



AGENDA

**HODGSON DOWNS LOCAL AUTHORITY
MEETING**

MONDAY, 16 SEPTEMBER 2019

Notice is given that the next Hodgson Downs Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Monday, 16 September 2019 at
- The The Alawa Board Room, Minyerri
- Commencing at 11.00am

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

HODGSON DOWNS CURRENT MEMBERSHIP:

List Members of LA

Elected Members

- 1. Mayor Judy MacFARLANE**
- 2. Cr Annabelle DAYLIGHT**
- 3. Cr Ossie DAYLIGHT**

Appointed Members

- 1. Jonathon WALLA**
- 2. James NUGGETT**
- 3. Samuel SWANSON**
- 4. Ken MUGGERIDGE**
- 5. Clive ROBERTS**
- 6. Vacant**

MEMBERS: 9

COUNCIL: 3

LA: 6

QUORUM: 5 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work).

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan”

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CONFIRMATION OF PREVIOUS MINUTES



| | |
|--------------------|------------------------------------------------|
| ITEM NUMBER | 5.1 |
| TITLE | Confirmation of Previous Minutes |
| REFERENCE | 846487 |
| AUTHOR | Ashleigh Anderson, Local Authority Coordinator |

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority confirms the draft minutes taken at the Hodgson Downs Local Authority meeting on Monday 08 April 2019, to be a correct record of its decisions and proceedings;**
- (b) **That the Hodgson Downs Local Authority confirms the draft minutes taken at the Hodgson Downs Local Authority meeting on Monday 03 June 2019, to be a correct record of its decisions and proceedings.**

BACKGROUND

The Hodgson Downs Local Authority met on Monday 08 April 2019 at 11.00hrs at the Alawa Board Room in Minyerri and achieved a quorum on that day.

Attached are the draft minutes from that meeting.

The Hodgson Downs Local Authority met on Monday 03 June 2019 at 11.00hrs at the Alawa Board Room in Minyerri and held a provisional meeting on that day.

Attached are the draft minutes from that meeting.

ATTACHMENTS:

- 1** Hodgson Downs Local Authority 2019-04-08 [815649].DOCX
- 2** Hodgson Downs Local Authority 2019-06-03 [821557].DOCX



MINUTES OF THE HODGSON DOWNS LOCAL AUTHORITY MEETING OF THE ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE ALAWA BOARD ROOM, MINYERRI ON MONDAY, 08 APRIL 2019 AT 11:00 AM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE
- Councillor Ossie DAYLIGHT

1.2 Appointed Members

- Samuel SWANSON – Chairperson
- Johnathon WALLA
- James NUGGETT
- Ken MUGGERIDGE

1.3 Staff

- Sharon HILLEN – Acting Chief Executive Officer
- Ashleigh ANDERSON – Local Authority Coordinator

1.4 Guests

- Steven KUBASIEWICZ – Department of Local Government, Housing and Community Development
- Amanda HAIGH – Department of Local Government, Housing and Community Development
- Ken WALLA – Aboriginal Interpreter Service
- Joanna HOLDEN – Prime Minister and Cabinet
- Deanna KENNEDY – Prime Minister and Cabinet

MEETING OPENED

The Chairperson welcomed members, staff and guests and declared the meeting opened at 11:07hrs with **quorum** and the Roper Gulf Regional pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

Nil

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS HODGSON DOWN MEETING MINUTES**

85/2019 RESOLVED (Ken MUGGERIDGE/James NUGGET) CARRIED

(a) That the Hodgson Downs Local Authority receives and notes Confirmation of previous meeting minutes with amendments being as follows:

- Alawa Aboriginal Corporation amended to ABA.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Hodgson Downs Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST**

86/2019 RESOLVED (Ossie DAYLIGHT/Jonathon WALLA) CARRIED

(a) That the Hodgson Downs Local Authority receives and notes the Action List with amendments being as follows:

- Alawa Aboriginal Corporation amended to ABA.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING

Nil

GENERAL BUSINESS**11.1 ENROL TO VOTE - YOUR VOICE, YOUR COMMUNITY**

87/2019 RESOLVED (Judy MacFARLANE/Jonathon WALLA) CARRIED

(a) That the Hodgson Downs Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.

11.2 COMMUNITY LAND USE PLAN

88/2019 RESOLVED (Ossie DAYLIGHT/Jonathon WALLA) CARRIED

(a) That the Hodgson Downs Local Authority receives and notes Community Land Use plan report.

11.3 ELECTED MEMBERS REPORT

89/2019 RESOLVED (Ossie DAYLIGHT/James NUGGET) CARRIED

(a) That the Hodgson Downs Local Authority receives and notes the Elected Members Report.

11.4 ANIMAL MANAGEMENT REPORT

90/2019 RESOLVED (Ken MUGGERIDGE/Ossie DAYLIGHT) CARRIED

- (a) That the Hodgson Downs Local Authority receives and notes the attached MRM Report for the Animal Welfare Program.

11.5 TOWN PRIORITIES 2019-20

91/2019 RESOLVED (Judy MacFARLANE/Ossie DAYLIGHT) CARRIED

- (a) That the Hodgson Downs Local Authority reviews its Town Priorities for 2019-20.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

92/2019 RESOLVED (Judy MacFARLANE/Ken Muggeridge) CARRIED

- (a) That the Hodgson Downs Local Authority receive and note the updated report on Local Authority Project Funding as at 31 March 2019.

Action: Ken Muggeridge to commence scope of works for roads in Minyerri Community.

11.7 COUNCIL FINANCIAL REPORT - SECOND QUARTER EXPENDITURE REPORT

93/2019 RESOLVED (Ossie DAYLIGHT/Jonathon WALLA) CARRIED

- (a) That the Hodgson Downs Local Authority receive and note the Financial (Expenditure) Report for the second Quarter of 2018-19 financial year.

OTHER BUSINESS

Nil

CLOSE OF MEETING**13 CLOSE OF MEETING**

94/2019 RESOLVED (Judy MacFARLANE/Ken MUGGERIDGE) CARRIED

The meeting terminated at 1243 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Hodgson Downs Local Authority Meeting HELD ON Monday, 08 April 2019 AND CONFIRMED Monday, 24 June 2019.

Chairperson



MINUTES OF THE HODGSON DOWNS LOCAL AUTHORITY MEETING HELD AT
THE ALAWA BOARD ROOM, MINYERRI ON MONDAY, 03 JUNE 2019 AT
11.00HRS

PRESENT/STAFF/GUESTS

1.1 Elected Members

Nil

1.2 Appointed Members

- Ken MUGGERIDGE
- James NUGGETT
- Samuel SWANSON
- Johnathon WALLA – Chairperson

1.3 Staff

- Ashleigh ANDERSON – Local Authority Coordinator (minute taker)
- Prudence LANE – Communications Coordinator

1.4 Guests

- Chantel BRAMLEY – Power Water Corporation

MEETING OPENED

The Hodgson Downs Local Authority Meeting opened at 11.50 with as a **Provisional** meeting. The Chairperson welcomed Members and Staff and the Roper Gulf Regional Council Pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES AND LEAVE OF ABSENCE

85/2019 RESOLVED (Samuel SWANSON/James NUGGETT)

CARRIED

- (a) That the Hodgson Downs Local Authority accepts the apologies from Mayor Judy MacFARLANE, noting that Local Authority Member Clive ROBERTS did not tender an apology.

