



AGENDA

MATARANKA LOCAL AUTHORITY MEETING

TUESDAY, 03 DECEMBER 2019

Notice is given that the next Mataranka Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 03 December 2019
- The Mataranka Community Hall,
- Commencing at 5:30PM

Your attendance at the meeting will be appreciated.

Phillip LUCK
Chief Executive Officer

MATARANKA CURRENT MEMBERSHIP:

List Members of LA

Elected Members

- 1. Mayor Judy MacFarlane**
- 2. Cr Annabelle Daylight**
- 3. Cr Ossie Daylight**

Appointed Members

- 1. Diane Angel**
- 2. Margaret Minnett**
- 3. Sue Edwards**
- 4. Alan Chapman**
- 5. Michael Somers**
- 6. Jill Emerson-Smith**
- 7. Rachael Walters**

MEMBERS: 10

COUNCIL: 3

LA: 7

QUORUM: 6 (minimum requirement)

PROVISIONAL: 4

Explanatory Note:

Meetings must meet a 'quorum' of 50% + 1 of all members.

If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.

During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.

Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.

A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.

Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work

PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis, dum wek brabli gudbalawei, en im laibliwan”.

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CONFIRMATION OF PREVIOUS MINUTES



ITEM NUMBER 5.1
TITLE Confirmation of Previous Minutes
REFERENCE 867178
AUTHOR Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

That the Mataranka Local Authority confirms the minutes taken at the Mataranka Local Authority Meeting held on 01 October 2019 to be a correct record of that meetings decisions and proceedings.

BACKGROUND

The Mataranka Local Authority met with quorum on 01 October 2019 at 5:30pm, attached are the recorded minutes of that meeting.

The next Mataranka Local Authority is scheduled to be held on **Tuesday 04 February 2020 at 5:30pm.**

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 MAT_01102019_MIN_SAVED.pdf



MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING HELD AT THE
MATARANKA COMMUNITY HALL, MATARANKA ON TUESDAY, 01 OCTOBER
2019 AT 5:30 PM

PRESENT/STAFF/GUESTS

1.1 Elected Members

- Mayor Judy MacFARLANE - **Chairperson**

1.2 Appointed Members

- Diane ANGEL
- Jill EMERSON-SMITH
- Sue EDWARDS
- Michael SOMERS
- Rachael WALTERS
- Alan CHAPMAN

1.3 Staff

- Phillip LUCK – Chief Executive Officer
- Paul BERTHON – Council Services Coordinator
- Ashleigh ANDERSON – Local Authority Coordinator
- Mandy DEVEREUX – Senior Administration Support Officer (minute taker)

1.4 Guests

- Clair OBRIEN – Mataranka Better Half Club

MEETING OPENED

The Mataranka Local Authority Meeting opened at 5:42pm with **QUORUM** The Mayor welcomed Members, including the new Local Authority Member Rachael WALTERS, Staff and Guests and the Roper Gulf Regional Council Pledge was read.

WELCOME TO COUNTRY

APOLOGIES AND LEAVE OF ABSENCE**4.1 APOLOGIES AND LEAVE OF ABSENCE**

270/2019 RESOLVED (Sue EDWARDS/Michael SOMERS)

CARRIED

- (a) That the Mataranka Local Authority accepts the apologies from Local Authority Member Margaret MINNETT, noting that Councillor Annabelle DAYLIGHT and Councillor Ossie DAYLIGHT were absent without apology.

CONFIRMATION OF PREVIOUS MINUTES**5.1 CONFIRMATION OF PREVIOUS MINUTES**

271/2019 RESOLVED (Diane ANGEL/Jillian EMERSON-SMITH)

CARRIED

- (a) That the Mataranka Local Authority confirms the draft minutes from the Mataranka Local Authority meeting held on Tuesday 02 April 2019, as a correct record of its decisions and proceedings;
- (b) That the Mataranka Local Authority confirms the draft minutes from the Mataranka Local Authority meeting held on Tuesday 04 June 2019, as a correct record of its decisions and proceedings;
- (c) That the Mataranka Local Authority confirms the draft minutes from the Mataranka Local Authority meeting held on Tuesday 06 August 2019, as a correct record of its decisions and proceedings.

