



AGENDA

NGUKURR LOCAL AUTHORITY MEETING

TUESDAY, 19 FEBRUARY 2019

Notice is given that the next Ngukurr Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 19 February 2019 at
- The Conference Room Council Service Delivery Centre, Ngukurr
- Commencing at 10.30 AM

Your attendance at the meeting will be appreciated.

YUGUL MANGI LOCAL AUTHORITY CURRENT MEMBERSHIP:

Elected Members

- 1. Mayor Judy MacFARLANE**
- 2. Cr Eric ROBERTS**
- 3. Cr Owen TURNER**

Appointed Members

- 1. Jerry ASHLEY**
- 2. Robin ROGERS**
- 3. Ian GUMBULU**
- 4. Bobby NUNGGUMAJBARR**
- 5. Colin HALL**
- 6. Daphne DANIELS**

MEMBERS: 9

COUNCIL: 3

LA: 6

QUORUM: 5 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER	5.1
TITLE	Confirmation of previous meeting minutes
REFERENCE	789072
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes confirmation of previous meeting minutes.**

BACKGROUND

The Ngukurr Local Authority's previous meetings were scheduled on 10 October and 15 August 2018 which were cancelled due to lack of Quorum and the Ngukurr Local Authority which was scheduled on 12 December 2018 cancelled because of Sorry Business.

The Ngukurr Local Authority's previous meeting was held on Wednesday 13 June 2018.

Attached are the minutes of these meetings.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 [↓](#) Ngukurr Local Authority 2018-06-13 [751041].DOCX



MINUTES OF THE NGUKURR LOCAL AUTHORITY MEETING # 0 OF THE
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE CONFERENCE
ROOM COUNCIL SERVICE DELIVERY CENTRE, NGUKURR ON WEDNESDAY,
13 JUNE 2018 AT 10:30AM

1. PRESENT/STAFF/GUESTS

1.1 Elected Members

Mayor Judy MacFARLANE (Chairperson)
Councillor Eric ROBERTS
Councillor Owen TURNER

1.2 Local Authority Members

Daphne DANIELS
Bobby NUNGGUMAJBARR
Robin ROGERS
Jerry ASHLEY
Colin HALL

1.3 Staff

Patchouli CROSS – Senior Administration Officer (Minute Taker)
Sharon HILLEN – Director of Council & Community Services
Christopher REILLY – Council Services Coordinator
Tessa CARNEGIE – Local Authority Support Coordinator
Jayden Brown-HARRIS – Community Development Program Builder Trainer

1.4 Guests

Rodney HOFFMAN – Department of Housing and Community Development

2. MEETING OPENED

Meeting opened at 10:31 AM

3. WELCOME TO COUNTRY

Mayor Judy MacFarlane welcomed all members, staff and guests to the meeting and the Roper Gulf Regional Council pledge was read.

4. APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

Apology Received from Surinder Crichton the Principal Alcohol Action Officer and Local Authority Member Ian Gumbula

128/2018 RESOLVED (Eric Roberts/Owen Turner)

- (a) **That the Ngukurr Local Authority accept the apology of Surinder Crichton and Local Authority Member Ian Gumbula**

5. CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

129/2018 RESOLVED (Bobby Nungumajbarr/Robin Rogers)

- (a) **That the Ngukurr Local Authority approves the minutes as a true and accurate record of the Ngukurr Local Authority's Meeting held on 30 April 2018.**

6. CALL FOR OTHER ITEMS OF BUSINESS

1. Incoming Correspondence – Letter from Taylors Carnival
2. Council Services Coordinator Report
3. Community Safety Report
4. Community Development Program Report
5. Announcement NTG Housing Urapunga
6. Urapunga Local Authority Update
7. New Housing – Cr Eric Roberts
8. Sharon Discussed Items of Other Business from Previous Minutes

7. DISCLOSURES OF INTEREST

There were no declarations of interest at this Ngukurr Local Authority.

8. BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION LIST

130/2018 RESOLVED (Bobby Nungumajbarr/Owen Turner)

- (a) **That the Ngukurr Local Authority receives and notes the Action List.**

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
14.02.18	9.1 Ngukurr Local Authority Project Funding	<p>(Links to 11.5 above)To bring back information regarding these project to next LA Meeting:</p> <p>1) Outdoor Stage (Certified plans completed so far) * Stage needs to be ready for Festival by June/July*</p> <p>2) Church Building and toilets - public toilets do not work and are needed if the area is to be used for camping for the festival</p> <p>4) Replacement pumping and life guard stations at the pool – quote/scope to be presented</p> <p>6) Fencing both cemeteries – scope and costings to be presented</p> <p>4) Multipurpose Centre (feasibility study update required)</p>	<p>Director Corporate Governance</p> <p>-Yungul Mangi</p>	Ongoing	<p>20.03.18 Contractors have investigated the plumbing and \$200K</p> <p>30.04.18 1) Certified plans for stage ready waiting on approval -TO's Section 19 Then presented to LA in Sept and put out to tender 2) LA Support demolition of the old toilets and stage after completion of new stage 3) To go on Town Priority list. 6) Waiting on NLC confirmation of new site Corner of Roper Hwy & Numbulwar Road – Traditional Owner's Section 19 needed; and there is \$10K in new budget and LA could contribute \$10K to CDP to fence cemeteries. 4) Multi Purpose Centre Handed to Yugul Mangi, feasibility study has previously been undertaken. \$66k was allocated in LA Budget for feasibility study, but got a grant. This amount to be allocated towards the oval stage.</p>
14.02.18	9.4 Telstra Tower needs fencing	<p>Telstra Tower needs a fence around it to stop people climbing it.</p> <p>Council to write letter or telephone Telstra and Yugul Mangi</p>	Acting Chief Executive Officer	Ongoing	<p>30.04.18 Letter to be sent to Telstra & Yugul Mangi ASAP</p> <p>13.06.2018 Sharon Hillen to follow up</p>

Jerry Ashley left the meeting, the time being 12:08 PM

Jerry Ashley returned to the meeting, the time being 12:15 PM

Collin Hall left the meeting, the time being 12:15 PM

9. INCOMING CORRESPONDENCE

9.1 LATE INCOMING CORRESPONDANCE

Letter from Taylors Festival Fun Fair proposing visit to Ngukurr in August 2018 from 20th-27th August 2018

131/2018 RESOLVED (Bobby Nungumajbarr/Owen Turner)

- (a) That the Ngukurr Local Authority receives and notes the Incoming Correspondence and Approve proposed visit to Ngukurr in august

ACTION: SASO to ask for Donation of 100 free Tickets for Carnival Rides.

Collin Hall returned to the meeting, the time being 12:21 PM

10. OUTGOING CORRESPONDENCE

Nil

11. GENERAL BUSINESS

11.1 2018 NATIONAL NAIDOC WEEK

132/2018 RESOLVED (Eric Roberts/Robin Rogers)

- (a) That the Ngukurr Local Authority provides feedback on activities for 2018 National NAIDOC Week.

Meeting Lunch Break 12:33 PM

Meeting Resumes 1:17 PM

11.2 ELECTED MEMBER REPORT

133/2018 RESOLVED (Daphne Daniels/Bobby Nungumajbarr)

- (a) That the Ngukurr Local Authority receives and notes the Elected Member Report

11.3 GOVERNANCE REPORT - UPDATE OF PROGRESS OF CURRENT AND FUTURE ALCOHOL ACTION INITIATIVES (AAI) FOR NGUKURR

134/2018 RESOLVED (Eric Roberts/Owen Turner)

- (a) That the Ngukurr Local Authority receives and notes update of progress of current and future Alcohol Action Initiatives (AAI) for Ngukurr.

ACTION: Governance to send invite to Surinder Crichton for the next Ngukurr Local Authority meeting 15 August 2018

11.4 COMPLAINTS REGISTER

- No Open Complaints

135/2018 RESOLVED (Bobby Nunggumajbarr/Robin Rogers)

- (a) That the Ngukurr Local Authority receives and notes the Complaints Register for Ngukurr.

11.5 COUNCIL FINANCIAL REPORT - 3RD QUARTER EXPENDITURE REPORT

136/2018 RESOLVED (Owen Turner/Robin Rogers)

- (a) That the Ngukurr Local Authority receives and notes the Financial (Expenditure) Report for the third Quarter of 2017-18
- (b) That the Ngukurr Local Authority receives and notes the LA Project Expenditure Report as at 31 March 2018

11.6 DRAFT REGIONAL PLAN

137/2018 RESOLVED (Collin Hall/Bobby Nunggumajbarr)

- (a) That the Ngukurr Local Authority receives and notes the updated Draft Town Priorities that are to be included in the 2018-19 Regional Plan for Ngukurr.

11.7 COUNCIL SERVICES REPORT

138/2018 RESOLVED (Daphne Daniels/Eric Roberts)

- (a) That the Ngukurr Local Authority receives and notes the Council Services Report.

12. OTHER BUSINESS

12.1 DISCUSSED OTHER ITEMS OF BUSINESS FROM PREVIOUS MINUTES

- Prickle Problem on Oval –Next steps
- Speed bumps – Some new locations discussed, trucks entering town too fast and 3 new speed bumps to be installed on Rainbow Street
- Night Patrol Spotlighting, still happening
- AFL Cr Owen Turner spoke on the AFL Competition in Barunga, Ngukurr won Barunga final. General discussion regarding activities for young people in the Community.
- AAI Alcohol Action Initiative
- Ngukurr Local Authority seek Partnership with Stronger Communities for Children to support continuing success of the AFL Program
- Community Safety Night Patrol Survey, handed out at last Local Authority Meeting

139/2018 RESOLVED (Eric Roberts/Bobby Nunggumajbarr)

Recommendation

- (a) That the Ngukurr Local Authority approve the new locations for Speed Bumps
- (b) Ngukurr Local Authority seek partnership with Stronger Communities for Children to Support continuing success of AFL

ACTION: Install New Speed Bumps**ACTION: Speak with Night Patrol Staff regarding Spotlighting****12.2 COMMUNITY SAFETY REPORT**

- Currently redesigning/remodelling program
- Overspend in current budget
- Restructures in staff
- Times and days of patrols

12.3 COMMUNITY DEVELOPMENT PROGRAM DISCUSSION

- Need for more Music, Media Radio Program and Art Centre Activities instead of Construction Activities
- CDP Women's Centre - Sewing/Textile, Crafts and Painting Activities
- Women's attendance numbers have recently increased
- However there are problems as highlighted by Cr Owen Turner
- Solutions – Activities for Women, CDP Reports on activities, Mentoring and Various Training/Education for Multiple roles in Community

12.4 ROPER GULF REGIONAL COUNCIL DEPARTMENT REPORTS

- Night Patrol Report
- Community Development Program Report
- Aged Care Report
- Sport and Recreation Report
- Roper Gulf Regional Council to be invited to attend Stakeholder and Yugul Voice meetings
- Department Managers to attend Local Authority meetings

140/2018 RESOLVED (Daphne Daniels/Robin Rogers)

- (a) That the Ngukurr Local Authority move the Motion for Roper Gulf Regional Council Department Reports will be presented at Local Authority Meetings

12.5 NGUKURR FREIGHT HUB

- Freight Hub Meeting to be held in Ngukurr with Northern Lands Council on 19 June
- Sharon Hillen discussed Freight Hub Project

Jerry Ashley left the meeting, the time being 2:07 PM

12.6 OFFICE OF LOCAL GOVERNMENT

Rodney Hoffman – Community Development Officer,
Local Government and Community Development

- Remote Program Delivery Office Team
- 04 July 2018 Urapunga
- Local Authority Guidelines changes, effective 01 July 2018 for Local Authority Projects and Funding

Jerry Ashley returned to the meeting, the time being 2:11 PM

Bobby Nungumajbarr left the meeting, the time being 2:14 PM

Bobby Nungumajbarr returned to the meeting, the time being 2:17 PM

CLOSE OF MEETING

The meeting terminated at 2:24pm.

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Ngukurr
Local Authority Meeting HELD ON Wednesday, 13 June 2018 AND CONFIRMED
Wednesday, 15 August 2018.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER 8.1
TITLE Action List
REFERENCE 789073
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION:

(a) That Ngukurr Local Authority receives and notes Action List.

