



AGENDA

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 23 FEBRUARY 2022

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Wednesday, 23 February 2022 at 8:30am
The Council Chambers
Roper Gulf Regional Council Support Centre
2 Crawford Street, Katherine, NT

Or

Via Video/Phone Conference:
ID #: (03) 9260 8565
Guest Pin: 6036

Your attendance at the meeting will be appreciated.

Marc GARDNER
ACTING CHIEF EXECUTIVE OFFICER

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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Nil.

20 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	6.1
TITLE	Ordinary Meeting of Council - 26 October 2021
REFERENCE	1239588
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council confirms the minutes from the meeting held on 14 December 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

BACKGROUND

The Council met on 14 December 2022 for its Ordinary Meeting that was held in Katherine.

ISSUES/OPTIONS/SWOT

Attached are the recorded minutes of that meeting for Council's review and confirmation.

The next Ordinary Meeting is scheduled on 27 April 2022 at 8:30am in Borroloola.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Ordinary Meeting of Council 2021-12-14 [1940] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS ROPER GULF REGIONAL COUNCIL
SUPPORT CENTRE
2 CRAWFORD STREET, KATHERINE, NT
ON TUESDAY, 14 DECEMBER 2021 AT 8:30AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Helen LEE (via videoconference);
- Councillor John DALYWATER;
- Councillor Samuel EVANS;
- Councillor Patricia FARRELL (via teleconference);
- Councillor Owen TURNER (via videoconference);
- Councillor Jana DANIELS (via videoconference);
- Councillor Edwin NUNGGUMAJBARR (via videoconference); and
- Councillor David MURRUNGUN.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Andreea CADDY, General Manager Infrastructure Services and Planning;
- Dave HERON, Acting General Manager Corporate Services & Sustainability;
- Chloe IRLAM, Governance Engagement Coordinator; and
- Bhumika ADHIKARI, Governance Officer; (Minute taker)

1.3 Guests

- Amanda HAIGH, Department of the Chief Minister and Cabinet (via teleconference).

2 MEETING OPENED

The Ordinary Meeting of Council Meeting opened at 8:45am. The Mayor welcomed members, staff and guests and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

126/2021 RESOLVED (Helen LEE/David MURRUGUN)

CARRIED

That Council accepts the tendered apologies from Councillor Annabelle DAYLIGHT, Councillor Selina ASHLEY and Councillor Gadrian HOOSAN.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 CONFIRMATION OF PREVIOUS MINUTES

6.1 ORDINARY MEETING OF COUNCIL - 26 OCTOBER 2021

127/2021 RESOLVED (Helen LEE /Samuel EVANS)

CARRIED

That Council confirms the minutes from the meeting held on 26 October 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

7 BUSINESS ARISING FROM PREVIOUS MINUTES

7.1 ACTION LIST

128/2021 RESOLVED (Samuel EVANS/David MURRUGUN)

CARRIED

That Council;

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.
- (c) Postpones the Larrimah and Daly Waters Community Consultative Meetings to early March 2022. Dates to be confirmed at the February 2022 Ordinary Meeting of Council.

8 CALL FOR ITEMS OF OTHER GENERAL BUSINESS

- Call for nominations – Local Authorities;
- Responsibility of transient campers on road reserves and parks at Mataranka;
- COVID testing and Council measures;
- Animal Management Programme community travel dates;
- Mayoral Update;
- Barunga Cul-De-sac (dealt with at Agenda Item 19.2 Major Projects Report Update); and
- Australian Local Government Association- Nomination for financial studies

9 DISCLOSURES OF INTEREST

There were no declarations of interest at this Ordinary Meeting of Council.

Deputy Mayor Judy MacFARLANE left the meeting, the time being 09:15 AM

Deputy Mayor Judy MacFARLANE returned to the meeting, the time being 09:15 AM

10 CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES

10.1 CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES

129/2021 RESOLVED (Edwin NUNGGUMAJBARR/Judy MacFARLANE)

CARRIED

That Council receives and notes the Confirmation of Previous Committee Meeting Minutes Report.

Note: The Audit Committee Minutes were not attached to the Agenda, handouts were provided to Council and tabled.

11 INCOMING CORRESPONDENCE

11.1 INCOMING CORRESPONDENCE

130/2021 RESOLVED (Samuel EVANS/Patricia FARRELL) CARRIED

That Council accepts the incoming correspondence report.

12 OUTGOING CORRESPONDENCE

12.1 OUTGOING CORRESPONDENCE

131/2021 RESOLVED (John DALYWATER/Helen LEE) CARRIED

That Council notes the outgoing correspondence.

13 WARD REPORTS

13.1 NEVER NEVER WARD REPORT

132/2021 RESOLVED (Judy MacFARLANE/John DALYWATER) CARRIED

That Council;

- (a) Receives and notes the Never Never Ward Report;
- (b) Notes the appointment by the Finance & Infrastructure Committee of Anthony HELSLIP and Beki BULLS to the Mataranka Local Authority as appointed members; and
- (c) Notes the appointment by the Finance & Infrastructure Committee of Jones BILLY and Sonia ROBERTS to the Hodgson Downs (Minyerri) Local Authority as appointed members.

Note: Deputy Mayor MacFARLANE noted that applicant Beki BULLS formal name is Rebecca BULLS.

13.2 NYIRANGGULUNG WARD REPORT

133/2021 RESOLVED (John DALYWATER/David MURRUNGUN) CARRIED

That Council receives and notes the Nyirranggulung Ward Report

13.3 NUMBULWAR NUMBURINDI WARD REPORT

134/2021 RESOLVED (David MURRUNGUN/Edwin NUNGGUMAJBARR) CARRIED

That Council;

- (a) Receives and notes the Numbulwar Numburindi Ward Report;
- (b) Notes that no nominations were received for the 26 October 2021 - 24 November 2021 'Call for Nominations' for the Numbulwar Local Authority; and
- (c) Rescinds the Numbulwar Local Authority Membership from Scott NUNGGARRGALU and Dale MURRUNGUN.

13.4 YUGUL MANGI WARD REPORT

135/2021 RESOLVED (David MURRUNGUN/Samuel EVANS) CARRIED

That Council;

- (a) Receives and notes the Yugul Mangi Ward Report; and
- (b) Notes that no nominations were received for the 26 October 2021 - 24 November 2021 'Call for Nominations' for the Ngukurr Local Authority

13.5 SOUTH WEST GULF WARD REPORT

136/2021 RESOLVED (Samuel EVANS/Judy MacFARLANE)

CARRIED

That Council;

- (a) Receives and notes the South West Gulf Ward Report;
- (b) Receives and notes the nominations received for the Borroloola Local Authority from the following:
 - i. Donald GARNER;
 - ii. Ashley GARNER;
 - iii. Marlene KARKADOO; and
 - iv. Geoffrey HULM.
- (c) Appoints Donald GARNER to the Borroloola Local Authority.

14 GENERAL BUSINESS

14.1 CALL FOR NOMINATIONS- LOCAL AUTHORITY

137/2021 RESOLVED (David MURRUNGUN/Samuel EVANS)

CARRIED

That Council requests the Acting Chief Executive Officer to open a '21 day call for Nominations' to fill all vacant positions on Roper Gulf Regional Council Local Authorities.

14.2 RESPONSIBILITY OF TRANSIENT CAMPERS ON ROAD RESERVES AND PARKS AT MATARANKA

138/2021 RESOLVED (David MURRUNGUN/Judy MacFARLANE)

CARRIED

That Council requests Acting Chief Executive Officer to investigate the department and/or persons responsible for the preservation of public camp in Council maintained parks.

14.3 COVID TESTING AND COUNCIL MEASURES

139/2021 RESOLVED (Judy MacFARLANE/David MURRUNGUN)

CARRIED

That Council

- (a) Notes that all Councillors in attendance of the Ordinary Meeting of Council in the Support Centre Katherine undertook the Rapid Antigen Tests and upon arrival to Chambers all results returned negative;
- (b) Acting Chief Executive Officer highlighted travelling restrictions to Communities and risks associated with it;
- (c) Travel exemption for Absolute essential worker and limiting staff movement across the communities; and
- (d) Cr. TURNER raised an issue that essential workers not wearing masks in the Communities.

14.4 MAYORAL UPDATE

140/2021 RESOLVED (Helen LEE/Edwin NUNGGUMAJBARR)

CARRIED

That Council receives and notes that the Mayor attended the following LGANT Conference in Alice Spring, interviews on radio regarding Robinson River Lockdown, Barunga Local Authority Meeting teleconference from Borroloola Office, Finance and Infrastructure Committee Meeting, travelled Ngukurr, Numbulwar, Minyerri Local Authority Meeting.

14.5 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- NOMINATION FOR FINANCIAL STUDIES

141/2021 RESOLVED (Judy MacFARLANE/Samuel EVANS)

CARRIED

That the Council supports the LGANT Nomination of Roper Gulf Regional Council to participate in the ALGA Financial Assistance Grants study.

Note: The Acting Chief Executive Officer advised the Council that he will be on leave from 29 to 31 December 2021 and that Dave HERON, Acting General Manager Corporate Services and Sustainability will be Acting Chief Executive Officer for this period.

15 EXECUTIVE REPORTS

15.1 CHIEF EXECUTIVE OFFICER'S REPORT

142/2021 RESOLVED (David MURRUNGUN/John DALYWATER)

CARRIED

That the Council receives and notes the Chief Executive Officer's Report.

15.2 RECONCILIATION ACTION PLAN

143/2021 RESOLVED (David MURRUNGUN/Owen TURNER)

CARRIED

That the Council;

- a) Receives and notes the report in relation to Council's Reconciliation Action Plan; and
- b) Amends the budget to include \$85,000 towards a project to develop a new Reconciliation Action plan.

15.3 NOMINATIONS FOR THE ANIMAL WELFARE ADVISORY COMMITTEE

144/2021 RESOLVED (Judy MacFARLANE/John DALYWATER)

CARRIED

That the Council endorses the nomination of Kaylene DOUST as a LGANT representative of the Animal Welfare Advisory Committee.

16 DEPUTATIONS AND PETITIONS

Nil.

17 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

17.1 COUNCIL SERVICES AND COMMUNITY ENGAGEMENT - NOVEMBER/DECEMBER UPDATE

145/2021 RESOLVED (David MURRUNGUN/John DALYWATER)

CARRIED

That the Council;

- (a) Receives and notes the update in relation to the Council Services and Community Engagement division; and
- (b) Requests the Acting Chief Executive Officer prepares a Letter to Department of Chief Minister and the Cabinet and shadow Chief Minister in relation to ongoing community housing maintenance and repairs being experienced throughout the region.

18 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

18.1 LOCAL AUTHORITY PROJECT FUNDING CERTIFICATION

146/2021 RESOLVED (Samuel EVANS/David MURRUNGUN)

CARRIED

That Council receives and notes the Local Authority Project Funding acquittals.

18.2 LOCAL AUTHORITY (AND COUNCIL) MEETING DATES**147/2021 RESOLVED (David MURRUNGUN/Samuel EVANS)****CARRIED****That Council;**

- (a) Accepts the Local Authority Meeting dates for the 2022 Calendar Year; and**
- (b) Resolves to convene the Jilkmिंगgan and Mataranka Local Authority Meetings on Tuesday 08 February 2022, Tuesday 10 May 2022, Tuesday 09 August 2022 and Tuesday 7 November 2022;**
- (c) Resolves to hold an Ordinary Meeting of Council in Katherine on Wednesday 14 December 2022; and**
- (d) Mayor requested all Councilors and Elected Members attendance at all the Local Authority and Ordinary Meetings of the Council.**

COUNCIL ADJOURNED AT 10:00AM FOR MORNING TEA**RESUMED AT 10:33AM****18.3 COUNCIL'S FINANCIAL REPORT AS AT 30.11.2021****148/2021 RESOLVED (Judy MacFARLANE/Patricia FARRELL)****CARRIED****That the Council;**

- (a) Receives and notes the financial reports as at 30 November 2021.**
- (b) Acting Chief Executive Officer provides a report to the Finance and the Infrastructure committee in relation to the Outstanding rates.**

*Mayor Tony JACK left the meeting, the time being 10:56 AM**Mayor Tony JACK returned to the meeting, the time being 10:59 AM***19 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT****19.1 LOCAL AUTHORITY PROJECT FUNDING UPDATE****149/2021 RESOLVED (David MURRUNGUN/Samuel EVANS)****CARRIED****That Council receives and notes the Local Authority Projects Update.****19.2 MAJOR PROJECTS REPORT UPDATE****150/2021 RESOLVED (Helen LEE/Patricia FARRELL)****CARRIED****That Council receives and notes the Major Projects Update.***Cr Samuel EVANS left the meeting, the time being 11:07 AM**Cr Samuel EVANS returned to the meeting, the time being 11:10 AM**Meeting entered to closed session Time being 12:18pm.***20 CLOSED SESSION****DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

21 CLOSE OF MEETING

The meeting terminated at 12:45pm.

This page and the preceding pages are the minutes of the Ordinary Meeting of Council held on Tuesday, 14 December 2021 and will be confirmed at the next meeting.

Mayor Tony JACK

BUSINESS ARISING FROM PREVIOUS MINUTES



ITEM NUMBER 7.1
TITLE Action List
REFERENCE 1239638
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.

BACKGROUND

The Action List is a summary of tasks that Council has requested be undertaken by Council Staff. The Action List is a **non-authoritative** reference document for Business Arising out of Previous Minutes. The highlighted points are the actionable item of each **resolved** matter

ACTION LIST

7.1 ACTION LIST

128/2021 **RESOLVED (Samuel EVANS/David MURRUNGUN)**

CARRIED

REPORT IN AGENDA?

That Council;

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.
- (c) **Postpones the Larrimah and Daly Waters Community Consultative Meetings to early March 2022. Dates to be confirmed at the February 2022 Ordinary Meeting of Council.**

NO
Impacted by biosecurity measures, to be assessed

13.3 NUMBULWAR NUMBIRINDI WARD REPORT

134/2021 RESOLVED (David MURRUNGUN/Edwin NUNGGUMAJBARR) CARRIED

That Council;

- (a) Receives and notes the Numbulwar Numburindi Ward Report;
 - (b) Notes that no nominations were received for the 26 October 2021 - 24 November 2021 'Call for Nominations' for the Numbulwar Local Authority; and
 - (c) Rescinds the Numbulwar Local Authority Membership from Scott NUNGGARRGALU and Dale MURRUNGUN.
- YES

13.4 YUGUL MANGI WARD REPORT

135/2021 RESOLVED (David MURRUNGUN/Samuel EVANS) CARRIED

That Council;

- (a) Receives and notes the Yugul Mangi Ward Report; and
 - (b) Notes that no nominations were received for the 26 October 2021 - 24 November 2021 'Call for Nominations' for the Ngukurr Local Authority.
- YES

14.1 CALL FOR NOMINATIONS- LOCAL AUTHORITY

137/2021 RESOLVED (David MURRUNGUN/Samuel EVANS) CARRIED

That Council requests the Acting Chief Executive Officer to open a '21 day call for Nominations' to fill all vacant positions on Roper Gulf Regional Council Local Authorities.

YES

14.2 RESPONSIBILITY OF TRANSIENT CAMPER'S ON ROAD RESERVES AND PARKS AT MATARANKA

138/2021 RESOLVED (David MURRUNGUN/Judy MacFARLANE) CARRIED

That Council requests Acting Chief Executive Officer to investigate the department and/or persons responsible for the preservation of public camp in Council maintained parks.

YES

14.5 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION- NOMINATION FOR FINANCIAL STUDIES

141/2021 RESOLVED (Judy MacFARLANE/Samuel EVANS)

CARRIED

That the Council supports the LGANT Nomination of Roper Gulf Regional Council to participate in the ALGA Financial Assistance Grants study.

NO

15.2 RECONCILIATION ACTION PLAN

143/2021 RESOLVED (David MURRUNGUN/Owen TURNER)

CARRIED

That the Council;

- a) Receives and notes the report in relation to Council's Reconciliation Action Plan; and
- b) Amends the budget to include \$85,000 towards a project to develop a new Reconciliation Action plan.

YES

17.1 COUNCIL SERVICES AND COMMUNITY ENGAGEMENT - NOVEMBER/DECEMBER UPDATE

145/2021 RESOLVED (David MURRUNGUN/John DALYWATER)

CARRIED

That the Council;

- (a) Receives and notes the update in relation to the Council Services and Community Engagement division; and
- (b) Requests the Acting Chief Executive Officer prepares a Letter to Department of Chief Minister and the Cabinet and shadow Chief Minister in relation to ongoing community housing maintenance and repairs being experienced throughout the region.

NO, NTG liaising with Local Authorities

ATTACHMENTS

CONFIRMATION OF PREVIOUS COMMITTEE MEETING MINUTES



ITEM NUMBER	10.1
TITLE	Previous Committee Meeting Minutes
REFERENCE	1240609
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council receives and notes this report.

BACKGROUND

The Finance and Infrastructure Committee met on Tuesday 25 January 2022 having attained a Quorum.

ISSUES/OPTIONS/SWOT

Attached are the recorded Minutes from the 25 January 2022 Finance and Infrastructure Committee Meeting.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Finance Infrastructure Committee Meeting 2022-01-25 [1949] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, FINANCE AND
INFRASTRUCTURE COMMITTEE MEETING HELD VIA TELECONFERENCING
ON TUESDAY, 25 JANUARY 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Elected Members

- Mayor Tony JACK;
- Deputy Mayor Judy MacFARLANE;
- Councillor Edwin NUNGGUMAJBARR;
- Councillor Annabelle DAYLIGHT; and
- Awais UR REHMAN, Independent Member.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services and Sustainability; and
- Bhumika ADHIKARI, Governance Officer (Minute taker).

1.3 Guests

Nil.

2 MEETING OPENED

The Finance Committee Meeting opened at 10:50am. The Mayor welcomed members and staff to the meeting and the Roper Gulf Regional Council Pledge was read.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

1/2022 RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR) CARRIED

That the Finance and Infrastructure Committee approves the tendered apology from Councillor Samuel EVANS, Councillor Helen LEE and Councillor Owen TURNER.

4 DISCLOSURES OF INTEREST

There were no declarations of interest at this Finance Committee Meeting.

5 CONFIRMATION OF PREVIOUS MINUTES

**5.1 CONFIRMATION OF FINANCE COMMITTEE MEETING PREVIOUS MINUTES 26
MAY 2021**

2/2022 RESOLVED (Judy MacFARLANE/Annabelle DAYLIGHT) CARRIED

That the Finance and Infrastructure Committee confirms the minutes from the meeting held on 29 November 2021 and affirms them to be true and accurate record of that

meeting decisions and proceedings.

6 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION LIST

3/2022 **RESOLVED (Judy MacFARLANE/Edwin NUNGGUMAJBARR)** *CARRIED*

That the Finance and Infrastructure Committee:

- a) **Receives and notes the Action List; and**
- b) **Approves the removal of completed items.**

7 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

8 INCOMING CORRESPONDENCE

Nil.

9 OUTGOING CORRESPONDENCE

Nil.

10 EXECUTIVE REPORTS

10.1 REPORT ON THE MANDATORY COVID-19 VACCINATION REQUIREMENTS ON COUNCIL'S OPERATIONS.

4/2022 **RESOLVED (Awais Ur REHMAN/Annabelle DAYLIGHT)** *CARRIED*

That the Finance and Infrastructure Committee receives and notes the report from the Acting Chief Executive Officer regarding the mandatory vaccination requirements for COVID-19 and effects on Council operations.

10.2 UPDATE ON STRATEGIC PLANNING, REGIONAL PLANNING AND BUDGETING PROCESSES AND TIMEFRAMES

5/2022 **RESOLVED (Annabelle DAYLIGHT/Awais Ur REHMAN)** *CARRIED*

That the Finance and Infrastructure Committee;

- a) **Accepts the report in relation to the update on the strategic and regional plan processes; and**
- b) **Requests the Acting Chief Executive Officer to ensure the Strategic Plan includes provision for consultation for greater youth services and Community wellbeing facilities.**

11 COMMUNITY SERVICES AND ENGAGEMENT DIVISIONAL REPORT

Nil.

12 CORPORATE SERVICES AND SUSTAINABILITY DIVISIONAL REPORT

12.1 FINANCIAL DELEGATIONS

6/2022 **RESOLVED (Judy MacFARLANE/Annabelle DAYLIGHT)** *CARRIED*

That the Finance and Infrastructure Committee;

- a) **Approves the amendments to the Financial Delegation Manual to increase limits of expenditure for staff as follows:**
 - i. **Coordinators - \$3,000**
 - ii. **Workshop Coordinator/Assistant Managers - \$7,000**
 - iii. **Managers - \$15,000**

- iv. General Managers - \$75,000; and
- b) Further amends the Financial Delegations Manual under section 'Financial: Budgets' with "Authority to override all delegations and make expenditure decisions to ensure approved budgets can be achieved" to include both the Mayor and CEO with the delegated authority (and reported to Council).

12.2 COUNCIL'S FINANCIAL REPORT AS AT 31.12.2021

7/2022 RESOLVED (Awais Ur REHMAN/Annabelle DAYLIGHT) CARRIED

That Finance and Infrastructure Committee receives and notes the financial reports as at 31 December 2021.

13 INFRASTRUCTURE SERVICES AND PLANNING DIVISIONAL REPORT

13.1 LOCAL AUTHORITY PROJECT FUNDING UPDATE

8/2022 RESOLVED (Edwin NUNGGUMAJBARR/Awais Ur REHMAN) CARRIED

That Finance and Infrastructure Committee receives and notes the Local Authority Projects Update.

14 CLOSED SESSION

DECISION TO MOVE TO CLOSED SESSION

9/2022 RESOLVED (Judy MacFARLANE/Annabelle DAYLIGHT) CARRIED

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

14 CLOSE OF MEETING

The meeting finished at 12:00pm.

This page and the proceeding pages are the Minutes of the Finance and Infrastructure Committee held on Tuesday, 25 January 2022 and will be confirmed on Wednesday, 23 March 2022.

Mayor Tony JACK
Confirmed on Wednesday, 23 March 2022.

INCOMING CORRESPONDENCE

ITEM NUMBER 11.1
TITLE Incoming Correspondence
REFERENCE 1235156
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council accepts the incoming correspondence report.

Item No.	Date Received	Sender	Sent To	Correspondence Details	InfoXpert Number
01	13/12/2021	Department of Health (Cth), Office of the Gene Technology Regulator	Marc GARDNER, Acting Chief Executive Officer	Notification of decision on application DIR 185 from Novotech for a clinical trial with genetically modified Bordetella pertussis for the prevention of whooping cough	1237758
02	14/12/2021	Kate WORDEN, Minister for Sport	Marc GARDNER, Acting Chief Executive Officer	Community Infrastructure Project Grants 2021-23	1237121
03	14/12/2021	Maree De LACEY, Executive Director Local Government and Regional Development	Marc GARDNER, Acting Chief Executive Officer	Extension variation requests on 2018-19 Strategic Local Government Infrastructure Fund	1234997
04	14/12/2021	Maree De LACEY, Executive Director Local Government and Regional Development	Marc GARDNER, Acting Chief Executive Officer	Variation request for an extension of time on a 2018 -19 Special Purpose Grant	1234999
05	15/12/2021	Jake QUINLIVAN, Regional Executive Director	Marc GARDNER, Acting Chief Executive Officer	Big Rivers Regional Coordination Committee 2021	1235105
06	15/12/2021	The Hon. Chansey PAECH, Minister for Arts, Culture & Heritage, Northern Territory Government	Marc GARDNER, Acting Chief Executive Officer	Community Infrastructure Projects Grants 2021-23	1241255
07	16/12/2021	Judy ORME, Administration Officer –Archives	Marc GARDNER, Acting Chief	Mataranka Chapel	1235982

		Northern Synod Uniting Church in Australia	Executive Officer		
08	17/12/2021	Cr Lindai SCOTT, Australian Local Government Association	The Mayor, Councilors and CEO	Call for Motions for the next year's National General Assembly	1236589
09	22/12/2021	Northern Territory Electoral Commission	Marc GARDNER, Acting Chief Executive Officer	2021 Periodic General Election Roper Gulf Regional Council Election Report delay	1235725
10	07/01/2022	The Hon. Chansey PAECH, Minister for Local Government	Marc GARDNER, Acting Chief Executive Officer	Approved Funding- Ablution Block Numbulwar Airport	1236704
11	11/01/2022	Jake QUINLIVAN, Regional Executive Director Big Rivers Region	Marc GARDNER, Acting Chief Executive Officer	Unsuccessful- Local Government Immediate Priority Grant 2021-22	1237140
12	11/01/2022	Sandra YOUNG, Ministerial Liaison and Executive Assistant to: Under Treasurer – Craig Graham Deputy Under Treasurers – Catherine Weber and Mick Butler Department of Treasury and Finance Northern Territory Government	Marc GARDNER, Acting Chief Executive Officer	HIFI Recommendation 12.9 and 14.1 – Consultation	1237576
13	11/01/2022	Jake QUINLIVAN, Regional Executive Director Big Rivers Region	Marc GARDNER, Acting Chief Executive Officer	Local Government Immediate Priority Grant 2021-22	1237704
14	24/01/2022	William BRIDGEMAN, Regional Project Officer	Marc GARDNER, Acting Chief Executive Officer	Werenbun Homeland Local Decision Making	1238479

ATTACHMENTS

OUTGOING CORRESPONDENCE

ITEM NUMBER 12.1
TITLE Outgoing Correspondence
REFERENCE 1235157
AUTHOR Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council notes the outgoing correspondence

Item No.	Date Sent	Sender	Sent To	Correspondence Details	InfoXpert Number
01	09/12/2021	Marc GARDNER, Acting Chief Executive Officer	National Indigenous Australians Agency	Support for YMD's bid for Northern Territory Indigenous Business and Employment Hub	1234651
02	06/01/2022	Marc GARDNER, Acting Chief Executive Officer	Susannah CLEMENT, Senior Policy Officer, Office of Water Security, Department of Environment, Parks and Water Security	Office of Water Security- Consultation with Roper Gulf Regional Council	1236655
03	14/01/2022	Marc GARDNER, Acting Chief Executive Officer	Aboriginal Benefits Account	Support for Ngaigu-Mulu Aboriginal Corporation and Australian Red Cross application to ABA for the Yardulan Culture Program	1237881
04	03/02/2022	Marc GARDNER, Acting Chief Executive Officer	Joelene CHALLIS, Water Licensing, Water Regulation Unit	Water Allocation for Jilkminggan and Mataranka	1239963
05	07/02/2022	Marc GARDNER, Acting Chief Executive Officer	Building Better Regions Fund Commonwealth of Australia, Assessment Panel	CouncilBiz IT Migration Point to Point –Application for funding	1240316

ATTACHMENTS

WARD REPORTS

ITEM NUMBER	13.1
TITLE	Never Never Ward Report
REFERENCE	1237744
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council;

- (a) Receives and notes the Never Never Ward Report; and**
- (b) Accepts the nomination received for the Jilkmिंगgan Local Authority from Cecilia LAKE.**

BACKGROUND

The Never Never Ward is comprised of the Mataranka Local Authority, Jilkmिंगgan Local Authority, Hodgson Downs (Minyerri) Local Authority and the townships of Larrimah and Daly Waters.