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES****86/2019 RESOLVED (Samuel SWANSON/James NUGGET)****CARRIED**

- (a) That the Hodgson Downs Local Authority receives and notes the previous minutes from the meeting held on Monday 08 April 2019 as a true and accurate record of that meeting.

DISCLOSURES OF INTEREST

There were no declarations of interest at this Hodgson Downs Local Authority.

BUSINESS ARISING FROM PREVIOUS MINUTES**8.1 ACTION LIST****87/2019 RESOLVED (Ken MUGGERIDGE/Samuel SWANSON)****CARRIED**

- (a) That the Hodgson Downs Local Authority receives and notes the Action List.

INCOMING CORRESPONDENCE

Nil

OUTGOING CORRESPONDENCE

Nil

BUSINESS ARISING**12.1 Borefield Update – Power Water Corporation****GENERAL BUSINESS****11.1 LA001 - LOCAL AUTHORITY POLICY****88/2019 RESOLVED (Samuel SWANSON/Ken MUGGERIDGE)****CARRIED**

- (a) That the Hodgson Downs Local Authority receives and notes the updated Local Authority Policy.

11.2 ELECTED MEMBER REPORT**89/2019 RESOLVED (Samuel SWANSON/James NUGGETT)****CARRIED**

- (a) That the Hodgson Downs Local Authority receives and notes the Elected Members Report.

11.3 NAIDOC WEEK**90/2019 RESOLVED (James NUGGET/Ken MUGGERIDGE)****CARRIED**

- (a) That the Hodgson Downs Local Authority receives and notes the report relating to NAIDOC week;

**11.4 GOVERNANCE REPORT - LOCAL AUTHORITY
PROJECT REGISTER UPDATE**

91/2019 RESOLVED (Ken MUGGERIDGE/Samuel SWANSON) CARRIED

- (a) That the Hodgson Downs Local Authority receives and notes the updated report on Local Authority Project Funding as at 20 May 2019.

**11.5 COUNCIL FINANCIAL REPORT - MONTH APRIL 2019
EXPENDITURE REPORT**

92/2019 RESOLVED (Samuel SWANSON/James NUGGET) CARRIED

- (a) That the Hodgson Downs Local Authority receives and notes the Financial (Expenditure) Report for the month of April 2018/2019 financial year.

BUSINESS ARISING

12.1 BOREFIELD UPDATE – POWER WATER CORPORATION

93/2019 RESOLVED (Ken MUGGERIDGE/Samuel SWANSON) CARRIED

- (a) That the Hodgson Downs Local Authority receives and notes the Western Borefield Equipping update from Power Water Corporation.

OTHER BUSINESS

Nil

CLOSE OF MEETING

The meeting terminated at 12.55hrs.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Hodgson Downs Local Authority Meeting HELD ON Monday, 03 June 2019 AND CONFIRMED Monday, 16 September 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

| | |
|--------------------|------------------------------------------------|
| ITEM NUMBER | 8.1 |
| TITLE | Action List |
| REFERENCE | 846500 |
| AUTHOR | Ashleigh Anderson, Local Authority Coordinator |

RECOMMENDATION:

- (a) That the Hodgson Downs Local Authority receives and notes the Action List.

| Date | Agenda Item # | Item Description | Responsible Person/ Team | Status | Comments |
|----------|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22.08.18 | ALAWA Business Plan | CEO Ken Muggeridge to follow-up to provide an ALAWA Aboriginal Corporation Business Plan and amend MOU with Council. | DCS/ Ken Muggeridge | Ongoing | Alawa Aboriginal Corporation will construct their own business plan with an estimated completion date of July. |
| 11.10.18 | Hodgson Downs Rubbish Collection Rates and Fees | DCS (Marc) to follow-up with RGRC's Finance Department regarding the collection of rubbish as part of the RGRC's rates notices and advise Ken Muggeridge (AAC) of amount collected and passing on income to AAC. | DCS/ Ken Muggeridge | Ongoing | DCS at RGRC has not contacted CEO of Alawa to follow up on Finance. Alawa waiting on DCS to advice before proceeding with audit on bins. Alawa advises they empty bins 2x per day. |
| 11.10.18 | Sport and Recreation | DCCS and RGRC Grants Coordinator to consider incorporating Minyerri Sport and Recreation needs as part of any Regional Sport and Recreation funding applications. | DCCS/ DCS/ Grants Coordinator | In Progress | Alawa advises draft IAS application is underway with expected completion at the end of the month. |

| Date | Agenda Item # | Item Description | Responsible Person/ Team | Status | Comments |
|----------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------|------------------------------------------------------------------------------------------------------|
| 18.02.19 | 11.4 COMMUNITY LAND USE PLAN | Alawa and the Northern Territory Government to hold a Community Meeting to discuss the Community Land Use Plan in March in regards to potential locations of essential buildings, such as the clinic, morgue etc. | ALAWA Corporation/ NTG | In Progress | Community Consultation held. NTG currently zoning and drafting plans in partnership with NLC. |
| 08.04.19 | 11.6 ROAD MAINTENANCE | Ken to scope road works | ALAWA / RGRC | In Progress | Bulldozer is expected prior to 07/06/2019 and will scope out works during that time. |

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

| | |
|--------------------|------------------------------|
| ITEM NUMBER | 11.1 |
| TITLE | Animal Management Report |
| REFERENCE | 846465 |
| AUTHOR | Rebecca BURRIE, Veterinarian |

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receives and notes the animal management report from May 2019.**

BACKGROUND

There have been three (3) vet visits to Hodgson Downs (Minyerri) in the 2018/2019 financial year.

The October 15-18 2018 vet visit was the first completed by the Roper Gulf vets in Minyerri.

The March 05-08 was the second vet visit completed by the Roper Gulf vets where an education session was run with the high school class on the 08 March 2019.

The May 20 -24 was the third and final vet visit completed by the Roper Gulf Vets for the financial year. A select group of high school students attended daily work experience, and on 24 May 2019 four (4) talks were given to the school in four (4) cohorts. The school was indispensable in the running of the May visit, offering the vets a room to perform surgery, and being extremely accommodating in education opportunities reaching a wide range of students.

18/19 Vet visits:

2018: October 15 – 18

2019: March 05-08
May 20-24

Local Guide:

The Highschool students were extremely helpful as local guides whilst undertaking work experience. The remainder of the time the vet work unassisted for the door to door visits.



