



## **AGENDA**

### **MATARANKA LOCAL AUTHORITY MEETING**

**TUESDAY, 2 APRIL 2019**

Notice is given that the next Mataranka Local Authority Meeting of the Roper Gulf Regional Council will be held on:

- Tuesday, 2 April 2019 at
- The Conference Room Council Service Delivery Centre, Mataranka
- Commencing at 1700hrs

Your attendance at the meeting will be appreciated.

## **MATARANKA CURRENT MEMBERSHIP:**

### **List Members of LA**

#### **Elected Members**

- 1. Mayor Judy MacFarlane**
- 2. Cr Annabelle Daylight**
- 3. Cr Ossie Daylight**

#### **Appointed Members**

- 1. Diane Angel**
- 2. Margaret Minnett**
- 3. Sue Edwards**
- 4. Alan Chapman**
- 5. Michael Somers**
- 6. Jill Emerson-Smith**
- 7. Antonella Martin**

**MEMBERS: 10**

**COUNCIL: 3**

**LA: 7**

**QUORUM: 6 (minimum requirement)**

**PROVISIONAL: 4**

#### **Explanatory Note:**

***Meetings must meet a 'quorum' of 50% + 1 of all members.***

***If no quorum, but a majority of appointed members (50% + 1) a 'provisional meeting' can be held.***

***During a 'provisional meeting', all agenda items may be discussed, and minutes must be kept.***

***Members at a 'provisional meeting' may by majority vote make recommendations to Council, however the recommendations shall be considered as those of a 'provisional meeting' rather than a Local Authority.***

***A 'provisional meeting' does not have the powers or function delegated to a Local Authority, and it cannot approve minutes of a Local Authority meeting.***

***Local Authority appointed members are paid for attending meetings, (not for Informal Meetings or Roper Gulf Regional Council Employees during their hours of work***

## PLEDGE

“We pledge to work as one towards a better future through effective use of all resources.

We have identified these key values and principles of Honesty, Equality, Accountability, Respect and Trust as being integral in the achievement of our vision, that the Roper Gulf Regional Council is Sustainable, Viable and Vibrant”.

## PRAMIS BLA WI

“Mela pramis bla wek gudbalawei bla meigim futja bla wi wanwei, en bla yusim ola gudwan ting bla helpum wi luk lida.

Mela bin luk ol dijlod rul, ebrobodi gada tok trubalawei, wi gada meik so wi gibit firgo en lisiin misalp, abum rispek en trastim misalp bla jinggabat bla luk lida, Roper Galf Rijinul Kaunsul deya maindim en kipbum bla wi pramis , dum wek brabli gudbalawei, en im laibliwan”



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	<i>Nil</i>	
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**CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Confirmation of Previous Minutes report for Mataranka Local Authority
<b>REFERENCE</b>	803151
<b>AUTHOR</b>	Perna RAMAWAT, Governance Officer

**RECOMMENDATION**

- (a) **That the Mataranka Local Authority approves the minutes as a true and accurate record of the Mataranka Local Authority meeting held on Tuesday 05 February 2019.**

**BACKGROUND**

The Mataranka Local Authority met at the Community Hall, Mataranka on Tuesday 05 February 2019.

Attached are the minutes of the meetings.

**ISSUES/OPTIONS/SWOT**

NIL

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS:**

- 1 [↓](#) Mataranka Local Authority 2019-02-05 [794916].pdf



MINUTES OF THE MATARANKA LOCAL AUTHORITY MEETING # 0 OF THE  
ROPER GULF REGIONAL COUNCIL MEETING HELD AT THE MATARANKA  
COMMUNITY HALL, MATARANKA ON TUESDAY, 5 FEBRUARY 2019 AT 5.30  
PM

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**PRESENT/STAFF/GUESTS**

**1.1 Elected Members**

Judy MacFARLANE – Mayor

**1.2 Local Authority Members**

Di ANGEL

Jill Emerson-SMITH

Margaret MINNET

Michael SOMERS

Sue EDWARDS

Antonella Martin

Alan CHAPMAN – Late arriving 6.12pm

**1.3 Staff**

Sharon HILLEN – Chief Executive Office (Acting)

Nathan McIVOR – Area Manager Central Arnhem

Antony LYNCH – Council Services Coordinator

Donna DANZOW – Community Safety Regional Coordinator

Phoebe CONWELL – Community Safety Regional Coordinator

Diane COLLINS – Community Safety Team Leader

Johnleo HUDDLESTON – Community Safety Officer

Neil HODGSON – Community Safety Team Leader

Harvey DUNCAN – Community Safety Officer

Wesley WOODS – Community Safety Officer

Mandy DEVEREUX – Senior Administration Officer (minute taker)

**1.4 Guests**

Amanda HAIGH – Department of Local Government of Housing and  
Community Development

Clair O'BRIEN – Mataranka Better Half Club

Barbara SULLIVAN – Mataranka Better Half Club

Mick McFARLANE – Resident

Thomas CHALK – NT Police

**MEETING OPENED**

Mataranka Local Authority Meeting with **Quorum** opened at 5.35pm

**WELCOME TO COUNTRY**

Mayor Judy MacFarlane welcomed members, staff and guests to the meeting and the Roper Gulf Regional Council Pledge was read.

**APOLOGIES AND LEAVE OF ABSENCE**

NIL

**CONFIRMATION OF PREVIOUS MINUTES****5.1 CONFIRMATION OF PREVIOUS MINUTES REPORT FOR MATARANAKA LOCAL AUTHORITY**

206/2019 **RESOLVED** (Diane Angel/Sue Edwards)

**Carried**

- (a) That the Mataranka Local Authority approves the minutes as a true and accurate record of the Mataranka Local Authority's meeting held on Tuesday 4 December 2018.

**6. CALL FOR OTHER BUSINESS**

- Hall maintenance
- Catering Shed Floor
- Flag Poles at Stan Martin Park
- Mataranka Cemetery Master Plan
- Ablution Block, Announcers Stand – Sport & Recreational Grounds

**7. DISCLOSURES OF INTEREST**

There were no declarations of interest at this Mataranka Local Authority.

**8. BUSINESS ARISING FROM PREVIOUS MINUTES****8.1 ACTION LIST**

207/2019 **RESOLVED** (Sue Edwards/Jillian Emerson-Smith)

**Carried**

- (a) That Mataranka Local Authority receives and notes the Action List.

Date	Location	Agenda Item #	Item Description	Responsible Person	Status	Status Comments - Completion Date
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01.08.2017	Mataranka	<b>TOWN PRIORITIES</b> Replacement of toilets at Sport and Recreation Grounds in consultation with LA	Sports & rec Grounds Capital works 200k budget to upgrade all services on site: power, water, sewage	Projects CEO	In progress	<b>Update 05.02.19 Report to go to Council 27<sup>th</sup> Feb for the install of toilet block, underground power and announcers stand</b>
01.08.2017	Mataranka	11.8 GOVERNANCE REPORT - MATARANKA MASTER PLAN	Building Better Region fund with Commonwealth & NGT Local Strategic Infrastructure Fund	DCCS/DCG	In progress	Building better region fund application - \$500k from Federal Health and \$500k from NTG Strategic Local Government Infrastructure Fund (SLGIF).
01.08.2017	Mataranka	Library and Museum access	.	DCCS/DCG	Near completion	\$100 k – Art trial NT Project, \$30k from RGRC.  Project is on track and near completion. NT Libraries will assist with set up once construction is completed. <b>05.02.19 waiting on air-cons, power points &amp; IT to be installed then the project is complete.</b>
03.04.18	Mataranka	12.3 COMMUNITY TOURISM INFORMATION MAP	Gather all the information and put on a DRAFT Mataranka Map and bring to next LA Meeting.	Area Manager	Ongoing	08/10/18: New map is being investigated.  Commenced, Design on - track.  Report is in this Agenda.  <b>05.02.19 LA agreed to have the map printed</b>