Due to Biosecurity Check Points in place throughout the Northern Territory, the Jilkmिंगgan and Mataranka Local Authority Meetings scheduled for Tuesday, 08 February 2022, have been postponed. There are no current minutes to be included in the Ward report.

The Jilkmिंगgan and Mataranka Local Authority Meetings will now be held on **Tuesday, 01 March 2022.**

Due to the timing of the Hodgson Downs (Minyerri) Local Authority Meeting, scheduled to be held 07 March 2022; there are no current minutes to be included.

UPCOMING MEETINGS

DATE	MEETING
<i>16 March 2022 at 10:00am</i>	Audit Committee Meeting Council Chambers, RGRC Support Centre, Katherine
<i>23 March 2022 at 10:30am</i>	Finance & Infrastructure Committee Meeting Council Chambers, RGRC Support Centre, Katherine
<i>27 April 2022 at 8:30am</i>	Ordinary Meeting of Council Council Chambers, RGRC Support Centre, Katherine

ISSUES/OPTIONS/SWOT

Jilkmिंगgan Local Authority received one (1) nomination to fill the one (1) valid vacancy present in the Jilkmिंगgan Local Authority Membership. It is requested that Council review the applicant and appoint membership.

LOCAL AUTHORITY	NUMBER OF VACANCIES
Mataranka Local Authority	0
Jilkmिंगgan Local Authority	1



Hodgson Downs (Minyerri) Local Authority

0

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Cecilia Lake 13 JAN 22 (redacted).pdf



Local Authority Nomination Form

Location: Jilkminggan Date: 13/1/22

Name of Nominee: CECILIA LAKE

Best Contact:

Landline: [redacted] Mobile: [redacted]

Email: [redacted]

Postal Address: [redacted] Jilkminggan Community
Mataranka NT 0852

Key Areas of Interest: (please indicate)

- | | | |
|---------------------------------|-------------------|-----------------------------|
| <i>Waste Management</i> | <i>Aged Care</i> | <i>Administration</i> |
| <i>Animal Management</i> | <i>Child Care</i> | <i>Sport and Recreation</i> |
| <i>Roads and Infrastructure</i> | <i>Youth</i> | <i>Parks and Gardens</i> |

Any other information relevant to my nomination to the Local Authority:

.....
.....
.....
.....

Cecilia Lake
Signature of nominee:

WARD REPORTS

ITEM NUMBER	13.2
TITLE	Nyiranggulung Ward Report
REFERENCE	1237769
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION**That Council**

- (a) **Receives and notes the Nyiranggulung Ward Report;**
- (b) **Approves the recommendations from the Barunga Local Authority meeting held on 06 December 2021;**
- (c) **Approves the recommendations from the Beswick Local Authority meeting held on 17 January 2022;**
- (d) **Approves the recommendations from the Bulman Local Authority meeting held on 20 January 2022;**
- (e) **Approves the revoking of all Manyallaluk Local Authority Appointed Members;**
- (f) **Considers the revoking of Barunga Local Authority Membership from Appointed Member Braun BUSH;**
- (g) **Notes that no nominations were received for the 16 December 2021 – 20 January 2022 or the 20 January 2022 – 11 February 2022 'Call for Nominations' periods for the Beswick and Barunga Local Authorities;**
- (h) **Requests the Acting Chief Executive Officer to open a 'Call for Nominations' period to fill one (1) vacancy on the Barunga Local Authority;**
- (i) **Requests the Acting Chief Executive Officer to open a 'Call for Nominations' period to fill one (1) vacancy on the Beswick Local Authority; and**
- (j) **Requests the Acting Chief Executive Officer to open a 'Call for Nominations' period to fill six (6) vacancies on the Manyallaluk Local Authority**

BACKGROUND

The Nyiranggulung Ward is comprised of the Barunga Local Authority, Beswick Local Authority, Bulman Local Authority and Manyallaluk Local Authority.

Due to the timing of the 14 December 2021 Ordinary Meeting of Council, the Nyiranggulung ward reports could not be submitted to that meeting. They are attached in this report for Council to approve.

The **Barunga** Local Authority met and held a **Quorum** meeting on Monday, 06 December 2021, attached are the recorded minutes for that meeting for Council to review.

The **Bulman** Local Authority scheduled a meeting on Friday, 7 December 2021, however due to lack of Appointed Members and COVID concerns, the meeting was **cancelled**.

The **Beswick** Local Authority scheduled a meeting on Monday, 17 December 2021, however due to lack of Appointed Members and COVID concerns, the meeting was **cancelled**.

The **Manyallaluk** Local Authority scheduled a meeting on Monday, 17 December 2021, however due to lack of Appointed Members and COVID concerns, the meeting was **cancelled**.

The **Beswick** Local Authority met and held a **Quorum** meeting on Monday, 17 January 2022, attached are the recorded minutes for that meeting for Council to review.

The **Manyallaluk** Local Authority scheduled a meeting on Monday, 17 January 2022, however due to lack of Appointed Members and COVID concerns, the meeting was **cancelled**.

The **Barunga** Local Authority scheduled a meeting on Tuesday, 18 January 2022, however due to lack of Appointed Members and COVID concerns, the meeting was **cancelled**.

The **Bulman** Local Authority met and held a **Provisional** meeting on Thursday, 20 January 2022, attached are the recorded minutes for that meeting for Council to review.

The **Manyallaluk** Local Authority scheduled a meeting on Wednesday, 02 February 2022, however due to lack of Appointed Members attendance at the meeting, the meeting was **cancelled**.

The next Barunga Local Authority Meeting is scheduled to be held on Friday, 25 February 2022 at 10:00am.

The next Beswick Local Authority Meeting is scheduled to be held on Monday, 04 April 2022 at 10:00am.

The next Manyallaluk Local Authority Meeting is scheduled to be held on Monday, 04 April 2022 at 2:30pm.

The next Bulman Local Authority Meeting is scheduled to be held on Thursday, 07 April 2022 at 10:00am.

UPCOMING MEETINGS

DATE

16 March 2022 at 10:00am

23 March 2022 at 10:30am

27 April 2022 at 8:30am

MEETING

Audit Committee Meeting
Council Chambers, RGRC Support Centre,
Katherine
Finance & Infrastructure Committee
Meeting
Council Chambers, RGRC Support Centre,
Katherine
Ordinary Meeting of Council
Council Chambers, RGRC Support Centre,
Katherine

ISSUES/OPINIONS/SWOT

LOCAL AUTHORITY

NUMBER OF VACANCIES

Barunga Local Authority	1
Beswick Local Authority	1
Bulman Local Authority	0
Manyallaluk Local Authority	0 (6 if rescindment is approved)

At the 06 December 2022 Barunga Local Authority Meeting, the request was made for Council to consider the attendance of Barunga Local Authority Appointed Member Braun BUSH and whether his Membership is to continue or be revoked. Braun BUSH's attendance is tabled below.

Local Authority Meeting Member	9 February 2021	13 April 2021	8 June 2021	10 August 2021	12 October 2021
Barun BUSH	NO AP	NO AP	NO AP	P	AP

Manyallaluk Local Authority Membership

The Manyallaluk Local Authority Member attendance has come into question due to the lack of Appointed Members attendance.

The last meeting held was on 07 June 2021.

Due to this, it is requested that Council approve the rescinding of Manyallaluk Local Authority Memberships from the following;





- Mikala ASHLEY;
- Rachael KENDINO;
- Ben KLEING;
- Eileen LAWRENCE;
- Shaunette MUMBIN; and
- Cynthia WILLIRI.

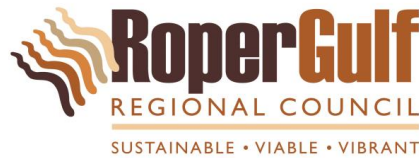
If approved, the Acting Chief Executive Officer will open a 21 day 'Call for Nominations' period. During this time, Councilors of the area are asked to generate interest in filling the positions with community members.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

- 1   Barunga Local Authority 2021-12-06 [1932] Minutes.DOCX
- 2   Beswick Local Authority 2022-01-17 [1946] Minutes.DOCX
- 3   Bulman Local Authority 2022-01-20 [1950] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BARUNGA LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BARUNGA
ON MONDAY, 6 DECEMBER 2021 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Mayor Tony JACK; via Video Conference
- Councillor Helen LEE;
- Anne-Marie LEE (Chairperson);
- Freddy SCRUBBY;
- Charlane BULUMBARA;
- Vita BRINJEN;
- Nell BROWN; and
- Danielle BUSH.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer; via Video Conference
- Andreea CADDY, General Manager Infrastructure and planning; via Video Conference
- David HURST, Acting General Manager Community Services and Engagement; via Video Conference
- Allan HAWKE, Council Services Coordinator;
- Bhumika ADHIKARI, Governance Officer; (Minute Taker) via Video Conference

1.3 Guests

- William BRIDGEMAN, Regional Project Officer, Department of the Chief Minister and the Cabinet via Teleconference

2 MEETING OPENED

The Barunga Local Authority Meeting opened at 10:29am with **QUORUM** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

55/2021 RESOLVED (Danielle BUSH/Charlene BULUMBARA)

CARRIED

That the Barunga Local Authority accepts the tendered apology from Local Authority Member Braun BUSH.

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Barunga Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 BARUNGA LOCAL AUTHORITY MEETING PREVIOUS MINUTES

56/2021 RESOLVED (Helen LEE/Freddy SCRUBBY)

CARRIED

That the Barunga Local Authority confirms the minutes from the meeting held on 12 October 2021 and affirms them to be a true and accurate record of that meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST - NEW VERSION

57/2021 RESOLVED (Anne-Marie LEE/Vlta BRINJEN)

CARRIED

That the Barunga Local Authority:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Additional Night Patrol.
- Oval Coaches box fencing.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS

Nil.

13 GENERAL BUSINESS

13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**58/2021 RESOLVED (Charlene BULUMBARA/Freddy SCRUBBY)****CARRIED**

That the Barunga Local Authority

- (a) Receives and notes the Local Authority Member Attendance Report.
- (b) Requests that Council consider apologies and non-attendance at meetings by member Braun BUSH.

*Note: Mayor to contact L.A. Members.***13.2 ELECTED MEMBER REPORT****59/2021 RESOLVED (Danielle BUSH/Freddy SCRUBBY)****CARRIED**

That the Barunga Local Authority

- (a) Receives and notes the Elected Member report.
- (b) Discussed various issues including sports and recreation priorities to be presented at the Ordinary Meeting of Council on 14 December 2021.

13.3 COUNCIL SERVICES REPORT**60/2021 RESOLVED (Helen LEE/Freddy SCRUBBY)****CARRIED**

That the Barunga Local Authority receives and notes the following report on Council Services as delivered in Barunga.

13.4 LOCAL AUTHORITY PROJECTS UPDATE**61/2021 RESOLVED (Charlene BULUMBARA/Danielle BUSH)****CARRIED**

That the Barunga Local Authority

- (a) Receives and notes the local Authority Project report.
- (b) Rescinds the Barunga walking trail project and transfer funding for an alternate project to be decided.
- (c) Change the Knowledge Garden project scope of works to become a memorial to be placed at the Council Office

13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 30.11.2021**62/2021 RESOLVED (Anne-Marie LEE/Freddy SCRUBBY)****CARRIED**

That the Barunga Local Authority receives and notes the Financial Report for the period July 2021 to November 2021

13.6 BARUNGA LOCAL AUTHORITY PROJECTS UPDATE REPORT***No Resolution passed***

That the Barunga Local Authority receives and notes the Barunga Local Authority Projects Update.

*Meeting adjourned for a break at 11:40am.**Meeting resumed at 11:50am***14 OTHER BUSINESS****14.1 NIGHT PATROL*****No Resolution passed***

That Barunga Local Authority considered recent vandalism in the Community and requested that Council revise program and staffing arrangements for the Community Night patrol programme.

14.2 COACHES BOX FENCING AT THE OVAL

No Resolution passed

That the Barunga Local Authority considered the vandalism and damage at the oval to the Coaches box fences. The Acting Chief Executive Officer stated that he will discuss with Council's management about their repair as soon as possible.

15 CLOSE OF MEETING

The meeting closed at 12:07 pm.

This page and the proceeding pages are the Minutes of the Barunga Local Authority Meeting held on Monday, 6 December 2021 and confirmed .

Chairperson Anne-Marie LEE



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BESWICK LOCAL
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE
DELIVERY CENTRE, BESWICK
ON MONDAY, 17 JANUARY 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor Selina ASHLEY; Chairperson
- Raelene BULUMBARA;
- Trepina BUSH; and
- Eddie KENNEDY.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- David HURST, Acting General Manager Community Services and Engagement ;
- Kaylene DOUST; Program Manager Animal Control;
- Paul BERTHON, Acting Regional Manager for Central Arnhem;
- Lachlan THOMAS, Regional Community Safety Coordinator; and
- Bhumika ADHIKARI, Governance Officer (Minute Taker).

1.3 Guests

- William BRIDGEMAN, Department of the Chief Minister and Cabinet;
- Melina DAVIDSON, Office of Selena Uibo MLA, Member for Arnhem; and
- Jessi HILLEN, Warren Snowdon's Office

2 MEETING OPENED

The Beswick Local Authority Meeting opened at 10:18am with **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2022 **RESOLVED** (Eddie KENNEDY/Raelene BULUMBARA)

CARRIED

That the Beswick Local Authority;

- a) **Accepts the tendered apologies from the Mayor Tony JACK; and**
- b) **Notes the absence with no tendered apology from Local Authority Member Anne -Marie THOMPSON- KENNY.**

5 QUESTIONS FROM THE PUBLIC

Nil.

6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Beswick Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 BESWICK LOCAL AUTHORITY MEETING PREVIOUS MINUTES**

2/2022 RESOLVED (Trepina BUSH/Raelene BULUMBARA) CARRIED

That the Beswick Local Authority confirms the minutes from the meeting held on 09 August 2021 and 07 June 2021 and affirms them to be a true and accurate record of the meetings decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST - NEW VERSION**

3/2022 RESOLVED (Raelene BULUMBARA/Trepina BUSH) CARRIED

That the Beswick Local Authority:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.

9 CALL FOR ITEMS OF GENERAL BUSINESS

Nil.

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS**12.1 VET TEAM UPDATE**

4/2022 RESOLVED (Raelene BULUMBARA/Eddie KENNEDY) CARRIED

That the Beswick Local Authority receives and notes the Vet Team update report.

William BRIDGEMAN left the Meeting, the time being 10:36am

Cr. Selena ASHLEY joined the Meeting, the time being 10:38am

13 GENERAL BUSINESS**13.1 ELECTED MEMBER REPORT**

5/2022 RESOLVED (Raelene BULUMBARA/Trepina BUSH) CARRIED

That the Beswick Local Authority receives and notes the Elected Member report.

13.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

6/2022 RESOLVED (Eddie KENNEDY/Trephina BUSH) CARRIED

That the Beswick Local Authority receives and notes the Local Authority Member Attendance Report.

13.3 COUNCIL SERVICES REPORT

7/2022 RESOLVED (Raelene BULUMBARA/Eddie KENNEDY) CARRIED

That the Beswick Local Authority receives and notes the Council Services Report.

13.4 LOCAL AUTHORITY PROJECTS UPDATE

8/2022 RESOLVED (Trephina BUSH/Selina ASHLEY) CARRIED

That the Beswick Local Authority receives and notes the Local Authority Projects Update.

13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.12.2021

9/2022 RESOLVED (Raelene BULUMBARA/Selina ASHLEY) CARRIED

That the Beswick Local Authority receives and notes the Council Financial Report for the period July 2021 to December 2021.

14 OTHER BUSINESS

14.1 RESIGNATION FROM LOCAL AUTHORITY MEMBER ANNE MARIE RYAN

10/2022 RESOLVED (Selina ASHLEY/Trephina BUSH) CARRIED

That the Beswick Local Authority accepts the Resignation letter from the Local Authority Member Anne-Marie RYAN.

15 CLOSE OF MEETING

The meeting closed at 11:00 am

This page and the proceeding pages are the Minutes of the Beswick Local Authority Meeting held on Monday, 17 January 2022 and confirmed Monday, 4 April 2022.

Chairperson

Confirmed on Monday, 4 April 2022.



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, BULMAN LOCAL
AUTHORITY MEETING HELD VIA VIDEO CONFERENCING
ON THURSDAY, 20 JANUARY 2022 AT 10:00AM

1 PRESENT MEMBERS/STAFF/GUESTS

1.1 Members

- Councillor John DALYWATER;
- Annette MILLER;
- Anthony KENNEDY; and
- Chantelle MILLER.

1.2 Staff

- Marc GARDNER, Acting Chief Executive Officer;
- Dave HERON, Acting General Manager Corporate Services & Sustainability;
- Kaylene DOUST, Program Manager Animal Control;
- Andreea CADDY, General Manager Infrastructure and Planning;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker); and
- Bhumika ADHIKARI, Governance Officer.

1.3 Guests

- Mayor Tony JACK (chairperson); and
- William BRIDGEMAN, Department of The Chief Minister and Cabinet

2 MEETING OPENED

The Bulman Local Authority Meeting opened at 10:48am as a **PROVISIONAL** meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

3 WELCOME TO COUNTRY

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2022 RESOLVED (Annette MILLER/John DALYWATER)

CARRIED

That the Bulman Local Authority;

- (a) Accepts the tendered apology from Councillor Selina ASHLEY and Local Authority Member Peter MILLER; and
- (b) Notes the absence of Local Authority Members Charmaine BRINJEN, Aaron RICKSON, Loretta LINDSAY, and Spencer MARTIN with no tendered apologies.

5 QUESTIONS FROM THE PUBLIC**6 DISCLOSURES OF INTEREST**

There were no declarations of interest at this Bulman Local Authority Meeting.

7 CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS MINUTES****NO RECOMMENDATION DUE TO PROVISIONAL MEETING**

That the Bulman Local Authority Meeting confirms the Minutes of its previous Meeting held on 12 August 2021 and affirms them to a true and accurate record of that meeting, and its decisions and proceedings.

8 BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST - NEW VERSION**

2/2022 **RESOLVED (CHANTELLE MILLER/Annette MILLER)** *CARRIED*

That the Bulman Local Authority:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items

9 CALL FOR ITEMS OF GENERAL BUSINESS

- Local Authority Members & Attendance

10 INCOMING CORRESPONDENCE

Nil.

11 OUTGOING CORRESPONDENCE

Nil.

12 OPERATIONAL REPORTS**12.1 VET TEAM UPDATE**

3/2022 **RESOLVED (John DALYWATER/Anthony KENNEDY)** *CARRIED*

That the Bulman Local Authority receives and notes the Vet Team update report.

13 GENERAL BUSINESS**13.1 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT**

4/2022 **RESOLVED (Annette MILLER/CHANTELLE MILLER)** *CARRIED*

That the Bulman Local Authority receives and notes the Local Authority Member Attendance.

13.2 ELECTED MEMBER REPORT

5/2022 **RESOLVED (John DALYWATER/CHANTELLE MILLER)** *CARRIED*

That the Bulman Local Authority receives and notes the Elected Member report.

13.3 COUNCIL SERVICES REPORT

6/2022 RESOLVED (Annette MILLER/Anthony KENNEDY) CARRIED

That the Bulman Local Authority receives and notes the Council Services Report

13.4 LOCAL AUTHORITY PROJECTS UPDATE

7/2022 RESOLVED (John DALYWATER/CHANTELLE MILLER) CARRIED

That the Bulman Local Authority receives and notes the Local Authority Project Update report.

13.5 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.12.2021

8/2022 RESOLVED (Annette MILLER/John DALYWATER) CARRIED

That the Bulman Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to December 2021

It was noted that William Bridgeman from The Department of the Chief & Cabinet will be attending the Bulman Local Authority Meeting to be held on 07 April, 2022, in person.

13.6 LOCAL AUTHORITIES AND NEW GUIDELINE PRESENTATION

RECOMMENDATION

That the Bulman Local Authority accepts and notes the presentation in relation to Local Authorities and New Guideline from the Department of the Chief Minister and Cabinet.

14 OTHER BUSINESS

14.1 LOCAL AUTHORITY MEMBERS & ATTENDANCE

The Mayor raised an issue of attendance by Bulman Local Authority Members. A discussion was had regarding the 'Local Authority Member Attendance Report' and it was decided that the issue will be brought up again at the Bulman Local Authority Meeting to be held on 07 April, 2022.

15 CLOSE OF MEETING

The meeting closed at 12:01pm.

This page and the proceeding pages are the Minutes of the Bulman Local Authority Meeting held on Thursday, 20 January 2022 and confirmed Thursday, 7 April 2022.

The Mayor Tony JACK
Confirmed on Thursday, 7 April 2022.

WARD REPORTS



ITEM NUMBER	13.3
TITLE	Numbulwar Numbirindi Ward Report
REFERENCE	1237789
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council;

- (a) **Receives and notes the Numbulwar Numbirindi Ward Report;**
- (b) **Note that no nominations were received for the 16 December 2021 – 20 January 2022 or the 20 January 2022 – 11 February 2022 'Call for Nominations' for the Numbulwar Local Authority; and**
- (c) **Requests the Acting Chief Executive Officer to open a 'Call for Nominations' period to fill three (3) vacancy on the Numbulwar Local Authority.**

BACKGROUND

The Numbulwar Numburindi Ward includes one Local Authority, the Numbulwar Local Authority.

Due to the timing of the Numbulwar Local Authority, there are no minutes to be included in the ward report.

The next Numbulwar Local Authority is scheduled to be held on Wednesday, 09 March 2022.

UPCOMING MEETINGS

DATE	MEETING
16 March 2022 at 10:00am	Audit Committee Meeting Council Chambers, RGRC Support Centre, Katherine
23 March 2022 at 10:30am	Finance & Infrastructure Committee Meeting Council Chambers, RGRC Support Centre, Katherine
27 April 2022 at 8:30am	Ordinary Meeting of Council Council Chambers, RGRC Support Centre, Katherine

ISSUES/OPTIONS/SWOT

LOCAL AUTHORITY	NUMBER OF VACANCIES
NUMBULWAR LOCAL AUTHORITY	3

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

WARD REPORTS



ITEM NUMBER	13.4
TITLE	South West Gulf Ward Report
REFERENCE	1237790
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council;

- (a) **Receives and notes the South West Gulf Ward Report;**
- (b) **Note that no nominations were received for the 16 December 2021 – 20 January 2022 or the 20 January 2022 – 11 February 2022 'Call for Nominations' for the Robinson River Local Authority; and**
- (c) **Considers decreasing the Robinson River Local Authority by one (1) membership due to lack of interest in filling the position**
OR
Requests the Acting Chief Executive Officer to open a 'Call for Nominations' period to fill one (1) vacancy on the Robinson River Local Authority.