Education:

A select group of high school students in the employment pathways undertook 3-6 hours of daily work experience with the vets from the 21-23 of May 2019. They learnt many skills including data entry into the iPad, surgical preparation, anesthetic monitoring, administering injections under the skin, preparing bread for worming, and worming dogs and cats in the community. Every day, remaining high school students had the opportunity to visit the surgery room, and learn about the vet program, the surgery, the benefits of surgery, as well as the opportunity to have a go at the practical skills listed above. On the 24 of May, a 30-45 min talk was given to grades: 4-6, 2-3, 7-8 and Transition to Year 1. The talks were different from age group to age group but in brief discussed the following:



Grade 4-6

The benefits of dogs in community, the public health issues related to an overpopulation of dogs, appropriate handling of dogs at a young age to prevent behavioural problems, ways to get rid of ticks and fleas at home.

Grade 2-3

What dogs need and how to look after them, how to give medicine safely etc... A pillowcase with food, tick medicine, worm medicine, water, toys, shampoo etc... was passed around a circle and each item was discussed with the class.

Grade 7-8

The diseases that dogs can get and how we can prevent them. With the involvement of students we constructed the insides of a felt dog, and talked about each organ, what it does in the body, and what diseases dogs get in those organs. The zoonotic potential of hookworm, roundworm and scabies was discussed in depth.

Transition to Year 1

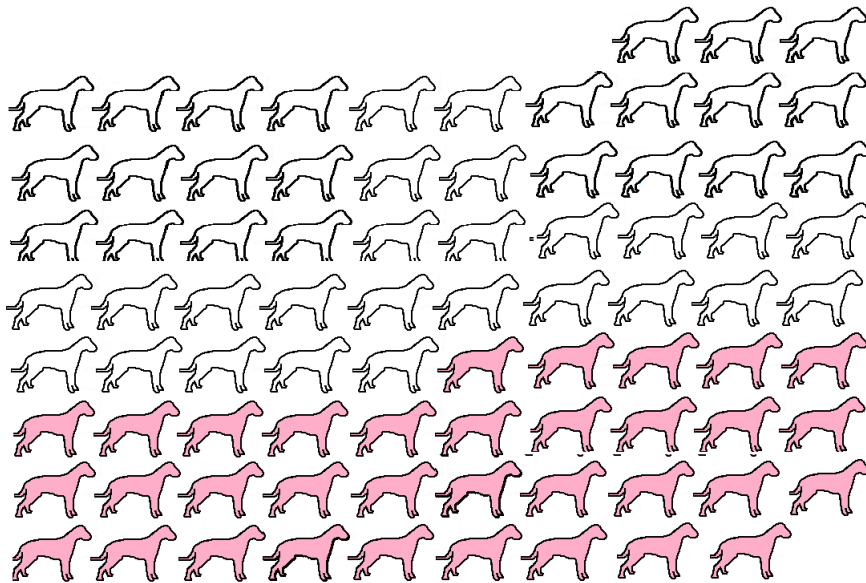
How to recognise dog emotions and body language, and what to do when there is a pack of cheeky dogs coming at you.



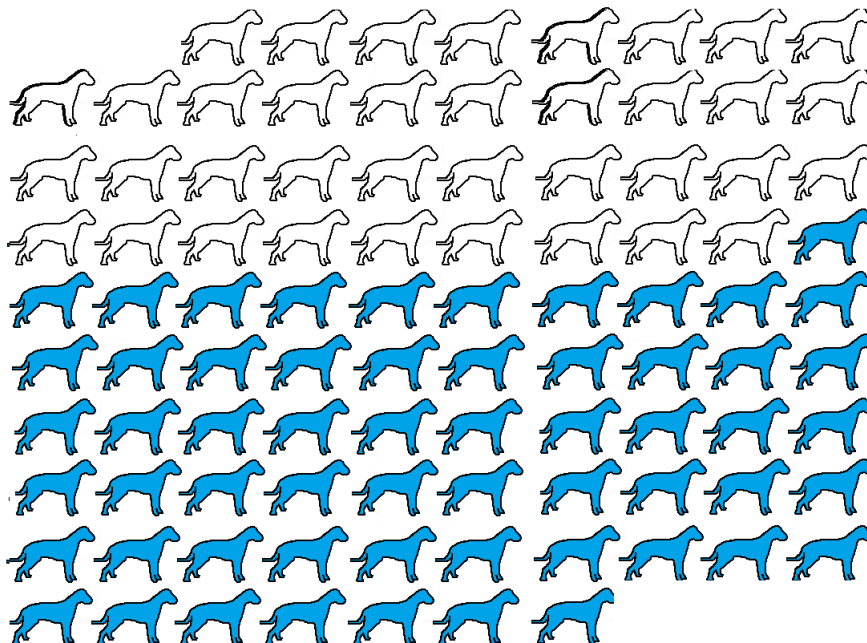
Number of Dogs Desexed in Minyerri

May 2019

Girl Dogs



Boy Dogs



 **Males**
Male dog not desexed

 **Females**
Female dog not desexed

 **Desexed Dog**

Statistics:

| Visit date | Total dogs | Total Cats | Dogs worm & tick medicine | Seen by vet | Animals desexed | Other surgeries | Animals put down | Other |
|---------------|------------|------------|---------------------------|-------------|-----------------|-----------------|------------------|-------|
| October 15-18 | 119 | 1 | 116 | 3 | 1 | 1 | 1 | 1 |
| March 05-08 | 172 | 12 | 126 | 3 | 18 | 1 | 1 | 0 |
| May 20-24 | 176 | 28 | 131 | 3 | 19 | 1 | 0 | 0 |

Some ways of seeing if the animal management program is working are:

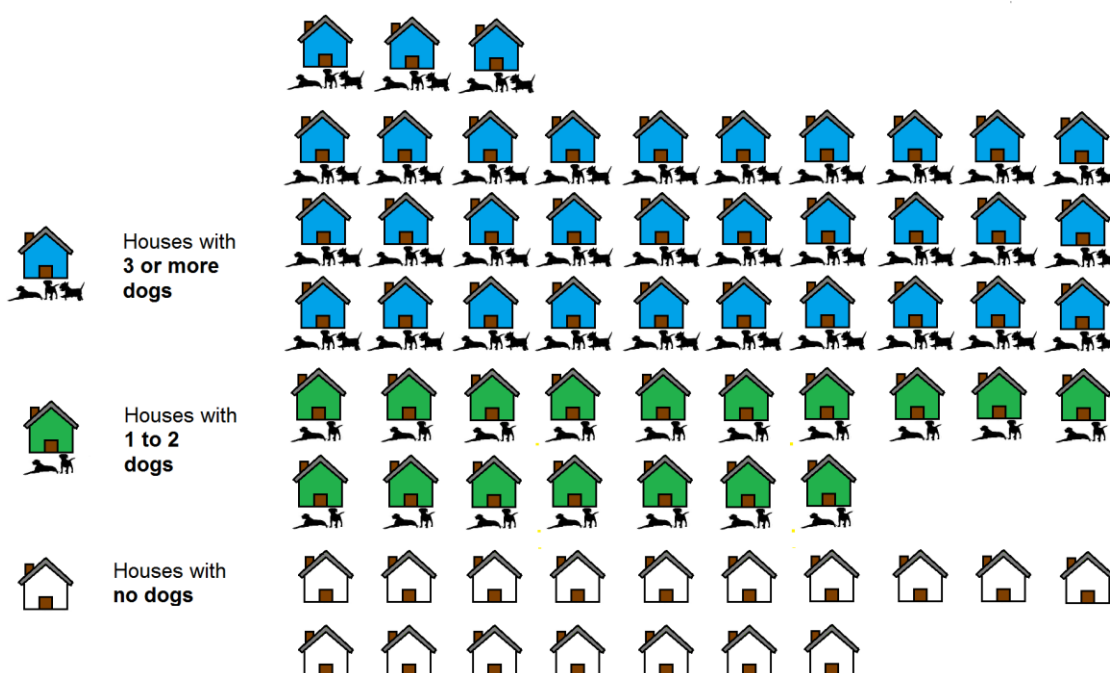
1. How many dogs have had a desexing operation?

If 80% of the dogs in a community have had an operation in then the dogs numbers will stay even – they won't breed up too much. At the moment in Minyerri, 49% of all dogs are desexed. When we look at girl dogs and boy dogs separately, we see that 60% of the girl dogs are desexed, and 39% of the boy dogs are desexed. With more vet visits, we should come closer to that magic 80% desexed dogs.

2. How many houses have more than 2 dogs?

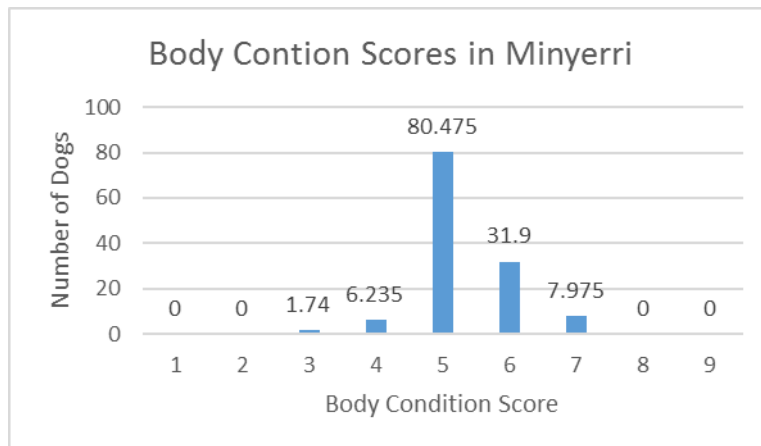
When by-laws come in we will be working towards having 2 dogs per house. At the moment in Minyerri there are 50 houses with dogs. 33 houses have 3 or more dogs living in them. 17 houses have 1-2 dogs, and 17 houses have no dogs.

Number of Dogs in Each House in Minyerri



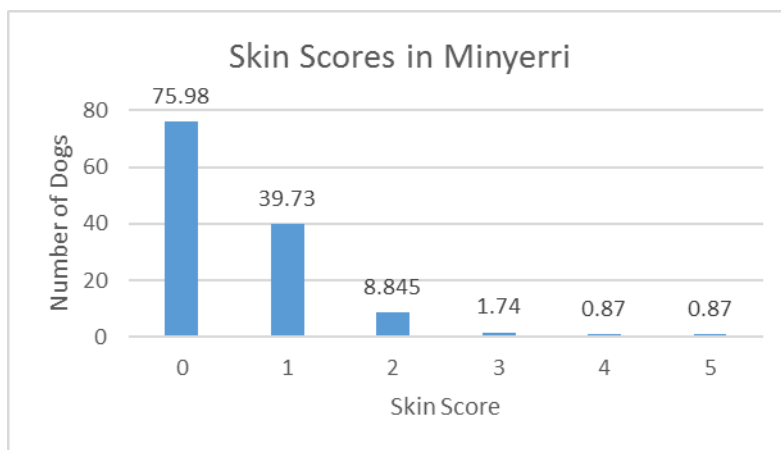
3. Are the dogs fat or thin?

If the dogs are too thin they will be weak. They will catch diseases more easily and pull down bins to find food. Most dogs are well cared for in Minyerri.



4. Do the dogs have mange?

Most of the dogs in Minyerri have good skin. Some dogs have lots of fleas, making half their body itchy and hairless. The medicine the vets give on bread only treats for worms, ticks and scabies, but not fleas. Flea medicine can be bought from the shop or online. The best one to buy is called Nexgard.



Things for Minyerri Local Authority to consider:

- **Communication with Alawa:**

For the last two (2) visits communication with Alawa was challenging. On both occasions the vet was unsure if the visit dates were convenient for Alawa as no emails or phone calls were returned leading up to the visit. This makes the trip stressful, as important organisational elements of the visit i.e. having a local guide, having a room to perform surgery, and knowing that the visit has been advertised to ensure a good uptake by residents- are all unknown to the vet. The vet has discussed this issue with some Alawa staff and expanded the pool of contacts, and hopes that in future communication prior to vet programs will be present.

It would be good to have more male and female dogs desexed in Minyerri. The numbers of desexed dogs has improved since the last visit which is great. It seems that the message is spreading and every visit there is more uptake of the vet program by residents. If members of the Local Authority could keep spreading that message, this would help the vets. As explained in the last Local Authority report, if dogs are desexed there are:

- Less dog fights in community
- Less dangerous and cheeky dogs in community
- Less humbug for the girl dogs
- Less worm eggs building up in the soil, roundworm eggs can make children sick too. Puppies and pregnant dogs always have a lot of worms. They spread these worms in their guna.
- Less Parvo virus spreading through community
- Less chance of feral animals hurting the bush
- Happier and healthier dogs

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

GENERAL BUSINESS



| | |
|--------------------|-------------------------------------------------------------------|
| ITEM NUMBER | 11.2 |
| TITLE | Your Voice, Your Community Campaign |
| REFERENCE | 846468 |
| AUTHOR | Department of Local Government, Housing and Community Development |

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receives and notes the feedback from the Your Voice, Your Community Campaign by the Department of Local Government, Housing and Community Development.**

BACKGROUND

Prior to the Election, the Department of Local Government, Housing and Community Development ran the Your Voice, Your Community campaign to increase electoral enrolments in Community and advise Community members of the benefits of ensuring that their Medicare details are up-to-date.

The Department would like feedback on the Campaign from the Local Authority.

Attached is an executive summary of the campaign as well as a report.