CALL FOR ITEMS OF OTHER BUSINESS*Nil***DISCLOSURES OF INTEREST***There were no declarations of interest at this Mataranka Local Authority.***BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

272/2019 RESOLVED (Sue EDWARDS/Alan CHAPMAN)

CARRIED

- (a) That the Mataranka Local Authority receives and notes the Action List;
- (b) That the Mataranka Local Authority agrees to remove the item Mataranka Airstrip Lighting from the action list;
- (c) That the Mataranka Local Authority recommends the removal of all completed actions from the list items;
- (d) That the Mataranka Local Authority requests that Council seek out and apply for grants for the Statues in Stan Martin Park;
- (e) That the Mataranka Local Authority requests that Council continue to pursue avenues for increased Health Services in Mataranka.

INCOMING CORRESPONDENCE*Nil***OUTGOING CORRESPONDENCE***Nil*

GENERAL BUSINESS**11.1 ELECTED MEMBER REPORT**

273/2019 RESOLVED (Diane ANGEL/Michael SOMERS) *CARRIED*

- (a) That the Mataranka Local Authority receives and notes the Elected Member Report.

11.2 COUNCIL SERVICES REPORT

274/2019 RESOLVED (Sue EDWARDS/Alan CHAPMAN) *CARRIED*

- (a) That the Mataranka Local Authority receives and notes the Council Services Report for August 2019.

11.3 COMMUNITY SAFETY SERVICES REPORT

275/2019 RESOLVED (Diane ANGEL/Alan CHAPMAN) *CARRIED*

- (a) That the Mataranka Local Authority receives and notes the Community Safety Services Report.

11.4 2018-19 LOCAL AUTHORITY PROJECT FUNDING

276/2019 RESOLVED (Alan CHAPMAN/Jillian EMERSON-SMITH) *CARRIED*

- (a) That the Mataranka Local Authority receives and notes receives and notes the signed Certification for 2018-19 Local Authority Project Funding.

11.5 COUNCIL FINANCIAL REPORT - AUGUST 2019

277/2019 RESOLVED (Rachael WALTERS/Diane ANGEL) *CARRIED*

- (a) That the Mataranka Local Authority receive and note the Financial (Expenditure) Report for the month of August in the 2019-20 financial year.

11.6 GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE

278/2019 RESOLVED (Sue EDWARDS/Diane ANGEL) *CARRIED*

- (a) That the Mataranka Local Authority receive and note the updated report on Local Authority Project Funding as at 11 September 2019;
- (b) That the Mataranka Local Authority allocates \$1,900 of Local Authority Project Funding towards the printing of Town Maps.

OTHER BUSINESS

Nil

CLOSE OF MEETING

The meeting terminated at 7:53pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE
Mataranka Local Authority Meeting HELD ON Tuesday, 01 October 2019 AND
CONFIRMED 03 December 2019.

Chairperson

BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER	8.1
TITLE	Action List
REFERENCE	867216
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION:

That the Mataranka Local Authority:

- (a) **Receives and notes the Action List;**
- (b) **Approves the removal of all completed Action List items.**

Current Actions

Date	Item No	Agenda Item	Action Required	Responsible Person	Status	Update
02.04.19		Playground at Mulgan Camp	Updates on the installation of the Mulgan Camp Playground	GM IS&P	Completed	Playground has been installed.
02.04.19	12.2	Tourism Membership	CEO to present LA with Information on NT Tourism membership	CEO	Ongoing	Information will be provided at the December Meeting.
06.08.19	11.14	Seating for Museum / Library	LA members to approve quotes for 4x table and chair sets	CEO	Ongoing	Estimated cost per set is \$180.00 available in blue and white. Local Authority to approve allocation of \$720.00 towards purchase.
06.08.19	11.17	Stan Martin Park irrigation	Investigate options for irrigation in park to decrease the damage to the statues.	CSC	Ongoing	Fabricated some directional sprinklers and reflectors.