BACKGROUND

The South West Gulf Ward is comprised of the Borroloola Local Authority and Robinson River Local Authority.

Due to Biosecurity Check Points in place throughout the Northern Territory, the Borroloola and Robinson River Local Authority Meetings scheduled for Thursday, 10 February 2022, have been postponed. There are no current minutes to be included in the Ward report.

The Borroloola and Robinson River Local Authority Meetings will now be held on **Thursday, 03 March 2022.**

UPCOMING MEETINGS

DATE	MEETING
<i>16 March 2022 at 10:00am</i>	Audit Committee Meeting Council Chambers, RGRC Support Centre, Katherine
<i>23 March 2022 at 10:30am</i>	Finance & Infrastructure Committee Meeting Council Chambers, RGRC Support Centre, Katherine
<i>27 April 2022 at 8:30am</i>	Ordinary Meeting of Council Council Chambers, RGRC Support Centre, Katherine

ISSUES/OPTIONS/SWOT

LOCAL AUTHORITY	NUMBER OF VACANCIES
BORROLOOLA LOCAL AUTHORITY	0
ROBINSON RIVER LOCAL AUTHORITY	1

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

WARD REPORTS



ITEM NUMBER	13.5
TITLE	Yugul Mangi Ward Report
REFERENCE	1237794
AUTHOR	Chloe IRLAM, Governance Engagement Coordinator

RECOMMENDATION

That Council;

- (a) **Receives and notes the Yugul Mangi Ward Report;**
- (b) **Note that no nominations were received for the 16 December 2021 – 20 January 2022 or the 20 January 2022 – 11 February 2022 'Call for Nominations' for the Ngukurr Local Authority**

BACKGROUND

The Yugul Mangi Ward includes the Ngukurr Local Authority and Urapunga Local Authority.

Due to the timing of the Ngukurr and Urapunga Local Authority Meetings, scheduled to be held 08 March 2022; there are no current minutes to be included.

UPCOMING MEETINGS

DATE	MEETING
<i>16 March 2022 at 10:00am</i>	Audit Committee Meeting Council Chambers, RGRC Support Centre, Katherine
<i>23 March 2022 at 10:30am</i>	Finance & Infrastructure Committee Meeting Council Chambers, RGRC Support Centre, Katherine
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ISSUES/OPTIONS/SWOT

LOCAL AUTHORITY	NUMBER OF VACANCIES
NGUKURR LOCAL AUTHORITY	1
URAPUNGA LOCAL AUTHORITY	0

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

EXECUTIVE REPORTS



ITEM NUMBER	15.1
TITLE	Mayor's Report
REFERENCE	1243065
AUTHOR	Bhumika ADHIKARI, Governance Officer

RECOMMENDATION

That Council receives and notes the Mayor's report.

BACKGROUND

Since the last Ordinary Meeting of Council held on 14 December 2021, the Mayor has undertaken a range of Mayoral duties including:

- Ordinary Meeting of Council – 14 December 2021
- Bulman Local Authority Meeting – 20 January 2022
- Werrenbun Homeland LDM Meeting – 24 January 2022
- CEO Selection Panel Meeting – 25 January 2022
- Finance and Infrastructure Committee Meeting – 25 January 2022

ISSUES/OPTIONS/SWOT

Nil.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

EXECUTIVE REPORTS

ITEM NUMBER	15.2
TITLE	Chief Executive Officer's Report
REFERENCE	1242696
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Council receive and note the Chief Executive Officer's Report

BACKGROUND

Marc GARDNER has continued to act as Chief Executive Officer (ACEO) for the immediate future since the last Council meeting on the 14 December 2021. The current appointment was resolved by Council to extend to end of Calendar month February 2022

Following the last report to the Council meeting on the 14 December, further major Covid 19 events has occurred affecting Council's operations including the closure of the Katherine Offices as well as other offices. Council staff have been instructed to continue to take Covid-19 hygiene precautions, restrictions and testing as the virus is still present in the Katherine community and so as to prevent Council staff from being responsible for the further spread of the virus to communities.

In addition to this was the Chief Health Officer's directives about mandatory vaccinations for all Council staff as well as elected members. Council experienced a 99% response from staff that had either their first vaccination or second vaccination by the due date of the 12 November. Most Councillors have also provided information that they are vaccinated as well.

Other major activities from the last Council meeting has been preparations and conduct of Local Authorities occurring in December and the completion of the Strategic Plan, plus the commencement of the 2022/23 financial year planning.

In addition to this other major activities that have taken considerable time include preparation and management of the Cyclone Tiffany event, procurement of staff accommodation in Katherine, legacy staffing issues including legal matters, a range of compliance issues including procurement training and directives, and focus on progressing several major projects and funding applications.

Other notable meetings of the Acting CEO over December 2021, January 2022 and February 2022 include:

Date	Meeting
8/12	Big Rivers Regional Reconstruction Committee
8/12	Hodgson Downs Local Authority
8/12	Post Covid staff meeting
9/12	Katherine Local Emergency Committee – Covid restrictions
10/12	Katherine Local Emergency Committee – Covid restrictions
13/12	Council Briefing Day
14/12	Ordinary Meeting of Council
15/12	Department Chief Minister and Cabinet all Councils video conference re travel restrictions
17/12	CouncilBiz Board Meeting
17/12	Staff procurement training
23/12	Department Chief Minister and Cabinet monthly catch up
27/12 to 1/1	Annual leave
4/1	Australia Day Award Judging
5/1	Strategic Leadership team

7/1	Business Continuity Committee
10/1	Staff meeting – preparation for potential weather event (Cyclone Tiffany)
10/1	Department Infrastructure Planning and Logistics – scoping works for Phelps River Bridge (Numbulwar Road).
12/1	Emergency Meetings – Cyclone Tiffany
13/1	Emergency Meeting – Cyclone Tiffany
13/1	Organisation Review – consultant presentation
13/1	Katherine Local Emergency Committee meeting
17/1	Beswick Local Authority
19/1	Hon. Selena Uibo (Member for Arnhem and Attorney General) – regular catch up
21/1	Katherine Local Emergency Committee (Covid restrictions and travel again) x 2 meetings
24/1	Werenbun LDM Signing Ceremony with Chief Minister and Attorney General
24/1	Business Continuity Committee
25/1	Finance and Infrastructure Committee
27 & 28/1	Leave
2/2	Reconciliation Action Plan meeting (internal)
2/2	Smart Councils Meeting – LGANT
3/2	Business Continuity Committee
3/2	Department of Chief Minister and Cabinet monthly catch-up
4/2	Strategic Leadership Team meeting
9/2	Department Infrastructure Planning and Logistics – Borrooloola Cyclone Shelter Project PCG
10/2	Legal Matters – solicitors meeting
11/2	Tonga Relief BBQ
11/2	Corporate Planning Meeting (internal)
14/2	Legal Matters – solicitors meeting
15/2	Big Rivers Regional Coordination Committee meeting
15/2	Jane Mack – National Recovery and Resilience Agency – Cyclone Shelters
16/2	Big Rivers Regional Reconstruction Committee meeting
16/2	Russell Smith – Tourism NT
17/2	Projects Steering Meeting (internal)
18/2	CouncilBiz Board Meeting
21/2	Organisational Review Meeting (internal)
21/2	Department Chief Minister and Cabinet – Draft Burial Bill

ISSUES/OPTIONS/SWOT

Over the forthcoming months, the focus of the office of the Chief Executive Officer will include:

- Emergency management and continual preparation for Covid 19 events, mandates and Christmas and staffing to ensure service provision.
- Recruitment of key positions.
- Completion and publishing of the Strategic Plan.
- Preparation of the 2022/23 Regional Plan and Budget.
- Upgrading Council's website.
- Organisation review and workplace culture.
- Preparation of changes to the Local Government Act (2019) including adoption of new policies and procedures.
- Progressing critical projects including Borrooloola Sports Courts and roadworks.
- Improving community communications and project management processes.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

EXECUTIVE REPORTS



ITEM NUMBER	15.3
TITLE	Big Rivers Regional Coordination Committee update
REFERENCE	1242691
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Council receives and notes the report in relation to the Big Rivers Regional Coordination Committee and projects update.

BACKGROUND

Roper Gulf Regional Council is a member participant of the Northern Territory Government's Big Rivers Regional Coordination Committee. The committee meets approximately every two months where the Northern Territory Government agencies and the three Councils of the Katherine region receive updates about each other's activities and discuss issues of mutual concern.

The last meeting occurred on Tuesday 15 February 2022 in Katherine.

ISSUES/OPTIONS/SWOT

Attached is an updated list of NT Government projects occurring in the Roper Gulf Regional Council area for Councillors information that is discussed at the meetings.

Other items discussed at the meeting included:

- Closing the Gap – training module (can get to do presentation to Council and incorporate into Council's Reconciliation Action Planning).
- The Care and Protection of Children Amendment Bill.
- Regional School Attendance report.
- Regional Towns Strategic Assessment.
- Department of Industry, Tourism and Trade regional update (industry growth reports including workforce reports)
- The need for Regional Councils to provide a summary of major updates so NT Government Agencies are aware of Council projects and activities.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

1   Summary of RAP initiatives January 2022.pdf



Big Rivers Regional Action Plan

Support agencies and related regional committees	Initiative/Project	Details	Roper Gulf	Timeframe	Funding	Related WOG policies/frameworks	Comments	Status
NIAA, all NT Government members of Big Rivers Regional Coordination Committee, Working Group specific to signed Agreement	Implementation of the Jawoyn Association Aboriginal Corporation Local Decision Making Multi Agency Partnership Agreement	Undertake the actions agreed upon between the signatories in partnering together to assist the transition of government services and programs to community control. Work collaboratively to achieve success and provide a pathway so that communities have more control over their own affairs, including service delivery.	X	Signed on 2 November 2018, 19-20 and beyond		Local Decision Making	The continuation of this partnership between JAAC, NTG and NIAA include priorities such as: strengthening partnerships LDM implementation Plan 2021-23 signed on 4 October 2021 on the Katherine River at Nitmiluk NP, with the Chief Minister, Minister Ulbo, Lisa Mumbin and John Beto. JAAC are in the process of recruiting a training manager to support the overall training and development of JAAC, role and responsibilities will include: identifying skill gaps, identifying appropriate course and support staff arrangements, Minor projects to be completed by JAAC, understanding of minor compliance concerns which align to contractual requirements, reporting timetables and associated rates for items/services. In collaboration with agency LDM partners and Yagui Wangi, Big Rivers CM&C is reviewing and developing new LDM MAP agreements to progress priority projects over the coming three years. The implementation Plan 2021-23 was signed in Ngukur on 25 August 2021, with the Chief Minister and Minister Ulbo. YMDAC and NT Police working through the Mutual Respect Agreement renewal, with both sides comfortable with progression. There is the potential to launch the Mutual Respect Agreement at the opening of the Ngukur Police Station in Ngukur on 25 August 2021, with the Chief Minister and Minister Ulbo. YMDAC have also increased their engagement with the Local Emergency Committee and playing an active role in preparation for TC Tiffany.	On track
NIAA, all NT Government members of Big Rivers Regional Coordination Committee, Working Group specific to signed Agreement	Implementation of the Yugul Mangi Development Aboriginal Corporation Local Decision Making Multi Agency Partnership Agreement	Undertake the actions agreed upon between the signatories in partnering together to assist the transition of government services and programs to community control. Work collaboratively to achieve success and provide a pathway so that communities have more control over their own affairs, including service delivery.	X	Signed on 28 May 2018, 19-20 and beyond		Local Decision Making	YMDAC and NT Police working through the Mutual Respect Agreement renewal, with both sides comfortable with progression. There is the potential to launch the Mutual Respect Agreement at the opening of the Ngukur Police Station in Ngukur on 25 August 2021, with the Chief Minister and Minister Ulbo. YMDAC have also increased their engagement with the Local Emergency Committee and playing an active role in preparation for TC Tiffany.	On track
NIAA, all NT Government members of Big Rivers Regional Coordination Committee, Working Group specific to signed Agreement	Establishment of the Bagala Werentibun Homelands Local Decision Making Agreement	Engage in consultation, planning and strategic leadership in partnership with Werentibun Homelands to develop an LDM Agreement	X	Expected Signing 2022		Local Decision Making	\$40,000 grant awarded to complete the consultation process and develop an LDM Agreement for Werentibun Homelands. Three strategic planning workshops have now been completed, with actions aligned to short, medium and long term goals. A draft LDM Agreement has been developed for BRCC input. Input has been received from BRCC stakeholders and a final draft was endorsed at the 2 November 2021 BRCC meeting. Werentibun Homelands LDM implementation Plan 2022-2027 was endorsed by CE Coordination Committee on 18 November 2021. Cabinet approval on 7 December 2021, the Werentibun Homelands LDM implementation Plan 2022-2027 is scheduled for signing on 24 January 2022, at Werentibun.	On track
NIAA, all NT Government members of Big Rivers Regional Coordination Committee, Working Group specific to signed Agreement	Establishment of the Bagala Aboriginal Corporation Local Decision Making Agreement	Engage in consultation, planning and strategic leadership in partnership with Bagala Aboriginal Corporation to develop a LDM Agreement	X	Expected Signing 2022		Local Decision Making	\$40,000 grant awarded to complete the consultation process and develop an LDM Agreement for BAC. Circulation has scheduled their first meeting with Bagala on 22 November 2021. CM&C has met with individual Bagala stakeholders to discuss progression of the LDM process.	On track
NIAA, all NT Government members of Big Rivers Regional Coordination Committee, Working Group specific to signed Agreement	Pre-establishment of the Numburini Development Aboriginal Corporation Local Decision Making Agreement	Work with Numburini Development Aboriginal Corporation to establish the formal documentation, processes and background required to enter into an LDM Agreement	X	Grant Agreement until mid 2022		Local Decision Making	\$30,000 grant awarded to NDAC for their pre-establishment work, primarily focusing on key planning documents, processes and background establishment as a corporation. CM&C attended the NDAC board meeting on 26 August 2021, with NDAC representatives from the Numburini Development Aboriginal Corporation present. The grant will be used to fund the NDAC to lead the expenditure of the LDM Grant. CM&C has worked with NDAC to approve a partial budget for initial expenditure in pre-establishment activities.	On track
NIAA, all NT Government members of Big Rivers Regional Coordination Committee, Working Group specific to signed Agreement	Carpentaria Highway Upgrades	\$4 - Carpentaria Highway - Strengthening and widening from Chainage 108km to 114.5km. The strengthening and widening of 5.5km of pavement on the Carpentaria Highway at Arnold will increase access and productivity for heavy vehicles up to triple road trains, and reduce the need to impose wet season weight restrictions. The project is jointly funded by the AG and NTG under Heavy Vehicle Safety and Productivity Program (HVSPP).	X	2020	\$2 million from AG and \$2 million from NTG - HVSPP	Northern Territory Economic Development Framework 10 year Infrastructure Plan Infrastructure Strategy Territory Wide Logistics Masterplan	18 November 2021, NDAC held their AGM in Numbulwar. CM&C attended via Teams as an invited guest. Outcomes relating to LDM pre-establishment support includes: increase in NDAC directors from four to nine, exploring NDAC office operations from 19 to 20 in Numbulwar, applied for an Indigenous Youth Connecting to Culture grant, and applications for funding from the NT Government for the Carpentaria Highway - Strengthening and Widening from Chainage 108km to 114.5km. The project is jointly funded by the AG and NTG. The construction contract was awarded in March 2020. Construction commenced in April 2020 and was completed in late December 2020.	Complete

Big Rivers Regional Action Plan

Support agencies and other partners	Related regional committees	Initiative/Project	Details	Roper Gulf	Timeframe	Funding	Related WGG policies/frameworks	Comments	Status
NLC	Big Rivers Regional Roads Committee Big Rivers Regional Reconstruction Committee	Carpentaria Highway Upgrades (Beetaloo Basin)	The Carpentaria Highway upgrades will support local businesses and local governments nationwide under the Local Roads and Community Infrastructure Program. Key investments include \$120 million from AG and \$30 million from NTG to upgrade the Carpentaria Highway, a 386-kilometre, two-lane highway that runs through the Beetaloo Basin onshore gas exploration program. The Commonwealth and Territory Government's plan to prioritise the Beetaloo's development.	X	2021	\$120 million from AG and \$30 million from NTG	Northern Territory Economic Development Framework 10 year Infrastructure Plan Infrastructure Strategy Territory Wide Logistics Masterplan	Works in project design phase. Challenge 279, 764-284, 864 km to be designed by early 2022. Anticipated to be tendered early March 2022, with works commencing May 2022, completion Dec 2022. - Carpentaria Highway Upgrade Challenge 01 - 140km to be delivered as a design and construct contract of the works - completion expected 2025.	On track
NLC	Big Rivers Regional Roads Committee Big Rivers Regional Reconstruction Committee	Roper Highway Upgrades	The highway upgrades will provide improved access to the major aboriginal communities of Ngukurr, Numbulwar and Rikarngu (Urupingu) as well as to the fishing and tourist attractions of the Roper River and Limmen National Park.	X	2021	Part of Roads of Strategic Importance	Northern Territory Economic Development Framework 10 year Infrastructure Plan Infrastructure Strategy Territory Wide Logistics Masterplan	A contract to upgrade and seal between from end of seal to Cleon Creek challenge 135.39 to 137.55km, was awarded on 23 October 2020 to Northern Machinery Sales for \$1.2 million. Works began in November 2020, however were suspended due to wet weather. Works have now recommenced and are anticipated for completion December 2021. Contract tender to upgrade and seal the 4.7km unsealed section between the Wilton and Roper bridges has been awarded to Black Cat Civil. Construction is underway, with anticipated completion December 2021. Design is currently underway on further upgrades 18km continuously from the Wilton River Bridge to the Ngukurr Community, with construction expected for the 2022 dry season.	On track
NLC, CM&C	Big Rivers Regional Reconstruction Committee Big Rivers Regional Roads Committee East-Annhem Regional Economic Development Committee	Central Annhem Road Upgrades	In the long term, sealing Central Annhem Road will help unlock the economic potential of the region and open up a range of new long-term economic and social opportunities for people across East Annhem. An upgrade to priority sections of the road will improve its resilience by reducing vehicle restriction and the extent of closure during major weather events. Additionally, the upgrade to dual lane seal standard will improve road safety.	X	Funding expected in 2019-20 as part of the next National Partnership Agreement on Land Transport	\$225 million (\$180 million Australian Government and \$45 million Northern Territory Government) Funding 2019-20, 2020-21 as part of the next National Partnership on Land Transport Infrastructure	Northern Territory Economic Development Framework 10 year Infrastructure Plan Infrastructure Strategy Territory Wide Logistics Masterplan	The first Big Rivers Regional construction tender under the \$225 million Central Annhem Road National Partnership on Land Transport Infrastructure program, strengthening and widening works is now underway. The Department is delivering three early works packages, to the value of \$13 million (jointly funded by the Australian and Northern Territory Government). Package 1, Beswick Downs (6.2KM). These works will upgrade the existing gravel road to a two-lane sealed standard between challenge 59.8km to 66.0km. Contract for these works was awarded to Black Cat Civil with construction completed. Package 2, Approaches to the Goyder River Bridges (11.4km). These works will upgrade the existing gravel road to a two-lane sealed standard between challenge 363.54 and 378 kilometres. Contract was awarded mid 2021. Construction is due for completion December 2021. Bulman Package – Bulman Airfield to Bulman Community (4km). These works will upgrade the existing gravel road to a two-lane sealed standard between challenge 250.40 to 254.48 kilometres. Tender closed 23 June 2021, and was awarded to Earthbuilt Pty Ltd on 11 August 2021. Construction is anticipated to be completed early 2022. A corridor investment strategy is being developed to determine priorities for the full program expenditure. This has now advanced the next priorities for planning and delivery and will include upgrades between Milnorra and Mountain Valley stations.	On track
Big Rivers Regional Reconstruction Committee	Big Rivers Regional Reconstruction Committee	Phelps River Crossing	Construction of a bridge over the Phelps River on the Numbulwar Road. The road is consistently cut at this point and the bridge construction will improve access between Numbulwar and Ngukurr, particularly during the wet season.	X	\$150,000 for concept design		Northern Territory Economic Development Framework 10 year Infrastructure Plan Infrastructure Strategy Territory Wide Logistics Masterplan	At concept stage. Procurement of consultancy for the concept design of the approaches and new structure at Phelps river is underway. Detail design to be undertaken after finalisation of concept design.	On track
Tourism NT, CM&C	Big Rivers Regional Reconstruction Committee	Big Rivers Destination Management Plan	Development of a Big Rivers Regional Destination Management Plan with emphasis on planning, product development and marketing to attract tourists. The project will place Tourism NT and industry partners in an improved strategic position as the DMP will set out how the region interconnects with other NT Regions and how improved visitor experiences will be achieved. It will identify product gaps and opportunities for tourism development over the next 10 years and set each region up to deliver its expected outcomes.	X	Completed by end April 2020	200,000		Project implementation Team (PIT) met 29 October 2021: - Every NP upgrades Small works packages include new entrance and exit points and viewing platform at rainbow springs - Parks Masterplan 2052 consultation closed in October Draft plan expected next year - New Accommodation for Katherine Tender now closed - Site visit undertaken by Tourism NT to WA to look at the 6 sites involved with Camping with Custodians - campsites which are currently managed by other NP's - Site visit undertaken by Tourism NT to WA to look at the 6 sites involved with Camping with Custodians - campsites which are currently managed by other NP's - There are 8 operators in the BRR who have registered for 'book now' program to increase booking capabilities - Mobile blackspot proposals were not granted for BRR - this needs to be followed up - 5 successful VEEP applications in BRR - Work Stay Play Program has been extended to the end of December - The Work Stay Play Program is a time-limited initiative to attract tourism and hospitality workers to relocate to the Northern Territory or new local workers to transition from unemployment into a tourism and/or hospitality job. The next meeting will be on 22 April 2022.	On track
TEHU-C, CM&C, P + W Corp	Big Rivers Regional Reconstruction Committee	Carbon Farming - Numbulwar/Judubara Gregory NPs	Development and implementation of carbon farming projects	X	Nimlak completed Judubara by end of 2020	\$390,000.00		The Judubara Carbon Farming project was registered on the 27/11/2020 and was able to gain carbon credits for 2020. The legal framework for the big leg of the project is still in negotiation between LSC, NLC, CLC and DEPWS. The project is currently in the final stages of implementation. The project is supported by the Carbon Farming Initiative program manager and local Ranger groups funded through LSC and supported by NLC. The 2021 project implementation was successful. Works underway in a number of communities across the region. Replacement program is progressing in Jilkminggan and Daguregu with a number of dwellings scheduled for delivery and handover in June/July 2021.	On track
TEHU-C, CM&C, P + W Corp	Big Rivers Regional Reconstruction Committee	Support the delivery of the \$1.1B Remote Housing Program - Our Community, Our Future, Our Homes.	The Northern Territory Government is committed to improving housing in remote communities with an investment of \$1.1 billion over 10 years. The Program will focus on local decision making, local employment and local participation to deliver the work, to promote local economic development and develop local skills to build and manage housing.	X	10 Years	\$1.1B			On track





