au



E	Office use only – Date received	Notation	CATS	NIN
----------	------------------------------------	----------	------	-----

1 Your current name Mr Mrs Miss Ms Other

If completing by hand use a X where appropriate. Use black or blue pen and BLOCK LETTERS

Family name

Given name(s)

If notifying a change of name

Previous family name

Previous given name(s)

2 Date of birth (dd/mm/yyyy) . . Gender Occupation

3 Current residential address

Clearly identify your residential address. A locality name or mail service number is not enough

State Postcode

Current postal address
Leave blank if the same as your residential address

State Postcode

If notifying a change of address

Previous residential address

State Postcode

4 Phone numbers Mobile Daytime ()

Email address

5 Citizenship status

To enrol you must be an Australian citizen, or a British subject who was on the Commonwealth electoral roll on 25 January 1984

Australian citizen by birth Town of birth State or territory

or

I have become an Australian citizen Citizenship certificate number

or

British subject who was enrolled on 25 January 1984 Country of birth
Name on citizenship certificate

or

British subject who was enrolled on 25 January 1984 Country of birth
Name on 25 January 1984

6 Evidence of your identity Complete **ONE** option only

Australian driver's licence Number State or territory

OR

Australian passport Number

OR

A person who is on the Commonwealth electoral roll will confirm my identity

Person's name and address (BLOCK LETTERS)

Date of birth (dd/mm/yyyy) . .

Declaration by person confirming your identity

- I am on the Commonwealth electoral roll, and
- I confirm the identity of the applicant.

Signature

7 Your declaration

- I am eligible to enrol at my current residential address as listed at Question 3 and claim enrolment for federal, Legislative Assembly and local government elections in the Northern Territory
- The information I have given on this form is true and complete, and
- I understand that giving false or misleading information is a serious offence.

Your signature or mark

NOTE: A person who is on the Commonwealth electoral roll must confirm the elector's identity at Question 6 if the elector has made a mark because they are unable to sign their name.

ER016w_NT_1217

Returning your form – see overleaf for instructions

Enrol to vote or update your details

You can complete this form online today at www.aec.gov.au


AEC

Australian Electoral Commission

You can use this form to:

- enrol to vote
- change your residential or postal address, and/or
- change your name

on the electoral roll for federal, Legislative Assembly and local government elections in the Northern Territory.

Who can enrol and vote?

It is compulsory for all eligible Australian citizens over 18 years to enrol to vote. You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984
- are 18 years or older, and
- have lived at your address for at least one month.

Within three weeks of receiving your enrolment form the AEC will confirm your enrolment. We may seek further information from you and confirm your enrolment using any of the contact details you provide.

Special enrolment

Special category enrolment forms are available if you:

- are temporarily overseas
- cannot attend a polling place on election day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family
- have no fixed address
- are in prison
- are physically incapable of signing your name
- are working in Antarctica.

For more information

Australian Electoral Commission
www.aec.gov.au or **13 23 26**

Northern Territory Electoral Commission
www.ntec.nt.gov.au or **1800 MYVOTE**

Returning your form

- Post** Australian Electoral Commission
Reply paid 9867
DARWIN NT 0801
(No stamp is needed if posted in Australia)
- Fax** 02 6293 7619
- Upload** Upload your scanned signed form at
www.aec.gov.au/return
- In person** To any AEC office

Who has access to your enrolment information?

The Commonwealth of Australia

The Australian Electoral Commission (AEC) is authorised under the *Commonwealth Electoral Act 1918* (CEA) to collect and verify the information you have been asked to complete on this form. The information provided will assist the AEC to maintain electoral rolls.

The AEC may disclose electoral information to persons or organisations in accordance with the CEA. This may include:

- access to the publicly available electoral roll (containing names and addresses) which may be inspected at electoral offices
- state and territory electoral authorities
- Members of Parliament, Senators, registered political parties, and candidates for the House of Representatives
- approved medical research and public health screening programs
- any agencies, persons or organisations prescribed in the Electoral and Referendum Regulation 2016.

For more information on privacy, visit www.privacy.gov.au

The Northern Territory

Electoral information including title, name and address, postal address, date of birth, occupation and gender is provided:

- to the Sheriff for the preparation of jury rolls
- to Members of the Northern Territory Legislative Assembly
- on request, to registered political parties.