Long Term and Advocacy

Date	Item No	Agenda Item #	Action Required	Responsible Person	Status	Update
01.08.17		Sport and Recreation ground toilets	Replacement of the Toilet Block at the Sport and Recreation grounds	GM IS&P	Ongoing	Plans will be available at the December meeting.
01.08.17	11.8	Mataranka Master Plan	NTG Local Strategic Infrastructure Fund	GM IS&P	Ongoing	No current timeline.
04.12.18	11.12	Mataranka Cemetery Master Plan	Development of a Cemetery Master Plan	GM IS&P	Ongoing	Ongoing work being conducted.
06.08.19	11.11	Statues in Stan Martin Park	Application of Grants to upgrade Statues	CEO	Ongoing	No update.
06.08.19	11.15	Sunrise Doctor	Pursue avenues for increased health services in Mataranka	DoH - Advocacy	Ongoing	No update.

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.1
TITLE	Elected Member Report
REFERENCE	867241
AUTHOR	Ashleigh ANDERSON, Local Authority Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Elected Member Report.

BACKGROUND

The Elected Member Report provides Local Authorities with a summary of the decisions made at Ordinary Meetings of Council and Committee meetings since the previous Local Authority Meeting. The aim of this report is to convey the information from those meetings to the Local Authority members, and then from the Local Authority to the wider community.

Complete details of all Council, Committee and Local Authority agendas and minutes, are publicly available at www.ropergulf.nt.gov.au and can be provided upon request and all the Roper Gulf Regional Council offices.

Decisions from the Ordinary Meeting of Council on 30 October 2019 include that Council:

- Receives and notes the Never Never Ward Report;
- Approves the recommendations of the Mataranka Local Authority from the minutes of 01 October 2019;
- That Council receives and notes Emergency Response policy and provisions, particularly how they were applied to recent Mataranka Bushfires Emergency;
- That Footpaths in communities be added as an Action List item;
- Draws the winner of the 2019 Community Satisfaction Survey – Daphne Mawson was named the winner;
- Adopts the draft 2018/2019 Annual Report, including its Financial Statements, as a true and accurate report on the goals outlined in the 2018/2019 Regional Plan, in accordance with the *Local Government Act 2008* section 199, with amendments to formatting for publishing purposes;

Upcoming Council Meetings

12 December 2019	11:00am	Opening of Chambers	Katherine Support Centre
13 December 2019	8:30am	Ordinary Meeting of Council	Katherine Support Centre
30 January 2020	8:30am	Finance Committee Meeting	Katherine Support Centre
26 February 2020	8:30am	Ordinary Meeting of Council	Katherine Support Centre

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.2
TITLE	Council Services Report
REFERENCE	864689
AUTHOR	Paul BERTHON, Council Services Coordinator

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Council Services Report for December 2019.

Core Services111 – *Councils Services General*

- Senior Administrative Support Officer attended a Centrelink Information Session in Katherine; and
- Work Health and Safety did a presentation in November for Safe Work Month followed by a BBQ.

160– *Municipal Services*

- Recycling 150,838 units sent for recycling since October;
- Mulggan Camp – Playground completed and also housing upgrade including transient camp completed;
- Fires at Mataranka – thanks to all who participated in fighting the fires as a whole very lucky with property and lives;
- Bitter Springs has reopened as no doubt you are all aware.
- Department of Infrastructure, Planning and Logistics (DIPL) contractors have completed tree maintenance along Roper Terrace and the truck bays, looks very pleasing;
- Sign has been put in place at the old Railway Station siding.