Big Rivers Regional Action Plan

Support agencies and Related regional committees	Initiative/Project	Details	Roper Gulf	Timeframe	Funding	Related WOG policies/frameworks	Comments	Status
Big Rivers Regional Coordination Committee DIT - Mara Big Rivers Regional Reconstruction Committee	Limmen Bight Marine Park Plan of Management	Implementation of the Limmen Bight Marine Park Plan of Management 2020	X	2020 and beyond		Economic Development Local Decision Making Northern Territory Fisheries Northern Territory Parks and Wildlife Conservation Act 1976	In collaboration with Mara Traditional Owners, Parks and Wildlife continue with implementing actions specified in the Limmen Bight Marine Park Plan of Management 2020. In 2021, DIT Parks and the Australian Government, funded I-Anhaviwajara Land and Sea Rangers with scientists from JCU and CDU to map the benthic (seafloor) habitats across Mara and Yanyirwa sea country. The survey area covered the Northern Territory's Limmen Bight Marine Park and adjacent Commonwealth Limmen Marine Park. Helicopters were used to map sea floor habitats exposed at low tide and boat-based sampling was conducted in deeper waters. More than 3,000 sites were surveyed and extensive areas of seagrass were mapped. The survey has shown the seagrass habitats in the Gulf of Carpentaria are in good health. The survey also identified areas of mangroves, salt marshes and seagrass banks next to mangroves, to waters 20m deep at the edge of the marine park, with 6 species recorded. Consistent with the PoM, comprehensive mapping is needed to understand the marine park's values to inform future zoning, establish measurable indicators, monitoring and evaluation programs. Workshops to bring ecological and cultural values together and develop a management framework (and zoning scheme) are planned for May 2022. Further workshops to develop a robust, both-ways knowledge monitoring framework is proposed for June-July 2023 with Mara Traditional Owners.	On track
RGRC, CM&C	Rocky Creek Bridge, Upgrade, Robinson Road, Borroloola	Rocky Creek Bridge Upgrade: - The new Rocky Creek Bridge will be 1m higher than the existing culvert crossing greatly increasing flood immunity to the community. - The \$5.2M project is being delivered by the Department of Infrastructure, Planning and Logistics (Recoverable works) for Roper Gulf Regional Council.	X	2020	\$6,700,000.00		Complete. Construction contract awarded to Advance Civil Engineering Pty Ltd for on 13/08/2020, construction commencing mid September with practical completion December 2020. Bridge to be officially opened in May 2021.	Complete
RGRC, CM&C	Borroloola Sport Courts and Level 4 Cyclone Shelter	Borroloola Sports Courts Cyclone Shelter Upgrade: - The project will upgrade the existing sports courts on Lot 644, Town of Borroloola to Level 4 Cyclone Shelter to provide the Borroloola community with an evacuation and recovery centre for up to 600 people. - The \$4.4M is being delivered by the Department of Infrastructure, Planning and Logistics (Recoverable works) for Roper Gulf Regional Council.	X	2021	\$6,900,000.00		The project was initially estimated to cost \$4.4 million, which was based upon a single court cyclone shelter in Flamingoing on a simpler site. However, once the proposed design was developed with Council - including a cyclone shelter to the required incident Level 4 and additional covered court - a QS report revised the estimated construction costs to \$6.9 million. The Northern Territory Government has committed to providing the additional \$2.5 million which will enable DPL to deliver a robust design for the cyclone shelter this financial year, with construction of the second court (and shelter) next dry season. Stage 1 - Concept design is complete on Court 2's (secondary court) solid shade structure over the existing basketball court. Court 2 Design and Construction Tender closed on 18 November 2020. Court 2 construction awarded to HD Developments (RT) Pty Ltd on the 21st May 2021, with works commencing in August 2021, for completion late 2021. Stage 2 - Concept Design is complete on Court 1 Sports Court and Cyclone Shelter (primary court) and the detailed design was tendered in June 2021 and closed 27 July 2021. Construction anticipated to commence Mid-2022 for completion estimated early 2023.	Monitor



Big Rivers Regional Action Plan

Support agencies and other partners	Related regional committees	Initiative/Project	Details	Roper Gulf	Timeframe	Funding	Related WOG policies/frameworks	Comments	Status
RGRC, CM&C		Ngukurr Sports Courts Upgrade	Ngukurr Sports Courts Upgrade: Upgrade new and existing sports court within Lot 439, Townsite of Ngukurr with drainage access, outdoor stage and lighting.	X	2021	\$500,000.00		Approved PVC site service designs received early February 2021, and distributed to client for review and approval. Stage 1 works design being discussed with Roper Gulf Regional Council, with remaining funding transferred over to Council for them to undertake these works.	Complete
NTPOL, CM&C		Ngukurr Police Complex	The new Australian Government funded Ngukurr Police complex will include construction of a purpose built Police Station to which can be used as a court facility, a boat enclosure and bulk fuel storage. The complex will also include four new houses, four self-contained Visiting Officers Quarters, a small playground and BBQ area to be built within the existing police compound.	X	2020	\$13,800,000 Australian Government Funded		The contract to build a modern police station to service the wider Ngukurr Community was awarded to Noroult Pty Ltd for \$13,492,702.00 incl GST on 10 September 2020. Staged demolition of the existing facility commenced end of September 2020 with very minor delays to construction due to wet season and road closures. Structural steel to station is at 80% completion, with roofers to be on site late May-early June 2021, plumbing and electrical trades are working on services to houses and station. Police station component completed November 2021, with overall completion expected early 2022. Construction is currently under construction and is anticipated to be completed late December 2021 pending wet season impacts.	On track
CM&C, TFH&C, RGRC, P + W Corp		Delivery of 118 new water tanks throughout the Big Rivers Region (Ngukurr - 50, Numbulwar - 50, Beswick - 18).		X	2020	\$18,000,000 Nelling Numbulwar will require significant additional funding to deliver TDC		Ngukurr subdivisions, Stage 1 -20 lot subdivision anticipated in the 2022/23 financial year. Stage 2 - 30 lot subdivision anticipated in the 2023/24 financial year. The Numbulwar subdivisions stages and associated headworks are currently in high level master planning, with Stage 1 currently anticipated in the 2024 financial year and Stage 2 to follow. Significant additional funds will be required to deliver.	On track
TFH&C, P + W Corp		Beswick sewerage pond expansion and construction of a new ground level tank		X	2020	\$3,100,000.00		Sewerage pond assessment is currently in program. PVC advised that site survey works are to be undertaken in December 2021 with forecast assessment completion in April 2022. Future works if required will be determined from the outcome of the assessment. New ground level tank design already completed. Due to the housing delivery demand, the construction of the ground level tank has been brought forward from FY2022/23 to FY 2021/22 with forecast completion by June 2023. The ground level tank will provide water security for the subdivision (dwellings) and cater for forecast community growth.	On track
TFH&C, P + W Corp		Construction of a ground level tank investigating and drilling of a new water source and equipping of a bore in Ngukurr		X	2020	\$3,600,000.00		Ngukurr new ground level tank is complete. The lining of the existing tank and new roof is also complete. Sewerage pond assessment is complete and indicated that the existing pond has capacity. Due to the success of the recent leak reduction work at Ngukurr, the drilling program has been deferred as a future project in the program.	On track
TFH&C, P + W Corp		Installation of reticulated sewer, pump station and rising main in Weemol		X	2020	\$5,850,000.00		Work has commenced for the project. Forecast completion is June 2022 due to excavation difficulty from hard rock encountered along the route.	On track
CM&C, TFH&C, Coordination Committee		Support a coordinated approach to increase school attendance throughout the Big Rivers Region	Work collaboratively to support local communities with increasing school attendance for children and young people throughout the Big Rivers Region. Continuation of having the Big Rivers Coordination Committee of specific communities	X	2020			Education continue to have a presence in the CM&C group and are working collaboratively with the Back on Track program providers. Both groups focus on catchpays and at risk young people.	On track
TFH&C, D&E		Education GEH in Bulman	Construction of a GEH for D&E staff in Bulman	X	2021			Tender was due for release in May 2021 (this has been delayed extensively). It is expected that the tender will be released in late May/early June 2021. Confirmation of requirements received from Education. Construction will be in the form of a 2 bedroom duplex on Lot 24.	Monitor
TFH&C, NTPOL		Police GEH in Numbulwar	Construction of a GEH for NT Police staff in Numbulwar, where there is currently no Police housing	X				Department of Health released a 2 bedroom dwelling available for occupancy for 12 months from 1 June 2021. PFES have formally accepted Lot 141/2, and a lease 12 month lease is in place from 14/06/2021. PFES now have a sergeant based in Numbulwar. A 2x2 bedroom duplex will be constructed on Lot 260/091, with the tender to be released ASAP. Delays due to site constraints impacting tender release HPO Director actively monitoring and escalating due to the urgency in having the duplex constructed. Established these need to be removed by NTG as they are government assets.	Monitor
Dipl		Ngukurr old clinic demolition	Demolition of the old health clinic in Ngukurr	X				Rental room to be moved to Milyerri. Hearing Booth has three prospective moving locations. TEHS to surrender Lot 316 to NTG. Tender released 9 June 2021 closed 3 August 2021 with contract awarded to SH Building Pty Ltd 6 October 2021. The successful contractor will be required to undertake the demolition of the Old Numbulwar Health Clinic, Morgue and Water Tank. Demolition expected by end of 2021, diversifier permitting.	On track
Dipl		Numbulwar old clinic demolition	Demolition of the old health clinic in Numbulwar	X				RGRC has provided the scope of works for the initial \$100,000 of SCALE funding. Short term maintenance work has been prioritised including reconstruction of shoulders, pothole repairs and maintenance grade of unsealed pavements in Garawa 1 and Garawa 2. Construction commenced on 10 November 2021.	On track
RGRC, Dipl, TFH&C		Borrolooloo Town Camp Roads	Repairing existing roads and construction of new sections as required to establish a proper road network in Borrolooloo which will be utilised by road transport for services, education, employment etc.	X			Safe, Thriving and Connected		On track

Big Rivers Regional Action Plan

Support agencies and Related regional committees partners	Initiative/Project	Details	Reper Gulf	Timeframe	Funding	Related WOG policies/frameworks	Comments	Status
	Building Better Schools Program	Upgrades to school infrastructure in various remote communities and townships	X		\$2,400,000.00		<p>Various works in planning, design, tender process or construction stages.</p> <p>Yarralin School - Scope to be defined - \$300,000 Beswick school - Scope to be defined - \$300,000 Bulla Camp School - Various works - \$115,000 Bulambi School kitchen - \$289,000 Milyerri School - Outdoor play area - \$294,000 Milyerri School - Upgrade play area - \$300,000 Borroloola School - Fence oval/snade - \$300,000 Baringpa School Toilets - Upgrade early childhood toilets - TBA Pine Creek School - R&M Preschool - \$300,000 Manyallaluk School Upgrade outdoor play area - \$300,000 Numbulwar school - Upgrade outdoor play area - \$300,000 Pigeon Hole School - Upgrade outdoor play area - \$300,000 Pigeon Hole School - Scope to be defined - \$300,000 Timber Creek School - Scope to be defined - \$300,000</p>	On track



EXECUTIVE REPORTS



ITEM NUMBER	15.4
TITLE	Strategic Plan 2022 - 2027
REFERENCE	1242701
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Council formally adopts the Roper Gulf Regional Council Strategic Plan 2022-2027

BACKGROUND

In accordance with Section 33 of *the Local Government Act 2019*, the Council must have a plan for its area. Specifically, Roper Gulf Regional Council must have a *Regional Plan* and must adopt the plan between 1 March and the 30 June each year and must contain service delivery plans, Council's budget and reference to long term strategic plan and financial plans.

The basis for the Regional Plan is the development of a longer term Strategic Plan. Council's last strategic plan was for the period from 2018 to 2021 (the end of the 2021/22 financial year) and as Councillors are aware, commencing in mid-2021, the development of a new Strategic Plan has occurred.

The methodology of its development was something that Council had never undertaken before. It has involved an initial population and community analysis then targeted consultation with a range of people across all of our communities and some outstations to identify community needs and aspirations.

Over 400 people were directly consulted, representing approximately 5% of Council's population. This level of consultation included direct one-on-one meetings through to small group meetings and direct feedback. The Council ran a competition to seek direct feedback on a web based survey as well. The mixture and variable consultation methods were suitable to a range of audiences and community stakeholders and was well received.

It should also be noted that Darwin City Council recently undertook development of their strategic plan which only had 80 direct respondents during consultation. On a proportional representation basis, the development of the Roper Gulf Regional Council strategic plan has been based on a massive amount of community consultation. The results is that the more people consulted, statistically, the more relevant the strategic plan will be.

The planning process has been delayed due to Covid 19 restrictions, lock downs, lock outs and Biosecurity measures which has frustrated management, particularly with the finalisation of the plan. The original aim was to have a draft document presented to the Ordinary Meeting of Council on the 14 December 2021 for adoption so that planning for the 2022/23 regional plan could commence shortly afterwards.

Council's methodology for the development of the strategic plan has also been picked up by other Councils in the Northern Territory as well.

ISSUES/OPTIONS/SWOT

The draft strategic plan will be handed out to Councillors at the meeting due to the size of the document and will also be provided as a separate attachment to the Council Agenda. The draft document is without design (photos and graphics) as the critical components are its contents (Vision, Mission, Goals, Strategies, Activities and Key Performance Indicators). Due to time constraints and the impact of Covid restrictions, it has not allowed for the

appropriate draft document consultation phase to occur with the document design phase. The design phase is occurring currently with the aim that the final soft version will be available on Council's website in mid-March 2022 and printed copies distributed by the end of March 2022.

Council has a number of options in relation to the Strategic Plan:

1. Do nothing – this is not recommended as it is a requirement of the *Local Government Act 2019* and forms the basis of the development of a Regional Plan each year. This would also create difficulties for Council's management to prepare a regional plan and budget to meet statutory timeframes and potentially create compliance breaches.

2. Adopt the Strategic Plan (current form) – this is not recommended, there are further minor changes required (see below). This is not ideal however the ultimate aim would be to have a final document presented to Council.

3. Adopt the Strategic Plan but allow for further edits and feedback – the Council has adopted this approach before with other documents and decisions. There are minor amendments and editing requirements that need to be factored in. This is recommended, following further public consultation for most of January and February 2022, further feedback has been provided to ensure that the plan is as accurate as possible for Council's adoption. This would allow management to develop the 2022/23 Regional Plan and commence making organisational changes to meeting the goals and strategies of the plan in the new financial year. Council's management can present the final document at the next Ordinary Meeting of Council for final endorsement in its publicised format on the 28 April 2022.

FINANCIAL CONSIDERATIONS

The new strategic plan had an approved budget of about \$100,000 and was a significant project involving consultants. The total project costs have come in under budget as expected.

ATTACHMENTS

There are no attachments for this report.

EXECUTIVE REPORTS



ITEM NUMBER	15.5
TITLE	LGANT call for motions - General Meeting April 2022
REFERENCE	1242904
AUTHOR	Marc GARDNER, Acting Chief Executive Officer

RECOMMENDATION

That the Council consider submitting motions to the Local Government Association of the Northern Territory General Meeting to be held in Darwin in 6 & 7 April 2022.

BACKGROUND

Twice a year the Local Government Association of the Northern Territory (LGANT) hold General Meetings, usually around March or April in Darwin and then in October or November in Alice Springs. The Council is a member of LGANT and has the opportunity at each of these meetings to raise matters that are strategically important for local government in the Northern Territory, either by way of suggesting that LGANT adopt a policy stance or through an action.

The LGANT are holding a general meeting 6 and 7 April 2022 in Darwin and are again seeking input from Council on matters of importance they would like raised at the meeting for the agenda. The attached form provides some guidelines to submitting policy or action motions in the lead up to the general meeting. LGANT require submissions by the 3 March 2022

The Mayor and Cr Samuel EVANS are Council appointed representatives for LGANT. The Deputy Mayor is also a member of the LGANT Executive Committee. It is recommended that the above three people are in attendance on Council's behalf, along with the Chief Executive Officer at the LGANT General Meeting on the 6 and 7 April 2022.

ISSUES/OPTIONS/SWOT

The Council has the option to consider and raise issues it deems important for LGANT to consider at a policy level or requires action which affects local government in the Northern Territory. The Council can also not provide a submission or consider a submission at a later date.

The Council did put two motions up at the LGANT General Meeting in April 2021 which included topics of housing and accommodation for service provider's employees in communities, as well as land availability for future housing, business and economic development in communities across the Territory. Then at the November 2021 General Meeting, our Council put forward a motion in relation to conflicting services for various age groups e.g. youth services in communities and the NT Government to take a leadership role in social services and infrastructure planning. These issues were widely supported by all other Councils and subsequently LGANT is advocating and seeking action from the Northern Territory Government.

Our Council can submit motions on any issues it deems relevant and may include:

- Better emergency planning and infrastructure, flood and cyclone immunity
- Call to end conditional rating
- More roads funding for the bush
- Greater sport and recreation funding for regional areas e.g. Palmerston has just been awarded a grant for \$1.2m for a dog park
- Better water resource plans

- Participation in major economic initiatives (Council has not had much representation on input into the Beetaloo Basin developments by the NT Government or Industry proponents).

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

1   LGANT Call for Motions.docx

LGANT CALL FOR POLICY AND 'ACTION' MOTIONS**About this document**

The purpose of this document is for it to be used as a template for member councils to submit motions to LGANT on issues so they can be considered for adoption as LGANT policy or as actions for LGANT to do at either the April or November General Meetings each year or the monthly Executive meetings.

The timeframes for submitting motions are:

- ten days before an Executive Meeting
- six weeks before a General Meeting.

(General Meeting Agenda has to be submitted 28 days before a meeting and Executive meeting agenda six days before a meeting).

Motions can be submitted at any time and will be put to the first available meeting depending on when they are received.

LGANT will research and assess each policy or action proposal and if necessary discuss it with the proponent member council and the Executive will then later decide at one of its meetings whether to adopt the policy or not, or take the action or not, or to put it to a general meeting for decision.

1. What is your Motion?

Include the text of the motion (short paragraph or paragraphs – see LGANT policies as examples of how you could structure a motion at www.lgant.asn.au).

2. How is the motion relevant to Northern Territory Local Government?

Please provide comment here if the motion is proposed as a LGANT policy and explain why it should be and how it is relevant to the Northern Territory Local Government sector.

3. What are your key points in support of your motion?

Here you should provide some background about the issue, some evidence to support the motion and your text should be no more than 600 words.

4. Is there a Council Resolution in support of this motion? Yes No

5. Should the motion be LGANT policy? Yes No

6. Contact Information

Council:

Name:

Telephone:

Fax:

Email:

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.1
TITLE	Night Patrol Report
REFERENCE	1239763
AUTHOR	Clare CUPITT, Community Safety Manager

RECOMMENDATION

That Council receives and notes this Night Patrol report.

BACKGROUND

On 17 January 2022, Council was contacted by senior members of the Ngukurr community in regard to crime and unrest in the community. In recent months the community has experienced a number break-ins, resulting in theft, property damage, vandalism, and vehicle theft. These incidents most regularly occurred after Night Patrol had finished operating each night, with the increase in night activity attributed to an influx on residents due to the wet and a number of displaced youth seeking food and shelter. A community meeting was held to discuss potential solutions to these issues, which led to Council being contacted. The community requested that the Night Patrol operating hours be extended past 2:00am in an effort to mitigate crime and discourage youths from roaming the streets.

Historically, Night Patrol in Ngukurr has operated from 6:00pm to 2:00am, Monday to Friday. This is as per the funding agreement with the National Indigenous Australians Agency (NIAA), which specifies that Night Patrol is to be delivered for eight (8) hours per day, five (5) days per week, between the hours of 12:00pm and 2:00am. In order to facilitate the community request and operate outside of these hours, Council contacted NIAA to gain approval. On 21 January 2022, NIAA granted approval for the Ngukurr Night Patrol operating hours to be extended, provided that any changes fit within the existing program budget capacity and staffing levels.

Since 25 January 2022, Night Patrol in Ngukurr has operated from 6:00pm to 5:00am, seven (7) days per week. This is utilising two teams and both full-time and casual staff. The teams have staggered start times, with one team operating from 6:00pm to 2:00am, and the second team operating from 9:00pm to 5:00am. An overlap of teams occurs between the hours of 9:00pm and 2:00am, which is when the highest level of street activity occurs.

In the month prior to the extension, Ngukurr was experiencing a property-related crime rate of 73%, which is an increase of 30% on the same time last year. Although it is early in its delivery, initial reports show that the increased operating hours have had a positive impact on crime. In the first week, crime rates appear to have dropped with no over-night property related issues reported. Data will continue to be collected for the duration of the extended delivery, which will give a more comprehensive overview of the outcomes achieved.

At this time, the extended delivery has been budgeted for until the end of the financial year. It is unclear whether the extended operating hours will be required for permanent on-going delivery. Council will continue to liaise with community stakeholders regarding the delivery model, with concepts such as a combination of both extended delivery and normal delivery being considered. This may include extended delivery during times such as school holidays, known times of population increase, or community unrest, and normal delivery at other times. For now, extended delivery in Ngukurr will continue until further notice with an anticipated end date of 30 June 2022 or earlier.

ISSUES/OPTIONS/SWOT

A potential issue of the extended operating hours of Night Patrol in Ngukurr is that it may lead to other communities also requesting additional operating hours. It is important that other communities and stakeholders understand that the extended operating hours in Ngukurr have been allowed due to extenuating circumstances. This extended delivery format is not sustainable long term and is not a permanent arrangement. It will be monitored closely for effectiveness and relevance, with any future requests considered on a case by case basis.

FINANCIAL CONSIDERATIONS

In order to facilitate the request for extended operating times, Council needed to ensure that costs would not exceed existing budget allocations from NIAA for the Night Patrol program. As at 31 December 2021 there was an estimated approximate underspend of \$100,000 for FY22, which is largely due to ongoing recruitment and retention issues.

When operating at normal capacity, Ngukurr Night Patrol costs approximately \$3,587.20 in wages per week. When operating at the extended capacity of eleven (11) hours per day, seven (7) days per week, with additional staff, the cost increases by approximately \$1,434.88 per week. If the extended service were to run until the end of FY22, the approximate additional cost would be \$31,567.36. This increases to approximately \$36,559.90 when taking superannuation costs and casual loading into account. Additional costs will also be incurred around vehicle usage, increased fuel consumption, and servicing.

Should the extended service be required past 30 June 2022, it is recommended that the budget capacity be reassessed.

ATTACHMENTS

There are no attachments for this report.

COMMUNITY SERVICES & ENGAGEMENT DIVISIONAL REPORT



ITEM NUMBER	17.2
TITLE	Vet Team Update
REFERENCE	1241504
AUTHOR	Kaylene DOUST, Program Manager Animal Control

RECOMMENDATION

That the Council receives and notes the Vet Team update report

BACKGROUND

The new model of vet team operations are now underway, employing a veterinary nurse/manager on a full time basis and sub-contracting veterinarians to provide vet services on trips.

ISSUES/OPTIONS/SWOT

2021 was a challenging year for the vet team. Visits were impacted by unavailability of nursing staff, COVID lockdowns, supply interruptions and management handover. These delays meant the team found themselves working in challenging conditions for both the team and animals during the build-up.

Although the door to door operation of the program ensures face to face talks, there was little time available for school or community sessions. Those the team planned were postponed due to unforeseen circumstances. The program manager plans a strong focus on information sessions in 2022, and with the support of teachers and principals, increased involvement in schools.

Attached please find the schedule of visits prepared for the first half of 2022 however this is subject to change.

Issues:

Parvovirus

Parvovirus continues to be a major concern for the vet team. Many pups died across all Roper communities late last year. This causes great suffering for the pups, and distress and sadness for owners and families. The virus can remain active in the environment for a year or more, so the situation will occur again.

Vaccinations are offered to community dogs at heavily discounted rates, (\$25 each pup in multiple pup households, \$50 for one), however, people often don't have the money to pay at the time we visit, and pups need booster shots. As an incentive, the program offers a free parvo virus shot to all pups that are desexed.

To be able to provide vaccines when the team are not there, the vet has trained some local staff in Roper Gulf communities to give vaccinations.

Our finance department is also working on a remote eftpos bank facility for use on our visits. The team have been considering introducing a voucher system that could be purchased at the Roper Office when community members have the money, then redeemed later when the puppy is due for their shot.

The team would love to hear your thoughts on these ideas.

Ehrlichiosis

Oral tick treatments **Bravecto**, continue to be administered by the team and **Seresto** collars where appropriate. These are very effective preventatives for dog ticks and scabies.

It is worth noting that the first case of **Ehrlichia** in dogs was recently detected in **Mt Isa**, showing that the disease is spreading further across the country.

Too many undesexed male dogs

The vet team strongly recommends the desexing of male dogs and will be talking to community about this in 2022. This is an emerging problem in some communities where high female desexing rates are not matched with male desexing rates.

This leads to serious fights among dogs, pack behavior, and a higher incidence of dogs biting people.

Desexing male dogs can make dog and owners lives much happier and more peaceful.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

1 [↓](#) Vet Visit Calender end 2022.xls.pdf

Placeholder for Attachment

Pages

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.3
TITLE	Preservation of Public Camps in Council maintained Parks
REFERENCE	1242629
AUTHOR	David HURST, Acting General Manager Community Services and Engagement

RECOMMENDATION

That the Council receives and notes the Preservation of Public Camps in Council maintained Parks.

BACKGROUND

The resolution number 138/2021 was resolved by David MURRUNGUN/Judy MacFARLANE; at the last Ordinary Meeting of Council held on 14 December 2021. A request was made by Council that Acting Chief Executive Officer to investigate, the department and/or persons responsible for the preservation of public camp in Council maintained parks.