It is also provided upon request for medical research and health screening programs where the Electoral Commissioner believes the public interest outweighs privacy considerations. This information may include title, name and address, postal address, age range, occupation and gender.

Help in other languages

عربي	1300 720 132 Arabic	Język polski	1300 720 143 Polish
中文	1300 720 135 Cantonese	Português	1300 720 145 Portuguese
Hrvatski	1300 720 136 Croatian	Русский язык	1300 720 146 Russian
Ελληνικά	1300 720 137 Greek	Српски	1300 720 147 Serbian
Italiano	1300 720 138 Italian	Español	1300 720 148 Spanish
ខ្មែរ	1300 720 134 Khmer	Türkçe	1300 720 149 Turkish
한국어	1300 720 468 Korean	Tiếng Việt	1300 720 152 Vietnamese
Македонски	1300 720 139 Macedonian	Other languages 1300 720 153	
中文	1300 720 142 Mandarin		

If you are deaf, or have a hearing or speech impairment

Contact the AEC through the National Relay Service (NRS):

- TTY – 133 677 then ask for 13 23 26
- Speak and Listen – 1300 555 727 then ask for 13 23 26
- Internet relay – connect to the NRS then ask for 13 23 26



GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Community Development Programme
REFERENCE	806285
AUTHOR	Janette Hamilton, Community Development Program Regional Manager

RECOMMENDATION

- (a) That the Urapunga Local Authority receives and notes the Community Development Program (CDP) Report.**

BACKGROUND

The current Community Development Program contract is due to expire 30 June 2019. Council submitted three applications for CDP Service Delivery post 30 June 2019, this representing the three current regions that CDP is delivered to within Council's boundaries.

Prime Minister and Cabinet have introduced phase one of the Community Development Program reforms with the introduction of the New Payment Model, this commenced on 01 March 2019 therefore a new contract was required to be signed off for the period 01 March 2019 through to end of this current contract 30 June 2019.

ISSUES/OPTIONS/SWOT

Council was unsuccessful in retaining Region 33 – Central Arnhem Region consisting of; Bulman, Beswick, Barunga, Manyallaluk and Binjari which will be serviced by a new provider being a joint venture consisting of Jayown Aboriginal Corporation and Rise Ventures post 30 June 2019.

Council was successful in retaining Region 30 – Ngukurr / Numbulwar Region (minus Ngukurr including Urapunga) consisting of; Mataranka, Jilkminggan, Minyerri and Numbulwar. Ngukurr will be serviced by a new provider being a joint venture consisting of Yugal Mangi Aboriginal Corporation and ITEC.

Council was successful in retaining Region 29 – Gulf Region (minus Robinson River and selected Outstations) consisting of; Borroloola and selected Outstations. Robinson River and selected Outstations will be serviced by a new provider being Mungoorbada Aboriginal Corporation.

Current total Job Seeker caseload for all three regions sits at 1417, post 30 June 2019 our total Job Seeker caseload will be 706.

FINANCIAL CONSIDERATIONS

Reduction in CDP income for Council post 30 June 2019

CURRENT ACTIVITIES

Urapunga CDP participants have been assisting Municipal services in Urapunga. A new CDP Activity Supervisor has commenced 19 March 2019

OPERATIONAL

Urapunga currently has a caseload total of 13 participants.

Council will cease service delivery of CDP in Urapunga 30 June 2019. We are currently awaiting Transitional Guidelines from PM&C to assist with the change over to the new provider post 30 June 2019 so as to not have any detrimental impacts on job seekers and community.

A full CDP staffing restructure is required for the new contract post 30 June 2019, all positions will be advertised giving opportunities for current staff and staff from other sites to apply for positions, preference will be given to take into account current performance, attendance and attitude.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER 11.3
TITLE Council Services Report

REFERENCE 813801

AUTHOR Kristen MUNCKTON, Area Manager - Roper Region

RECOMMENDATION

(a) That the Urapunga Local Authority receives and notes Council Services Report.