Agency Services314 – *Community Development Program (CDP)*

- CDP

348 – *Library*

- The Library stats for the last reporting period was:
Adults:120
Children under 5yrs: 55
- Museum stats for the same reporting period are: Adults 22, Children: 0

350 – *Centrelink*

- The Centrelink Office has been opened each working day. The Centrelink remote team visited in November.

404 – *Indigenous Sports and Recreation*

- Sports and Recreational Officer position is still vacant and being advertised.

407 – *Remote Sports and Recreation*

- Nil to report.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	11.3
TITLE	Community Safety Services Report
REFERENCE	866100
AUTHOR	Maddison LEE, Community Safety Senior Administration Support Officer

RECOMMENDATION

That the Mataranka Local Authority receives and notes the Community Safety Services Report.

The Mataranka Community Safety Team have a dedicated Community Safety Coordinator (Central Arnhem), Maddison Lee. She also coordinates Jilkminggan Community Safety. The Community Safety Program delivers Community Safety Patrol (Night Patrol) and Sport and Recreation.

401: Community Safety Patrol (formerly Night Patrol)

- Number of adults assisted: Male: 369 Female: 380
- Number of youth assisted: Male: 26 Female: 44
- Number of Current staff: Male: 2 Female: 1
- Number of Community Safety Meetings Held: 1
- Number of times police were called: 0
- Stand out issues are, and steps we have taken to prevent these issues from occurring: Mataranka team work to ensure that community members are safe and back in Mulgan camp, especially when intoxicated, in order to minimise risk of harm due to road accidents.
- Success stories: On the 24 October 2019 Renae Jarrett (WHS Coordinator) and Linda Harpur (Assistant HR Manager) came to Mataranka to assist the COMSAF Coordinator in a spot Drug and Alcohol test. This also accompanied a staff meeting.
- Next Community Safety Committee Meeting to be held on the 9 December 2019.

404: Indigenous Sport and Recreation

- Number of Adults using Indigenous Sport and Recreation: Male: 0 Female: 0
- Number of Youth using Indigenous Sport and Recreation: Male: 91 Female: 74
- List of activities held during the last period: 15
- Number of Current staff: Male: 0 Female: 0
- Success stories: Had a significant number of children attend the October School Holiday program with some parents/carers staying to assist supervise children during activities;
- Since Netball Training is finished- we now do sport activities on Tuesday's;
- On Wednesday's there is art and craft activities and some sort of sport activity;
- On Sport and Recreation afternoons Roper Gulf Regional Council provides children with healthy snacks;
- Will be using the Sport and Recreation grounds in the School Holidays;
- Have received a lot of positive feedback from school teachers and parents.

ATTACHMENTS:

GENERAL BUSINESS



ITEM NUMBER	11.4
TITLE	Community Development Programme
REFERENCE	867776
AUTHOR	Janette HAMILTON, Community Development Program Regional Manager

RECOMMENDATION

That the Mataranka Local Authority receive and note Mataranka CDP Report

BACKGROUND

Current CDP caseload for Mataranka is 41 participants out of this 14 are in employment which is a great effort. CDP will continue to support Job Seekers with applications for any local vacancies advertised. Two CDP participants were employed with the builders completing the repairs and renovations to housing at Mulgan Camp, 1 has continued his employment with them and now is located at Beswick for the repairs and refurbishments in that Community.

CDP training activities have included Chainsaw training with BIITE, NT Drive safe, and Work Health and Safety. Women participants have predominantly continued with their arts and crafts and soft wood carvings and paintings. Male participants have continued to assist the Municipal team with assistance provided with the fence repairs at the oval, whipper snipping around Mulgan Camp, rubbish removal and assistance with moving residents to temporary accommodation in Mulgan Camp during the building repairs and refurbishments.

CDP will continue discussions with participants to identify training needs that will benefit both participants and Community.