04.12.18	Mataranka	11.5 Old Trial Sliding	The concrete slab to be fenced and interpretative signage installed	Area Manager	Ongoing	No Action
04.12.18	Mataranka	11.7	Campdraft announcer stand & Ablution block need replacing at the Sports & Rec grounds	AM/Projects	Ongoing	The Campdraft announcers stand and Ablution block need to be replaced by April 2019 in preparation for the Never Never Festival.  <b>05.02.19 LA agreed to have a block toilet block built.</b>
04.12.18	Mataranka	11.12	Mataranka Cemetery Master Plan	LA Members	In progress	To meet at the Mataranka Cemetery to visualize the buffer zone before deciding on the location for the new plots.  Scoped works for Cemetery Plan, Waiting on detail drawing. Proposal location for Columbarium (Next to the car park) and shade to sit.  <b>05.02.19 engage a surveyor to survey the ground for the proposed plans.</b>
05.02.19	Mataranka	12.2	Catering Complex Floor	CSC	Ongoing	<b>05.02.19 To have the floor of the catering shed professionally cleaned and then sealed.</b>

## **9. INCOMING CORRESPONDENCE**

### **9.1 MATARANKA SPEED LIMIT CHANGE**

**208/2019 RESOLVED (Jillian Emerson-Smith/Diane Angel)**

**Carried**

- (a) That Mataranka Local Authority accepts the correspondence.

## **10. OUTGOING CORRESPONDENCE**

NIL

## **BUSINESS ARISING**

## **11. GENERAL BUSINESS**

### **11.1 ELECTED MEMBERS REPORT**

This Elected Member Report is designed to give Local Authorities an overview of Agenda Items that have been raised and decisions made at the Ordinary Meeting of Council since the last Local Authority Meeting, in order for them to convey the information to community members.

Complete details can be found in the Agendas and Minutes, which are available on the Council Website and at Council Offices.

- The funding offer of \$1,000,000 was accepted for infrastructure, upgrade and renewal at Mulgan Camp.
- The Council accepts the Town Camps Program funding offer of \$1,100,000 from Department of Housing and Community Development for works to occur in the Mulgan town camp.
- Up coming meeting to take place at Mulgan Camp for consultation on housing issues and location of the playground.

209/2019 **RESOLVED** (Sue Edwards/Margaret Minnett)

**Carried**

- (a) That the Mataranka Local Authority receives and notes the Elected Member Report.

### **11.2 THE DRAFT BURIAL AND CREMATION BILL 2018 REPORT – DHCD**

Amanda Haigh gave a presentation on the Draft Burial and Cremation Bill 2018 that is out for consultation.

The draft Burial and Cremation Bill 2018 has been released for public consultation and comment. More information on the Bill including FAQs can be found at <https://dhcd.nt.gov.au/publications-and-policies/draft-northern-territory-burial-andcremation-bill>

Submissions close on 31 March 2019. Questions about the Bill and submissions can be made, please email

[baca@nt.gov.au](mailto:baca@nt.gov.au)

210/2019 **RESOLVED** (Michael Somers/Sue Edwards)

**Carried**

- (a) That the Mataranka Local Authority receives and notes The Draft Burial and Cremation Bill 2018 report.

**11.3 COUNCIL SERVICES REPORT**

The Library is still being refurbished  
 The full municipal team are back on deck.  
 The goal posts on the oval have now been installed  
 The recycling centre is opened again after the holiday period  
 The air strip has now been completely cleared and flattened

211/2019 RESOLVED (Diane Angel/Jillian Emerson-Smith)

Carried

- (a) That the Mataranka Local Authority receives and notes the Council Services Report for the 5<sup>th</sup> February meeting.

**11.4 MATARANKA LOCAL AUTHORITY EXPENDITURE REPORT Q2 & PROJECT REGISTER UPDATE**

212/2019 RESOLVED (Margaret Minnett/Diane Angel)

Carried

- (a) That the Mataranka Local Authority do not accepts the Financial (Expenditure) Report for the second quarter of 2018-19 financial year  
 (b) That the Mataranka Local Authority receives and notes the LA Project Register Update Report with the amendment of \$6086.66 removed for New Statue Project  
 (c) The Mataranka Local Authority approves the funding of \$1000 for materials for the silhouette project  
 (d) That Mataranka Local Authority approves the funding of \$3000 to refurbish the announcers stand at the Campdraft arena.  
 (e) That Mataranka Local Authority request the Local Authority Project Register report be separate to the Financial (expenditure) report.

**11.5 MATARANKA TOWN MAP**

Once the amendments have been made the map is approved for printing

213/2019 RESOLVED (Jillian Emerson-Smith/Diane Angel)

Carried

- (a) That the Mataranka Local Authority receives and notes production expenses for the Mataranka Town Map  
 (b) That the Mataranka Local Authority approves the allocation of \$1880+GST for the first print of the map.

**11.6 REPORT ON LIBRARY AND MUSEUM PROGRESS**

The Library upgrade is near complete, air cons, power points and computers are yet to be installed. The assistance from the NT Libraries with the setup of the shelving and books was appreciated.

214/2019 RESOLVED (Margaret Minnett/Jillian Emerson-Smith)

Carried

- (a) That the Mataranka Local Authority receives and notes report on Library and Museum progress.

### 11.7 LAPF ACQUITTALS

Under the LAPF Funding Guidelines the CEO is required to certify that funds have been expended in accordance with the Guidelines, the Local Government Act, the Local Government (Accounting) Regulations, and the Northern Territory Government's Buy Local Policy.

Each certification was signed by the Acting CEO on 12 December 2018 and was tabled before The Mataranka LA as required by the Guidelines

215/2019 RESOLVED (Margaret Minnett/Sue Edwards)

Carried

- (a) That the Mataranka Local Authority receives and notes the 2017-18 LAPF Certification Form, signed by the CEO on 12 December 2018.

### 11.8 COMMUNITY SAFETY SERVICES REPORT

- The Community Safety Patrol teams of Mataranka and Jilkminggan work tirelessly in this town.
- Jilkminggan crew work from Wednesday to Saturday in Mataranka.
- There were a number of significant issues over the holiday period.

The Mayor presented a plaque of appreciate to the Mataranka Community Safety team as well as the Jilkminggan team.

216/2019 RESOLVED (Diane Angel/Alan Chapman)

Carried

- (a) That the Mataranka Local Authority receive and note the Community Safety Services Report for the 5 February 2019.

### 11.9 PLAYGROUND FOR MULGAN CAMP

Council had been given three grants of \$39,000 (GST Exclusive) to purchase and install playgrounds in Ngukurr, Mulgan Camp, and Robinson River. These playgrounds form part of an alcohol demand and harm reduction strategy to provide a safe and welcoming recreation space where children and families can congregate and participate in positive diversionary activities.

217/2019 RESOLVED (Sue Edwards/Antonella Martin)

Carried

- (a) That the Mataranka Local Authority receives and notes Playground for Mulgan Camp report, with the amendment of Jilkminggan contribution of \$5000 and Mataranka contribution of \$6000.

### 11.10 GUIDELINE 8

On 07 January 2019 the Minister for Housing and Community Development adopted a revised Ministerial Guideline 8 pertaining to Local Authorities. Local Authority Members names will appear on the Council's website.