Date	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
14.02.18	9.1 Ngukurr Local Authority Project Funding	Outdoor Stage (Certified plans completed so far) * Stage needs to be ready for Festival by June/July*	Director of Corporate Governance/Director of Council and Community Services /Yugul Mangi	Ongoing	Certified plans for stage ready waiting on approval TO's Section 19. Then presented to LA in Sept and put out to tender. LA Support demolition of the old toilets and stage after completion of new stage.
14.02.18	9.4 Telstra Tower needs fencing	ACTION: Council to write a letter to Telstra and Yugul Mangi regarding this matter.	Acting Chief Executive Officer	Completed	Refer to Outgoing Correspondence
14.02.18	9.1 Ngukurr Local Authority Project Funding	Proposed multipurpose court	Director of Corporate Governance/Director of Council and Community Services /Yugul Mangi	Ongoing	Multi purpose court – Design and costing to be built on current outdoor court at Lot 439.
14.02.18	9.1 Ngukurr Local Authority Project Funding	Fencing both cemeteries – scope and costings to be presented	Director of Corporate Governance/Director of Council and Community Services /Yugul Mangi	Ongoing	Waiting on NLC confirmation of new site Corner of Roper Hwy & Numbulwar Road – Traditional Owner's Section 19 needed; and there is \$10K in new budget and LA could contribute \$10K to CDP to fence cemeteries.

ATTACHMENTS:

NIL

OUTGOING CORRESPONDENCE



ITEM NUMBER 10.1
TITLE Telstra Tower Fencing
REFERENCE **789074**
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority accepts the correspondence.**

ATTACHMENTS:

1 [↓](#) Ngukurr outgoing Correspondance.pdf

Brad Hatton
Telstra Premier Business Leader –NT
Locked Bag 3296
Darwin
NT 0801
Brad.Hatton@team.telstra.com



ABN 94 746 956 090
29 Crawford Street Katherine NT 0850
PO Box 1321 Katherine NT 0851
Phone: (08) 8972 9000
Fax: (08) 8944 7003
www.ropergulf.nt.gov.au

Dear Brad

RE: Roper Gulf Regional Council Request to Fence and Secure Telstra Tower at Ngukurr

The Ngukurr Local Authority and other concerned Ngukurr stakeholders have identified a potential community safety risk relating to your telecommunications tower infrastructure at Ngukurr.

Community are concerned about youth climbing and falling from the tower. Council requests on behalf of the Ngukurr Local Authority a review of the community safety concerns and that Telstra consider re-fencing the site to a higher level as well as installing 'crown of thorns' type installations, safety signage and any other options to stop individuals from climbing the tower.

Your consideration of this request is appreciated.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Sharon Hillen', is written over a faint, light blue circular watermark.

Sharon Hillen
Acting CEO
31 July 2018

GENERAL BUSINESS



ITEM NUMBER 11.1
TITLE Housing Rent Methodology Report
REFERENCE 795628
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes Housing Rent Methodology Report.**

BACKGROUND

Presentation by Housing Reference Group (HRG) on Housing Rent Methodology.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

1 [↓](#) FS02-Rental-Rebate.pdf

DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT

Rental rebate fact sheet

A rental rebate is a subsidy given to eligible public housing tenants. The department calculates rebated rent on a percentage of the household income. The rental rebate is the difference between the rent charged to you and the full rent of the property.

Am I eligible for a rental rebate?

The department will assess whether you are eligible for public housing. If you are eligible for public housing you are eligible for a rental rebate.

How do I get a rental rebate?

You must complete the *Rental Rebate and Continued Eligibility Application*. This form allows you to apply for a rental rebate.

You will also need to provide supporting documents with your completed application. This applies to all household members who are aged 18 years and over.

Supporting documents can include:

- proof of all sources of income such as an Income Statement from Centrelink or payslips
- proof of all assessable assets such as official statements or summary from a reputable institution of an asset's value.

What if I don't provide supporting documents?

The department cannot assess your application if there is missing information.

This will mean you cannot prove you are eligible for a rental rebate or public housing. If you are not eligible, the department will charge you full rent and may ask you to leave public housing.

How is rebated rent calculated?

The department uses your household's assessable income to calculate your rent payable. The department applies a percentage to this income to calculate your rebated rent.

On 1 October 2018, the department changed the percentage rates to calculate rebated rent. These changes are:

- 25% of assessable income applies to households that entered a tenancy on or after 1 October 2018
- For all other households, the percentage of assessable income will change over five years to 23%.

The changes also included the income types used to calculate a rental rebate. The department's Income and Assets policy provides a full list of these income types.

You can contact your local Housing office to find out more about your rent.

How long does my rental rebate last?

Your rental rebate will apply when you begin your tenancy. The department will review your rental rebate depending on your circumstances and income. This includes changes to your income or the people living in your household.

Your rental rebate can last either six or 12 months. A shorter period may apply if your income varies from week to week. This is to ensure your household is not disadvantaged.

The department will let you know your rental rebate is due for a review three weeks before it expires. You will need to provide up to date supporting documents of your income and any household changes.



What if there are changes before my rental rebate expires?

You must inform the department within 28 days if:

- anyone moves in or out of your household
- anyone's income increases or decreases
- a household member's pension type changes.

I report my employment to Centrelink. Do I need to tell the department too?

The department cannot get your employment details from Centrelink. This includes the amount you report direct to Centrelink.

You need to inform the department of any employment and income changes.

Any changes to your income may affect your rental rebate.

Where can I get more information?

Contact your local Housing office:

Greater Darwin	8999 8814
Nhulunbuy	8987 0533
Arafura Region	8995 5122
Tennant Creek	8962 4497
Katherine	8973 8513
Palmerston	8999 4767
Alice Springs	8951 5344

Visit the website nt.gov.au

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Costings for erection of Bus Shelter
REFERENCE	789075
AUTHOR	Alisha Sullivan, Executive Assistant to Director of Council and Community Services

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes costings for erection of Bus Shelter.**

BACKGROUND

Several Local Authorities have queried erection of Bus Shelters in their communities and the associated costings. This report is provided for the purposes of information only with relation to the Bus Shelter constructed at Beswick.

The Beswick Local Authority raised concerns about community members not being protected from the weather when waiting at the bus shelter.

The Beswick Local Authority requested Council investigate the purchase and erection of a larger shelter for their community.

Council approached Hohn's Sheetmetal in Katherine who provided the design for a 6m x 6m structure, enclosed on three sides with standalone seating.

The walls of the structure do not run completely to the ground to allow for air flow in the heat and water runoff in the wet.

The seating is separate from the structure to allow sectional replacement rather than replacing the whole wall if the structure is damaged.

The shade structure was delivered to site as a 'flat-pack' and erected by CDP Trailer/Builder, CDP Participants and Municipal Staff.

Beswick community was fortunate to have a 3m x 3m concrete pad on site, so the Municipal team extended the slab to accommodate the 6m x 6m shade structure.



ISSUES/OPTIONS/SWOT**FINANCIAL CONSIDERATIONS**

Costings for the Beswick Bus Shelter were as follows:

Item	Cost
Shelter	\$6,941.00
Seating	\$2,035.00
Concrete (hand mixed)	\$1,920.00
Total	\$10,896.00

** Note: Beswick Municipal Staff hand mixed the concrete.
Communities need to factor in delivery costs of concrete if not mixing onsite.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Cemetery Plan Report
REFERENCE	789077
AUTHOR	Sharon Hillen, Director of Council and Community Services

RECOMMENDATION

- (a) **That the Ngukurr Local Authority endorses the cemetery Master Plan.**

BACKGROUND

Council has address the long term issues of identifying the location of neighbouring bores and determine the area allowed for burials on the existing site.

Council is working to establish a new burial ploy layout to ensure contemporary standards are introduced to the Roper Gulf Region. These standards will ensure improved service delivery including – operational management and maintenance as well as plot identification and record maintenance.

Work has commenced at Borroloola Cemetery to formalise plots and headstone layout. This design is transferrable to all Council cemeteries and is an example of the future layout proposed by Council.

The proposed layout is similar to the Katherine Town Cemetery and allows for better management of the site whilst maximising the use of the space, prolong the 'life' of the facility.

Plots are numbered and can be procured in advance through a reservation process as part of the Cemetery Registration Process. *Example – family groups may book 2 sites for Husband and Wife.*

Headstone size and type can be determined and will need to suit the headboard delineating plots.

ISSUES/OPTIONS/SWOT

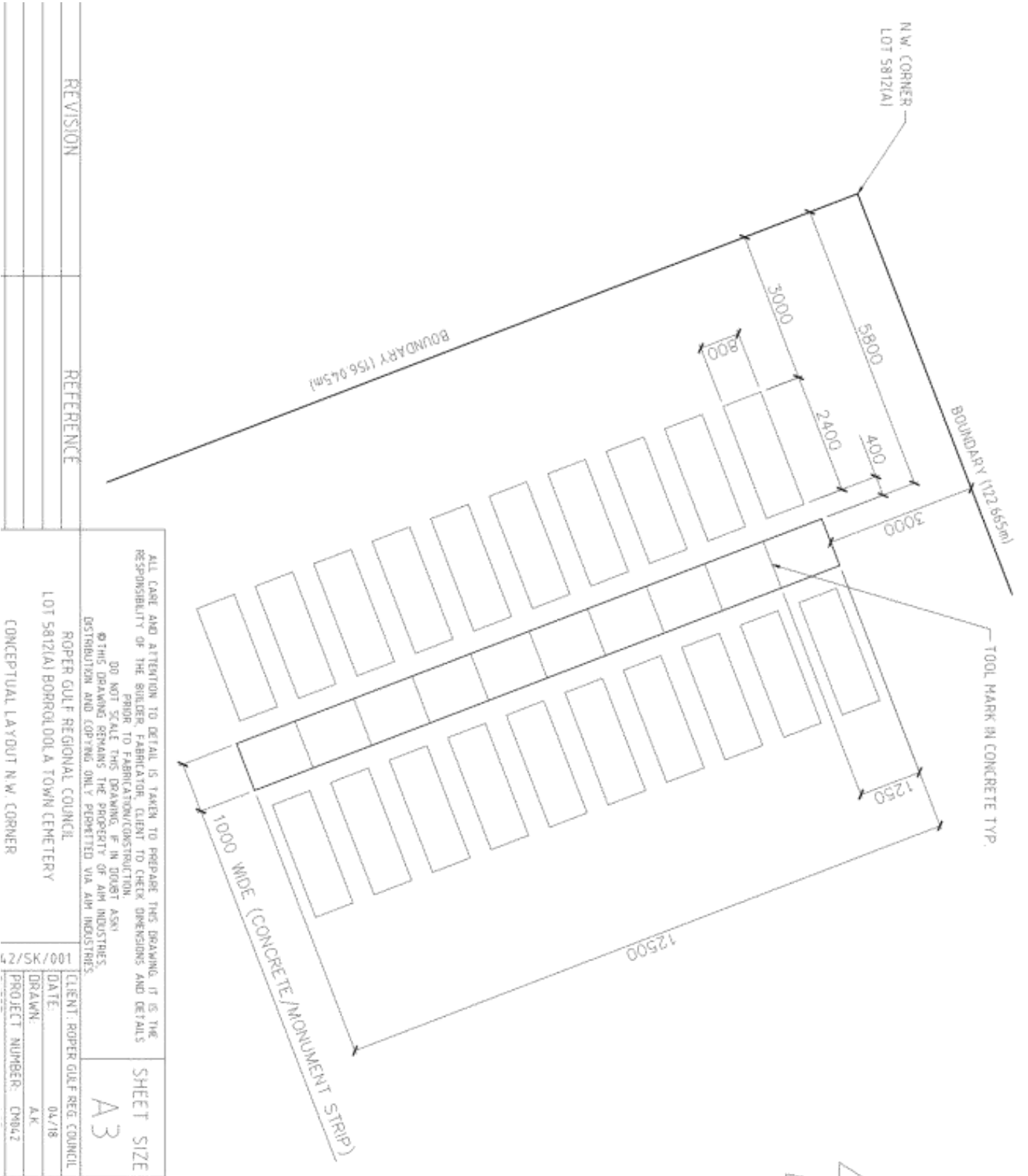
NIL

FINANCIAL CONSIDERATIONS

Current Budget has \$10,000 to contribute to the plot layout. This work will be completed under a regional contract which will be let once the decision to adopt the layout is approved by the December Round of Local Authority meetings.