Core Services

111 – Councils Services General

- Council welcomes the new Council Service Coordinator Chris Kassman to Urapunga Community. Chris comes to us with a wealth of knowledge and background in council and municipal services and has already proved to be a valuable team member. Chris and his family will be residing at Ngukurr community for the interim.
- Council has also enlisted the assistance of a planner to come to Urapunga and develop topographical plans for the community, this includes contingency fire break plans.
- Urapunga will also have an environmental waste consultant come out to assess the waste management facility and advice on the best way to broach waste management

160 – Municipal Services.

- The Air strip is about to be slashed and cleared as well as all the public spaces
- There is a new position for a Municipal Service Officer 20 hours per week
- The purchase of new materials and some small equipment has commenced.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER 11.4
TITLE Community Safety Report
REFERENCE 814707
AUTHOR Kristen MUNCKTON, Area Manager - Roper Region

RECOMMENDATION

- (a) That the Urapunga Local Authority receives and notes Community Safety Report.

BACKGROUND

There are currently no Community Safety Services at Urapunga. It is recommended that the Ngukurr Night Patrol team go and patrol Urapunga a few days a week.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Elected Members Report
REFERENCE	814246
AUTHOR	Ashleigh Anderson, Governance Officer

RECOMMENDATION

- (a) **That the Urapunga Local Authority receives and notes the Elected Members Report.**

BACKGROUND

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at the Ordinary Meeting of Council since the previous Local Authority Meeting, with the aim to convey the information from those meetings to the community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website (www.ropergulf.nt.gov.au) and can be provided upon request at all the Council offices.

ISSUES/OPTIONS/SWOT

At Ordinary Meeting of Council held in Mataranka on 27 February 2019, the full details are in the Ordinary Meeting of Council's Minutes on the website.

Decisions include:

- That Council support the proposed removal of the Telstra payphone from Lot 268 Balamurru Street, Ngukurr, Northern Territory, 0852;
- That Council nominates Mayor Judy MacFARLANE and Deputy Mayor Helen LEE to attend the third Australasian Indigenous Family Violence Policing Conference on 19-21 June 2019;

Ward Reports:

- That Council receives and notes the following Ward Reports:
 - South West Gulf Ward Report;
 - Never Never Ward Report;
 - **Yugul Mangi Ward Report;**
 - Nyirranggulung Ward Report;
 - Numbulwar Numbirindi Ward Report.

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council receives and notes the Rocky Creek Bridge Update;
- That Council approves the Northern Territory Government – Department of Infrastructure, Planning and Logistics (DIPL), to manage the tender process and Project Manage the Construction Phase for the development of the Rocky Creek Bridge;
- That Council, in lieu of obtaining additional co-contributions from existing partners, guarantee the additional \$1.5 million for construction and contingency to complete to raise the bridge to 9.5 meters;
- That Council receives and notes the Mayor's report as at 19 February 2019, with amendments noting the Mayor's attendance at the inaugural Meeting of the Urapunga Local Authority on 21 February 2019;