218/2019 RESOLVED (Diane Angel/Michael Somers)

Carried

- (a) That the Mataranka Local Authority receives and notes the revised Ministerial Guideline 8 pertaining to Local Authorities.

### 11.11 PROJECT FUNDING GUIDELINES

Local Authorities must formally resolve, and record what funding is to be spent on.

Project funds must be spent on matters which have a general community benefit. They may not be spent on matters such as motor vehicles, fuel, administration costs, meeting costs, salaries, uniforms, allowances, or matters outside the scope of local government.

As a general rule, project funding is for infrastructure-type projects.

219/2019 RESOLVED (Michael Somers/Jillian Emerson-Smith) Carried

- (a) That the Mataranka Local Authority receives and notes LA Project Funding Guidelines

## 12. OTHER BUSINESS

### 12.1 HALL MAINTENANCE

As part of the hire agreement, user groups are to report any maintenance/hazard to the CSC or to complete an incident report. General maintenance of the facilities are all budgeted for.

220/2019 RESOLVED (Diane Angel/Jillian Emerson-Smith) Carried

- (a) That the Mataranka Local Authority receives and note the verbal report on Hall maintenance.

### 12.2 CATERING COMPLEX FLOOR

The Floor of the Catering shed has never been sealed, it absorbs all the grease and fat or anything that is dropped on it. The floor need to be professionally cleaned then sealed.

221/2019 RESOLVED (Sue Edwards/Diane Angel) Carried

- (a) That the Mataranka Local Authority receives and note the verbal report on the floor in the catering shed.

**ACTION:** CSC to have the floor of the catering shed professionally cleaned then sealed.

### 12.3 FLAG POLES AT STAN MARTIN PARK

There is funding available to move the memorial rock in Stan Martin Park with a design for 5 flag poles situated around it. Mataranka Local Authority Members took a vote on having the 5 flag poles installed or just the 1.

VOTE: was unanimous in favour of only 1 flag pole.

222/2019 **RESOLVED** (Diane Angel/Jillian Emerson-Smith)

Carried

(a) That the Mataranka Local Authority receives and note the verbal report on the proposal of 5 flags poles to be installed at Stan Martin Park

#### 12.4 MATARANKA CEMETERY MASTER PLAN

Mataranka Better Half Club Clair O'brien – Secretary & Public Officer and Barbara Sullivan – President attended the meeting and had a very generous offer for Roper Gulf Regional Council through the Mataranka Local Authority in relation to the Mataranka Cemetery Master Plan.

The offer is as below:

##### 5. Business Arising from Minutes -

- Memorial structure at Cemetery – RGRC LA 5th Feb – update by Clair with discussion

Motion: That we offer in principle support, to the RGRC through the Mataranka Local Authority, for the redevelopment outlined in the Mataranka Cemetery Master Plan and wish it known, that we are considering a contribution towards the rotunda/columbarium, in the vicinity of \$25K, pending further consultations.

Moved: Moira Lanzarin      Seconded: Jill Emmerson-Smith      Carried

#### 12.5 ABLUTION BLOCK, ANNOUNCERS STAND – SPORT & RECREATIONAL GROUNDS

A report will be presented to the Council on 27 February about the replacement of the Ablution block and repairs to the announcers stand(camp draft arena). The Mataranka Local Authority members request that the ablution block be built of block as a permanent fixture to the grounds for a longer live span. The announcers stand & stairs are in the process of being repaired.

223/2019 **RESOLVED** (Diane Angel/Michael Somers)

- (a) That the Mataranka Local Authority receives and notes the verbal report on the ablution block and announcers stand.
- (b) That the Mataranka Local Authority requests that the ablution block be built of block.

#### CLOSE OF MEETING

The meeting terminated at 7.39 pm.

THIS PAGE AND THE PRECEEDING 38 PAGES ARE THE MINUTES OF THE  
Mataranka Local Authority Meeting HELD ON Tuesday, 5 February 2019 AND  
CONFIRMED Tuesday, 9 April 2019.

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Chairperson



**BUSINESS ARISING FROM PREVIOUS MINUTES**

**ITEM NUMBER** 8.1  
**TITLE** Action List  
**REFERENCE** 799110  
**AUTHOR** Mandy Devereux, Senior Administration Support Officer

**RECOMMENDATION:**

- (a) That Mataranka Local Authority receives and notes the Action List.

Date	Item	Title	Comments	Responsible Person	Status	Update
01.08.2017		<b>TOWN PRIORITIES</b> Replacement of toilets at Sport & Rec grounds		DCS	Ongoing	<b>Permanent Toilet Block has been deferred to 2019/20 Budget; Hire of temporary ablutions is being organised for the Never Never Festival in May 2019</b>
01.08.2017	11.8	Mataranka Master Plan	Building Better Region fund with Commonwealth & NTG Local Strategic Infrastructure Fund	DCCS/DCG	In progress	<b>Report in Agenda</b>
04.12.2018	11.5	Old Trial Sliding	Fencing has been completed. Sign is still ongoing	Area Manager	Ongoing	<b>Currently sourcing Historical Information on the Mataranka Railway for signage</b>
04.12.2018	11.7	Campdraft announcer stand	Project currently on hold	AM/Projects	Ongoing	<b>The Finance Committee to be presented with options on 27 March 2019</b>
04.12.2018	11.12	Mataranka Cemetery Master Plan	Mataranka Cemetery Master Plan	LA Members	In progress	<b>Surveyor to meet with Community Members once awarded</b>

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Council Services Report
<b>REFERENCE</b>	799111
<b>AUTHOR</b>	Antony Lynch, Council Service Coordinator

**RECOMMENDATION**

- (a) That the Mataranka Local Authority receives and notes the Council Services Report for the 02 April 2019 Meeting.

**Mataranka:****Core Services**111 – *Councils Services General*

- Roper Gulf held their OCM in Mataranka end of February
- As the Area Manager has left Roper Gulf Regional Council our CSC is acting AM for Mataranka & Jilkminggan currently, until the position is filled
- Museum upgrade is complete with the garden being extended also

160 – *Municipal Services*

- Fencing around the concrete slab has been completed
- New signage at the rubbish dump installed
- Mulgan Camp grounds has had extensive maintenance done

**Agency Services**314 – *CDP*

- CDP has been very creative with their works of art.

348 – *Library*

- The Library upgrade has now been completed

350 – *Centrelink*

- Centrelink the remote team visited in March

404 – *Indigenous Sport and Recreation*

- Sport & Recreation Officer position is currently being advertised

407 – *Remote Sport and Recreation*

- Nil to report

**ATTACHMENTS:**

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.2
<b>TITLE</b>	Community Safety Services Report
<b>REFERENCE</b>	<b>803245</b>
<b>AUTHOR</b>	Maddison LEE, Community Safety Senior Administration Support Officer

**RECOMMENDATION**

- (a) **That the Mataranka Local Authority receives and notes the Community Safety Services Report.**

*The Mataranka Community Safety Team have a dedicated Community Safety Coordinator (Central Arnhem), Phoebe-Ann Conwell. She also coordinates Jilkminggan Community Safety. The Community Safety Program delivers Community Safety Patrol (Night Patrol), Sport and Recreation and Youth Services.*

**Mataranka****401: Community Safety Patrol (formerly Night Patrol)**

- The Community Safety Patrol teams of Mataranka and Jilkminggan work tirelessly in this town.
- Jilkminggan crew work from Wednesday to Saturday in Mataranka.
- There has been an influx of Jilkminggan community members requesting transportation back to community with team members (especially during pay week). The Community Safety Patrol Team is not a Taxi Service so discussions are ongoing about managing this space.
- During February and March there have been a several break-ins and attempted break-ins to local businesses, with the Police being notified on each occasion.
- The crew have identified alcohol related fighting incidents and have worked to disband fights and notify Police.
- Mataranka crew work to ensure that community members are safe and back in Mulgan camp, especially when intoxicated, in order to minimise risk of harm due to road accidents.
- Reporting of incidents and correct recording of Stats has improved with the Mataranka team.