ISSUES/OPTIONS/SWOT

Royalty monies paid affected attendance in activities and appointments for the duration that extra money was in town. A lot of deaths and funerals in the Roper region have had an impact on participation, Counselling services have been offered to those affected or in need of those services. Excessive alcohol consumption around paydays is an ongoing issues that has an impact on attendance.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	11.5
TITLE	Council Financial Report - 31 October 2019
REFERENCE	867756
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

That the Mataranka Local Authority receive and note the Financial (Expenditure) Report for the month of October in the 2019-20 financial year.

BACKGROUND

As per the *Local Government Act 2008* and Guideline 8, the Council is to submit a current financial report of actuals against the latest approved budget for the Local Authority area.

ISSUES/OPTIONS/SWOT

There are underspends in few activities as outlined in the attached expenditure report. The explanation for these underspends for each directorate are as follows:

Directorate of Corporate Governance:

The total of underspends under this directorate is \$689,725. The major activities contributing to this underspend are:

- Activity 110- Fixed Assets (\$495,065); and
- Activity 495 BBRF – Mataranka Regional Community Hub (\$153,244). These underspent are in capital works which is in progress and the invoices will be received as work progresses to later stages.

Directorate of Commercial Services:

The total of underspends under this directorate is \$52,712. The major activity contributing to this underspend is Activity 314 Community Development Program (\$39,212). This is due to staff absences and vacant positions. Secondly due to timelines issue for income, October month income received is not received that leads to less project management fee expense.

Directorate of Council and Community Services:

The total underspends under this directorate is \$62,450. The major reason for this underspend is staff absences and vacant positions in Activity 111 – Council Services General (\$63,536).

There are underspends in:

- Activities like 432 - Mataranka Show Ground Upgrade – (\$22,688); and
- Activity 401 - Night Patrol (\$11,746) has overspend due to staff wages.

Other services:

There is underspend of \$153,639 in Activity 496 - Aged Care Regional Rural and Remote Infrastructure. The project is currently being handled by project team and will be progressing in coming months.

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

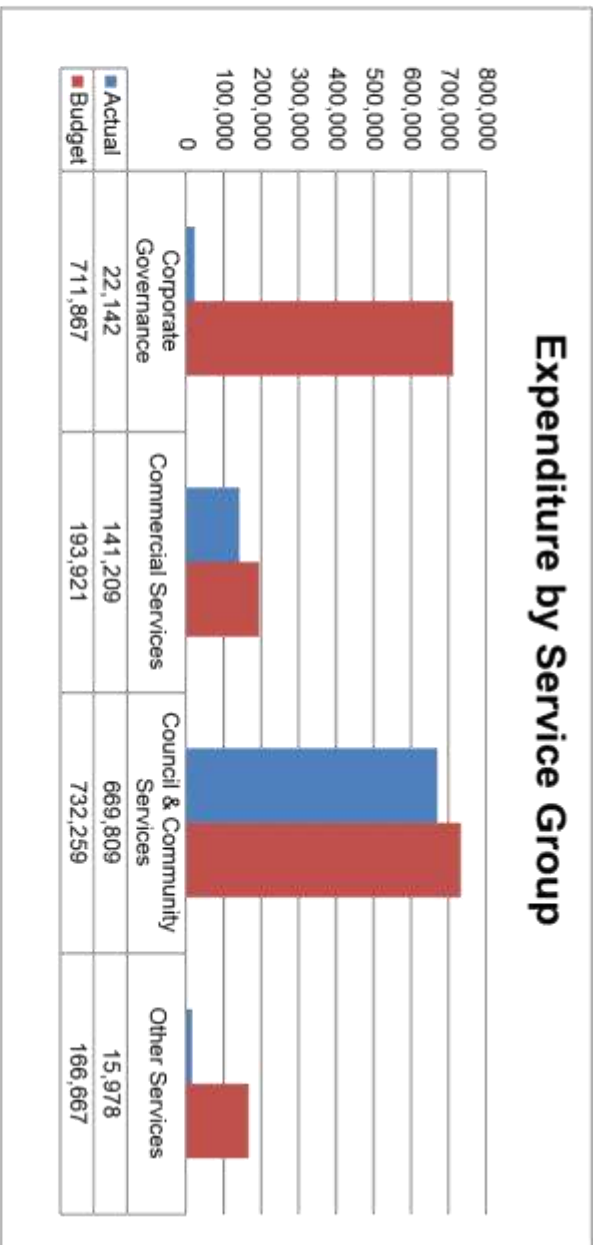
1 Mataranka Local Authority - Expenditure Report 31.10.2019.pdf