- That Council receives and notes the CEO report for January and February 2019 with amendment noting apologies for the Nyirranggulung Ward Local Authorities and attendance at the Numbulwar and Urapunga Local Authorities;
- That Council receives and notes the update on Council's Roads Projects;
- That Council reviews the interests declaration made by Elected Members for currency and validity;
- That Council receives and notes the resignation of Councillor Keith RORY of the South West Gulf Ward;
- That Council receives and notes the Local Authority income and expenses update as at 10 February 2019;
- That Council accepts and adopts the new charges for National Disability Insurance Scheme (NDIS) for 2018-19;
- That Council rescinds the following policies:
GOV027 Buy Local Policy, GOV028 Indigenous Procurement Policy;
- That Council adopts the following new policy:
GOV031 Procurement Policy;
- That Council adopts the following revised policies:
GOV012 Organisational Delegations Manuel (non-financial), FIN003 Purchasing and Payments Policy, HR011 Leave Policy;
- That Council accepts the funding offer of \$500,000 (GST Exclusive) for the Mataranka Aged and Disability Respite Care Centre;
- That Council accepts the variation to the Homelands Extra Allowance;
- That Council endorses the recommendation of the Community Grants Committee for Round 2 of the 2018-19 Community Grants Program;
- That Council deliberate on the allocation of remaining funds;
- That Council appoints Councillor Donald GARNER to the Community Grants Committee;
- That Council receives and notes the following outcomes:
(Individual) - \$1,000.00, Arnhem Crows Sporting Association - \$3,000, Artback NT - \$6,000, Borroloola Gulf Show Society - \$3,000, Mataranka Better Half Club Campdraft Subcommittee - \$1778, Mataranka Better Half Club - \$3,000, Mataranka School - \$2,400, Isolated Children's Parent's Association - \$3,000 (full outcomes are published in the Minutes of the Ordinary Meeting of Council on the website)
- That Council provides in-principle support for the procurement of a Multipurpose Shredder by the Big Rivers Waste Management Working Group for the Big Rivers Region;
- That Council amends the Capital Expenditure budget to include \$80,000 for repairs to the Council's leased house at Lot 32, Jilkminggan;
- That Council receives and notes the report on the Barunga and Beswick Legacy Waste Site Issues;
- That Council approves the following persons for the tender assessment panel for the Bulman Infrastructure Upgrades: Director of Commercial Services, Director of Community Services, Contracts Manager and Projects Coordinator;
- That Council approves \$10,000 funding allocation for a dump point at the Daly Waters Township, pending further investigation for suitable site;
- That Council receives and notes the report in relation to the Mataranka Sports Grounds Toilet Blocks, noting that the upcoming Rodeo is in May;
- That Council receives and notes the past proposed motions to the National General Assembly;
- That Council proposes a Motion for the 2019 National General Assembly for ALGA to consider improving the essential services and agency infrastructure in the Region's remote and regional towns;
- That Council proposes a Motion for the 2019 National General Assembly for ALGA to look into future energy needs and costs for Regional Council's throughout Australia to build-up resilience to environmental factors;
- That Council adopts the new HR036 Appointment of the Acting Chief Executive Officer Policy;

- That Council receive and note the appointment of an Acting CEO pending the recruitment and commencement of a new CEO Report;
- That Council appoint Ms. Sharon HILLEN as the Acting CEO until the appointment and commencement of a new CEO;
- That Council receive and note the recruitment of a new CEO report;
- That Council appointment of the following people to the CEO recruitment panel: Mr. Nick KELLY, Mayor Judy MacFARLANE, Deputy Mayor Helen LEE, Councillor Donald GARNER, Representative from LGANT;
- That Council resolves to attend the Directors' course held by the Australian Institute of Company Directors (AICD) in Katherine on 02 and 03 April 2019;
- That Council receives and notes the update pertaining to fencing at the Barunga Oval;
- That Council seek financial opportunities to fund the fencing of the oval;
- That Council receives and notes Cr Edwin NUNGGUMAJBARR's concerns pertaining to the cut-off procedure of Community Development Programme (CDP) participants;
- That Council receives and notes invitation from AFL NT Football Forum;
- That Council receives and notes the update on the Larrimah Bore;
- That Council approves a budget amendment to extend the hours of the Librarian position from 20 hours per week to 38 hours per week to commence 01 April 2019;
- That Council requests a report presented to it at its next meeting pertaining to Airstrips in Communities;
- That Council approves the sub-contracting of Night patrol services at Robinson River to the Mungoorbada Aboriginal Corporation;
- That Council requests an update form the Territory Government on the Weemol Sewage System to be presented at the next Ordinary Meeting of Council;
- That Council allocate \$100,000 (GST Exclusive) to the initial design, engineering and survey work for the Mataranka Regional Community Hub;
- That Council approves an amendment to the Capital Works Budget for the value of \$32,000 to install additional security measures at 63 Chardon Street, Katherine
- That Council approves the use of the common seal in the execution of the Head Agreement for the Community Development Program 2019-2022;
- That Council adopts the new CL012 Councillor and Staff interaction Policy with formatting adjustments;
- That Council rescinds 128/2018 appointing the Independent Members to the Audit Committee;
- That Council appoints Mr. Garry LAMBERT to be an Independent Member of the Audit Committee;
- That Councils seeks expressions of Interests from suitably qualified persons to become an Independent Member of the Audit Committee;
- That Council contact ORIC raising its concerns about JCAC's conduct and performance being contrary to public and community interest;
- That Council defers applications review to the Finance Committee for consideration;
- That the Finance Committee reviews the applications and presents Council with its preferred candidate for Council appointment;
- That Council requests a full report on 2 Crawford Streets spending, timeline and condition including antecedents, staffing responsibilities, involvement, decision-making etc. with full itemization to be provided.