**404: Indigenous Sport and Recreation**

- Recruitment/advertising is still ongoing in Mataranka.

**ATTACHMENTS:**

**GENERAL BUSINESS**

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**ITEM NUMBER** 11.3  
**TITLE** Mataranka Dry Season Markets  
**REFERENCE** 804616  
**AUTHOR** Mandy Devereux, Senior Administration Support Officer

**RECOMMENDATION**

- (a) That the Mataranka Local Authority receives and notes the report requesting moving the Mataranka Dry Season Markets.

**BACKGROUND**

Currently the Mataranka Dry Season markets are held in the Park opposite the Roper Gulf Council Office. Local Authority Member Sue Edwards has been asked to bring to the meeting the suggestion from a resident to hold the markets in the car park opposite the supermarket to save driving on the grass and damaging the sprinklers.

**ISSUES/OPTIONS/SWOT**

NIL

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS:**

There are no attachments for this report.

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.4
<b>TITLE</b>	GOVERNANCE REPORT - LOCAL AUTHORITY PROJECT REGISTER UPDATE
<b>REFERENCE</b>	806119
<b>AUTHOR</b>	Munish Singla, Management Accountant

**RECOMMENDATION**

- (a) That the Mataranka Local Authority receives and notes the updated report on Local Authority Project Funding as at 18 March 2019.

**BACKGROUND**

Since 2014, the Mataranka Local Authority has received a total of \$209,853 in Local Authority Project Funding from the Department of Housing and Community Development. To date, \$202,152.20 has been allocated to various local authority projects. There are \$13,258.89 funds still available for allocation to new or existing local authority projects.

Please find the attached summary and status of the projects that the Local Authority has allocated funds for.

**ISSUES/OPTIONS/SWOT**

NIL

**FINANCIAL CONSIDERATIONS**

As per the local authority project funding guidelines, the funding need to be spend on local authority projects within two years from the date of its receipt. Out of the total funding \$209,853 received to date -

- Council has spent \$124,782.01 on various local authority projects.
- Council is required to spend \$32,360.99 by 26 October 2019.
- Council is required to spend further \$52,710 by 19 December 2020.

**ATTACHMENTS:**

1 [↓](#) Local Authority Project Register 18.03.19.pdf

**Mataranka Local Authority Project Funding - as at 18.03.2019**

Funding received from Department	Income	Funds Allocated	Remaining Unallocated Funds	Comments
2014-15	\$ 34,811.00	\$ 34,811.00		
2015-16	\$ 34,811.00	\$ 34,811.00		
2016-17	\$ 34,811.00	\$ 34,811.00		
2017-18	\$ 52,710.00	\$ 55,839.20	\$ 2,595.46	Funds Carry-forward to 2018-19 FY
2018-19	\$ 52,710.00	\$ 41,880.00	\$ 10,663.43	
<b>Total</b>	<b>\$ 209,853.00</b>	<b>\$ 202,152.20</b>	<b>\$ 13,258.89</b>	

Project ID	Projects funding has been allocated to:	Project Budget	Actual Expenditure	Project Status
1813806	Museum upgrade of painting, electrical & display manikins	\$ 10,000.00	\$ 9,403.80	In progress
1813810	New Statues project	\$ 30,000.00	\$ -	In progress
1813811	Additional funds for Statues in Stan Martin Park	\$ 30,000.00		Funding allocated 08.10.18
1813812	Mulgagan Camp Playground project	\$ 6,000.00		Funding allocated 08.10.18 incorporated into project
1813813	Materials for Silhouette Project	\$ 1,000.00	\$ 664.10	Funding allocated 05.02.2019
1813814	Refurnish announcer stand at Campdraft arena	\$ 3,000.00		Funding allocated 05.02.2019
1813815	Printing of Mataranka Town Map	\$ 1,880.00		Funding allocated 05.02.2019
	Total for current projects in progress	\$ 81,880.00	\$ 10,067.90	
	Total for completed projects	\$ 120,272.20	\$ 114,714.11	
	<b>Grand Total</b>	<b>\$ 202,152.20</b>	<b>\$ 124,782.01</b>	

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	11.5
<b>TITLE</b>	Enrol to vote - Your Voice, Your Community
<b>REFERENCE</b>	<b>806138</b>
<b>AUTHOR</b>	Perna RAMAWAT, Governance Officer

**RECOMMENDATION**

- (a) **That the Mataranka Local Authority receives and notes Enrol to vote – Your Voice, Your Community Report.**

**BACKGROUND**

This report is to give you information about your electoral rights, responsibilities and processes.

**URBAN/ENROLMENT**

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll matters, and using your voice can make your community a better place for you and your family
- You deserve to be heard, to say what matters in your community
- High school students can register to vote at 16 and vote at 18
- Young people can help to make positive changes if they enrol to vote
- Enrolling and voting are compulsory for all Australians 18 years old and over

**MEDICARE**

- Your Medicare card helps keep track of how many people live in the Territory and where
- Correct Medicare card details can help the Territory receive more funding for better roads, better healthcare and better schools
- Updating your Medicare card details, or enrolling for the first time, helps the Territory population be correctly counted, and that means the Territory can receive more GST funding from the Australian Government
- More GST is one way we can improve services for you and your family

**REMOTE COMMUNITY/ENROLMENT**

- Are you enrolled to vote? Are your Medicare details correct and up to date?
- Being included on the electoral roll means you can have your say and help your community
- If people aren't enrolled, then governments may not know how many people really live in your community. Governments need this information to know what services are needed, like roads, health clinics, schools

- If people aren't included on the electoral role, or haven't got correct Medicare card details recorded, your community might be missing out.
- It is important for you, your family and your community to be enrolled. It is not hard to make a difference, if you need help to fill out the forms, ask your local Aboriginal organisations or council. People will also visit your community to assist.
- Updating your Medicare card details will help governments know how to best service your community.
- For more information, in your community contact NT Electoral Commission

NT Electoral Commission website: [www.ntec.nt.gov.au](http://www.ntec.nt.gov.au)

NT Electoral Commission: L3, TCG Centre, 80 Mitchell Street, Darwin.

Email: [nominations.ntec@nt.gov.au](mailto:nominations.ntec@nt.gov.au)

Contact: Greg Hibble – 89997623

Nomination form, Enrol to vote form and candidate handbook are available on the Roper Gulf Regional Council Website ([www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au)).

