



AGENDA

ROADS COMMITTEE MEETING

WEDNESDAY, 24 OCTOBER 2018

Notice is given that the next Roads Committee Meeting of the Roper Gulf Regional Council will be held on:

- Wednesday, 24 October 2018 at
- The Council Chambers (Roper Room)
- Roper Gulf Regional Council Headquarters
- 2 Crawford Street, Katherine
- Commencing at 1000hrs

Your attendance at the meeting will be appreciated.

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CLOSE OF MEETING

APOLOGIES AND LEAVE OF ABSENCE REPORT



ITEM NUMBER 3.1
TITLE Apologies and leave of absense
REFERENCE 766537
AUTHOR Amy Bretherton, Governance Officer

RECOMMENDATION

- (a) **That the Roads Committee accept the apology from Deputy Mayor Helen LEE from Meeting held 24th October 2018.**

BACKGROUND

Deputy Mayor gave apologies for Roads Committee to be held on the 24th October 2018, Mayor Judy MacFARLANE shall attend on her behalf.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

ELECTED MEMBER'S REPORT



ITEM NUMBER	10.1
TITLE	Roads Committee - Terms of Reference
REFERENCE	767037
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Roads Committee receives and notes its Terms of Reference;**
- (b) **That the Roads Committee nominates a Chairperson for Council to appoint in accordance with Clause 3;**
- (c) **That the Roads Committee develops a work plan.**

BACKGROUND

The Roads Committee was established by Council at its 18 April 2018 Ordinary Meeting.

The main objective of the Roads Committee is to facilitate roads project advancement by reviewing current and proposed projects, nominating priorities and raising concerns.

ISSUES/OPTIONS/SWOT

The Roads Committee is invited to develop a work-plan in line with its Terms of Reference.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

- 1 [↓](#) Terms of Reference Roads Committee.pdf

Roper Gulf Regional Council
Terms of Reference – Roads Committee



**Roper Gulf Regional Council Roads Committee
Terms of Reference**

Roper Gulf Regional Council has established the Roads Committee to facilitate roads project advancement and to report back to Council. The Committee was established at the Ordinary Meeting of Council on 18 April 2018 (Resolution 76/2018).

1. Objectives

The objective of the Roads Committee is to facilitate roads project advancement by reviewing current and proposed roads projects, nominating priorities, raising concerns.

2. Membership

Members of the Roads Committee are appointed by the Council. The Roads Committee shall consist of five (5) members:

- five (5) Elected Members

Appointments of Council Members shall be for a term of two (2) years. Appointees may be reappointed by the Council for a maximum of six (6) consecutive years.

3. Chairperson

The Council shall appoint any one of the Members as chair of the Committee for the period of 12 months. On the anniversary of the Chairperson's appointment, the Council shall appoint any one of the Members for the forthcoming 12 months.

4. Authority

The Council authorises the Roads Committee, within the scope of its role and responsibilities, through the Chairperson, to:

- seek any information pertaining to roads projects it requires, subject to their legal obligation to protect information, from any of the Directors and Managers in consultation with the Chief Executive Officer;
- request the attendance of any of the Directors and Managers, including the Chief Executive Officer, at Roads Committee meetings; and
- obtain external independent professional advice with the agreement of the Chief Executive Officer.

The Committee is directly responsible and accountable to the Council for the exercise of its responsibilities. In carrying out its responsibilities, the Committee must at all times recognise that primary responsibility for management of Council rests with the Chief Executive Officer.

The Committee can perform or instigate investigations on Council's request.

5. Roles and Responsibilities

5.1 Financial Considerations

The Roads Committee shall review current and proposed roads projects against actual and potential funding sources.

The Roads Committee shall review and challenge where necessary:

- (a) the funding allocation for current and proposed roads projects within the Roper Gulf Region;
- (b) the consistency of, and any changes to, roads projects funding in line with Council and Community concerns;
- (c) the methods used to account for significant or unusual transactions where different approaches are possible;

Roper Gulf Regional Council Terms of Reference – Roads Committee



- (d) all material information presented with the financial statements, such as the operating and financial review and the corporate governance statement; and

5.2 Roads Projects:

The Roads Committee shall:

- (a) review whether current and proposed roads projects and timeframes are consistent with Council and Community expectations;
- (b) review current and proposed roads projects and provide Council with a comprehensive breakdown of operational details including challenges so as to place Council in a position where it is informed of implementation challenges;
- (c) nominate priority projects whether current or proposed;

5.3 Administrative Review

The Roads Committee shall have an administrative review function (s229 *Local Government Act*) if required, so as to review a Council decision which is designated as reviewable by the *Local Government Act*.