ATTACHMENTS:

- 1 [↓](#) CM042_SK_001.pdf
- 2 [↓](#) CM042_SK_002.pdf
- 3 [↓](#) 50 x 50mm Broome Cemetery_a.pdf
- 4 [↓](#) State Survey Mark with Rolling Numbers_a.pdf
- 5 [↓](#) Gladstone Reg Council Custom Cemetery_a.pdf



REVISION	REFERENCE

ALL CARE AND ATTENTION TO DETAIL IS TAKEN TO PREPARE THIS DRAWING. IT IS THE RESPONSIBILITY OF THE BUILDER, FABRICATOR, CLIENT TO CHECK DIMENSIONS AND DETAILS PRIOR TO FABRICATION/CONSTRUCTION.
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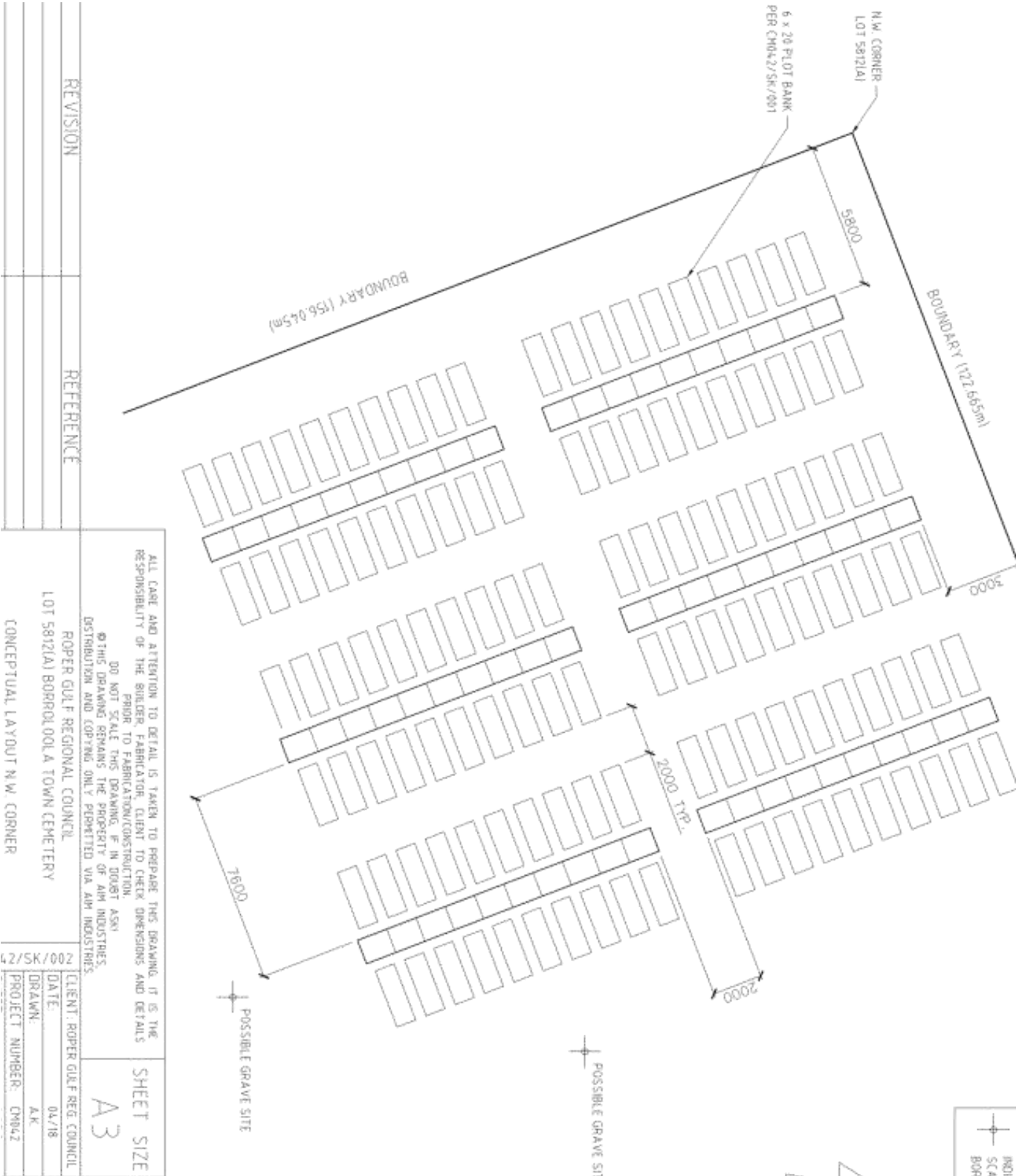
ROPER GULF REGIONAL COUNCIL
 LOT 5812(A) BORRIGOLEA TOWN CEMETERY
 CONCEPTUAL LAYOUT N.W. CORNER

42/SK/001	CLIENT: ROPER GULF REG. COUNCIL
DATE: 04/18	DRAWN: A.K.
PROJECT NUMBER: CM042	

SHEET SIZE
A3

CONCEPTUAL LAYOUT
 FOR COMMENT ONLY

DESIGN/DRAFT/DIRECT
 COMMUNITY CULTURE ENVIRONMENT
 projects@aandmindustries.com
 ph. 04.18. 82.



ALL CARE AND ATTENTION TO DETAIL IS TAKEN TO PREPARE THIS DRAWING. IT IS THE RESPONSIBILITY OF THE BUILDER, FABRICATOR, CLIENT TO CHECK DIMENSIONS AND DETAILS PRIOR TO FABRICATION/CONSTRUCTION.

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CLIENT: ROPER GULF REG. COUNCIL

ROPER GULF REGIONAL COUNCIL

LOT 58121A1 BORROR OOLA TOWN CEMETERY

CONCEPTUAL LAYOUT N.W. CORNER

42/SK/002

DATE: 04/18

DRAWN: A.K.

PROJECT NUMBER: CM042

SHEET SIZE A3

Aem

DESIGN/DRAFT/DIRECT

COMMUNITY CULTURE ENVIRONMENT

projects@aemindustries.com

ph. 0418 82

CONCEPTUAL LAYOUT FOR COMMENT ONLY







GENERAL BUSINESS

ITEM NUMBER	11.4
TITLE	Elected Members Report
REFERENCE	789668
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes the Elected Member Report.**

BACKGROUND

This Elected Member Report is designed to give Local Authorities an overview of Agenda Items that have been raised and decisions made at the Ordinary Meeting of Council since the last Local Authority Meeting, in order for them to convey the information to community members.

Complete details can be found in the Agendas and Minutes, which are available on the Council Website and at Council Offices.

ISSUES/OPTIONS/SWOT

At the Finance Committee Meeting of Council held in Katherine on 30 January 2019: The Minutes of the Finance Committee Meeting are publicly available on Council's website.

Decisions include:

- That the Finance Committee adopts the new Procurement Policy.
- That the Finance Committee sign and seal the 2018-19 agreement for Local Authority Project Funding for the Urapunga Local Authority.
- That the Finance Committee accept the variation to the Community Home Support Program by signing, dating, and affixing the Common Seal to one copy of the Deed of Variation
- That the Finance Committee accept the funding offer of \$51,600 (GST Exclusive) for the Ngukurr Sport and Recreation Precinct Master Plan, by signing, dating, and affixing the Common Seal to one copy of the Agreement.
- That the Finance Committee accept two variations to the School Nutrition Program, for total funding of \$381,914 (GST Exclusive), by signing, dating, and affixing the Common Seal to one copy of the Deed of Variation.
- That the Finance Committee accept the variation to the Indigenous Youth Reconnect Program, by signing and dating one copy of the Deed of Variation.
- That the Finance Committee accept Community Child Care Funding variation, by signing, dating, and affixing the Common Seal to one copy of the Deed of Variation.
- That the Finance Committee receives and notes the financial reports as at 31 December 2018.
- That the Finance Committee approves the reallocation of unspent funds from proposed Capex Fleet to be purchased in this report, to be used for the purchase of a Backhoe which has come in at \$8,500 over the allocated budget.
- That the Finance Committee approves the following Purchases of Capital Fleet items as per the Capital Expenditure Budget:
 - 4x Front End Loaders from Forklift Solutions
 - 1x Backhoe from Forklift Solutions
 - Telehandler from Forklift Solutions.

- That the Finance Committee receives and notes the report on the Larrimah Bore situation at the 30 January 2019 meeting.
- That the Finance Committee receives and notes the below report outlining updates on 2 Crawford Street project.
- That the Finance Committee approves the following persons for the tender assessment panels for the Borrooloola Multi-purpose Courts and the Ngukurr Oval Light projects:
 - Chief Executive Officer
 - Director Commercial Services
 - Manager Contracts
 - Projects Coordinator
- That the Finance Committee receives and notes the review of the Roper Gulf Regional Council Finance Committee Terms of Reference.
- That the Finance Committee approves the release of an expression of interest for the Independent Member of the Finance Committee.
- That the Finance Committee approves the 2019 Meeting Calendar as amended.
- That the Finance Committee have designs and costings to put before the Ordinary Meeting of Council on 27 February 2019.
- That the Finance Committee approves the changes to the staff plan in respect to the CDP Mechanical Activity Supervisor at Numbulwar to reflect the changes approved in Councils budget amendments, approved by the Councils Finance Committee in November 2018.
- That the Finance Committee adopts the previous minutes of the confidential session of the 28 November 2018 Finance Committee Meeting as a true and accurate record of that meeting and its decisions.
- That the Finance Committee endorses the awarding of tender ROPER-834916 – The Barunga Sporting Oval Lights to All Regions Electrical for the value of \$530,000.00.
- That the Finance Committee receives and notes the 2017-18 Management Letter.
- That the Finance Committee approves the rates exemption request from Sunrise Health Service Aboriginal Corporation.

**At the Roads Committee Meeting held in Katherine on 24 October 2018:
The Minutes of the Roads Committee Meeting are publicly available on Council's website.**

Decisions include:

- The Roads Committee receives and notes its Terms of Reference
- The Roads Committee recommends Terms of Reference be amended to change size of Committee to six (6) Elected Members, including the Mayor;
- That the Roads Committee develops a Work Plan
- That the Roads Committee nominates meeting dates for 2019
- That the Roads Committee receives and notes the report of current roads Projects
- That the Roads Committee nominates the following roads projects as priority matters for approval by Council:
 - 1) Weemol - \$69,000 to be allocated for design and scoping;
 - 2) Bulman – Roads and Drains – obtain quote;
 - 3) Borrooloola Town Camp (GARAWA 1 and 2, YANYULA) co-contribution of \$300,000. Council to advocate to stakeholders for additional funding (\$800,000 benchmark);
 - 4) Design and Documentation for Jilkminggan's main road (Jilkminggan Rd), Urapunga Store and Mataranka cemetery car-park (\$100,000);
 - 5) Hodgson Downs / Minyerri – the Roads Committee supports compounding of LA grants, additional \$14,000 from FAG Roads, and for Council to allocate \$100,000 additional funding for roads;
 - 6) Larrimah and Daly Waters - \$250,000 for reseal of roads;

7) Manyallaluk – investigate edges, culverts, seals, drainage

- That the Roads Committee receives and notes the Tonkin Road and Storm Water Audit report.
- That the Roads Committee adds an eighth priority to previous resolution to include investigations into high-priority needs roads projects in Numbulwar.

**At the Ordinary Meeting of Council held in Katherine on 19 December 2018:
The Minutes of the Ordinary Meeting of Council are publicly available on Council's website.**

Decisions include:

That the council receives and notes the following Ward reports:

- South West Gulf Ward Report
- Never Never Ward Report
- Yugul Mangi Ward Report
- Nyirrangulung Ward Report
- Numbulwar Numburindi Ward Report

That the Council approves the recommendations of the following Local Authority:

- Borroloola Local Authority from the minutes 31 October 2018.
 - Jilkminggan Local Authority from the minutes 02 October 2018.
 - Mataranka Local Authority from the minutes 08 October 2018.
 - Hodgson Downs Local Authority from the minutes 11 October 2018.
 - Barunga Local Authority from the minutes 16 October 2018.
 - Beswick Local Authority from the minutes 22 October 2018.
 - Manyallaluk Local Authority from the minutes 22 October 2018.
 - Numbulwar Local Authority from the minutes 09 October 2018.
-
- That the Council receives and notes the Mayor report.
 - That the Council supports the license application for the Larrimah hotel in general and aims to provide feedback in regards to concerns about late trading hours.
 - That the Council receives and notes the resignation of Geoff Bishop, Independent Member of the Finance Committee.
 - That the Council decides whether or not to continue having an independent member on the Finance Committee.
 - That the Council approves 6 members for the Urapanga Local Authority: Cleven Woods, Antonella Pascoe, Annie Daniels, Richard Collins, Elaine Duncan and Clifford Duncan.
 - That the Council decides the inaugural and subsequent meeting dates of the Urapanga Local Authority.
 - That the Council considers the invitation of the minister for housing and Community Development, and other dignitaries for the inaugural meeting of the Urapanga Local authority.
 - That Council adopts the revised dates for the 2019 Meeting Calendar for council meetings, Committee Meetings and Local Authority Meetings.
 - That Council receives and notes summary of National Local Roads and Transport Congress Conference in Alice Springs from the Elected Members who attended the Conference.
 - That Council receives and notes the update from the elected members who attended the 2019 LGANT Annual General meeting.
 - That Council accepts the Town Camps Program funding offer of \$1,100,000(GST Inclusive) from Department of Housing and Community Development for works to occur in the Mulgan town Camp.
 - That Council adopts the Town Camps Dwelling Funding Agreement TC0004 by signing and affixing the document with the Common seal.