### **ISSUES/OPTIONS/SWOT**

NIL

### **FINANCIAL CONSIDERATIONS**

NIL

### **ATTACHMENTS:**

- 1↓ [Enrol to vote community 2019\\_1.pdf](#)
- 2↓ [Enrol to vote community 2019\\_2.pdf](#)
- 3↓ [Enrol to vote community 2019\\_3.pdf](#)
- 4↓ [EF - Ecode NTEC offices.pdf](#)





Enrolling to vote is

ONCE YOU  
TURN



EASY

You can VOTE

and have your say in  
the Territory's future



**OUR VOTE OUR FUTURE**

**Enrolling to vote is**

**EASY**

**ONCE YOU  
TURN**

**18**

**You can**

**VOTE**

**and have your say in  
the Territory's future**



Enrol to vote



# Enrol to vote or update your details

for federal, Legislative Assembly and local government elections in the Northern Territory

You can complete this form online today at [www.aec.gov.au](http://www.aec.gov.au)



<b>E</b>	Office use only – Date received	Notation	CAFS	NN
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**1 Your current name** Mr  Mrs  Miss  Ms  Other

If completing by hand use a  where appropriate.  
Use black or blue pen and BLOCK LETTERS

Family name

Given name(s)

*If notifying a change of name*

Previous family name

Previous given name(s)

**2 Date of birth** (dd/mm/yyyy)   /      Gender  Occupation

**3 Current residential address**

Clearly identify your residential address. A locality name or mail service number is not enough

State  Postcode

**Current postal address**  
Leave blank if the same as your residential address

State  Postcode

*If notifying a change of address*

Previous residential address

State  Postcode

**4 Phone numbers** Mobile  Daytime (  )

**Email address**

**5 Citizenship status**

To enrol you must be an Australian citizen, or a British subject who was on the Commonwealth electoral roll on 25 January 1984

**Australian citizen by birth** Town of birth  State or territory

*OR*

**I have become an Australian citizen** Citizenship certificate number

*OR*

**British subject who was enrolled on 25 January 1984** Country of birth   
Name on citizenship certificate

*OR*

**British subject who was enrolled on 25 January 1984** Country of birth   
Name on 25 January 1984

**6 Evidence of your identity** Complete **ONE** option only

**Australian driver's licence** Number  State or territory

*OR*

**Australian passport** Number

*OR*

**A person who is on the Commonwealth electoral roll will confirm my identity**

Person's name and address (BLOCK LETTERS)

Date of birth (dd/mm/yyyy)   /

**Declaration by person confirming your identity**

- I am on the Commonwealth electoral roll, and
- I confirm the identity of the applicant.

Signature

**7 Your declaration**

- I am eligible to enrol at my current residential address as listed at Question 3 and claim enrolment for federal, Legislative Assembly and local government elections in the Northern Territory
- The information I have given on this form is true and complete, and
- I understand that giving false or misleading information is a serious offence.

Your signature or mark

**NOTE:** A person who is on the Commonwealth electoral roll must confirm the elector's identity at Question 6 if the elect has made a mark because they are unable to sign their name

## Enrol to vote or update your details

You can complete this form online today at [www.aec.gov.au](http://www.aec.gov.au)


**AEC**

Australian Electoral Commission

You can use this form to:

- enrol to vote
- change your residential or postal address, and/or
- change your name

on the electoral roll for federal, Legislative Assembly and local government elections in the Northern Territory.

### Who can enrol and vote?

It is compulsory for all eligible Australian citizens over 18 years to enrol to vote. You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984
- are 18 years or older, and
- have lived at your address for at least one month.

Within three weeks of receiving your enrolment form the AEC will confirm your enrolment. We may seek further information from you and confirm your enrolment using any of the contact details you provide.

### Special enrolment

Special category enrolment forms are available if you:

- are temporarily overseas
- cannot attend a polling place on election day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family
- have no fixed address
- are in prison
- are physically incapable of signing your name
- are working in Antarctica.

### For more information

Australian Electoral Commission

[www.aec.gov.au](http://www.aec.gov.au) or **13 23 26**

Northern Territory Electoral Commission

[www.ntec.nt.gov.au](http://www.ntec.nt.gov.au) or **1800 MYVOTE**

### Returning your form

**Post** Australian Electoral Commission  
Reply paid 9867  
DARWIN NT 0801  
(No stamp is needed if posted in Australia)

**Fax** 02 6293 7619

**Upload** Upload your scanned signed form at [www.aec.gov.au/return](http://www.aec.gov.au/return)

**In person** To any AEC office

### Who has access to your enrolment information?

#### The Commonwealth of Australia

The Australian Electoral Commission (AEC) is authorised under the *Commonwealth Electoral Act 1918* (CEA) to collect and verify the information you have been asked to complete on this form. The information provided will assist the AEC to maintain electoral rolls.

The AEC may disclose electoral information to persons or organisations in accordance with the CEA. This may include:

- access to the publicly available electoral roll (containing names and addresses) which may be inspected at electoral offices
- state and territory electoral authorities
- Members of Parliament, Senators, registered political parties, and candidates for the House of Representatives
- approved medical research and public health screening programs
- any agencies, persons or organisations prescribed in the Electoral and Referendum Regulation 2016.

For more information on privacy, visit [www.privacy.gov.au](http://www.privacy.gov.au)

#### The Northern Territory

Electoral information including title, name and address, postal address, date of birth, occupation and gender is provided:

- to the Sheriff for the preparation of jury rolls
- to Members of the Northern Territory Legislative Assembly
- on request, to registered political parties.

It is also provided upon request for medical research and health screening programs where the Electoral Commissioner believes the public interest outweighs privacy considerations. This information may include title, name and address, postal address, age range, occupation and gender.

### Help in other languages

عربي	1300 720 132	Arabic	Język polski	1300 720 143	Polish
中文	1300 720 135	Cantonese	Português	1300 720 145	Portuguese
Hrvatski	1300 720 136	Croatian	Русский язык	1300 720 146	Russian
Ελληνικά	1300 720 137	Greek	Српски	1300 720 147	Serbian
Italiano	1300 720 138	Italian	Español	1300 720 148	Spanish
ខ្មែរ	1300 720 134	Khmer	Türkçe	1300 720 149	Turkish
한국어	1300 720 468	Korean	Tiếng Việt	1300 720 152	Vietnamese
Македонски	1300 720 139	Macedonian	<b>Other languages</b>	<b>1300 720 153</b>	
中文	1300 720 142	Mandarin			

### If you are deaf, or have a hearing or speech impairment

Contact the AEC through the National Relay Service (NRS):

- TTY – 133 677 then ask for 13 23 26
- Speak and Listen – 1300 555 727 then ask for 13 23 26
- Internet relay – connect to the NRS then ask for 13 23 26



**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.6
<b>TITLE</b>	Community Development Programme
<b>REFERENCE</b>	806264
<b>AUTHOR</b>	Janette Hamilton, Community Development Program Regional Manager

**RECOMMENDATION**

**(a) That the Mataranka Local Authority receives and notes the CDP Report.**

**BACKGROUND**

The current Community Development Program (CDP) contract is due to expire 30 June 2019. Council submitted three applications for CDP Service Delivery post 30 June 2019, this representing the three current regions that CDP is delivered to within Council's boundaries.

Prime Minister and Cabinet have introduced phase one of the Community Development Program reforms with the introduction of the New Payment Model, this commenced on 01 March 2019 therefore a new contract was required to be signed off for the period 01 March 2019 through to end of this current contract 30 June 2019.

New Contracts have now been received from Dept. Prime Minister and Cabinet for the continuation of Program Service delivery in Mataranka for the period 01 July 2019 through to 30 June 2022.

**ISSUES/OPTIONS/SWOT**

Council was unsuccessful in retaining Region 33 – Central Arnhem Region consisting of; Bulman, Beswick, Barunga, Manyallaluk and Binjari which will be serviced by a new provider being a joint venture consisting of Jayown Aboriginal Corporation and Rise Ventures post 30 June 2019.

Council was successful in retaining Region 30 – Ngukurr / Numbulwar Region (minus Ngukurr including Urapunga) consisting of; Mataranka, Jilkminggan, Minyerri and Numbulwar. Ngukurr will be serviced by a new provider being a joint venture consisting of Yugal Mangi Aboriginal Corporation and ITEC.