**Roper Gulf Regional Council
Mataranka
Expenditure Report as at 31 October 2019**



Expenditure by Service	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Percentage of Budget Spent
Corporate Governance	22,142	711,867	689,725	2,135,601	3%
Commercial Services	141,209	193,921	52,712	581,764	73%
Council & Community Services	669,809	732,259	62,450	2,196,777	91%
Other Services	15,978	166,667	150,689	500,000	10%
Total Expenditure	849,138	1,804,714	955,576	5,414,142	47%

Expenditure by Service Group

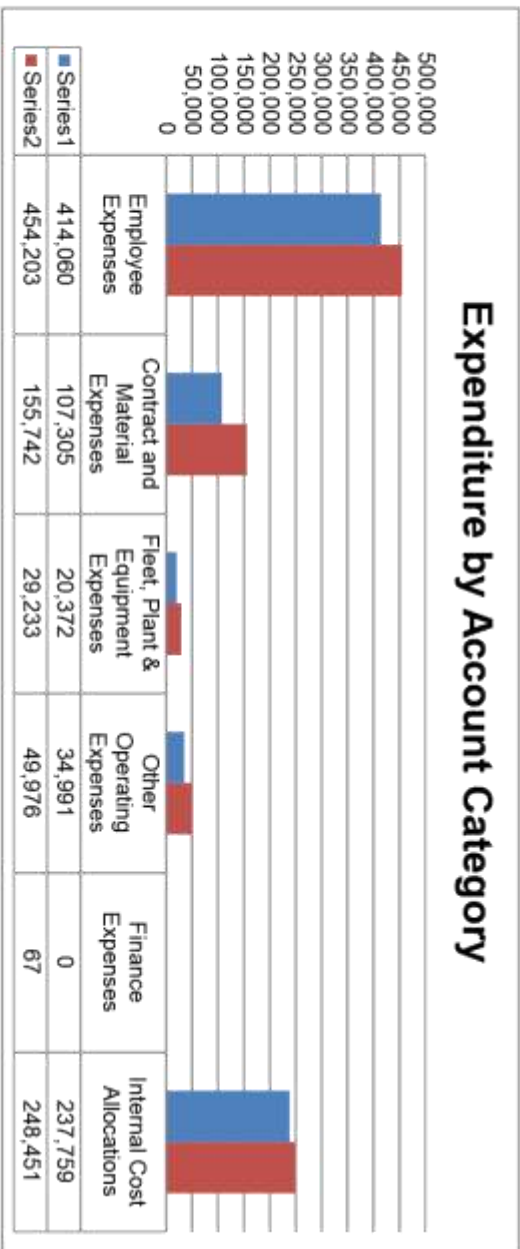


Roper Gulf Regional Council
Mataranka
Expenditure Report as at 31 October 2019



Expenditure by Account Category	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Percentage of Budget Spent
Employee Expenses	414,060	454,203	40,143	1,362,610	91%
Contract and Material Expenses	107,305	155,742	48,437	467,227	69%
Fleet, Plant & Equipment Expenses	20,372	29,233	8,861	87,700	70%
Other Operating Expenses	34,991	49,976	14,984	149,927	70%
Finance Expenses	0	67	67	200	0%
Internal Cost Allocations	237,759	248,451	10,692	745,355	96%
Capital Expenditure	34,651	867,042	832,391	2,601,124	4%
Total Expenditure	849,138	1,804,714	955,576	5,414,142	47%