- That Council receives and notes update from the Department of Housing and Community Development pertaining to support and training of Local Authority members.
- That Council endorses the draft Beswick Community land Use Plan.
- That Council endorses the draft Bulman Community land use plan, subject to the changes recommended by the Bulman/Weemol Local Authority at the Local Authority Meeting on 05 Dec 2018.
- That Council endorses the Weemol Community Land Use Plan.
- That Council endorses the reclassification of the level 4 Information Technology Officer position to a level 5/6 Information Technology Coordinator.
- That Council receives and notes Service Delivery over the Christmas Period.
- That Council receives and adopts the report for Community Services.
- That Council receives and notes the financial reports as at 30 November 2018.
- That Council receives and notes the Call for Motions Discussion paper 2019 published by the National General Assembly of Local Government 2019.
- That Council is to appoint a tender assessment panel for the Bulman workshop project to include the Director of Commercial Services, Project Manager, Project Coordinator and Contract Manager.
- That the CEO is to investigate the advice provided to a job applicant in Borroloola.
- That Council receives and notes the request to read out the Australian Citizenship Affirmation at its Australia day events in 2019.
- That Council receives the report from the Department of Housing and Community Development.
- That Council resolves to engage the services of Mr. Mark Blackburn in accordance with the document titled Blackburn Consultancy.
- That Council receives and notes the Addendum.
- That the report of the CEO review be deferred to the February 2019 Ordinary Meeting of Council.
- That Council receives and notes the report in relation to progress and expenditure of the 2 Crawford Street project.
- That Council receives and notes the report in relation to the Barunga Oval Light Tenders.
- That Council delegates authority to the Acting Chief Executive Officer to award a tender in relation to the Barunga Oval Lights project.

Special Meeting of Council held on 18 January 2019, the meeting was conducted in confidential session and the resulting resolutions are confidential.

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Playground for Mulgan Camp
REFERENCE	792548
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes Playground for Mulgan Camp report.**

BACKGROUND

Council had been given three grants of \$39,000 (GST Exclusive) to purchase and install playgrounds in Ngukurr, **Mulgan Camp**, and Robinson River. These playgrounds form part of an alcohol demand and harm reduction strategy to provide a safe and welcoming recreation space where children and families can congregate and participate in positive diversionary activities.

Project Description

To purchase and install park and playground equipment and materials in Ngukurr, Mulgan Camp, and Robinson River. CDP will conduct the project management and installation of the playgrounds.

Project Schedule

Project Start Date:	Date of Execution of Funding Agreement
Project Completion Date:	31 January 2020

Deliverables

Depends on the design, size, and cost

- Playground equipment may consist of:
- Swing
- Slippery dip
- Climbing wall
- Rocking horse
- See saw
- Jungle gym
- Softfall, edging and shade structures may need to be considered.

Stakeholder Engagement

- Project Management Office
 - Project Manager
 - CEO
- CDP– responsible for preparing and submitting progress reports in consultation with Projects Office

Dependencies and considerations

- Funding agreements will not be endorsed by Council until 25 July 2018, and countersigned the following two weeks by the Department of Health. The Project cannot physically begin until they are endorsed by Council.
- Council is working towards implementing a standard specification for playgrounds across the Region, inclusive of equipment, softball, edging etc.
- Council currently has more than six playgrounds to be installed across the Roper Gulf Region. Due to design considerations and the size of the procurement Council would like to ensure that it can achieve the best value for money with the pool of

grant and Council funds available, and conduct installation at each location in a synchronized and practical sequence.

- Procurement for all playgrounds is likely to go to tender to achieve the best value for money.

ISSUES/OPTIONS/SWOT

FINANCIAL CONSIDERATIONS

- \$39,000 (GST Exclusive)
- Depending on the design, size, and cost of these playgrounds, Projects may need to seek approval from Council for additional funds.
- Jilkminggan LA provide \$5000 and Mataranka LA have provide \$6000 as a contribution.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	The Draft burial and Cremation Bill 2018 Report - DHCD
REFERENCE	793561
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes The Draft Burial and Cremation Bill 2018 report.**

BACKGROUND

DHCD will do the presentation on the Draft Burial and Cremation Bill 2018 that is out for consultation. Presentation will take approximately 15 minutes plus questions time.

Copies will be provided as a handout. A copy of the draft Bill will also be provided as a handout.

The draft Burial and Cremation Bill 2018 has been released for public consultation and comment. More information on the Bill including FAQs can be found at <https://dhcd.nt.gov.au/publications-and-policies/draft-northern-territory-burial-andcremation-bill>

Submissions close on 31 March 2019. Questions about the Bill and submissions can be made, please email baca@nt.gov.au

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.7
TITLE	LAPF Acquittals
REFERENCE	793868
AUTHOR	Josh Chevailier-Brine, Grants Coordinator

RECOMMENDATION

- (a) That the Ngukurr Local Authority receives and notes the 2017-18 LAPF Certification Form, signed by the CEO on 12 December 2018.

BACKGROUND

Under the Local Authority Project Funding (LAPF) Funding Guidelines the CEO is required to certify that funds have been expended in accordance with the Guidelines, the Local Government Act, the Local Government (Accounting) Regulations, and the Northern Territory Government's Buy Local Policy.

Each certification was signed by the Acting CEO on 12 December 2018 and is tabled before your LA as required by the Guidelines (see attached and below summary).

Local Authority: Ngukurr	
INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2018	
LAPF Grant	\$170,170.00
Other income/carried forward balance from 2016-17	\$348,046.63
Total income	\$518,216.63
Expenditure	\$ 21,131.45
Total Expenditure	\$ 21,131.45
Surplus/(Deficit)	\$497,085.18

ISSUES/OPTIONS/SWOT


Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 [138 certification for Ngukurr.pdf](#)

CERTIFICATION OF 2017-18 LOCAL AUTHORITY PROJECT FUNDING	
Local Authority: Ngukurr	
File number: LGR2016/00050	
INCOME AND EXPENDITURE ACCOUNTAL FOR THE PERIOD ENDING 30 JUNE 2018	
LAPF Grant	\$170,170.00
Other Income/carried forward balance from 2016-17	\$348,046.63
Total Income	\$518,216.63
Expenditure	\$21,131.45
Total Expenditure	\$21,131.45
Surplus/(Deficit)	\$497,085.18
We certify that the LAPF was spent in accordance with:	
<ul style="list-style-type: none"> the projects submitted by the Local Authority the LAPF funding guidelines the Local Government Act and the Local Government (Accounting) Regulation the Northern Territory Government's Buy Local Policy 	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Certification report prepared by Joshua Chevalier-Brine.	13/12/2018
Acquittals laid before Council at OCM (copy of minutes attached):	29/08/2018
Signed, Marc Gardner, CEO (A/g): 	13/12/2018
DEPARTMENTAL USE ONLY	
Grant amount correct:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Balance of funds to be spent	\$
Date next certification due:	
CERTIFICATION ACCEPTED:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Comments:	
Signed Omar Sharif - Grants Officer	

GENERAL BUSINESS



ITEM NUMBER 11.8
TITLE ARDS Aboriginal Corporation Report
REFERENCE 794242
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes ARDS Aboriginal Corporation Report.**

BACKGROUND

Salome Harris from ARDS Aboriginal Corporation will provide an update about Ngukurr's water situation, and seek feedback from members about a proposed sign by Power and Water Corporation about water. We would also like to provide an opportunity for members to ask questions and provide feedback.

ISSUES/OPTIONS/SWOT

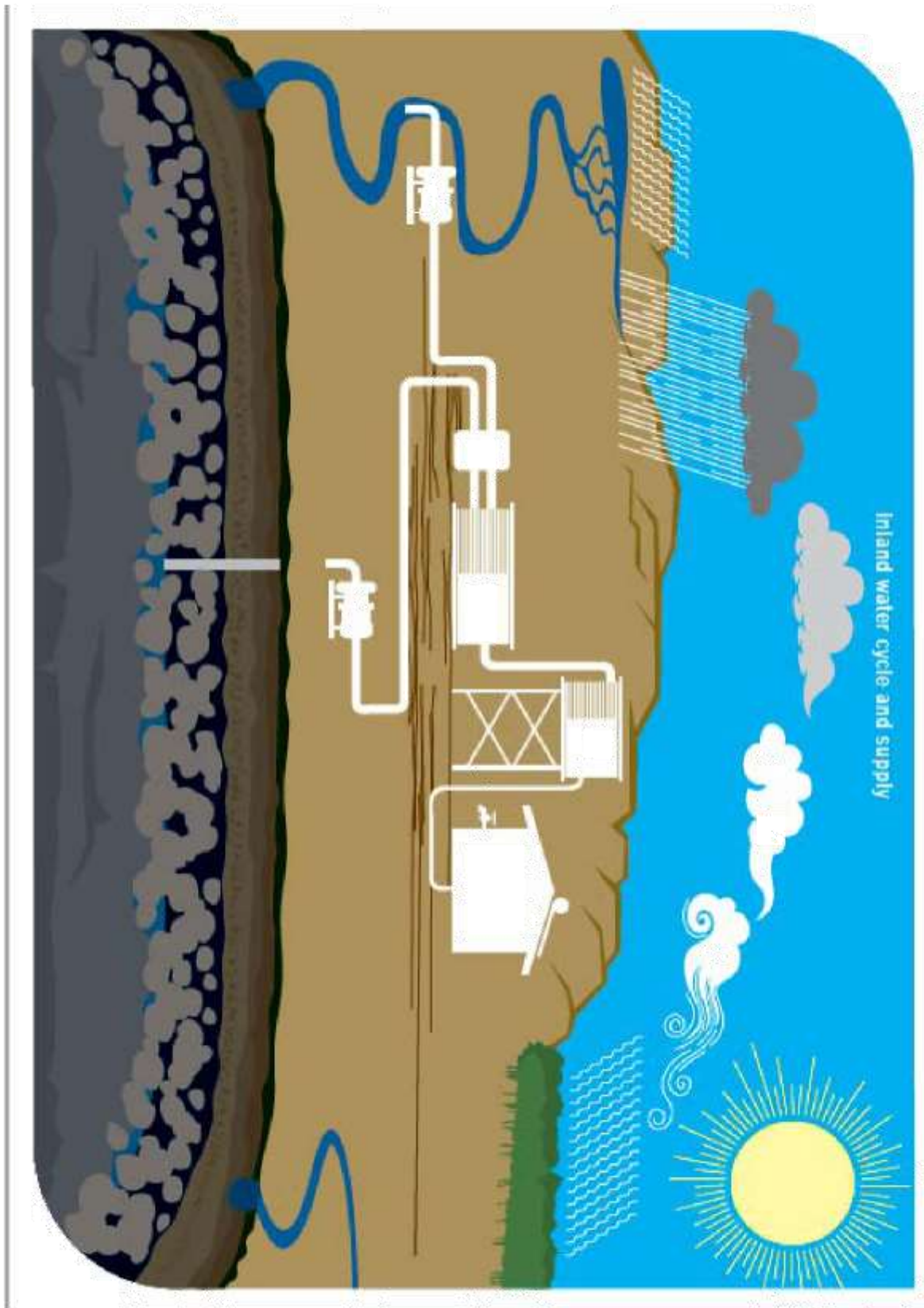
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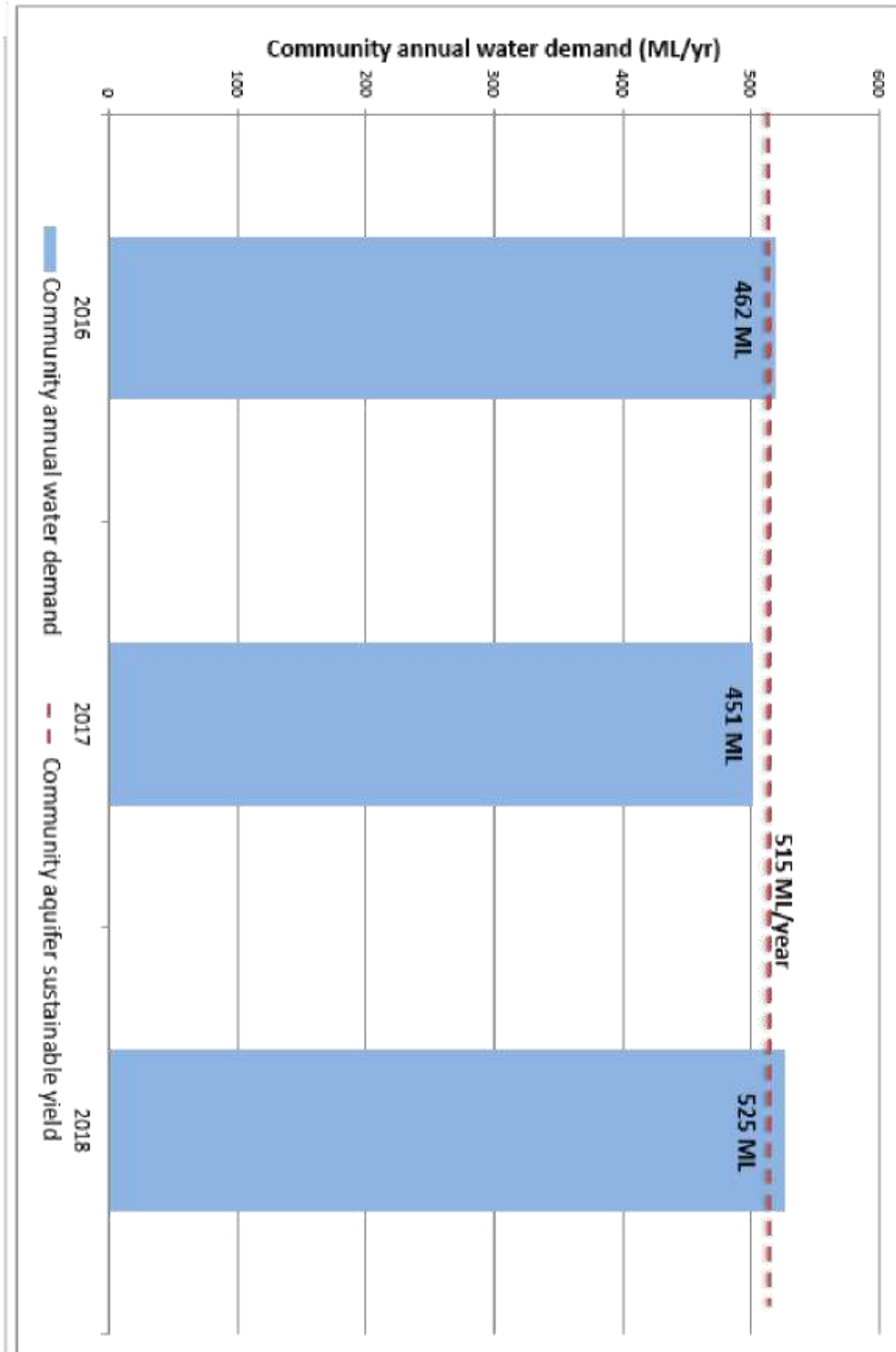
FINANCIAL CONSIDERATIONS