Council was successful in retaining Region 29 – Gulf Region (minus Robinson River and selected Outstations) consisting of; Borroloola and selected Outstations. Robinson River and selected Outstations will be serviced by a new provider being Mungoorbada Aboriginal Corporation.

Current total Job Seeker caseload for all three regions sits at 1417, post 30 June 2019 our total Job Seeker caseload will be 706.

**FINANCIAL CONSIDERATIONS**

Reduction in CDP income for Council post 30 June 2019

**CURRENT ACTIVITIES**

Mataranka CDP participants have been assisting Municipal with whipper snipping, rubbish collection, raking leave around the council yard, collecting seeds and planting in the garden beds, painting art décor for the gardens and painting of the logs and assisting at the recycling centre.

**OPERATIONAL**

Mataranka currently has a caseload total of 47 participants.

A full CDP staffing restructure is required for the new contract post 30 June 2019, all positions will be advertised giving opportunities for current staff and staff from other sites to apply for positions, preference will be given to take into account current performance, attendance and attitude.

**ATTACHMENTS:**

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.7
<b>TITLE</b>	Council Financial Report - 2nd Quarter Expenditure Report
<b>REFERENCE</b>	809536
<b>AUTHOR</b>	Lokesh Anand, Chief Financial Officer

**RECOMMENDATION**

- (a) That the Mataranka Local Authority receives and notes the Financial (Expenditure) Report for the second Quarter of 2018-19 financial year.**

**BACKGROUND**

As per the Guideline 8 of the Northern Territory *Local Government Act*, the quarterly finance report is to be presented to the Local Authority.

**ISSUES/OPTIONS/SWOT**

There are underspends/overspends in few activities as outlined in the attached expenditure report. The explanation for these underspends/overspends for each directorate is as follow:

**Directorate of Corporate Governance:**

The total of underspends under this directorate is \$34,235. The major activity contributing to this underspend is Local Authority Project funding. There are a few Local Authority projects currently in progress. On completion of these projects, the actual expenses incurred will be in line with budgeted figures.

**Directorate of Commercial Services:**

The total of underspends under this directorate is \$83,262. There are two activities majorly contributing for this underspend – Service Fee Community Development Program (CDP) and Outcome payment CDP. There is underspend in Service Fee activity due to vacant positions and staff absences. Also, there is less materials and tools purchased under this program. Council has received less income than budgeted for under outcome payment program, resulting in less admin fee and project management fee expenses incurred.

**Directorate of Council & Community Services:**

The total underspends under this directorate is \$41,536. There are few activities where the actual expense incurred is less than budget for:

- Age Care Services (Activity 341, 342, 344) – Underspend is due to vacant position/s, staff absences \$36,953.
- Municipal Services – Underspend is due to staff absences \$8,033.
- Indigenous Sports & Rec – Underspend is due to vacant position \$7,056.
- Local Roads project – The budget \$7,750 was kept for purchasing materials for roads project. The materials is purchased during January to March 2019 period.

There are few activities where actual expenses are over the budgeted amount:

- Council Services General – Overspend is due to consulting fee paid for business hub proposal \$18,380. Also, the staff wages paid are more than budgeted amount \$10,529.
- Mataranka Show Ground upgrade project – Overspend of \$7,185 is due to hire charges paid for temporary toilet block. The expenses were unforeseen at the initial



budget preparation, so not budget was allocated for these expenses. The budget will be revised to fix these expenses.

**Other services:**

There is underspend of \$32,969 in other combined services. Mataranka library project is currently underway and underspend of \$39,470 will be incurred in coming weeks. Environment grant project is completed and whole year's budget is already used.

**FINANCIAL CONSIDERATIONS**

NIL

**ATTACHMENTS:**

1 [↓](#) Local Authority - Expenditure Report Q2 2018-19.pdf

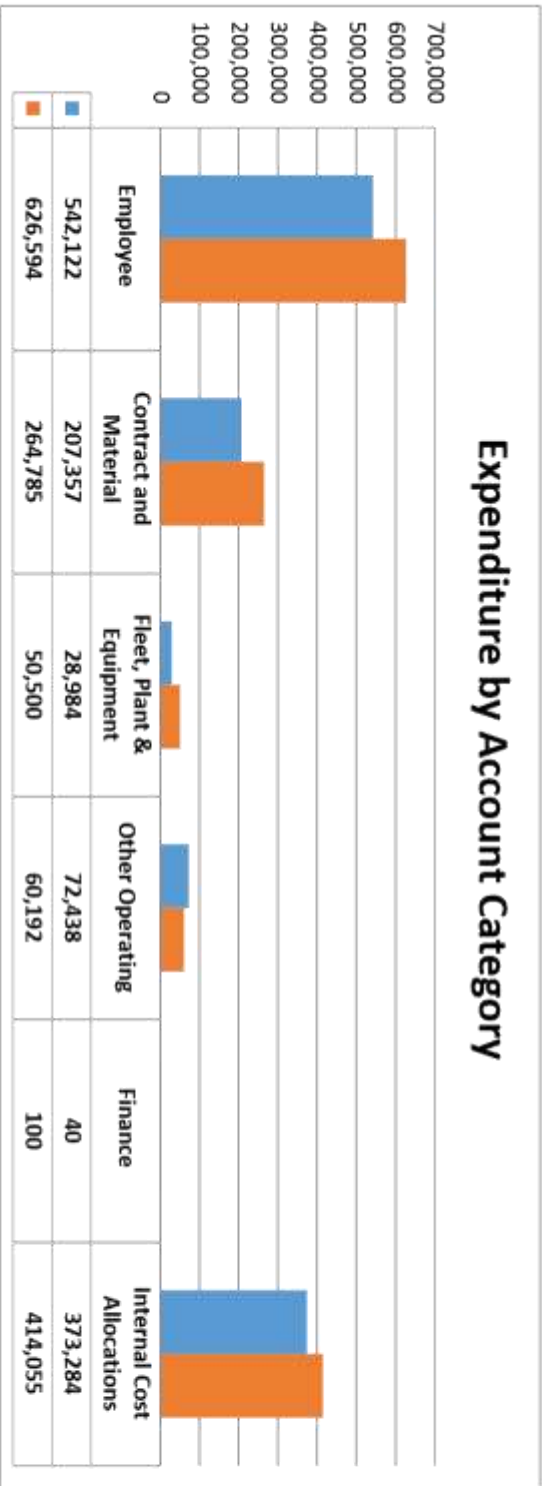
**Roper Gulf Regional Council  
Mataranka**



**Expenditure Report as at 31 DECEMBER 2018**

Expenditure by Account Category	Current Quarter		Year to Date - As of Period 9		2nd Quarter Variance	Annual Budget	Proportion of Budget Spent
	2nd Quarter Actual	2nd Quarter Budget	YTD Actual	YTD Budget			
Employee	542,122	626,594	819,966	939,891	84,472	1,253,188	87%
Contract and Material	207,357	264,785	311,397	397,177	57,428	529,570	78%
Fleet, Plant & Equipment	28,984	50,500	44,043	75,750	21,516	101,000	57%
Other Operating	72,438	60,192	92,018	90,288	12,246	120,384	120%
Finance	40	100	40	150	60	200	40%
Internal Cost Allocations	373,284	414,055	519,120	621,083	40,771	828,111	90%
<b>Total Expenditure</b>	<b>1,224,224</b>	<b>1,416,226</b>	<b>1,786,584</b>	<b>2,124,339</b>	<b>192,002</b>	<b>2,832,453</b>	<b>86%</b>