Expenditure by Account Category



Roper Gulf Regional Council Mataranka Expenditure Report as at 31 October 2019



Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
Corporate Governance					
110 - Assets Management - Fixed Assets	7,755	502,820	495,065	1,508,460	The underspend is due to capital projects such as Community Hub, Ginty airstrip remedial work, Public toilets & repairs at 29 Gunn Street, still at progress stage. The expense will be incurred once invoices from contractors received.
132 - Local Authority	1,457	2,394	937	7,182	The underspend is due to less expenditure incurred on Local Authority members allowance and meeting catering expense.
138 - Local Authority Project	0	42,570	42,570	127,710	Please see attached project register for details.
202 - Staff Housing	6,988	9,078	2,090	27,235	The overspend on material general like supply of furniture at Lot 17A & Lot 17B, expense will be adjusted in next budget revision.
245 - Visitor Accommodation and External Facility Use	6,495	6,495	0	19,484	
495 - BBRF - Mataranka Regional Community Hub	13,423	166,667	153,244	500,000	The project is currently in progress.
Corporate Governance Total	22,142	711,867	689,725	2,135,601	

Roper Gulf Regional Council Mataranka Expenditure Report as at 31 October 2019



Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
Commercial Serv.					
241 - Airstrip maintenance Contracts	547	667	120	2,000	Immaterial Variance
242 - Litter Collection and Slashing External Contracts	11,939	11,973	33	35,919	Immaterial Variance
246 - Commercial Australia Post	2,920	2,933	14	8,800	Immaterial Variance
314 - Service Fee - CDP	125,803	165,015	39,212	495,046	The underspend is due to staff absences and vacant positions. Due to timing issue for income, October month income is not received, resulting in less project management and administration fee.
318 - Outcome Payments - CDP	0	13,333	13,333	40,000	No Employer outcome payment is received in 2019-20 financial year.
Commercial Serv. Total	141,209	193,921	52,712	581,764	
Council & Comm. Serv					
111 - Council Services General	82,377	145,913	63,536	437,739	The underspend is due to staff absences and vacant positions. Other operational expenses incurred such as vehicle expenses, staff training, travel expenses etc are also less than budgeted for.

Roper Gulf Regional Council Mataranka Expenditure Report as at 31 October 2019



Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
160 - Municipal Services	298,061	272,062	25,999	816,187	Expense are on assets' repair, maintenance, protection equipment and internal workshop charges, amount spent are under annual budget allocation.
161 - Waste management	33,060	18,603	14,457	55,810	Overspend are on internal workshop allocation due to more request for vehicles repair and maintenance.
162 - Cemeteries Management	667	4,000	3,333	12,000	The underspend is due to no contractors expenses incurred in 2019-20 financial year.
164 - Local Emergency Management	259	623	364	1,869	Immaterial Variance
165 - Recycling Station	10,036	3,583	6,452	10,750	The overspend is on extra materials purchased.
166 - Rural Transaction Centre	4,987	8,467	3,480	25,400	The underspend is on less materials purchased.
170 - Australia Day	0	100	100	300	
171 - Naidoc Week	271	100	171	300	The amount spent under whole's year budget.
200 - Local roads maintenance	130	5,167	5,037	15,500	The underspend is due to no expense incurred on materials purchases.
201 - Street lighting	1,669	2,133	464	6,400	Immaterial Variance
341 - Commonwealth Aged Care Package	48,843	65,693	16,850	197,079	The underspend is mainly due to staff absences and vacancies. Also, some of the invoices for food, cleaning etc were not received on time for payment.
342 - Indigenous Aged Care Employment	19,187	8,450	10,737	25,349	The overspend on staff wages and salaries will be offset against underspend of activity 341.