At Audit Committee Meeting held in Katherine on 06 March 2019, decisions include:

- That Council investigates ratability of land in areas known as Carpentaria Downs, Balbirrini, Bauhinia Downs, Pastoral leases of Spring Creek, Seven Emu Station and Managoora Station;
- That Council investigates ratability of Commercial Enterprises on Aboriginal Land within its area;
That Council has a report specific to updating the Rates Database;

The Roads Committee Meeting was held in Katherine on 26 March 2019, decisions of that meeting include:

- That the Roads Committee receives and notes the report in relation to the Roads Committee Action list;
- That the Roads Committee notes and receives the update on Councils Roads to Recovery Funding Allocations and Rocky Creek Bridge;
- That the Roads Committee receive and note 2018-19 Roads Funding allocation;
- That the Roads Committee receives and notes the Report on Roads near lot 208,209 and 210 in Barunga;
- That the Roads Committee moves the dates of the Roads Committee Meetings to be held at 0830 prior to the Finance Committee Meeting;
- That the Roads Committee note the report in relation to speed bumps;
- That the Roads Committee commits to installing two (2) speed bumps, 1x steel, 1x poly in the area of the Crèche in Barunga Community on a trial basis.

The Finance Committee Meeting was held in Katherine on 27 March 2019, decisions of that meeting include:

- That the Finance Committee receives and notes the ICAC Mandatory Reporting Guidelines;
- That the Finance Committee receives and notes the financial reports as at 28 February 2019;
- That the Finance Committee agrees to fund upgrades to make-safe the Announcer Stand at the Mataranka Sport & Recreation Grounds to the value of \$9,688.00;
- That the Finance Committee appoints the Chief Executive Officer, Director of Commercial Services, Director of Council and Community Services and Manager of Contracts to the tender assessment panel for the Borroloola Sports Courts and Borroloola Office upgrade;
- That the Finance Committee approves the Director of Commercial Services, Contracts Manager and 2x Project Coordinators for the tender assessment panel for the Ngukurr Playground Project;
- That the Finance Committee approves the Director of Commercial Services, Director of Council and Community Services, Manager Contracts, Projects Coordinator and Roads Coordinator for the tender panel for the Road Reseal Project in Larrimah and Daly Waters;
- That the Finance Committee approves the amendments made to the 2019 Meeting Calendar
- That the Finance Committee amends the size of the Ngukurr Local Authority to three (3) Elected Members and four (4) Appointed Members for a total of seven (7) members overall;
- That the Finance Committee awards the contract for the Bulman Community Infrastructure Upgrade Project;
- That the Finance Committee approves the disposal of assets via auction.

Full details of all resolutions are recorded in the minutes and are published on the Roper Gulf Regional Council Website.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	814878
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Urapunga Local Authority receives and notes the updated report on Local Authority Project Funding as at 31 March 2019.**

BACKGROUND

Since formation in current financial year, the Urapunga Local Authority has received \$20,000 in Local Authority Project Funding from the Department of Housing and Community Development.

Local Authority members need to consider town priorities and allocate these funds for any such project/s.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 Local Authority Project Register 31.03.2019.pdf

Urapunga Local Authority Project Funding - as at 31.03.2019

Funding received from Department	Income	Funds Allocated	Project Variance	Remaining Unallocated Funds
2018-19	\$ 20,000.00		\$ -	\$ 20,000.00
Total	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00

Project ID	Projects funding has been allocated to:	Prjct Budget	Tot Prjct Cost	Prjct Variance	Project Status
	Total for current projects in progress				
	Total for completed projects				
	Grand Total	\$ -	\$ -	\$ -	

GENERAL BUSINESS

ITEM NUMBER	11.7
TITLE	Council Financial Report - Second Quarter Expenditure Report
REFERENCE	814884
AUTHOR	Lokesh Anand, Chief Financial Officer