**Expenditure by Account Category**



**Roper Gulf Regional Council  
Mataranka**



**Expenditure Report as at 31 DECEMBER 2018**

Activity Listing	Current Quarter		2nd Quarter Variance	Annual Budget	Comments
	2nd Quarter Actual	2nd Quarter Budget			
<b>Corporate Governance</b>					
131 - Council and Elected M	0	4,730	4,730	9,460	Accommodation and catering expenses are incorrectly charged to Head Quarter. Correction journal will be prepared for 9,460 adjustment.
132 - Local Authority	2,197	3,774	1,577	7,548	
134 - Community Grants	3,000	0	3,000	0	The expense is for Mataranka Rodeo Sponsorship. The budget 0 will be amended to provide budget for this expense.
138 - Local Authority Proje	3,593	42,466	46,059	84,932	Please find attached project register for details. Expenses incurred on Building repairs and maintenance are more than budget for. The budget will be amended at second
202 - Staff Housing	5,183	9,948	15,131	19,896	revision.
245 - Visitor Accommodati	9,942	9,942	0	19,884	
Sub Total	16,729	50,964	34,235	101,928	
<b>Commercial Serv.</b>					
220 - Territory Housing Rel	0	250	250	500	
241 - Airstrip maintenance	742	900	158	1,800	
242 - Litter Collection and	17,953	18,000	47	36,000	
246 - Commercial Australia	3,716	3,728	12	7,456	The underspend is due to staff absences/vacant positions \$32,253 & less expenses incurred on Materials and tools
314 - Service Fee - CDP	194,840	239,011	44,170	478,022	\$11,347.

**Roper Gulf Regional Council  
Mataranka**



**Expenditure Report as at 31 DECEMBER 2018**

Activity Listing	Current Quarter		2nd Quarter Variance	Annual Budget	Comments
	2nd Quarter Actual	2nd Quarter Budget			
318 - Outcome Payments -	13,875	52,500	38,625	105,000	The underspend is due to less income received than anticipated for.
<b>Sub Total</b>	<b>231,127</b>	<b>314,389</b>	<b>83,262</b>	<b>628,778</b>	
<b>Council &amp; Comm. Serv</b>					
111 - Council Services Geni	265,265	238,650	26,615	477,300	The overspend is due to consulting fee for business hub and wages paid in excess of budget \$10,529.
160 - Municipal Services	368,635	376,668	8,033	753,337	The overspend is due to equipment repairs and maintenance expenses incurred more than budgeted for.
161 - Waste management	16,562	14,092	2,470	28,185	
162 - Cemeteries Manager	1,964	6,000	4,036	12,000	The underspend is due to less expenses incurred on materials.
164 - Local Emergency Mai	733	935	202	1,869	The underspend is due to less expenses incurred on materials and contractors.
165 - Recycling Station	2,039	5,375	3,336	10,750	The overspend is due to extra materials expenses incurred than budgeted for.
166 - Rural Transaction Cer	13,962	12,700	1,262	25,400	
169 - Civic Events	0	5,000	5,000	10,000	
170 - Australia Day	72	0	72	0	
171 - Naidoc Week	0	150	150	300	
200 - Local roads maintenanc	0	7,750	7,750	15,500	The expenditure on lights repairs and maintenance is yet to incur.
201 - Street lighting	1,654	3,250	1,596	6,500	

**Roper Gulf Regional Council  
Mataranka**



**Expenditure Report as at 31 DECEMBER 2018**

Activity Listing	Current Quarter		2nd Quarter Variance	Annual Budget	Comments
	2nd Quarter Actual	2nd Quarter Budget			
341 - Commonwealth Aged	16,835	83,333	66,498		The underspend is due to incorrect coding to Act 342, 344 & 355. Correction journals will be passed in coming few weeks.
342 - Indigenous Aged Care	13,346	12,384	962		The overspend will be adjusted against Act 341.
344 - Commonwealth Hor	68,686	40,103	28,583		The overspend is due to incorrect coding for staff wages and 80,206 will be corrected in coming few weeks.
348 - Library	21,629	18,884	2,744		The overspend is incurred on additional staff wages paid than 37,769 budgeted for.
350 - Centrelink	21,501	23,404	1,903		
355 - National Disability In:	4	0	4	0	
356 - NDIS – Information, I	0	800	800	1,600	The expense is for lease charges for dog pound, not budgeted
381 - Animal Control	1,147	525	622	1,050	for. The budget will be revised.
401 - Night Patrol	114,735	117,453	2,718	234,907	
404 - Indigenous Sports an	2,572	9,628	7,056	19,256	The underspend is due to vacant position resulting in less expenditure incurred than budgeted for.
405 - Sports & Rec - AFL M	1,760	875	885	1,750	The overspend is on additional materials expenses incurred for the program and will be journalled to Act 404.
414 - Drug and Volatile Sut	0	3,012	3,012	6,025	No expense incurred on materials & equipment yet.
416 - Youth Vibe Grant	0	850	850	1,700	
432 - Mataranka Show Gro	19,734	12,549	7,185	25,098	The overspend is due to hire charges of temporary abluion block.
Sub Total	952,836	994,372	41,536	1,988,744	

**Roper Gulf Regional Council  
Mataranka**



**Expenditure Report as at 31 DECEMBER 2018**

Activity Listing	Current Quarter		2nd Quarter Variance	Annual Budget	Comments
	2nd Quarter Actual	2nd Quarter Budget			
<b>Other Services</b>					
466 - SPG - Mataranka Pub	10,530	50,000	39,470	100,000	The project is in progress and underspend will be spent in coming weeks.
488 - NTEPA Environment	13,003	6,502	6,502	13,004	The project is completed and whole year's funds are expended.
Sub Total	23,533	56,502	32,969	113,004	
<b>Grand Total</b>	<b>1,224,224</b>	<b>1,416,226</b>	<b>192,002</b>	<b>2,832,453</b>	

**GENERAL BUSINESS**

<b>ITEM NUMBER</b>	11.8
<b>TITLE</b>	Elected Members Report
<b>REFERENCE</b>	809615
<b>AUTHOR</b>	Ashleigh Anderson, Governance Officer

**RECOMMENDATION**

- (a) **That the Mataranka Local Authority receives and notes the Elected Members Report.**

**BACKGROUND**

The Elected Members report provides Local Authorities with a summary of the Agenda items and decisions made at the Ordinary Meeting of Council since the previous Local Authority Meeting, with the aim to convey the information from those meetings to the community members.

Complete details of all Council, Committee and Local Authority agenda's and minutes, are available on the Roper Gulf Regional Council website ([www.ropergulf.nt.gov.au](http://www.ropergulf.nt.gov.au)) and can be provided upon request at all the Council offices.