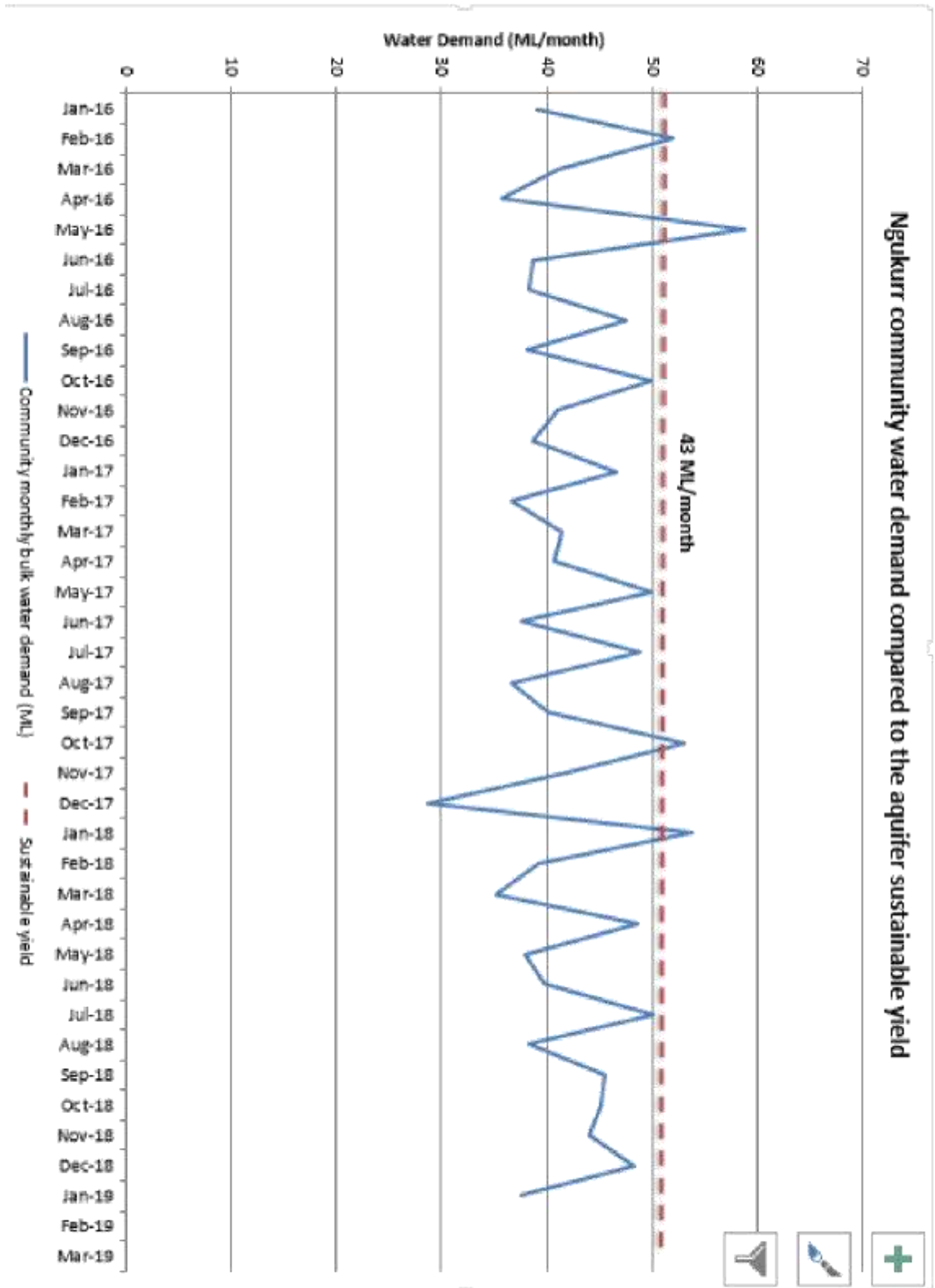
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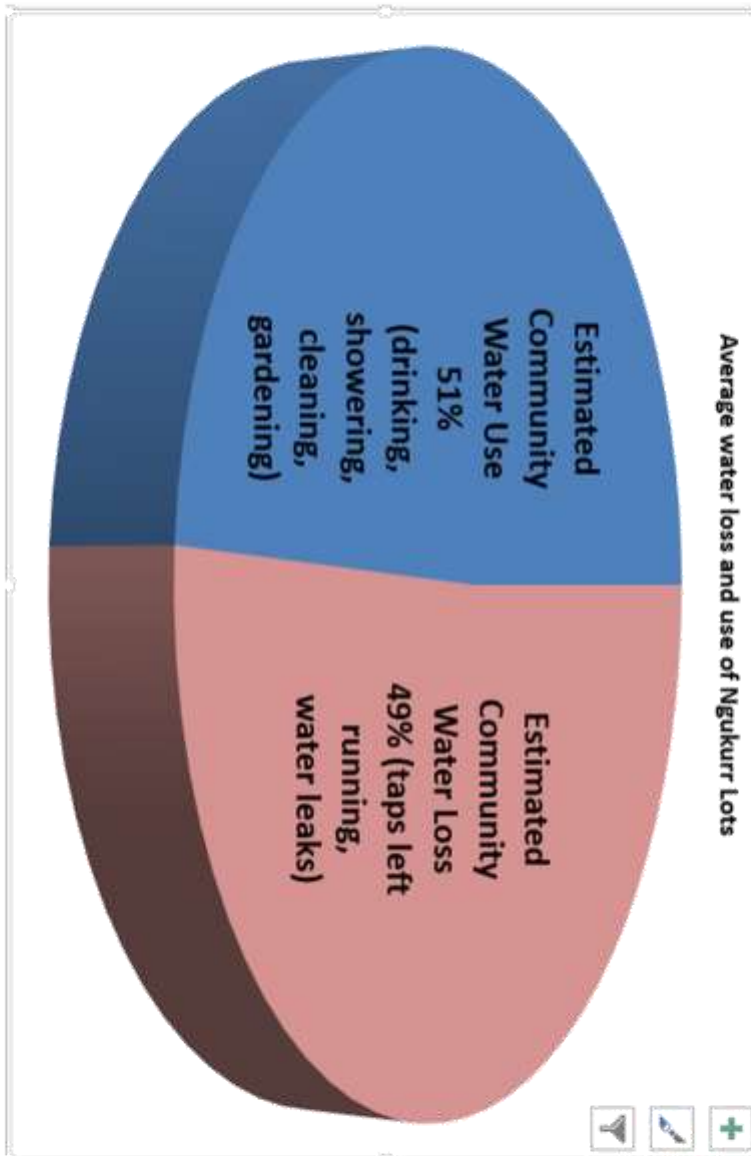
ATTACHMENTS:

- 1 [↓](#) Ngukurr presentation.pdf

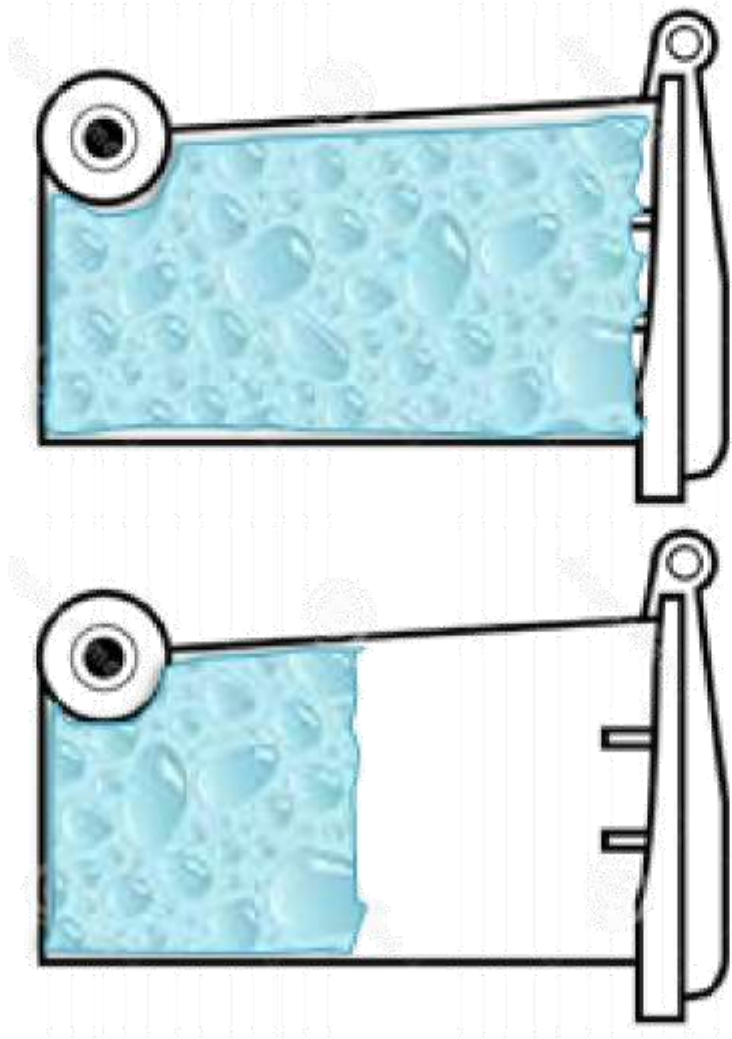












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YOUR WATER IS PRECIOUS

PowerWater

How much our community used last month:

Don't waste water Take care of water For more information www.powerwater.com.au

Report housing leaks Report other water leaks

GENERAL BUSINESS

ITEM NUMBER	11.9
TITLE	Community Safety Report
REFERENCE	794502
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes Community Safety Report.**

BACKGROUND

The Area Manager of Roper Region continues to oversee the management of the community safety program at Ngukurr, Numbulwar, Urapunga and Borroloola with support from the Community Safety Coordinator's, and other coordinators and staff on community for community services.