ISSUES/OPTIONS/SWOT

The investigation led to The Department of Infrastructure, Planning and Logistics (DIPL) informing the Executive Assistant Community Services and Engagement that the landowner of Lot 3670, Matakana, NT 0852, is responsible for the preservation of the Transient Campers on Road Reserves and Parks at Mataranka. They have the power to move people on from this land if there is just cause, such as camping and the consumption of alcohol in public. Should people fail to abide by the request of the landowner, in this case the DIPL, then the landowner may request assistance from NT police to enforce the move on order. Lot 3670 is owned by DIPL and Council maintains the Lot.

Preservation of Transient Campers on Road Reserves and Parks is under the Council's obligations. If people do not comply with the Council's decision then DIPL/Council can request the police to take action to move them.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

There are no attachments for this report.

**COMMUNITY SERVICES AND ENGAGEMENT
DIVISIONAL REPORT**



ITEM NUMBER	17.4
TITLE	Community Services Divisional Report
REFERENCE	1242807
AUTHOR	David HURST, Acting General Manager Community Services and Engagement

RECOMMENDATION

That Council receives and notes this Divisional report.

BACKGROUND

This report provides an overview of the Community Services and Engagement activities and undertakings.

ISSUES/OPTIONS/SWOT**Core Service Delivery**

For the majority of the reporting period service delivery across the region has been ongoing. However, there have been disruptions due to the spread of COVID throughout our communities. The focus of council has to ensure the safety and wellbeing of community members whilst maintaining services and operations within community. Within all communities council staff have been impacted by COVID, either testing positive or having to isolate due to being a close contact of someone with COVID. The implementation of biosecurity zones, the national shortage of Rapid Antigen Tests (RATs) has meant that we have been unable to mobilise relief staff to community where in some cases we have had only one or two staff available to provide services.

Rubbish collection and meal delivery have been prioritised and have continued uninterrupted. Program and service delivery has only been disrupted where there has not been sufficient staff to undertake the activity in their absence.

Another COVID impact has been due to some community residents not adhering to isolation directions. This has resulted in disruptions to Centrelink, post office and the short term cancellation of Sport and Recreation and Outside School Hours Care activities. This was necessary as it could not be determined which participants were from households meant to be in isolation.

The Community Safety Division has supported the communities and the youth by developing and delivering isolation activity packs for children in isolation so that they are not tempted to break isolation orders to attend activities. The packs contain a range of items which will give users both mental and physical stimulation.

Overall attendance at programs and activities has been low with participants choosing instead to stay home and social distance.

Council staff have excelled in ensuring that services continue to the greatest extent possible and have been proactive in ensuring the safety and wellbeing of communities. In all communities, as a significant stakeholder we have participated in Local Emergency Committee (LEC) meetings and worked collaboratively with police and medical services to help contain the spread of the virus.

Community Safety Division Report

The Community Safety unit includes Night Patrol, Indigenous Sport and Recreation, Remote Sport and Recreation, Outside School Hours Care, Youth Reconnect, Alcohol and Other Drug Education, Indigenous Broadcasting, and Libraries.

All reporting requirements for the July to December 2021 period have been submitted for all programs; this is the first time that the reports have been submitted by the due date in some time and there are no outstanding reporting obligations.

For the next round of reports (July) we are undertaking extensive community consultation develop revised Activity Work Plans for Night Patrol and Sport and Recreation. This will then form the basis of the next six (6) months of delivery.

Recruitment

Recruitment and retention continues to be an ongoing issue in communities, with some roles continuously advertised for a number of months with no applications received. These roles are primarily for local community members. Whilst we have not been able to fill the substantive positions, the casual pool has been helpful in filling some of these gaps.

Casual pool has been highly effective as it allows those who are eager and willing to work the flexibility to choose what days and hours suit their needs and lifestyle.

Current vacancies across the Community Safety business unit include:

Community	Program	Budgeted Positions	Current Vacancies
Barunga	Night Patrol	3	0
	Sport and Recreation	2	1
	Indigenous Broadcasting	1	0
	Library	1	1
Beswick	Night Patrol	4	0
	Sport and Recreation	2	0
	Outside School Hours Care	2	0
	Indigenous Broadcasting	1	1
Borrooloola	Night Patrol	4	2
	Sport and Recreation	3	3
	Library	1	1
	Youth Reconnect	2	2
Bulman	Night Patrol	3	3
	Sport and Recreation	2	1
	Indigenous Broadcasting	1	1
Eva Valley	Night Patrol	3	1
	Sport and Recreation	2	0
Jilkmिंगgan	Night Patrol	3	0
	Sport and Recreation	1	1
	Outside School Hours Care	2	2

Mataranka	Night Patrol	3	0
	Sport and Recreation	1	1
	Library	1	0
Ngukurr	Night Patrol	4	2
	Sport and Recreation	3	0
	Indigenous Broadcasting	1	0
	Library	1	1
	Youth Reconnect	2	2
Numbulwar	Night Patrol	4	0
	Sport and Recreation	2	2
	Indigenous Broadcasting	1	1
	Youth Reconnect	2	1

Successful Recruitment Campaigns:

- The commencement of the Regional Sport and Recreation Coordinator, in November and is responsible for providing oversight and direction to all Sport and Recreation teams across the region. This role had been vacant since early 2021.
- The commencement of a Community Safety Coordinator in Ngukurr in early January; this role had been vacant since September 2021.
- New Community Safety Coordinators are set to commence in early March for Barunga and Borroloola, with these positions vacant since early 2021 and October 2021 respectively.
- Applications are currently underway for a Community Safety Administration Officer, with this position vacant since August 2021.

Ngukurr Night Patrol

There have been some changes to the regular delivery of programs, including to Night Patrol in Ngukurr which is currently operating at extended hours following community request. This comes after extensive crime issues in the Ngukurr community, with Night Patrol currently operating from 6:00pm until 5:00am seven (7) days per week in an effort to minimise opportunity for crime to occur. Although this was only implemented in late-January, initial reports show that this has had a positive impact in community.

Barunga Youth Cafe

Council has recently been notified that it is able to utilise funding of approximately \$68,000 from Northern Territory Government Department of Health for a Youth Café project in Barunga. Funding for this project was initially turned down in 2019, however a revised delivery plan has recently been accepted. This will see the Youth Café run as a pilot program until 30 June 2022, with sessions held weekly on Friday afternoons which will include a hospitality skills lesson followed by a group-led discussion on issues affecting participants.

Alcohol and Drug Education

Council has in consultation with Northern Territory Government Department of Health, been successful in revising the service delivery plan for this program. The revised program includes education on the impacts and consequences of consuming alcohol through the use of interactive virtual reality technology, the development of a volatile substance abuse radio series to be shared across local networks, and the delivery of skateboarding clinics (utilising

the skateboards which were donated to Council in October 2021 by Murray Turner of Lindsell Hoists).

Overall the Community Safety programs are performing well, and continuous improvements are being made to ensure that funding obligations and community expectations are being met.

Community Services Division Report

Community Services Department consist of seven programs that can be divided to aged and disability care and children's services programs (Crèche and School Nutrition).

Community services department remained for the most part operational despite the most recent COVID outbreaks. Services were modified to ensure social distancing and with this in place and Personal Protective Equipment (PPE) being utilised at all times when in contact with this vulnerable population, the delivery of meals on wheels and personal support remained in home where possible. All Community Services staff have received comprehensive training in the correct usage of PPE.

Community Services has been proactive in preparing to meet the additional compliance activities expected in the wake of the Aged Care Royal Commission. For the first time in several years the service has been found to be fully compliant in two (2) reports against funding agreements, namely Commonwealth Home Support Programme (CHSP) and School Nutrition Programme (SNP).

To support service improvements across the region Council have convened a Continuous Quality Improvement panel to oversee the implementation of the Continuous Quality Improvement framework that has been developed this reporting period.

Council has been able to secure funding from the Remote and Aboriginal and Torres Strait Islander Aged Care service Development Assistance Panel (SDAP). This will build upon the excellent work completed in the past two (2) months and ensure that the service is fully compliant with all ongoing aged care reforms.

Staff Development:

The Indigenous Employment Initiative (IEI) programme has resumed. Under this initiative, Council's Indigenous Aged Care staff are eligible to receive training in Aged Care Certificate III. This training is provided by Response Employment and Training, an external Registered Training Organisation. The training is scheduled to be delivered in Mataranka, Ngukurr and Numbulwar when it is permissible to do so.

FINANCIAL CONSIDERATIONS

Not applicable as this report is an update

ATTACHMENTS

There are no attachments for this report.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.1
TITLE	Local Authority Project Funding Update
REFERENCE	1240871
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That Council receives and notes the Local Authority Projects Update.

BACKGROUND

The purpose of Local Authority Project Funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities;
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining;
- Assist in the provision of quality community infrastructure that facilitates community activity and integration; and
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

Local authority project approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year.

The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

ISSUES/OPTIONS/SWOT

The allocation for 2021/22 Local Authority Funding as not yet been released though the Department of Local Government has advised that it will be done so shortly.

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1  LA project Funding 31012022.pdf

**Summary Local
Authority Projects
31 January 2022**

	Funds Received from Department & Council	Funds Allocated by Local Authorities	Surplus/(Deficit) from completed projects	Remaining Unallocated funds
Barunga	\$ 346,539.00	\$ 330,222.32	\$ 4,158.83	\$ 20,475.51
Beswick	\$ 453,321.00	\$ 471,711.60	\$ 23,494.37	\$ 5,103.77
Borrooloola	\$ 915,608.00	\$ 940,232.49	\$ 24,624.49	\$ 0.00
Bulman	\$ 352,970.49	\$ 352,970.49	\$ 62,930.49	\$ -
Hodgson Downs	\$ 550,140.00	\$ 550,140.00	\$ -	\$ -
Jilkmिंगgan	\$ 300,931.00	\$ 339,770.00	\$ 40,542.48	\$ 1,703.48
Manvallaluk	\$ 96,078.00	\$ 94,615.66	\$ 13,902.36	\$ 15,364.70
Mataranka	\$ 314,963.00	\$ 323,811.00	\$ 8,848.00	\$ (0.00)
Ngukurr	\$ 1,122,722.00	\$ 1,131,682.61	\$ 8,960.61	\$ 0.00
Numbalwar	\$ 1,068,556.00	\$ 1,080,670.91	\$ 12,114.91	\$ 0.00
Urapunga	\$ 58,800.00	\$ 40,000.00		\$ 18,800.00
Robinson River	\$ 32,500.00	\$ 16,500.00		\$ 16,000.00
	\$ 5,580,628.49	\$ 5,655,827.08	\$ 199,576.54	\$ 61,447.46

Project Expenditure	Funds Received from Department		Funds Expended	Unexpended
Barunga	\$ 346,539.00	\$ 232,744.24	\$ 113,794.76	\$
Beswick	\$ 453,321.00	\$ 254,357.13	\$ 198,963.87	\$
Borrooloola	\$ 844,131.00	\$ 541,276.71	\$ 302,854.29	\$
Bulman	\$ 257,459.00	\$ 76,589.51	\$ 180,869.49	\$
Hodgson Downs	\$ 550,140.00	\$ 377,400.04	\$ 172,739.96	\$
Jilkminggan	\$ 300,931.00	\$ 273,735.63	\$ 27,195.37	\$
Manyallaluk	\$ 96,078.00	\$ 55,484.42	\$ 40,593.58	\$
Mataranka	\$ 314,963.00	\$ 313,504.20	\$ 1,458.80	\$
Ngukurr	\$ 1,021,891.00	\$ 400,487.06	\$ 621,403.94	\$
Numbalwar	\$ 909,756.00	\$ 562,410.09	\$ 347,345.91	\$
Urapunga	\$ 58,800.00	\$ 10,190.00	\$ 48,610.00	\$
Robinson River	\$ 32,500.00	\$ 13,636.36	\$ 18,863.64	\$
	\$ 5,154,009.00	\$ 3,111,815.39	\$ 2,074,693.61	\$

Barunga Local Authority Project Funding			31 January 2022	
Funding Received from Department				
			\$	346,539.00
Funds Allocated by Local Authorities				
			\$	330,222.32
Surplus/(Deficit) from completed projects				
			\$	4,158.83
Remaining Unallocated funds				
			\$	20,475.51
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/10/2018 1113813	Barunga Walking Trail Project	\$ 20,000.00	\$ 1,835.88	Project Rescinded 6/12/2021
30/4/2019 1113814	Memorial at Council Office (formerly Barunga Knowledge Garden)	\$ 20,000.00	\$ 1,200.00	10K Allocated on 30.04.2019; Projects team are sourcing the seating. Concept drawings presented to LA. Project scope changed 6/12/2021
9/02/2021	Playground Soffall	\$ 35,000.00		Quotes being sought. \$ 25,000 allocated 13/7/2021. Scope of work prepared.
8/06/2021	Basketball court line marking	\$ 25,000.00		Quotes have been sought for line marking
8/06/2021	Football scoreboard repairs	\$ 10,000.00		Council to contribute \$ 10,000
8/06/2021	Outdoor Library Seating	\$ 5,000.00		Seating being installed
10/08/2021	3 x Glass Cabinets	\$ 1,500.00	\$ 1,980.75	1 x Cabinet purchased
	Total for current projects in progress	\$ 96,500.00	\$ 3,180.75	
	Total for Completed Projects	\$ 233,722.32	\$ 229,563.49	
	Grand Total	\$ 330,222.32	\$ 232,744.24	

Beswick Local Authority Project Funding		31 January 2022
Funding Received from Department		\$ 453,321.00
Funds Allocated by Local Authority Members		\$ 471,711.60
Surplus/(Deficit) from completed projects		\$ 23,494.37
Remaining Unallocated Funds		\$ 5,103.77

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
24/04/2020 1213820	Solid Shade over playground	\$ 170,495.05	\$ 677.74	Costs estimated at \$ 170,000. Scope has been prepared. LA Allocated \$ 50k extra 9/2/2021. Tender awarded. Construction started
9/08/2021 1213821	Catering for community events	\$ 3,000.00	\$ 783.35	CSC
9/8/2021 1213822	Playground seating and lighting	\$ 14,000.00	\$ 2,623.86	Playground seating installation by the MUNS team has begun
	Total for Current projects	\$ 187,495.05	\$ 4,084.95	
	Total for Completed projects	\$ 284,216.55	\$ 250,272.18	
	Grand Total	\$ 471,711.60	\$ 254,357.13	

Borroloola Local Authority Project Funding		31 January 2022		
Funds Received from Department		\$	844,131.00	
Funds allocated from Council		\$	71,477.00	
Funds Allocated to projects by Local Authority Members		\$	915,608.00	
Surplus/(Deficit) from completed projects		\$	940,232.49	
Surplus/(Deficit) from completed projects		\$	24,624.49	
Remaining Unallocated funds		\$	0.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 1313818	Toilet at Cemetery	\$ 25,000.00	\$ -	Should include the steel shade structure attached to the toilet block, as well as a concrete slab under the shade and in front of both toilet entries. The septic tank and its location will also need to be identified. The project team working on this project. The toilet from the sports court is non-compliant.
6/2/2020 1313822	Replace Toilet Block at Airport	\$ 428,464.49	\$ 79,164.20	Commenced - Funded allocated \$ 130,580 on 6.12.18. A further \$ 140,000 on 6.2.2020. \$ 17746.45 allocated 8.10.2020 . Construction contract signed. Works have begun
5/08/2021	Recycling Bags	\$ 2,700.00	\$ 2,669.00	Complete
	Total for current projects in progress	\$ 456,164.49	\$ 81,833.20	
	Total for Completed projects	\$ 484,068.00	\$ 459,443.51	
	Grand Total	\$ 940,232.49	\$ 541,276.71	

Bulman Local Authority Project Funding		31 January 2022		
Funds Received from Department		\$	257,459.00	
Allocated by Council		\$	32,581.00	
Funds allocated to projects by Local Authority Members		\$	352,970.49	
Surplus/(Deficit) from completed projects		\$	62,930.49	
Remaining unallocated funds		\$	-	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
5/12/2018 1413806	Toilet near council office	\$ 144,361.59		\$72,000 was LA allocated on 05/12/2018 and addition allocation of \$25,000 on 22/08/2019 LA meeting. The project is under planning stage. S19 License approved. PWC to be contacted for services response by 31/3/2021. Currently in Design phase to provide a final costing. 12/6/2021 Unallocated funds (\$ 47,361.59) allocated to toilet block. In procurement phase
23/04/2020	Sport & Recreation Hall	\$ 69,088.90		Scope to do an internal and external has been developed by Projects Team. Council has allocated additional funding of \$ 200,000. Final scope completed for LA comment. Currently seeking contractors
	Total for current projects in progress	\$ 213,450.49	\$ -	
	Total for completed projects	\$ 139,520.00	\$ 76,589.51	
	Grand total	\$ 352,970.49	\$ 76,589.51	

Hodgson Downs Local Authority Project Funding		31 January 2022
Funds received from Department		\$ 550,140.00
Funds allocated to projects by Local Authority Members		\$ 550,140.00
Surplus/(Deficit) from completed projects		\$ -
Remaining unallocated funds		\$ -

Project ID	Projects	Project Budget	Actual Expenditure	Project Status
16/11/2019 1913802	Road to Town Store	\$ 172,740.00		Proposed budget \$ 86,000 for survey, design & consulting COMMENCED Investigation into cost estimates and additional sources of funds. Report tabled at LA Meeting. No decisions made on project. Contacted AAPA for approvals. Cost roughly \$ 700,000 estimate for fully sealed road. Designers engaged
Total projects in Progress		\$ 172,740.00		
Total completed projects		\$ 550,140.00	\$ 377,400.04	

Jilkminggan Local Authority Project Funding			31 January 2022	
Funds received from Department			\$	300,931.00
Funds allocated to projects by Local Authority Members			\$	339,770.00
Surplus/(Deficit) from completed projects			\$	40,542.48
Unallocated remaining funds			\$	1,703.48
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
6/8/2019 1613801	Playground at Lot 69	\$ 57,000.00	\$ 54,503.61	Additional soft fall needs to be installed in outdoor fitness equipment area. Installation in progress
2/02/2021 1613813	Auto irrigation	\$ 12,000.00	\$ 10,350.87	Purchased ready to install
2/02/2021	Shade Structure over Playground	\$ 75,000.00	\$ 87,250.00	Construction complete. Inspection to be done
6/04/2021 1613815	Alcohol Initiative Signage	\$ 3,000.00	\$ 1,665.65	Install complete
6/04/2021 1613817	3 Solar Lights	\$ 24,000.00	\$ 11,654.51	Lights purchased
3/08/2021 1613818	Family Area at S&R Ground	\$ 28,000.00	\$ 8,083.47	Tables purchased
Total for current projects in progress		\$ 171,000.00	\$ 165,424.64	
Total for completed projects		\$ 140,770.00	\$ 100,227.52	
Grand Total		\$ 339,770.00	\$ 273,735.63	

Manyallaluk Local Authority Project Funding		31 January 2022
Funds Received from Department		\$ 96,078.00
Funds allocated to projects by Local Authority Members		\$ 94,615.66
Surplus/(Deficit) from completed projects		\$ 13,902.36
Remaining Unallocated funds		\$ 15,364.70

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
21/10/2018 1513810	Goal Posts for Oval	\$ 4,870.00	\$ 3,793.05	COMMENCED. Goal posts received and delivered to community. Goal posts erected. Complete
7/06/2021 1513812	CDP Projects	\$ 2,500.00	\$ 2,271.12	
28/07/2021	Playground soft fall	\$ 25,000.00		Requested by Council to support RGRC contribution of \$ 40,000. Contract awarded.
	Total for current projects in progress	\$ 27,500.00	\$ 2,271.12	
	Total for completed projects	\$ 67,115.66	\$ 53,213.30	
	Grand Total	\$ 94,615.66	\$ 55,484.42	

Mataranka Local Authority Project Funding		31 January 2022
Funding received from Department	\$	314,963.00
Funds allocated to projects by Local Authority Members	\$	323,811.00
Surplus/(Deficit) from completed projects	\$	8,848.00
Remaining Unallocated Funds	\$	(0.00)

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
2/02/2021	ANZAC Cut outs	\$ 500.00	\$ 500.00	Installed. Completed
2/02/2021	Irrigation System	\$ 1,458.80		
	Total for current projects in progress	\$ 1,958.80	\$ 500.00	
	Total for completed projects	\$ 321,852.20	\$ 313,004.20	
	Grand Total	\$ 323,811.00	\$ 313,504.20	

Ngukurr Local Authority Project Funding		31 January 2022		
Funds received from Department		\$	1,021,891.00	
Allocated by Council		\$	100,831.00	
Funds allocated to projects by Local Authority Members		\$	1,131,682.61	
Surplus/(Deficit) from completed projects		\$	8,960.61	
Remaining Unallocated funds		\$	0.00	
Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
Pre 2017 2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board	\$ 166,000.00	\$ 4,227.27	\$ 66k allocated 30/4/2018. Project at the design stage. Location included in Oval lot for S19 lease. NLC & TO meeting Sept 2021
Pre 2017 2013803	Playground Equipment	\$ 18,000.00	\$ 22,402.50	Playground – Components purchased; Location confirmed by LA. Contractor engaged. Installed and Complete
30/4/2018 2013809	New Basket Ball Court	\$ 293,641.00	\$ 68,335.40	S19 lease needed. Outdoor court to be resurfaced. Consider relocating the court to near store
29/06/2020	Sport Court Project	\$ 170,000.00		\$ 170k allocated June 20 - \$ 150k from RGRC. Council approved in Budget 2020/21. Design for storm water drainage received and under reviewed
24/06/2021	Town Beautification Project	\$ 165,156.61		To be scoped
	Total for current projects in progress	\$ 629,641.00	\$ 72,562.67	
	Total for completed projects	\$ 336,885.00	\$ 327,924.39	
	Grand Total	\$ 1,131,682.61	\$ 400,487.06	

Numbulwar Local Authority Project Funding		31 January 2022			
Funds received from Department		\$	909,756.00		
Allocated from Council		\$	158,800.00		
Funds allocated to projects by Local Authority Members		\$	1,080,670.91		
Surplus/(Deficit) from completed projects		\$	12,114.91		
Remaining Unallocated funds		\$	0.00		
Date Approved	Project ID	Projects	Project Budget	Actual Expenditure	Project Status
12/8/2018	2113803	Design and Costing Planning for Oval upgrade	\$ 15,000.00	\$ 30,091.35	\$15000 allocated on 12/06/2018; GHD Engineering Consultants are working on the design and costing for the upgrade of the oval; the first site visit and survey has been completed. Design quotes refused as being too high. Work done by MUNS team.
12/6/2018	2113805	New/Upgrade Toilets at the Airport	\$ 97,000.00		\$87,000 allocated on 12/06/2018 \$10,000 allocated on 09/10/2018; Design commenced; Expression of interest with NLC has been lodged. Awaiting response. Location to be discussed with TO's. S19 license approved. Preparing design docs and research for options. Site inspections done. Quotes received
9/10/2017	2113806	Playground equipment.	\$ 409,145.91		Lot - 97 Sports and Rec Hall: \$ 40,000 Allocated on 09/10/2018 \$66,305.04 Allocated on 20/02/2019; Finalising Design. Extra funding needed. Proposed to allocate \$ 159,589.97 (no quorum at LA to decide) Approved to go to tender. Site inspections done

Total for current projects in progress	\$ 506,145.91	\$ -
Total for completed projects	\$ 574,525.00	\$ 562,410.09
Grand Total	\$ 1,080,670.91	\$ 562,410.09

Urapunga Local Authority Project Funding		31 January 2022
Funds received from Department	\$	58,800.00
Funds allocated to projects by Local Authority Members	\$	40,000.00
Surplus/(Deficit) from completed projects	\$	-
Remaining Unallocated funds	\$	18,800.00

Date Approved Project ID	Projects	Project Budget		Actual Expenditure	Project Status
18//8/2020	Irrigation	\$	10,000.00		
18//8/2020	Community Hall	\$	10,000.00		
18//8/2020	Cemetery Gates	\$	10,000.00	\$ 10,190.00	Purchased
18//8/2020	Welcome Sign	\$	10,000.00		
Total for current projects in progress		\$	40,000.00	\$ 10,190.00	
Total for completed projects					
Grand Total		\$	40,000.00	\$ 10,190.00	

Robinson River Local Authority Project Funding	31 January 2022
Funds received from Department	\$ 32,500.00
Funds allocated to projects by Local Authority Members	\$ 16,500.00
Surplus/(Deficit) from completed projects	\$ -
Remaining Unallocated funds	\$ 16,000.00

Date Approved Project ID	Projects	Project Budget	Actual Expenditure	Project Status
3/06/2021	AFL Goal Posts Entrance Sign	\$ 15,000.00	13,636.36	Posts purchased. Completed
3/06/2021		\$ 1,500.00		
	Total for current projects in progress	\$ 16,500.00	\$ 13,636.36	
	Total for completed projects			
	Grand Total	\$ 16,500.00	\$ 13,636.36	

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.2
TITLE	Amendment of Date of Ordinary Meeting of Council in April 2022
REFERENCE	1241999
AUTHOR	Cristian COMAN, Manager Corporate Compliance

RECOMMENDATION

That Council resolves to hold its Ordinary Meeting on Thursday 28 April 2022 in Borroloola.

BACKGROUND

On 29 September 2021 at its inaugural Meeting, Council resolved to hold an Ordinary Meeting in Borroloola on the fourth (4th) Wednesday of April 2022.

ISSUES/OPTIONS/SWOT

The fourth Wednesday of April falls on the 27th day of the month, that is only two (2) days after the ANZAC Day public holiday that falls on a Monday in 2022.

So as to enable Council to hold a full Briefing Day on the day before the Ordinary Meeting, Council is requested to reschedule its Ordinary Meeting for Thursday 28 April 2022, and thus allowing for the Elected Member travel day to fall on the Tuesday, rather than on the Monday which is a public holiday.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

There are no attachments for this report.

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**

ITEM NUMBER	18.3
TITLE	Council's Financial Report as at 31.1.2022
REFERENCE	1242246
AUTHOR	Manisha CHAMKUR, Financial Accountant

RECOMMENDATION

That Council receives and notes the financial reports as at 31 January 2022.

BACKGROUND

Attached are the Council's financial reports as at 31 January 2022, including:

- Balance Sheet;
- Income and expenditure report by account category with explanation on variances;
- Financial Ratio Analysis;
- Cash-at-bank Statement and 12-month graph on cash balances;
- Investment Report;
- Capital Expenditure Report;
- Accounts Receivable Age Analysis report and a summary of outstanding rates;
- Accounts Payable Age Analysis report and list of top ten payments made to suppliers
- Expenditure illustrations for all communities.

The balance sheet has been prepared as per prevailing accounting standards, practice and in compliance with the applicable *Local Government Act 2019*. The Income and Expenditure Report as at the end of January shows that the net operating position is at a surplus of \$713,296. However this is inclusive of non-cash expense such as depreciation and amortisation costs.

The bank balance as at 31 January is \$43.81M. Of this total bank balance, \$20M is invested in various interest earning term deposits. The total balance of untied cash after liabilities and commitments towards major projects is \$13.71M.

As per the *Local Government Act 2019*, the monthly financial reports has to be certified by the Chief Executive Officer.

Chief Executive Officer's Declaration

To the Council,

I, Marc Gardner, Acting Chief Executive Officer of the Council, certify that to the best of my knowledge, information and belief:

- (i) the internal controls implemented by the council are appropriate: and
- (ii) the council's financial report best reflects the financial affairs of the Council



Marc Gardner,
Acting Chief Executive Officer
15 February 2022

ISSUES/OPTIONS/SWOT**Provision for Landfill Rehabilitation**

As per recent environmental regulations, Council's waste management operations give rise to obligations to rehabilitate certain sites. As such the liability component of the estimated future cost has to be included in the financial statement for a fair representation of Council's financial affairs.

Statement on Australian Tax Office, Payroll and any other obligations.

The reported Payroll Tax obligations of \$314,054.13 were paid by the due date as required by the Tax Office. The Business Activity Statement reporting for January 2022 will be processed in a timely fashion. Furthermore all superannuation obligations and insurance premium have been paid by the due date.

Debtors Analysis:

The below summarises the amounts owing to Council for a period over 90 days after any unapplied credits.

Comments	Amount
Fax charges	\$ 57.50
NDIS Assistance	\$ 2,076.46
Workshop services	\$ 13,027.47
Overpayment of wages	\$ 20.00
Mobile Replacement	\$ 329.00
Mataranka PO Box	\$ 250.00
Staff Housing Bond	\$ 2,125.26
Medivac Callout	\$ 3,406.25
Rates - Pensioner Rebates	\$ 3,233.98
Accommodation	\$ 800.00
Rental Lease	\$ 2,148.58
TOTAL	\$ 27,474.50

FINANCIAL CONSIDERATIONS

Nil.

ATTACHMENTS

1   Financial Reports - January 2022.pptx



Financial Reports

at 31 January 2022

The Balance Sheet – a snapshot of the organisation’s financial status at a given point in time

\$127,410,555

What we own



Assets

\$25,269,858

What we owe



Liabilities

=

\$102,140,697

Council’s Wealth



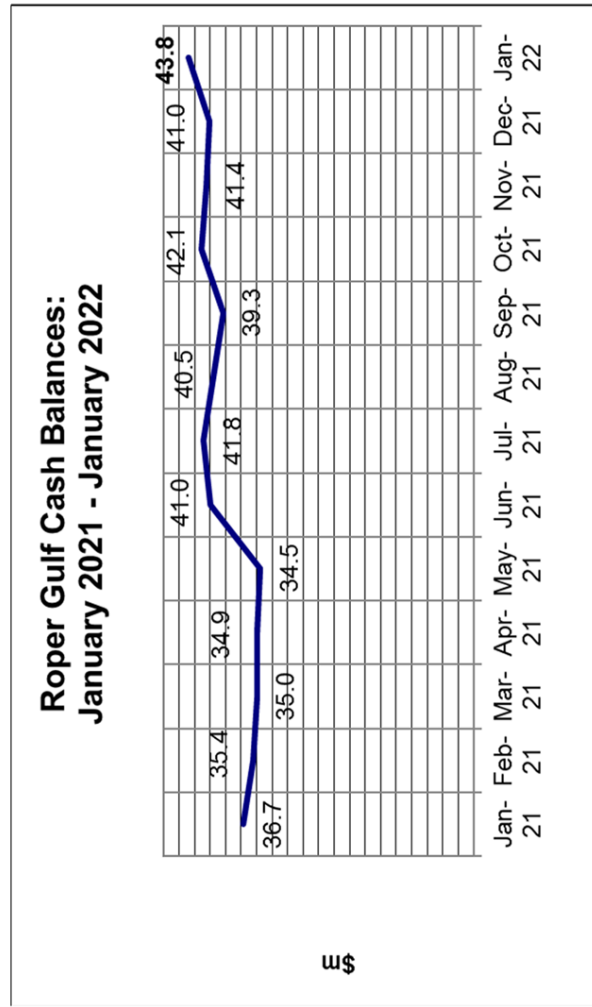
Equity

Balance Sheet as at 31 January 2022

ASSETS (What we own)		LIABILITIES (What we owe)	
Current Assets		Current Liabilities	
Cash	22,966,727	Accounts payable	209,638
Accounts receivable	108,248	Taxes payable	96,721
(less doubtful accounts)	-70,878	Accrued Expenses	0
Rates & Waste Charges Receivable	396,993	Provisions (Annual Leave)	1,311,894
Inventory	225,624	Contractors Retention and Deposit Bonds	309,581
Investments	20,000,000	Operating Lease	0
Other current assets	189,918	Unspent Grant and Client Funds	13,039,868
Total Current Assets	43,816,632	Provision for Landfill Rehabilitation	576,248
		Total Current Liabilities	15,543,949
Non-current Assets			
Land	4,141,000	Long-term Liabilities	
Right of Use - Land	4,507,355	Non Current Provision Employee General	536,899
Buildings	39,658,889	Operating Lease Expense Property	4,786,159
(less accumulated depreciation and impairment)	-1,298,000	Provision for Landfill Rehabilitation	4,402,851
Fleet, Plant, Infrastructure and Roads	34,968,212	Total Long-term Liabilities	9,725,909
(less accumulated depreciation)	-9,105,245	Total Liabilities	25,269,858
Intangible Asset Acquisition(Landfill rehabilitation)	4,979,099	EQUITY (Council's Wealth)	
Work in Progress assets	5,742,613	Retained earnings	48,063,058
Total Non-current Assets	83,593,923	Asset Revaluation Reserves	54,077,638
		Roads Future Fund	0
		Total Equity	102,140,697
TOTAL ASSETS	127,410,555	TOTAL LIABILITIES & EQUITY	127,410,555

Actual Cash at Bank as at 31 January 2022

BANK:	Closing balance as at 31 January 2022
Commonwealth - Business 10313307	\$20,645,314.03
Monthly interest earned	\$3,533.32
Commonwealth - Operating 10313294	\$190,548.36
Monthly interest earned	\$0.00
Commonwealth - Trust 103133315	\$4,774.77
Monthly interest earned	\$0.00
Commonwealth - Business online - 10381211	\$2,973,629.99
Monthly interest earned	\$505.11
Term Deposits in Various Banks	\$20,000,000.00
Monthly interest earned	\$0.00
Total Cash at Bank	\$43,814,267.15
LESS:	
Liabilities	
Committed Funds to Major Projects in Design and Construction Phases and Other Capital Expenditure	\$25,269,858.00
Total Untied Cash	\$4,828,290.06
Total Interest Earned for 2021-22 financial year	\$13,716,119.09
	\$37,485.08



Note: The "Total Cash at Bank" is the actual Money in the Bank at 31 January 2022.

Liquidity ratio Analysis

Current Ratio :

The Current ratio measures our council’s ability to use its assets to generate income.

Current Assets

Current Liabilities

A Current ratio of 2:1 means the council has current untied assets of \$2 for every \$1 of current liabilities and is regarded as desirable.

The higher the current ratio, the better the capacity to meet short term financial Commitments.

Roper Gulf Current Ratio = **3 : 1 (2.82)**

Including all cash and current assets, we have \$3 for every \$1 of Liability

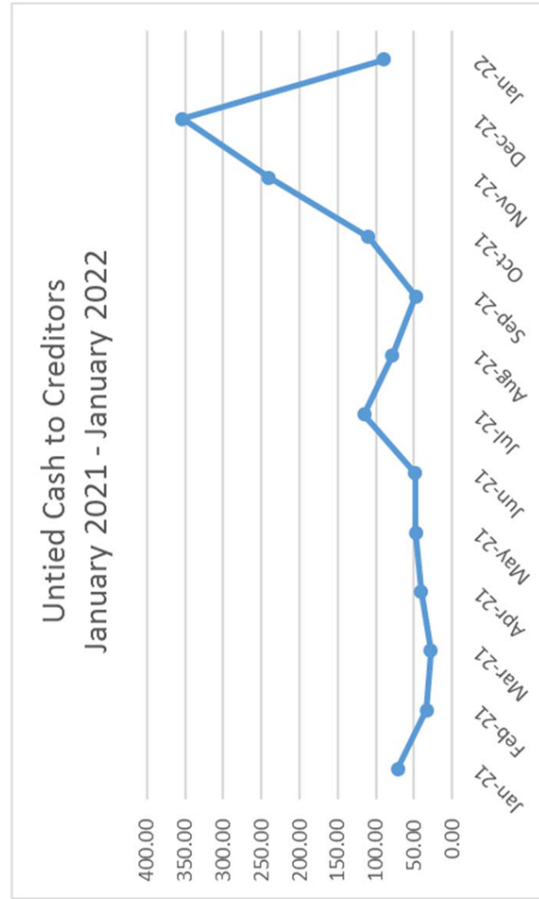
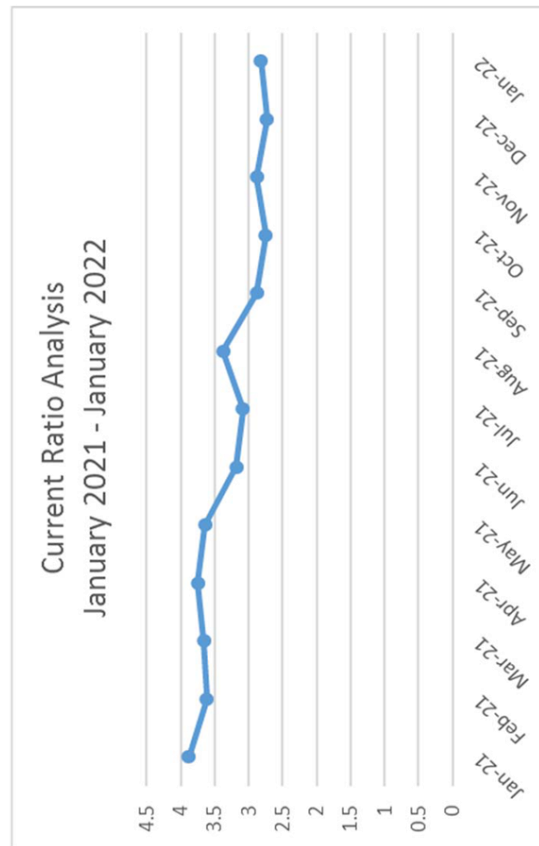
Untied Cash to Creditors Ratio = **89 : 1 (89.46)**

It is desirable to have at least 1:1 ratio and we have \$89 untied cash for every dollar outstanding for our suppliers of Goods and Services.



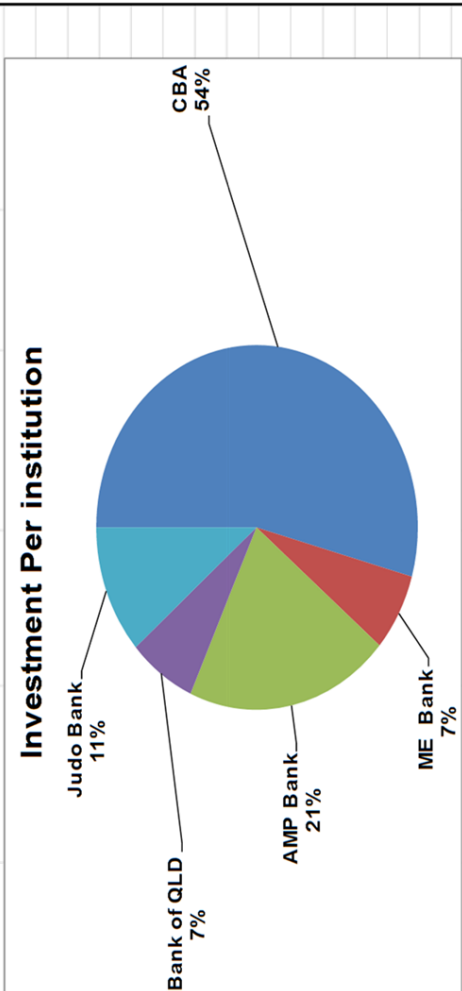
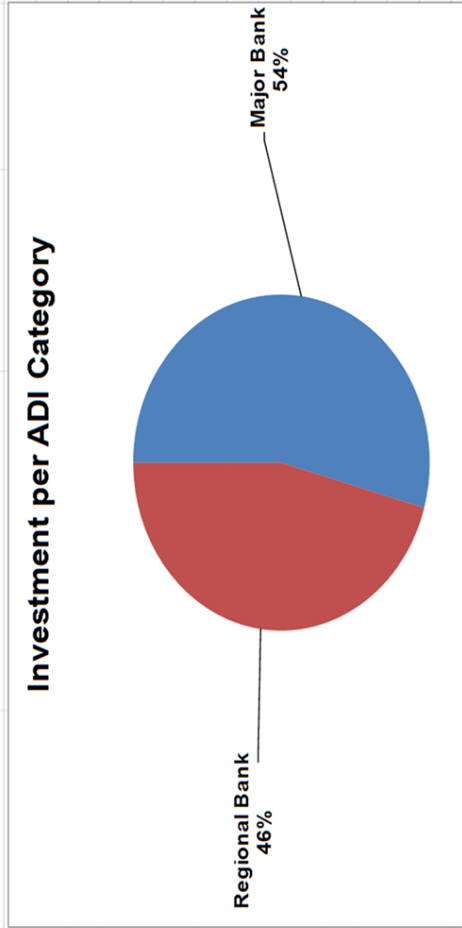
Liquidity Ratio Trend

The below graphs depict the progression of the Current and effective ratio for the financial year and Untied Cash to Creditors ratio for the last twelve months



Investment Report as at 31 January 2022

Classification of ADI's Under policy	Authorised Depositing institution	Amount	% of Exposure	Rating	Lodgement Date	Maturity Date	Interest on Maturity	Interest rate	Within Diversification Limits
Major Bank	Commonwealth Bank - Working capital	\$23,814,267	54.35%	A1+/AA-					
Investments (Deposits)									
Regional Bank	ME Bank	\$3,000,000	6.85%	A2/BBB+	25/06/2021	27/06/2022	\$ 15,082.19	0.50%	✓
Regional Bank	AMP Bank	\$3,000,000	6.85%	A2/BBB+	14/05/2021	8/02/2022	\$ 12,205.48	0.55%	✓
Regional Bank	AMP Bank	\$6,000,000	13.69%	A2/BBB+	9/02/2021	N/A	\$ 44,000.00	0.80%	✓
Regional Bank	Bank of QLD	\$3,000,000	6.85%	A2/BBB+	6/12/2021	6/09/2022	\$ 11,260.27	0.50%	✓
Regional Bank	Judo Bank	\$2,000,000	4.56%	A3/BBB-	17/11/2021	17/11/2022	\$ 20,200.00	1.01%	✓
Regional Bank	Judo Bank	\$3,000,000	6.85%	A3/BBB-	21/01/2022	21/10/2022	\$ 19,072.60	0.85%	✓
Total cash and investments held		\$43,814,267	100.00%				\$121,820.54		

























Income & Expenditure Statement :

A financial statement that summarizes the income and expenses incurred during a specific period of time

$$\begin{array}{rcl}
 \text{Income \& Reserve} & - & \text{Expenditure} & = & \text{Net Operating position} \\
 \$22,495,687 & & \$21,782,392 & & \$713,296
 \end{array}$$



Income & Expenditure Report as at 31 January 2022

	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Operating Income				
Income Rates	2,704,584	2,707,903		2,739,997
Income Council Fees and Charges	641,360	655,592		1,123,872
Income Operating Grants Subsidies	10,399,524	15,492,095		23,887,611
Income Investments	37,485	105,000		180,000
Income Reimbursements	59,773	5,833		10,000
Income Agency and Commercial Services	6,340,895	6,701,271		11,487,893
Other Income	488,211	302,167		518,000
Total Operating Income	20,671,832	25,969,862		39,947,374
Operating Expenditure				
Employee Expenses	9,623,845	11,981,448		20,539,625
Contract and Material Expenses	3,707,801	7,608,823		12,600,839
Fleet, Plant & Equipment	468,577	612,139		1,049,382
Asset Expense	2,823,399	3,124,333		5,356,000
Other Operating Expenses	2,411,232	2,596,782		4,467,337
Finance Expenses	189,878	7,085		12,145
Total Operating Expenditure	19,224,732	25,930,610		44,025,328
Operating Surplus	1,447,100	39,251		-4,077,954
Capital Funding				
Income Capital Grants	250,000	1,756,572		2,350,853
Council Reserve	1,573,855.34	2,853,402		4,891,545
Total Capital Funding	1,823,855	4,609,973		7,242,399
Capital Expenditure				
WIP Assets	2,557,660	7,698,283		11,321,074
Total Capital Expenditure	2,557,660	7,698,283		11,321,074
Net Operating Position	713,296	-3,049,059		-8,156,629

Variances in Income and Expenditure as at 31 January 2022

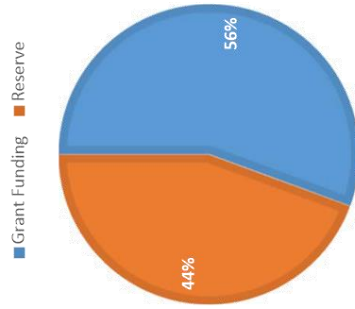
Income	Variance (\$)	Comments
Income Rates	-3,319	
Income Council Fees and Charges	-14,233	
Income Operating Grants Subsidies		As per recent accounting standards, income can only be recognised from tied Grant funding as obligations of the contract are met. As such income is only recognised once expenses are incurred. The major causes of variance is from Local Authority funding and Youth Services
Income Investments	-5,092,571	
Income Reimbursements	-67,515	
Income Agency and Commercial Services	53,940	
	-360,376	The major cause in variance is mostly due to less income received for Aged Care Package and Power Water contract
Other Income	186,044	The major cause in surplus is from the proceeds of fleet disposal.
Total Variance	-5,298,030	
Expenditure		
Employee Expenses	-2,357,603	The underspend is mainly due to vacancies and staff absences across several departments
Contract and Material Expenses	-3,901,023	The underspend is mostly from Local Authority Projects. Furthermore there is an underspend for CDP due to changes in the contractual arrangement with Alawa
Fleet, Plant & Equipment	-143,562	The underspend is mostly due to less expenses incurred for fuel as compared to the budget
Depreciation, Amortisation & Impairment	-300,934	The underspend was since depreciation for third quarter has not been processed.
		The underspend is mostly due to the NLC payment for the leases for the financial year. This is purely due to a difference in accounting treatment for the expenditure. In reality this is within the budget as it is a recurring expense every financial year.
Other Operating Expenses	-185,550	The overspend is mostly due to the NLC payment for the leases for the financial year. This is purely due to a difference in accounting treatment for the expenditure. In reality this is within the budget as it is a recurring expense every financial year.
Finance Expenses	182,794	
Total Variance	-6,705,879	
Capital Funding		
Income Capital Grants	-1,506,572	As per recent Accounting standard, tied funds can only be recognised after project completion. The grant for the Cyclone Shelter will be recognised as income once the project reach further stages of progression
Total Variance	-1,506,572	
Capital Expenditure		
WIP Assets	-5,140,623	Please refer to next slide for further detail
Total Variance	-5,140,623	

Capital Expenditure as at 31 January 2022

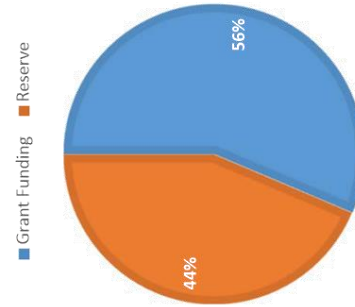
Capital Expenditure	Year to Date Actual (\$)	Year to Date Budget (\$)	Variance (\$)	Full Year Budget (\$)
Buildings	496,892	2,010,133	1,513,241	3,297,514
Infrastructure	447,528	1,462,890	1,015,362	1,981,383
Plant and Equipment	38,395	643,000	604,605	1,043,000
Motor Vehicles	0	1,375,833	1,375,833	1,955,000
Roads	1,574,845	2,206,427	631,582	3,044,177
Total Capital Expenditure	2,557,660	7,698,283	5,140,623	11,321,074

The below graphs depicts the categories of capital expenditure and the percentage used from Council's reserve and Grant Funding