ATTACHMENTS:

- 1 Your Voice Your Community Executive Summary - Attachment C2 - Dashboard
...pdf
- 2 Your Voice. Your Community Campaign Report - Minyerri.docx

Your Voice Your Community - Remote campaign dashboard



Your Voice. Your Community Campaign Report

- The Your Voice Your Community campaign was very successful.
- The aim of this project was
 - To let people know the importance of voting, because it gives people a voice in who represents them in government
 - To increase the number of people on the Northern Territory electoral roll and
 - To encourage people to update their Medicare details
- Why were we keen to undertake this project?
- Because we earn funding from the Commonwealth Government in Canberra based on how many people register on the electoral roll and update their Medicare details.
- **We involved 79 communities, and visited 63 communities** across the Territory between 6 March to 18 April 2019
- Across the Territory we spoke to over **3,658** people
- **267** were enrolled for the first time
- This means that the possible increase in funds for us is around **Three** Million Dollars from this project.
- We had lots of help from your Council – both councillors and Council staff like the CSC's, community leaders, non-government organisations in your community. They all encouraged people to enrol and collected forms so we could get people on the roll.
- **We visited your community on the 26 March and informed of the project.**
- The work isn't over yet.
- Moving forward, it is important that we encourage our friends and family to enrol with us and update their Medicare details at the clinic or at Centrelink.
- If the Northern Territory Government gets more funding from Canberra – it means more services in community – like roads, repairs to homes, community projects like your local authority does.
- Also important that we encourage people to vote – this is your community, voting means you have a voice in choosing who speaks for you in government.

GENERAL BUSINESS



ITEM NUMBER 11.3
TITLE Draft Local Government Bill
REFERENCE 846463
AUTHOR Department of Local Government, Housing and Community Development

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receives and notes the Draft Local Government Bill presentation from the Department of Local Government, Housing and Community Development.**

BACKGROUND

The draft Local Government Bill is now out for consultation and the Department of Local Government, Housing and Community Development would like speak to the Local Authorities in the Roper Gulf Region.

Presentation by representative from the Department of Local Government, Housing and Community Development.

ATTACHMENTS:

- 1 Local Authorities - New Local Government Legislation.pdf

New Local Government legislation

Legislation and Policy Branch

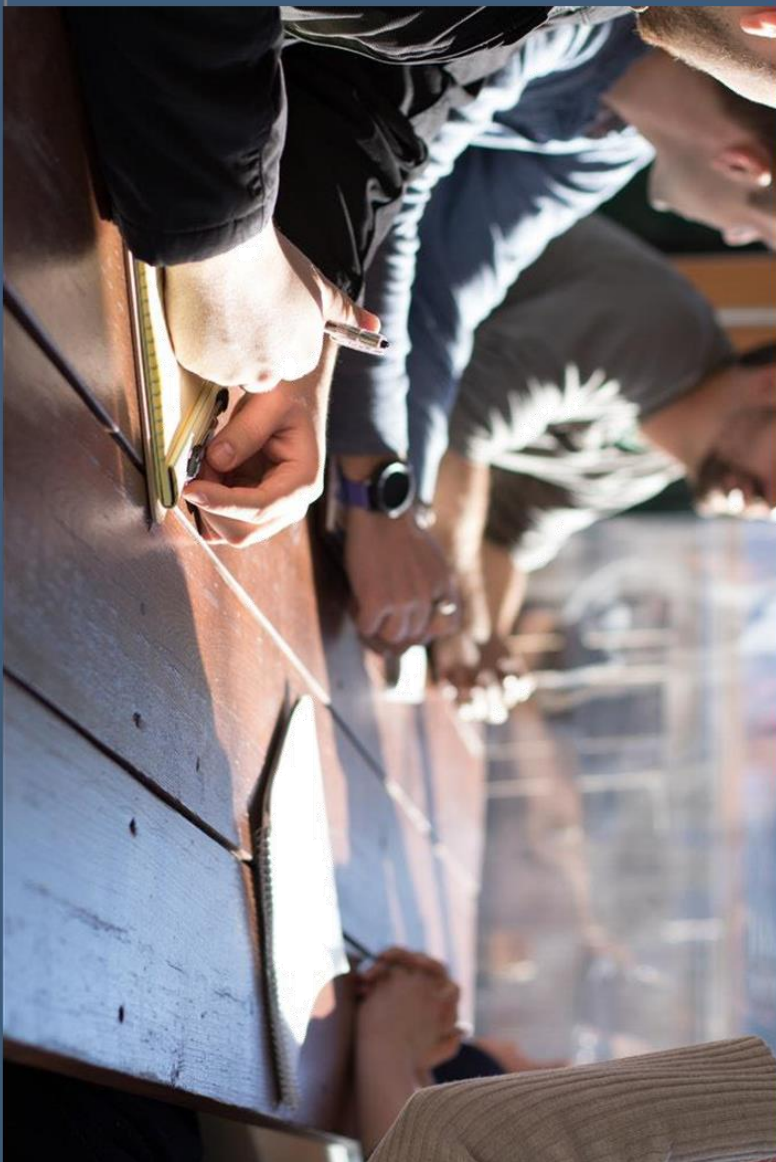
DEPARTMENT OF LOCAL GOVERNMENT, HOUSING AND COMMUNITY DEVELOPMENT

2019

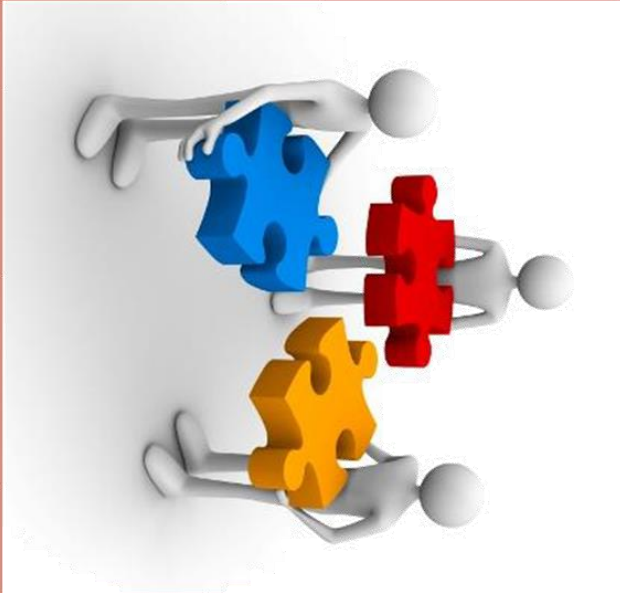


Strengthening local decision making

Local councils to
seek advice and
recommendations from
Local Authorities



Council delegations to Local Authorities



Councils can
delegate to
Local Authorities



Elected member appointments to Local Authorities



No longer automatic
Minimum of one and
maximum of two elected
members



New independent representation review panel



Annual plan and annual report



Plan must be adopted
by 30 June each year
(no longer 31 July)

All delegations made
to Local Authorities
must appear in
annual report



Conflict of interest definition clarification



Offence for misleading information

Expanding the range of
people affected



Some other changes to the Local Government Act



New CEO eligibility requirements

New council member eligibility requirements



To view all the changes to the Local Government Act

Please visit our website:

<http://dlghcd.nt.gov.au/our-services/local-government2/local-government-bill-consultation>



Downloadable copies of the consultation draft and information sheet are available



Questions??