Community Safety Program (formerly Night Patrol)***401 – Community Safety***

- Community Safety Patrol has been busy dealing with numerous break-ins and vandalisms on community over the holiday period.
- School Holidays went by without too many issues, apart from the break-ins happening after hours when Night Patrol have finished the nightly patrols.
- Night Patrol staff have been recording the people attending gambling circles on their stat sheets, they have been actively going to these places and finding children that may need to go home and providing them with a ride, connecting them with family members or taking them home to a safe place.
- A new Community Safety Coordinator is being recruited, along with a Sport and Rec Coordinator and a Youth Services Coordinator.

404 – Indigenous Sport and Recreation

- The Ngukurr Sport and Rec shed had a massive clean out
- A new Gym has been started
- Gymnastics, netball, football and basketball were some of the competitive sporting programs that were delivered over the holidays.
- Multiple positions available, recruiting for officers.

407 – Remote Sport and Recreation

- Workshops during the holiday period - Basketball NT
- Workshops during and after school from Gymnastics NT
- Currently staff vacancies, recruitment is occurring. Program is still operating with the Coordinator. Waiting for the renovation in the SnR hall to occur. Clean up of the outside area is being completed by the MUNS team.

415 – Indigenous Youth Reconnect

- Currently Staff vacancies, recruitment is occurring.

550 - Pool

- Fencing
- Getting the pool chemical balance back in order
- Address various maintenance issues
- Fix Lighting
- Remove Shed
- Refurb showers and toilets.
- Looking into longer operating hours.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.10
TITLE	Council Services Report
REFERENCE	794503
AUTHOR	Perna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes Council Services Report.**

BACKGROUND**NGUKURR****Core Services***111 – Councils Services General*

- Council continue to deliver core services in the community, with the new year upon us we have may exciting projects to finish before the end of the financial year.
- We will be painting the council office in the next few months both inside and outside.
- There are plans for security cameras and alarm systems to be placed in some of the more frequented council spots on community.
- Plus a number of other items to be ticked off from our 2018/19 Regional Plan.

160 – Municipal Services.

- The Municipal services team have a hefty focus on eradicating weeds in the public spaces in the next few months and have just purchased a robust new weed sprayer to get the job done.
- Municipal Services have moved back down to the Council yard and are in the process of fixing fences and cleaning up the space so all council materials are safe and secure in the yard.
- The Waste Disposal Facility has just had a makeover and is now looking fantastic. All the damaged vehicles and discarded white goods have been moved away from the domestic waste and placed in a safe zone. This should minimize the flies in the community and the smoke when the community members burn the rubbish.
- We also hope to commence a recycling program and have something in place so we can start getting cash for cans and bottles, a real incentive to get the community on board.
- In the next few months we hope to have finished the old cemetery fencing and then look into fixing the fence at the pool and the Sport and Recreation area
-

Community Services*346 – Indigenous Broadcasting*

- We have had staff retention issues in the Indigenous Broadcasting program. We are currently looking at recruiting a casual position and targeting a younger audience. Discussion has already been had with Elders in regards to young people on the community stepping up into these types of roles. We have some exciting schedules and plans for the new staff member to deliver a fun program to the community and have also set up a specific email account so people can send in the requests for advertising or news for the programs.

348 – Libraries

- The Library has finally been delivered to Ngukurr in the form of a large modified shipping container, now all we need is to prepare the space, such as leveling the

ground and organize plumbing and power. Aimee Hay, from Libraries NT has contacted us and has a small grant available for books and DVD's. Recruitment has commenced.

404 - Indigenous Sport and Recreation

- Numbers are up and the Indigenous Sport and rec program is working well. There has been some major key staffing roles absent in the last few months, which has affected operating times, however it has also assisted with Ngukurr staff developing more consistent and methodical work practices.

415 - Indigenous Youth Reconnect

- We have just finished recruitment for the new Coordinator of Youth Services a key roles that has been vacant for a few months now. Our on ground staff have done an amazing job at keeping the program going, with staff organizing some musical jam sessions and various other creative and sporting activities with the young people of Ngukurr.

550- Pool

- Ngukurr has just employed a MUNSS person to take care of the pool and also the surrounding recreational areas to ensure our most prominent asset is functioning and looking its best. Although there has been some technical issues, they are slowly getting ironed out. The pool is looking fantastic and there are plans for fixing the fences, replacing lighting and having security cameras placed down there.

- *401 –Night Patrol*

Night Patrol have been doing some work in the community with youths, ensuring they are safe and offering rides home. They are also frequenting card games and offering rides to young people to go home to a safe place. Night Patrol Staff recently completed training in Certificate III in Night Patrol and celebrated in Katherine. RGRC Night Patrol staff continue to work closely with the police and community in regards to community safety.

Agency Services

350 – Centrelink

- The Centrelink staff are doing extremely well and have been highly complimented by the travelling Supervisors who come out to support them. The Staff are learning to communicate more with head office and notify them of closures or absences.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS



ITEM NUMBER	11.11
TITLE	Guideline 8
REFERENCE	794995
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes the revised Ministerial Guideline 8 pertaining to Local Authorities.**

BACKGROUND

On 07 January 2019 the Minister for Housing and Community Development adopted a revised Ministerial Guideline 8 pertaining to Local Authorities.

ISSUES/OPTIONS/SWOT

The new Guideline 8 requires Council to publicly list the members of Local Authorities on its website. This is currently being actioned.

The Guideline also states that Council can delegate decision-making to Local Authorities. This will be presented to Council at its next meeting on 27 February 2019. It should be noted that decision-making is subject to necessary quorums being attained at Local Authority Meetings.

Provisional meetings cannot make decisions, and as such, Council will assess each Local Authority's attendance pattern before deciding on which decision making delegations it will make.

FINANCIAL CONSIDERATIONS

N/A

ATTACHMENTS:

1 [↓](#) guideline-8-regional-councils-local-authorities.pdf

GUIDELINE 8: Regional Councils and Local Authorities

Page 1 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

Contents

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- 12. Local authority meetings 4
- 13. Council consideration of minutes 5
- 14. Local authority sitting fee 6
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- 16. Council annual report..... 6
- SCHEDULE: 7

MINISTERIAL APPROVAL

I, Gerald Francis McCarthy, Minister for Housing and Community Development, hereby make these guidelines under Parts 5.1A and 19.10 of the *Local Government Act*.



GERRY MCCARTHY

7 / 1 / 2019

GUIDELINE 8: Regional Councils and Local Authorities

Page 2 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

1. Title

- 1.1. These guidelines are called "*Guideline 8: Regional Councils and Local Authorities*".

2. Commencement

- 2.1. These guidelines commence on the date they are made by the Minister.

3. Revocation of previous guidelines

- 3.1. The version of Guideline 8 that applies on any date is the latest version made at the time. Previous versions do not apply from the date that this guideline is made by the Minister.

4. Definitions

In these guidelines:

appointed member means a member appointed by the council. It does not include elected members who are on the local authority.

elected member means a member of the council who represents a ward that covers the local authority's area and the mayor / president.

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, a majority (over 50%) of appointed members are present.

Note: A provisional meeting is able to make recommendations to council pursuant to clause 11.

quorum means majority (over 50%) of all local authority members including appointed members, elected members and mayor / president are present.

chair is responsible for running the meeting and ensuring that members are following the conventions of the meeting.

5. Where local authorities are to be established and maintained

- 5.1. A council must have a local authority at places listed in the Schedule to these guidelines.
- 5.2. A council must determine the area for each local authority.

GUIDELINE 8: Regional Councils and Local Authorities

Page 3 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

6. Publicly available information

- 6.1. A council must have an up-to-date list of its local authorities, the names of the members, meeting dates, agendas and minutes available on the council's website.

7. Number of members

- 7.1. A council must make a resolution about the number of appointed members that a local authority has. There must be at least 6 appointed members and a maximum of 14 members (including elected members), unless the Minister has approved a different maximum number of members for a particular local authority.

Note: Different Local Authorities may have different numbers of members.

8. Delegations and conflict of interest

- 8.1. Subject to the *Local Government Act* a council can delegate decision making to local authorities.

Note: It is best practice for local authority project expenditure decisions to be delegated to local authorities.

- 8.2. When a local authority is making a decision, or considering a matter, each member must consider whether they have a conflict of interest and, if so, they must leave the meeting while the matter is considered.

Note: Sections 32 and 73 of the Local Government Act deal with delegations and conflict of interest respectively.

9. Policy for member appointments, terminations and resignations

A council must have a policy that provides for:

- 9.1. The council CEO calling for nominations as soon as practicable after a vacancy arises and allowing at least 21 days for nominations to be received.
- 9.2. How the call for nominations is to be advertised and promoted so that residents of the area know about it, know who to give a nomination to and when nominations close.
- 9.3. Consideration of the nominations received, which must be an agenda item at the first ordinary meeting of council after nominations have closed.

GUIDELINE 8: Regional Councils and Local Authorities

Page 4 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

- 9.4. How, and in what circumstances, appointment of a local authority member may be revoked.

Note: The policy could require, for example, that the council must give consideration to revoking an appointment where a member is absent, without permission of the local authority, from two consecutive meetings of the local authority.

- 9.5. The process for the resignation of a local authority member in writing.

- 9.6. Selection process for the chair and the term of appointment of the chair.

Note: It is best practice to have an appointed member as chair with a constant term length (not a rotating chair).

10. No proxies

- 10.1. A local authority member is not allowed to send a proxy or substitute if the member cannot attend a meeting.

11. Provisional meeting where quorum not present

- 11.1. If a quorum is not attained for a local authority meeting, but the majority of appointed members are present, the members who are in attendance may hold a provisional meeting.
- 11.2. During a provisional meeting, all agenda items may be discussed. Minutes must be taken and clearly identified that it was a provisional meeting.
- 11.3. Members at a provisional meeting may, by majority vote, make recommendations to the council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than a local authority.
- 11.4. A provisional meeting can approve the minutes of a provisional meeting but cannot approve the minutes of a local authority meeting. A local authority may approve minutes of a provisional meeting or a local authority meeting.
- 11.5. A provisional meeting does not have the powers or functions that a council may have delegated to a local authority.

12. Local authority meetings

- 12.1. The council CEO must ensure that a minimum of four meetings for each local authority are held in each financial year.

GUIDELINE 8: Regional Councils and Local Authorities

Page 5 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

Note: Either a local authority meeting or a provisional meeting can be counted in reaching the minimum total of four. For example, three provisional meetings and one local authority meeting would make up the required minimum number of four.

12.2. The agenda must be prepared in consultation with the Chair of the local authority and include, at least:

- a. items requested by members;
- b. any reports on service delivery issues in the local authority area;
- c. any responses by the council to matters raised at a previous local authority meeting or provisional meeting;
- d. a written report from the council CEO on current council services in the local authority area and, after any council meeting that considers local authority projects, a report on what project(s) has been approved or the reason why the project(s) has not been approved;
- e. visitor presentations; and
- f. general business.

12.3. Once in each financial year a local authority agenda must include reviewing:

- a. the council's annual report for the previous financial year;
- b. the council's proposed regional plan for the next financial year;
- c. the council's budget for proposed projects for the local authority area for the next financial year; and
- d. any relevant community plan of the council or local authority.

13. Council consideration of minutes

13.1. The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting.

13.2. The council's response to items above (at clause 13.1) must be recorded in the minutes of the council meeting and communicated to the local authority.

GUIDELINE 8: Regional Councils and Local Authorities

Page 6 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

14. Local authority sitting fee

- 14.1. Appointed members are entitled to a sitting fee for each local authority meeting or provisional meeting they attend:

- a. Chair, if eligible, 143 revenue units
- b. other eligible members, 107 revenue units

Note: The value of a revenue unit is on the website of the Department of Treasury and Finance.

- 14.2. Elected members and council staff are not entitled to the sitting fee for attending local authority meetings or provisional meetings.

Note: Subject to council policy, reimbursement of personal travel expenses is allowed for all members, e.g. kilometre allowance paid for the use of a private vehicle.

Note: Subject to council policy, elected members are entitled to extra meeting allowances pursuant to Guideline 2 for attending a Local Authority meeting or provisional meeting.