6. Meetings

A meeting of the Roads Committee can be called at the request of any two (2) members of the Committee or by the Chair.

The Roads Committee Meetings may be considered confidential subject to the Section 65 (2) of *Local Government Act* and Regulation 8 (c) of *Local Government (Administration) Regulations*.

The Roads Committee will hold meetings twice each year, in March and September. The internal or external auditors may request a meeting if they consider that one is necessary.

Meetings can be held in person, by telephone, or by video conference.

Only members of Roads Committee are entitled to vote in Roads Committee meetings. Unless otherwise required by the Act not to vote, each member must vote on every matter that is before the Committee for decision.

The Chief Executive Officer, Directors and Finance Manager shall be invited to attend each meeting, unless specifically requested not to do so by the chairperson of the Committee.

7. Quorum

A quorum for the Roads Committee is three (3) Members.

8. Proxies

In order to ensure continuity and a useful level of knowledge and experience, Roads Committee members are not permitted to send proxies to the meeting.

9. Administrative Support

The Chief Executive Officer will appoint a Secretary to provide administrative support to the Roads Committee.

10. Reporting

Following each meeting of the Roads Committee, the meeting minutes will be presented to the Council providing information on the meeting and its outcomes.

Roads Committee minutes may be designated confidential.

Roper Gulf Regional Council
Terms of Reference – Roads Committee



The Chairperson of the Roads Committee shall prepare and provide an annual report on its operations to the Council.

11. Conflict of Interest

In accordance with Section 74(1) of the *Local Government Act*, Committee members will be invited to disclose conflicts of interest at the commencement of each meeting.

Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, they will be excused from Committee discussions on the issue where a conflict of interest exists.

12. Meeting Sitting Fee

The Elected Members with the exception of the Mayor or Deputy Mayor are eligible for an Extra Meeting Allowance to be paid for attending the Roads Committee meetings.

13. Committee Performance and Review

The Committee will review its performance on an annual basis and report to Council.

The review may be conducted as a self-assessment, and will be coordinated by the Chairperson. The assessment may also seek input from other parties.

The review will also include a review of the Terms of Reference for Roads Committee. New members will receive relevant information and briefings on their appointment to assist them to meet their Committee responsibilities.

14. Legislation referenced in the Terms of Reference

Local Government Act
Information Act

15. Document Review

Date of Adoption	Adopted by Council on 27 June 2018
Amendments	Nil
Revision	Nil

OPERATIONAL REPORT



ITEM NUMBER	11.1
TITLE	2019 Meeting Dates
REFERENCE	768184
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Roads Committee nominates meeting dates for 2019**

BACKGROUND

Clause 6 of the Roads Committee's Terms of Reference states that the Committee shall meet twice every year: in March and September.

ISSUES/OPTIONS/SWOT

The Manager – Governance and Corporate Planning suggests that the Committee meets in March and October 2019.

Wednesday 06 March 2019 is a desirable prospective date on the grounds of it lining up with budget development and other proposed meeting dates.

Wednesday 16 October is a desirable prospective date as it allows the Committee to review the progress of roads projects throughout the Dry Season, and aligns favourably with other proposed meeting dates.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

- 1 [↓](#) Draft 2019 Meeting Calendar draft.xlsx



Roper Gulf Regional Council Meeting Calendar 2019

	January	February	March	April	May	June	July	August	September	October	November	December
Saturday												
Sunday												
Monday												
Tuesday	1 New Year's Holiday											
Wednesday	2											
Thursday	3 Councilor Pay Day											
Friday	4											
Saturday	5											
Sunday	6											
Monday	7											
Tuesday	8											
Wednesday	9											
Thursday	10											
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Monday	28											
Tuesday	29											
Wednesday	30											
Thursday	31											
Friday												
Saturday												
Sunday												

NOTE: (P) Local Authority Training will include a short meeting for business advising and plans as required under the Local Government Act

OMC	FCM	Public Holiday	Weekend	Local Authorities	Audit Committee	Community Meetings	SLT	Work Involvement	Mayor's Meeting	Adm/Coordinator Forum
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OPERATIONAL REPORT



ITEM NUMBER	11.2
TITLE	Current Road Projects
REFERENCE	768598
AUTHOR	Greg Arnott, Director Corporate Governance

RECOMMENDATION

- (a) **That the Roads Committee receives and note this report.**

BACKGROUND

The following is a list of current road projects:

Barunga Cemetery Road Culvert – This project is now complete and defects have been rectified.

Barunga Cemetery Road Extension – This project utilised unspent funding from the Barunga Shop Heavy Vehicle Turnaround area project and extended the seal from the Barunga Culvert to the entrance of the cemetery. This project is now complete.