HAVE YOUR SAY / ASK A QUESTION / REQUEST THE BILL / INFO SHEET

Email

LGLaw.DLGHCD@nt.gov.au

ASK QUESTIONS



Hugh 8995 5118
Michaela 8996 8831

CONSULTATION IS
OPEN AND CLOSES 18
JULY 2019

WE ARE HAPPY TO
COME AND GIVE MORE
PRESENTATIONS



GENERAL BUSINESS



| | |
|--------------------|------------------------------------------------|
| ITEM NUMBER | 11.4 |
| TITLE | Chairperson for the Local Authority |
| REFERENCE | 846462 |
| AUTHOR | Ashleigh Anderson, Local Authority Coordinator |

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receives and notes the information regarding the appointment of a Chairperson of the Hodgson Downs Local Authority;**
- (b) **That the Hodgson Downs Local Authority appoints a Chairperson for a period of 12 Month(s).**

BACKGROUND

At present, each Local Authority has a rotating Chairperson, that is, it is decided on the day on who will chair the meeting.

This is problematic for the following reasons:

- I. Guideline 8, clause 12.2 states “*That agenda **must** be prepared in consultation with the Chair of the Local Authority...*” At present this is not happening in consultation with the Chair, but with the Directors and Chief Executive Officer;
- II. *Local Government Act 2008 s.63(2) “The CEO may, at the request of the Chair of a Local Authority, Local Board or Council Committee, convene a meeting of the Local Authority, Local Board or Committee”* Meaning that the CEO cannot actually call for a meeting, only the Chairperson of that Local Authority can request the CEO to call a meeting.

The difficulty commonly faced at the moment with Local Authority meetings being cancelled is that oftentimes a new date is not rescheduled, this is somewhat due to the above point (II.) being that only a Chairperson can convene a meeting. Without a dedicated Chairperson, the meeting cannot be called.

The recommendation is that the Local Authority appoint an appointed member to be Chairperson for a period of 12 month(s).

ATTACHMENTS:

GENERAL BUSINESS

| | |
|--------------------|------------------------------------------------|
| ITEM NUMBER | 11.5 |
| TITLE | Elected Member Report |
| REFERENCE | 847191 |
| AUTHOR | Ashleigh Anderson, Local Authority Coordinator |

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receives and notes the Elected Member Report.**

BACKGROUND

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website (www.ropergulf.nt.gov.au) and can be provided upon request at all the Council offices.

At the Special Meeting of Council held in Katherine on Tuesday 25 June 2019 decisions include:

- That Council appoints the preferred candidate, **Mr. Phillip LUCK**, to the position of Chief Executive Officer in accordance with the *Local Government Act 2008* s100(4), and pursuant to the conditions outlined in the Contract of Employment.

At Ordinary Meeting of Council held in Katherine on Wednesday 26 June 2019 decisions include:

- That Council receives and notes the following Ward Reports:
 - South West Gulf Ward Report;
 - **Never Never Ward Report;**
 - Yugul Mangi Ward Report;
 - Nyirrangulung Ward Report;
 - Numbulwar Numbirindi Ward Report.
- That council approves the recommendations of the Mataranka Local Authority from the minutes of 04 June 2019.

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council receives and notes acquittal of the Special Purpose Grant of \$322,500 (GST Exclusive) for the purchase of three (3) front end loaders;
- That Council acknowledge the funding received from the Northern Territory Government in respect of the project;
- That Council receives and notes the draft 2019-20 Regional Plan;
- That Council resolves to put the draft 2019-20 Regional Plan out for public consultation for 21 days as prescribed by applicable law;
- That Council sign, date and seal one copy of the contract for National Agent and Access Point Services, valued at \$741,748 (GST exclusive);
- That Council approves the Energy Efficient and Sustainability Grant of \$90,000 (GST Exclusive), provided by the Department of Local Government, Housing and Community Development, by signing and dating one copy of the agreement;
- That Council acknowledge the Department of Local Government, Housing and Community Development for its support in respect of the project;
- That Council receives and notes the Local Authority Projects updates as at June 2019;

- That the Council approves the following staff for the tender assessment panel for the Mulgan Camp Upgrades Project:
 - Chief Executive Officer
 - Director Commercial Services
 - Manager Contracts
 - Project Coordinator
- That the Council approves the request for procurement exemption regarding tender requirements to the Department of Local Government, Housing and Community Development for the Minyerri Local Roads Project;
- That Council receives and notes *Local Government Act* review presentation;
- That Council receives and notes update pertaining to By-Laws development;
- That Council holds a workshop pertaining to By-Laws development on Monday 22 July 2019 commencing at 1330hrs;
- That Council receives and notes the Mayor has been accepted as an executive of LGANT representing Regional Councils and Shires;
- That Council deals with the Green Park clean-up matter by way of a Regulatory Order;
- That Council commits \$1.3M towards the Mataranka Community Hub as a co-contribution;
- That Council rescinds resolution pertaining to Cr Annabelle DAYLIGHTS leave of absence;
- That Council receives and notes the report regarding Local Authority Chairperson appointment in accordance with the *Local Government Act 2008* s.61(1)(a);
- That Council requests each Local Authority nominate a chairperson for a period of twelve (12) months.

At Ordinary Meeting of Council held in Katherine on Wednesday 24 July 2019 decisions include:

- That Council receives and notes the following Ward Reports:
 - South West Gulf Ward Report;
 - **Never Never Ward Report;**
 - Yugul Mangi Ward Report;
 - Nyirrangulung Ward Report;
 - Numbulwar Numbirindi Ward Report.
- That council approves the rescheduling of the Hodgson Downs Local Authority meeting date from Monday 12 August 2019 to Monday 16 September 2019.

All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.