Note: It is a matter for a council CEO as to whether council staff will receive any payment for attending a local authority meeting or provisional meeting.

15. Council regional plans, budgets and financial reports

- 15.1. A council must take the projects and priorities of its local authorities into consideration, whether submitted to council or recorded in minutes, when developing the council regional plan and budget.
- 15.2. The budget of a council must include a separate budget for each local authority area.
- 15.3. At each local authority meeting, the council is to submit a current financial report of actual results against the latest approved budget for the local authority area.

16. Council annual report

- 16.1. The annual report of a council must include information which assesses performance in relation to service delivery and planned projects in each of its local authority areas.

GUIDELINE 8: Regional Councils and Local Authorities

Page 7 of 7

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

SCHEDULE:

Where local authorities are to be established and maintained.

<p><u>Barkly Regional Council:</u> Ali Curung Alupurrurulam Ampilatwatja Ariparra Elliott Tenant Creek Wutunugurra (Epenarra)</p> <p><u>Central Desert Regional Council:</u> Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree) Atitjere Engawala Lajamanu Laramba Nyirripi Willowra Yuelamu Yuendumu</p> <p><u>East Arnhem Regional Council:</u> Angurugu Galiwin'ku Gapuwiyak Gnyangara Milingimbi Milyakburra Ramingining Umbakumba Yirrkala</p> <p><u>MacDonnell Regional Council:</u> Amoonguna Areyonga Finke (Aputula) Haasts Bluff (Ikuntji) Hermannsburg (Ntaria) Imanpa Kaitukatjara (Docker River) Kintore (Walunguru) Mt Liebig (Amundurrngu) Papunya Santa Teresa (Ltyentye Apurte) Titjikala Wallace Rockhole</p>	<p><u>Roper Gulf Regional Council:</u> Barunga Beswick (Wugularr) Borrooloola Bulman Jilkminggan Manyallaluk (Eva Valley) Mataranka Minyerri (Hodgson Downs) Ngukurr Numbulwar Urapunga</p> <p><u>Tiwi Islands Regional Council:</u> Milikapiti Pirlangimpi Wurrumiyanga (Nguu)</p> <p><u>Victoria Daly Regional Council:</u> Amanbidji Bulla Naiyu (Daly River) Kalkaringi/Dagaragu Pine Creek Timber Creek Yarralin/Pigeon Hole</p> <p><u>West Arnhem Regional Council:</u> Gunbalanya (Oenpelli) Maningrida Minjilang Warruwi</p> <p><u>West Daly Regional Council:</u> Nganmariyanga Peppimenarti Wadeye</p>
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GENERAL BUSINESS



ITEM NUMBER	11.12
TITLE	Project Funding Guidelines
REFERENCE	795001
AUTHOR	Cristian Coman, Manager - Governance and Corporate Planning

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes LA Project Funding Guidelines**

BACKGROUND

The Local Authority Project Funding Guidelines outline the rules pertaining to Local Authority Projects Funding from the Territory.

ISSUES/OPTIONS/SWOT

The Local Authority grants are for the purpose of continued development of Local Authorities and Communities, and must be completely expended within two (2) years.

The Objectives of the Grants Funding Program are:

- 1) Building stronger communities and assist community priority projects as recommended by Local Authorities;
- 2) Assisting governing bodies and their communities become stronger and self-sustaining;
- 3) Developing capacity of local government to provide legitimate representation, effective governance, improved service delivery, and sustainable development.

Local Authorities must formally resolve, and record what funding is to be spent on.

Project funds must be spent on matters which have a general community benefit. They may not be spent on matters such as motor vehicles, fuel, administration costs, meeting costs, salaries, uniforms, allowances, or matters outside the scope of local government.

As a general rule, project funding is for infrastructure-type projects.

The complete Guideline is attached for the Local Authority's reference.

FINANCIAL CONSIDERATIONS

Outlined in Guideline

ATTACHMENTS:

- 1 [↓](#) new-local-authority-project-funding-guidelines-2018-19.pdf



Local Authority Project Funding - Guidelines

1. Purpose

To encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects that are in line with these guidelines.

2. Objectives

The objectives of the program are to:

- Assist in building stronger communities and assist community priority projects as recommended by local authorities
- To assist local governing bodies and the constituent communities they represent to become stronger and self sustaining
- Assist in the provision of quality community infrastructure that facilitates community activity and integration
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development.

3. Funding pool

The Local Authority Project funding pool is non-application based and is distributed through a methodology developed by the Northern Territory Grants Commission to regional councils.

This funding is only available for those local authorities published in the guidelines made by the Minister under Part 5.1A of the *Local Government Act*.

4. Local Authority Project Approvals

Individual local authorities must formally resolve each initiative this funding will be used for. A copy of this resolution is to be recorded in the minutes of the relevant local authority meeting.

At each local authority meeting, a report is to be submitted detailing the total amount of funding available and spent on local authority projects under this program in each financial year. The report is to include details and amount spent on each project of the relevant local authority for which funding has been provided.

5. Examples of Acceptable Purposes for Expenditure

- Repairs and maintenance of community assets controlled or owned by the council. For example:- office upgrades, fencing, solar lighting, road repairs and ablution facilities
- Acquisition of plant and equipment directly related to local government service delivery. For example:- trailers, garden maintenance equipment such as brush cutters, lawn mowers and pressure cleaners, rubbish bin enclosures /stands.
- Upgrade/enhancement of community sporting facilities. For example upgrade of community ovals, basketball courts and playgrounds, shade structures, picnic areas, seating and park furniture, tree planting and irrigation.
- Festivals or other events – but must only be conducted within a council's own Local Authority area.

Employee costs

If council employees are utilised as general labour to assist with approved projects, the value of such labour that can be expensed to the project is a maximum of \$30 per hour. The maximum amount that can be costed to general labour hours is 5% of the total annual local authority funding.

Risk Management

Where funds are to be used for a purpose outside the council's control or on an asset that is not owned or controlled by council, the council should consider the liability and insurance requirements associated with that project. Councils should consider each project on its merit before progressing with the project. All risks associated with the project are to be considered and met by the council. The Department will not be held responsible for any liability arising out of the use of these funds.

Pre-conditions

If the proposed project relies on pre-conditions (such as the acquisition of a section 19 lease under the *Aboriginal Land Rights (Northern Territory) Act*), then the project should not be undertaken until there is conclusive evidence that the condition will not hinder the progress of the project for which funds have been allocated.

6. Examples of Unacceptable Purposes for Expenditure

- Purchase of vehicles and fuel expenses
- Payment of salaries, cash prizes or recurrent operating costs of council
- Meeting costs and payments to local authority members
- Sponsorship by way of uniforms, travels cost and allowances
- Purposes that are not related to local government services and that should be addressed by another government agency.

Administration and/or project management fees are not to be levied on this grant funding.

7. Process for Grant Payment

Once the respective allocations for each local authority have been calculated regional councils will receive a letter of offer and acceptance documentation from this Department.

This advice will comprise the total grant amount being offered to the regional council as well as a breakdown of the amount to be made available to each local authority.

Regional councils eligible to receive these grants will need to comply with the following:-

- Ensure that there are no outstanding grant acquittals relevant to this Department's local government grants, otherwise there will be no payment made of approved grant/s
- Return the signed acceptance form back to the Department with appropriate authorisation.

These grants will be released around mid-September once the signed acceptance and the previous year's certification reports are received

8. Annual Certification

- The grant must be fully expended within two years of receipt of funding. Failure to do so may result in the Department taking action, including but not limited to: withholding further grant payments under this program or requesting unspent funds to be repaid.
- Councils are to submit a certified income and expenditure report (financial report) for the year ended 30 June for each of its local authorities.
- The financial report must be completed in the format as required by the Department and formally approved by Council. The financial report is to be submitted to the Department on or before 31 August in each year. Failure to provide the financial reports by 31 August will result in delays in paying further funds.
- All approved projects are required to be procured in accordance with the *Local Government Act* and, as far as practical under the NT Government's Buy Local Plan: <https://nt.gov.au/industry/government/sell-my-goods-and-services-to-government/buy-local-plan>
- Requests to carry-over unspent funds remaining after two consecutive years is to be submitted via email to: lg.grants@nt.gov.au. All requests will be considered on a case by case basis and approval is not automatic.
- The Department reserves the right to request the full value of the grant to be returned if the council disposes of an asset acquired with this funding within four years of the payment of the grant.

9. Contact Details

For further information please contact: lg.grants@nt.gov.au or (08) 8999 8820.

GENERAL BUSINESS



ITEM NUMBER 11.13
TITLE NGUKURR LOCAL AUTHORITY
RGRC FINANCIAL REPORTS Q2 2018-19 &
PROJECT REGISTER UPDATE

REFERENCE 795121

AUTHOR Jasjit Rai, Financial Accountant

RECOMMENDATION

- (a) That the Ngukurr Local Authority receives and notes Financial (Expenditure) Report for the second Quarter of 2018-19 financial year;
- (b) That the Ngukurr Local Authority receives and notes LA Project Register Update Report as at 31 January 2019.

BACKGROUND

As per the Guideline 8 of the *Local Government Act*, the quarterly finance report is to be presented to the Local Authority.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 [↓](#) Ngukurr Local Authority Project Register 31.01.2019.pdf
- 2 [↓](#) Ngukurr Local Authority - Expenditure Report. Q2 2018-19.pdf

Ngukurr Local Authority Project Funding - as at 31.01.2019

Funding received from Department	Income	Funds Allocated	Project Variance	Remaining Unallocated Funds	
2014-15	\$ 148,005.00	\$ 148,005.00			
2015-16	\$ 148,005.00	\$ 148,005.00			
2016-17	\$ 148,005.00	\$ 148,005.00			
2017-18	\$ 170,170.00	\$ 177,870.00	\$ 11,171.90	\$ 3,471.90	Carrying forward to 2018-19 FY
2018-19	\$ 170,170.00	\$ 45,000.00		\$ 125,170.00	Unallocated 2018-19
Total	\$ 784,355.00	\$ 666,885.00	\$ 11,171.90	\$ 128,641.90	

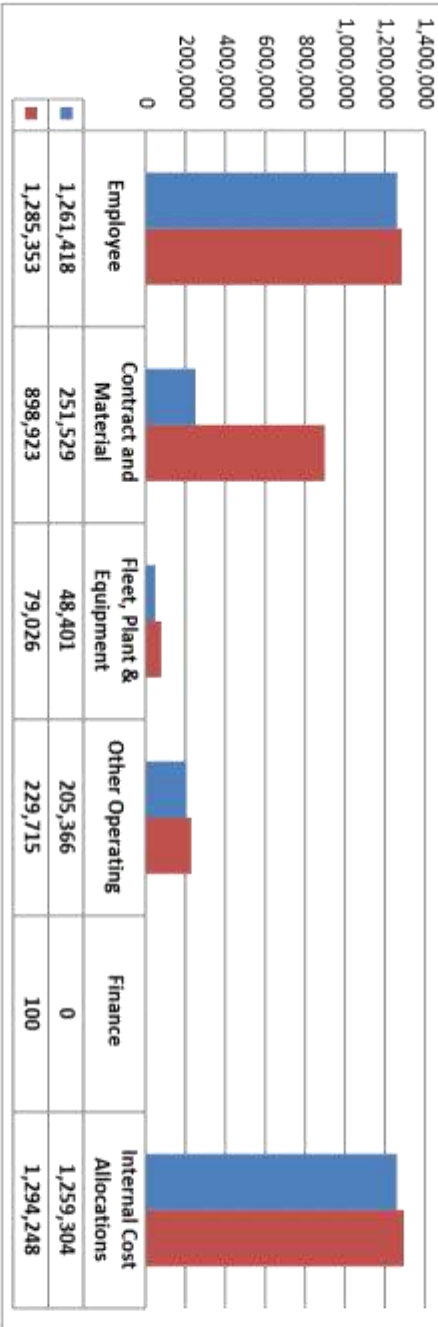
Project ID	Projects funding has been allocated to:	Prjct Budget	Tot Prjct Cost	Prjct Variance	Project Status
2013802	Outdoor Stage Area and communal mural/ball wall at Oval & Community Graffiti board	\$ 166,000.00	4,227.27		Certified Plans Completed, in progress
2013803	Playground Equipment	\$ 18,000.00	13,352.50		In progress
2013804	Community information board	\$ 2,500.00	1,569.40		Waiting on final invoice for payment
2013807	Pool Equipment	\$ 47,000.00			In progress
2013808	Upgrade outdoor Basket Ball Court	\$ 15,000.00			In progress
2013809	New Basket Ball Court & Roof	\$ 150,000.00			In progress
2013811	Toilet Block & new sand for playground area at	\$ 45,000.00			In progress
	Total for current projects in progress	\$ 443,500.00	\$ 19,149.17	\$ -	
	Total for completed projects	\$ 223,385.00	\$ 212,213.10	\$ 11,171.90	
	Grand Total	\$ 666,885.00	\$ 231,362.27	\$ 11,171.90	

Roper Gulf Regional Council
Ngukurr
Expenditure Report as at 31st December 2018



Expenditure by Account Category	Current Quarter		Year to Date - As of Period 7		2nd Quarter Variance	Annual Budget	Proportion of Budget Spent
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget			
Employee	1,261,418	1,285,353	1,417,059	1,499,578	23,935	2,570,705	98%
Contract and Material	251,529	898,923	311,166	1,048,743	647,394	1,797,846	28%
Fleet, Plant & Equipment	48,401	79,026	53,970	92,197	30,626	158,052	61%
Other Operating	205,366	229,715	224,445	268,001	24,349	459,431	89%
Finance	0	100	0	117	100	200	NA
Internal Cost Allocations	1,259,304	1,294,248	1,368,955	1,509,956	34,944	2,588,496	97%
Total Expenditure	3,026,017	3,787,365	3,375,595	4,418,593	761,348	7,574,731	80%

Expenditure by Account Category



Activity Listing	Current Quarter		Year to Date - As of Period 7		2nd Quarter Annual		Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget	Variance	Budget	
Corporate Governance							
110 - Assets Management -	0	44,722	0	52,176	44,722	89,444	NLC leases, rent invoice not yet paid
131 - Council and Elected F	0	5,100	0	5,950	5,100	10,200	Budgeted for council meeting to be held in Ngukurr
132 - Local Authority	214	14,322	214	16,709	14,108	28,644	No LA meeting for this financial year yet. So no expense
138 - Local Authority Proje	0	333,628	0	389,232	333,628	667,255	LA Project Register for more information
202 - Staff Housing	48,819	55,380	54,332	64,610	6,561	110,760	Immaterial variance
245 - Visitor Accommodati	68,817	118,821	98,022	138,624	50,004	237,642	Budgeted repair and maintenance and power, water.
Sub Total	117,850	571,973	152,568	667,301	454,123	1,143,945	
Commercial Serv.							
220 - Territory Housing Re	88,024	93,442	97,812	109,016	5,418	186,884	Immaterial variance
221 - Territory Housing Tei	57,956	58,753	65,635	68,545	797	117,505	Immaterial variance
241 - Airstrip maintenance	52,863	54,000	59,807	63,000	1,137	108,000	Immaterial variance
246 - Commercial Australi	3,873	3,887	4,518	4,535	13	7,773	Immaterial variance
313 - CDP Central Adminis	555	0	719	0	-555	0	Spent on travel allowance, will sorted in next budget revision.
314 - Service Fee - CDP	955,523	970,990	1,008,170	1,132,822	15,467	1,941,980	Less expenditure on asset repair, materials and electricity.
318 - Outcome Payments -	7,500	165,000	7,500	192,500	157,500	330,000	Journal for income received from July-December is not posted yet.
323 - Outstations municipi	9,670	0	9,670	0	-9,670	0	Wrong coding, will code to activity 160 Muns services.
Sub Total	1,175,965	1,346,072	1,253,830	1,570,417	170,107	2,692,143	
Council & Comm. Serv							
111 - Council Services Gen	293,603	326,079	352,164	380,426	32,476	652,158	Less expenditures on fuel, materials and contracts.
160 - Municipal Services	292,763	296,077	337,574	345,423	3,314	592,153	
161 - Waste management	112,137	166,292	120,540	194,007	54,155	332,583	Abolition block at dump site to be constructed
162 - Cemeteries Manager	1,929	5,000	1,929	5,833	3,071	10,000	
164 - Local Emergency Ma	3,701	1,890	3,792	2,205	1,811	3,780	Overspent on trailers repair and maintainance.

Activity Listing	Current Quarter		Year to Date - As of Period 7		2nd Quarter Annual		Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget	Variance	Annual Budget	
169 - Civic Events	0	4,000	0	4,667	4,000	8,000	Budgeted for civic events.
171 - Naidoc Week	0	250	0	292	250	500	Budgeted for Naidoc week.
200 - Local roads maintenanc	8,100	11,416	8,100	13,319	3,316	22,832	
201 - Street lighting	0	6,000	1,800	7,000	6,000	12,000	Budgeted for Street lights repair, maintenance and electricity expenses.
340 - Community Services	994	1,250	994	1,458	256	2,500	
341 - Commonwealth Aged	54,917	104,640	65,506	122,080	49,723	209,280	Underspend due to staff wages and salaries paid from
342 - Indigenous Aged Car	106,108	85,636	115,329	99,909	20,471	171,273	Overspend due to staff wages and salaries paid for Activity
344 - Commonwealth Horr	63,830	65,707	74,383	76,658	1,877	131,414	Budgeted expenses for repair, materials, electricity, water and sewerage not yet paid.
346 - Indigenous Broadcas	19,109	25,094	21,419	29,277	5,985	50,189	Underspend on staff wages and salaries.
348 - Library	2,279	9,615	3,975	11,217	7,336	19,229	Underspend on staff wages and salaries.
350 - Centrelink	77,841	81,052	89,825	94,560	3,211	162,104	
355 - National Disability In	30,415	31,012	30,851	36,181	597	62,024	
356 - NDIS – Information, I	5,196	800	5,813	933	4,396	1,600	New Project- overspend on travel and accommodation
381 - Animal Control	555	1,725	555	2,013	1,170	3,450	Overspend on staff wages and salaries.
401 - Night Patrol	211,027	193,338	237,793	225,561	17,689	386,675	Overspend on staff allocation cost, it will fix in next budget revision.
403 - Outside School Hour:	11,443	836	11,443	976	10,607	1,672	Unbudgeted expenses on Netball NT Ngukurr Holiday program, Materials and Labour.
404 - Indigenous Sports an	56,766	33,224	62,596	38,761	23,542	66,447	The whole year's budget is expensed.
405 - Sports & Rec - AFL M	1,500	750	1,500	875	750	1,500	Overspent is on travel allowance expenses and staff visitor accommodation.
407 - Remote Sports and R	4,984	267	6,365	312	4,716	535	
409 - Sport and Rec Faciliti	44,498	48,447	51,347	56,522	3,949	96,894	
414 - Drug and Volatile Sul	180	700	180	817	520	1,400	
415 - Indigenous Youth Re	108,468	87,929	117,179	102,584	20,538	175,859	Overspend on staff wages and salaries.
416 - Youth Vibe Grant	0	850	0	992	850	1,700	
423 - SPG - Diversion Even	8,893	4,125	8,893	4,813	4,768	8,250	Overspend on food and travel allowances.
462 - 2014-19 Roads to Re	159	0	159	0	159	0	Travel allowance paid- Checking cost coding for it.
469 - SPG - Remote Austra	0	317	651	370	317	634	
485 - Ngukurr and Numbul	58,540	114,179	66,540	133,208	55,639	228,357	Budgeted for Numbulwar freight hub, project under progress.

Activity Listing	Current Quarter		Year to Date - As of Period 7		2nd Quarter Annual Variance	Annual Budget	Activity Explanation
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget			
550 - Swimming Pool	131,452	158,479	149,186	184,892	27,027	316,958	Under spend due to electricity, water and sewerage invoices not yet paid.
Sub Total	1,711,385	1,866,975	1,948,380	2,178,138	155,590	3,733,951	
Other Services							
461 - Sporting Equipment	0	46	0	53	46	91	
464 - NT Govt Special Purp	0	0	0	0	0	0	
470 - SPG Ngukurr Pool	12,007	0	12,007	0	12,007	0	wrong cost code, will fix after confirmation with project team.
478 - CBF - Ngukurr Player	8,030	2,300	8,030	2,683	5,731	4,500	Expenses on Ngukurr poolground structural design, budget as capital work. Wrong cost code will fix.
487 - Improving Strategic I	780	0	780	0	780	0	Charged for Staff visitor accommodation.
Sub Total	20,817	2,346	20,817	2,737	18,472	4,691	

GENERAL BUSINESS



ITEM NUMBER 11.14
TITLE Territory Government Report
REFERENCE 795517
AUTHOR Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes Territory Government Report.**

BACKGROUND

Ian Gumbula will introduce a joint research project by Gumbula Consultancies, Charles Darwin University and Territory Government around electoral engagement. This is the second stage of this project, the first stage was discussed at a previous meeting in 2017.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

1 [↓](#) REC-IER PLS_phase 2_communityinfo.pdf



GroundUp Research
Remote Engagement and Coordination – Indigenous Evaluation
Research (REC-IER) – Phase 2
Information for Elder Advisors and Indigenous Researchers

CDU Researchers: Michaela Spencer and Michael Christie

Project locations: Galiwin'ku, Ngukurr and Nauiyu

Purpose of the Project: We are working with the Northern Territory government and with Aboriginal Elders, researchers and community members, to improve government engagement and coordination in remote communities.

Through the project we would like to:

- Learn about good ways that government people can work with people in the community
- Agree on ways that collaboration between community members and government staff should happen around some specific projects
- Work with Elders and Indigenous researchers to provide feedback to government on these collaborations
- Assist the professional development of local Indigenous researchers

Benefits of the Project:

- Creation of new pathways for government staff and local people to work together around issues they care about
- Opportunities to provide feedback to government on what they are doing well and what they can do better
- Employment and capacity development opportunities for Indigenous researchers

What will be expected of you?

We would like to work with Elders able to advise on engagement and coordination plans being developed with government. If you are a local Indigenous researcher, we would like to learn from you and work together to develop good practices for evaluating government work. This might be through creating video footage and short reports of activities where government staff and receiving messages about what government staff are doing well and what could be improved.

Person to contact:

If you have any questions, you can contact Michaela Spencer on 8946 7251, or Michael Christie on 8946 7338 from Charles Darwin University, or Peter Gamlin on 8999 8401 from NT Government.

If, during the course of the project you have any concerns about the project or the researcher, you may contact the Executive Officer of the Charles Darwin University Human Research Ethics Committee, who is not connected with this project and who can pass on your concerns to appropriate officers within the University. The Executive Officer can be contacted on (08) 8946 6498, toll-free on 1800 466 215, or by e-mail cdu-ethics@cdu.edu.au.

OTHER BUSINESS



ITEM NUMBER	12.2
TITLE	Telstra report on removal of one payphone
REFERENCE	791206
AUTHOR	Prerna RAMAWAT, Governance Officer

RECOMMENDATION

- (a) **That the Ngukurr Local Authority receives and notes Telstra report on removal of one payphone.**

BACKGROUND

Telstra's formal advice regarding the proposed removal of damaged payphone cabinet from Ngukurr Community. This payphone cabinet was damaged beyond repair when a vehicle run into it. There are two other payphones in the community that will remain.

Telstra don't anticipate that the loss of this payphone will impact on the community as the remaining payphones are sited nearer to the housing areas.

Attached is the image of damaged payphone cabinet and letter mentioning the process to make a submission on the proposed removal of this payphone.

ISSUES/OPTIONS/SWOT

NIL

FINANCIAL CONSIDERATIONS

NIL

ATTACHMENTS:

- 1 41306 LGA Lot 268 Balamurra Street Ngukurr NT 0852.pdf
2 picture.pdf



8th January 2019

Roper Gulf Regional Council
PO Box 1321
Katherine NT 0851
info@ropergulf.nt.gov.au

Reference: 41306 / 08897544Y2

Dear CEO,

Telstra Payphone Removal Proposal

We are proposing to remove a Telstra card only payphone (Payphone Id: 08897544Y2) from Lot 268 Balamurra Street, Ngukurr, NT 0852.

The next nearest card only payphone is located at: Lot 414 Mundoolooloo Street, Ngukurr, NT 0852 (Payphone Id: 08897545Y2).

If you would like to make a submission on the proposed removal of this payphone, you should send it in writing to:

Telstra Payphone Siting Manager
Locked Bag 4850
Melbourne VIC 3001

You can also send your submission by email to payphones@team.telstra.com.

We intend to make a final decision on the proposal by **28th February 2019**. Any submissions need to be received before this date.

A public notification/consultation document on the proposed removal can also be found at www.telstra.com.au/payphoneservices/index.htm.

If you have any questions, please contact me on 08 62245717.

Yours sincerely,

Chris Tucker

Chris.Tucker@team.telstra.com

Information about Telstra's payphone service can be found at www.telstra.com.au/payphoneservices/index.htm