**ISSUES/OPTIONS/SWOT**

**At Ordinary Meeting of Council held in Mataranka on 27 February 2019, the full details are in the Ordinary Meeting of Council's Minutes on the website.**

**Decisions include:**

- That Council support the proposed removal of the Telstra payphone from Lot 268 Balamurru Street, Ngukurr, Northern Territory, 0852;
- That Council nominates Mayor Judy MacFARLANE and Deputy Mayor Helen LEE to attend the third Australasian Indigenous Family Violence Policing Conference on 19-21 June 2019;

**Ward Reports:**

- That Council receives and notes the following Ward Reports:
  - South West Gulf Ward Report;
  - Never Never Ward Report;
  - Yugul Mangi Ward Report;
  - Nyirranggulung Ward Report;
  - Numbulwar Numbirindi Ward Report.
- That council approves the following recommendations from the Never Never Ward Report:
  - Jilkminggan Local Authority – Minutes of 05 February 2019;
  - Mataranka Local Authority – Minutes of 04 December 2018 and 05 February 2019;
  - Hodgson Downs Local Authority – Minutes of 18 February 2019;
  - That Council appoints Phyllis CONWAY as a member of the Jilkminggan Local Authority;

**All approved recommendations from all wards are publicly available on the Roper Gulf Regional Council website.**

- That Council receives and notes the Rocky Creek Bridge Update;
- That Council approves the Northern Territory Government – Department of Infrastructure, Planning and Logistics (DIPL), to manage the tender process and Project Manage the Construction Phase for the development of the Rocky Creek Bridge;

- That Council, in lieu of obtaining additional co-contributions from existing partners, guarantee the additional \$1.5 million for construction and contingency to complete to raise the bridge to 9.5 meters;
- That Council receives and notes the Mayor's report as at 19 February 2019, with amendments noting the Mayor's attendance at the inaugural Meeting of the Urapunga Local Authority on 21 February 2019;
- That Council receives and notes the CEO report for January and February 2019 with amendment noting apologies for the Nyirranggulung Ward Local Authorities and attendance at the Numbulwar and Urapunga Local Authorities;
- That Council receives and notes the update on Council's Roads Projects;
- That Council reviews the interests declaration made by Elected Members for currency and validity;
- That Council receives and notes the resignation of Councillor Keith RORY of the South West Gulf Ward;
- That Council receives and notes the Local Authority income and expenses update as at 10 February 2019;
- That Council accepts and adopts the new charges for National Disability Insurance Scheme (NDIS) for 2018-19;
- That Council rescinds the following policies:  
GOV027 Buy Local Policy, GOV028 Indigenous Procurement Policy;
- That Council adopts the following new policy:  
GOV031 Procurement Policy;
- That Council adopts the following revised policies:  
GOV012 Organisational Delegations Manuel (non-financial), FIN003 Purchasing and Payments Policy, HR011 Leave Policy;
- That Council accepts the funding offer of \$500,000 (GST Exclusive) for the Mataranka Aged and Disability Respite Care Centre;
- That Council accepts the variation to the Homelands Extra Allowance;
- That Council endorses the recommendation of the Community Grants Committee for Round 2 of the 2018-19 Community Grants Program;
- That Council deliberate on the allocation of remaining funds;
- That Council appoints Councillor Donald GARNER to the Community Grants Committee;
- That Council receives and notes the following outcomes:  
(Individual) - \$1,000.00, Arnhem Crows Sporting Association - \$3,000, Artback NT - \$6,000, Borroloola Gulf Show Society - \$3,000, Mataranka Better Half Club Campdraft Subcommittee - \$1778, Mataranka Better Half Club - \$3,000, Mataranka School - \$2,400, Isolated Children's Parent's Association - \$3,000 (full outcomes are published in the Minutes of the Ordinary Meeting of Council on the website)
- That Council provides in-principle support for the procurement of a Multipurpose Shredder by the Big Rivers Waste Management Working Group for the Big Rivers Region;
- That Council amends the Capital Expenditure budget to include \$80,000 for repairs to the Council's leased house at Lot 32, Jilkminggan;
- That Council receives and notes the report on the Barunga and Beswick Legacy Waste Site Issues;
- That Council approves the following persons for the tender assessment panel for the Bulman Infrastructure Upgrades: Director of Commercial Services, Director of Community Services, Contracts Manager and Projects Coordinator;
- That Council approves \$10,000 funding allocation for a dump point at the Daly Waters Township, pending further investigation for suitable site;
- That Council receives and notes the report in relation to the Mataranka Sports Grounds Toilet Blocks, noting that the upcoming Rodeo is in May;
- That Council receives and notes the past proposed motions to the National General Assembly;
- That Council proposes a Motion for the 2019 National General Assembly for ALGA to consider improving the essential services and agency infrastructure in the Region's remote and regional towns;



- That Council proposes a Motion for the 2019 National General Assembly for ALGA to look into future energy needs and costs for Regional Council's throughout Australia to build-up resilience to environmental factors;
- That Council adopts the new HR036 Appointment of the Acting Chief Executive Officer Policy;
- That Council receive and note the appointment of an Acting CEO pending the recruitment and commencement of a new CEO Report;
- That Council appoint Ms. Sharon HILLEN as the Acting CEO until the appointment and commencement of a new CEO;
- That Council receive and note the recruitment of a new CEO report;
- That Council appointment of the following people to the CEO recruitment panel: Mr. Nick KELLY, Mayor Judy MacFARLANE, Deputy Mayor Helen LEE, Councillor Donald GARNER, Representative from LGANT;
- That Council resolves to attend the Directors' course held by the Australian Institute of Company Directors (AICD) in Katherine on 02 and 03 April 2019;
- That Council receives and notes the update pertaining to fencing at the Barunga Oval;
- That Council seek financial opportunities to fund the fencing of the oval;
- That Council receives and notes Cr Edwin NUNGGUMAJBARR's concerns pertaining to the cut-off procedure of Community Development Programme (CDP) participants;
- That Council receives and notes invitation from AFL NT Football Forum;
- That Council receives and notes the update on the Larrimah Bore;
- That Council approves a budget amendment to extend the hours of the Librarian position from 20 hours per week to 38 hours per week to commence 01 April 2019;
- That Council requests a report presented to it at its next meeting pertaining to Airstrips in Communities;
- That Council approves the sub-contracting of Night patrol services at Robinson River to the Mungoorbada Aboriginal Corporation;
- That Council requests an update from the Territory Government on the Weemol Sewage System to be presented at the next Ordinary Meeting of Council;
- That Council allocate \$100,000 (GST Exclusive) to the initial design, engineering and survey work for the Mataranka Regional Community Hub;
- That Council approves an amendment to the Capital Works Budget for the value of \$32,000 to install additional security measures at 63 Chardon Street, Katherine
- That Council approves the use of the common seal in the execution of the Head Agreement for the Community Development Program 2019-2022;
- That Council adopts the new CL012 Councillor and Staff interaction Policy with formatting adjustments;
- That Council rescinds 128/2018 appointing the Independent Members to the Audit Committee;
- That Council appoints Mr. Garry LAMBERT to be an Independent Member of the Audit Committee;
- That Councils seeks expressions of Interests from suitably qualified persons to become an Independent Member of the Audit Committee;
- That Council contact ORIC raising its concerns about JCAC's conduct and performance being contrary to public and community interest;
- That Council defers applications review to the Finance Committee for consideration;
- That the Finance Committee reviews the applications and presents Council with its preferred candidate for Council appointment;
- That Council requests a full report on 2 Crawford Streets spending, timeline and condition including antecedents, staffing responsibilities, involvement, decision-making etc. with full itemization to be provided.

**At Audit Committee Meeting held in Katherine on 06 March 2019, decisions include:**

- That Council investigates ratability of land in areas known as Carpentaria Downs, Balbirrini, Bauhinia Downs, Pastoral leases of Spring Creek, Seven Emu Station and Managoora Station;
- That Council investigates ratability of Commercial Enterprises on Aboriginal Land within its area;  
That Council has a report specific to updating the Rates Database;

**The Roads Committee Meeting is scheduled to be held in Katherine on 26 March 2019, and the Finance Committee Meeting is scheduled to be held in Katherine on 27 March 2019, these minutes were unavailable prior to the close date of the Agenda. The resolutions from these meetings will be available on the website, and will be included in the next Elected Members Report.**

**ATTACHMENTS:**