RECOMMENDATION

- (a) **That the Urapunga Local Authority receive and note the Financial (Expenditure) Report for the second Quarter of 2018-19 financial year.**

BACKGROUND

As per the Guideline 8 of the *Local Government Act*, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

There are underspends/overspends in few activities as outlined in the attached expenditure report. The explanation for these underspends/overspends for each directorate is as follow:

Directorate of Corporate Governance:

The total of underspends under this directorate is \$409. As the first local authority meeting took place in February 2019, there is a underspend for the reporting period July to December 2018.

Directorate of Commercial Services:

The total of underspends under this directorate is \$127,050. The major activity contributing to this underspend is Service fee – Community Development Program (CDP). The reason for underspend in this activity is vacant staff positions. In January 2019, council received a new funding for the revitalization of Urapunga town. As at 31 December 2018, the activity is showing a overspend of \$4,800. This new project will be added to second budget revision.

Directorate of Council & Community Services:

The total underspends under this directorate is \$48,503. There are few activities where the actual expense incurred is less than budget for due to vacant positions:

- Council Services General \$29,726
- Municipal Services \$11,626
- Night Patrol \$4,271

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

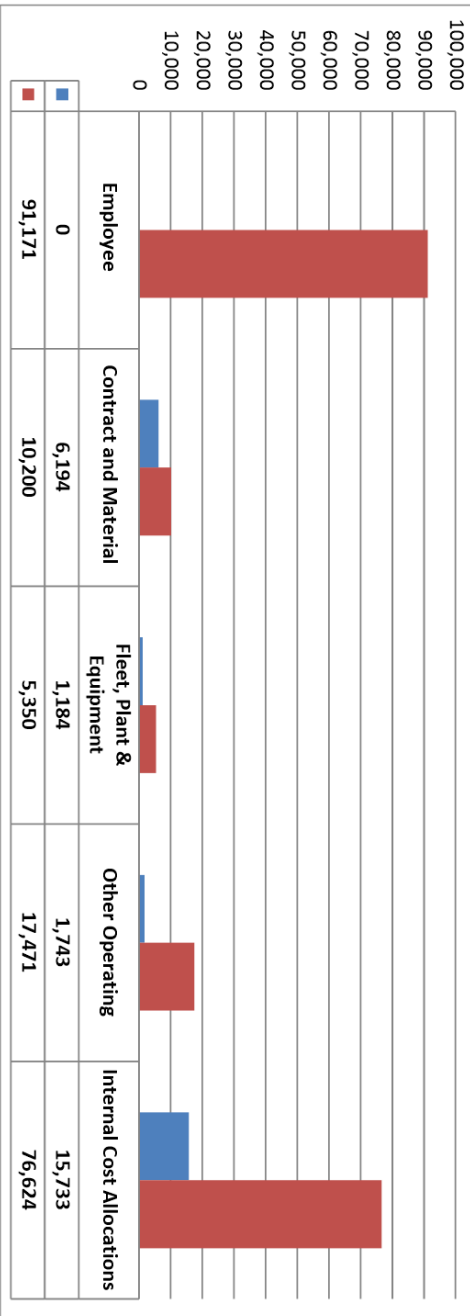
- 1 Local Authority - Expenditure Report. Q2 2018-19.pdf

Roper Gulf Regional Council
Urapunga
Expenditure Report as at 31st December 2018



Expenditure by Account Category	Current Quarter		Year to Date - As of Period 9		2nd Quarter		Proportion of Budget Spent
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget	Variance	Annual Budget	
Employee	0	91,171	18,719	136,757	91,171	182,342	0%
Contract and Material	6,194	10,200	32,532	15,300	4,006	20,400	61%
Fleet, Plant & Equipment	1,184	5,350	1,552	8,025	4,166	10,700	22%
Other Operating	1,743	17,471	3,577	26,207	15,728	34,942	10%
Internal Cost Allocations	15,733	76,624	20,755	114,936	60,891	153,248	21%
Total Expenditure	24,854	200,816	77,136	301,224	175,962	401,632	12%