- That Council approves Round 1 of the Community Grants Program to be conducted from 01 August 2019 to 12 September 2019;
- That Council approves Round 2 of the Community Grants Program to be conducted from 19 October 2019 to 30 November 2019;
- That Council accepts funding of \$165,000(GST Exclusive) provided by the Department of Health for the Healthy Homes Environmental Health Project;
- That Council approve the disposal of the ablution block from Mataranka Sports Grounds (Asset ID: BU-150043/AMID:20099) by sale by open tender;
- That Council accepts the Community Childcare Fund Deed of Variation, which provides additional Crèche funding of \$198,278 (GST Exclusive);
- That Council acknowledge additional funding provided by the Commonwealth Government in respect of the activity;
- That Council adopts the Roper Gulf Regional Council Plan 2019-2020;
- That Council, pursuant to Section 24(1) of the *Local Government Act* adopts the Roper Gulf Regional Council Regional Plan 2019-2020;
- That Council, pursuant to Section 128(1) of the *Local Government Act* adopts the 2019-2020 Budget;
- That Council, pursuant to Section 126(1) of the *Local Government Act* adopts the 2018-2021 Long Term Financial Plan;

- That Council, pursuant to Section 155(1) of the *Local Government Act* adopts and approves the 2019-2020 Declaration of Rates;
- That Council, pursuant to Section 71(2) of the *Local Government Act* adopts and approves the 2019-2020 Council Member Allowances;
- That Council, pursuant to Guideline 8 of the *Local Government Act* adopts and approves the 2019-2020 Local Authority Member Allowances;
- That Council awards the contract for the Mulgan Camp House Renovations Program to the Kendall Building Company for \$821,214.50 (GST Inclusive);
- That Council appoints Shirley ROBERTS and Wayne ROY to the Jilkminggan Local Authority.

Full Agendas and Minutes from Council and Committee meetings are publically available on the Roper Gulf Regional Council website at:
www.ropergulf.nt.gov/reports-publications/council-meetings-agendas-and-minutes/
A printed copy can be requested at any Roper Gulf Council Office.

ATTACHMENTS:

GENERAL BUSINESS



| | |
|--------------------|----------------------------------------------|
| ITEM NUMBER | 11.6 |
| TITLE | Annual Civic Events and Festival Commitments |
| REFERENCE | 846466 |
| AUTHOR | Prue LANE, Communications Coordinator |

RECOMMENDATION

(a) **That the Hodgson Downs Local Authority reviews the relevant Council confirmed list of annual Civic Events and Festivals:**

- **Australia Day**
- **Clean Australia Day**
- **ANZAC Day**
- **NAIDOC Week**
- **Barunga Festival**
- **Yugul Mangi Festival**
- **Borrooloola and District Show**
- **Great Northern Clean Up**
- **Never Never Festival**
- **Walaman Festival**
- **Citizenship Ceremonies**
- **Numbulwar Numbirindi Festival**

BACKGROUND

At the Ordinary Meeting of Council on 14 September 2017 Council confirmed its annual commitment to civic events and festivals within the Roper Region.

(a) That Council endorse providing support to the following Civic Events and Festivals.

- Australia Day
- Clean Australia Day
- ANZAC Day
- NAIDOC Week
- Barunga Festival
- Yugul Mangi Festival
- Borrooloola and District Show
- Great Northern Clean Up
- Never Never Festival
- Walaman Festival
- Citizenship Ceremonies

ISSUES/OPTIONS/SWOT

Council provides facilities and resources to support these events and needs to ensure there is adequate funding and resources available. Council would like the Local Authorities to provide their thoughts on how relevant the 2019 Events were to their community, as to run them more smoothly and what the communities would actually like to do with these events.

ATTACHMENTS:

- 1 2020 Events calendar - DRAFT.pdf



Roper Gulf Regional Council Civic Events Calendar 2020

| Month | Day | Event |
|-----------|-------------|----------------------------------|
| September | Sunday 1 | Competition ends for 2020 season |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| October | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| November | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| December | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| January | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| February | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| March | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| April | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| May | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| June | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| July | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| August | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| September | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| October | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| November | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |
| December | Sunday 1 | |
| | Monday 2 | |
| | Tuesday 3 | |
| | Wednesday 4 | |
| | Thursday 5 | |
| | Friday 6 | |
| | Saturday 7 | |

GENERAL BUSINESS



| | |
|--------------------|------------------------------------------------------------------|
| ITEM NUMBER | 11.7 |
| TITLE | Council Financial Report - Month June 2019 Expenditure Report |
| REFERENCE | 846470 |
| AUTHOR | Lokesh ANAND, Chief Financial Officer |

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receives and notes the Financial (Expenditure) Report for the 2018-19 financial year.**

BACKGROUND

As per the *Local Government Act 2008* and Guideline 8, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends and overspends in few activities as outlined in the attached expenditure report. The explanation for these underspends and overspends for each directorate is as follows:

Directorate of Corporate Governance

The total underspends under this directorate is \$2,747. There are two major activities contributing to this underspend – Local Authority and Local Authority Project, the total amount of underspend is immaterial.

Directorate of Commercial Services

The total of underspends under this directorate is \$177,725. The major activity contributing to this underspend is Service Fee – Community Development Program (CDP). The invoices for CDP services provided by Alawa Aboriginal Corporation for the months of May and June 2019 is not yet received, resulting in underspend for the reporting period.

Directorate of Council and Community Services

The total underspends under this directorate is \$22, which is an immaterial amount.

FINANCIAL CONSIDERATIONS

Nil

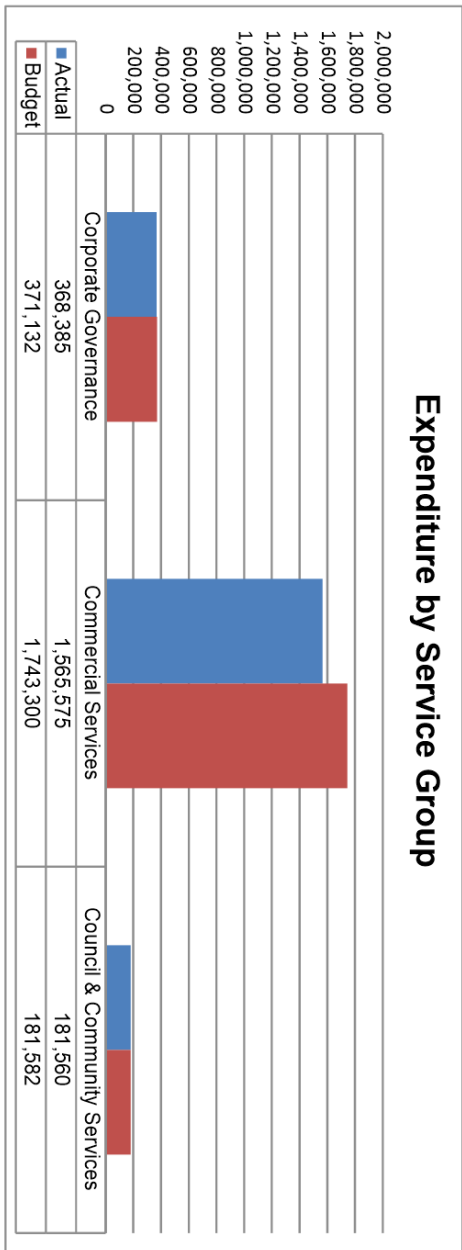
ATTACHMENTS:

- 1 Hodgson Downs Local Authority - Expenditure Report 30.06.2019.pdf

Roper Gulf Regional Council
Hodgson Downs
Expenditure Report as at 30th June 2019



| Expenditure by Service | June 2019 | | June 2019 Variance | Annual Budget | Percentage of Budget Spent |
|------------------------------|------------------|------------------|--------------------|------------------|----------------------------|
| | Actual | Budget | | | |
| Corporate Governance | 368,385 | 371,132 | 2,747 | 371,132 | 99% |
| Commercial Services | 1,565,575 | 1,743,300 | 177,725 | 1,743,300 | 90% |
| Council & Community Services | 181,560 | 181,582 | 22 | 181,582 | 100% |
| Total Expenditure | 2,115,520 | 2,296,014 | 180,494 | 2,296,014 | 92% |



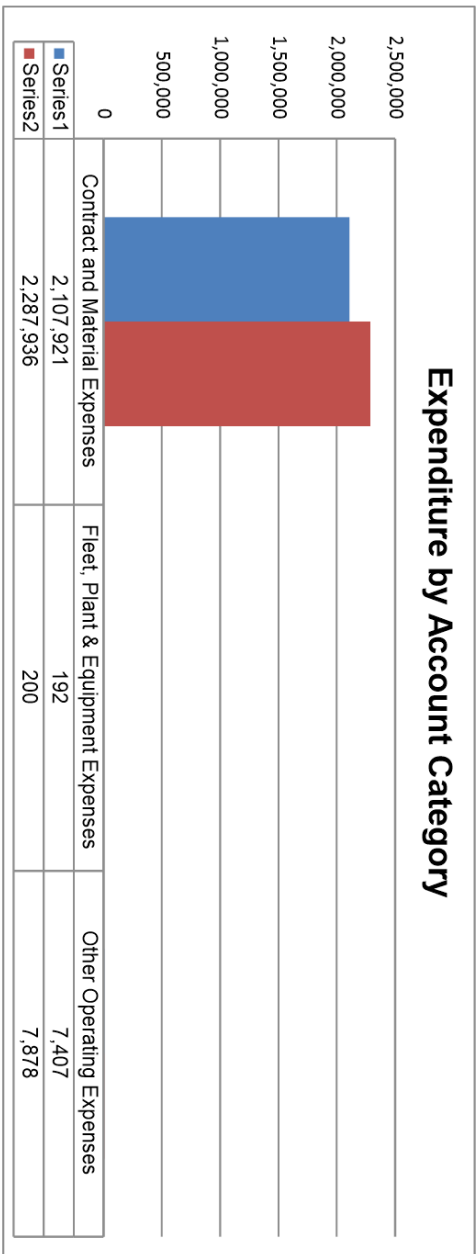
Roper Gulf Regional Council
Hodgson Downs
Expenditure Report as at 30th June 2019



Expenditure by Account Category
 Contract and Material Expenses
 Fleet, Plant & Equipment Expenses
 Other Operating Expenses
Total Expenditure

| | June 2019 <i>Actual</i> | June 2019 <i>Budget</i> | June 2019 <i>Variance</i> | Annual <i>Budget</i> | Percentage <i>of Budget Spent</i> |
|-----------------------------------|----------------------------|----------------------------|------------------------------|-------------------------|--------------------------------------|
| Contract and Material Expenses | 2,107,921 | 2,287,936 | 180,015 | 2,287,936 | 92% |
| Fleet, Plant & Equipment Expenses | 192 | 200 | 8 | 200 | 96% |
| Other Operating Expenses | 7,407 | 7,878 | 471 | 7,878 | 94% |
| Total Expenditure | 2,115,520 | 2,296,014 | 180,494 | 2,296,014 | 92% |

Expenditure by Account Category



Roper Gulf Regional Council
Hodgson Downs
Expenditure Report as at 30th June 2019



| Activity Listing | June 2019 Actual | June 2019 Budget | June 2019 Variance | Annual Budget | Explanation |
|-----------------------------------------------------|------------------|------------------|--------------------|------------------|---------------------------------------------------------------------------------------------|
| Corporate Governance | | | | | |
| 106 - General Council Operations | 365,648 | 365,648 | 0 | 365,648 | |
| 131 - Council and Elected Members | 99 | 0 | 99 | 0 | Immaterial variance |
| 132 - Local Authority | 2,638 | 4,178 | 1,540 | 4,178 | Underspend is due to LA members absences from attending the meetings. |
| 138 - Local Authority Project | 0 | 1,306 | 1,306 | 1,306 | Please find attached project register for details. |
| Sub Total | 368,385 | 371,132 | 2,747 | 371,132 | |
| Commercial Serv. | | | | | |
| 221 - Territory Housing Tenancy Management Contract | 1,996 | 2,300 | 304 | 2,300 | Immaterial variance |
| 314 - Service Fee - CDP | 1,563,580 | 1,741,000 | 177,420 | 1,741,000 | Invoices for Alawa Aboriginal Corporation for May - June 2019 is not yet received and paid. |
| Sub Total | 1,565,575 | 1,743,300 | 177,725 | 1,743,300 | |
| Council & Comm. Serv | | | | | |
| 355 - National Disability Insurance Scheme | 5 | 0 | 5 | 0 | |
| 401 - Night Patrol | 181,555 | 181,582 | 27 | 181,582 | Immaterial variance |
| Sub Total | 181,560 | 181,582 | 22 | 181,582 | |
| Total Expenditure | 2,115,520 | 2,296,014 | 180,494 | 2,296,014 | |

GENERAL BUSINESS



ITEM NUMBER 11.8
TITLE Governance Report - Local Authority
Project Register Update
REFERENCE 846472
AUTHOR Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

- (a) **That the Hodgson Downs Local Authority receives and notes the updated report on Local Authority Project Funding as at 21 July 2019.**

BACKGROUND

Since 2014, the Hodgson Downs Local Authority has received a total of \$377,400 in Local Authority Project Funding from the Department of Local Government, Housing and Community Development.

All received project funding is allocated for the upgrade of local roads.

Please find the attached summary and status of the project/s that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

- 1 Hodgson Downs Project Register 21.07.19.pdf

Hodgson Downs Local Authority Project Funding - As at 21.07.19

| | | |
|--------------------------------------------------------|----|------------|
| Funds received from Department | \$ | 377,400.00 |
| Funds allocated to projects by Local Authority Members | \$ | 377,400.00 |
| Surplus/(Deficit) from completed projects | \$ | - |
| Remaining unallocated funds | \$ | - |

| Project ID | Projects | Prict Budget | Actual Expenditure | Project Status |
|------------------------------|---------------------|----------------------|----------------------|------------------------------------------------------------|
| 1913801 | Local Roads Upgrade | \$ 377,400.00 | \$ 176,093.68 | In Progress, additional \$173,280 is allocated on 11.10.18 |
| Total project budgets | | \$ 377,400.00 | \$ 176,093.68 | |