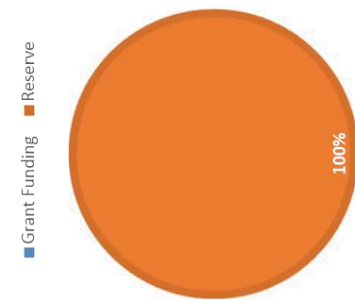
PLANT & EQUIPMENT



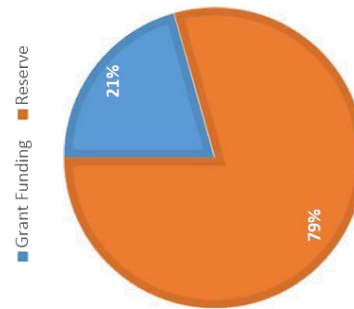
ROADS



BUILDINGS

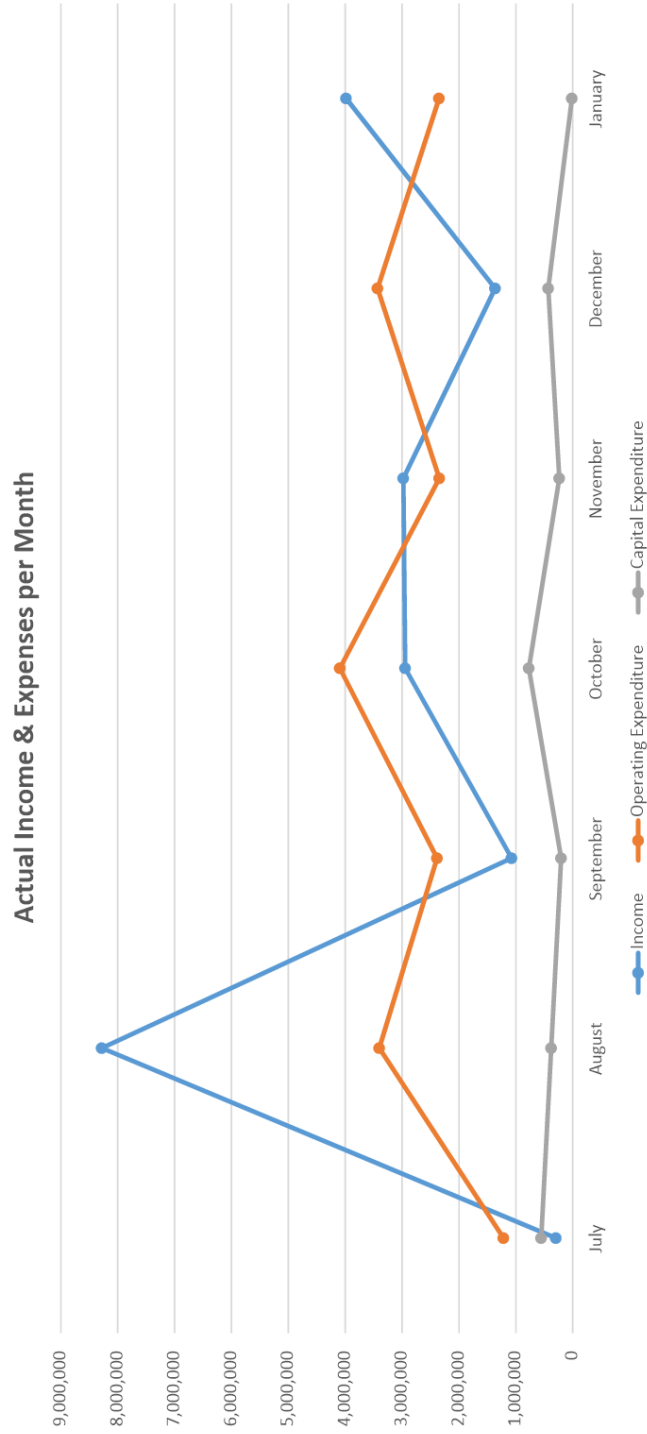


INFRASTRUCTURE



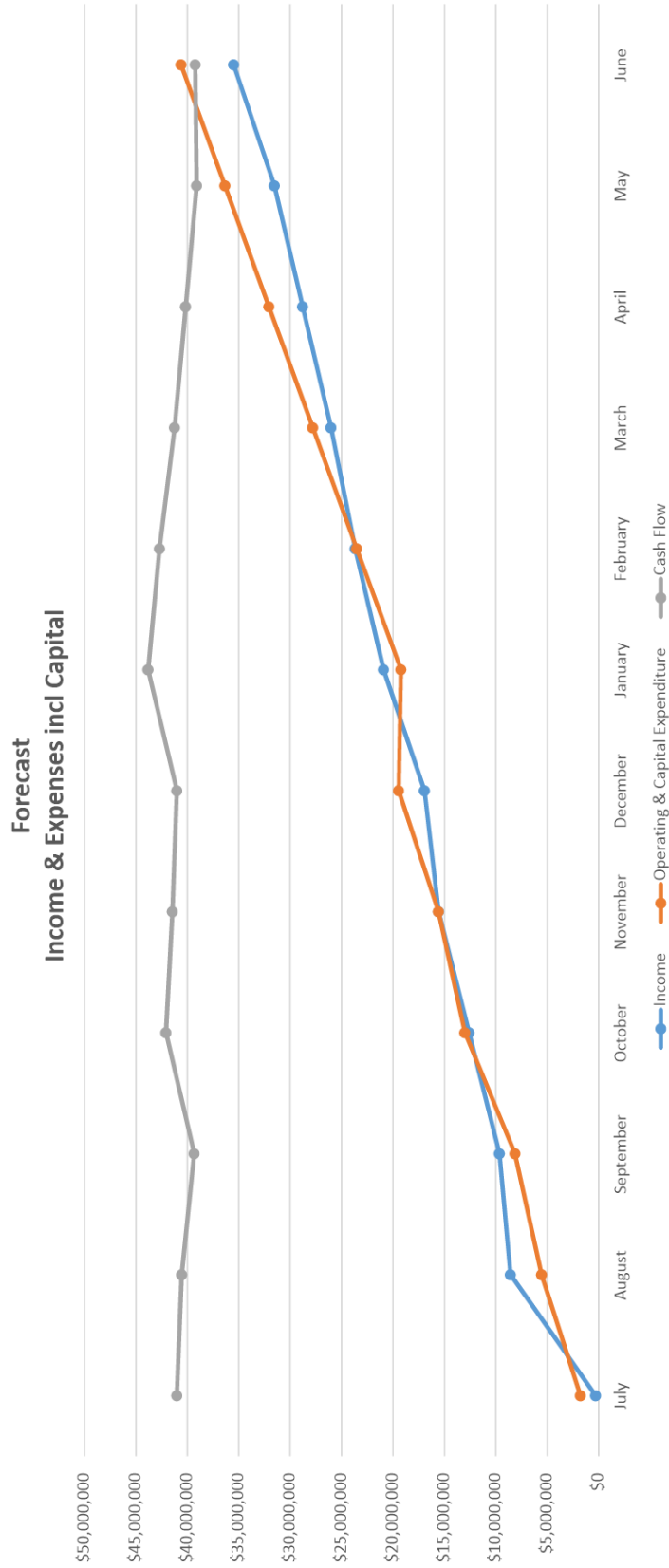
Actual Income & Expenditure as at 31 January 2022

The below graph depicts the trend of Actual Income, Operating Expenditure and Capital Expenditure from July 2021 till January 2022.



Forecast Income & Expenditure and Cash Flow as at 31 January 2022

The below graph depicts the cumulative trend of Forecasted Income, Operating and Capital Expenditure and Cash Flow from July 2021 till June 2022.

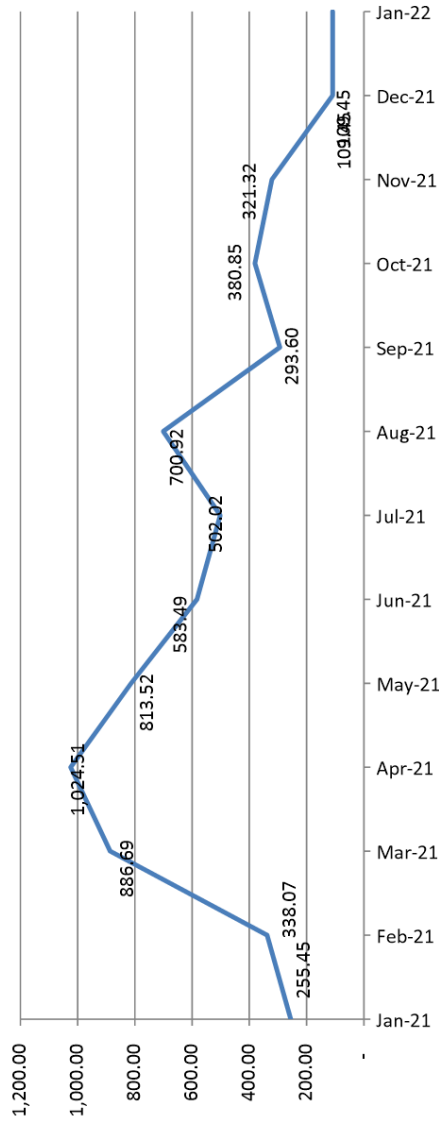
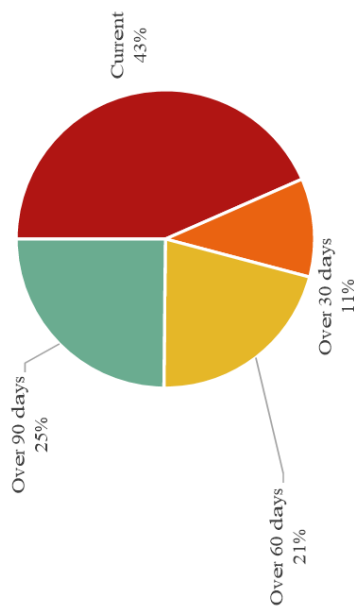


Accounts Receivable

Accounts Receivable represents the money owed by entities to the council on the sale of products or services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$49,249.67	\$12,128.40	\$23,879.69	\$28,166.53	\$113,424.29
Balance after accounting for Unapplied Credits (\$3,976.69)				\$109,447.60

Debtors breakdown



The difference in balance as compared to the balance sheet is mainly due to a timing difference in the posting of some transactions

Rates Outstanding as at 31 January 2022

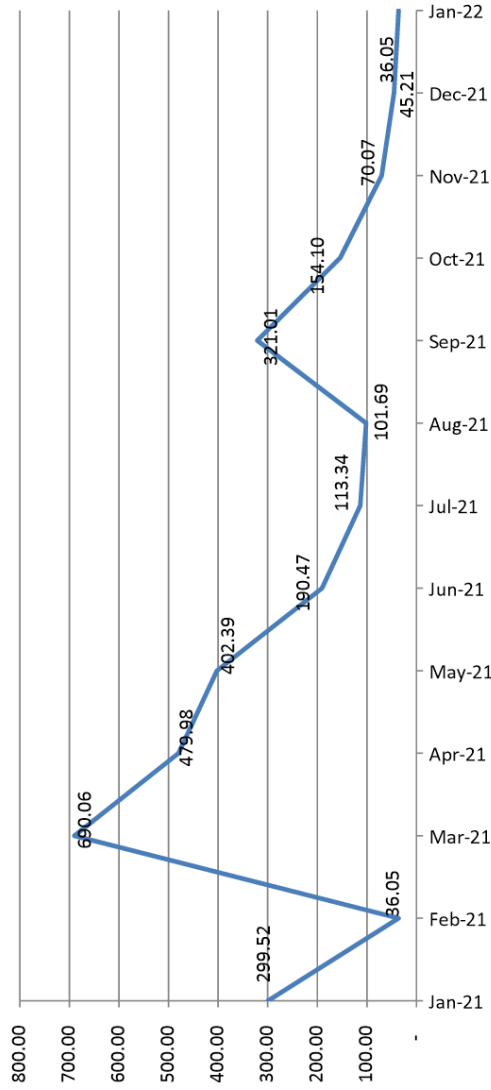
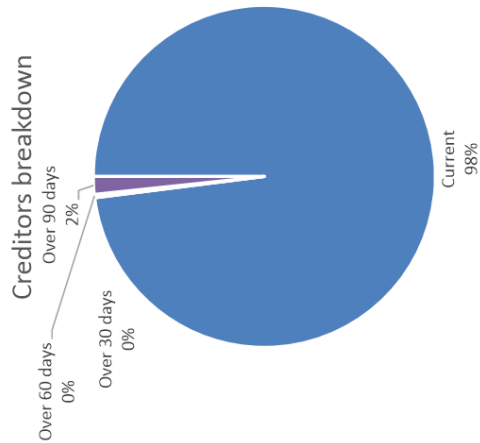
Financial Year	Total Balance (\$)	Percentage of Total Outstanding
2011-12	194.55	0.05%
2012-13	1,064.42	0.27%
2013-14	2,669.50	0.67%
2014-15	14,915.65	3.76%
2015-16	7,177.70	1.81%
2016-17	7,601.98	1.91%
2017-18	9,369.21	2.36%
2018-19	26,585.16	6.70%
2019-20	50,636.02	12.75%
2020-21	80,789.77	20.35%
2021-22	195,989.28	49.37%
Total	396,993.24	

The rates outstanding from the financial year 2014-15 and before are related to properties where we have statutory declarations from the court house. Please also note that the rates run for the year has yet to be processed

Accounts Payable

Accounts Payable represents the money owed by the Council to entities for the purchase of goods and services on credit.

Current	Over 30 days	Over 60 days	Over 90 days	Total
\$138,223.04	\$50.00	\$408.86	\$2,364.91	\$141,046.81
Balance after accounting for Unapplied Credits (\$104,999.21)				\$36,047.60



The difference in balance compared to the balance sheet is mainly due to a timing difference in the posting of some payroll transactions

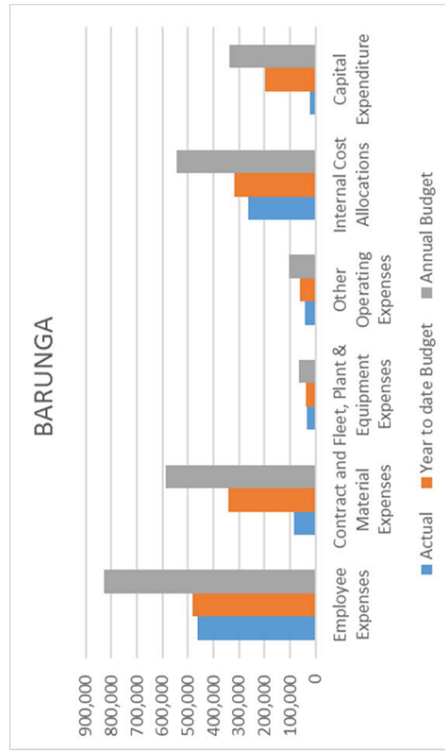
The following table lists the top ten suppliers from whom invoices were received and processed during the month of January 2022. All amounts have been paid.

Creditor	Amount \$	Transaction Description
Chevron Australia Downstream Fuels Pty Ltd	17,804.14	Bulk fuel order for Ngukurr
Katherine Aviation	10,795.60	Charter Flights for Councillors
Merit Partners Pty Ltd	37,570.54	Audit Fee for Financial Year 2020-2021
Telstra	33,052.30	Consolidated Account, Service and Equipment
Mungoorbada Aboriginal Corporation	101,199.98	Night Patrol Payment July - December
Department of Health	12,455.33	Return of Unspent Funds for Weemol BBQ area project
Wright Express Australia Pty Ltd	27,320.87	Fuel Cards for December 2021
City of Palmerston	12,643.78	Transfer for Long Service Leave
Minter Ellison	49,131.74	Professional fee for Human Resource matters
Northern Building and Property Services Pty Ltd	10,865.41	Repair and Maintenance of various properties at Numbulwar

Expenditure Report by Community as at 31 January 2022

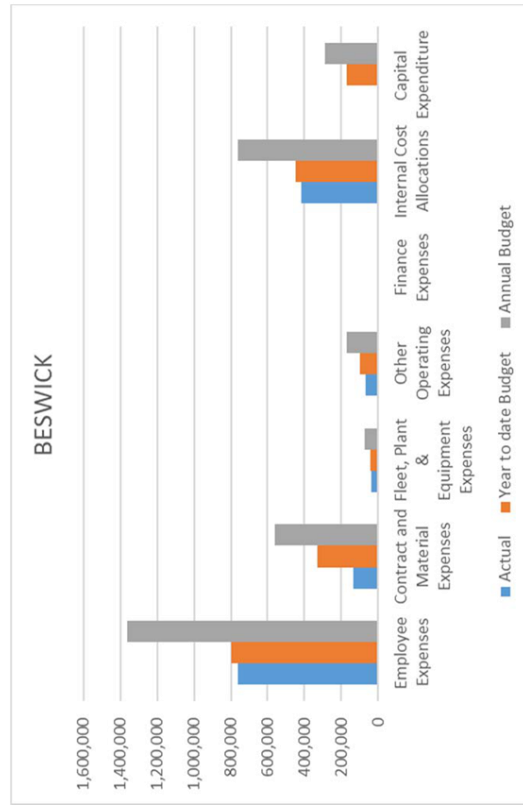
Barunga

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	461,596	483,898	829,539
Contract and Material Expenses	83,501	343,102	588,174
Fleet, Plant & Equipment Expenses	34,019	37,333	64,000
Other Operating Expenses	42,214	61,565	105,540
Internal Cost Allocations	264,781	318,337	545,721
Capital Expenditure	21,345	197,167	338,000
Total Expenditure	907,456	1,441,402	2,470,974



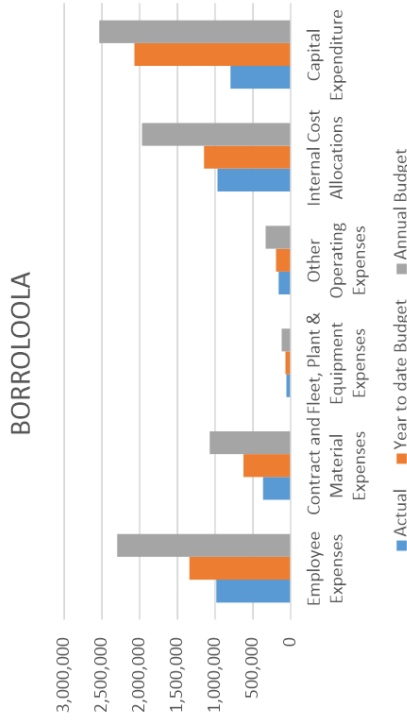
Beswick

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	760,298	794,935	1,362,746
Contract and Material Expenses	132,520	327,903	562,119
Fleet, Plant & Equipment Expenses	38,426	42,134	72,230
Other Operating Expenses	65,707	100,155	171,694
Finance Expenses	60	0	0
Internal Cost Allocations	417,765	445,532	763,770
Capital Expenditure	0	169,455	290,495
Total Expenditure	1,414,776	1,880,115	3,223,053



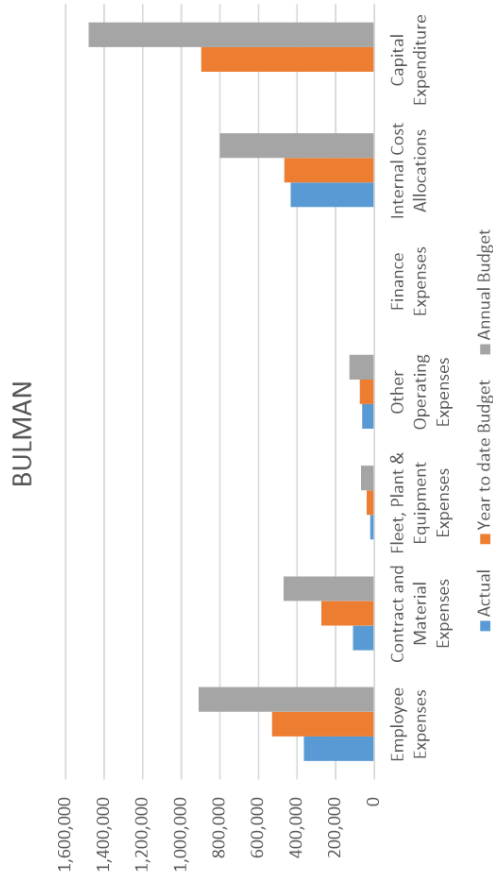
Borroloola

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	985,413	1,341,436	2,299,605
Contract and Material Expenses	368,083	624,621	1,070,778
Fleet, Plant & Equipment Expenses	58,696	70,117	120,200
Other Operating Expenses	159,340	193,286	331,348
Internal Cost Allocations	970,849	1,149,132	1,969,941
Capital Expenditure	797,063	2,069,752	2,535,733
Total Expenditure	3,339,445	5,448,344	8,327,606



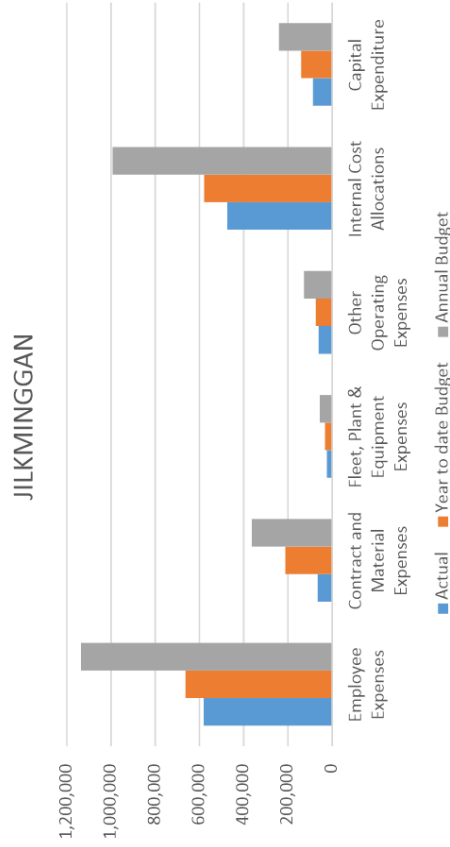
Bulman

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	364,639	530,800	909,942
Contract and Material Expenses	110,569	274,141	469,957
Fleet, Plant & Equipment Expenses	21,398	40,046	68,650
Other Operating Expenses	62,765	74,939	128,466
Finance Expenses	33	0	0
Internal Cost Allocations	433,889	466,938	800,464
Capital Expenditure	0	897,017	1,480,600
Total Expenditure	993,292	2,283,880	3,858,079



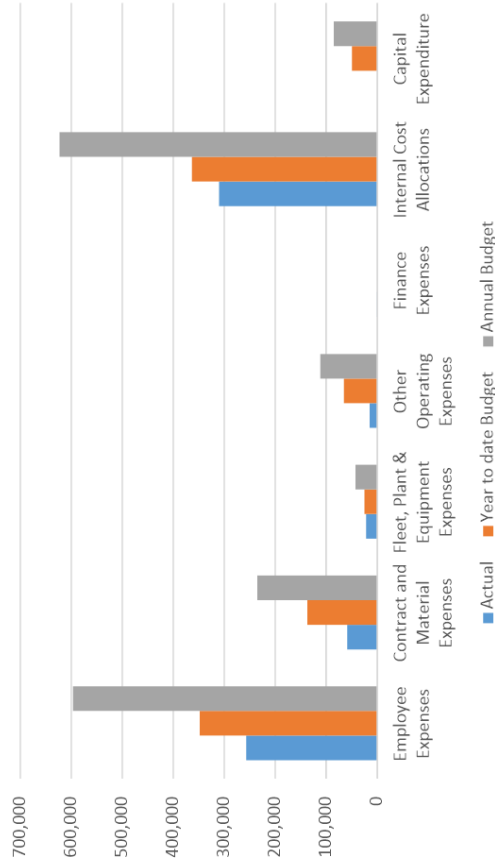
Jilkminggan

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	581,847	663,185	1,136,889
Contract and Material Expenses	65,277	212,141	363,670
Fleet, Plant & Equipment Expenses	23,564	32,521	55,750
Other Operating Expenses	61,009	74,403	127,548
Internal Cost Allocations	474,986	579,409	993,272
Capital Expenditure	87,250	140,000	240,000
Total Expenditure	1,293,932	1,701,659	2,917,129



Manyallaluk

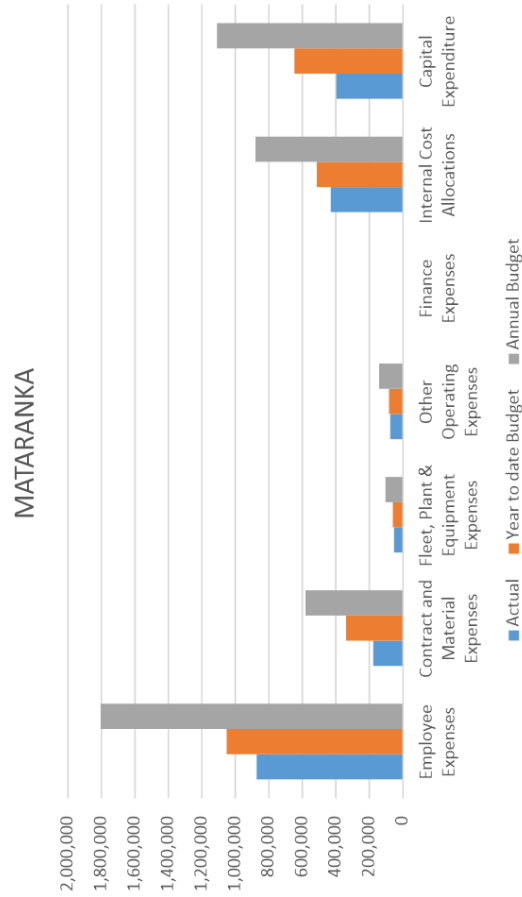
MANYALLALUK



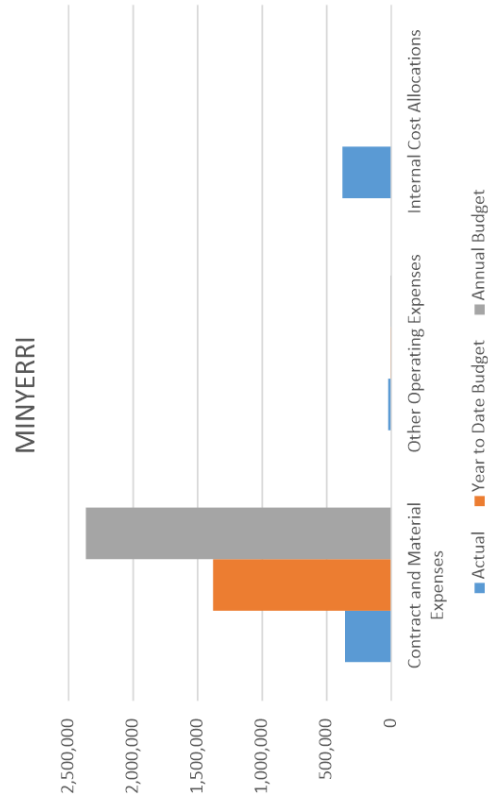
Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	257,102	348,307	597,098
Contract and Material Expenses	58,865	137,273	235,325
Fleet, Plant & Equipment Expenses	21,875	25,025	42,900
Other Operating Expenses	15,217	65,277	111,903
Finance Expenses	40	0	0
Internal Cost Allocations	310,421	363,629	623,365
Capital Expenditure	0	49,583	85,000
Total Expenditure	663,520	989,095	1,695,591