Expenditure by Account Category



Roper Gulf Regional Council Urupunga Expenditure Report as at 31st December 2018



Activity Listing	Current Quarter		2nd Quarter Variance	Annual Budget	Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget			
Corporate Governance					
132 - Local Authority	91	500	409	1,000	The budget is for catering for LA meetings and is spent at first LA meeting held in February 2019.
Sub Total	91	500	409	1,000	
Commercial Serv.					
241 - Airstrip maintenance					
Contracts	1,508	1,500	8	3,000	
314 - Service Fee - CDP	5,380	137,239	131,858	274,477	Underspend is mainly due to vacant positions resulting in less or no expense incurred for staff wages and other operating expenses.
431 - SPG - Vitalisation of Ritterangū Town	4,800	0	4,800	0	The funding for this program is received after the first budget revision took place. At second budget revision, the budget will be provided against this expense.
Sub Total	11,688	138,739	127,050	277,477	
Council & Comm. Serv					
111 - Council Services General	12,488	42,214	29,726	84,428	Underspend is due to coordinator's position being vacant for the period July to December 2018.
160 - Municipal Services	258	11,367	11,626	22,735	Underspend is due to Municipal Officer's position being vacant for the period July to December 2018.
164 - Local Emergency Management	845	525	320	1,050	The expenditure is incurred on trailer repairs. The total spend is within the annual budgeted amount.

**Roper Gulf Regional Council
Urabungga**



Expenditure Report as at 31st December 2018

Activity Listing	Current Quarter		2nd Quarter Variance	Annual Budget	Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget			
201 - Street lighting	0	2,350	2,350	4,700	
401 - Night Patrol	0	4,271	4,271	8,543	
416 - Youth Vibe Grant	0	850	850	1,700	
Sub Total	13,075	61,577	48,503	123,155	
Grand Total	24,854	200,816	175,962	401,632	

GENERAL BUSINESS

ITEM NUMBER	11.8
TITLE	Town Priorities 2019-20
REFERENCE	815108
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) That the Urapunga Local Authority reviews its Town Priorities for 2019-20

BACKGROUND

Council must adopt a Regional Plan for Financial Year 2019-20 no later than 31 July 2019. As part of the planning process, the Urapunga Local Authority is requested to review its priorities for the upcoming Financial Year.

ISSUES/OPTIONS/SWOT

The Town Priorities for Urapunga as listed in the Draft 2019-20 Regional Plan are as follows:

Core Services			
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source
Continue to develop Council Services	Ongoing	DCCS	Budget
Install fence around Cemetery (commenced) and enclose headstones around existing gravesites	2019-2020	DCCS	To be sourced
Install Solar Lights at various locations around Community – Playground, Public toilets, Fellowship and Entrance areas	2019-2020	DCG	To be sourced
Bituminize dirt section to and around Local Shop area	2019-2020	DCS	To be sourced
Regular airstrip maintenance and install landing lights	2019-2020	NTG	To be sourced
Upgrade and repair existing public toilet, installing power, drains, lighting, landscaping and community washing machine	2019-2020	DCG	To be sourced
Landscaping around Community creating parks, gardens and grassed areas	2019-2020	DCCS	To be sourced
Clear and upgrade old Homestead area	2019-2020	DCCS	To be sourced
Install new road signs, town entry sign, footpaths and speedbumps	2019-2020	DCCS	To be Sourced

Agency Services			
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source
Community Night Patrol Services	Ongoing	DCCS	IAS
Provide Sport and Recreational activities – Exercise area, BMX/Bike track, Oval, Basketball court	2018-2019	DCG	To be sourced

Upgrade CDP property for Council occupation	2018-2019	DCCS	To be sourced
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Commercial Services			
Project Details	Timeframe	Responsibility, Stakeholders or Partners	Funding Source
Construct Shade Shelter at Aerodrome and access to water	2018-2019	DCG	To be sourced

Other Service or Advocacy only	
Project Details	Lead Agency
Provide Mobile Phone Coverage	DCA
Repair current Public Telephone Box and install seating and shade	Telstra
Provide Aged Care services and investigate options to incorporate with crèche/childcare services	DPMC
Upgrade old Barge Area	DIPL

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS: