



**SUPPLEMENTARY  
AGENDA**

**ORDINARY MEETING OF COUNCIL**

**THURSDAY, 16 JUNE 2022**

Notice is given that the next Ordinary Meeting of the Roper Gulf Regional Council will be held on:

Thursday, 16 June 2022 at 8:30am

In The Council Chambers

Roper Gulf Regional Council Support Centre  
2 Crawford Street, Katherine, NT

Or

Via Video/Phone Conference:

ID #: (03) 9260 8565

Pin: 6529

Your attendance at the meeting will be appreciated.

A handwritten signature in black ink, appearing to read "Marc Gardner", is written over a horizontal line.

Marc GARDNER  
**CHIEF EXECUTIVE OFFICER**

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant.”

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan.”

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*Due to a software error, item 13.1 in the Agenda was not able to hold the Minutes as an attachment. Please view the Jilkminggan and Mataranka Local Authority Minutes, as mentioned in item 13.1, attached below.*

**ATTACHMENTS**

- 1   Jilkminggan Local Authority 2022-05-10 [2007] Minutes.DOCX
- 2   Mataranka Local Authority 2022-05-10 [2008] Minutes.DOCX



MINUTES OF THE ROPER GULF REGIONAL COUNCIL, JILKMINGGAN LOCAL  
AUTHORITY MEETING HELD AT THE CONFERENCE ROOM COUNCIL SERVICE  
DELIVERY CENTRE, JILKMINGGAN  
ON TUESDAY, 10 MAY 2022 AT 10:00AM

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## 1 PRESENT MEMBERS/STAFF/GUESTS

### 1.1 Members

- Deputy Mayor Judy MacFARLANE (meeting chair);
- Cecilia LAKE;
- Lisa McDONALD;
- Anne-Marie WOODS;
- Timothy BAKER; and
- Shirley ROBERTS.

### 1.2 Staff

- Marc GARDNER, Chief Executive Officer;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Bethany O'SULLIVAN, Communications Coordinator;
- Rebecca LINN, Information Integrity Officer;
- Debbie BRANSON, Executive Assistant to the Chief Executive Officer;
- Michael McFARLANE, Council Services Coordinator;
- Sam WRIGHT, Senior Administration Support Officer; and
- Tracey WALLACE, Community Development Programme Employment Coordinator.

### 1.3 Guests

- Mayor Tony JACK;
- Ann NICOLL, Northern Territory Police Force (Mataranka);
- Mick VALLADARES, Northern Territory Police Force (Mataranka);
- Tania KOO SIN LIN, Department of Chief Minister and Cabinet; and
- Alec MOYLAN, Department of Chief Minister and Cabinet.

## 2 MEETING OPENED

The Jilkmिंगgan Local Authority Meeting opened at 10:07 with **QUORUM**, however moving to a **PROVISIONAL** meeting at 10:26am due to an Elected Member leaving the meeting. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## 3 WELCOME TO COUNTRY

#### 4 APOLOGIES AND LEAVE OF ABSENCE

##### 4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2022 RESOLVED (Anne-Marie WOODS/Timothy BAKER)

CARRIED

That the Jilkmिंगgan Local Authority;

- (a) Accept the tendered apology from Councillor Annabelle DAYLIGHT and Local Authority Members Phyllis CONWAY and Wayne ROY; and
- (b) Notes the absence with no tendered apologies from Councillor Patricia FARRELL

#### 5 QUESTIONS FROM THE PUBLIC

Sergeant VALLADARES spoke to the Local Authority regarding Safety Committee Meetings. With assistance from the Northern Territory Police Force, the participants of the Safety Committee Meetings can raise issues within the community along with any priorities community members may raise.

The first meeting is scheduled for Wednesday, 08 June 2022 (time To Be Advised).

#### 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Jilkmिंगgan Local Authority Meeting.

#### 7 CONFIRMATION OF PREVIOUS MINUTES

##### 7.1 CONFIRMATION OF PREVIOUS JILKMINGGAN LOCAL AUTHORITY MEETING MINUTES

2/2022 RESOLVED (Timothy BAKER/Lisa McDONALD)

CARRIED

That the Jilkmिंगgan Local Authority confirms the minutes from the meeting held on, 3 August 2021 and affirms them to be a true and accurate record of that meeting's decision and proceedings.

#### 8 BUSINESS ARISING FROM PREVIOUS MINUTES

##### 8.1 ACTION LIST

3/2022 RESOLVED (Timothy BAKER/Cecilia LAKE)

CARRIED

That the Jilkmिंगgan Local Authority;

- (a) Receives and notes the Action List; and
- (b) Requests the Chief Executive Officer to resend letter (39/2021) to Jilkmिंगgan Community Aboriginal Corporation (JCAC), regarding the dead overhanging tree.

Local Authority Member Lisa McDONALD left the meeting, the time being 10:26am.

The meeting is no longer at **Quorum** and will proceed as a **Provisional**.

#### 9 CALL FOR ITEMS OF GENERAL BUSINESS

- Jilkmिंगgan Cemetery

#### 10 INCOMING CORRESPONDENCE

#### 11 OUTGOING CORRESPONDENCE

## 11.1 OUTGOING CORRESPONDENCE

4/2022 RESOLVED (Anne-Marie WOODS/Timothy BAKER) CARRIED

That the Jilkmिंगgan Local Authority notes the outgoing correspondence

## 12 OPERATIONAL REPORTS

### 12.1 ELECTING A CHAIRPERSON

5/2022 RESOLVED (Timothy BAKER/Shirley ROBERTS) CARRIED

That the Jilkmिंगgan Local Authority appoints Cecilia LAKE as Chairperson for the period of twelve (12) Months.

### 12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

6/2022 RESOLVED (Anne-Marie WOODS/Timothy BAKER) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Local Authority Member Attendance Report.

*Local Authority Chairperson Cecilia LAKE left the meeting, the time being 10:35 AM*

*Local Authority Chairperson Cecilia LAKE returned to the meeting, the time being 10:36 AM*

## 13 GENERAL BUSINESS

### 13.1 ELECTED MEMBER REPORT

7/2022 RESOLVED (Timothy BAKER/Shirley ROBERTS) CARRIED

That the Mataranka Local Authority receives and notes the Elected Member Report.

### 13.2 LOCAL AUTHORITY PROJECTS UPDATE

8/2022 RESOLVED (Timothy BAKER/Cecilia LAKE) CARRIED

That the Jilkmिंगgan Local Authority;

- (a) Receives and notes the Local Authority Projects Update report; and
- (b) Requests an update and breakdown report of the Local Authority Projects Update be submitted to the next scheduled Jilkmिंगgan Local Authority Meeting on 09 August 2022.

### 13.3 COMMUNITY DEVELOPMENT PROGRAMME

9/2022 RESOLVED (Cecilia LAKE/Anne-Marie WOODS) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Community Development Program (CDP) report.

### 13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.12.2021

10/2022 RESOLVED (Cecilia LAKE/Shirley ROBERTS) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to December 2021.

### 13.5 COUNCIL SERVICES REPORT

11/2022 RESOLVED (Timothy BAKER/Cecilia LAKW) CARRIED

That the Jilkmिंगgan Local Authority receives and notes the Council Services Report.

## 14 OTHER BUSINESS

### 14.1 LAND LEASING

The Jilkmिंगgan Local Authority discussed current land tenure arrangements and management of Council properties.

### 14.2 JILKMINGGAN CEMETERY

12/2022 RESOLVED (Shirley ROBERTS/Timothy BAKER)

CARRIED

That the Jilkmिंगgan Local Authority;

- (a) Notes the information provided in relation to land availability within the cemetery;
- (b) Requests the Chief Executive Officer write to Jilkmिंगgan Community Aboriginal Corporation (JCAC), Independent Members, and Ministers regarding the current issue of the Jilkmिंगgan Cemetery; and
- (c) Requests the Chief Executive Officer invite a representative of JCAC to attend the next Jilkmिंगgan Local Authority Meeting, scheduled for 09 August 2022.

## 15 CLOSE OF MEETING

The meeting closed at 11:33 am.

This page and the proceeding pages are the Minutes of the Jilkmिंगgan Local Authority Meeting held on Tuesday, 10 May 2022 and confirmed Tuesday, 9 August 2022.

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Deputy Mayor Judy MacFARLANE  
Confirmed on Tuesday, 9 August 2022.





MINUTES OF THE ROPER GULF REGIONAL COUNCIL, MATARANKA LOCAL  
AUTHORITY MEETING HELD AT THE COMMUNITY HALL, MATARANKA  
ON TUESDAY, 10 MAY 2022 AT 5:30PM

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## **1 PRESENT MEMBERS/STAFF/GUESTS**

### **1.1 Members**

- Deputy Mayor Judy MacFARLANE (Chairperson);
- Rachael WALTERS;
- Sue EDWARDS;
- Michael SOMERS;
- Margaret MINNETT (teleconference); and
- Alan CHAPMAN (teleconference)

### **1.2 Staff**

- Marc GARDNER, Chief Executive Officer;
- Chloe IRLAM, Governance Engagement Coordinator (minute taker);
- Bethany O’SULLIVAN, Communications Coordinator;
- Rebecca LINN, Information Integrity Officer;
- Debbie BRANSON, Executive Assistant to the Chief Executive Officer;
- Gary KWAI, Council Services Coordinator – Mataranka;
- Sarka HIEKOVA, Senior Administrative Support Officer – Mataranka;
- Tracey WALLACE, Community Development Programme Employment Coordinator;
- Michael McFARLANE, Council Services Coordinator – Jilkminggan; and
- Sam WRIGHT, Senior Administration Support Officer - Jilkminggan.

### **1.3 Guests**

- Amanda HAIGH, Department of Chief Minister and Cabinet (teleconference); and
- Mick VALLADARES, Northern Territory Police Force (Mataranka).

## **2 MEETING OPENED**

The Mataranka Local Authority Meeting opened at 5:37pm as a **QUORUM**. The Chairperson welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

## **3 WELCOME TO COUNTRY**

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES AND LEAVE OF ABSENCE

1/2022 RESOLVED (Sue EDWARDS/Rachael WALTERS) CARRIED

That the Mataranka Local Authority accepted the tendered apologies from Councillor Annabelle DAYLIGHT and Local Authority Member Anthony HEASLIP.

## 5 QUESTIONS FROM THE PUBLIC

Sergeant VALLADARES spoke to the Local Authority regarding Safety Committee Meetings. With assistance from the Northern Territory Police Force, the participants of the Safety Committee Meetings can raise issues within the community along with any priorities community members may raise.

The first meeting is scheduled for Wednesday, 09 June 2022 (time To Be Advised).

## 6 DISCLOSURES OF INTEREST

There were no declarations of interest at this Mataranka Local Authority Meeting.

## 7 CONFIRMATION OF PREVIOUS MINUTES

### 7.1 CONFIRMATION OF PREVIOUS MATARANKA LOCAL AUTHORITY MEETING MINUTES

2/2022 RESOLVED (Michael SOMERS/Rachael WALTERS) CARRIED

That the Mataranka Local Authority confirms the minutes from the meeting held 03 August 2021 and 01 June 2021 and affirms them to be a true and accurate record of that meetings decision and proceedings.

## 8 BUSINESS ARISING FROM PREVIOUS MINUTES

### 8.1 ACTION LIST

3/2022 RESOLVED (Margaret MINNETT/Rachael WALTERS) CARRIED

That the Mataranka Local Authority:

- (a) Receives and notes the Action List; and
- (b) Approves the removal of completed items.

## 9 CALL FOR ITEMS OF GENERAL BUSINESS

- Disposal of Tyres
- Aged Care Building
- Public Toilets at Roper Gulf Regional Council Office
- Air Strip
- Roper Gulf Regional Council Carpark
- Light Poles at Basketball Court

## 10 INCOMING CORRESPONDENCE

### 10.0 INCOMING CORRESPONDENCE

4/2022 RESOLVED (Sue EDWARDS/Rachael WALTERS) CARRIED

That the Mataranka Local Authority;

- (a) Receives the incoming correspondence tabled at the meeting from the Mataranka Better Half Club in relation to the Mataranka Cemetery, Storeroom

- and the 2022 Never Never Festival Event; and  
(b) Requests the Chief Executive Officer respond to the Better Half Club.

## 11 OUTGOING CORRESPONDENCE

### 11.1 OUTGOING CORRESPONDENCE

5/2022 RESOLVED (Rachael WALTERS/Margaret MINNETT) CARRIED

That the Mataranka Local Authority notes the outgoing correspondence.

## 12 OPERATIONAL REPORTS

### 12.1 ELECTING A CHAIRPERSON

6/2022 RESOLVED (Sue EDWARDS/Rachael WALTERS) CARRIED

That the Mataranka Local Authority appoints Deputy Mayor Judy MacFARLANE as Chairperson for the period of four (4) years.