Mataranka

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	873,501	1,052,967	1,805,087
Contract and Material Expenses	177,139	339,430	581,880
Fleet, Plant & Equipment Expenses	53,772	60,439	103,610
Other Operating Expenses	75,831	82,778	141,905
Finance Expenses	80	117	200
Internal Cost Allocations	430,923	513,698	880,625
Capital Expenditure	396,892	647,420	1,109,862
Total Expenditure	2,008,138	2,696,849	4,623,169



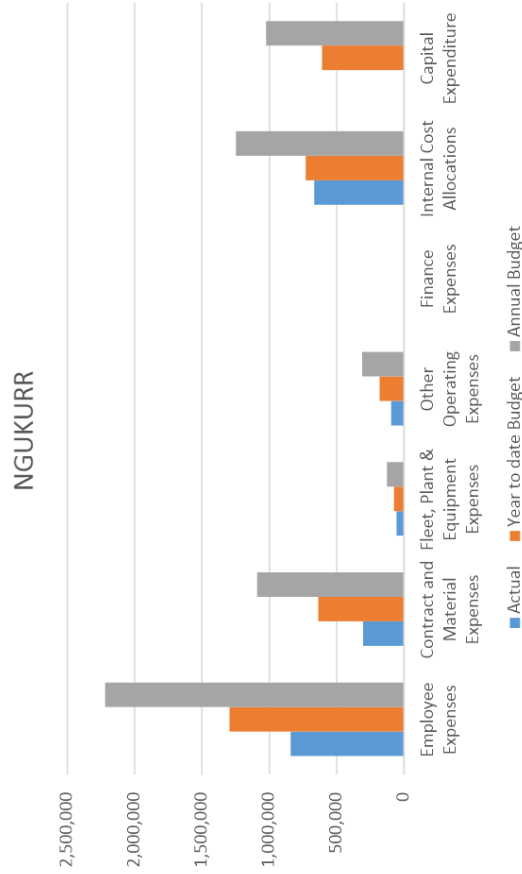
Minyerri



Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Contract and Material Expenses	358,947	1,380,451	2,366,488
Other Operating Expenses	25,065	5,276	9,044
Internal Cost Allocations	378,300	0	0
Total Expenditure	762,312	1,385,727	2,375,532

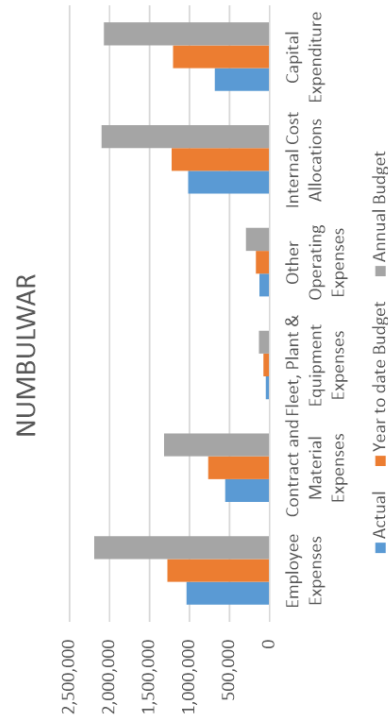
Ngukur

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	842,189	1,294,880	2,219,794
Contract and Material Expenses	303,408	636,644	1,091,389
Fleet, Plant & Equipment Expenses	54,502	73,442	125,900
Other Operating Expenses	94,476	180,894	310,103
Finance Expenses	77	117	200
Internal Cost Allocations	667,422	728,639	1,249,096
Capital Expenditure	0	607,796	1,024,078
Total Expenditure	1,962,074	3,522,410	6,020,560



Numbulwar

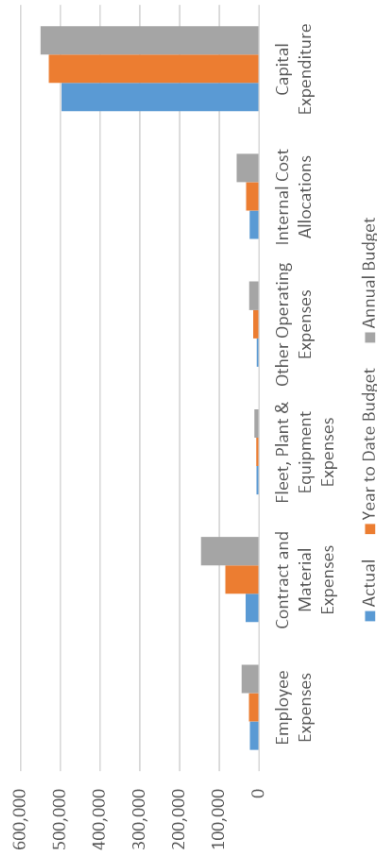
Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	1,038,443	1,279,193	2,192,902
Contract and Material Expenses	555,801	768,901	1,318,115
Fleet, Plant & Equipment Expenses	45,773	77,117	132,200
Other Operating Expenses	128,009	172,587	295,862
Internal Cost Allocations	1,018,149	1,224,874	2,099,785
Capital Expenditure	684,096	1,208,261	2,071,305
Total Expenditure	3,470,271	4,730,932	8,110,169



Urapunga

Expenditure by Account Category	January 2022 Actual \$	January 2022 Budget \$	Annual Budget \$
Employee Expenses	23,471	25,640	43,954
Contract and Material Expenses	33,745	85,167	146,000
Fleet, Plant & Equipment Expenses	6,211	6,825	11,700
Other Operating Expenses	6,092	14,754	25,293
Internal Cost Allocations	23,874	32,716	56,084
Capital Expenditure	497,069	529,167	550,000
Total Expenditure	590,462	694,269	833,032

URAPUNGA



**CORP SERVICES AND SUSTAINABILITY DIVISIONAL
REPORT**



ITEM NUMBER	18.4
TITLE	Financial Delegations
REFERENCE	1242712
AUTHOR	Dave HERON, Acting General Manager Corporate Services & Sustainability

RECOMMENDATION

That the Council approves the amendments to the Financial Delegation Manual to introduce a \$ 500,000 limit to CEO delegation to approve expenditure.

BACKGROUND

The Financial Delegation Manual dictates the levels of authority of Council Officers relating to procurement of goods and services on behalf of Council.

The Department of Local Government regularly reviews Councils policies and makes recommendations for improvements to better clarify and meet our obligations under the Local Government Act and Regulations. The Department has made comment on our Financial Delegation Manual regarding the “no limit within budget” given to the CEO for expenditure and suggested that setting a limit would better protect Council from fraud and misappropriation.

ISSUES/OPTIONS/SWOT

- A review of other Councils have set a limit of between \$250,000 and \$1 million so it is recommended that Council sets a limit of \$500,000 for the CEO for expenditure within budget. The Council may wish to amend this figure for the resolution.
- In practice this will mean that the CEO will need to refer to any expenditure over \$500,000 to the Council for approval, even if it is within Council approved budget. For example the CEO will need Council approval before paying a \$600,000 invoice for roadworks even if the project has an approved budget of \$1,000,000.
- In addition to this, it will also better inform Council about the status of major projects and services as payments are made, allowing for greater levels of feedback to elected members.
- The “no limit” has been removed from the Financial Delegation Manual except for approval of the bank EFT file which is an accumulation of many suppliers’ payments. This bank file requires approval by two (2) authorised senior Council officers.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS

1   Financial Delegations Manual.pdf

Roper Gulf Regional Council Financial Delegation Manual

Roper Gulf Regional Council Financial Delegation Manual

Dates of amendments made by Council resolution:

- | | |
|---------------------|--|
| • 23 February 2011 | Ordinary Council Meeting |
| • 29 June 2011 | Ordinary Council Meeting |
| • 20 July 2011 | Ordinary Council Meeting |
| • 21 September 2011 | Ordinary Council Meeting |
| • 26 October 2011 | Finance & Audit Committee Meeting |
| • 9 November 2011 | Ordinary Council Meeting |
| • 16 December 2011 | Ordinary Council Meeting |
| • 18 January 2012 | Finance & Audit Committee Meeting |
| • 14 March 2012 | Finance & Audit Committee Meeting |
| • 30 May 2012 | Finance & Audit Committee Meeting |
| • 03 September 2012 | Finance & Audit Committee Meeting |
| • 01 May 2013 | Ordinary Council Meeting |
| • 26 June 2013 | Ordinary Council Meeting |
| • 24 July 2013 | Ordinary Council Meeting |
| • 23 July 2014 | Finance Committee Meeting |
| • 12 November 2014 | Ordinary Council Meeting |
| • 27 July 2016 | Ordinary Council Meeting |
| • 29 August 2018 | Finance Committee Meeting |
| • 29 July 2020 | Ordinary Council Meeting |
| • 29 September 2021 | Ordinary Council Meeting |
| • 25 January 2022 | Finance & Infrastructure Committee Meeting |
| • 23 February 2022 | Ordinary Council Meeting |

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Financial Delegations

Financial: Budgets

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve draft budgets to be forwarded to the council	<i>For organisation</i>	CEO
Approve budget	<i>For organisation</i>	Council
Authority to override all delegations and make expenditure decisions to ensure approved budgets can be achieved.	<i>For organisation</i>	Mayor & CEO jointly
Authority to recommend to council unbudgeted expenditure.	<i>For organisation</i>	CEO
Authorise variations to the annual operational and capital budgets.	<i>For organisation</i>	Council
Authorise variations to Activity budgets within approved operational budgets	<i>For activities within the Division</i>	CEO, General Manager

Financial: Operational Expenditure

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve Expenditure <i>(Under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.)</i>	<i>For services and business units \$3,000 (Up to)</i>	Coordinators (other than Workshop)
	<i>For services and business units \$7,000 (Up to)</i>	Workshop Coordinator, Assistant Managers
	<i>For services and business units \$15,000 (Up to)</i>	Managers
	<i>For division \$75,000 (Up to)</i>	General Managers
	<i>For organisation \$ 500,000 Within approved budget and subject to compliance with legislation.</i>	CEO

Financial: Capital Expenditure and Asset Control

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve alterations/renovations to buildings within budget	<i>For organisation - \$ 500,000 within approved budget and subject to compliance with legislation.</i>	CEO
Authority to replace essential items of equipment included in approved capital budget/funding agreement	<i>For division \$75,000 (Up to) for any one item under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	General Managers
	<i>For organisation - \$ 500,000 within approved budget and subject to compliance with legislation</i>	CEO
Approve hire of plant equipment or facilities (<i>hired under terms and conditions deemed appropriate in the circumstances and with minimal risk to council</i>).	<i>For service/s & business units \$15,000 (Up to) under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	Managers
	<i>For division \$75,000 (up to) under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	General Managers
	<i>For organisation \$ 500,000 within approved budget and subject to compliance with legislation</i>	CEO
Approve the transfer/disposal of any assets (in accordance with legislation/guidelines)	For organisation	Council
	\$100,000 (Up to)	CEO
Approval of sale or purchase of land or buildings	For organisation	Council
Approval of development of new buildings	For organisation	Council

Note: Small assets ranging from \$1,000 to \$10,000 must be recorded into the small assets register at purchase.

Financial: Purchase Orders and Invoices

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve purchase orders <i>(Within approved budget and subject to any restrictions outlined elsewhere in this document)</i>	For service/s \$1,000 (Up to)	Executive Assistants to CEO or General Managers,
	For service/s \$3,000 (Up to)	Coordinators
	For services & business units \$7,000 (Up to)	Assistant Managers, Financial Accountant, Management Accountant,
	For services & business units \$15,000 (Up to)	Managers
	For division \$75,000 (Up to)	General Managers
	For organisation \$ 500,000 <i>Within approved budget and subject to compliance with legislation</i>	CEO
Approve Quotation Exemption	For division up to \$ 75,000	General Manager
	For organisation over \$ 75,000	CEO

Financial: Salaries and Deductions

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve staff reimbursement for expenditure on behalf of council	\$2,000 (Up to) <i>For all staff</i>	Manager
<i>Within approved budget and subject to any restrictions outlined elsewhere in this document.</i>	\$15,000 (Up to) <i>For all staff</i>	General Managers
	\$50,000 (Up to) <i>For all staff</i>	CEO
Compile and approve staff time sheets	<i>For all staff</i>	Managers
Approve for payment all payroll related transactions	<i>For all staff</i> Comprising group tax remittal, payroll tax settlement, superannuation contribution payments, and transfers of employee payroll deductions to authorised entities and payment of GST and PAYG payments.	Management Accountant, Finance Manager, General Manager Corporate Services and Sustainability, CEO

Financial: Investment

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve investment of funds	For organisation	CEO
Approve draw down of investment funds for deposit into operational accounts	For organisation	CEO
Approve banking and investment account arrangements, including authorising the opening of new accounts.	For organisation	General Manager Corporate Services & Sustainability, Finance Manager

Financial: ATM, Receipts and Banking

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to invoice, receive, code and bank income and approve issue of receipts.	<i>For all services (provided suitable facilities are in place to enable the secure lodgement of payments, and subject to staff receiving adequate training)</i>	Customer Service Officers, Finance Officers

Financial: Petty Cash & Bank Imprest Accounts

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to operate, control and reimburse petty cash.	<i>\$5,000 (Up to) In accordance with approved budget</i>	Senior Finance Officer, Council Service Coordinators, Senior Admin Support Officers

Financial: Cheques

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to issue cheque requisitions	<i>For service/s & business units \$10,000 (Up to)</i>	Managers
<i>(Under direct control, within approved budget and subject to any restrictions outlined elsewhere in this document.)</i>	<i>For division \$50,000 (Up to)</i>	General Managers
	<i>For organisation \$ 500,000</i>	CEO

Approve and sign cheques	<i>For organisation (Any two) \$ 500,000</i>	CEO, General Managers, Finance Manager
Approve EFT bank File	<i>For organisation No Limit</i>	Group A: CEO General Managers, HR Manager Compliance Manager Group B: Finance Manager Financial Accountant, Management Accountant (Any two from Group A or Combination of Group A and B)
Approval to stop payment on cheques	<i>For organisation</i>	Management Accountant/Financial Accountant
Approve change and/or add cheque signatories	<i>For all signatories</i>	General Manager Corporate Services and Sustainability, Finance Manager

Financial: Banking Institutions

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Authority to act as verifying officer		CEO, General Managers, Finance Manager
Authority to approve requests for additional electronic banking users	<i>For organisation</i>	CEO, General Managers, Finance Manager, Management Accountant
Authorised contact for Council's bank accounts	<i>For all enquiries</i>	CEO, General Managers, Finance Manager, Management Accountant, Financial Accountant

Financial: Corporate Credit Cards

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Credit limits on corporate charge cards (subject to terms and conditions in the Corporate Credit Card Policy)	<i>Maximum limits Monthly limit \$20,000 Single transaction \$10,000</i>	CEO, General Managers
Exception : Business Case Considered	<i>Maximum limits Monthly limit \$10,000 Single transaction \$5,000</i>	Managers
	<i>Maximum limits Monthly limit \$5,000 Single transaction \$1,000</i>	Mayor, EA to CEO, Coordinators, HR Officer, Workshop Admin Officer
	<i>Maximum limits Monthly limit \$2,000 Single transaction \$1,000</i>	Administration support officers

Financial: Bad Debts

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve write-off of bad debts	<i>In accordance with Clause 32 of LG General Regulations</i>	Council
Approve write-off of cash losses; thefts or shortages; furniture, plant or equipment losses, thefts or destruction.	<i>In accordance with Clause 32 of LG General Regulations</i>	Council
Approve debt recovery payment terms	<i>\$5,000 (May not exceed)</i>	General Manager
	<i>\$50,000 (May not exceed)</i>	CEO
	<i>\$50,000 (In excess of)</i>	Council
Correct administrative errors	<i>\$50,000 (May not exceed)</i>	Finance Manager
	<i>\$50,000 (In excess of)</i>	CEO

Financial: Credit Notes

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Approve credit notes	<i>\$5,000 (In excess of)</i>	CEO
	<i>\$5,000 (May not exceed)</i>	General Manager
	<i>\$2,500 (May not exceed)</i>	Manager

Financial: Fee and Charges

Function	Amount and/ or Qualification (Where applicable)	Delegated Authority
Negotiation with fee and charges	<i>\$5,000 (in excess of)</i>	Council
	<i>\$5,000 (May not exceed)</i>	CEO
	<i>\$1,000 (May not exceed)</i>	General Manger

Financial: Segregation of Duties

There must be a minimum of one degree of separation of financial duties between family members in which any reasonable person may perceive a conflict of interest between decision making parties. In situations where there is any possibility that a conflict of interest may be perceived, the family member may not be the sole signatory approving purchases, timesheets, leave entitlements or any other decision that may be seen to be biased or in which the family member may be seen to have a financial gain.

Financial: Manager Resignation

Employees with Financial delegation who are terminated will lose all financial delegation authority at the time of termination. All Corporate Credit Cards must be returned immediately on termination or six weeks prior to the last day of employment.

Delegation of Authority accepted as described in this document

SIGNED

On behalf of Roper Gulf Regional Council

by

print name of Signatory

Sign here

in the presence of:

.....

print name and address of witness

.....

witness signature

**CORPORATE SERVICES AND SUSTAINABILITY
DIVISIONAL REPORT**



ITEM NUMBER	18.5
TITLE	Revised Policy - Breach of Code of Conduct
REFERENCE	1242761
AUTHOR	Cristian COMAN, Manager Corporate Compliance

RECOMMENDATION

That Council adopts the revised Breach of Code of Conduct Policy.

BACKGROUND

Council adopted a Breach of Code of Conduct Policy on 28 April 2021 at its Ordinary Meeting so as to meet the requirements of the then incoming *Local Government Act 2019* which became in-force on 01 July 2021.

The Department of Chief Minister and Cabinet (the Department) has since advised Council that several amendments and expansions of concepts are required for this Policy to be effective and reflective of applicable legislative requirements.

ISSUES/OPTIONS/SWOT

The Manager Corporate Compliance has revised the Breach of Code of Conduct Policy in accordance with the Department's comments so as to include:

- (1) Provision for Council to investigate and deal with breach of code of conduct complaints;
- (2) Provision for the Chief Executive Officer to provide Council with a range of third parties for possible referral of complaints;
- (3) Requirement for complaints to be formally registered with Council first;
- (4) Expansion of concepts including specific mention of an appeals process as applicable by law.

Third party referral remains Council's preferred options for dealing with breach of code of conduct complaints, reflective of its original concerns pertaining to integrity, impartiality, and fairness.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS

1   OCEO003 Breach of Code of Conduct Policy - Members.doc

1. POLICY CERTIFICATION

Policy title:	Breach of Code of Conduct (Members)
Policy number:	OCEO003
Category:	Policy
Classification:	Office of the Chief Executive Officer
Status:	Draft

2. PURPOSE

The Code of Conduct (the Code) for Elected Members is a legislative requirement prescribed at Schedule 1 of the *Local Government Act 2019* (the Act) that outlines the acceptable behavioural standards, ethical, transparency, and accountability responsibilities for Council's Elected Members.

The Code arises from a legislative requirement and is the authoritative instrument on Elected Member conduct, prevailing over all other corporate or contractual documents in the event, and to the extent of any inconsistency.

This policy is made in accordance with Section 121 of the Act and outlines Council's position on dealing with alleged and actual contraventions of the Code.

3. ORGANISATIONAL SCOPE

This policy applies to all Elected Members of Roper Gulf Regional Council (Council).

4. POLICY STATEMENT

Council affirms its commitment to maintaining and exercising the highest professional and ethical standards in the service of its constituents, and the public in general. To this end, Council expects its Elected Members to uphold and comply with their prescribed legislative requirements pertaining to conduct as set out in the Code.

The Code is applicable to Elected Members on an individual basis and alleged breaches will be formally dealt with in accordance with the principles on *Natural Justice* and the principles set out at Clause 6 of this policy.

Complaints alleging breaches of the Code by Elected Members shall be forwarded to the Chief Executive Officer formally for assessment and review. If the allegations meet the criteria outlined at Clause 6 of this Policy, they will be formally presented to Council and formally referred to a third party for investigation.

Council affirms its commitment to the principles of *Natural Justice* and recognises that its particular circumstances are such that a third party is better suited to investigating formal complaints against its Elected Members, so as to promote and maintain the integrity and impartiality of the investigation, and the fairness of any outcome.

5. DEFINITIONS

Code of Conduct	Standards of behaviour expected of Council's Elected Members as prescribed at Schedule 1 of the <i>Local Government Act 2019</i> .
Natural Justice	The right to be given a fair hearing, and the opportunity to

	present one's case, and the right to have a decision made by an unbiased or disinterested decision maker, based on logically probative evidence: <i>Salemi v MacKellar (No 2)</i> (1977) 137 CLR 396; 14 ALR 1.
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6. PRINCIPLES

6.1 Lodgment of Complaints against Elected Members

Complaints alleging a breach of the Code by an Elected Member of Council must be forwarded to the Chief Executive Officer (CEO) in a manner consistent with Chapter 7 of the Act.

6.2 Receipt and processing of Complaints against Elected Members

Formal complaints will be reviewed by the CEO to assess whether or not the complaint is actually alleging a breach of the Code.

If the complaint alleges a breach of the Code it will be formally registered and investigated in a manner consistent with the *Rules of Evidence* and the principles of *Natural Justice*.

The CEO shall notify both the complainant and the respondent of the receipt of the complaint as required by applicable law.

The CEO shall carry out the role of secretariat in relation to the matter, including communicating with the complainant, respondent, witnesses or other parties, on behalf of Council or council panel.

6.3 Investigation of Complaints against Elected Members

Formal complaints, reviewed and confirmed by the CEO as meeting the eligibility criteria as alleged breaches of the Code shall be formally presented to Council, in confidential session for review and consideration unless a complainant elected member or respondent has elected to refer the matter to the Local Government Association of the Northern Territory (LGANT) in accordance with Section 124(3) of the Act, in which case it will be referred directly to LGANT.

The CEO will provide Council with a list of suitable third parties who do not have a conflict of interest in, and are willing to accept a referral of this matter.

Council notes that the Conflict of Interest provision of the Act strictly apply to complaint matters.

Council hereby, through this policy, formally states that formal complaints against its Members shall be formally investigated and dealt with by an appropriate third party, in a manner consistent with applicable law.

Council has the lawful option of deciding to review the matter itself rather than to have the matter forwarded onto a third party, and it may choose this option for trivial or minor alleged breaches of the Code. Council explicitly notes that expediency is not a valid criterion in the assessment of the gravity of the alleged breach.

By default, following their receipt by Council, complaints shall be forwarded onto a third party, selected from available third parties as scoped by the CEO, and provided to Council.

Both the complainant (if member of Council) and respondent have the option to nominate the matter to be referred to the Prescribed Corporation Panel for review and investigation in accordance with Chapter 7 of the Act.

6.4 Deciding the outcome of a Complaint against Elected Members

Council hereby affirms its commitment to Complaints against its Members being dealt with by an appropriate third party, including the Prescribed Corporation for serious allegations, so as to maximise impartiality and procedural fairness.

Council will consider the outcome of the third party review of the matter, including findings and recommendations, and will then decide the complaint via resolution in accordance with applicable law, including any disciplinary or remedial actions.

Council will prioritise a constructive outcome for all involved parties.

The complainant and the respondent shall be formally informed of the outcome by the CEO as soon as practicable.

Council acknowledges that decisions pertaining to formal complaints are reviewable decisions, and as such, are subject to an appeals period for the complainant and respondent.

6.5 Confidentiality

Information pertaining to formal complaints is strictly confidential.

7. Applicable Law

Cited Acts	<i>Local Government Act 2019</i>
Applicable Acts (<i>not exhaustive</i>)	<ul style="list-style-type: none"> • <i>Information Act 2002</i>; • <i>Criminal Code Act 1983</i>; • <i>Anti-Discrimination Act 1992</i>; • <i>Fair Work Act 2009</i> (Cth); and • <i>Privacy Act 1988</i> (Cth).
Cited Case Law	<ul style="list-style-type: none"> • <i>Salemi v MacKellar (No 2)</i> (1977) 137 CLR 396; 14 ALR 1
Other Reference Material	COR005 Corporate Processes Policy

8. DOCUMENT CONTROL

Policy number	OCEO003
Policy Owner	OCEO
Endorsed by	Council
Date approved	12/4/2012
Revisions	February 2021

Amendments	February 2021
Next revision due	2025

9. CONTACT PERSON

Position

Chief Executive Officer

Contact number

(08) 8972 9000