Ngukurr Rainbow Street Project – The substantive work on this project has been complete. Several defects have been notified to the contractor which scheduled them to be rectified however this was delayed due to a death in the community. Rectification of these defects is now scheduled to be completed by the end of this month.

Borrooloola CBD Upgrade – This project was tendered to market. The tender price was excessive of budget. Work has commenced on reviewing the scope of the project to fit with budget. Full scope and design to be completed prior to end of January for work to be undertaken concurrently to the Rocky Creek Bridge project. The curbing work on Anulya street maybe undertaken earlier due to funding requirements.

Borrooloola Rocky Creek – This project is being Project Managed by the Northern Territory Government and is progressing.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

There are no attachments for this report.

OPERATIONAL REPORT

ITEM NUMBER	11.3
TITLE	Future Roads Projects
REFERENCE	768724
AUTHOR	Greg Arnott, Director Corporate Governance

RECOMMENDATION

- (a) **That the Roads Committee prioritise the proposed road projects.**

BACKGROUND

The following is a list of identified future road projects. This list may be amended from time to time due to unforeseen events, for example, damage to roads or road infrastructure due to adverse weather events.

Location	Section of Road	Proposed Project	Status	Estimated Value
Barunga	Sunrise Housing Drainage Issue	(ISLRP Project for design and documentation) Tonkin design rejected as not feasible – open unlined drain in the easement behind house between 156 and 157	Commenced but Stalled Need to advocate to Territory Housing, as this is a legacy issue relating to dwellings not built on pads. Houses are surrounded by stormwater after rain. Further design work is required.	unknown
	Lots 208 209 210 access	Current access is a track rather than formed and sealed road. Residents complaining about dust	Current LA Action from 16/10/18 Roads Coordinator to assess and resolve	Unknown
Beswick	Basketball Court Car park and footpath Project	Seal car park and install footpaths	To be costed and budgeted.	Unknown
	New Sub – Housing Drainage	Rectify storm water drainage issues causing inundation of storm water to properties.	Stalled Need to advocate with Territory Housing as this is a legacy issue relating to dwellings not built on pads. Houses are surrounded by storm water after of rain. Long term complaint.	Unknown
	Subdivision Turn off	DIPL Turn- Off on Central Arnhem Road (CAR)	Storm water drains need to be cleaned. ISLRP – Tonkin have a redesign of the local road from T/O to the intersection – drawings on file – Cameron Rd and Madigan Rd cluster of intersection. This project to be undertaken when DIPL undertake work on CAR. <i>DIPL are assessing all areas on CAR for priority maintenance</i> <i>Federal Government</i>	Unknown

			<i>Announcement for the 2023 \$400million upgrade of the CAR Raising of the Water House Bridge)</i>	
Weemol	Access road and internal circuit	Seal the access road and circuit throughout housing estate; provide drainage and upgrade to the 2 flood ways on the access road; enhance safety at the 'T' Intersection.	Council working in partnership with DIPL to add this package to DIPL Airport Road Upgrade DCCS Commenced – at Consulting Engineering; DCCS has met with consultants to define project	DIPL engineering consultant \$19,000
Bulman	Address drainage and erosion; batters on worst roads;	CSC has provided some detail – map and scope	Need review by Roads Coordinator – potential to tie into Airport Road and Weemol access works. Priority as identified in Tonkin Report	Unknown
Borrooloola	Town Camp Roads	Garawa 1 and 2; Yanyula Camp and Mara Camp Completed 2 x engineered plans and quantity survey by GHD Applied for MRM CBT Funds when roads were not RGRC owned which made the grant eligible. Approved in principle Council took ownership Nov 2017	Stalled RGRC spent \$100,000 on re-sealing Yanyula Camp RGRC proposed re-evaluate the designs and costings and put on the agenda and seek joint funding from MRM CBT; Mabunji and NTG NTG DIPL may have alternative solution by rolling road works into proposed 31 house subdivision	Approx - \$800,000
Jilkminggan	Access Road	Shoulders	Request to DIPL to assess and advise. Area Manager has a quote from local contractor on remedial works	Awaiting response. \$17k GST incl
	Main Drag – RGRC Office to School	Re-design of road creating a single road reserve with formal housing access, footpaths; re-location of power poles which have split the road; bus stop; street light; delineating property boundaries	Not commenced Roads Coordinator to investigate	Design Costing approx. \$50k
Mataranka	Elsy Street Corner	DIPL have \$200k to address, however project stalled as fuel tanks are in road reserve impeding development	stalled	Not applicable
	Mataranka Cemetery	Proposed Cemetery Car park	Roads Coordinator to investigate Designs are on file – two	Unknown

			options – part of the incomplete Mataranka Cemetery Master Plan	
	Proposed extension and construction of Sterling and Gunn Streets	- Scoped, Design and Costing	Roads Coordinator to investigate	Approx. \$20k
Minyerri /Hodgsen Downs	<i>LA Motion 04/10/18 : That the Hodgson Downs Local Authority allocate \$86,640.00 of the 2018/19 Local Authority funding towards local roads upgrades around Minyerri and to utilise any unexpended local authority funding...</i>	DCS request Alawa CEO to get scope and quote for works. To be timed with sealing works at Ngukurr in 2019. Once approved RGRC to seek exemption and add package to DIPL contract	Alawa CEO to commence compilation of project	Approx. \$200K to spend
Ngukurr	Mutju Street Drain	Assess and treated – existing works do not work	Roads Coordinator to investigate	Unknown
	Service Road to the Dump and Sewerage Pond	Recommended road closure off main entry to town reducing access to the current service road; there one low spot needing treatment to make all weather access possible – road need to be formed and sealed as the entry section runs past the new subdivision and will cause dust issues for residents.	Roads Coordinator to investigate	Unknown
Numbulwar	All roads are in poor state	Design and costing – priorities include the new clinic road; road past resource centre connecting to main road on foreshore	Roads Coordinator to investigate Tonkin Condition Report identified this as a priority area	Unknown
Robinson River	LGANT Local Roads Project	Peter McLinden manages this space	Works on access road proposed	unknown
Urapunga	Realign Road to Cemetery	Proposed	Roads Coordinator to investigate	Unknown
	Shoulders and re-seal all sealed	Requested quote from Yugul Mangi	Roads Coordinator to investigate	Unknown

sections			
Design and cost road to Store and potentially include in local road network	Proposed	Roads Coordinator to investigate	Unknown
Urapunga Access road – annual maintenance cycle	Works completed by DIPL free of charge	Negotiate adding these works to DIPL maintenance contract	Unknown

ISSUES/OPTIONS/SWOT

N/A

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

There are no attachments for this report.

OPERATIONAL REPORT



ITEM NUMBER	11.4
TITLE	Tonkin Report
REFERENCE	768725
AUTHOR	Greg Arnott, Director Corporate Governance

RECOMMENDATION

- (a) **That the Roads Committee receives and notes report.**
- (b) **That the Roads Committee determines priority of roads projects.**

BACKGROUND

RGRC commissioned engineering firm Tonkins to inspect and report on all Council Roads. This report is very comprehensive and has been utilized to prioritise road projects.

ISSUES/OPTIONS/SWOT

Attached in a extract of the report that shows the highest priority roads catorigised by frequency of use and current condition. Estimates of costs to repair these roads is also included.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

There are no attachments for this report.

OPERATIONAL REPORT

ITEM NUMBER	11.5
TITLE	Bulman Roads Proposal
REFERENCE	767616
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That the Roads Committee allocates funds to the Bulman Roads Project as detailed in the report.**

BACKGROUND

The NTG, Department of Infrastructure Planning and Logistics is upgrading the Central Arnhem Road from the Bulman Airstrip to the Sealed road at Bulman Township.

Council intends to add to these works, in partnership with DIPL, the upgrade to a sealed access to Weemol.

Whilst the contractors are in this remote vicinity it is essential we consider other works required in the area to take advantage of contractors being in this remote location.

The proposed scope includes resealing of Bulman and these priority areas:

Lot 69 Sport n Rec Hall Car park

- Reseal the car park; install bollards and delineate car parks; (Blue 520m²)
- Fill compact road batters on road access, ready for re-seal; (Grey 160m²)

One way sealed road at front of the Community opposite the Outback Store

- Reseal the whole section and fill compact road batters and roll on the entry into the road. (Light blue 483m²)

Playground and BBQ park road leading to cul-de-sac

- Fill compact road batters and roll; install concrete spoon drain on the right hand side edge closest to the BBQ park and bitumen (Green 50m).

Cul-de-sac road

- Fill compact and roll edges on this road, reseal and investigate further scope to mitigate stormwater damage. (Red 40m)

School road

- Fill compact road batters and roll, ready for reseal/patching on road side (Orange 80m)

ISSUES/OPTIONS/SWOT**FINANCIAL CONSIDERATIONS**

N/A

ATTACHMENTS:

- 1 [↓](#) Roads Committee Bulman .pdf



bulman



Created by asaniprus, 15 Oct 2018

Legend

0 10 20 30 40
Scale

N

01010101.gov.au
Geospatial Services Branch

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