Roper Gulf Regional Council Mataranka Expenditure Report as at 31 October 2019



Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
344 - Commonwealth Home Support Program	23,812	25,402	1,590	76,206	Immaterial Variance
348 - Library	23,895	21,602	2,293	64,805	Immaterial Variance
350 - Centrelink	14,513	15,577	1,064	46,731	Immaterial Variance
381 - Animal Control	9	442	433	1,325	Immaterial Variance
401 - Night Patrol	98,744	86,997	11,746	260,992	The Overspend is due to more expense on staff wages and salaries than budgeted. Concerned manager is sorting it.
404 - Indigenous Sports and Rec Program	557	6,949	6,392	20,846	The underspend is due to vacant position resulting in no wage expense incurred.
410 - National Youth Week	27	0	27	0	Immaterial Variance
414 - Drug and Volatile Substances	0	8,675	8,675	26,025	The underspend is due to no expense incurred on organising any AOD activity.
416 - Youth Vibe Grant	509	833	325	2,500	The underspend will be spent in school holidays.
432 - Mataranka Show Ground Upgrade - Capex 200K	8,200	30,888	22,688	92,664	The project is currently in progress. The expense will be incurred once invoices from contractors received and paid.
Council & Comm. Serv Total	669,809	732,259	62,450	2,196,777	

Other Services

Roper Gulf Regional Council Mataranka Expenditure Report as at 31 October 2019



Activity Listing	Oct 2019 Actual	Oct 2019 Budget	Oct 2019 Variance	Annual Budget	Explanation
489 - Museum Signage for Mataranka	2,950	0	2,950	0	The expense spent on signage for Mataranka Museum, funds was received last year and will adjust in next budget revision.
496 - Aged Care Regional Rural & Remote Infrastructure Grant	13,028	166,667	153,639	500,000	The project is currently being handled by project team and will be progressing with the project in coming months.
Other Services Total	15,978	166,667	150,689	500,000	
Total Expenditure	849,138	1,804,714	955,576	5,414,142	

GENERAL BUSINESS



ITEM NUMBER	11.6
TITLE	Governance Report - Local Authority Project Register Update
REFERENCE	867786
AUTHOR	Lokesh ANAND, Chief Financial Officer

RECOMMENDATION

That the Mataranka Local Authority receive and note the updated report on Local Authority Project Funding as at 18 November 2019.

BACKGROUND

Since 2014, the Mataranka Local Authority has received a total of \$209,853 in Local Authority Project Funding from the Department of Local Government, Housing and Community Development. To date, \$212,152.20 has been allocated to various local authority projects including an underspent of \$7,058.37 from past completed projects.

There are \$4,759.17 available for contingency funds for new or existing local authority projects.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

ISSUES/OPTIONS/SWOT

Nil

FINANCIAL CONSIDERATIONS

Nil

ATTACHMENTS:

1 Mataranka Local Authority Project Register 18.11.2019.pdf

Mataranka Local Authority Project Funding - as at 18.11.19

Funding received from Department	\$	209,853.00
Funds allocated to projects by Local Authority Members	\$	212,152.20
Surplus/(Deficit) from completed projects	\$	7,058.37
Remaining Unallocated Funds	\$	4,759.17
Funding 2019-20 (not yet received)	\$	52,710.00
		Contingency Funds

Project ID	Projects	Prject Budget	Actual Expenditure	Project Status
1813810	New Statues project	\$ 70,000.00	\$ -	In progress, 30K allocated 03.04.2018, 30K allocated 08.10.18 additional 10K allocated 02.04.2019- project in progress.
1813812	Mulggan Camp Playground project	\$ 6,000.00		Works has been completed. Invoices yet to be received and paid.
	Total for current projects in progress	\$ 76,000.00	\$ -	
	Total for completed projects	\$ 136,152.20	\$ 129,093.83	
	Grand Total	\$ 212,152.20	\$ 129,093.83	