### 12.2 LOCAL AUTHORITY MEMBER ATTENDANCE REPORT

7/2022 RESOLVED (Sue EDWARDS/Michael SOMERS) CARRIED

That the Mataranka Local Authority receives and notes the Local Authority Member Attendance Report.

*Local Authority Member Allan CHAPMAN arrived to the meeting, the time being 6:20pm.*

### 12.3 COUNCIL SERVICES REPORT

8/2022 RESOLVED (Sue EDWARDS/Michael SOMERS) CARRIED

That the Mataranka Local Authority receives and notes the Council Services report.

## 13 GENERAL BUSINESS

### 13.1 ELECTED MEMBER REPORT

9/2022 RESOLVED (Margaret MINNETT/Rachael WALTERS) CARRIED

That the Mataranka Local Authority receives and notes the Elected Member Report.

### 13.2 COMMUNITY DEVELOPMENT PROGRAMME

10/2022 RESOLVED (Alan CHAPMAN/Michael SOMERS) CARRIED

That the Mataranka Local Authority receives and notes the Community Development Program (CDP) report.

### 13.3 LOCAL AUTHORITY PROJECT REGISTER UPDATE

11/2022 RESOLVED (Michael SOMERS/Alan CHAPMAN) CARRIED

That the Mataranka Local Authority receives and notes the Local Authority Project Funding Report.

### 13.4 COUNCIL FINANCIAL REPORT FOR THE PERIOD 01.07.2021 - 31.12.2021

12/2022 RESOLVED (Rachael WALTERS/Margaret MINNETT) CARRIED

That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the period July 2021 to December 2021.

## 14 OTHER BUSINESS

### 14.1 DISPOSAL OF TYRES

13/2022 RESOLVED (Sue EDWARDS/Michael SOMERS) CARRIED

Deputy Mayor expressed concern in relation to the large collection of tyres at the dump and the health risk to residents if they accidentally caught fire.

That the Mataranka Local Authority:

- (a) Requests Council remove the tyres as a priority project; and
- (b) Support the installation and use of surveillance camera to monitor unauthorised access and use of the Mataranka dump.

### 14.2 AGED CARE BUILDING

14/2022 RESOLVED (Rachael WALTERS/Margaret MINNETT) CARRIED

That the Mataranka Local Authority;

- (a) Noted the lack of railing around the veranda of the building;
- (b) Requests the Chief Executive Officer report to the next Mataranka Local Authority regarding a timeline of when the building will be outfitted and completed; and
- (c) Request for railing to be followed as a matter of urgency.

### 14.3 PUBLIC TOILETS AT ROPER GULF REGIONAL COUNCIL OFFICE

15/2022 RESOLVED (Michael SOMERS/Sue EDWARDS) CARRIED

The Mataranka Local Authority;

- (a) Requests that Council investigate a project to relocate the public toilets from the Council office to Brunos park; and
- (b) Requests the Chief Executive Officer work with the Department of Infrastructure, Planning and Logistics to construct new public toilets at Bruno's Park.

### 14.4 AIR STRIP

16/2022 RESOLVED (Margaret MINNETT/Alan CHAPMAN) CARRIED

The Mataranka Local Authority discussed the fallen fence at the Air Strip and that the still upright fencing is unfit for purpose and needs replacing.

The Local Authority were informed that external funding will be required for this project.

That the Mataranka Local Authority request that Council consider and investigate the need for Airport upgrades for emergency purposes (including fencing and apron upgrades for helicopter landings).

### 14.5 ROPER GULF REGIONAL COUNCIL CAR PARK

#### NO RESOLUTION PASSED

The Mataranka Local Authority discussed the car park in front of the Roper Gulf Regional Council office and the risk involved with incoming traffic when exiting the car park. The Mataranka Local Authority requests the car park be upgraded with new gravel and to engage CDP for the project.

### 14.6 LIGHT POLES AT BASKETBALL COURT

#### NO RESOLUTION PASSED

The Mataranka Local Authority requests that a maintenance is undertaken and redirect the two lights at the bowling green at the Mataranka Sports grounds.

**15 CLOSE OF MEETING**

The meeting closed at 7:50 pm.

This page and the proceeding pages are the Minutes of the Mataranka Local Authority Meeting held on Tuesday, 10 May 2022 and confirmed Tuesday, 9 August 2022.

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Chairperson Deputy Mayor Judy MacFARLANE  
Confirmed on Tuesday, 9 August 2022.